



# Emergency Loan Application

## STUDENT DETAILS

Student ID		First Name		Surname	
Number and Street		Suburb		Post Code	
Home Phone		Mobile Phone			
Student Email					
Personal Email					

## NEXT OF KIN DETAILS

The next of kin must:

- Be based in Australia.
- Not currently hold a Guild loan.

Full Name					
Relationship to Student					
Home Phone		Mobile Phone			
Email address (must be provided)					

## LOAN DETAILS

- The maximum amount available for an Emergency Loan is \$200.00.
- The repayment period for loans under \$50 is 2 weeks, loans between \$51 and \$100 is 4 weeks, and for loans \$101 to \$200 the repayment period is 8 weeks from the date on which the loan is granted.
- The repayment period may be adjusted if you are graduating prior to the due date of the loan.

Amount Loaned		Repayment Period			
<b>YOUR LOAN IS DUE TO BE REPAID BY</b>					

## REPAYING YOUR LOAN

By signing this form you agree to repay the loan within the specified period of time, and to contact the UWA Student Guild Finance Office should difficulty arise in making payment. Guild Finance can be contacted at [finance@guild.uwa.edu.au](mailto:finance@guild.uwa.edu.au) or on 6488 2296.

There are three ways to repay your loan:

1. In-person at the Guild Finance Counter, 1F Guild Hall South Wing between 08:30 and 16:45.
2. By credit card over the phone to (08) 6488 2296
3. By bank deposit into the following account (Please remember to use your student number as the reference if paying via bank transfer):

Account Name	Guild of Undergraduates
BSB	036 054
Account	171 221
Description	Student Number

## TERMS AND CONDITIONS OF LOAN

Please read the following section carefully and tick the appropriate box beside each condition. In doing so, you verify that you have read and agree to the Terms and Conditions.

Yes No

- |                          |                          |  |
|--------------------------|--------------------------|--|
| <input type="checkbox"/> | <input type="checkbox"/> | I have read the Guild's Privacy Policy located at <a href="http://www.uwastudentguild.com/privacy-policy">www.uwastudentguild.com/privacy-policy</a>   |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you agree to repay the loan by the due date listed?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you agree to contact the UWA Student Guild Finance Office should difficulty arise in making payment?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Are you due to graduate prior to the due date of the loan?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Are you aware that a loan that remains unpaid after the agreed deadline may be handed over to a debt collection agency for action?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you have any outstanding debts with the Guild?  |
| <input type="checkbox"/> | <input type="checkbox"/> | Are you aware that the Guild may contact your Next of Kin in the event of non-repayment?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Are you listed as the Next of Kin or Guarantor for someone currently holding a Guild loan?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Are you aware that there are a maximum of 6 Emergency Loans available per student per calendar year?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Have you been approved for a GRANT (not a loan) by the Guild within the last 6 months?   |
| <input type="checkbox"/> | <input type="checkbox"/> | Are you aware that students with an unsatisfactory repayment record for previous Guild loans may not be permitted to take out further loans, or may be required to meet with Student Assist before being approved for any further loans? |
| <input type="checkbox"/> | <input type="checkbox"/> | Do you understand that the Guild may contact the University of Western Australia to retrieve and update contact information periodically?  |
| <input type="checkbox"/> | <input type="checkbox"/> | The information I have provided in this form is true, complete and correct.  |

Signed

Date

## OFFICE USE ONLY

STAFF	Student identification and enrolment verified.
STAFF	Student has no outstanding balance.
STAFF	No grants or loan offsets within last 6 months.
STAFF	Student is not listed as the Next of Kin or Guarantor for a current Guild loan-holder.
STAFF	Student has not had 6 or more emergency loans in the last calendar year.
STAFF	Repayment record checked. Refer student to Student Assist if record is unsatisfactory.
STAFF	Student details match with Student Connect, or student has been instructed to update their details.
STAFF	Next of kin provided is based in Australia.
STAFF	Next of kin provided does not currently hold a Guild loan.

Staff Member Name

Date

Signature