



UWA STUDENT GUILD  
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GUILD PRESIDENT  
EDUCATION COUNCIL REPORT  
17/01/2020

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## SUMMARY

January has brought some updates to services on campus, with the opening of the Business School Café and the confirmation of Roll'd in the Refectory. Much of this month has been spent setting up for the year ahead and exploring some exciting new initiatives.

## MEETINGS ATTENDED

Date	Meeting	Purpose
2/12/2019	Perth Festival	Guild x Perth Festival collaboration
2/12/2019	UWA Sports	Guild x UWA Sports Working relationship into 2020
2/12/2019	Guild Council	
3/12/2019	Lisa Goldacre, A/D Student Success and Wellbeing	Monthly meeting
3/12/2019	Antonia Taylor	Relay for Life Chair discussion
4/12/2019	Academic Council	
4/12/2019	Guild Council Budget meeting	
5/12/2019	Business school staff	Discussing Business school café
5/12/2019	Activations Project Control Group	Discussing activations program for semester
6/12/2019	Caitlin McPhail, Guild Engagement	2020 Comms strategy
6/12/2019	Executive meeting	Fortnightly meeting
9/12/2019	Kabilan Krishnasamy, UWA Secretariat	Senate Induction
9/12/2019	Student Digital Experience Transformation Steering committee meeting	Updates on project
9/12/2019	Paul Shanahan, UWA Legal	Statute discussion
9/12/2019	Senate	
10/12/2019	David Sadler, DVC (Education)	Monthly meeting
10/12/2019	Robert Webster, COO	Monthly meeting
10/12/2019	BA Review meeting with School of Social Sciences	Consultation on BA review with Social Sciences staff
10/12/2019	Tayyeb Shah, DVC (Global Partnerships)	Innovation Hub meeting
12/12/2019	Library Executive meeting	Monthly meeting
12/12/2019	Kendall Whyte, Blue Tree Project, and Campus Planning	Investigating potential to install a Blue Tree on campus
12/12/2019	Luke Thomas, General Secretary	Planning meeting
12/12/2019	Perth International and Guild Events	Camp approval meeting
16/12/2019	CCWA	Discussion of potential collaboration
16/12/2019	Trycia Wylde, HPU	World Universities Network briefing
17/12/2019	BA Review Panel meeting	Discussion of consultation feedback
17/12/2019	Student Transition Strategy group	O'Week planning
17/12/2019	Amy Hearder, Chair	2020 planning
18/12/2019	CJ Daudu, VP	2020 planning
18/12/2019	Stirling Kain, Pelican Editor	Pelican briefing
18/12/2019	UWA Sport Advisory council	2019 reflection and 2020 strategic direction
18/12/2019	Uni Camp for Kids	Camp approval meeting
19/12/2019	Sports Council 100 years meeting	UWA Sport 100 <sup>th</sup> anniversary celebration planning
19/12/2019	Senate Executive meeting	
19/12/2019	Joshua Hayes, Student Life	Recognising volunteering hours
19/12/2019	HHU presentation and tour	

7/1/2020	Caitlin McPhail, Guild Engagement	Discussion as to how the Guild can support the bushfire fundraising effort
7/1/2020	Amy Hearder, Chair	Guild Council guide planning
8/1/2020	Lisa Goldacre, Associate Director Success and Wellbeing	Monthly meeting to discuss updates in the wellbeing portfolio
8/1/2020	Guild executive meeting	Fortnightly meeting
9/1/2020	WUN Student Mental Health Working Group meeting	International student mental health survey discussion
9/1/2020	Library executive	Monthly meeting to discuss updates at UWA libraries
13/1/2020	Elizabeth Quail, School of Molecular Sciences	Presentation on Learning Outcomes project
14/1/2020	Chris Massey, Director of Student Life	Safer Communities Working Group pre-meeting to set direction of the group and track progress
14/1/2020	Engagement and Activities Working Group	Orientation planning
14/1/2020	Marilyn Bromberg, UWA Law School	Discussion and feedback on providing a legal service through the Guild
16/1/2020	Mental Health Emergency Flowchart meeting	Updating the flowchart
16/1/2020	Max Riley, Blackstone Admin VP	Discussion of Blackstone involvement in the legal service project
16/1/2020	Cross Campus Education Network meeting	Planning for the upcoming year
17/1/2020	Dr Laura Fruhen, School of Psychological Science	Setting up a bicycle workshop on campus
17/1/2020	College Row Cultural Review Taskforce	Reviewing progress against recommendations
17/1/2020	Lisa Goldacre, Associate Director Success and Wellbeing	Reviewing student feedback
20/1/2020	Corporate Services Committee meeting	Computer upgrades approval
20/1/2020	Executive meeting	
21/1/2020	Prosh Co-editor interview	
21/1/2020	Daniel Roden	Guild Council induction

## PROJECT UPDATE

### Business School Café

The Business School Café has now officially been transferred to Guild management and has been open for business. We are looking to make improvements and keen to hear student feedback – please send me an email if you’ve got feedback to pass on.

### Orientation

I have been working with Narelle Palmer, Manager of Student Orientation, through various working groups the Orientation program for this year. The Guild is hosting Guild on the Green on Tuesday 18 February, with O’Day taking place on Friday 21 February.

Additionally, the university has put together a Student Equity pre-Orientation program. They are looking for Guild involvement so if you are interested in helping run some activities or attending the lunch let me know.

### Office Bearer & Club Presidents’ Unit

A reminder that SVLG2003/4003 is open to registration for Guild Office Bearers, Faculty Society Presidents, and presidents of eligible clubs. This unit provides the opportunity to recognise student leaders’ work with

academic credit. This unit will be followed by a second semester unit, SVLG2004/4004. For more information, please see the unit handbook.

#### **Bushfire relief**

The Guild has set up donation tins at our outlets to receive donations for bush fire relief. These will be distributed between the CFA, RFS and affected Indigenous communities. We are investigating further ways that we can help within the statutory limitations around SSAF.

#### **Refectory**

The final outlet in the Ref has been filled with Vietnamese restaurant, Roll'd. We are keen to hear your feedback on the new outlets so please feel free to get in touch.

#### **Activations Program**

The Guild has been working alongside Campus Management on the Activations Program for semester one. There is some exciting infrastructure and activations plans for the first few weeks of semester so watch this space.

#### **Legal Advice**

I have been investigating models at other universities and reaching out to external organisations to build a model of legal services that we could implement through the Guild.

#### **Blue Tree Project**

I met with the Blue Tree Project Foundation and Campus Management. This is an organisation that plants 'blue trees' to raise awareness around mental wellbeing. We are currently looking at options for which trees could be painted blue on campus and this will hopefully be launched in Semester 1.

#### **Student transcripts**

Antonia and I have been in touch with the university to determine how we can better recognise student contribution at university (e.g. involvement in clubs or the Guild). We have a meeting booked for this week and I am looking forward to making progress in this area.

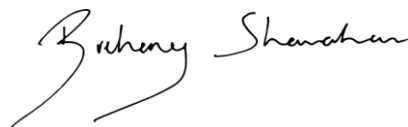
### **ACHIEVEMENTS TO DATE**

- Opened the business school café
- Contributed to the bushfire relief effort through our outlets

### **DISCUSSION TOPICS**

*What type of services are we missing on campus? With the upgrades to Guild Village we are hoping to hear feedback from students.*

Regards,



Bre Shanahan  
107<sup>th</sup> Guild President  
president@guild.uwa.edu.au



# OUTGOING PSA PRESIDENT REPORT

CAPA ACM – DECEMBER 2019

## INTRODUCTION

The Council of Australian Postgraduate Associations 2019 Annual Council Meeting was hosted by Victoria University, VIC in December. The participation from the large majority of Australian Universities continues to be consistent with 18 financial affiliates in attendance.

The UWA Student Guild's affiliation with CAPA via the PSA enables the best interests of UWA postgraduates to be represented at the National level through a well-equipped and focussed body.

## REPORT

Day 1 of 3 of the 2019 ACM saw CAPA reflect on the restructure that occurred throughout 2019 with the introduction of a Board and office bearer reports. The interim Board chaired by UWA's own Peter Watson has done well by the organisation in refining numerous gaps in governance along with laying out a few goals moving into 2020. These include forming key subcommittees of the Board and Council, and consolidating historical data on affiliates and payments. As a member of the 2020 Board, Peter will no doubt continue to see these through. Highlights from the office bearer reports include a record high of 18 submissions on behalf of the Nation's postgraduates with key focuses being PhD timeframes being too short, graduate student mental health guidelines, and income support. Financially, CAPA is in a significantly better place relative to the previous ACM with a lot of liabilities and steep projected budgets being addressed by the interim Board. On that note the Board has proposed a change to the fee model used by CAPA bringing to the Council 4 proposed models. After thorough questioning from the Council ensuring affiliates understand the impact of changing the fee model for CAPA and their own institutions, a new model was voted for. The new model will transition to a unified model over the next 2 years whereby Coursework rates will rise 15% and Research rates will decrease 15% per year until rates will be \$1.50 per Postgraduate student across the Board. To compensate for the significant impact this will have on UWA and UniMelb which follow the Bologna model and therefore uniquely have relatively more Postgraduates, a cap of the institution's budget will be applied. More details to be released as the Board iron it out.

Concluding day 1 were changes to election regulations for the elections the following day and two presentations, one by Josh Farr from Campus Consultancy and another from Orygen, a Youth Mental Health Organisation. Josh Farr's presentation was particularly motivating. He does well in staying relatable to students whilst putting into perspective what work classically entails in contemporary society and what other opportunities are available to these seeking to venture out. Perhaps an opportunity for the next Student Leader Summit.

Day 2 predominantly entailed elections and caucuses. The 2020 CAPA team will be led by Romana Begicevic, the outgoing Curtin Postgraduate President. Romana's achievements as 2019 Women's Officer for CAPA include the development of principles for CAPA and the Australian Council of Graduate Research (ACGR) which will determine the priorities for action by the ACGR and Australian Universities moving forward in regards to support mental wellbeing of Postgraduates. Murdoch University's Postgraduate Students' Association has certainly come leaps and bounds throughout 2019 transforming from a body with little ability to gain any traction within their University to now coordinating policy workshops to empower Postgraduates to achieve policy impact in combination with their research. MUPSA is now working closely with Carolyn Williams from the Centre of Entrepreneurial Research and Innovation (CERI) our very own Peter Derbyshire at Science and Technology Australia.

Throughout the caucuses/pro-caucuses it seems there is still great variety between Australian Universities in how groups are represented at the University level. Some of the Postgraduate student bodies are well represented on University equity and diversity committees, some have no knowledge whether or not their University has an equivalent, and some are refused traction or adequate representation. As UWA heads into a new era of leadership and no doubt continues to undergo large transformation, it is imperative that our student leaders take the time to revisit the committees and structures that exist and ensure students are not only represented everywhere we can and should be. I believe the relationship between the Guild and UWA is a strong example but there is certainly room to be improved.

Day 3 consisted of a report from CAPA's research officer, CAPA's priorities moving into 2020, and presentations from TEQSA and End Rape on Campus (EROC) Australia. CAPA's 2020 priorities strongly aligned with the echoes from the 3 other presentations and considering the rough climate at the moment in regard to higher education support in Australia at the moment, it is motivating to hear that CAPA is not discouraged. CAPA seeks to work closely with TEQSA to uphold the quality of Australian education and is a strong advocate for TEQSA's "high front gate". Sexual assault and sexual harassment continues to threaten University spaces across the nation and CAPA will look to hold the Universities accountable for what happens in their spaces. Security needs to be increased and Universities need to take responsibility for what continues to occur on their grounds and in their communities.



# OUTGOING PSA PRESIDENT REPORT

CAPA ACM – DECEMBER 2019

## MOTIONS

Notes:

- These motions have been taken from the motion book as supplied prior to the opening of the ACM. Minor amendments to the wording motions listed and motions from the floor have not been included however Council can request the ACM Minutes when they become available (in accordance with typical KPIs for CAPA Affiliation).
- Procedural motions (ie the opening and closing of Council sessions) have been omitted for convenience.

Motion	Context	Voted
That Council ratifies the new elections regulations, as prepared by the Board.	Many affiliates, UWA included, apply for fee remissions that while granted by the Executive must be ratified by Council. Those affiliates are not given voting rights until this happens. Substantial debate revolved around the allowing of Council the option to refuse an election of an Equity Officer from a caucus as a safeguard. Eventually the Council voted to remove this enforcing caucus elections to be irrefutable by such means.	For (Carried)
That Council accepts Simon Burnett as the Returning Officer for the 2019 CAPA elections.	Simon Burnett is the 2017/2018 CAPA Policy and Research Advisor	For (Carried)
That Council voluntarily cancels CAPA's incorporation in the Australian Capital Territory.	Currently, CAPA is erroneously registered in both the ACT and Victoria. The board has decided to retain Victorian registration. All regulatory compliance matters in Victoria have been brought up-to-date. A special resolution is required by ACT legislation to cancel our incorporation in that state. This will not wind up CAPA as we are also incorporated in Victoria.	For (Carried)
That Council encourages all postgraduate associations nationally to endorse and show solidarity with the Fares Fair PTV campaign.	Victorian postgraduate students are currently the only postgraduate students who are not eligible for public transport concessions, as such the Fares Fair Campaign looks to remedy this.	For (Carried)

## CONCLUSIONS

It is safe to say that attending the CAPA ACM has been highly educational and enlightening for myself and more importantly Rahul as incoming President in regards to the current state of education from the National level and how changes funnel through to individual University. I believe that in addition, the extensive meeting enabled for a great deal of handover discussions and logistics to be accomplished rapidly in a relevant environment whereby myself and Rahul are able to gauge the UWA Student Guild's performance relative to many other prominent Australian Universities. Moving forward I would like to recommend the 107<sup>th</sup> Guild Council to remain affiliated with CAPA with the organisation showing tremendous growth over 2019 and a much more promising structure with the Board we in place.

Regards,  
Alexander Tan  
2019 PSA President



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ACCESS DEPARTMENT  
GUILD COUNCIL REPORT  
29/01/2020

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## SUMMARY

Access is gearing up for the new year, putting together plans for what events we will be organising and co-ordinating over 2020. We have also been putting together plans for our O-Day stall. Early work was done to assign budgets to planned events so as to prepare for the year and to be realistic with our expectations.

We are currently in the process of recruiting a committee and are meeting with members who have reached out to us. If any member of Council knows students who could be keen to get involved let us know.

## MEETINGS ATTENDED

Date	Meeting	Purpose/Notes
20-11/19	Governance training	
22-24/11/19	Guild Council Training Retreat	
24/11/19	Handover	Discussing budget
25/11/19	Budget Handover	Budget planning
02/12/19	Guild Council	
03/12/19	DAIWG	Introducing Martha J. to working group
03/12/19	UWA Ally Training	Attended by Mike
04/12/19	Guild Council	Budget
14/1/20	Meeting Amy	OB Catchup
20/1/20	Meeting with Eilish Jones	Science Union Collab
22/1/20	Web Accessibility Working Group	Guild Representatives
22/1/20	Student Leadership Training	Running accessibility training

## PROJECT UPDATE

### Handover

Our plans for O-Day are gearing ourselves towards building a community and providing a space for members to relax and unwind. We are looking to make the space inviting and to activate the space rather than have it be a simple stall. We have a basic idea in place and are working towards putting the broader plan in place and assigning budget to it.

### Year Planning

The Department will be running many of the same events we ran in 2019 as well as some new ones. Our aim to cater to both members of our community and the broader population. This will see a mix of educational and awareness events and community-based events. We are planning towards a room revamp that will see us start the year with a room warming. This will activate the space and allow for a community to be built around the Department.

We have also been in contact with a number of clubs and societies for events or initiatives we'd like to run together. Namely among these are Science Union, Creative Writing and Poetry Club, Welfare Department and Ethnocultural Collective. We have also reached out to University Hall to once again provide some training to RAs as well running an event in their space.

### Committees

As Access Co-Officers we sit on a number of Working Groups and Committees. Currently we have attended a Disability and Inclusion Working Group and a Web Accessibility Policy Working Group. These university working groups allow us to give a voice on University policies and to impact upon decisions that may affect students with disabilities. It also allows us to advocate directly for student's interests. We look forward to continuing our work on these committees and representing student's interests on them.



## FINANCES

No spending has been occurred on the 2020 budget.

## ACHIEVEMENTS TO DATE

Regards,

Martha J. McKinley & Mike Anderson  
*Access Co-Officers 2020*  
access@guild.uwa.edu.au



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CHAIR OF GUILD COUNCIL  
GUILD COUNCIL REPORT  
22/01/2020

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## SUMMARY

January has been a month of doing what I can to help Office Bearers in their roles, as well as jumping into my own role by writing up new rules, preparing for the 'How-To: Guild Council Meetings' session, and getting started on the Election Culture Working Group.

## MEETINGS ATTENDED

Date	Meeting	Purpose
02/12/2019	Elections Guild Council Meeting	
04/12/2019	Budget Guild Council Meeting	
05/12/2020	SOC President	Discuss potential changes to the SOC Rules
06/12/2019	Guild Executive	First Guild Executive Meeting
09-13/12/2019	NUS National Conference 2019	I was an elected UWA Delegate
16/12/2019	Patricia Paguio, 2019 Chair	Handover
17/12/2019	Environment Officer	Begin creating the Climate Change Action Network Rules
17/12/2019	President	Discuss goals as Chair
18/12/2019	Vice President	Discuss plans and ideas for 2020
07/01/2020	President	Planning the How-To Council session
07/01/2020	Vice President	Splitting up roles and brainstorming
08/01/2020	Guild Executive	Guild Executive Meeting
09/01/2020	UWA Activation Series Co-Creation Workshop with The Brand Agency	Workshopping ideas for UWA's Orientation activation plan
13/01/2020	OB Catch Up – Constantinos Toufexis, Sports Representative	Discuss goals for 2020 and how I can best support Costa this year
13/01/2020	OB Catch Up – Rahul M S, PSA President	Discuss goals for 2020 and how I can best support Rahul this year
13/01/2020	OB Catch Up – Vin Kalim, PAC President	Discuss goals for 2020 and how I can best support Vin this year
14/01/2020	OB Catch Up – Martha J McKinley & Mike Anderson, Access Co-Officers	Discuss goals for 2020 and how I can best support Mike & Martha this year
14/01/2020	OB Catch Up – Will Norrish, Environment Officer	Discuss goals for 2020 and how I can best support Will this year
20/01/2020	Guild Executive	Guild Executive Meeting
20/01/2020	OB Catch Up – Pauline Chiwawa, Women's Officer	Discuss goals for 2020 and how I can best support Pauline this year
21/01/2020	Women's Department Planning Day	Quickly popped in to introduce myself & the Guild to Pauline's Committee
21/01/2020	Marketing	Discuss certificate designs

## PROJECT UPDATE

### New Rules

In consultation with Will and Bre, I have created the rules for the new Climate Change Action Network, which will operate under the Environment Department in the same way the EAN operates under the Education Council. I've also started work on the rules for the new Equity Collective and am ironing out the specifics.

**Office Bearer Management**

Throughout January I met with several Guild Office Bearers to discuss their goals for the year and the ways I can best support them during their terms. I am looking forward to continuing this support for the rest of 2020. If you have any feedback, please do not hesitate to let me know.

**Election Culture Working Group**

I have started the process of getting the ECWG up and running again for 2020.

**How-To: Guild Council Meetings**

In preparation for the 'How-To: Guild Council Meetings' session scheduled for Wednesday 29, I have been investigating ways of creating a simplified version of the Standing Orders and determining the best way to explain different procedures.

**FINANCES**

- Nil.

**ACHIEVEMENTS TO DATE**

- Climate Change Action Network rules (hopefully)

**DISCUSSION TOPICS**

*Nothing to discuss yet.*

Kindest regards,

Amy Headerder  
Chair of Guild Council  
chair@guild.uwa.edu.au



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EMMA MEZGER  
EDUCATION COUNCIL REPORT  
16/01/2020

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## SUMMARY

The last month not been busy. This past period has heavily focused on goal setting and laying the groundwork with project planning in order to make 2020 as fulfilling as possible. I am busy with preparing the Faculty Societies for a large year ahead!!

There are a couple of changes being made to the SPOT/SURF system which will be replaced entirely by BLUE.

In addition, the learning outcomes & student feedback meeting provided promising changes to link lecture content with learning requirements through the introduction of numerically linking content. This was discussed with the Faculty Societies for its effectiveness.

## MEETINGS ATTENDED

Date	Meeting	Purpose
13/01/2020	Learning Outcomes & Student Feedback Meeting	Discussion of a proposal to better connect learning outcomes to lecture content.
16/01/2020	NDA Meeting	To discuss the logistics of the Climate Strike with representatives from Curtin University.
17/01/2020	Guild Executive Check-In	Mainly to outline goals and achievements for 2020, as well as what outcomes I would like to see from Education Council.
21/01/2020	Student Experience Committee (CANCELLED)	Cancelled due to a high number of staff on holiday.

## PROJECT UPDATE

### Law Courtyard Vending Machine

A meeting with Tony has been arranged to organise for the placement of a vending machine into the law courtyard as requested by law students in 2019.

### 13<sup>th</sup> March Climate Strike

This is being organised through a combined effort of the UWA Climate Action Network and the UWA Education action network for the National Day of Action. Graphic materials will be supplied and distributed on ODAY at the main Guild Stall and Enviro Stall. We are hoping to get the Fac Socs to support the event on social media as well. Please reach out to me, Will or Bre if you are interested in helping promote the strike.

Facebook event is here: <https://www.facebook.com/events/969902493408970/>

### Class Rep System

We are beginning to accumulate a list of units and lecturers who are interested in participating in the system. Please reach out to me or Parsa if you have any unit requests. This year, the ed committee will organise routine meetings with all class reps to create a better feedback process. We will also be looking at having post-ed council events where fac socs have the opportunity to get to know the class reps.

**Second Study Week**

The review into the 12-week academic semesters has drawn the University's attention to the negative consequences of 12-weeks on academic achievement, mental health and work-life balance. Our next step is to secure a second study week as opposed to other compromises. I will have more information after my next meeting with the DVC.

**2020 Fac Soc Directory**

TCJ (Guild VP) and I are creating a Fac Soc Directory in the hope that it will make collaborating more efficient and easier. It will be comprised of all Faculty Society executive contacts as well as Guild staff and office bearers. It will be shared into the Facebook group for you to fill out.

**Ed Week**

A Facebook event will be created shortly; you will all receive co-host requests. Please share and invite people to the event. Also please let me know what events you are planning on doing so I can do my bit to promote it.

**Best Units Guide 2020**

Currently sourcing feedback from students to put together a feedback guide. All feedback is welcome. If you are able to help spread the form please contact me.

**Ed Council Guide for FacSocs**

This guide will assist Fac Soc's with how to properly engage with Ed Council, do their reports, and highlight its important function. It will be an effective handover tool for incoming representatives. We are looking at creating it over the coming month.

**FINANCES**

I will be calculating and allocating faculty society base funding over the coming weeks.

**ACHIEVEMENTS TO DATE****DISCUSSION TOPICS****Ed Week**

Its Week 1. Get amongst it.

Kindest Regards,

Emma Mezger  
*Education Council President*  
ed@guild.uwa.edu.au





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ENVIRONMENT OFFICER  
GUILD COUNCIL REPORT  
29/01/2020

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## SUMMARY

The Environment Department Committee have been extremely busy preparing for the year ahead. This has included starting work on our themed week and other major events, including the Sustainable Careers Café and EnviroFest.

Working with Alumni Relations, we are aiming to provide students with the opportunity to connect with alumni, focusing on sustainability both on campus and in jobs. My executive team and I have been working to provide training for OCMs to prepare them for running and hosting events, as well as manning stalls and contacting environment groups. I have also started developing the Green Student Guidebook with a team of OCMs, at this stage focusing on what we would like see in these guides, and what platform we would utilise for it (online or printed on recycled paper).

Through meetings with the Fossil Free Convenor and a representative from the Conservation Council of WA (CCWA and 350 perth, we have looked at possible action against the Centre for Long Subsea Tiebacks. This has resulted in a form for emails to the chancellor and a petition, both of which will be promoted at out stall during O-Week events and EnviroFest.

I have also started working with Friends of the Grounds, taking over from Clarice, to promote their events and to continue facilitating the development of the FoGUWA Biodiversity app.

## MEETINGS ATTENDED

Date	Meeting	Purpose
11/12/2019	Josh Van Kampen (Alumni Relations), Clarice Antero	Discussed last year's collaborations with Alumni Relations and potential future events and contacts
13/12/2019	Anthony Collins (CCWA)	Spoke about previous correspondences with last years environment officer and discussed plans for action on the development of the Centre for Long Subsea Tiebacks
14/12/2019	Mara Soo (UCapture)	Discussed ways to engage student with the program and avenues for advertisement
16/12/2019	Elliot Wallace (Guild Environment)	Discussed his role on Environment Executive, the committee's structure and our upcoming projects
16/12/2019	Anthony Collins (CCWA), Bre Shanahan	Discussed the guild's position on the Centre for Long Subsea Tiebacks and ways to collaborate in combatting the centre.
17/12/2019	Environment Committee Meeting	General overview of the committee, upcoming projects and a brainstorming session for activities.
17/12/2019	Amy Hearder	CCAN Rules discussion
12/01/2020	Aishwarya Gujarathi (Guild Environment)	Discussed her role on Environment Executive, the committee's structure and our upcoming projects
13/01/2020	Elsa Fuentes (Guild Environment)	Discussed the FFUWA Campaign, action on the Centre for Long Subsea Tiebacks and environment groups on campus.
14/01/2020	Amy Hearder	OB Check-In

15/01/2020	Leigh Chalmers (Guild Events), Aishwarya Gujarathi (Guild Environment)	Set dates for Envirofest and EnviroWeek, discussed what the department plans to do for Guild on the Green and O-Day
15/01/2020	Aariyana Rashed (Guild Environment)	General overview of the committee, upcoming projects and a brainstorming session for activities (not present at committee meeting)
16/01/2020	Cross-Campus Education Network	Discussed the bushfires and the Uni Students Strike for Climate (May 13)
17/01/2020	Laura Fruhen (UWA Lecturer), Bre Shanahan (Guild)	Bicycle student workshop
17/01/2020	Anthony Collins (CCWA), Elsa Fuentes (Guild Environment)	Discussed further action against the centre and avenues for promotion.
17/01/2020	Josh Van Kampen (Alumni Relations)	Confirmed collaborations and started figuring out the logistics and contacts.
18/01/2020	Hans Lambers (FoGUWA), Innocent Muisha (Coders for Causes)	Update on the FoGUWA Biodiversity App and established the expectations FoGUWA have of the Environment Officer
20/01/2020	Corporate Services Committee Meeting	
21/01/2020	Patrice Mitchel (University Hall), Kasey Hartung (Health Promotion Unit)	Inclusion of sustainability into College Event Management Workshops
22/01/2020	Education Council	Promoted the Uni Students Climate Strike and the Sustainable Clubs Guide
22/01/2020	Environment Executive Meeting	Discussed collaborations, initiatives and Alumni Relations. Created an events calendar and outline for 'O-Day training/planning day' for the Environment Department OCMs

## PROJECT UPDATE

### Guild on the Green

I have met with the Environment Department Committee on numerous occasions where we have been able to establish an activity we would run and what we would be promoting. We are looking to run a 'Recycling Competition' asking students to sort out plastics into groups for different modes of recycling, receiving a succulent as a prize. We aim to utilise this platform to offer waste management tips and to also promote UCapture, donations to bushfire relief and organised action against the Centre for Long Subsea Tiebacks (emails to the Chancellor and petition).

### O-Day

Like Guild on the Green, we will be promoting UCapture and bushfire relief donations. We are looking towards providing a space for the FFUWA campaign and the Climate Change Action Network to promote the organised action against the Centre for Long Subsea Tiebacks. We will also be promoting the Uni Students Strike for Climate on May 13<sup>th</sup>, which we hope will be something other stalls will consider doing. We will be running a DIY Beeswax Waxy Wrap activity.

### EnviroFest

EnviroFest will be on Tuesday, 10<sup>th</sup> March (Week 3, Semester 1) from 11am -2pm. The objective for the festival is to provide a larger platform for students to engage with sustainability. We will be aiming to have between 15-20 stalls, including clubs, Guild Departments, eco-friendly stalls and other external organisations. The Environment Department will also have a stall and we are currently planning on doing eco-journals (used somewhat as a draft for the Green Student Guidebook) or an interactive activity requiring a gold-coin donation for bushfire relief.

**NGO Roundtable**

The Environment Department Executive and Alumni Relations are looking towards creating an opportunity for the department and environment clubs to participate in a roundtable discussion with representatives from Environment NGOs. These discussions will focus on volunteering/work opportunities in NGOs for students and will hone in on topical discussions regarding the current state of our Environment.

**EnviroWeek**

EnviroWeek will be in Week 4 of semester 2. At this stage, we are currently starting to organise a Sustainability Breakfast and our annual Sustainable Careers Café (both in collaboration with Alumni Relations), looking at possible options for speakers, as well as referring back to the previous Careers Café to see what worked and what didn't. We have also started looking at other collaborative opportunities for the week.

**Green Student Guidebook**

We have started developing a draft for the 'Green Student Guidebook' which will provide students with tips to reduce their carbon/ecological footprint. It will also serve to highlight the UWA Student Guilds achievements in moving towards a more sustainable campus (e.g. composting and 100% biodegradable packaging in Guild food outlets) as well as environmental groups both on campus and externally.

**FINANCES**

Nothing to report.

**ACHIEVEMENTS TO DATE**

Nil

**DISCUSSION TOPICS**

*Nil*

Regards,

William Norrish  
*Environment Officer*  
environment@guild.uwa.edu.au



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ETHNOCULTURAL COLLECTIVE  
GUILD COUNCIL REPORT  
22/01/2020

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## SUMMARY

Ethnocultural just had a handover meeting with its new co-convenor, Meizhu. We discussed Ethnocultural's vision for 2020, reviewed our achievement in 2019 and briefly talked about how to improve our engagement with students as well as ideas for O-Day activities. We also resolved access issue to the ethnocultural convenor email. We are looking to apply for an O-Day stall and start organizing activities on O-Day.

## MEETINGS ATTENDED

Date	Meeting	Purpose
15/01/2020	Handover meeting: Saleem Al-Odeh, Meizhu Chen	Introduced information about Ethnocultural Collective's purpose, activities it ran and plan for 2020.

## PROJECT UPDATE

### "You can't ask that" Video Series

Both co-convenors agreed to keep the video series going. We will contact Xander soon to see if he will be available to help, and also start planning our first video in 2020.

### O-Day

Ethnocultural will have a stall on O-Day. Meizhu will fill in the application form soon and two co-convenors will have a meeting in February to plan for O-Day activities.

## FINANCES

Ethnocultural's expenditure comes out of the President's budget. We did not spend anything in January, however we will start doing budget for O-Day soon.

## ACHIEVEMENTS TO DATE

- Had our handover meeting

## DISCUSSION TOPICS

*What are the requirements for Ethnocultural Collective to be formalised as a department?*

Regards,

Meizhu Chen & Saleem Al-Odeh  
Ethnocultural Collective Co-convenors 2020  
ethnocultural@guild.uwa.edu.au



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GENERAL SECRETARY  
GUILD COUNCIL REPORT  
22/12/2020

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## SUMMARY

Hi all,

Writing this to you from smoky stormy Canberra. It has been a fantastic start to the 107<sup>th</sup> Guild Council, and I'm so inspired to see everyone's excitement and ideas flowing. I'm disappointed that I can't be at this (or the next) Guild Council, but I know that it is in good hands!

Please find project updates below on the key projects we have been working on over summer. As always, please do get in touch with me if there is anything I can help you on, or if you have input on anything I've written about.

Luke  
General Secretary

## MEETINGS ATTENDED

Date	Meeting	Purpose
02/12/2019	Handover and Ballots	
02/12/2019	Guild Council Meeting	
04/12/2019	Guild Council Meeting	
09/12/2019	Innovation Centre	Coordinating innovation centre planning
09/12/2019	Nat Skead, Dean of UWA Law School	Discussing free legal advice for students
12/12/2019	College Cultural Review Taskforce	Taskforce to put into place recommendations from College Row Cultural Review
08/01/2020	Exec Meeting	
20/01/2020	Exec Meeting	
21/01/2020	Pelican Editors	Pelican budget discussion
21/01/2020	Hayden Greenham, Tav Manager	Tav card, burger deal discussion

## PROJECT UPDATE

### Student Innovation Centre

The Student Innovation Centre is starting to take shape, with the Executive looking to go forward with a collaborative model involving the University. The plans have been drafted, and once we have finalised our partners, we will begin the Centre's operations. If anyone is eager to be involved with the project, I urge you to get in touch with me.

### Tavern and Meal Deals

We have got an indicative signal that \$12.50 Burger deals will go ahead, and we are strategizing on how they would be best introduced. Likely to appear at some point in later Semester 1. We are also starting to plan what shape the \$4.50 Everyday Meals will take, which will hopefully continue to roll out alongside our current food items later in Semester 1. With Business School Café opening, and work being done on the new Guild Village Café, staff are currently running at capacity. Once those projects are off the ground, things will move a lot faster.

### Free Legal Advice for Students

We have started to engage stakeholders such as the Dean of the Law School, Nat Skead, and the Piddington Society. We are looking to move forward with this as finalise what form the legal advice will take, and how it will be distributed.

**Equity Department**

The rules for the Equity Department have been drafted (very kindly by the incredible Amy Header), and we are hoping for an early launch.

**Sponsorship Working Group**

We are currently seeking members of Council to join the Sponsorship Working Group, which will do a stocktake and advise on future movement around UWA Student Guild Sponsorship. Once these members have joined, we will organise a Working Group meeting. The goal is to wrap up the Working Group within 5 months, and subsequently act on the advice for a permanent body overseeing sponsorship.

**Refectory Update**

We have filled the final outlet in the Ref with Roll'd Vietnamese. We are looking into bringing items like sandwich presses, and other BYO food preparation appliances to the Ref. If you have any comments, or anything you would like to see, please get in touch.

## ONGOING ATTENDANCE

Name	02.12.19	11.12.18
Bre Shanahan	✓	✓
Ahmad Hafizuddin	Martha J McKinley	Mike Anderson
Amy Hearder	✓	✓
Anna Kimpton	✓	✓
Callum Lindsay	Daniel Kuzich	AP
CJ Daudu	✓	✓
Connor Price	✓	✓
Costa Toufexis	✓	✓
David Hallam	✓	Jason Rustandi
Emma Mezger	Hala Salih	✓
Jacob Roosendal	✓	✓
Lincoln Aspinall	✓	✓
Luke Thomas	✓	✓
Martha J McKinley	✓	✓
Max Tran	✓	✓
Meizhu Chen	✓	AP
Mike Anderson	✓	✓
Nicole Mcewen	x	✓
Omar Ali MacIntyre	✓	✓
Pauline Chiwawa	✓	✓
Rahul M S	✓	Prince Raj
Ridhima Vinay	✓	Connor Price
Riley Dolman	Bri Yarran	✓
Riley Klug	✓	✓
Saleem Al Odeh	x	AP
Sophia Perkins	✓	✓
Steven Okbay	✓	✓
Viknash VM	✓	AP
Vin Kalim	✓	✓
Will Norrish	AP	AP
Zhen You	Mike Anderson	Martha McKinley
Neve Staltari	AP	✓
Dan Roden		

## ACHIEVEMENTS TO DATE

- The Guild officially opened the Business School Café
- Sponsorship Working Group created
- Final spot in the Ref filled with Roll'd Vietnamese

## DISCUSSION TOPICS

N/A

Regards,

Luke Thomas

*General Secretary*  
secretary@guild.uwa.edu.au



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INTERNATIONAL STUDENTS DEPARTMENT  
GUILD COUNCIL REPORT  
22/01/2020

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## SUMMARY

January was a pretty busy month settling printing and working on the latest version of lighthouse. We also planned out the semester in detail and are working on the planning with our sub-departments. Slightly difficult as the whole committee is around the world but we are making it work.

## MEETINGS ATTENDED

Date	Meeting	Purpose
2/12/2019	Transition Services	Met with UWA Transitions to discuss how we can work together during the year
10/01/2020	ISD Committee Meeting, Full committee	Had a skype call to discuss the following semester and touch base.
16/01/2020	ISD Exco Meeting	Align the different sub- departments and make key decisions on workflow for the year.
16/01/2020	Meeting with Vin and ISD Exco	Had a call with vin and the ISD exco to align our collaborations with PAC for the year.
18/01/2020	Lighthouse team meeting, Lighthouse editor olivia and ISD Exco	Met with Olivia to see how the progress for Lighthouse is and to make sure we work towards the deadline.

## PROJECT UPDATE

### Lighthouse Magazine (Sem 1)

Progressing well and should be designed and sent for printing and ready by O-Day for the launch

### Guild on the green

Planning on events to carry out on that day to include some friending activities as well as to help spread key information for international students.

### O-Day

Planning stage and trying to work with a few cultural clubs to expand the reach we have.

## FINANCES

- Have yet to receive the Netsuite account details and will insert once I have that information.
  - At time of submission only expenses have been for printing of the O-week flyers (\$170.50+GST) and International stickers (\$570+GST). Lighthouse magazine will have to be ordered as well, price not firmed up as yet pending on the designing.

## ACHIEVEMENTS TO DATE

- Soon to come!

## DISCUSSION TOPICS

- *No discussion topics at this time.*

Regards,

Viknash VM

International Students Department President

isd@guild.uwa.edu.au



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PAC PRESIDENT  
GUILD COUNCIL REPORT  
29/01/2019

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## SUMMARY

This month has been about getting my bearings as I transition from Welfare Officer to PAC President. During this month, I have been provided with a handover from Amy as the 2019 PAC VP and have also provided Max a handover for the Welfare portfolio. Majority of the month has been dedicated to finding replacements for a new VP and a new OCM, as both have resigned due to various reasons. The re elections for these positions will be held at the first SOCPAC meeting of the year, tentatively on the 5<sup>th</sup> of February 2020.

## MEETINGS ATTENDED

Date	Meeting	Purpose
6/12/2019	Meeting with CJ	Orientation plans for O-Week 2020
6/12/2019	Meeting with Ira	Potential VP candidate
10/12/2019	Meeting with Riley	WASAC Plans for the year
13/1/2020	Finance	PAC Training
13/1/2019	Meeting with Amy	OB catch up PAC

## PROJECT UPDATE

### Speed Friending

For Orientation week, PAC are aiming to run a speed friend-ing event which will be promoted by ISD, to encourage integration amongst international and domestic students, as well as breaking the ice in general.

### Pop Up Fringe

Our next main activity for Orientation Week is having a pop up fringe stall where UWA students can sign up to perform for Fringe Week, as well as using it as an opportunity to promote the Public Affairs council and what events we run.

## FINANCES

### Budget vs. Actual

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
Gross Profit	\$0.00	\$0.00	\$0.00	0.00%
Expenses				
ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES				
305180 - Printing & Stationery	\$0.00	\$60.00	-\$60.00	0.00%
Total - ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES	\$0.00	\$60.00	-\$60.00	0.00%
Total - Expenses	\$0.00	\$60.00	-\$60.00	0.00%
Operating Profit	\$0.00	-\$60.00	\$60.00	0.00%
Net Profit/(Loss)	\$0.00	-\$60.00	\$60.00	0.00%

## ACHIEVEMENTS TO DATE

- Finalising all the theme weeks for the department!

## DISCUSSION TOPICS

Regards,  
Vin Kalim  
PAC President  
pac@guild.uwa.edu.au



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PRIDE DEPARTMENT  
GUILD COUNCIL REPORT  
22/01/2020

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## SUMMARY

January has been mostly beginning preparation for the semester and orientation. Introductory meetings have been held with the newly instated Deputies and planning has commenced for Pride's closest events, as well as preparations for Outspoken magazine. Collaborations with Blackstone and Amnesty have been initiated, and planning for a new charity gala event have begun.

## MEETINGS ATTENDED

Date	Meeting	Purpose
08/01/2020	Meeting with Amnesty international	Met with Amnesty President to begin working on collaboration together for an LGBT Human Rights Charity, and started planning.
11/01/2020	Meeting with Classics Society	Met with UWA Classics Society President for a 'collaboration' type agreement for our Quiz Night.
12/01/2020	Officers and Deputies initial planning meeting	Our committee got together for our planning day which covered event planning and scheduling for semester 1. We also allocated committee their action points and scheduled our next meeting.
12/01/2020	Meeting with Environmental Officer	Met with Environment Officer to discuss how we can support the bushfires at our Guild on the Green stall and what the Guild rules were in regards to donating to a charity.
13/01/2020	Meeting with LGBT Women's Collective Convenor	Met with LGBT Women's Collective Convenor, Pride and Women's Department collaboration with this collective.
16/01/2020	Meeting with VP	Met with our VP CJ to discuss our goals for Pride this year and to discuss any current problems we were facing.
16/01/2020	Meeting with new Committee member	We met up with our final committee member to discuss aspirations for the Department and allocate them their tasks.
20/01/2020	Meeting with Lesbian Collective	Met with the Lesbian Collective to discuss their goals and aspirations for 2020.

## PROJECT UPDATE

### Outspoken

Reece Gheradi instated as Outspoken Editor and advertisement flyers for possible contributors printed.

### Guild on the Green

Stall planning and discussion with Environmental Officer, William Norrish, about donating stall profits to an appropriate charity to support the bushfires.

### O-Day

Planning stall set-up and activities, draft schedule written for members on the stall and brainstorming other ways to increase engagement.

### Quiz night: Questioning

Basic event planning and script writing, as well as theme and date confirmation. We also met with Classics Society President to discuss their assistance with decorations and quiz rounds.

## FINANCES

- Access to NetSuite not yet granted, Spending so far summarised: Excess 2019 budget used for room refurbishment and maintenance, \$11.88 Outspoken Flyers Printing,

## ACHIEVEMENTS TO DATE

- Introduction of two new collectives, The WLW Collective (for women who love women) in collaboration with the Women's Department and the MLM (for men who love men). These collectives aim to connect people with similar experiences and exist alongside the existing collectives.

## DISCUSSION TOPICS

*No discussion topics currently.*

Regards,

Sophia Kennedy-Perkins, Anna Kimpton

*Pride Officers 2020*

[Sophia.Perkins20@guild.uwa.edu.au](mailto:Sophia.Perkins20@guild.uwa.edu.au), [Anna.Kimpton20@guild.uwa.edu.au](mailto:Anna.Kimpton20@guild.uwa.edu.au)



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PSA President  
GUILD COUNCIL REPORT  
22/01/2020

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## SUMMARY

Post the CAPA Conference the PSA divisions have begun to instigate the new committee operational structure with the coursework, research, and social divisions now commencing fortnightly meetings. A lot of the working group meetings are gearing up for O-Week as well as the PSA. Additionally some of the planning for the semester one events has begun. On operational side of the PSA for Awards and Grants, events subcommittee will be established. Post the holiday break the PSA divisions have begun to instigate the new committee operational structure with coursework, research and social divisions will meet fortnightly. The PSA social committee has planned a welcome event for postgrads and start working for O-week.

## MEETINGS ATTENDED

Date	Meeting	Purpose
12/11/2019	Board Of Graduate Research School	
19/11/2019	Student Consultative Committee(HDR)	ORCID iD accessibility< Digital Research Blog, HDR events, Industry mentoring for HDR students, GRS Calendar in UWA app
2/12/2019	Guild Council	
3/12 – 7/12/2019	CAPA ACM	Discuss the state of CAPA and Postgraduate Issues
9/12/2019	Senate	
17/12/2019	Student Transition Strategy Group	Overview of orientation, Branding and Marketing
13/01/2020	University Club/PSA Patnership	Starting new deal with Uniclub for the year 2020 and strategy to increase more postgraduate membership and how their events help student of UWA Postgraduate.
16/01/2020	PSA Committee	Discuss PSA Matter and Operations

## PROJECT UPDATE

### ORCID iD

Gathers publication for future use and this will allow HDR students to access their contribution on the research they are working on currently.

### Digital Research Blog

University of Melbourne has the interactive blog for research field. UWA GRS also needs similar blog for the HDR students. This is still an ongoing process with BMR.

### GRS External Review

Review is on 10<sup>th</sup> February 2020, GRS Dean has initiated the review responsibilities and accountabilities of GRS with PSA President, PSA Research reps and external reviewer. Review includes pre-candidature, candidature, examination and scholarships teams. Assess the effectiveness of the academic leadership functions in HDR at UWA. PSA newsletter is sent out with an announcement to get the feedback from HDR students.

### Postgraduate Leadership Program/ Workshop

Working on this project by talking to the Leadership program organiser from Eastern state. This is to give leadership training for postgraduate and workshops which will help the postgraduate students know about them self-better and also includes workshops. Planning is still on with the PSA budgets. Further update will be soon in coming days.

## PSA Welcome Event

Event focused to target new students (Coursework and research) to welcome them to UWA and the event is still in planning stage such as getting quotes and total cost of the event.

## FINANCES

### Budget vs. Actual

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
<b>Gross Profit</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Expenses</b>				
<b>ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>				
305068 - Orientation Day Expenses	\$0.00	\$500.00	-\$500.00	0.00%
305080 - Activities and Functions	\$1,108.63	\$0.00	\$1,108.63	0.00%
305083 - Advertising & Promotion	\$0.00	\$1,000.00	-\$1,000.00	0.00%
305108 - Cleaning Contract	\$317.09	\$700.00	-\$382.91	45.30%
305111 - Communication Expenses	\$20.00	\$40.00	-\$20.00	50.00%
305117 - Conferences	\$68.18	\$0.00	\$68.18	0.00%
305155 - Interior decoration	\$0.00	\$300.00	-\$300.00	0.00%
305165 - Motor Vehicle Expenses	\$20.83	\$0.00	\$20.83	0.00%
305180 - Printing & Stationery	\$0.00	\$40.00	-\$40.00	0.00%
305193 - Volunteer Appreciation	\$0.00	\$500.00	-\$500.00	0.00%
<b>Total - ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>	<b>\$1,534.73</b>	<b>\$3,080.00</b>	<b>-\$1,545.27</b>	<b>49.83%</b>
<b>EMPLOYEE BENEFITS EXPENSE - EMPLOYEE BENEFITS EXPENSE</b>				
304001 - Salaries & Wages - Permanent Staff	\$2,631.15	\$3,634.88	-\$1,003.73	72.39%
304007 - Payroll tax	\$0.00	\$107.20	-\$107.20	0.00%
304010 - Superannuation	\$249.96	\$363.79	-\$113.83	68.71%
304013 - Workers Compensation Insurance	\$24.99	\$36.38	-\$11.39	68.69%
304016 - Annual Leave Provision	\$0.00	\$152.37	-\$152.37	0.00%
304019 - Long Service Leave Provision	\$0.00	\$42.15	-\$42.15	0.00%
<b>Total - EMPLOYEE BENEFITS EXPENSE - EMPLOYEE BENEFITS EXPENSE</b>	<b>\$2,906.10</b>	<b>\$4,336.77</b>	<b>-\$1,430.67</b>	<b>67.01%</b>
<b>Total - Expenses</b>	<b>\$4,440.83</b>	<b>\$7,416.77</b>	<b>-\$2,975.94</b>	<b>59.88%</b>
<b>Operating Profit</b>	<b>-\$4,440.83</b>	<b>-\$7,416.77</b>	<b>\$2,975.94</b>	<b>59.88%</b>
<b>Net Profit/(Loss)</b>	<b>-\$4,440.83</b>	<b>-\$7,416.77</b>	<b>\$2,975.94</b>	<b>59.88%</b>

Regards,

Rahul M S Kumar  
PSA President  
psa@guild.uwa.edu.au





# PSA PRESIDENT REPORT

CAPA ACM – DECEMBER 2019

## INTRODUCTION

The Council of Australian Postgraduate Associations 2019 Annual Council Meeting was hosted by Victoria University, VIC in December. There are 18 financial member that are affiliated to the CAPA attended the ACM on December 2019. Affiliation demonstrated the commitment of the UWA Guild through PSA and CAPA to strong national representation for postgraduate students.

On the whole ACM is marked as watershed moment for the organisation with the efficacy and financial viability of the CAPA to deliver the core goals. The role of the PSA held in the these discussion reflected the strength of the UWA Guild. CAPA operates on a single vote per affiliate system this gives smaller organisation proportionally more power and avoids the domination of discussion by larger universities. This in total gives only 18 votes from the room.

## REPORT

### Day 1

2019 CAPA had a restructure in the which introduced the Board and Officer Bearer reports. Peter Watson from UWA was the interim chair has done well in the CAPA by refining the CAPA governance and also laid the goal for 2020 CAPA Committee. By refining the CAPA governance this introduced the sub-committee of the board and the council. Peter Watson is elected as the Member of Board for 2020. Office Bearer report states that a record of 18 submission from the Nation's postgraduates which was focused on the PhD timeframes is being too short and also the student mental health guideline. Finance of the CAPA is in good stand. Board has proposed a change to the fee model used by CAPA. This bought four fee model for CAPA and new model is voted for. This new model will be a transition and will be unified in the upcoming 2 years. The coursework rate will rise by 15% and research rate will decrease by 15% per year. This will impact the UWA and University of Melbourne as these two university has more Postgraduate Coursework student.

Concluding the day 1, changes in election regulation were made and two presentation. One was by Josh Farr from campus consultancy and other was from Orygen a Youth Mental Health Organisation. Josh Farr's presentation was more focused on students opportunity and what work classically in this society. This is an opportunity for our UWA Student Leadership Summit and I have been having chat with him regularly about the programs he can offer for Guild leaders and what he can bring for postgraduate students.

### Day 2

Day 2 was mainly focused on electing the new committee member. 2020 CAPA President is Romana Begicevic, she is outgoing Curtin University Postgraduate President and in 2019 she was Women's Officer for CAPA. In 2019 as women's officer her achievements are the development of principles of CAPA and Australian Council of Graduate Research with Australian Universities to support the mental health of postgraduate students in Australia. Murdoch University Postgraduate student Association has come long way by transforming the body which has very little voice in their university to now coordinating policy workshop to empower postgraduates with combination of their research.

Concluding day 2, we had chance to be caucuses/pro-caucuses which gave me an insight of how other unions/association are being represented in university level. By attending the caucuses for international student officer election in the 2020 CAPA, I came to know how CAPA represents international student nationally and their protest and work with federal government. By attending the pro-caucuses got an insight on how well postgraduate students are represented with University equity and diversity committee, there were few who had knowledge whether or not their university had these committee. By looking through all these, we can see that UWA and UWA Student Guild has strong relationship.



# PSA PRESIDENT REPORT

CAPA ACM – DECEMBER 2019

## Day 3

On this last day, we had report from the CAPA's research officer and also CAPA Priorities moving into 2020. TEQSA and End Rape on Campus (EROC). CAPA work closely with the TEQSA to uphold the quality of education in Australia. Sexual harassment and Sexual Assault continue in university and CAPA hold universities accountable for the things happening in these spaces. Securities need to be improved in the universities.

## MOTIONS

Notes:

- These motions have been taken from the motion book as supplied prior to the opening of the ACM. Minor amendments to the wording motions listed and motions from the floor have not been included however Council can request the ACM Minutes when they become available (in accordance with typical KPIs for CAPA Affiliation).

Motion	Context	Voted
That Council ratifies the new elections regulations, as prepared by the Board.	Many affiliates, UWA included, apply for fee remissions that while granted by the Executive must be ratified by Council. Those affiliates are not given voting rights until this happens. Substantial debate revolved around the allowing of Council the option to refuse an election of an Equity Officer from a caucus as a safeguard. Eventually the Council voted to remove this enforcing caucus elections to be irrefutable by such means.	For (Carried)
That Council accepts Simon Burnett as the Returning Officer for the 2019 CAPA elections.	Simon Burnett is the 2017/2018 CAPA Policy and Research Advisor	For (Carried)
That Council voluntarily cancels CAPA's incorporation in the Australian Capital Territory.	Currently, CAPA is erroneously registered in both the ACT and Victoria. The board has decided to retain Victorian registration. All regulatory compliance matters in Victoria have been brought up-to-date. A special resolution is required by ACT legislation to cancel our incorporation in that state. This will not wind up CAPA as we are also incorporated in Victoria.	For (Carried)
That Council encourages all postgraduate associations nationally to endorse and show solidarity with the Fares Fair PTV campaign.	Victorian postgraduate students are currently the only postgraduate students who are not eligible for public transport concessions, as such the Fares Fair Campaign looks to remedy this.	For (Carried)

## CONCLUSIONS

It is safe to say that attending the CAPA ACM has been highly educational and enlightening for myself in regards to the current state of education from at the National level and how changes funnel through to individual University. The addition of the immediate past PSA President in Alex Tan no doubt made the experience much more interpretable with respect to how the role, responsibility, and capabilities that reside with the PSA. I believe that in addition, the extensive meeting enables for a great deal of handover discussions and logistics to be accomplished rapidly in a relevant environment whereby myself and Alex Tan are able to gauge the UWA Student Guild's performance across many other prominent Australian Universities.



# PSA PRESIDENT REPORT

CAPA ACM – DECEMBER 2019

Australian Universities. Moving forward I would like to recommend the 107<sup>th</sup> Guild Council to remain affiliated with CAPA with the organization showing tremendous growth over 2019 and a much more promising structure with the Board we in place.

Regards,  
Rahul M S  
2020 PSA President

RESIDENTIAL STUDENTS' DEPARTMENT  
GUILD COUNCIL REPORT  
22/01/2019

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SUMMARY

As the initial month of my term, this month has mainly consisted of setting up the RSD for the year ahead. This included get an incredible executive team and all of the IC reps from each college, then working on what our key priorities for the year ahead are.

On top of this, we have begun organising our earliest events for the year such as Fresher Fest and IC v InterFac sport, as well as getting a semester one calendar finalised.

Write a brief summary outlining what you have been up to this month. This should achieve key achievements and things that have taken up the most of your time.

MEETINGS ATTENDED

Date	Meeting	Purpose	Attendees	What was discussed
8/12/19	St Thomas Moore President	Discuss year in partnership	Charles Reddin - President STMC	ICC, Calendar, Key priorities, Recommendations from last year, Collaborations

10/12/19	St George's College President	Discuss year in partnership	Ché Monsigneur - President STGC	ICC, Calendar, Key priorities, Recommendations from last year, Collaborations
13/12/19	UniHall's President	Discuss year in partnership	Justine Joliffe - President UH	ICC, Calendar, Key priorities, Recommendations from last year, Collaborations
9/1/20	Trinity's ICC Rep	Discuss year in partnership	Sebastian Rooke - RA at Trinity College	ICC, Calendar, Key priorities, Recommendations from last year, Collaborations

	Head of St George's	Discuss year in partnership	Ian Hardy - Warden of STGC	Priorities for the college, Collaborations
	PROSH Directors	PROSH and College Row	Curtis White & Michael Barblett- PROSH Directors 2020	Discuss the relationship between PROSH and Colleges and recent history, Introduction of PROSH Rep from the RSD
	Guild Volunteering	Yellow Brick Row stall & Community Cup		RSD Community Cup plans for 2020, Stall on YBR initiative, Discussion of extending PROSH Rep role to also encapsulate Relay for Life as well
	Health	Yellow Brick		Stall on YBR

	Promotions Unit	Row stall		initiative
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## PROJECT UPDATE

### Fresher Festival

- This yearly tradition is getting there slowly, the space should be booked in the next two days and then following this we will start to book the other activities and plan what is needed for the day.

### RSD Amazing Race

- This has not yet happened before on college row, but the idea is to have a large scale race across the five colleges with mixed teams of Freshers completing challenges at each stop.
- The idea behind this is to get Freshers interacting positively with one another the first time they meet and be able to have friendly faces for when Tav shows and IC sport come around, especially as fostering positive and supportive inter-college culture is a core priority for the year.
- Sadly, this event is unreadable for semester 1 O Week, however it is being planned for semester 2 with strong interest from the colleges

### Yellow Brick Row

- As a way of connecting the Guild & UWA services with college students, this initiative will involve stalls set-up at the colleges for a night each in the first week of semester
- HP Unit, RSD, Student Guild stall and Guild Volunteering have been confirmed
- Psychological services, International Students, Study Smarter and UniAccess to be confirmed

## FINANCES

Only expenditure is \$470.25c on t-shirts for the entire RSD team.

## ACHIEVEMENTS TO DATE

- We are officially at the halfway point for getting all of the RSD 2020 members!!
  - On this point, we have the five Fresher Representatives to come, as well as three project officers which will be decided by the entire team very soon

## DISCUSSION TOPICS

N/A

Regards,

Connor Price  
Residential Students' Department President  
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OFFICE BEARER  
GUILD COUNCIL REPORT  
DD/MM/2019

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## SUMMARY

The last two months have been devoted to getting myself and my committee acquainted with our new roles on the Societies Council, and meeting various Guild departments, staff and clubs in order to be as prepared as possible for the coming year. Some discussions proved difficult due to several of my committee members being away on holiday's, but we have been able to make arrangements to accommodate these unforeseen changes in circumstances.

Similarly, I am working with the SOC Secretary to systematically update the ERF's as they are made available. My main priority over the uni break, besides O-Day and Club Carnival, is to supervise my executive team in the completion of Online Executive Training; this is a measure to build on the success of the Online Treasurer Training I implemented last year during my time as SOC Treasurer, and am therefore very eager to expand across all Club Executive positions (ie. President, VP, Secretary, Treasurer).

At this early stage, the lack of lapsed clubs is refreshing to see, and indicates that it is unlikely that many clubs will be disaffiliated this year. However, it raises the question of whether our budget might be spread even more thinly than usual by the allocation of SOC Grants.

My Committee consists of the following: Omar Ali MacIntyre (VP), Eleanor White (Sec), Jameson Thompson (Tr), and three OCM's (Cade Owen, Holly Carter-Turner, and Felix King). I'm really happy to be working with such a diverse and committed group of people, who offer such a broad scope of knowledge and perspectives to SOC. It is so refreshing to be surrounded by people from all sides of campus, spanning (literally!) from the business school all the way to ALVA.

We will also be continuing the practice of implementing a subcommittee from last year. This was a highly effective action that greatly reduced the workload of individual members of the Committee and greatly increased our productivity and efficiency. Furthermore, the continuation of this practice into 2020 is sure to further strengthen ties between SOC and clubs, and make communication and general interactions between the two seamless in operation.

## MEETINGS ATTENDED

Date	Meeting	Purpose
03/12/2019	Handover Meeting 1 with Taco Shiraishi	Met with outgoing 2019 SOC President Taco Shiraishi, who gave me a comprehensive overview of what the role of SOC President entails, as well as the key departments and points of contact. This was followed with a discussion of what worked well throughout 2019 and how the function of the committee can be improved for 2020.
20/12/2019	Handover Meeting 2 with Taco Shiraishi	Taco provided me with the SOC Mailchimp login and gave me a 'crash course' on her management of the Tenancy committee. The bulk of this meeting was spent discussing the main issues in relation to the upcoming Total Reallocations of club storage spaces and club rooms by the Tenancy committee in January 2020.
08/01/2020	IT Meeting with Kelvin	Kelvin gave me the login details for all SOC Committee emails and ran me through the obligations of SOC relating to record-keeping on the Onedrive, and gave me a brief tutorial on how to operate the new Guild Website and the Libcal used to book rooms and other Guild spaces.

10/12/2020	Meeting with SOC VP Omar Ali MacIntyre	Met with SOC VP and newly-elected Tenancy Chair Omar Ali MacIntyre to run through general information and important details and regulations pertaining to the Tenancy Committee and the upcoming reallocations (see 20/12/2020).
12/01/2020	Events Meeting with Leigh	Met with Leigh to run through the key logistics of O-Day and Club Carnival; specifically, we went over how club registration works and I was given all the necessary forms to disseminate to clubs. We then went over the site plan for Club Carnival, which I am intending to run in the upcoming 'Activation' space along James Oval in the hopes that placing this event in a major campus thoroughfare will attract more foot-traffic.
13/01/2020	Meeting with Guild Vice-President Christopher-John Daudu	Had a very productive meeting with CJ Daudu to update him on behalf of the Guild Executive on the general progress of SOC and on the status of O-Day and Club Carnival/
13/01/2020	SOC Committee Induction	This meeting served to formally introduce my committee to their new roles within the SOC Committee. I went through mutual expectations and standards that we will all hold each other to, and held a brainstorming session in which upcoming projects and deadlines were allocated, as well as ways of making the SOC meetings more engaging and generally smoother to run.
15/01/2020	Meeting with Xander (T-Shirt Designs)	Met with Xander to hash out the final designs for the SOC Committee T-shirts, after a week of email correspondence.
16/01/2020	Finance Training with Fiona	Fiona gave me a refresher on operating Netsuite, budgeting, placing purchase orders, withdrawing and depositing cash through Guild Finance, as well as arranging floats.
16/01/2020	Meeting with Pantomime Society	Met with the Acting President and Secretary of the UWA Pantomime Society to discuss and formulate more robust financial strategies for the club in order to mitigate the increasingly burdensome costs of venue hire at the Dolphin Theatre
18/01/2020	Meeting with Muslim Students Association (MSA)	Myself and the SOC VP (Omar Ali MacIntyre) met with the MSA Secretary to resolve a series of disputes relating to the outcome and legitimacy of their clubs most recent AGM. In compliance with their club's constitution, we resolved run an SGM that will be independently chaired and RO'd by SOC in order to resolve the above issues fairly and impartially.
24/01/12	Governance Committee Meeting 1	Ratified the terms of reference for the Lyn Beazley Institute and the rules for the Climate Change Action Network.
28/01/2020	Meeting with Rob Lines (UWA Theatre Manager)	(Outcome TBC at time of writing) Meeting Rob Lines in the Uniclub to discuss strategies and

		incentives to provide Guild-affiliated clubs greater access to UWA Theatres and reduce the financial burden of holding events and productions in these spaces.
--	--	--

## PROJECT UPDATE

### O-Day

Registration forms and other valuable info has been sent out to clubs.

### Club Carnival

Largely overseen by the SOC VP and Secretary; I have seen and approved the site plan. Eleanor has recently submitted the EMP for Club Carnival. All is looking good!

### ERF's

Progressing well; Secretary is going through the ERF's and is progressively updating our mastersheet of club committee contacts as they become available. This will constantly be a work in progress as clubs tend to have their AGM's scattered across the year.

### Sponsorship and Outreach

This project is still in early stages but it is my hope that I can alleviate the financial burden of grants by supplementing SOC's funding through external means. At the moment, I am in the process of making prospectuses to send to external organisations as a means of attaining sponsorship. Future updates will come as soon as they are made available.

## FINANCES

### Budget vs. Actual

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
<b>Gross Profit</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Expenses</b>				
<b>ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>				
305016 - Orientation Week	\$42.80	\$0.00	\$42.80	0.00%
305049 - SOC Grants	\$108,203.36	\$121,000.00	-\$12,796.64	89.42%
305052 - Awards & Prizes	\$3,779.00	\$3,000.00	\$779.00	125.97%
305076 - Sundry Activities	\$4,070.16	\$2,000.00	\$2,070.16	203.51%
305102 - Bank Charges	\$2,011.88	\$1,800.00	\$211.88	111.77%
305132 - Utilities	\$43.56	\$0.00	\$43.56	0.00%
305147 - General Expenses	\$104.09	\$0.00	\$104.09	0.00%
305165 - Motor Vehicle Expenses	\$77.54	\$0.00	\$77.54	0.00%
305166 - Meeting Expenses	\$2,419.28	\$2,100.00	\$319.28	115.20%
305168 - Occupational Health & Safety	\$58.96	\$0.00	\$58.96	0.00%
305180 - Printing & Stationery	\$917.75	\$1,500.00	-\$582.25	61.18%
305189 - Repairs & Maintenance	\$1,114.95	\$2,000.00	-\$885.05	55.75%
305201 - Security Expenses	-\$389.70	\$0.00	-\$389.70	0.00%
<b>Total - ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>	<b>\$122,453.63</b>	<b>\$133,400.00</b>	<b>-\$10,946.37</b>	<b>91.79%</b>
<b>Total - Expenses</b>	<b>\$122,453.63</b>	<b>\$133,400.00</b>	<b>-\$10,946.37</b>	<b>91.79%</b>
<b>Operating Profit</b>	<b>-</b>	<b>-\$133,400.00</b>	<b>\$10,946.37</b>	<b>91.79%</b>
	<b>€122,453.63</b>			

## ACHIEVEMENTS TO DATE

- Tenancy Total Allocations Underway
- Subcommittee Nominations open and underway!
- Tenancy Committee Nominations open and underway

- O-Day and Club Carnival EMP's done!
- 

Regards,

Jacob Roosendaal  
*Societies Council President*  
Jacob.roosendaal20@guild.uwa.edu.au



## SUMMARY

This period consisted of significant planning for the year ahead, revolving primarily around the inaugural Sports Week, Inter-Faculty Sports and the expansion of the FacSoc v College series. Furthermore, we maintained the importance of strengthening relationships with sporting related clubs at UWA, as well as UWA Sport, and made significant progress in doing so.

## MEETINGS ATTENDED

Date	Meeting	Purpose
18/11/2019	Christopher-John Daudu	Make presentation for UWA Sports Council Meeting and plan all main events and budget for Guild Sports Department in 2020.
01/12/2019	Guild Sport Committee Election Meeting	Election of members onto committee.
	Guild/UWA Sport Working Relationship into 2020	Handover and introduction of their roles and responsibilities in the organisation. Introduced the idea of Sports Week and other additions to the UWA Sporting Calendar that UWA Sport would collaborate with the UWA Guild Sports Department to run.
10/12/2019	Rhys Hyatt (UWA Sport Marketing)	Align marketing between UWA Sport and UWA Guild Sport to have consistency and transparency for all events. Organise dates and designs for flyers and promotion of all future events.
11/12/2019	Pia Chaffy (Inter-Faculty and College Sport Co-ordinator)	Aligned vision for Inter-Faculty 2019 and sighted provisional calendar. Confirmed all equipment and discussed planning to ensure effective and efficient preparation for the year ahead. Also discussed the role of the Guild for Inter-Faculty and the importance of maintaining the standards in providing this excellent free service to UWA students.
12/12/2019	Nicole Serafini	Planned propose Women in Sports breakfast during Sports Week on Thursday.
19/12/2019	UWA Sports Council	Discussed their 100-year anniversary plans for 2020, along with their vision for the committee.
16/01/2019		

## INITIATIVE UPDATES

### Inter-Faculty Sports Representative Guide:

- Entirety of content is complete and ready for circulation for the first Inter-Faculty Sports Representative meeting within the coming months.

### Inter-Faculty Sports Promotion:

- New brochure for 2020 in progress, pending completion from UWA Sport Marketing, along with Sports Week promotion.

### Sports Support for UWA Clubs:

- UWA League Club relationship development underway.
- Potential support for upcoming MSU Dodgeball tournament (promotion, endorsement).

### UWA Sport Student Stakeholder Reference Group:

- Looking to implement changes to ensure sustainability and effectiveness of this initiative.
- Pending meeting with Ian Fitzpatrick (General Manager, UWA Sport).

### Guild Sports Committee Shirts:

- New shirts ordered from Guild Creative, final design from Xander approved.

## EVENT UPDATES

### Sports Week:

- Monday – Guild XI v Vice-Chancellor’s XI Cricket Match
- Tuesday – Sports Club Carnival
- Wednesday – Inter-Fac v College Frisbee
- Thursday – Women in Sport Breakfast
- Free gym entry/classes/pool/courts use by ALL students.

### Inter-Faculty Sports:

- Inter-Faculty begins in Week 2, Semester 1, with a workshop for Inter-Fac reps in Week 1.

### FacSoc v College:

- Confirmed the expansion of the ‘FacSoc v College’ series to at least 3 games.
- Established support and collaboration with UWA Sport (Pia Chaffey) and RSD (Corner Price).
- First event set for 25<sup>th</sup> of March, during Sports Week.

## FINANCES

### Budget vs. Actual

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
<b>Gross Profit</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Expenses</b>				
<b>ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>				
305076 - Sundry Activities	\$0.00	\$1,000.00	-\$1,000.00	0.00%
305080 - Activities and Functions	\$0.00	\$2,500.00	-\$2,500.00	0.00%
305185 - Minor Assets	\$0.00	\$1,000.00	-\$1,000.00	0.00%
<b>Total - ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>	<b>\$0.00</b>	<b>\$4,500.00</b>	<b>-\$4,500.00</b>	<b>0.00%</b>
<b>Total - Expenses</b>	<b>\$0.00</b>	<b>\$4,500.00</b>	<b>-\$4,500.00</b>	<b>0.00%</b>
<b>Operating Profit</b>	<b>\$0.00</b>	<b>-\$4,500.00</b>	<b>\$4,500.00</b>	<b>0.00%</b>
<b>Net Profit/(Loss)</b>	<b>\$0.00</b>	<b>-\$4,500.00</b>	<b>\$4,500.00</b>	<b>0.00%</b>

## KEY ACHIEVEMENTS TO DATE

- Confirmation of UWA Sports Week
- 3 confirmed Inter-Fac vs College Games

## DISCUSSION TOPICS

Kind Regards,

**Constantinos Toufexis**  
*Sports Representative*  
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VICE PRESIDENT  
GUILD COUNCIL REPORT  
21/01/2020

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## SUMMARY

January has been engaging. I am excited by the variety of projects in the works and hope to see more of them come to fruition in the near future. Finishing off the think tank regulations has taken up a lot of my time this month.

## MEETINGS ATTENDED

Date	Meeting	Purpose
06/12/2019	Orientation, Vin Kalim PAC President	Discuss current plans for orientation and how it the Guild could be better integrated
18/12/2019	Bre Shanahan, President	2020 Plans
18/12/2019	Leisure Club Mutya Marginot-Joseph, Associate Director Finance	Texicana Overdraft approval and explanation of structure
18/12/2019	Amy Hearder, Chair	2020 Plans
03/01/2020	180DC Client Relations Lead	Review of the services provided by 180Degrees Consulting and assessment of their capability to provide strategic planning support to clubs and faculty societies.
03/01/2020	WAUC CEO	Explanation of WAUC's organisational structure and operational model, aswell as the approval processes required in order for them to engage in strategic planning support for clubs and faculty societies.
03/01/2020	Omar Macintyre, OGC and SOC VP	Discuss how clubs could be further integrated into orientation and potential sponsorship opportunities which would reduce the financial burden on clubs that run large events
07/01/2020	Amy Hearder, Chair	OB Management
08/01/2020	Guild Executive Meeting	Fortnightly meeting
15/01/2020	Gar-Hou (Max) Tran, Welfare Officer	2020 Plans and Priorities; goalsetting and vision for the role
16/01/2020	Jacob Roosendaal, Societies' Council President	2020 Plans and Priorities; identification of major projects for the year
16/01/2020	Anna Kimpton and Sophia Perkins, Pride Officers	2020 Plans and Priorities; addressing key events and new initiatives
17/01/2020	Emma Mezger, Education Council President	2020 Plans and Priorities; expectations and how value can be extracted from the role
17/01/2020	Riley Dolman, WASAC Chair	2020 Plans and Priorities; working towards strengthening support for, and awareness of WASAC initiatives.
20/01/2020	Cultural Club Expansion Meeting	Formulation of a plan going forward to support a broader variety of cultural clubs to increase their campus presence and grow their representation.
20/01/2020	James Dow, Education Council VP	Discussion of proposed reform of the Class Rep System and potential for Education portfolio to expand to include a subcommittee.
20/01/2020	Corporate Services	Updates, in particular on PC Renewal Program
20/01/2020	Guild Executive Meeting	Fortnightly meeting

## PROJECT UPDATE

### **Independent Policy Think Tank**

The structure, objects and composition of the organisation have been decided. Additionally, the regulations governing the think tank have been drafted, ready for review by the Governance committee. A meeting has been set up with a potential patron who we are hoping to name the organisation after. Meetings with external organisations such as the UWA Public Policy Institute and Perth USAsia Centre have also been organised in order to establish partnerships which would give us access to further resources and provide mentorship opportunities. Recruitment for the executive, management team and 6 policy centres is almost complete. Planning is about to get underway for a launch event, with the current aim to host it at the start of Semester One.

### **2020 Fac Soc Directory**

I have worked with Emma (Education Council President) to create a directory of Fac Soc Executive, Guild Reps, Guild Staff and Faculty contacts in order to better support faculty societies to build relationships with each other, their faculty and the Guild. We believe this will ensure organic collaboration, effective advocacy and clear communication.

### **Wellbeing Volunteer Program**

First launched in 2019, the goal of this program was to provide volunteer support to students in high alcohol environments to ensure their welfare is monitored and preserved. The program petered out towards the end of 2019 for a number of reasons. This year I have assumed responsibility for the program and worked with Elliot Wallace (2019 VACE Chair) on its restructure and revival. So far, we have partnered with Blackstone, Science Union and ECOMS and hope to expand this as the semester progresses. If you know of a club that could use some Wellbeing Volunteers, please send me an email and we will add them to the calendar.

### **Guild Survival Guide 2020**

I have been working with the Engagement Office to create a new survival guide for students in 2020. The goal is to distil the essence of what the Guild does and how it provides value to students in a way that encourages students to engage with us and what the Guild has to offer. Our focus is less on the intricate details of each sub-council and department, but instead on humanising reps and making the Council as accessible as possible. A first draft will be available for feedback soon. If you have any ideas or key inclusions, please get in touch.

### **Indigenous Cultural Awareness Training**

Initially mentioned in my VP handover, this project is in line with UWA's Indigenous Strategy. The goal is to supplement the Student Leadership Training currently provided by the Guild with sessions on Indigenous culture which would empower clubs to make their events as accessible and inclusive as possible. The WASAC chair has passed on the details of a contact who can provide this training and a meeting is scheduled for early February to discuss the logistics and details of adding this content.

### **Strategic Planning for Clubs and Faculty Societies**

Inspired by the UWA Student Guild Strategic Plan's ability to provide direction to successive Councils and empower the Guild to continually build and expand, I have been investigating the feasibility of introducing this on a smaller scale to clubs and faculty societies. It has been my experience as a club and faculty society executive that a committee expends so much energy during the year just running a calendar of events that longevity and long-term success is not often a major focus. By contrast, clubs and faculty societies who do have a strategic plan are experiencing unparalleled levels of success. In order to provide all clubs and faculty societies with the opportunity to expand their horizons and secure their future, I have been engaging in

discussions with a number of student consulting organisations, with the hopes of creating a model whereby a consulting organisation works with a club or faculty society to establish a strategic plan in line with their long term goals. At this stage, I am in the process of drafting a model of how this strategic planning process would occur, which these organisations will then assess and provide feedback on. As there is no real precedent for this in any student consulting organisation, we are working to see if their processes and resources can be adapted to this unique context. Some clubs and faculty societies have already expressed interest in being involved in a trial group for the model, once it is developed and approved.

### **Cultural Club Expanded Representation**

It has been the observation of a number of students that there is more we could do to make our campus more representative of all cultures in the cultural club space. In order to achieve this, I have been working with SOC (Jacob and Omar), Pauline, Steven and potentially the Ethnocultural Collective (pending a meeting scheduled for after this reported has been submitted), to outline some key goals for this initiative and assess the tangible steps we can take as Guild Reps without undermining the autonomy of clubs. We have identified the African Students' Union, Hispanic University Group, UWA Slavic Society and the UWA German Club as clubs which could benefit from Guild assistance to increase their visibility on campus. We are scheduling meetings with their executives to discuss the way forward. If you are aware of any cultural clubs that have stagnated in recent times, please let us know.

### **Class Rep Advisory Committee and Ed Council Reform Review**

James Dow (Education Council VP) has set a comprehensive reform of the Class Rep System as one of his key goals. I have begun work with him to broaden the scope of the project to now include a review of the structure of Education Council as a whole. We are considering the addition of a subcommittee, to be called the Class Rep Advisory Committee, which would expand the Education Council and provide the Education portfolio with the increased organisational support required to enact the restructured Class Rep System. At this stage, we have sent modified Education Council regulations to Governance committee for feedback.

### **Club Spotlight Series**

I am working with the Engagement Office to produce a series of short form content from clubs and societies which could be shared via Guild communication channels and in promotional content. This is in very early stages as we are mapping out a consistent structure for the videos which emphasises the uniqueness of each club and society, while also maintaining a degree of homogeneity that could enable them to be put together in a montage.

### **Office Bearer Content Series**

Another project with the Engagement Office, the goal of this is to increase the visibility of Office Bearers on campus. This is also in very early stages; however, it will be consistent with the Guild Survival Guide in that there will be less of a focus on the inner workings and more of a focus on humanising Office Bearers and increasing relatability.

### **EZONE Club Engagement**

Prompted by David Hallam, I have been working with SOC (Jacob and Omar) to investigate whether any spaces could be made available for clubs in EZONE. Particularly given that we are in a complete reallocation year, any additional spaces would be incredibly useful. At this stage, I have been communicating with Campus Management and have set up a meeting with the building manager to review the building and assess available spaces.

## ACHIEVEMENTS TO DATE

- Started an independent, student-run policy think tank
- Relaunched Wellbeing Volunteer Program
- Created a Faculty Society Directory to collate the information of key faculty society executive portfolios, Guild Staff and Representatives and faculty

## DISCUSSION TOPICS

*How can the Guild better support clubs and faculty societies to thrive?*

*What more can be done to improve student representation on campus, especially of students from CALD backgrounds?*

Regards,

Christopher-John Daudu  
Vice President  
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WASAC CHAIR  
GUILD COUNCIL REPORT  
21/01/2020

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## SUMMARY

January 2020 has been focused on some planning for the organisation for the year. We have looked at some collaborations with others on campus while creating some ideas for the open of the new School of Indigenous Studies building.

## MEETINGS ATTENDED

Date	Meeting	Purpose
20/01/2020	WASAC/ECOMS	Look into a collaborative event for Indigenous Students to understand and connect with the employment sectors of the commerce industry.
17/01/2020	WASAC/VP	Discussion of goals for WASAC 2020 and support that Guild can provide

## PROJECT UPDATE

### **ECOMS/WASAC Bridging the Gap.**

Planning for semester 2 to have an event to help Indigenous commerce students gain connections with industry.

## FINANCES

- N/A

## ACHIEVEMENTS TO DATE

- Motion moved for support of the 'Change the Date' campaign

Regards,

Riley Dolman  
WASAC Chair  
21716381@student.uwa.edu.au





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## SUMMARY

In January 2020, the Welfare Department has had it's first induction and orientation which involved a great deal of committee bonding and brainstorming for O-Day, Welfare Week and Department activities, to a great degree of success! I have attended a few initial meetings of working groups and committees throughout January, to orient myself on the aims of these groups and their goals in 2020 and onwards.

## MEETINGS ATTENDED

Date	Meeting	Purpose
03/12/19	Student Wellbeing Meeting w/ Bre Shanahan and Lisa Goldacre	General and orienting discussion about ideas and aims heading into 2020 for Student Wellbeing on campus
16/01/20	Mental Health Emergency Flow Chart SWG, led by Gina Evangelista	To review a redesign of the Mental Health Emergency Flow Chart used at UWA
21/01/20	Student Experience Committee, led by Christopher Massey	[Cancelled]
23/01/20	UWA Safer Communities WG, led by Emma Hawkins	To discuss the various ways in which services on campus, both staff and student-led can help improve safety on campus. [This was attended post-report submission]

## PROJECT UPDATE

### O-Day

Activities and layout of our stall space has been finalised for O-Day, and marquee and equipment bookings have been put into the spreadsheet with Events.

### Healthy Minds Module

Daniel Roden and myself have been meeting with relevant staff throughout the month (and December) to get a clearer picture of work that's already been done, and how we can use that at UWA. Feel free to contact me personally for more information if you'd like.

### Counselling Review

James Haley and I are planning to meet with Anita Fourie, who oversees Counselling and Psychological Services (CAPS) to discuss both recommendations made to improve our counselling as well as the steps that the University will make in response to improving these, and where we can help out as a student body.

### Welfare Council

Akanksha Das and myself have plans to get the Welfare Council up and running again, with Akanksha to give a quick presentation at SOC/PAC 1 (5/2/20) encouraging Welfare Reps from each club and FacSoc to reach out in order to set up a meeting date for coordination of welfare initiatives and events between them all.

### OCMs and Deputies

After a whole group induction, and follow-up one-on-one meetings, we have discussed individual role aims as well as project ideas and initiatives that we'd like to act on for the year.

## FINANCE

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
<b>Gross Profit</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Expenses</b>				
<b>ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>				
305068 - Orientation Day Expenses	\$0.00	\$300.00	-\$300.00	0.00%
305079 - Theme Week	\$0.00	\$3,000.00	-\$3,000.00	0.00%
305080 - Activities and Functions	\$136.51	\$3,600.00	-\$3,463.49	3.79%
305147 - General Expenses	\$0.00	\$200.00	-\$200.00	0.00%
305180 - Printing & Stationery	\$0.00	\$200.00	-\$200.00	0.00%
<b>Total - ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>	<b>\$136.51</b>	<b>\$7,300.00</b>	<b>-\$7,163.49</b>	<b>1.87%</b>
<b>Total - Expenses</b>	<b>\$136.51</b>	<b>\$7,300.00</b>	<b>-\$7,163.49</b>	<b>1.87%</b>
<b>Operating Profit</b>	<b>-\$136.51</b>	<b>-\$7,300.00</b>	<b>\$7,163.49</b>	<b>1.87%</b>
<b>Net Profit/(Loss)</b>	<b>-\$136.51</b>	<b>-\$7,300.00</b>	<b>\$7,163.49</b>	<b>1.87%</b>

Regards,

Gar-Hou Tran  
Welfare Officer  
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**WOMEN'S OFFICER  
GUILD COUNCIL REPORT**  
29/01/2020

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## SUMMARY

This month was spent planning and kicking off a range of projects. Meetings, consultation and planning sessions were the activities undertaken this month focused on the women's department, safer communities space, and equity and diversity.

## MEETINGS ATTENDED

Date	Meeting	Purpose
10/12/2019	Women's Dept-Exec Meeting	Discussed goals for 2020, set targets and exec bonding
29/12/2019	NOWSA Kick off Meeting- (Conference Convenors)	Discussed broader plan for conference, identified challenges and opportunities, communicated capacity and roles.
20/01/20	Health Promotion Unit (Emma and Casey)	Discussed opportunities for collaborating this year, how HPU can support the work department will be doing
23/01/20	SCWG January meeting	Recapped on action items from last meeting and discussed focus of the working group in 2020
20/01/20	UWA Library- (Alice)	Review of pink box initiative in 2019 and discussion about how to co-ordinate in 2020 as well as discussing collaborating for Bluestockings week in sem 2
20/01/20	Albany Students Association-(Haley)	Introduction teleconference to introduce women's department and advise the work the department does so she can contact if there is anything I can do to support her goals for 2020
21/01/20	NOWSA Handover -(Jasmine)	Discussed handover items with 2019 conference convenor
21/01/20	Women's Committee Planning Day	Spoke about expectations in 2020, resources, planned semester 1 events, committee bonding
20/01/20	Campus Management-(Trevor)	Discussed lighting audit and potential in UWA security and safety space
20/01/20	Rhee TKD-Self Defence Meeting	Reviewed 2019 and spoke about areas for collaboration in 2020
21/01/20	NOWSA consultation-Collective convenors	Got feedback on content, event schedule, access and inclusivity plan as well as logo

		designs from collective convenors.
20/01/20	Parents Collective-(Emily)	Discussed and put together a 3 part action plan of how I could support her
20/01/20	Cultural club expansion-(CJ & Omar)	Identified clubs and discussed areas the Guild could support the success of cultural clubs on campus.
21/01/20	NOWSA design-(Creative team)	Met and discussed branding and logo of NOWSA conference. Logo designs reviewed by convenors in 3 stage consultation
20/01/20	OB Check in (Amy)	Identified ways Chair could support me as an OB, discussed boundaries etc.

## PROJECT UPDATE

### **NOWSA**

Have discussed with convenors, roles, milestones, deadlines and an action plan. Currently identifying and applying for funding and sponsorship. Also identifying key stakeholders and planning engagement with these stakeholders and consolidating the creative direction for the conference. Consultation for conference content also underway and research is underway for an additional project looking into re-establishing NOWSA as an organisation.

### **Pink Box**

Review of the Pink Box undertaken to determine demand, constraints and coordination. Focus in 2020 will be increasing knowledge of initiative in existing locations, managing coordination with UWA Library and exploring options regarding affordability of sanitary health products

### **Integrating technology solutions in the safety space**

Recommendations of improvement to UWA safety features in app presented to Campus Management with comment. Further research to be undertaken on apps like Sonder then revised recommendations to be tabled in SCWG.

### **First Responders Network (FRN)**

FRN proposal presented to Health Promotion Unit (HPU). Further action paused until results of health service audit is released ( ~February 2020)

### **Women's Mentoring Program**

Presented proposal developed last year to this year's Women's Council Chair. Briefed Council Chair on the program and work is underway to put together the 2020 Council who will focus on a women and non-binary people mentoring and skills program

### **Events-O'day**

Have finalised idea and plan is underway for O'day. Also identifying opportunities during O'week to increase exposure of the Women's Department with residential college and international students.

### **Events-Theme week focused on cultivating a culture of respect and safe spaces**

Idea generation and consultation underway to finalise theme week

### **Women in Social Impact Collective**

Established collective-plan is underway to develop engagement strategy and meetings/workshops for collective

### **Women's Room Project**

Team put together to review the women's room and areas of improvement as well as plan on how to increase exposure of women's room

### **Respect. Relationships.Safer Communities Booklet**

Identified with HPU that resource booklet adapted from "What you should know" by Monash Uni is a project we could work on to offer resource spanning with topics from "your rights", "healthy relationships", "campus and external support", "being an effective bystander" etc. Waiting for copy to be sent to start review process.

### **Parents Collective**

Identified 3 ways to support the parents collective convenor this year: 1. using physical spaces like the parents room to display and therefore increase access to resources 2. Developing a parents guide which would benefit parents on campus in their orientation experience and 3. Having a section on Guild website for the parents collective.



## FINANCES

### Budget vs. Actual

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
<b>Gross Profit</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Expenses</b>				
<b>ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>				
305076 - Sundry Activities	\$24.03	\$0.00	\$24.03	0.00%
305109 - Cleaning Consumables	\$25.88	\$0.00	\$25.88	0.00%
305147 - General Expenses	\$43.95	\$0.00	\$43.95	0.00%
305180 - Printing & Stationery	\$14.53	\$0.00	\$14.53	0.00%
<b>Total - ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>	<b>\$108.39</b>	<b>\$0.00</b>	<b>\$108.39</b>	<b>0.00%</b>
<b>Total - Expenses</b>	<b>\$108.39</b>	<b>\$0.00</b>	<b>\$108.39</b>	<b>0.00%</b>
<b>Operating Profit</b>	<b>-\$108.39</b>	<b>\$0.00</b>	<b>-\$108.39</b>	<b>0.00%</b>
<b>Other Income</b>				
<b>OTHER INCOME - OTHER INCOME</b>				
103069 - Sundry Income	\$109.09	\$0.00	\$109.09	0.00%
<b>Total - OTHER INCOME - OTHER INCOME</b>	<b>\$109.09</b>	<b>\$0.00</b>	<b>\$109.09</b>	<b>0.00%</b>
<b>Total - Other Income</b>	<b>\$109.09</b>	<b>\$0.00</b>	<b>\$109.09</b>	<b>0.00%</b>
<b>Net Profit/(Loss)</b>	<b>\$0.70</b>	<b>\$0.00</b>	<b>\$0.70</b>	<b>0.00%</b>

## ACHIEVEMENTS TO DATE

- Secured NOWSA conference!
- Reviewed accessibility for parents at ALVA campus, discussed with ALVA president via email correspondence and consulted parents collective convenor regarding solution ( staff being able to provide discrete and dedicated private area upon request from office staff)
- Established women in social impact collective

## DISCUSSION TOPICS

N/A

Regards,  
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