



2024

UWA STUDENT GUILD CLUB INFO PACK

UWA STUDENT  
**GUILD**  
• ESTABLISHED 1913 •

IT'S THE BIGGEST STUDENT  
EVENT OF THE YEAR!

220+ STALLS

FRIDAY 23 FEBRUARY 2024

11AM TO 3PM

CELEBRATING CAMPUS CULTURE

UWA STUDENT GUILD  
O-DAY

# O-DAY IS BACK FOR 2024!

O-Day brings the UWA campus to life with students, new and old! This is the perfect time to show off your club, get new members and meet new friends! Can't wait to see you there.

APPLICATIONS CLOSE  
THURSDAY 25 JANUARY 2024.



# STALLS

Activating at O-Day offers an unparalleled opportunity to engage face-to-face with students in an exciting environment. Choose from a range of stall sizes to suit your needs.

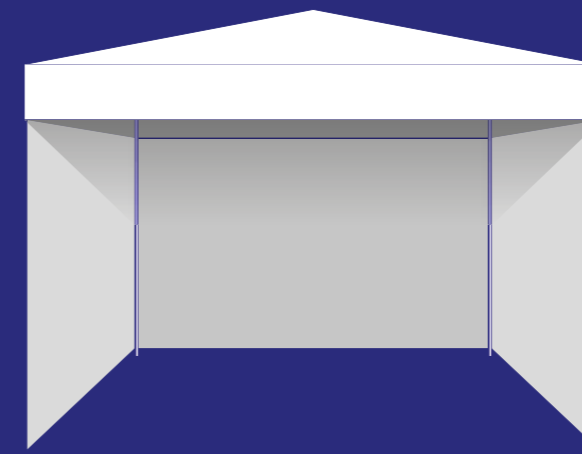


### ALL STALLS INCLUDE:

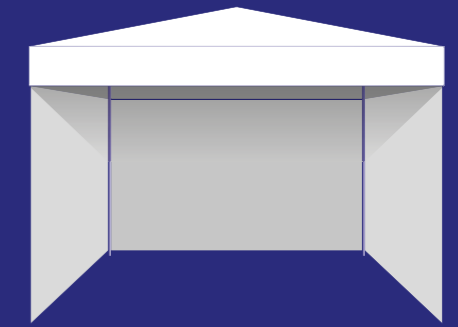
- 1 X 1.8M TRESTLE TABLE
- 2 X CHAIRS
- 1 X 10AMP POWER POINT

### PLUS OPTIONAL EXTRAS AS REQUIRED:

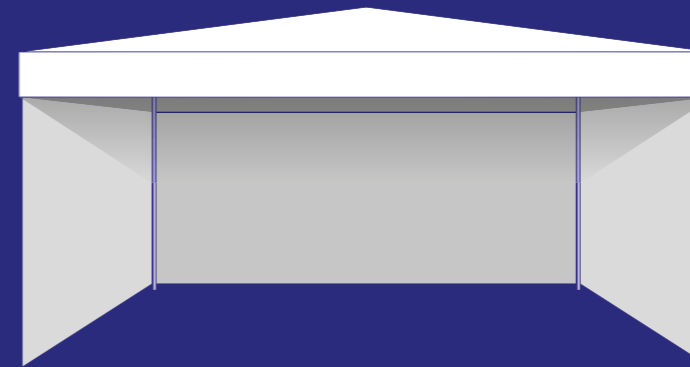
- PIN-UP BOARDS (\$50 + GST EACH)
- ADDITIONAL 1.8M TRESTLE TABLES (\$15 + GST EACH)
- ADDITIONAL CHAIRS (\$5 + GST EACH)



EXTRA LARGE STALL



LARGE STALL - SQUARE



LARGE STALL - RECTANGLE



SMALL SHADED STALL

TYPE	APPEARANCE	COST <small>EX GST</small>
Unshaded Space BYO Marquee	3m x 3m space only (9m <sup>2</sup> , 3m frontage)	<b>\$165</b>
Small Shaded Stall incl. marquee	3m x 3m stall (9m <sup>2</sup> , 3m frontage)	<b>\$345</b>
Large Stall - Rectangle incl. marquee	6m x 3m stall (18m <sup>2</sup> , 6m frontage)	<b>\$515</b>
Large Stall - Square incl. marquee	4.5m x 4.5m stall (20.25m <sup>2</sup> , 4.5m frontage)	<b>\$515</b>
Extra Large Stall incl. marquee	5m x 5m stall (25m <sup>2</sup> , 5m frontage)	<b>\$675</b>

# TERMS & CONDITIONS

By being a part of O-Day in 2024, you agree to adhere to these Terms & Conditions.

Please direct any enquiries to: [oday@guild.uwa.edu.au](mailto:oday@guild.uwa.edu.au)

## 1. BOOKING

Bookings must be received by 11.59pm on Thursday 25 January 2024 to avoid a late fee. Bookings made after this date will be accepted at the discretion of the UWA Student Guild and will incur a \$30 late fee.

## 2. PAYMENT

Full payment must be received by Friday 2 February 2024 in order for your stall to be allocated. After making a booking, stallholders will receive an email with an invoice which details how to make payment.

## 3. CANCELLATION

Stallholders may cancel their booking on or before Friday 2 February 2024 and receive a full refund of payment. Cancellations made after this date will not be refunded, and any outstanding payments will have to be made. Notice of cancellation must be given in writing to the UWA Student Guild.

## 4. FOOD AND BEVERAGES

Stallholders must notify the UWA Student Guild Events Department of all food and beverage items they intend to sell or give away on their stall application. For high-risk food items (e.g. BBQs, baked goods, dairy etc.) stallholders must also submit a City of Perth Food Permit prior to participation in the O-Day event.

## 5. MUSIC AND NOISE

Stallholders may not play excessively loud music at their stall site. Any music that is over 85dB will be deemed to be excessively loud. Event staff will give a verbal warning to stallholders playing loud music. If the music is not turned down, or upon later inspection is still at a level over 85dB, a written warning will be issued. If the music remains excessively loud after a written warning, event staff may ban the stallholders in question from playing music for the remainder of the event and may disconnect that stall's electricity and/or confiscate their music equipment.

## 6. STALL ALLOCATION

Stallholders may request to be located in a particular area or near a particular stall. The UWA Student Guild Events Department will endeavour to allocate stalls according to these requests but does not guarantee that all requests will be fulfilled.

## 7. ELECTRICAL EQUIPMENT

Any earthed electrical equipment (including extension cords and adapters) must be tested and tagged, and in date, by a licensed electrician before being brought into the event area. Failure to do so may result in equipment being banned from use for safety reasons.

## 8. ALCOHOL & SMOKING

O-Day is an all-ages, alcohol-free event. Patrons found consuming alcohol will have it confiscated and may be ejected from the venue. In accordance with University Policy, no promotion of alcohol brands or licensed venues is permitted on O-Day. UWA is a smoke-free area and no smoking at all is permitted on the grounds.

## 9. HIRE EQUIPMENT

The UWA Student Guild may charge an additional fee for damaged equipment.

## 10. DISCRIMINATORY MATERIAL

No group or organisation shall distribute material or promote activities that are deemed defamatory, sexist, racist or homophobic. If in doubt about your literature or approach, contact the UWA Student Guild. In the case that an issue arises on the day, the judgement of the UWA Student Guild is final.

## 11. VEHICLE ACCESS

Vehicle access to James Oval is strictly limited to 7.00am-9.30am (bump in) and 3.30pm- 4.30pm (bump out). Any unauthorised vehicles on James Oval outside these times will incur a fine, as per UWA policy. Please allow ample time in the morning as there is often a queue of vehicles waiting to access James Oval.

## 12. PARKING

Stallholders must follow directions displayed at all parking sites. Failing to do so may result in fines. The UWA Student Guild accepts no responsibility for any parking fines received on the day.

## 13. OPENING TIMES

Stalls must be operational by 10.30am and should remain operational until 3pm. Stallholders may pack up their stalls between 2pm and 3pm if they wish, however please note vehicles cannot access James Oval until 3.30pm.

## 14. PUBLIC LIABILITY INSURANCE

All stallholders must have at least \$20 million Public Liability Insurance. This must be provided prior to participation in the O-Day event.



## LET'S CONNECT

UWA Student Guild Events Office

Phone: (08) 6488 2291

Email: [oday@guild.uwa.edu.au](mailto:oday@guild.uwa.edu.au)

Mail: M300, 35 Stirling Hwy, Crawley WA 6009

Location: First Floor, Guild Village, UWA

[www.uwastudentguild.com/oday](http://www.uwastudentguild.com/oday)

## WE'RE SOCIAL



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