



Executive Registration Form

PART 1

Be sure to sign and complete both parts of this form before submitting to Guild Finance.

Please print, sign and submit to Guild Finance (1F, South Wing, Guild Village). This form is required annually by Guild Regulations 10.1.5 and 10.1.9 and will give your club's Executive Office Bearers access to your Guild Banking Account. For more information about clubs and societies, visit the Guild Website at www.uwastudentguild.com

By signing this form, you agree to abide by all UWA Policies and UWA Student Guild Policies including the Charter of Student Rights and Responsibilities, Policy on Alcohol and Drugs, Consumption of Liquor on Campus, Code of Ethics, Code of Conduct, and Work Health and Safety Policy. These policies can be found at <https://uwaguildclubs.com/rules-guidelines>.

Club Name

Account No.

1 Name

Position

Student ID

Phone Signature

2 Name

Position

Student ID

Phone Signature

3 Name

Position

Student ID

Phone Signature

4 Name

Position

Student ID

Phone Signature

5 Name

Position

Student ID

Phone Signature

All executives MUST be enrolled students and members of the UWA Student Guild throughout their term. ORIGINAL copies of this form must be submitted to Guild Finance. Scans and photocopies will NOT be accepted. Questions? soc@guild.uwa.edu.au or finance@guild.uwa.edu.au. This form is published in June 2015.

Entered on:

By:

Data Entry Box (Office Use Only)

Office Use Only



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Executive Registration Form

PART 2

Be sure to sign and complete both parts of this form before submitting to Guild Finance.

This form is to be completed at your club's Annual General Meeting by two previous club executive members and at least one Returning Officer who conducted the election of your club's new committee.

By signing this form, you declare that _____ held its Annual General Meeting on the _____ (club name) and conducted a free and fair election, in accordance with the club's constitution and the Guild Regulations, and that the _____ (date dd/mm/yy) new club executive who have signed this form were duly elected at that meeting.

Club Name

PAST EXECUTIVE CLUB MEMBER #1

Name

Previous Position

Student ID

Phone

Signature

PAST EXECUTIVE CLUB MEMBER #2

Name

Previous Position

Student ID

Phone

Signature

The role of the Returning Officer is to ensure a fair election. Returning Officers must not be signatories to any other part of this form.

RETURNING OFFICER #1

Name

Student ID
(if applicable)

Phone

Signature

RETURNING OFFICER #2

Name

Student ID
(if applicable)

Phone

Signature

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Staff please ensure that all signatories are valid.

Office Use Only
