



**UWA STUDENT GUILD**  
The University of Western Australia  
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**GUILD PRESIDENT**  
**GUILD COUNCIL REPORT**  
20/8/2019

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## SUMMARY

It has been an active month in the Guild! Key highlights include semester 2 orientation – which was more vibrant than in previous years, the first ever Student Leader Summit, and a Office Bearer Visit to the Albany Centre. Climate action also played a key role this month – the Guild supported the NUS' Uni Student Climate Walkout, inspired by the school strike movement.

Positively, the WA Student Health and Wellbeing Partnership Project received in principle endorsement from the UWA Executive and is progressing. On a more concerning note, the Academic Staff Association recently released a paper about the proposed structure and function of Academic Board. This includes a substantial cut back on student, executive, and professional staff members of the board, and is a threat to the student voice in academic decision making.

## MEETINGS ATTENDED

Date	Meeting	Purpose
19/7/19	Sally Varnham	Student Voice
20/7/19	Young Leaders Council	School engagement event
	Kati Tonkin, Dianne Hesterman	COP Panels Planning
	Oscar Ong, AUU President	Guild Tour
21/7/19	Juicebox	Finalise Website Designs
	UWA Marketing	Brand consultation
	Umneea Khan	Student Equity & Participation
22/7/19	Vin Kalim, Elliott Wallace	Wellbeing Volunteers
	Brianne Yarran	Monthly catch-up
	Welcome Ceremony	Orientation Event
	Taco Shiraishi	Finalise SOC details for website
23/7/19	Orientation Festival	Orientation event
	Student Portal Working Group	UWA App meeting
	Education Council	Monthly meeting
25/7/19	VACE	Monthly meeting
	Young Lives Matter	
	Warden & Deputy Warden of Convocation	Catch-up
	BJM Library Upgrade	
	Graduation	
26/7/19	Ron Woss	Young Lives Matter
	MD Working Group (Senate)	
	Graduation	
27/7/19	Graduation	
29/7/19	Staff induction	Presentation to new staff
	Strategic Resources Committee	Monthly meeting
30/7/19	Executive management committee	Monthly meeting
	Welfare & Advocacy	Monthly meeting
	UWA Sport	Clubs
31/7/19	UniClub Advisory Board	Presentation
	Executive	Fortnightly meeting
	Jo Faulkner, Melissa Cerafini	Regional student consultation discussion

	Campus Management	1 <sup>st</sup> Floor Guild Village
	Guild Council	Monthly meeting
1/8/19	Tender meeting	Ground Floor Guild Village
	Safer Communities WG	Bimonthly meeting
	Student Consultation Committee	Monthly meeting
	Student Volunteer Awards	Judging panel
2/8/19	Student Leader Summit	
4/8/19	UWA Open Day	
5/8/19	Gina Evangelista	Student issue
	Campus Management	Tender Review
	FABLE Marketing	HASS Matters Briefing
	Indigenous Strategy Committee	Monthly meeting
	UWA Strategic Resources Committee	Regular meeting
6/8/19	UWA Executive	Presentation on Guild and WASHWP
	Audit & Risk	Regular meeting
	Chancellor	Guild Tour & Lunch with Executive
	Student Services Committee	Monthly Meeting
	Panel on Flipped Learning	
7/8/19	Academic Council	Regular meeting
	HASS Matters Event	
8/8/19	WHS Committee	Bimonthly meeting
	Library Executive	Monthly meeting
	Engagement & Activities WG	Wash up meeting
9/8/19	Uni Student Climate Walkout	NUS protest
	Catering and Tavern Committee	Monthly meeting
12/8/19	Albany – UWA Regional Strategy Consultation	
	Albany – Lunch & MYO Succulent	
	Albany – Moving to Perth Seminar	
	Albany – Postgrad Drinks	
13/8/19	headspace Albany	Discussion of how UWA Albany Students' Association can collaborate
	Albany – Guild Volunteering Beach Clean Up	
14/8/19	DVCE	Monthly meeting
	Thermal energy storage	Stakeholder consultation
	OB meeting	Monthly meeting
	Chris Massey, Tim Martin	Monthly meeting
15/8/19	BJM Library Upgrade	Fortnightly meeting
	Hohai University	Staff tour
	Activation Steering Committee	
	COP Panel on teamwork	
16/8/19	Tanya Dalziell	Orientation book idea
	Library	Reid library master planning
	Academic board	Collegial conversation
19/8/19	Brianne Yarran	Catch-up monthly
	Trevor Humphreys, Tony Goodman	

## PROJECT UPDATE

### **Refectory**

The Ref project is now complete! Utopia, Campus Kebabs, Chinese Canton, the Cutting Board, and Toshine Japanese are all functional!

### **Activation & Oak Lawn Furniture**

The Oak Lawn furniture is being built into the university's activation plan. Freestate has been engaged to design and drive a series of placemaking and activation activities later this semester.

### **Young Leaders Council**

Congratulations to Raaghav Raj for running a very successful second meeting of the Young Leaders Council. The full day event adapted to the feedback from last time, and was very engaging for the students. Thank you to all who helped.

### **Website**

The Guild website is on track to launch early September. Most of the content has been supplied to Juicebox and the prototype of the website is nearing completion.

### **WA Student Health and Wellbeing Partnership**

We are currently investigating setting up a partnership of universities, student organisations, government, and NFP organisations to support student health and wellbeing with UWA. This is based off a model used in Leeds, UK. It has received in principle support from the UWA Executive and from the Student Life portfolio, and we are currently engaging the Department of Health on this project.

### **Uni Student Climate Walk-out**

The NUS coordinated a national uni student climate walkout across the country on 9<sup>th</sup> August. We were pleased to see so many Western Australian students get behind this, and for our voice to be heard in the media, demanding action on climate change. This action follows the NUS Student Values Survey, which indicates approximately 70% of students think climate change is one of the "biggest issues for Australia".

### **Presentation to the UWA Executive**

The Guild's presentation to the UWA Executive focused on our activities so far this year, and the major challenges faced by students. The presentation was well received.

### **12 Week Semesters**

Progress awaiting the start of the Review of Summer School and Academic Calendar. This review will now include public holidays.

### **Semester 2 Orientation**

Semester 2 Orientation was restructured to be more engaging for students this semester, and it was a pleasure welcoming new students to UWA, and informing them about the Guild. The Guild was active at the Student Expo, Welcome Ceremony, and through the Guild Fiesta, which showcased Guild Departments and our great clubs & societies.

### **Student Leader Summit**

On 2<sup>nd</sup> August the Guild held the first ever Student Leader Summit. This event brought together students, pre-eminent leaders in the WA community, and peer-led workshops in one event. The event was very well received, and seem to have a great impact.

### **UWA App**

The App has been launched and is now available to download. It will continue to be updated with new functionality throughout the semester. Let me know if you have any feedback.

### **Engagement with Albany**

I, the PSA President, Environment Officer, and VACE Chair travelled to the Albany Centre to run a series of initiatives for Albany students. These were generally well attended and received; however engagement remains an issue on this campus.

- UWA Regional Strategy Consultation
- Lunch & MYO Succulent
- Moving to Perth Seminar
- Postgrad Drinks
- headspace Albany meeting & connection
- Guild Volunteering Beach Clean Up

### **Guild Village Renovation**

The tender of the ground floor works has ended, and the submissions are currently under review. We are currently waiting for Campus Management to complete their review of the documents.

Planning for the renovation to department spaces on the first floor is also complete. We are waiting for the tender of ground floor to complete to assess the availability of capital to proceed with this project.

### **Headspace Partnership**

We are partnering with headspace Osborne Park this semester to run a series of drop in events known as the 'Unite' Initiative. It aims to connect students and combat loneliness on campus, as well as connect people with services. So far this has been well received and engaging, it has been great partnering with headspace!

### **Guild Ball**

Planning for the Guild ball is ongoing. The theme has been agreed, and there are a lot of exciting ideas developing.

### **Community of Practice Panels**

This month two university communities of practice hosted panel discussions to share the views of students. The topics were 'flipped learning' and 'teamwork' and I facilitated the panel and was happy to share student perceptions with academics interested in improving their teaching.

### **Meal Deals**

The Guild is moving forward with starting some low cost 'meal deals' on campus, following endorsement from Catering & Tavern last week. This will be starting soon, and will all be for under \$9.

### **UWA Sport Clubs**

We have connected with UWA Sport about working more collaboratively around clubs. We are currently exploring how we might share resources to allow Guild clubs better access to sport resources, and sports clubs to Guild resources. Any changes will undergo consultation at a SOC meeting before implementation.

### **Indigenous Strategy Committee**

Earlier this month the Indigenous Strategy Committee met for the first time. There is a lot to do, and it is exciting to start implementing it. Some actions have already been closed off.

### **Academic Board Statute**

The Academic Staff Association recently released a paper about the proposed structure and function of Academic Board. This includes a substantial cut back on student, executive, and professional staff members of the board, and is a threat to the student voice in academic decision making. This paper was presented in a recent 'collegial conversation' of the board, and no decisions have been made, but I will be preparing a rebuttal paper.

### **HMS Committees**

There are currently few undergraduate student representatives on the HMS Faculties' committees. A discussion to include an undergraduate voice through HSS.

### **Health Services Review**

The university is about to start a review of its health services. This will be taking place mid-September and will review all the services that are offered (e.g. medical centre, counselling, HPU, etc.). The Guild will be preparing a submission to this review, and seeking feedback from students.

## **ACHIEVEMENTS TO DATE**

- Uptopia, Chinese Canton, Campus Kebabs, Toshine Japanese, and the Cutting Board are open in the Refectory.
- Launched the Unite project with headspace Osborne Park, connecting students at UWA
- WA Student Health and Wellbeing Partnership received in principle endorsement from the executive
- Successful uni student climate walk out
- Engagement of Albany students on regional strategy
- 'Moving to Perth' seminar for Albany students
- More events at Albany Centre
- Formed a relationship with headspace Albany
- New 96 bus route active.
- UWA App launched.
- Design for new Guild Department spaces complete.
- Rebuttal paper to 10% late penalties well received and principles of student equity agreed by Education Committee.
- Formed a partnership with headspace for semester 2 collaborations.
- Campus Kebabs open and operational!
- Agreement on plan for reusable containers pilot
- New studentConnect launched!
- Mid-year strategic review
- Safer Communities Working Group agreement on way forward for lighting on campus.
- Lobbied to Public Transport Authority for better bus services to and around UWA.
- University committed to review of Academic Calendar and Summer School.
- Inclusion of mental health criteria in the FISU Healthy Campus framework.
- Guild engagement in the FISU Healthy Campus pilot at UWA.
- Improved disability access in the CCZ.
- More financial sustainability for the Nedlands café.
- Student focus groups for postgraduate space of BJ Marshall Library.
- Mimu trial in the tavern.
- First Albany club affiliated to the Guild.

- Get Informed event for students.
- Albany Finance processes simplified.
- Student reference group for student app established.
- Enrol to vote campaign launched.
- Enrol to vote stations in UWA Libraries.
- 12 Week paper received by university with commitment towards the recommendations.
- Indigenous strategy endorsed by Guild Council.
- Successful PROSH.
- Improved business model in student assist.
- Opened Utopia in the Ref!
- Early contact with Albany Students Association to plan for 2019.
- Extensive consultation on the Freedom of Expression at Universities with the Freedom of Expression Working Group in Perth and Albany.
- Engaging Orientation program for new students.
- FacSoc engagement in Faculty sessions in Orientation.
- Established the Election Culture Working Group to improve electoral processes.
- Order textbook extracts online through OneSearch.
- Extended time to lodge a stage 1 review.
- Biggest Student Expo at Orientation to date.
- Financial training for Guild Councillors.
- New Lecture Capture System delivered.
- Updated policy on club/society stalls outside of Guild Village.
- Expanded Guild student leadership unit to presidents of eligible clubs.
- Secured an exemption for payroll tax, saving the Guild approximately \$250,000 every year.
- Distributed an additional \$30,000 to clubs and societies in partnership with BHP and UWA.

## DISCUSSION TOPICS

*Nil at present. Feedback is welcome.*

Regards,



Conrad Hogg  
 106<sup>th</sup> Guild President  
 president@guild.uwa.edu.au



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CHAIR OF GUILD COUNCIL  
GUILD COUNCIL REPORT  
26/06/2019

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## SUMMARY

June has seen the Election Culture Working Group review the Election Culture Survey results, based on which official recommendations were written. I am very pleased with the way the working group has dealt with the review of election culture at UWA, and I'm looking forward to see how the recommendations will take effect in future elections. I have also spent a lot of time thinking about restorative justice and mediation principles after attending a restorative justice information session, and reviewing and redrafting the Discipline Policy.

## MEETINGS ATTENDED

Date	Meeting	Purpose
27/05/2019	Executive Management Committee	Monthly meeting for May.
27/05/2019	Governance Committee	May meeting to discuss changes to the Discipline Policy and CAPA KPIs.
28/05/2019	Strategic Resources Committee	Monthly meeting for May.
29/05/2019	Guild Council Meeting	Monthly meeting for May.
31/05/2019	Becoming a Restorative University	Information session with David Moore, hosted by the University, to discuss how Restorative Justice practices could be implemented at the University.
05/06/2019	Guild Executive Meeting	Fortnightly meeting.
07/06/2019	Election Culture Working Group	Reviewing Election Culture survey results and finalising recommendations.
07/06/2019	Michael Wood	Debrief about the information session, and discussion about the Guild's Discipline Policy.
10/06/2019	Personnel Board Meeting	Discuss minimum wage increase.
14/06/2019	Mary Petrou (RO)	Meeting with Mary Petrou, Guild President, and Managing Director to discuss ECWG recommendations and ways to implement them.
18/06/2019	Student App Testing Workshop	Testing Involvio.
18/06/2019	Events Officers Interviews	Student representative interview panel for Events Officers applicants.
19/06/2019	Guild Executive Meeting	Fortnightly meeting.
19/06/2019	Academic Board	

## PROJECT UPDATE

### Collaborative Reference Group

The Collaborative Reference Groups have not met since April. I have acquired a copy of a Grants Guide from the Education Council Secretary to begin thinking about the semantics of the application process for the reference groups.

### Governance Update

The Discipline Policy has been reviewed by the Governance Committee in the May meeting. The meeting provided a lot of good constructive feedback with the choice of wording for the policy, as well action steps that will need to be taken should the Guild approve a restorative justice practice in its policy. It was noted that implementing restorative justice in the Guild's Discipline Policy will require at least one staff, preferably from Student Assist, to be trained in becoming a case manager or mediator. I have spoken to Michael Wood about this and he has expressed a possibility for a Guild staff member to undergo training for restorative

justice practice hosted by the University. Attending the information session with David Moore also provided a lot of useful insight on the way restorative justice and mediation principles have been enacted in communities. I will be taking a lot of this on board in continuing to polish the Discipline Policy. It has also given me a lot of thought in the way elections can be disciplined and “policed” in the future (this is reflected in the recommendations of the Election Culture Working Group).

### **Guild General Regulations**

Emma Bright has recently informed Conrad and I that she is close to finalising the next proposed draft of the Guild Regulations.

### **Election Culture Working Group**

The Election Culture Working Group has met in June to discuss the results of the survey and finalise its recommendations. I have written the ECWG report on behalf of the working group and will be presented at a Special Council Meeting on Friday, 21<sup>st</sup> June. Conrad, Tony, and I have also met with Mary Petrou to discuss if the ECWG recommendations could and should be enacted, and ways to go about doing so. The changes to the election regulations and discussions surrounding recommendations of the working group would have been had by the June council meeting.

## **FINANCES**

- Nil.

## **ACHIEVEMENTS TO DATE**

- Welfare Department Rules reviewed and updated.
- Access Department Rules reviewed and updated.
- Standing Orders reviewed and updated.
- Finalised clubs for Collaborative Reference Groups.
- Sports Department Rules drafted.
- Science, Arts, and EMS Collaborative Reference Groups first meeting.
- Access Department Rules reviewed after OGM.
- Pride Department Rules reviewed.
- Guild General Regulations and Statute final comments sent to the University.
- Chaired Election Culture Working Group to acquire survey results and produce a report that lists recommendations on changes to the Guild’s election policies and procedures to improve election culture.

## **DISCUSSION TOPICS**

- Nil.

Regards,



Patricia Paguio  
*Chair of Guild Council*  
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CHAIR OF GUILD COUNCIL  
GUILD COUNCIL REPORT  
28/08/2019

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## SUMMARY

August has seen updates to multiple department policies, including the Women's Department, and MASA. The ECWG is also due to meet in the lead up to Guild Elections in September. The Collaborative Reference Group Grants have also been allocated, providing \$2450 of funding to collaborative events hosted by discipline-specific clubs and Faculty Societies. Finally, the third version of the Guild General Regulations and Statute have been reviewed. There were still a few changes and queries regarding the Guild General Regulations, whilst the Statute only have one minor change that needs to be had and thus was endorsed at the August Governance Committee Meeting.

## MEETINGS ATTENDED

Date	Meeting	Purpose
31/07/2019	Ed Council President and SOC President	Meeting with Lincoln and Taco to discuss the logistics of the Collaborative Reference Group Grants.
31/07/2019	July Guild Council Meeting	Monthly Guild Council Meeting.
06/08/2019	Chancellor	Guild Executive lunch with the UWA Chancellor.
12/08/2019	McCusker SAC	Fortnightly McCusker SAC meeting.
14/08/2019	Monthly Office Bearer Meetings	Monthly Office Bearer Meetings for office bearer updates.
21/08/2019	Ed Council President and SOC President	Allocation of CRG Grants.
21/08/2019	Guild President	Review of Guild Regulations and Statute V3.
21/08/2019	Governance Committee	August Governance Committee meeting.
21/08/2019	RSD President	Discussion and review of RSD Regulations, and RSD Election Regulations.

## PROJECT UPDATE

### Collaborative Reference Group

Two applications for the Collaborative Grant has been sent. After consultation with Lincoln, Taco, and Jacob, we have allocated \$450 to SU and ChemNBio 'Chemistry of the Cocktail Workshop', and \$2000 to the 'Science Fair' hosted by SU, HSS, PESA, Zoology, PHAC, ChemNBio, PsySoc, Maths Union, and UPS. These funds will be transferred into the club bank accounts through the SOC and Ed Council budget lines. As there is still \$1550 left over in the collaborative grant pool, we all have agreed to keep applications for clubs who are wishing to apply for grants, given their events comply with the grant terms. Hopefully, this will set a precedent of larger-scale collaboration between clubs and Faculty Societies in the future.

### Governance Update

The Women's Policy has been passed at the August Governance Committee Meeting. The policy was edited to be more inclusive of non-binary people. The EFTPOS Regulations for club hire of EFTPOS machines were also passed. New MASA Regulations have been drafted and passed at Governance Committee as well. These regulations will go to the MASA AGM before Council for approval.

### Guild General Regulations

The third version of the Guild Regulations and Statute have been sent to the Guild for review. After review with Conrad and the Governance Committee, the Statute has been endorsed at Governance Committee, with a small final change. The Guild Regulations are still subject to a few changes and will be sent back to the University's Senior Legislative Officer for further review, after which the Regulations will be sent to the Guild Lawyer for a final look over.

### **Election Culture Working Group**

The Election Culture Working Group will meet at the end of August, before the start of campaign week, in order to begin planning the post-election survey to capture whether the recommendations and changes made a substantially positive effect on the student experience of Guild Elections.

## **FINANCES**

- Nil.

## **ACHIEVEMENTS TO DATE**

- Welfare Department Rules reviewed and updated.
- Access Department Rules reviewed and updated.
- Standing Orders reviewed and updated.
- Finalised clubs for Collaborative Reference Groups.
- Sports Department Rules drafted.
- Science, Arts, and EMS Collaborative Reference Groups first meeting.
- Access Department Rules reviewed after OGM.
- Pride Department Rules reviewed.
- Guild General Regulations and Statute final comments sent to the University.
- Chaired Election Culture Working Group to acquire survey results and produce a report that lists recommendations on changes to the Guild's election policies and procedures to improve election culture.
- Election Regulation changes approved.
- Discipline Policy reviewed and updated.
- Women's Policy reviewed and updated.
- MASA Regulations created.

## **DISCUSSION TOPICS**

- Nil.

Regards,



Patricia Paguio  
*Chair of Guild Council*  
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Access Department  
Guild Council Report  
26/06/2019

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## SUMMARY

Work has mainly been towards forming the basis for the Carers Collective, meeting with organisations in regards to this, and planning with our appointed Co-Conveners. We have also been working towards progress on special consideration and access on campus.

## MEETINGS ATTENDED

Date	Meeting	Purpose/Notes
5/06/2019	Special Consideration	Mike met with Conrad
7/06/2019	Election Culture Working Group	Mike attended
21/06/2019	Special Guild Council	Approve election regulations
24/06/2019	Carers Collective Planning	Met with Carers Collective Co-Conveners to plan direction and about the Carers WA Meeting
24/06/2019	Carers WA meeting	Met Carers WA with Carers Collective
25/06/2019	Equity and Diversity Committee	

## PROJECT UPDATE

### Carers Collective

Following discussion with Carers Collective Co-Conveners Sabrina Ipsaro-Passione and Claire Cox we all met with Carers WA to discuss the needs of carers at UWA and how our new collective can work with them to support carers at UWA. We are looking to work with them on a video project, as well as over semester especially looking towards National Carers Week.

### Accessibility on Campus

Jedd van Wyk has advised us of the planned works on the Social Sciences Lift. The project will be going out to tender and there is a lot of lead time for getting a lift. The current timeline indicates works would conclude in early 2020.

We have discussed communication channels with Jedd and how to best inform students. We have also indicated working with UniAccess would be important in supporting students with disabilities accessing their classrooms. We are looking towards creating a video to be released prior to semester 2 to show the current pathways to the central social sciences building.

### Special Consideration

We have been invited to the Disability and Inclusion Working Group (DAIWG), the next meeting being the 4<sup>th</sup> of July. We are looking to discuss with the working group matters relating to special consideration and potential policy changes.

We are also working towards discussing carers accessing special consideration with UniAccess. The current indication is students are able to access these services but the forms and lack of communication may mean students who are carers are not aware of this. Our Carers Collective Co-Conveners are hoping to make the process easier and more accessible.

### Access Room

We will be buying some new assets for the Department over the Winter Break. Hopefully this will give the room and more homely feeling and provide some sensory items for students to access. May look towards getting a heater as the room may be cold during the Winter months.

## FINANCES

### Budget vs. Actual

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
<b>Gross Profit</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Expenses</b>				
<b>ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>				
305068 - Orientation Day Expenses	\$161.54	\$300.00	-\$138.46	53.85%
305079 - Theme Week	\$230.66	\$1,000.00	-\$769.34	23.07%
305080 - Activities and Functions	\$185.92	\$1,100.00	-\$914.08	16.90%
305147 - General Expenses	\$0.00	\$150.00	-\$150.00	0.00%
305155 - Interior decoration	\$0.00	\$250.00	-\$250.00	0.00%
305180 - Printing & Stationery	\$394.93	\$50.00	\$344.93	789.86%
305207 - Special Projects	\$0.00	\$1,000.00	-\$1,000.00	0.00%
<b>Total - ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>	<b>\$973.05</b>	<b>\$3,850.00</b>	<b>-\$2,876.95</b>	<b>25.27%</b>
<b>Total - Expenses</b>	<b>\$973.05</b>	<b>\$3,850.00</b>	<b>-\$2,876.95</b>	<b>25.27%</b>
<b>Operating Profit</b>	<b>-\$973.05</b>	<b>-\$3,850.00</b>	<b>\$2,876.95</b>	<b>25.27%</b>
<b>Other Income</b>				
<b>OTHER INCOME - OTHER INCOME</b>				
103069 - Sundry Income	\$167.45	\$0.00	\$167.45	0.00%
<b>Total - OTHER INCOME - OTHER INCOME</b>	<b>\$167.45</b>	<b>\$0.00</b>	<b>\$167.45</b>	<b>0.00%</b>
<b>Total - Other Income</b>	<b>\$167.45</b>	<b>\$0.00</b>	<b>\$167.45</b>	<b>0.00%</b>
<b>Net Profit/(Loss)</b>	<b>-\$805.60</b>	<b>-\$3,850.00</b>	<b>\$3,044.40</b>	<b>20.92%</b>

## ACHIEVEMENTS TO DATE

- Meeting with Carers WA to explore collaboration.

## DISCUSSION TOPICS

N/A.

Regards,

Mike Anderson and Lauren Espinoza  
 Access Co-Officers  
 access@guild.uwa.edu.au





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ACCESS DEPARTMENT  
GUILD COUNCIL REPORT  
28/08/2019

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## SUMMARY

Access has been focussing across a number of matters through August. Partly settling back into classes but also following up on special consideration policy, working to improve our room, building towards the launch of our Carers Collective, and finalising details of events for semester.

Access also met with Will Edwards, the National Union of Students' Disability Officer for 2019. We discussed a range of disability related policy with Will, sharing with him the details of our Carers Collective (including introducing him to our Co-Conveners), showing him our Department Room, and discussing progress on disabilities policy. Will shared with us the work he has been doing at a national level and expressed great interest in the achievements of our department and how they can be implemented and supported at other Australian universities.

## MEETINGS ATTENDED

Date	Meeting	Purpose/Notes
30/07/2019	Welfare and Advocacy Committee	
31/07/2019	Guild Council	
1/08/2019	Elevator Sub-Committee	
2/08/2019	Student Leadership Summit	Lauren and Mike attended the conference and presented a workshop on disability and inclusion. Sabrina Ipsaro-Passione (Carers Collective Co-Convener) attended as part of the Department
7/08/2019	Meeting with Yasmin Kirkham (Wellbeing Volunteers)	Mike only
8/08/2019	Work Health and Safety Committee	Mike only
9/08/2019	Carers Collective Launch Meeting	
13/08/2019	Equity and Diversity Committee	
13/08/2019	Women's Access Collective Meeting	Lauren Only
14/08/2019	Monthly Office Bearer Meeting	
14/08/2019	Societies Council Meeting	
19/08/2019	RUOK Day Meeting	With Vin and Colleen
20/08/2019	Meeting with Will Edwards – NUS Disabilities Officer	
20/08/2019	Carers Collective Launch Meeting	

## PROJECT UPDATE

### Carers Collective

The Carers Collective is due to launch on Monday the 26th of August. We will be having speakers from Cancer Council, Carers WA and our Collective Co-Conveners. Our conveners have put a lot of work into ensuring this event is a success.

### Access Room

Room continues to get a spruce up. We have some posters up to add a bit of colour. We are currently working with Guild Creative and VisAbility to produce a sign for the room that will carry the words "Access Room" in braille. We continue to look to improve the room.

### Auslan Workshop and DAT Training

We have been in contact with Science Union who are hoping to run an Auslan basics class. We have also been in contact with Access Plus WA Deaf about putting on a Deaf Awareness Training session during

Language Week. We are yet to finalise the booking, however are hoping this session will go ahead as it will provide hearing students an opportunity to learn about deaf culture and present an opportunity to learn some basic signs.

### Mental Health Based Events and Alcohol

Mike has completed a basic draft of the policy. The document outlines what is a mental health based event, what type of venues should not be used, when exceptions should be allowed and the responsibility of the event manager. It further outlines policy to encourage clubs to be aware of the risks when holding a mental health based events where alcohol may be consumed, and to encourage the engagement of student volunteers to support the mental health of event attendees more broadly. This document will be circulated to the rest of Equity and Diversity and will likely undergo some redrafting.

## FINANCES

Some expenditure is yet to be reflected in the budget line.

<b>Gross Profit</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Expenses</b>				
<b>ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>				
305068 - Orientation Day Expenses	\$161.54	\$300.00	-\$138.46	53.85%
305079 - Theme Week	\$230.66	\$1,000.00	-\$769.34	23.07%
305080 - Activities and Functions	\$22.92	\$1,500.00	-\$1,477.08	1.53%
305147 - General Expenses	\$0.00	\$210.00	-\$210.00	0.00%
305155 - Interior decoration	\$54.00	\$350.00	-\$296.00	15.43%
305180 - Printing & Stationery	\$389.92	\$70.00	\$319.92	557.03%
305207 - Special Projects	\$0.00	\$1,000.00	-\$1,000.00	0.00%
<b>Total - ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>	<b>\$859.04</b>	<b>\$4,430.00</b>	<b>-\$3,570.96</b>	<b>19.39%</b>
<b>Total - Expenses</b>	<b>\$859.04</b>	<b>\$4,430.00</b>	<b>-\$3,570.96</b>	<b>19.39%</b>
<b>Operating Profit</b>	<b>-\$859.04</b>	<b>-\$4,430.00</b>	<b>\$3,570.96</b>	<b>19.39%</b>
<b>Other Income</b>				
<b>OTHER INCOME - OTHER INCOME</b>				
103069 - Sundry Income	\$167.45	\$0.00	\$167.45	0.00%
<b>Total - OTHER INCOME - OTHER INCOME</b>	<b>\$167.45</b>	<b>\$0.00</b>	<b>\$167.45</b>	<b>0.00%</b>
<b>Total - Other Income</b>	<b>\$167.45</b>	<b>\$0.00</b>	<b>\$167.45</b>	<b>0.00%</b>
<b>Net Profit/(Loss)</b>	<b>-\$691.59</b>	<b>-\$4,430.00</b>	<b>\$3,738.41</b>	<b>15.61%</b>

## ACHIEVEMENTS TO DATE

•

## DISCUSSION TOPICS

N/A

Regards,

Mike Anderson & Lauren Espinoza  
 Access Co-Officers 2019  
 access@guild.uwa.edu.au



## SUMMARY

This month has been relatively quiet in the lead up to exams. With the beginning of the holidays, we have begun planning for semester two and we look forward to what looks to be a jam-packed semester.

## MEETINGS ATTENDED

Date	Meeting	Purpose
27/05/2019	Governance	
31/05/2019	Joseph Chan	Accommodating Damsel magazine in the new Guild website
12/06/2019	Pauline Chiwawa, Women's Council Convenor	Update on Women's Workshop series in semester 2
24/06/2019	Patricia Paguio, Chair	Regulations pertaining to Student Parents on Campus Collective
24/06/2019	Postgraduate students	Meeting to advise as to sexual harassment issues within postgraduate studies
24/06/2019	Caitlin Barrett and Rose Barton, Women's Department Marketing	Meeting to organise Women's Department marketing schedule for semester 2

## PROJECT UPDATE

### **Pink Box**

We have collaborated with UWA Libraries to implement the Pink Box initiative. This allows students to access emergency sanitary products from Reid Library staff. We are hoping to expand this to other libraries in semester two.

### **Women's Council**

The schedule for semester two has been set. Our confirmed topics are goal setting, self care, the confidence gap, developing an elevator pitch, and life skills quotient. We are very appreciative to the various FacSocs that have collaborated with us on this project.

### **Safer Communities Working Group**

In light of the efforts undertaken by the Women's Department this semester, we finally secured a commitment from the universities to discuss an external lighting audit with Facilities Management. This is a significant step forward and I hope to hear a positive response from the university at the next Safer Communities meeting.

### **Equity and Diversity Committee**

It was great to welcome two new committee members to our committee last month. Our Inclusivity and Diversity Policy is in its final stages of drafting and the Inclusive Events Guide is well underway. We are now on the way to re-establishing the Student Parents on Campus Collective having confirmed with Patricia the relevant

## ACHIEVEMENTS TO DATE

- Implementation of the Pink Box initiative at Reid Library
- Completion of planning phase for the Women's Workshop series
- Hopefully an external lighting audit!

Regards,

Bre Shanahan  
*Women's Officer*  
womens@guild.uwa.edu.au



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WOMEN'S OFFICER  
GUILD COUNCIL REPORT  
25/08/2019

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Project Name	Error! Bookmark not defined.
Project Name	Error! Bookmark not defined.
Project Name	Error! Bookmark not defined.
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## SUMMARY

August has been very busy for the Women's Department as we prepare for Women's Week (Week 5), roll out our Women's Workshop series and deliver our second series of self-defence lessons. We have introduced several new exciting initiatives including the Pink Box initiative and a student-led foot patrol.

## MEETINGS ATTENDED

Date	Meeting	Purpose
29/07/2019	Leigh Chalmers, Guild Events	Damsel launch advice
29/07/2019	Vin Kalim, Welfare Officer	Welfare collaboration discussion for Women's Week
29/07/2019	Caitlin MacPhail, Guild Engagement	Student Parents on Campus Facebook group set up
30/07/2019	Luke Thomas, RSD President, and Student Assist Officers	College Row Mental Health plan
30/07/2019	Antonia Taylor, Guild Volunteering	Student Escort Service planning
01/08/2019	Safer Communities Working Group	Update of AHRC survey, student escort service discussion, Be a Better Human campaign materials and lighting on campus update
02/08/2019	Student Leader Summit	
05/08/2019	Student	Discussion for opportunities to volunteer in the Women's Department
08/08/2019	Women's Department Committee meeting	
13/08/2019	Equity & Diversity meeting	
13/08/2019	Saleem Al Odeh, Ethnocultural Collective Convenor	Women's Week collaboration
13/08/2019	Women's Department Committee meeting	
20/08/2019	National Day of Action protest	National Day of Action against Sexual Assault and Harrassment
21/08/2019	NUS Comms filming	Filmed a short video with NUS Office Bearers to raise understanding of the NUS
21/08/2019	Governance meeting	
22/08/2019	Women's Department committee meeting	

## PROJECT UPDATE

### Equity & Diversity Committee

The Equity & Diversity Committee has almost completed updating the Inclusive Events guide, which should be finalised at next month's meeting. The Inclusivity policy is very nearly finished pending finalisation from Jade.

### Women's Workshops

The Women's Workshops are wrapping up next week after an amazing five weeks of content. A very big thank you to all of the clubs that collaborated on this initiative. I am excited to announce that UWA Alumni has agreed to partner with us this year to roll out more events over the year with industry connections.



**Pink Box initiative**

The Pink Box initiative has been formally rolled out at Reid Library and QEII Library. Students can now ask the library staff for the “pink box” if they need sanitary supplies. I hope to see this expand across campus next year.

**Damsel magazine**

Damsel magazine has been printed ready for distribution for Women’s Week. Very happy to say we have kept to the deadline and the budget. Xander did an absolutely incredible job in designing the magazine and supporting the editor team and I cannot thank him enough. Pick up your free copy at the launch this week.

**Student Foot Patrol**

Having met with Student Assist and Guild Volunteering, planning for the student-led escort service is underway. At the last Safer Communities Working Group, I was put in touch with a representative from UWA Security who we will be collaborating with to support the program. We are hoping to pilot it during study break later this semester, with the view of expanding it next year. This has been very successful at other universities and I hope to see financial and resource support from the university towards this initiative.

**EVENTS UPDATE****Women’s Week**

The Women’s Department’s Events Vice President, Georgia Quin, has done an excellent job preparing for Women’s Week (Week 5). We have a huge array of events lined up. Some highlights include the Women’s Festival on Tuesday showcasing various clubs and societies; volunteering at Zonta House on Thursday and the Damsel Launch + Women’s Week wrap up wine and cheese night also on Thursday.

**Sex Ed September**

Preparations for Sex Ed September are coming along well. This series aims to address common myths around sex ed, and provide a less heteronormative focus. Across September will have a variety of in-person events and social media materials rolled out, so watch this space.

**ACHIEVEMENTS TO DATE**

- Implemented the Pink Box initiative
- Printed Damsel
- Commenced our second semester free self-defence classes
- Established a relationship with UWA Security to investigate a student-led foot patrol service
- Established an ongoing relationship with Zonta House to organise more volunteering for women students
- Wrapped up our very successful Women’s Workshop series

**DISCUSSION TOPICS**

*Nil*

Regards,

Bre Shanahan  
Women’s Officer  
womens@guild.uwa.edu.au



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## SUMMARY

This month the department worked hard to develop events and policies for the next semester. We have been working on getting the FacSoc Food Drive underway and are amid organising the Men's Mental Health Breakfast that was a sell-out success last year. Our next project is creating welfare handbooks that include faculty specific information and have them available in multiple languages for international students.

## MEETINGS ATTENDED

Date	Meeting	Purpose
28/5/2019	Conrad Hogg	Talked about working with Headspace to provide a space for them on the UWA Crawley Campus
6/6/2019	Safer Communities Working Group	Monthly meeting regarding matters the Working Group deals with
10/6/2019	Colleen (Student Assist Manager)	Catch up to touch base on matters in the Student Assist Office and the Welfare Department
18/06/2019	Student Experience Committee	Monthly meeting to review matters relating to Student Experience at UWA

## PROJECT UPDATE

### Men's Mental Health Breakfast

The MMH breakfast will be hosted during Welfare/Enviro Week next semester, and we are aiming to partner up with different organisations in the community such as Men's Mental Health and Wellbeing WA. We'll post a line-up of guest speakers when the agenda has been confirmed.

### Food Pantry

Food Pantry is stocked, the bread runs have stopped for the semester break but the pantry is open and accessible to all staff and students.

## Welfare FacSoc Council

I'm looking at establishing a Welfare council where each FacSoc will have a representative to discuss faculty specific welfare issues and to make communications easier when organising big events such as the Food Drive.

## FINANCES

Budget vs. Actual with YTD by Department V3							
DEPARTMENT: NAME	AMOUNT (MAY 2019 - JUN 2019)	BUDGET AMOUNT (MAY 2019 - JUN 2019)	PY MTD AMOUNT (MAY 2018)	AMOUNT YTD (JAN 2019 - MAY 2019)	BUDGET YTD AMOUNT (JAN 2019 - MAY 2019)	PY YTD AMOUNT (JAN 2018 - MAY 2018)	BUDGET ALL YEAR AMOUNT (JAN 2019 - DEC 2019)
Net Profit/(Loss)	-\$472.77	-\$3,080.00	-\$792.26	-\$1,152.09	-\$5,000.00	-\$4,433.22	-\$9,700.00

## ACHIEVEMENTS TO DATE

- REACH Free Health Checks for UWA Students

## DISCUSSION TOPICS

I'm creating an agenda for the next Welfare and Advocacy Meeting, please let me know if there are any issues you would like raised!

Regards,

Vin Kalim

*2019 Welfare Officer*

[welfare@guild.uwa.edu.au](mailto:welfare@guild.uwa.edu.au)



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WELFARE DEPARTMENT  
GUILD COUNCIL REPORT  
28/08/2019

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## SUMMARY

August has been a busy month for us, mostly with the planning of Welfare Week events, Mental Health Week and RU OK Day coming up in September. Welfare collaborated with the Women's Department for Women's Week making our own heat packs. We also have a couple of collaboration events coming up with the Wellbeing Volunteers for RU OK Day and ISD for Mental Health Week. So far for WW we have confirmed a Men's Mental Health Breakfast in collaboration with the Access Department, a stand up comedy show with proceeds going to Headspace, a nature walk with the Environment Department, animals on Oak and a "Wel-fair" on Tuesday! If your department is interested in running an event during the week please flick me a message via email or Facebook because we'd love to get more people involved!

## MEETINGS ATTENDED

Date	Meeting	Purpose
31/07/2019	Guild Council	- Monthly Meeting
1/08/2019	Safer Communities Working Group	- Monthly Meeting
1/08/2019	Welfare Committee	- Fortnightly Meeting
6/08/2019	Associate Director Wellbeing interview Panel	- Interview panel
9/08/2019	Monique	- Welfare VP meeting
12/08/2019	ISD	- Welfare Week Planning
16/08/2019	Welfare Committee	- Fortnightly Meeting
19/08/2019	Access and Student Assist	- RU OK Day Planning
23/08/2019	Convocation Awards Night	Convocation
27/08/2019	Conrad, Mike, Bre and Colleen	- Health Services Review submission

## PROJECT UPDATE

### Health Review Submission

- The Welfare department is working alongside Conrad, Bre, Mike and Colleen to write a submission for the Health services Review
- The main areas Welfare is aiming to focus on is the review of the Triage system and the health services experience for Culturally and Linguistically Diverse (CALD) students
- The review aims to be submitted by COB this coming Monday

### FacSoc Food Drive

- The food drive ends this Friday! So far it has been a great success, the winner will be announced by the end of next week!

### RU OK Day

- This year the welfare department is giving out Welfare packs for domestic and international students
- We're hoping to collaborate with ISD to create international welfare packs as well
- We're also collaborating with Guild Volunteering to host a Micro Volunteering session at the start of the week to make the packs and collaborating with the Wellbeing volunteers to host a pancake stall during common lunch hour!

## FINANCES

### Budget vs. Actual

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
<b>Gross Profit</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Expenses</b>				
<b>ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>				
305080 - Activities and Functions	\$664.90	\$0.00	\$664.90	0.00%
305147 - General Expenses	\$0.00	\$230.00	-\$230.00	0.00%
305165 - Motor Vehicle Expenses	\$27.64	\$0.00	\$27.64	0.00%
305180 - Printing & Stationery	\$112.20	\$0.00	\$112.20	0.00%
<b>Total - ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>	<b>\$804.74</b>	<b>\$230.00</b>	<b>\$574.74</b>	<b>349.89%</b>
<b>Total - Expenses</b>	<b>\$804.74</b>	<b>\$230.00</b>	<b>\$574.74</b>	<b>349.89%</b>
<b>Operating Profit</b>	<b>-\$804.74</b>	<b>-\$230.00</b>	<b>-\$574.74</b>	<b>349.89%</b>
<b>Net Profit/(Loss)</b>	<b>-\$804.74</b>	<b>-\$230.00</b>	<b>-\$574.74</b>	<b>349.89%</b>

## ACHIEVEMENTS TO DATE

- DIY Heat Packs for Women's Week
- Interviewing potential candidates for the new role of Associate Director of Student Wellbeing

## DISCUSSION TOPICS

Nil.

Regards,

Vin Kalim  
Welfare Officer  
welfare@guild.uwa.edu.au



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**WASAC**  
**GUILD COUNCIL REPORT**  
27/08/2019

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## SUMMARY

This month has taken a while to get back into the swing of things. Due to students returning from home and other cultural reasons.

We have used this month to plan with our students to engage in what they would like to see for the rest of semester.

## MEETINGS ATTENDED

Date	Meeting	Purpose
13/8/19	WASAC meeting	General meeting
19/8/19	Conrad Hogg	Monthly catch up
27/8/19	WASAC meeting	General meeting
27/8/19	Collen Kirby and Conrad Hogg	Indigenous strategy and support from Student Assist.

## PROJECT UPDATE

Shenton's Got Talent.

- Brain storming ideas
- Finding a venue
- Setting a date

## FINANCES

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
<b>Gross Profit</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Expenses</b>				
<b>ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>				
305068 - Orientation Day Expenses	\$161.54	\$147.00	\$14.54	109.89%
305079 - Theme Week	\$900.00	\$3,000.00	-\$2,100.00	30.00%
305080 - Activities and Functions	\$0.00	\$3,000.00	-\$3,000.00	0.00%
305083 - Advertising & Promotion	\$3,745.50	\$4,355.00	-\$609.50	86.00%
305147 - General Expenses	\$0.00	\$700.00	-\$700.00	0.00%
305177 - Postage	\$0.00	\$175.00	-\$175.00	0.00%
<b>Total - ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>	<b>\$4,807.04</b>	<b>\$11,377.00</b>	<b>-\$6,569.96</b>	<b>42.25%</b>
<b>Total - Expenses</b>	<b>\$4,807.04</b>	<b>\$11,377.00</b>	<b>-\$6,569.96</b>	<b>42.25%</b>
<b>Operating Profit</b>	<b>-\$4,807.04</b>	<b>-\$11,377.00</b>	<b>\$6,569.96</b>	<b>42.25%</b>
<b>Other Income</b>				
<b>OTHER INCOME - OTHER INCOME</b>				
103069 - Sundry Income	\$0.00	\$3,650.00	-\$3,650.00	0.00%
<b>Total - OTHER INCOME - OTHER INCOME</b>	<b>\$0.00</b>	<b>\$3,650.00</b>	<b>-\$3,650.00</b>	<b>0.00%</b>
<b>Total - Other Income</b>	<b>\$0.00</b>	<b>\$3,650.00</b>	<b>-\$3,650.00</b>	<b>0.00%</b>
<b>Net Profit/(Loss)</b>	<b>-\$4,807.04</b>	<b>-\$7,727.00</b>	<b>\$2,919.96</b>	<b>62.21%</b>



## ACHIEVEMENTS TO DATE

- N/A

## DISCUSSION TOPICS

None

Regards,

Brianne Yarran  
*WASAC Chairperson*  
wasac@guild.uwa.edu.au



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Vice President  
GUILD COUNCIL REPORT  
26/06/2019

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## SUMMARY

This month, I have been busy assisting with the development of the Young Leaders Council, Student Leadership Summit, the Involvio application and the Guild website. All of these project are coming along nicely and appear to be within the schedule which they have been set. In the up coming month I hope to develop and strategic plan and to identify different aspects of the Guild to showcase and to develop. My portfolio as per usual has been mixture of assisting different stakeholders with the development of their projects.

## MEETINGS ATTENDED

Date	Meeting	Purpose
27/05/2019	Executive Management Committee	Monthly Meeting
27/05/2019	Young Leaders Council	Meeting to prepare for a meeting with the Committee
27/05/2019	Singaporean Society	Meeting with the Singaporean Society to discuss their Annual General meeting and the correct procedures to conduct a valid AGM.
27/05/2019	University Club of Western Australia Tour	Tour of the facilities at UniClub for our up coming Student Leader Summit
27/05/2019	Debrief Meeting	Meeting with the President to debrief on the events in his absence.
28/05/2019	Strategic Resources Committee Meeting	Monthly Meeting
28/05/2019	Young Leaders Council Meeting	Meeting with the Young Leaders Council Committee to discuss speakers for the upcoming Council
28/05/2019	O-Week Semester 2 Catch up	Meeting with Guild Event Staff and the President to discuss the Guild activities for Orientation Semester Two.
28/05/2019	Website Progress Meeting	Meeting with the team at JuiceBox to discuss development of the events section of the Guild website
29/05/2019	Corporate Service Committee Meeting	Monthly meeting
29/05/2019	Education Council Website	Discussion with the Education Council President to discuss the Education aspects of the Website redevelopment
30/05/2019	NDSA Advice	Visiting the NDSA in Fremantle to discuss restructuring of their Guild
31/05/2019	Becoming a Restorative University	Course held by the University to develop Becoming a Restorative University.
31/05/2019	Website Catch Up	Meeting with Chloe Jackson to provide an update on the Guild website.
31/05/2019	Women's Department Website	Meeting with the Women's officer to discuss the Women's component of the Guild website redevelopment.
5/06/2019	Executive Meeting	Bi-weekly Meeting
5/06/2019	Parking Appeals Meeting	Bi-weekly Meeting
5/06/2019	Social Meeting	Meeting with our Marketing Officer and engagement team to discuss material for the winter break.
7/06/2019	Student Leader Summit Meeting	Meeting to discuss Student Leader Summit.

10/06/2019	Personnel Board Meeting	Meeting to discuss minimum wage increase and to increase the wages of the employees effected by these changes.
11/06/2019	O-Week Meeting	Meeting with Guild Events and Marketing staff to discuss the up coming Orientation for Semester Two. Discuss events and marketing for those events.
11/06/2019	Website Meeting	Meeting with JuiceBox team to continuing discuss different elements to the event and logistics aspects of the Guild Website.
12/06/2019	Website Meeting	Meeting with the President to debrief on the progress of the Guild Website redevelopment.
12/06/2019	Campus Management	Meeting with Trevor Humphreys to discuss matter relating to the Campus Management.
12/06/2019	Student Leader Summit	Meeting with IQX to discuss a potential partnership for the upcoming Student Leadership Summit.
13/06/2019	Work Health and Safety	Bi-monthly meeting.
13/06/2019	Involvio Meeting	Meeting with the University Staff handling the Involvio project.
13/06/2019	Student Leadership Summit	Meeting with our Marketing Officer to discuss marketing of the upcoming Student Leadership Summit.
13/06/2019	Events Officer Interview	Interview to recruit a new events officer.
14/06/2019	Website Meeting	Website meeting with Chloe Jackson for the approval of the wireframe of the Guild Website.
14/06/2019	Guild Tour	Tour of the Guild to welcome Joshua Hayes to the University and to provide an introductory to the Guild.

## PROJECT UPDATE

### Young Leaders Council

The Young Leaders Council is coming along nicely, under the leadership and direction of Raaghav the Chair of the Young Leaders Council. The venue and the general format of the event has been confirmed. The Chair is currently approaching potential speakers to present at the next council. The Chair will then workshop different sections of the Council before presenting back to committee to outline a draft presentation for all the speakers at a committee meeting in early July for discussion and amendments to the speakers content. We have worked hard this to develop a sense of structure and continuity for the upcoming Council. We have also included section where student leaders will be encouraged to put into practise the skills that they would have developed through the course of the day.

### Website

The wireframe of the website has been complete and confirm. The website designer will now begin to import elements into the website to take shape. We have also been working closely with the website technician to refine the Event Management Plan aspect of the Guild website to have a better flow for clubs and societies executive when completing these plans. The site will only present information that is required for that specific event category. The team is also continuing to develop a dashboard for our event staff to effectively manage all the event request that they would receive and discuss what would be the best method of displaying and exporting that information.

I am also in the process of confirm with relevant department and sub council to develop their section of the website as well as collate content for their aspect of the website. I will aim to have that completed at the end of June to be uploaded on the website in early July.

### **Strategic Plan**

Element of the Strategic Plan have been developed. I will continue to brainstorm aspects which are integral and intangible for the Guild as well as aspects to develop for the future. Meeting with the new strategic planners of the Student Experience Project from the University was an invaluable opportunity which I hope to harnessing in the future. I am also in the process of developing activities to be conducted at a retreat to gauge the progress of the Guild and to identify key areas which require improving. I hope to develop workgroups with students to also gather their perspective on our organisation. The majority of this project will be implementing metrics in place to measure the success of key elements outlines in our strategic plan.

### **Involvio**

We have been working closely alongside the University team to be gathering and passing on information from the Guild end to be ready for the Involvio Application launch for the Semester two orientation. Currently we have integrated our societies and club as well as our discounts into a directory in the application creating a seamless experience for student using the application. The application will also feature our catering outlets and highlight the support services that the Guild offers to assist students.

### **Student Leadership Summit**

The planning of the Student Leadership Summit is currently underway. We are in the process of bringing strategic partners into assist us with the conference both financially and in terms of the running of the conference itself. I will be focusing on the marketing and promotional aspect of the conference and have met with a few stakeholders to ask for assistance. We will be position the conference as a Leadership Summit which is enjoyable and engaging for all students to develop their leadership skills whether they currently possess those leadership skills or not. The Facebook event as well as the ticketing system will be developed in the upcoming week as well as the marketing plan for this event.

## **FINANCES**

- Nothing to report on.

## **ACHIEVEMENTS TO DATE**

- Wireframe of Guild website finalised
- Improvement to the Guild Social Media
- Continual Office Bearer support
- Implementation of RFID for Guild sign up for O-day
- Implementation of RFID for the Guild Student Centre on a continual basis for improved efficiency
- Successful Orientation with multiple stalls held with engaging activities for incoming students
- Implementation of the new payment structure of club use of May Tannock and Sue Boyd to be more club friendly
- Successfully partnership with the Lawrence Wilson Art Gallery to continually improve their Culture Club event
- Organisation of multiple student expo to showcase the Guild

- Successful implementation of the Young Leaders Council with over 40 student leaders from prominent schools across Western Australia with positive feedback gathered from the event.
- Development of an increasing number of videos developed to by the Guild to continue to engage with students
- Successful interview and appointment of Marketing Officer position
- Clubs and Societies integrated into an Involvio directory
- Guild Discounts integrated into an Involvio directory
- Successful election of the new Mature Aged Students Association
- Assist with acquiring sponsorship partnership for Student situated on the Albany campus

Regards,

A handwritten signature in black ink, appearing to read 'J Chan', with a stylized, cursive script.

Joseph Chan  
*Guild Vice President*  
vp@guild.uwa.edu.au



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Vice President  
GUILD COUNCIL REPORT  
27/08/2019

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## SUMMARY

This month has heavily consisted finalising the Student Leadership Summit as well as the content for the Guild website. Strategic development and club collaboration projects are on the way.

## MEETINGS ATTENDED

Date	Meeting	Purpose
29/07/2019	Strategic Resource Committee	Monthly meeting
30/07/2019	JuiceBox Meeting	Weekly update
30/07/2019	Student Leader Summit Meeting	Finalisation meeting for the Student Leadership Summit
30/07/2019	Executive Management Committee	Monthly meeting
1/08/2019	Audio Visual Testing	Testing the equipment at UniClub in preparation for the Student Leadership Summit
1/08/2019	Fadzi's Farewell Afternoon Tea	University Staff farewell party
2/08/2019	Student Leadership Summit	Student conference
5/08/2019	Indigenous Strategy Committee	Inaugural meeting to discuss the Indigenous Strategy
6/08/2019	Audit & Risk Committee	Quarterly meeting
6/08/2019	Lunch with the Chancellor	Meeting the University Chancellor
6/08/2019	Student Services Committee	Monthly meeting
7/08/2019	Student Experience Committee	Monthly meeting
8/08/2019	Work Health and Safety Committee	Monthly meeting
13/08/2019	JuiceBox weekly update	
14/08/2019	Appeal Panel	Biweekly meeting
14/08/2019	SOC/PAC Meeting	Monthly meeting
15/08/2019	Guild Tour to Hohai University representatives.	Showing representatives from Hohai University around the Guild and sharing our how we better student experience through club and societies and the spaces that we provide for them.
15/08/2019	UWA Student Volunteer Awards Night	Guild volunteering awards night
20/08/2019	JuiceBox	Weekly meeting
20/08/2019	Young Leaders Council	Debrief from the second Young Leaders Council and preparation for next Council.
20/08/2019	JuiceBox	Presentation of the front end of the website
22/08/2019	Strategic Resources Committee	Monthly meeting
23/08/2019	Ideation Hub – Parking at UWA	Strategic workshop facilitated by EY to develop a plan to cope with the issue of parking on campus.
23/08/2019	Friday Drinks	Monthly event
23/08/2019	Convocation Awards Night	Convocation Awards night as a guest
26/08/2019	Senate Dinner	Dinner with Senate and Guild Council

## PROJECT UPDATE

### Website

The website is coming together nicely! JuiceBox presented the front end of our website and it is looking absolutely stunning! The events side is also coming together but we are yet to review that with the Events team and the Societies Council.



### **Strategic Development**

No new progress to report.

### **Student Leadership Summit**

Student Leadership ran on August 2, 2019. It was a huge success with over 200 students in attendance. The speakers and panels were engaging and insightful providing their experience with leadership positions. The University Club was a beautiful venue to host an event.

### **Club and Societies Collaborations**

Brainstorming for this project is underway. Working alongside the events department we will be reaching out to clubs to collaborate for the end of semester party to ensure that we are providing additional support for our clubs and societies.

## **FINANCES**

- Nothing to report on.

## **ACHIEVEMENTS TO DATE**

- Wireframe of Guild website finalised
- Improvement to the Guild Social Media
- Continual Office Bearer support
- Implementation of RFID for Guild sign up for O-day
- Implementation of RFID for the Guild Student Centre on a continual basis for improved efficiency
- Successful Orientation with multiple stalls held with engaging activities for incoming students
- Implementation of the new payment structure of club use of May Tannock and Sue Boyd to be more club friendly
- Successfully partnership with the Lawrence Wilson Art Gallery to continually improve their Culture Club event
- Organisation of multiple student expo to showcase the Guild
- Successful implementation of the Young Leaders Council with over 40 student leaders from prominent schools across Western Australia with positive feedback gathered from the event.
- Development of an increasing number of videos developed to by the Guild to continue to engage with students
- Successful interview and appointment of Marketing Officer position
- Clubs and Societies integrated into an Involvio directory
- Guild Discounts integrated into an Involvio directory
- Successful election of the new Mature Aged Students Association
- Assist with acquiring sponsorship partnership for Student situated on the Albany campus
- Launched Involvio, an application to better enhance the experience of students on campus
- Organised a mid-year office bearer retreat to prepare for the upcoming semester
- Organise and run the inaugural Student Leadership Summit

Regards,

A handwritten signature in black ink, appearing to read 'JChan'.

Joseph Chan  
*Guild Vice President*  
vp@guild.uwa.edu.au



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**SPORTS DEPARTMENT  
GUILD COUNCIL REPORT**  
12/06/2019

## SUMMARY

- Inter-Faculty Sports and other initiatives have been paused due to Semester 1 Exams.
- Begun planning for independent sporting events for Semester 2 (e.g. Chess Tournament in collaboration with UWA Chess Association, FacSoc v College Touch Rugby)

## MEETINGS

Date	Meeting	Outcome(s)
------	---------	------------

## INITIATIVE UPDATES

### Inter-Faculty Sports Promotion:

- Remains consistent with teams promoting via Facebook groups.

### Guild Sports Department:

- Rules completed. Awaiting to be written into regulations/statute book.
- Begun work on creating continuation resources to be used for the eternal existence of the Sports Department. This will outline processes and structures to get things done efficiently within the department.

## EVENT UPDATES

### FacSoc v College:

- Begin planning of next rotation of sport for FacSoc v College (Touch Rugby).

## FINANCES

### Guild of Undergraduates Budget vs. Actual From Jan 2019 to Dec 2019

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
<b>Gross Profit</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Expenses</b>				
<b>ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>				
305024 - Campaigns	\$19.55	\$0.00	\$19.55	0.00%
305076 - Sundry Activities	\$0.00	\$1,000.00	-\$1,000.00	0.00%
305080 - Activities and Functions	\$1,263.03	\$2,500.00	-\$1,236.97	50.52%
305117 - Conferences	\$676.82	\$0.00	\$676.82	0.00%
305180 - Printing & Stationery	\$30.00	\$0.00	\$30.00	0.00%
305185 - Minor Assets	\$559.54	\$1,000.00	-\$440.46	55.95%
<b>Total - ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>	<b>\$2,548.94</b>	<b>\$4,500.00</b>	<b>-\$1,951.06</b>	<b>56.64%</b>
<b>Total - Expenses</b>	<b>\$2,548.94</b>	<b>\$4,500.00</b>	<b>-\$1,951.06</b>	<b>56.64%</b>
<b>Operating Profit</b>	<b>-\$2,548.94</b>	<b>-\$4,500.00</b>	<b>\$1,951.06</b>	<b>56.64%</b>
<b>Other Income</b>				
<b>OTHER INCOME - OTHER INCOME</b>				
103069 - Sundry Income	\$22.73	\$0.00	\$22.73	0.00%
<b>Total - OTHER INCOME - OTHER INCOME</b>	<b>\$22.73</b>	<b>\$0.00</b>	<b>\$22.73</b>	<b>0.00%</b>
<b>Total - Other Income</b>	<b>\$22.73</b>	<b>\$0.00</b>	<b>\$22.73</b>	<b>0.00%</b>
<b>Net Profit/(Loss)</b>	<b>-\$2,526.21</b>	<b>-\$4,500.00</b>	<b>\$1,973.79</b>	<b>56.14%</b>

## KEY ACHIEVEMENTS TO DATE

- Established the Guild Sports Department through rules, an official structure, roles & responsibilities and additional resources.
- Enhanced Inter-Faculty Sports promotion in collaboration with UWA Sport through effective flyers and posters provided in key areas.
- Invested in high quality equipment for the Guild Sports Department for current and future use.
- Secured UWA Students discounts for grounds hire through UWA Sport.
- Re-vitalised the FacSoc v College social sporting series.
- Completion of the Faculty Society Sports Representative Guide.
- Introduction of Club Sports Support initiatives (e.g. MSU Dodgeball support services).
- Provided UWA Students with FREE access to the UWA Gym, Yoga and Body Balance classes for the duration of Welfare Week 2019 (in collaboration with UWA Sport and Welfare Department).

## NOTABLE DISCUSSION POINTS

- N/A.

Kind Regards,

A handwritten signature in black ink, appearing to read 'Daniel Kuzich', with a stylized flourish at the end.

**Daniel Kuzich**

**Sports Representative**

**sports@guild.uwa.edu.au**

SOC has been busy a little dormant this month, with assignments and exams just over. We've been keeping the ship running and planning next semester and finishing off tasks from this semester.

Date	Meeting	Purpose
13 <sup>th</sup> June	Interviews	Meeting with potential event officer candidates
15 <sup>th</sup> June	SOC Committee Meeting	Just a quick meeting to see where everyone was at.
18 <sup>th</sup> June	Interviews	Meeting with potential event officer candidates
19 <sup>th</sup> June	Gwen	Working on the venues list
20 <sup>th</sup> June	Maja	Tying up loose ends before Maja goes on holiday

## Project Updates

### Masterlist

Hoping to get the YES from executives to allow us to put their name, student numbers, club position in a document to be shared with the other executives to allow for easy communication. We are awaiting on individual YESes from every executive. My SOC committee members are asking every individual the same question: do you want these details to be public knowledge on the Masterlist? Many execs have already told me they are eagerly waiting for the list to come out, we are doing the final rounds and getting those yesses. My hopes are that we will be able to distribute it by the beginning of July.

### Tav Discounts

Cameron Carr has been working with Hayden at the UWA Tavern to secure discounts on Tav purchases by Club executives on shared foods/drinks such as jugs, pizzas, nachos etc. We have the executive-only SOC stickers ready to go for semester two, we are currently waiting for Hayden to get back to us with figures to see what we can offer as discounts to the executives.

### Venues List and Info Pack

Currently being organised by Gwen, she's been liaising with UWA venues, Guild venues and the libraries to create a document with everything clubs will need to know about venue size, place, cost and extra features. She'll be working with Xander to create a booklet.

### Handbook Makeover

Fiona will be jetting off overseas, but before she does, she'll be making a start on the hand over handbook for the end of AGM season.

# Budget

Budget vs. Actual				
FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
Gross Profit	\$0.00	\$0.00	\$0.00	0.00%
Expenses				
ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES				
305049 - SOC Grants	\$574.00	\$500.00	\$74.00	114.80%
305076 - Sundry Activities	\$0.00	\$400.00	-\$400.00	0.00%
305102 - Bank Charges	\$147.75	\$300.00	-\$152.25	49.25%
305165 - Motor Vehicle Expenses	\$9.01	\$0.00	\$9.01	0.00%
305166 - Meeting Expenses	\$23.00	\$300.00	-\$277.00	7.67%
305180 - Printing & Stationery	\$35.23	\$220.00	-\$184.77	16.01%
305189 - Repairs & Maintenance	\$0.00	\$400.00	-\$400.00	0.00%
305201 - Security Expenses	-\$436.45	\$0.00	-\$436.45	0.00%
Total - ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES	\$352.54	\$2,120.00	-\$1,767.46	16.63%
Total - Expenses	\$352.54	\$2,120.00	-\$1,767.46	16.63%
Operating Profit	-\$352.54	-\$2,120.00	\$1,767.46	16.63%
Other Income				

Accomplishments for this month:

- Organising a meeting with the Notre Dame Students Association President to talk clubs

As always, if you have any questions, feel free to message/email/call me

Kind Regards,

Taco Shiraishi

*SOC President*

[soc-president@guild.uwa.edu.au](mailto:soc-president@guild.uwa.edu.au)

August was a great month for SOC. We are all really hitting our stride and working well as a team.

Some clubs seem to be struggling with internal politics and trying to ban members and so forth, it's been a trying month.

Meeting	Who	Why
5 <sup>th</sup> Aug	Club Carnival - fiona	Quick meeting beforehand about the flow of the event
8 <sup>th</sup> Aug	SSS Exec	2 hour meeting about an internal committee conflict. It was resolved by the end of the mediation/meeting.
14 <sup>th</sup> Aug	SOC x PAC Meeting	
14 <sup>th</sup> Aug	SOC Exec meeting	CC debrief and goals for month
15 <sup>th</sup> Aug	UCC committee and members and Jameson, Jacob, Maja, Taco, Mike Anderson	As Returning Officers and secretary, we oversaw the meeting that originally was scheduled for 2 hours, it actually went on for 5 hours and was a great look into how UCC functions as a club and highlighted some key areas they need to update for the club to continue to function without squabbles escalating further. Very impressed by Maja's minuting skills of a 5 hours meeting and Jameson's control of the room as well as the chair, Tom Hill Almeida's excellent chairing skills.
21 <sup>st</sup> Aug	Patricia, Lincoln, Jacob	Distribution of grants for CRG

## Project Updates

### Tav Discounts

Cameron Carr has been working with Hayden at the UWA Tavern to secure discounts on Tav

purchases by Club executives on shared foods/drinks such as jugs, pizzas, nachos etc. We have the

Executive only SOC stickers ready to go for semester two, we are currently waiting for Hayden to get back to us with figures to see what we can offer as discounts to the executives, however the idea was discouraged at the Catering and Tavern Committee. We will continue negotiations.

### Venues List and Info Pack

It has been organised by Gwen, she's been liaising with UWA venues, Guild venues and the

libraries to create a document with everything clubs will need to know about venue size, place, cost



and extra features. Gwen's booklet was well received by clubs and I am so proud of the effort she has put in.

## SOC Networking Night

Sinya has been hard at work with the assistance of Emma. Together they ran the SOC networking night on the 14<sup>th</sup> of August, after the SOC x PAC Meeting. It was a rainy night and I was happy with the turn out of execs and they all seemed to enjoy the night.

## Club Carnival

Fiona, VP, has been hard at work organising the next club carnival while she's also been overseas! A huge shout out to her for her dedication and amazing organisational skills. It was a great success, honestly one of the best club carnivals we have had so far and we were very fortunate with the weather. The Alpaca was a success.

Budget vs. Actual				
FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
<b>Gross Profit</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Expenses</b>				
<b>ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>				
305049 - SOC Grants	\$0.00	\$6,600.00	-\$6,600.00	0.00%
305076 - Sundry Activities	\$300.00	\$200.00	\$100.00	150.00%
305102 - Bank Charges	\$0.00	\$150.00	-\$150.00	0.00%
305166 - Meeting Expenses	\$0.00	\$300.00	-\$300.00	0.00%
305180 - Printing & Stationery	\$0.00	\$110.00	-\$110.00	0.00%
305189 - Repairs & Maintenance	\$0.00	\$200.00	-\$200.00	0.00%
305201 - Security Expenses	-\$391.00	\$0.00	-\$391.00	0.00%
<b>Total - ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>	<b>-\$91.00</b>	<b>\$7,560.00</b>	<b>-\$7,651.00</b>	<b>-1.20%</b>
<b>Total - Expenses</b>	<b>-\$91.00</b>	<b>\$7,560.00</b>	<b>-\$7,651.00</b>	<b>-1.20%</b>
<b>Operating Profit</b>	<b>\$91.00</b>	<b>-\$7,560.00</b>	<b>\$7,651.00</b>	<b>-1.20%</b>
<b>Other Income</b>				
<b>OTHER INCOME - OTHER INCOME</b>				
103069 - Sundry Income	\$36.36	\$0.00	\$36.36	0.00%
<b>Total - OTHER INCOME - OTHER INCOME</b>	<b>\$36.36</b>	<b>\$0.00</b>	<b>\$36.36</b>	<b>0.00%</b>
<b>Total - Other Income</b>	<b>\$36.36</b>	<b>\$0.00</b>	<b>\$36.36</b>	<b>0.00%</b>
<b>Net Profit/(Loss)</b>	<b>\$127.36</b>	<b>-\$7,560.00</b>	<b>\$7,687.36</b>	<b>-1.68%</b>

If you have any questions, please don't hesitate to ask.

Kind Regards,

Taco



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RSD President  
GUILD COUNCIL REPORT  
26/07/2019

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## SUMMARY

August has been a whirlwind of a month, and things are only just starting to ramp up! We have been busy at the RSD coordinating some of our stand-out upcoming events. These include:

- RSD Welfare Week
- RSD Enviro Week
- Battle of the Bands

The first two themed weeks have working groups set up putting everything together, and the Battle of the Bands is progressing with most event organising nearing its final stage.

We have also been working hard to set up and run student consultations through Student Assist for evidence to be included in our Health Services Review Submission (which I apprehensively wait to write this weekend).

I hope this report gives some insight into my work over the past month, and on our future plans.

Luke

## MEETINGS ATTENDED

Date	Meeting	Purpose
30/07	Student Assist	Planning Student Consults and Health Services Review Submission
30/07	SU President and Social VP	Potential collaborative EOSS
01/08	Safer Communities Committee	Committee Meeting
06/08	Welfare Officer Onboarding	Meeting new welfare officer
12/08	Enviro Rep St George's	Initial Enviro Week Planning
17/08	RSD Meeting	Committee Meeting
21/08	Student Assist Meeting	Organising Student Consultation
21/08	Governance Committee	Meeting of Governance Committee
22/08	RSD Welfare Officers Meeting	Initial Welfare Week Planning
25/08	ICC Meeting	Meeting of college presidents to review the activities of the last month and some strategic forward planning
26/08	Trinity Dean of Wellbeing Meeting	Met with Dean of Wellbeing and Director of Residential Life to organise approach with Trinity for Health Services Review

## PROJECT UPDATE

### Academic Breakfasts

All are finished now! These have been a great and very successful initiative that I hope the RSD continues. All feedback has been overwhelmingly positive.

### Welfare Week

Two fantastic new Welfare Officers have been on-boarded to the RSD committee, and they have hit the ground running. Their initial planning is almost through, and I look forward to supporting them to bring their vision to life.

### Battle of the Bands

Planning is currently underway – this is quickly shaping up to be our most significant event of the year and I highly encourage council to come along.

### Enviro Week

A collaboration with the Guild Enviro Department, the RSD is working to run our first intercollege Enviro week. This is very exciting and we are working closely with St George's College for a big capstone "Enviro Fest" event at the college.

### Community Cup

Upcoming events in the community cup include Relay for Life, the Vampire Cup, the Food Drive for Refugees (week of council), and the Beach Clean-Up. These have been run well this year and I'm proud of the impact in the community we have had.

### Health Services Review

Currently accepting student responses to the consults preparing for our submission to the health services review.

## FINANCES

### Budget vs. Actual

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
<b>Gross Profit</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Expenses</b>				
<b>ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>				
305076 - Sundry Activities	\$689.17	\$400.00	\$289.17	172.29%
305080 - Activities and Functions	\$34,291.61	\$43,000.00	-\$8,708.39	79.75%
305083 - Advertising & Promotion	\$486.00	\$370.00	\$116.00	131.35%
305147 - General Expenses	\$0.01	\$80.00	-\$79.99	0.01%
305180 - Printing & Stationery	\$292.13	\$270.00	\$22.13	108.20%
<b>Total - ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>	<b>\$35,758.92</b>	<b>\$44,120.00</b>	<b>-\$8,361.08</b>	<b>81.05%</b>
<b>Total - Expenses</b>	<b>\$35,758.92</b>	<b>\$44,120.00</b>	<b>-\$8,361.08</b>	<b>81.05%</b>
<b>Operating Profit</b>	<b>-\$35,758.92</b>	<b>-\$44,120.00</b>	<b>\$8,361.08</b>	<b>81.05%</b>
<b>Other Income</b>				
<b>OTHER INCOME - OTHER INCOME</b>				
103069 - Sundry Income	\$32,529.89	\$31,000.00	\$1,529.89	104.94%
<b>Total - OTHER INCOME - OTHER INCOME</b>	<b>\$32,529.89</b>	<b>\$31,000.00</b>	<b>\$1,529.89</b>	<b>104.94%</b>
<b>Total - Other Income</b>	<b>\$32,529.89</b>	<b>\$31,000.00</b>	<b>\$1,529.89</b>	<b>104.94%</b>
<b>Net Profit/(Loss)</b>	<b>-\$3,229.03</b>	<b>-\$13,120.00</b>	<b>\$9,890.97</b>	<b>24.61%</b>

## ACHIEVEMENTS TO DATE

- RSD discounts at Tav for College students
- Ask for Angela at Cap S
- Ran student consultations
- Ran inaugural series of academic events
- Ran first semester welfare week

Regards,

Luke Thomas  
RSD President  
rsd@guild.uwa.edu.au



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RSD President  
GUILD COUNCIL REPORT  
19/06/2019

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## SUMMARY

June has been a slow month for College Row, with many residents returning home for the break and buckling down with exam study. Throughout the semester break we are looking forward to planning the next semester of events, locking in dates and distributing these to the colleges.

To name just a few of these, the RSD is looking to:

- Run another Welfare Week, in sync with the Guild's Welfare Week but with more stand-alone branding (i.e. make it more distinctively College)
- Run the first Intercollege Enviro Week (*did anyone say, Tav Show for the Trees?*)
- Continue the successful community cup to allow college row to give back to the community
- Hold another night club party following the success of the first (including more collaborations).
- Finish our first every series of Ed Events with our final Commerce Breakfast (I'd love to extend an invite to other Guild Councillors to see the committee's great work!)
- Facilitate IC Study Groups!
- Throw our classic IC Battle of the Bands and IC Debating – two favourites!

In all, next semester looks like it will be shaping up to be a great one and I'm so proud of everything our committee has done.

Thanks,  
Luke

## MEETINGS ATTENDED

Date	Meeting	Purpose
30/05	RSD Committee Meeting	Committee Meeting
11/06	Sem 2 Events Planning	Initial Sem 2 events planning meeting
11/06	Intercollege Enviro Week Meeting	Organising Sem 2 Enviro Week
16/06	Meals on Campus	Exec Meeting

## PROJECT UPDATE

### Academic Breakfasts

Our final academic breakfast "The RSD Commerce Breakfast" will be held early next semester. These have been an exciting and new addition to the RSD, and have shaped up very nicely. We will be looking to invite leaders in the business community, and welcome any potential connections that the Council may have.

### Enviro Week

Initial planning with Clarice Antero, the Enviro Officer, has commenced and we have a strong idea of the events that we will be holding. Over the coming weeks this will be finalised, and we will strategize publications.

### Battle of the Bands

Guidelines are being drafted to distribute to the colleges, and judges will be selected. Venue and equipment planning already underway.

### Battle of the Bands

Guidelines are being drafted to distribute to the colleges, and judges will be selected. Venue and equipment planning already underway.

### Vampire Cup

Currently on! Presidents have been notified and IC Reps are working to publicise this within their colleges. More promotions to be done.

## FINANCES

### Budget vs. Actual

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
<b>Gross Profit</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Expenses</b>				
<b>ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>				
305076 - Sundry Activities	\$689.17	\$400.00	\$289.17	172.29%
305080 - Activities and Functions	\$33,044.48	\$43,000.00	-\$9,955.52	76.85%
305083 - Advertising & Promotion	\$486.00	\$370.00	\$116.00	131.35%
305147 - General Expenses	\$0.01	\$80.00	-\$79.99	0.01%
305180 - Printing & Stationery	\$292.13	\$270.00	\$22.13	108.20%
<b>Total - ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>	<b>\$34,511.79</b>	<b>\$44,120.00</b>	<b>-\$9,608.21</b>	<b>78.22%</b>
<b>Total - Expenses</b>	<b>\$34,511.79</b>	<b>\$44,120.00</b>	<b>-\$9,608.21</b>	<b>78.22%</b>
<b>Operating Profit</b>	<b>-\$34,511.79</b>	<b>-\$44,120.00</b>	<b>\$9,608.21</b>	<b>78.22%</b>
<b>Other Income</b>				
<b>OTHER INCOME - OTHER INCOME</b>				
103069 - Sundry Income	\$31,421.45	\$31,000.00	\$421.45	101.36%
<b>Total - OTHER INCOME - OTHER INCOME</b>	<b>\$31,421.45</b>	<b>\$31,000.00</b>	<b>\$421.45</b>	<b>101.36%</b>
<b>Total - Other Income</b>	<b>\$31,421.45</b>	<b>\$31,000.00</b>	<b>\$421.45</b>	<b>101.36%</b>
<b>Net Profit/(Loss)</b>	<b>-\$3,090.34</b>	<b>-\$13,120.00</b>	<b>\$10,029.66</b>	<b>23.55%</b>

## ACHIEVEMENTS TO DATE

- High rate of brand recognition achieved – most students with RSD stickers, improved rate of followers on social media accounts and direct person-to-person advertising.
- A few community cup events held and two Culture Cup events held – great feedback all around
- Our first semester welfare week and two out of three Academic breakfasts have run!
- Ask for Angela at Captain Stirling Hotel

Regards,

Luke Thomas  
RSD President  
rsd@guild.uwa.edu.au



# PSA President

CONVOCATION COUNCIL REPORT – Sent 19<sup>th</sup> June 2019

The past month shows exciting developments in numerous Library projects such as Wifi improvements and progression of the Barry J Marshall library design. Preparations for major events in semester 2 and orientation programs are heading into their final planning stages.

## MEETINGS AND EVENTS

DATE	MEETING	PURPOSE
30/5	Barry J Marshall Project Design Meeting	Meeting for aforementioned library major refurbishment
31/5	PSA Research Division Meeting	Meeting of PSA Research Reps
31/5	Educational Enhancement Unit	TLC and SPARK initiatives meeting
5/6	Convocation Council	Monthly meeting
6/6	Barry J Marshall Project Design Meeting	Meeting for aforementioned library major refurbishment
6/6	Inclusion and Diversity Committee	Regular Meeting
6/6	PSA Connect	Monthly postgraduate social
7/6	Site visit to PLC Lighthouse	Visit to draw inspiration for potential wellbeing spaces in planned library refurbishments
13/6	Library and Guild Meeting	Monthly Meeting
13/6	ISD x PSA Meeting	Meeting to discuss August International students event
18/6	UWA Student Transition Strategy Group	To review UWA's orientation programs
18/6	Student Experience Committee	Review of student experience initiatives at UWA

## PROJECT UPDATES

### RESEARCH STUDENT CONSULTATIVE COMMITTEE

With the induction of the new dean of the graduate research school, Imelda Whelan, a new initiative in a research student consultative committee has been proposed in a meeting between her and the PSA vice-president of research. In essence a research equivalent of the SCC meetings FacSoc presidents have with University Executives. This definitely has huge potential to foster a stronger relationship between student representatives and University executives in the research space.

### CONNECT

Connect continues to thrive despite the wet weather and exams in early June with the UniClub kindly bringing the Connect into the Banquet Hall space. The next Connect will be held in July during the break and preparations to collaborate with MASA in the August Connect are commencing.

### INTERNATIONAL STUDENTS AND ALUMNI EVENT

The event is in its final confirmation stages with the UniClub and proposals to sponsors and Alumni will be being sent out over the next two weeks.





# PSA President

CONVOCATION COUNCIL REPORT – Sent 19<sup>th</sup> June 2019

## COUNCIL OF AUSTRALIAN POSTGRADUATES (CAPA)

The council has decided to elect an interim board leading into the creation of the official board for the organisation. I am excited to report that our very own Peter Watson has been elected as chair of the interim board.

## CYCLE 2 REVIEW

The process is in high gear with review of submissions commencing and will continue through until the first week of July.

Regards,  
Alexander Tan  
PSA President  
psa@guild.uwa.edu.au



# PSA PRESIDENT REPORT

CAPA SCM – MAY 2019

## INTRODUCTION

The Council of Australian Postgraduate Associations 2019 Special Council Meeting was hosted by the Australian National University, ACT in May. The participation from the large majority of Australian Universities continued to increase from the previous year with the addition of new affiliates at an all-time high of 19.

The UWA Student Guild's affiliation with CAPA via the PSA enables the best interests of UWA postgraduates to be represented at the National level through a better equipped and focussed body.

## REPORT

Day 1 commenced with the President's welcome which entailed:

- Recap of key decisions at the 2018 ACM i.e. restructure and campaign priorities for 2019
- Focuses for the 2019 first quarter: new structure, campaigns delivered and underway, CAPA 40<sup>th</sup> anniversary
- Looking Forward: Federal election result

The general secretary's report followed with a bottom line result of a \$4000 profit for the organisation. A call for bids for the ACM followed. With respect to this I am deciding to withhold from hosting the 2019 ACM given the 2017 hosting is still relatively recent. Next item in the opening involved reviewing financial (voting) and unfinancial affiliates of the organisation, of which the UWA Student Guild's application for a financial affiliate position was rejected by the executives on an ideological basis. It is important to note that CAPA is rejecting on the basis of a technicality with respect to the application proposing a fee model change rather than applying on a financial needs basis which is more suitable. Consequently the council moved to accept the UWA Student Guild's fee remission and was heavily supported by the CAPA President and GCAP.

The second half of the day included the queer and disabilities caucus and pro-caucus, and elected officer reports. The queer pro-caucus spawned conversations around the importance of realising the backfire potential of providing services and spaces to service those that identify. The discussion geared towards how true equality can be jeopardised by such initiatives as they have the potential to feed the marginalisation. The disabilities pro-caucus discussions revealed that there is most certainly a disconnect between student representative bodies and University bodies related to accessibility with respect to which aspects of the services should be provided by who. Elected officer reports on a whole conveyed a successful first half of the year despite the looming cuts to research as a result of the federal election, and eyes are looking forward to the exciting potential of the organisation's restructure. The day concluded with a thought provoking presentation from Science and Technology Australia from the UWA PSA's ex-president and 2017 CAPA president, Peter Derbyshire.

The first half of Day 2 involved a changing priorities and tactics, post-election workshop led by UWA PSA's 2017 president and now Policy and Research Officer of CAPA, Owen Myles. A lot of the certain and potential impacts of the government for the coming term and the organisation's strategic response throughout their movements were presented. Amongst the impacts are severe cuts to the research sector and rumours of fee-paying PhD students which CAPA would work rigorously to oppose. The second half of the day entailed the Aboriginal and Torres Strait islander and women's caucus and pro-caucuses. The ATSI pro-caucus discussions revolved around raising awareness of the ATSI perspective of tertiary institutions and promotion of related entry pathways. The women's pro-caucus involved discussions around similar philosophies as the queer caucus with themes of true equality being raised and encouraging women in leadership roles whether it be at the University level or student representative body level. The day concluded with a presentation from the Council of International Students Australia who will be hosting their 2019 national conference in Perth.

On both days a couple of hours each were dedicated to reviewing the edit of the CAPA constitution to include the Board for 2020 and an interim board in the meantime. Aside from a few discussions and revisions in regards to diversity of the board, the constitution was accepted Day 2 with an interim board of 5 members elected, inclusive of the UWA PSA's 2018 president, Peter Watson.



# PSA PRESIDENT REPORT

CAPA SCM – MAY 2019

## MOTIONS

Notes:

- These motions have been taken from the motion book as supplied prior to the opening of the SCM. Minor amendments to the wording motions listed and motions from the floor have not been included however Council can request the SCM Minutes when they become available (in accordance with typical KPIs for CAPA Affiliation).
- Procedural motions (ie the opening and closing of Council sessions) have been omitted for convenience.

Motion	Context	Voted
That Council ratifies the request for remissions that have been granted by the Executive Committee.	Multiple affiliates apply for fee remissions that while granted by the Executive must be ratified by Council. Those affiliates are not given voting rights until this happens.	For
That Council ratifies the Executive Committee's rejection of UWA PSA's remission application.	For the same purpose as the above. It is important to note that this rejection by the Executive has arisen due to a formality in that the remission application was written in the context of a policy change whereas it should be, in future, written on the basis of <u>financial hardship</u> so that the Executive can accept it.	
That the delegates from Constituent Organisations with ratified fee remissions that have been paid in full shall be accepted as credentialed delegates.	See the following.	For
That the delegate(s) listed are accepted as credentialed delegate(s) to the 2018 CAPA SCM, and their organisation granted voting rights as per the Constitution, (13) Unfinancial Constituent Organisations, (4).	This motion along with those previous gives voting rights to credentialed delegates.	For
That Council approve the audited financial reports for the year from Jan 2018 to Dec 2018.	The audited reports were provided to all affiliates in the agenda pack and were in order.	For

## CONCLUSIONS

It has been great to see multiple UWA PSA presidents still engaged at the frontlines with advocating for tertiary students through CAPA. The SCM experience has been highly educational and enlightening for myself in regards to the current state of education at the National level and the strategy following the federal election. The PSA will be drawing Insights from the fellow Australian Universities particularly in regards to GCAP's partnering initiative with their GRS. Moving forward I would like to recommend the 106<sup>th</sup> Guild Council to remain affiliated with CAPA and adjust the fee remission application basis in the future whilst holding CAPA accountable through the submitted KPIs:

Regards,  
Alexander Tan  
2019 PSA President  
psa@guild.uwa.edu.au



# PSA President

GUILD COUNCIL REPORT – 28<sup>th</sup> August 2019

The past month shows the conduction of the Cycle 2 Review, preparation for orientation week and semester 2, and developments in culminating better communications between BMR, Guild, and the GRS.

## MEETINGS AND EVENTS

DATE	MEETING	PURPOSE
1/8	Barry J Marshall Project Design Group	Fortnightly meeting to discuss PG space refurbishment
	Student Consultative Committee	Monthly meeting
	PSA Connect	Monthly social
2/8	Student Leader Summit	Guild Conference
6/8	Guild Executive and Chancellor Lunch	
7/8	Academic Council	Scheduled meeting
	Convocation Council	Monthly meeting
8/8	Library and Guild Meeting	Monthly meeting
	Roundtable with Dr. Jahannath Panda	Perth USAsia Centre discussion
9/8	Meeting with BES	PSA x BES Discussions
	PSA Decorations Committee	Weekly Gala meeting
10/8-13/8	Albany Office Bearer Visit	To liaise with Albany campus students to explore feedback, initiatives and coordinate events
14/8	Curriculum Committee	Monthly meeting
15/8	Learning and Teaching Committee	Monthly meeting
16/8	Reid Library Master Planning	Preliminary discussions for ongoing Reid Library developments
	SPARK	The PSA sponsors the SPARK program and facilitation of a Learning and Teaching community at UWA
	Academic Board Collegial Discussion	Topic: Academic Board Statute and Regulations – Proposed Amendments
19/8	HDR Student Consultative Committee	Regular meeting
20/8	Education Council	Monthly meeting
22/8	Strategic Resources Committee	Monthly meeting
	Professor Venkatesh Ceremony and Reception	Conferral of Honorary Doctorate
	Professor Venkatesh Public Lecture	Public Lecture
	Club Connect with Shona Rowan	Professional development session hosted by the University Club
23/8	Executive Management Committee	Monthly meeting
	Convocation Awards Ceremony	Presentation night for aforementioned awards sponsored by the PSA and the Guild
26/8	Postscript meeting	Discussion for annual PSA magazine
	Senate	Scheduled meeting



# PSA President

GUILD COUNCIL REPORT – 28<sup>th</sup> August 2019

## PROJECT UPDATES

### RESEARCH STUDENT CONSULTATIVE COMMITTEE

Conversations between the PSA research representatives and the new Dean of the GRS Imelda Whelan are bearing fruit with our second meeting being held on the 19<sup>th</sup> August. Imelda's progress with the points from the previous meeting has been astonishing with initiatives well underway to remedying the issues. Post-enrolment English assessments are being rolled out at the moment with the intention of assessing UWA's current state. After evaluation of the data, planning for student support initiatives will commence.

### PSA SOCIAL EVENTS

The social side of the organisation continues to perform well with attendance at Connect staying consistent at approximately 300 every month. Collaborations with faculty societies have begun, an exciting step for the Connect platform that is certainly looking promising for all those involved. The September Connect will pave the way with the first ever PSA x The Blackstone Society Connect, and another Connect bringing PSA x Science Union. Many thanks go out to the respective presidents in Mike Myers and Emma Mezger for supporting the transformation of Connect.

### CYCLE 2 REVIEW

The report has been submitted. Over the next week the report will be compiled and refined by Graham Brown and his team.

### COLLABORATION WITH EDUCATIONAL ENHANCEMENT UNIT:

#### SPARK INITIATIVE AND TEACHING AND LEARNING CLUB

The second session for the SPARK initiative which I attended ran on 16<sup>th</sup> August. The program has been a huge success so far as it is currently at maximum capacity and has a 100% retention rate so far. It is certainly in the best interests of the PSA to continue supporting this initiative and foster a Teaching and Learning community here at UWA for tutors, demonstrators and facilitators. Verbal feedback from the participants has been positive with them seeing the value of the sessions reflect in their classes.

Regards,  
Alexander Tan  
PSA President  
psa@guild.uwa.edu.au



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OFFICE BEARER  
GUILD COUNCIL REPORT  
19/06/2019

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## SUMMARY

The past month leading up to exams has been a busy one for both officers; despite that, we've been hard at work preparing for our second annual camp this July! In addition, we're in the early stages of preparation for our Semester Two events, including our networking night and Pride Week party, and we're getting ready to receive Outspoken submissions over these holidays!

## MEETINGS ATTENDED

Date	Meeting	Purpose
29/05/2019	Camp Pre-Event Meeting	Meeting with Leigh, to review and finalize all documents required for Camp Camp before the final approval meeting. Attended by both officers.
10/06/2019	Camp Approval Meeting	Meeting with Conrad and Chloe Jackson to review all camp documents and answer any other questions. Following review, Camp Camp was given approval. Attended by both officers.

## INITIATIVES UPDATES

### Outreach to other LGBT+ Groups: Out for Australia

We are in continual talks with Out for Australia regarding collaboration for our annual networking night. Broad plans for a networking event have been confirmed; currently, we are in discussion regarding the finer details of the event, including potential sponsorship from a major consulting firm within Perth.

## PROJECT UPDATES

### Camp Camp

Having received official approval, preparation for Camp Camp is well underway! We've now requested quotes from a range of bus charter companies, submitted a job request to Engagement for the creation of marketing materials, and are currently in the process of planning out activities and selecting volunteers to assist on camp.

### Retrograde

We are currently in the planning phase for our Pride Week party, Retrograde, which is set to take place on September 6th. We have chosen a theme, and are currently in talks with venue management as to prospective locations to host the event.

### Outspoken

Our annual edition of Outspoken is set to be published in Semester Two, as usual. Topics are currently being finalized, and potential contributors are being sought out by our editing team. Following this, we are prepared to receive submissions across the holidays, to then be checked and compiled by our editors.



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OFFICE BEARER  
GUILD COUNCIL REPORT  
19/06/2019

## FINANCES

### June

Description	Amount (May)	Budget Amount
Activities and Functions	<u>\$290.22</u>	<u>\$1,200.00</u>
General Expenses	<u>\$0.00</u>	<u>\$60</u>
Total	<u>\$290.22</u>	<u>\$1,260.00</u>

## KEY ACHIEVEMENTS TO DATE

- Renovating the Pride Room
- Overseeing the running of Collectives
- Running a successful Quiz Night
- Updating department regulations
- Confirming plans for collaboration with Out for Australia
- Running a successful Show Debate
- Developing a complete Camp Plan for this year

## DISCUSSION TOPICS

N/A.

Regards,

Martha J. McKinley and Saskia Mason  
*Pride Officers*  
[pride@guild.uwa.edu.au](mailto:pride@guild.uwa.edu.au)





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OFFICE BEARER  
GUILD COUNCIL REPORT  
21/08/2019

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## SUMMARY

We're currently less than a week away from our busiest week of the year. With five huge events in process and additional collaborations, things are gearing up for our biggest Pride Week yet!

## MEETINGS ATTENDED

Date	Meeting	Purpose
02/08/2019	Student Leader summit	Attended by Martha
08/08/2019	Pride Week planning	Officer meeting
13/08/2019	E&D	Equity and diversity meeting. Attended by both officers
13/08/2019	Meeting with CWAP	Attended by both officers
14/08/2019	Monthly Office Bearer meeting	
14/08/2019	Coming out with cake planning	Meeting with new deputies?? Planning event/emp
14/08/2019	SOCAP meeting	Calling for clubs to get involved with PrideFest
19/08/2019	Volunteering meeting	Organising volunteering for Pride Week
21/08/2019	LGBTQIA+ Working group	
26/08/2019	Retrograde Venue Visit	Second meeting with LAMB venue owner to check venue specs and go over questions in person. Attended by Saskia
26/08/2019	Senate Dinner	
28/08/2019	CWAP meeting	Attended by both officers

## INITIATIVES UPDATES

### Pride Week

In addition to planning for each individual Pride Week event being underway, design requests for Pride Week have been submitted, in order to create posters, social media banners and stickers to promote the occasion.

### Pride Messages

Each year, we collect positive messages about being LGBT+ from students, to be printed and hung up on campus during Pride Week. An online form has now been created to enter these messages, to be collected throughout the semester in the leadup to Pride Week- go to [bit.ly/2YtoH3P](https://bit.ly/2YtoH3P) to submit your own!

## PROJECT UPDATES

### Pride Week: Outspoken Launch Networking Night (with BCG and Out for Australia)

Our annual networking night, hosted by BCG, is to be held in the Boston Consulting Group offices in St. George's Terrace; BCG is also funding catering for the night. Out for Australia is currently in the process of inviting corporate contacts to the event, from a range of industries.



#### Pride Week: PrideFest

Lots of great collaborations going, with a good mix of departments and clubs. Live music, equipment hire, and decorations have been organised.

#### Pride Week: Rocky Horror Picture Show Screening

We have created a new event for Pride Week We've booked the Tavern for our Pride Week Rocky Horror Screening and have applied for licensing from Village Roadshow, who have confirmed that a license is available.

#### Pride Week: Retrograde

Retrograde tickets are selling extremely well with only 15 VIP tickets left. We are expecting the highest attendance rate ever for Pride's yearly Pride Party. Working with Club LAMB has been amazing and a will prove to be a very beneficial partner in the coming years.

#### Outspoken

Our annual edition of Outspoken is set to be launched on the first day of Pride Week during a joint publication launch and networking night. The magazine has been published and printed.

### FINANCES

#### July

Description	Actual Amount	Budget Amount
Activities and Functions	<u>\$967.32</u>	<u>\$0.00</u>
Theme Week	<u>\$114.91</u>	<u>\$0.00</u>
Printing and Stationary	<u>\$0.00</u>	<u>\$20.00</u>
General	<u>\$0.00</u>	<u>\$20.00</u>
Total	<u>\$1,082.23</u>	<u>\$40.00</u>

#### KEY ACHIEVEMENTS TO DATE

- Renovating the Pride Room
- Overseeing the running of Collectives
- Running a successful Quiz Night
- Updating department regulations
- Confirming plans for collaboration with Out for Australia and BCG
- Running a successful Show Debate
- Planning and running a camp

### DISCUSSION TOPICS

N/A.

Regards,

Martha J. McKinley and Saskia Mason  
*Pride Officers*



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OFFICE BEARER  
GUILD COUNCIL REPORT  
21/08/2019

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## **Report on the World Universities' Network (WUN) Student Forum 2019**

Conrad Hogg, Guild President

May 2019

### **Introduction**

#### *WUN*

The World Universities' Network is a network of 23 universities from 15 countries. The network promotes collaboration between the universities, particularly in Public Health, Responding to Climate Change, Understanding Cultures, and Global Higher Education and Research. It is also a forum that gives university administrators the opportunity to discuss issues facing them in their university and compare the climate and response at other institutions. In 2019 the conference was hosted in May at the University College Dublin.

#### *Overview of the Student Forum*

For the first time, the World Universities Network held a student forum simultaneously to the main stream of the conference. This brought together student leaders from most of the member organisations to discuss student issues. The student forum also weaved in and out of the main conference, mostly notably for the special topic on Student Mental Health, and the Presidents' Forum on Liberal Education in the 21<sup>st</sup> Century. The Student Forum was convened by the University College Dublin Student Union.

### **Student Mental Health**

The conference included a three-hour plenary on student mental health on the second day, followed by a one and a half hour report back to the Vice-Chancellors of all partner institutions on the third day. This was convened by the WUN Student Mental Health Working Group, which combined staff and students from all member organisations. This working group presented perspectives on the issues at hand, the importance of community building, and crisis intervention & working in partnership. The sessions were an enlightening opportunity to share practice between institutions and see how we can tackle the problem. In the last decade, the proportion of students with good mental wellbeing has significantly decreased, and it is unclear why this has happened. The Working Group identified that the WUN has an opportunity to work together to collect more information about trends in student mental health and evaluate interventions. The following were applauded, and recommended:

- Taking an all-of-institution approach to student mental health and developing a strategy to support students along a spectrum of needs
- The need for initiatives that build community amongst students at universities
- The importance of promote wellbeing within the student body
- The need for robust procedures and decision-making processes to support intervention in mental health crises
- The need to engage closely and effectively with external partners to get the best outcomes for students

The WUN Partnership Board has approved support for the Student Mental Health Working Group to continue its work and bring together a report for the WUN outlining the trends and identifying best practice. Perhaps more importantly, the work of the working group was held in high regard and has the attention of the partnership board. I look forward to continuing these discussions with the working group, and on a campus level at UWA.

### **Participation in the Broader WUN Conference**

Students also participated in the “Liberal Education in the 21<sup>st</sup> Century” President’s Forum on the last day of the conference. This panel discusses a diverse range of topics related to what a liberal education is in a world increasingly disrupted by data, what it might include, and how it might best prepare graduates for a changing world of work. Some key points of interest:

- Delegates had differing views of a liberal education: a broad education vs. A humanities education.
- Liberal education as a creator ‘good citizens’.
- QS publishes a [skills gap report](#), which identifies the skills most lacked by graduates. Across the board organisations need to improve at imbuing students with problem solving skills, resilience, and creativity.
- Universities increasingly need to ensure that graduates are data-literate as the world changes to be more data driven with AI, machine learning, and big data.
- Articulating the value of producing graduates that can help the world to meet the UN Sustainable Development Goals.
- Universities now provide this type of education at scale.

### **Student Forum**

The Student Forum consisted of six independent sessions where students discussed key interest topics and shared practice on their campuses, and also what they would like to see happen to the future. Each session opened with speakers and a panel of experts on the topic and was followed by a workshop. The report back of the student group covering the discussions in more depth is attached.

### *The Cost of Higher Education*

Delegates discussed funding models of universities across the world. The contrast between systems represented was staggering – from Norway where higher education is free, to the US where students pay tens of thousands of dollars each year to attend college. It is surprising to hear that the elimination of most ancillary charges was relatively unique to Australia, and a big issue that many other university students face around the world. We acknowledged that students and activists have been a big part of creating and changing these systems.

### *Extracurricular Activities*

We spoke about extra-curricular activities that are on offer across the world. I was pleased to find that UWA was largely leading with the opportunities that are on offer to students. A common challenge that we face is recognition of things that students do outside the classroom, and this is a major recommendation that came from the group.

### *Consent Education*

Sexual assault and harassment are viewed as a major problems at almost all of the universities represented. Although there is still a lot of work to do at UWA, and in Australia, it was heartening to hear that AHRC report in Sexual Assault and Harassment is a leading publication. We also heard about recent changes in Scotland, including an information card that all Scottish University staff must carry that details the process of helping students who may be experiencing sexual assault and harassment. All delegates expressed frustration at the training programs (or lack thereof) for consent education, with the minor exception of the program on offer at the University of Sydney.

### *Equity and Participation in Universities*

We discussed how students can be part of making universities more inclusive and accessible places. There are differing approaches and emphases in different countries – for example in many countries (especially the UK) there has been an emphasis on black and ethnic minority (BAEM) inclusion and decolonisation of the curriculum, while Australia has (rightly) focused on Indigenous Reconciliation and Indigenisation of the curriculum. As many of the other universities at WUN, UWA has been active in equity, but still has to reform facilities, policy and culture to ensure everyone has an equal opportunity at University. UCD has recently experienced rapid advancement in this area by creating a Vice-President (Equality) portfolio.

### *Sustainable Education*

We spoke about the power that universities have in the environmental space, both as organisations that can be leaders in sustainable practice, but also as institutions that can provide leadership to the world. Climate change is quickly becoming a crisis, and students are an important part of the community to engage in positive change. I am pleased to say that the Environment Department at UWA is active in this field, and that UWA is moving towards sustainability. There is still a lot of work to do in this respect, and the WUN Student Delegates 2019 are releasing an open letter on the importance of environmental leadership in universities.

### *Undergraduate Research*

We compared institutional approaches to undergraduate research. There was broad consensus on its value, but differing views on how best to incorporate it. Some universities require students to complete a research project in the final year of their studies (similar in many ways to an honours year), while others have 'research-led' units (including UWA), and one even has an Officer for Undergraduate Research (University of Alberta). Currently intensive undergraduate research experiences are largely limited to honours and the Bachelor of Philosophy at UWA. The review of broadening units provides an opportunity for UWA to consider how it might include more research led units for all students.

## **Conclusion and Recommendations**

I would like to thank UWA for supporting me to attend WUN 2019, and the UCD Students Union for hosting the Student Forum. It was an incredibly valuable experience to meet with others from across the world and share practice and perspective. Please see the attached document for an indepth summary of each session in the student session. The following are recommendations for UWA moving forward.

Recommendations:



- Send student representative(s) to WUN 2020. These should be selected from the Guild, preferably the Guild President and another delegate.
- Provide recognition of co-curricular activities to all students.
- Explore recent work by Universities Scotland and determine what is transferable to an Australian context.
- Develop alternative consent education programs to *Consent Matters* and make these programs mandatory for all commencing students.
- Rapid advancement of Inclusion and Diversity at UWA through providing more resourcing and involvement in key decisions of the inclusion and diversity division of UWA.
- Explore ways to integrate elements of sustainability and the sustainable development goals into the UWA curriculum.
- Explore opportunities for more undergraduate research opportunities, particularly through the Review of Broadening Units.







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## **Aston University Visit**

Conrad Hogg, Guild President  
15<sup>th</sup> May 2019

### **Background**

Aston University has approximately 15000 students, 2500 of whom are international students. The Union launched a new scheme in 2018 to better engage international students and help them to make friends with home students known as the *International Buddy Scheme*. This scheme was the main object of my visit. The student organisation, Aston Students' Union, is funded by annual university grants, and acts in partnership with the University. Many of the Union's activities are like that of UWA Student Guild, but there are key learnings in the two areas detailed below.

### **International Buddy Scheme**

The buddy scheme pairs arriving international students (freshers) with the home student in their second + year. The goal of this program is for every student to have at least one friend at University. Furthermore, international students learn more about living in the UK, have someone to ask questions in a low barrier setting, and home students get to learn more about other cultures.

#### *Pre-arrival*

Before international students arrive at Aston, they are given the opportunity to opt in to having a buddy. Simultaneously, the Union recruits volunteers from the student body (primarily home students). The Union will then pair the incoming and returning students as buddy pairs. Typically, the Union will avoid matching students with students from the same cultural background. The Union also prefers not to pair male and female buddy pairs to avoid the scheme being viewed as an opportunity to form romantic relationships by students. This change was made following feedback in the first pilot.

#### *Training*

Buddies are expected to attend a training session where they are briefed on the expectations of the program, and services that are available that they can refer students to. This training typically goes for one hour.

#### *Orientation Week*

Buddies will meet with new students for the first time during orientation week. Typically, the Union will also run events for buddies to attend during the week.

#### *Going Forward*

Following orientation week buddies continue to check in with the commencing student at least once every two weeks for their first semester of study. The Union also coordinates events and encourages

buddy pairs to attend. These includes alcohol-free and low barrier events, as well as a day trip to another town (Bath in 2019). These events are either free or low-cost (e.g. day trip is £5).

### *Opportunity at UWA*

There is a considerable value to be gained at UWA by linking international first year students with returning students at UWA. Such a move should be done in consultation with the International Students' Department. There is also considerable opportunity for collaboration with the UniMentor program run by UWA Transition Services. Partnerships with colleges should also be considered.

Failing collaboration, it is possible for this program to be run stand alone.

See a video produced by Aston Students' Union here:  
[https://www.youtube.com/watch?v=GHfE\\_cJ848M](https://www.youtube.com/watch?v=GHfE_cJ848M).

### **Aston Student Homes**

Aston Students' Union also provides housing assistance through the Aston Student Homes team. This staff team performs two key roles. Firstly, it manages properties owned by the Union to provide students with low cost accommodation, and secondly, it helps students to find accommodation, and to educate them about their tenant rights.





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## **Leeds University Union – Key Take Aways**

Conrad Hogg  
May 2019

### ***Governance***

The LUU exec consists of six full-time executives who are directly elected. These include:

- Education officer (responsible for education related matters)
- Union affairs officer (running of the union)
- Activities officer (events and clubs)
- Welfare officer (well-being related matters)
- Equality and diversity officer (focus on accessibility and inclusivity of the university and the Union)
- Community officer (focus on living experience – accommodation, transport, etc.)

Notably, this structure is very different to that at UWA, where many more students are involved in the Guild and decision making.

The executive is over sighted by a board of trustees (the board of directors of the organisation). This consists of the six executive student members, the CEO (staff member), and four external members. This contrasts Guild Council, where voting members of the highest governing body are directly elected by student members.

The executive run three forums each year (aligned to the three strands of the LUU strategy), where students get updates from the executives, and can pitch their own ideas. These can then be adopted by the executive.

### ***Student Reps***

The majority of student representation is done through the six person executive team as described above. There are also several voluntary roles that assist in this.

- Liberation group coordinators (eg Women's, BAEM, LGBT+)
- Activities executive (1e students who help to run events and facilitate club activity)
- Community reps (represent students in the community, and facilitate partnerships between the LUU, students, and the community)
- School reps (represent students at a school level [faculty at UWA])
- Class representatives

### ***Staff support***

The LUU maintains a high staffing. This includes staff that run parts of the union (e.g. commercial), and staff who directly support student representatives. This includes staff management teams, but also units that support academic representation, club administration and support, events, housing officers, and

community officers. Staff will also collaborate with clubs to run events with specific objectives (e.g. engaging international students). The union also employs a staff member for political engagement, to advise them on the best way to engage with political issues, assists on campaigns, and oversees the student forum meetings.

### ***Funding***

The LUU receives a grant from the university each year at a fixed rate per student. Students are not levied a separate fee. The union receives a healthy level of support and funding from the university.

### ***Advice and Support***

The Advice and Support system provides assistance to students who need a help at uni, in a similar way to Student Assist. This is the result of a recent integration of the Advice and support units of the union. This consists of three layers:

1. Students can drop in to seek advice from the reception in the student hub (in the Union building). This is for straight forward and simple advice and is viewed as part of the advice and support service.
2. Students can be referred to a drop in session with a staff member from the Advice and Support Team. This would ordinarily be a short consultation to resolve the problem, but may act as a triage appointment.
3. Students can book appointments with case workers from the Advice and Support team.

Additionally, the union also works in partnership with the university's counselling service. Every day the union holds drop in sessions with a counsellor from 1pm – 3pm. This combines the expertise that the counselling service has with the low barrier nature of the union.

The University of Leeds also gives students online access to the 24/7 online peer support service *Big White Wall*. On this service students can participate in peer support group chats with a moderator. The service also provides the students with information and courses on resilience and wellbeing. This service does not act as a replacement, but several staff from the union and the University comments that it was a reassuring backstop, especially out of hours.

### ***Student Spaces***

The Union building provides a number of high quality spaces for use by students and by clubs. This includes:

- A large, open student space, used by many for studying
- Refectory
- 3 dance studios for clubs
- A theatre with roll back seating (can also be used as a gymnasium space)
- A debate theatre
- A nightclub space

### ***Commercial Services***

The Union provides a number of commercial services, including two bars, and several cafes. These compete with other commercial vendors in the building (which rent space) and offer medium quality

food at low prices (e.g. £2 avocado toast). The Union also operates the nightclub several nights a week (as a ticketed event).

LUU rents spaces to a number of commercial tenants. This includes ~6 food and beverage outlets and an express TESCO store. Notably, LUU works closely with these tenants to achieve goals (e.g. in their attempt to become plastic free by 2022 TESCO will be piloting its own plastic free stores at LUU).

### ***Student Representation***

Students are represented to the University through the Executive (primarily the Education Officer), as well as School reps, and Class reps.

School reps are responsible for all representation within a school and are considered part of the union. They are selected once a year and work closely with the Education Officer and Academic Representation Team. Notably, there is a tension between School Societies (e.g. chemistry society) and the school rep in that school.

Class reps represent students at a module level. This operates similarly to the class rep system at UWA, but receives staff support.

### ***Student Partnership***

LUU has a well established partnership with the University. It appears healthy and collaborative, while the Union is not afraid to challenge University decisions if necessary. Notably, the Union also works closely with the University to engage politically in higher education.

### ***Recommendations for UWA Student Guild***

- Explore holding student forums to engage the student body in what the Guild does (as separate from OGMs, SGMs, and online engagement).
- Consider who Audit and Risk Committee might better provide advice and expertise to Guild Council.
- Further investigate the concept of community reps.
- Investigate a multi-tiered model for support through Student Assist, involving the Guild Student Centre.
- Investigate initiating a similar relationship between Student Assist and UWA Counselling, following the restructure of Student Life and Student Experience later this year.
- Consider the demand and opportunity for similar theatre facilities in the Guild.
- Explore potential support mechanisms for the class rep system.



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**GUILD PRESIDENT**  
**GUILD COUNCIL REPORT**  
19//2019

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## SUMMARY

There have been several key developments over the past months. Paramount amongst these is the announcement of the resignation of the Vice-Chancellor, engagement of campus management in the Guild's plan to redevelop the first floor of Guild village, and the University committing to a formal review of teaching periods to examine the 12 week semester, and assess the performance of the summer school thus far. I have continued to engage closely in IT development in the University with the aim of improving the student experience through the digital transformation steering group, with high levels of engagement in the UWA App, Student website, and studentConnect reskin projects. There are many other significant projects in train currently, please see below for full details. I would also like to add my special thanks to Joseph Chan, who was acting President for two weeks in my absence, and to Patricia Paguio for bringing together all of the hard work of the Election Culture Working Group this month.

## MEETINGS ATTENDED

Date	Meeting	Purpose
20/5/19 – 24/5/19	WUN Conference & Student Forum	See standalone report
27/5/19	Executive management committee	Monthly meeting
	Uniclub Tour	Preparation for Student Leader Summit
	Governance committee	Monthly meeting
	Antonia Taylor, Chloe Jackson, Elliott Wallace	Volunteering transcript recognition
	Joseph Chan	Acting President Debrief
28/5/19	Guild weekly filming	
	Warwick Calkin, CIO	Fortnightly catch up
	Vin Kalim	OB catch up
	Strategic resources committee	Monthly meeting
	Young Leaders Council Committee	YLC2 planning
	Leigh Chalmers	O-Week Semester 2
29/5/19	Institutional Collaborative Student Pathways Committee	Quarterly meeting
	Corporate services committee	Monthly meeting
	William William	Planning for Guild Involvement in Edlink Study Tour
	Student Consultative Committee	Monthly meeting
	David Sadler, Peter Dean, Graham Brown, Chris Massey	12 week semesters
	Guild Council	Monthly meeting
30/5/19	Barry J Marshall	Weekly renovation meeting
	Notre Dame Student Association	Advice provision and tour
	Chris Massey, Tim Martin	Fortnightly meeting
	ANUSA	Advice provision
31/5/19	Restorative university workshop	Workshop with president of Australia Association of Restorative Justice
	Laurence Coleman	Student Leader Summit
	FISU	Healthy campus pilot discussion
4/6/19	Guild weekly filming	

	MD working group	Update from medical school
	UWA Strategic Resources committee	Regular meeting
5/6/19	Executive meeting	Fortnightly meeting
	Caitlin MacPhail	Winter social media
	Mike Anderson	OB catch up
6/6/19	Safer Communities Working Group	Bimonthly meeting
	Inclusion and diversity committee	Bimonthly meeting
7/6/19	PLC Lighthouse	Visit to scope potential wellbeing centre in BJM library
	Joseph Chan	Student Leader Summit
	Election Culture Working Group	Recommendations formulation
10/6/19	Pride camp approval	
11/6/19	Robert Webster	Fortnightly meeting
	Felix King	Photography club advice provision
12/6/19	Wendy Erber	Preclinical studies major
	Joseph Chan	Guild website
	Clarice Antero	OB catch up
	Campus Management	Quarterly meeting
	Hai Binh Lam, IQX	Student Leader Summit
13/6/19	WHS Committee	Bimonthly meeting
	UWA App Development Team	Clubs integration
	Library executive	Monthly meeting
	Assessment methods working group	Discussion of late penalties, board of examiners, special consideration
	Peter Dean	SVLG2003/4003 reflections
14/6/19	Sev Lee	LinkedIn Learning
	Tony Goodman, Chloe Keller	Election recommendations
	Mary Petrou, WAEC	Election recommendations
	Joshua Hayes, Student Life	Guild tour
17/6/19	Student services committee	Monthly meeting
18/6/19	Catering and Tavern committee	Monthly meeting
	Student Transition Strategy Group	Orientation Semester 2
	Tony Goodman	Student Leader Summit
	Campus Management	Guild village 1 <sup>st</sup> floor scope
	Gina Evangelista	Student issue
	Chloe Jackson	Guild website
19/6/19	Albany Students Association	Monthly meeting
	Executive	Fortnightly meeting
	Engagement and activities working group	Orientation semester 2
	Academic Board	Quarterly meeting

## PROJECT UPDATE

### Refectory

The City of Perth is still yet to approve the DA for the refectory ventilation, at the time of writing, although this is expected soon. The Guild has received a quote for the installation of screening for the unit, and will be brought to the special council meeting later this week. The 'What the F is going on with the Ref' video proved an effective method for the Guild to inform the student body of what is going on.



### **Resignation of the Vice-Chancellor**

Recently the Vice-Chancellor announced that she will be resigning, effective March 2020. Prof. Freshwater has been instrumental in building a close relationship between the Guild and the University in her time as Vice-Chancellor. The Senate has already started the initial stages of recruitment for the new Vice-Chancellor, and I will keep council informed of the progress of this process. This is important for the Guild, as the new Vice-Chancellor will be important in setting the direction of the Guild's relationship with the University, and the ability that the Guild has to influence decision making, and act through its student and commercial services.

### **12 Week Semesters**

We have progressed our discussions with the Education Portfolio on this and have presented a paper about the feasibility and case for introducing an additional study week. There are a number of complicating factors, including academic workloads, the length of the winter break, and the operation of the summer school. As such, a formal Review of Academic Calendar and Summer School will commence shortly and will report to Academic Board.

### **Service Learning Unit**

The first semester of the Service Learning Units SVLG2003 and SVLG4003 have concluded for the 14 participants. I was very impressed with the reflections of the student leaders who took part in the unit and hope they have found it rewarding.

### **FISU Healthy Campus**

UWA has recently been accepted as a pilot university for the International University Sports Association (FISU) Healthy Campus project. This project aims to make universities healthier places in many ways - physical activity and sport, nutrition, disease prevention, mental health, risk behaviour and environment and sustainability. The Guild has been engaged to be a part of this pilot, and I met with the CEO of FISU earlier this month, and I am looking forward to exploring how the Guild can be a part of this.

### **Election Culture Working Group**

The Election Culture Working Group has completed its work and formed recommendations, to be reviewed at a special council meeting later this week. These have been discussed and agreed with the Returning Officer, Mary Petrou. Thank you to Patricia Paguio and the working group for all of their hard work.

### **Make Renting Fair Campaign**

The Guild has been approached to join the 'Make Renting Fair' campaign, which aims to improve tenancy rights across Australia. This campaign has potential strong alignment to the aims of the Guild and student interests. I am currently exploring this campaign to find some more information, and I look forward to bringing it to council for discussion in the future.

### **Acknowledgement of Country in Guild Spaces**

Plaques for the Refectory, Guild Student Centre, Club Collaborative Zone, and Guild Administration have been commissioned to acknowledge the country on which the Guild's building sits. Thank you to Brianne Yarran for her help with this.

### **Restorative Justice**

I had the opportunity to attend the "Becoming a Restorative University" workshop, hosted by Michael Wood with David Moore, the President of the Australian Association for Restorative Justice. This workshop presented the potential for restorative practice in a University setting, and I am looking forward to continue

exploring it within the context of the Guild with the Governance Committee and Student Assist, and in a university context.

### **Semester 2 Orientation**

Planning is well underway for the Semester 2 orientation. This will consist of a Monday – Tuesday program for undergraduates, and a program on Wednesday for the postgraduates. The Guild’s main part in this is the Guild Fiesta (name TBC) on Tuesday afternoon. This will be held in the Refectory and will act as an expo for all of services that the Guild. We are also inviting clubs and societies to attend and really activate the Ref. Providing an engaging program for less students in Semester 2 has proved challenging in previous years, and I am hopeful that this updated format will be more beneficial and enjoyable for commencing students.

### **Lighting on Campus**

Following our contributions to the Safer Communities Working Group (formerly the Safety on Campus Working Group), the group has resolved to actively pursue more lighting infrastructure. We are currently working on a proposal to go to the Capital Investment Committee for a lighting consultant to review the WalkSafe pathways on campus to ensure adequate lighting. Notably, surveys by the Women’s Department indicate that the areas of campus where students feel the most unsafe are often on WalkSafe pathways. Although seemingly small, this action is an important and significant move by the University towards better lighting.

### **Bystander Training**

The Health Promotion Unit is planning to start running bystander intervention training. We are currently working closely with HPU to make this happen, and to embed it into student leadership training.

### **Late Penalties**

The Assessment Methods Working Group has deferred the decision on late penalties to Academic Board, following mixed feedback from academics. This decision will go to Academic Board in September – we will be submitting a case for lower penalties, in line with student feedback and equity considerations, and will advocate for lower penalties at the meeting.

### **Student Life and Student Experience Realignment**

The Student Life and Student Experience portfolios have been aligned into one larger division. This does not largely affect the Guild for the most part – the changes are mostly confined to changes in reporting lines. It also creates 2 FTE positions – a manager Global Learning, and Assoc. Director Student Wellbeing and Success. I look forward to working with these two new staff members when they are appointed, particularly in the context of the Guild’s agenda for better mental health services for students.

### **StudentConnect Reskin**

This project is complete and will be launching later this month.

### **Student Leader Summit**

Planning for this event is in full swing. Most external speakers have been recruiting and marketing will go live shortly.

### **UWA App**

Development of the UWA App is coming together for the phase 1 launch next month. We have remained constantly engaged in feedback and have been assisting to import Guild data into the app (to do with clubs

and discounts), set up club and department groups, and integrate events into the app. A student testing group has also been established.

### **Engagement with Albany**

We have continued to stay in close contact with Albany. In recent exciting news they have established their first club, and two sponsorship details, delivering students discounts. We are now focusing on forming a relationship with Guild Volunteering and semester 2 orientation.

### **Guild Village Renovation**

Planning for the 1<sup>st</sup> floor of the West Wing of Guild Village is underway. The tender pack has been drafted and is undergoing minor changes before going to tender. Later this year, STA will move part of their operations downstairs, making room for a new space for Student Assist. Architecture firm Hames Sharley have been commissioned to design the downstairs portion of this, and have started works.

We have engaged campus management to redevelop the UniPrint space into spaces for Pelican, Guild Departments, and potentially a club. These plans will go out for consultation in the next month, and are planned to be presented at the July council.

### **New Cafe**

Work has start through the commercial team looking at what this café might look like.

### **Convocation Clubs**

After agreement in principle at the May Guild Council meeting, we are working with Convocation to establish what the next steps are. There is currently no update on this project.

### **Headspace Partnership**

We are exploring partnering with headspace Osborne Park next semester to run a community building and peer support on campus next semester. This is still in early stages, but will involve students being able to have 'peer chats' while playing board games etc. and enjoying a free beverage.

### **Guild Ball**

Planning for the 2019 Guild Ball is underway, and the subcommittee have been engaged. If you are interested in being a part of this, please let me know.

### **Pre-Clinical Studies Major**

The University is currently closely considering the future of the MD and the medical sciences major, and a early stage model has been shared with us. There are some potential issues with this model, including duplication of learning, and undergraduates having classes outside of normal semester time and I am working with WAMSS and HSS to explore this further and respond.

### **Transperth Lobbying**

This month I wrote to Rita Saffioti, Minister for Transport, and Richaed Sellers, the Director General of Transport and CEO of the Public Transport Authority to request that the PTA divert some of the 950, 998, and/or 999 services around the campus. I am yet hear back and will keep council informed of the outcome of the letter, and welcome any advice for next steps.

## **ACHIEVEMENTS TO DATE**

- Safer Communities Working Group agreement on way forward for lighting on campus.

- Lobbied to Public Transport Authority for better bus services to and around UWA.
- University committed to review of Academic Calendar and Summer School.
- Inclusion of mental health criteria in the FISU Healthy Campus framework.
- Guild engagement in the FISU Healthy Campus pilot at UWA.
- Improved disability access in the CCZ.
- More financial sustainability for the Nedlands café.
- Student focus groups for postgraduate space of BJ Marshall Library.
- Mimic trial in the tavern.
- First Albany club affiliated to the Guild.
- Get Informed event for students.
- Albany Finance processes simplified.
- Student reference group for student app established.
- Enrol to vote campaign launched.
- Enrol to vote stations in UWA Libraries.
- 12 Week paper received by university with commitment towards the recommendations.
- Indigenous strategy endorsed by Guild Council.
- Successful PROSH.
- Improved business model in student assist.
- Opened Utopia in the Ref!
- Early contact with Albany Students Association to plan for 2019.
- Extensive consultation on the Freedom of Expression at Universities with the Freedom of Expression Working Group in Perth and Albany.
- Engaging Orientation program for new students.
- FacSoc engagement in Faculty sessions in Orientation.
- Established the Election Culture Working Group to improve electoral processes.
- Order textbook extracts online through OneSearch.
- Extended time to lodge a stage 1 review.
- Biggest Student Expo at Orientation to date.
- Financial training for Guild Councillors.
- New Lecture Capture System delivered.
- Updated policy on club/society stalls outside of Guild Village.
- Expanded Guild student leadership unit to presidents of eligible clubs.
- Secured an exemption for payroll tax, saving the Guild approximately \$250,000 every year.
- Distributed an additional \$30,000 to clubs and societies in partnership with BHP and UWA.

## DISCUSSION TOPICS

*Nil at present. Feedback is welcome.*

Regards,



Conrad Hogg  
 106<sup>th</sup> Guild President  
 president@guild.uwa.edu.au



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PUBLIC AFFAIRS COUNCIL PRESIDENT  
GUILD COUNCIL REPORT  
24/06/2019

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## SUMMARY

The Public Affairs Council has had a quiet month of June due to end of semester 1 and student exams, however we have been quietly planning for our two theme weeks during semester 2, Faith Week and Language Week. The PAC committee has been brainstorming ideas to make these events bigger, more inclusive and vibrant. PAC sees both Faith and Language Week as an opportunity for cultural and faith based clubs which are currently not PAC affiliated to be encouraged to apply to affiliate to PAC.

## MEETINGS ATTENDED

Date	Meeting	Purpose
29/5/19	CSC Meeting	Monthly Meeting
25/4/19	PAC Committee Meeting	Fringe Festival Executive meeting, and Social Impact Week
14/6/19	PAC Committee Meeting	Semester 1 clean-up debrief, and Open-Day
24/6/19	Ethnocultural x PAC	Collaboration and action plan for targeting racism on campus
24/6/19	VACE Meeting	Monthly Meeting
24/6/19	PAC Meeting	Plan of action for Faith and Language Week

## PROJECT UPDATE

### FAITH WEEK

Faith week will be taking place on the 4<sup>th</sup> week of the second semester. Firstly, the committee looked to last year to find what worked well, and what we could repeat or change to improve on this week. Additionally, we have gotten in touch with some of the Faith clubs including Christian Union, University Catholic Society, and we are in process of contacting Muslim Student's Association, Baha'I Society and University Youth Buddhist Club. Jimmy Ton, the Head of Faith Week has decided on some core themes for the week, firstly *inclusivity* – the idea of the week is to include everyone and acknowledge that people come from different backgrounds and Faiths, and some may not be religious or spiritual at all, and it is important to be inclusive and respectful to everyone. Secondly, *discover*, PAC's goal for Faith Week is for students to explore their own faith or different faiths to learn more about themselves and others around them. Finally, *celebrate*, we intend this week to be a celebration of all Faiths.

### LANGUAGE WEEK

Currently, Language is set for week 7 preceding Multicultural Week, however with the recent passing of new Guild election dates, this places Language Week during the campaign week of the elections. The PAC committee does not currently believe that this is the best place for a theme week, due to a lower engagement with the Guild during this time. Christopher-John Daudu, the Head of Language Week, will make a decision over the coming week to continue with Week 7 or move to Week 9 (23<sup>rd</sup> September) after the conclusion of the elections. More updates to come over the mid-year break.

### OPEN DAY

The University is looking for some PAC clubs to be involved with some activities as part of the multicultural area of UWA's Open Day, the committee is currently in the process of enlisting cultural clubs to get involved.

## Variety Night for Starlight

Dance UWA, UDS, and MSS will be hosting their Variety Night (6-9pm) for the Starlight Children's Foundation at the Tavern on the 16<sup>th</sup> August. Last year they rose around 1.5K, and are looking to repeat the event this year, this event is a collaboration with PAC and thus is co-hosted by the Guild.

## FINANCES

### Budget vs. Actual

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
<b>Gross Profit</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Expenses</b>				
<b>ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>				
305056 - Grants	\$0.00	\$1,500.00	-\$1,500.00	0.00%
305079 - Theme Week	\$2,456.09	\$6,000.00	-\$3,543.91	40.93%
305165 - Motor Vehicle Expenses	\$4.92	\$0.00	\$4.92	0.00%
305180 - Printing & Stationery	\$277.25	\$120.00	\$157.25	231.04%
<b>Total - ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>	<b>\$2,738.26</b>	<b>\$7,620.00</b>	<b>-\$4,881.74</b>	<b>35.94%</b>
<b>Total - Expenses</b>	<b>\$2,738.26</b>	<b>\$7,620.00</b>	<b>-\$4,881.74</b>	<b>35.94%</b>
<b>Operating Profit</b>	<b>-\$2,738.26</b>	<b>-\$7,620.00</b>	<b>\$4,881.74</b>	<b>35.94%</b>
<b>Other Income</b>				
<b>OTHER INCOME - OTHER INCOME</b>				
103069 - Sundry Income	\$671.56	\$1,000.00	-\$328.44	67.16%
<b>Total - OTHER INCOME - OTHER INCOME</b>	<b>\$671.56</b>	<b>\$1,000.00</b>	<b>-\$328.44</b>	<b>67.16%</b>
<b>Total - Other Income</b>	<b>\$671.56</b>	<b>\$1,000.00</b>	<b>-\$328.44</b>	<b>67.16%</b>
<b>Net Profit/(Loss)</b>	<b>-\$2,066.70</b>	<b>-\$6,620.00</b>	<b>\$4,553.30</b>	<b>31.22%</b>

Kindest Regards,

Nitin Narula  
*President of the Public Affairs Council*  
 pac@guild.uwa.edu.au





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PUBLIC AFFAIRS COUNCIL PRESIDENT  
GUILD COUNCIL REPORT  
25/08/2019

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## SUMMARY

August has been a productive month for the PAC committee, having had Faith Week, and Variety Night for Starlight. Language Week. Faith Week went very well, with the highlight of the week the Interfaith Party, where more than 120 people from different Faiths attended.

## MEETINGS ATTENDED

Date	Meeting	Purpose
31/7/19	Guild Council	Monthly meeting
8/8/19	PAC Committee Meeting	Faith Week meeting
9/8/19	Meeting with Jamie Miller (WGAB affiliation)	Affiliation to PAC
9/8/19	MSS, UDS, Dance UWA	Final Meeting for Variety Night
13/8/19	PAC Committee Meeting	Weekly meeting
14/8/19	SOC PAC Council	Monthly Meeting
22/8/19	PAC Committee Meeting	Interfaith Party Debrief

## PROJECT UPDATE

### FAITH WEEK

Faith Week was held last week and it was very successful this year. Working in collaboration with UCS, CU, ENVOY, UBYC, AU, Baha'i Society, and MSA we held a range of diverse and inclusive events during the week celebrating Faith. The events held during the week included, Spiritual Life talk, Interfaith Panel Discussion, Mindful Meditation, Interfaith Soccer, Interfaith Party and Deepening on Progressive Revelation. There was also a Prayerboard, that remained up for the whole week in the Reid foyer, the only issue that arose was when people were using the board as a means to be politically hostile or insensitive (e.g. China/Hong Kong Conflict), we contacted the Library staff to make sure to remove any content that was overtly offensive or controversial. Overall the week was very enjoyable, and already having interest from clubs to be involved again next year. Thank you to all the staff, students, clubs, that played an important role or were involved in this special week.

### LANGUAGE WEEK

Language Week will be in week nine of this semester, the week after the Guild election polling week. Christopher-John Daudu, the Head of Language Week, is in the current process of planning a Language Week Quiz Night with an 'Around the World' theme, as well as language classes with various multicultural clubs. We are also currently in the works of having something similar to Mid-Autumn Feast on Oak Lawn during common hour. This year we want to expand Language Week to be more than just linguistic, we want the week to be diverse, to include music, sign language and creative writing and arts. If any department would like to get involved please email or message me, we would love for you all to part of this cultural week.

### Variety Night for Starlight

This year Dance UWA, UDS and MSS and the Public Affairs Council hosted Variety Night on the 16<sup>th</sup> of August and collectively were able to raise more than \$1000 for Starlight Children's Foundation. This showcase is looking towards becoming an annual event to raise funds and awareness.

## FINANCES

### Budget vs. Actual

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
<b>Gross Profit</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>Expenses</b>				
<b>ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>				
305052 - Awards & Prizes	\$329.00	\$0.00	\$329.00	0.00%
305056 - Grants	\$1,271.94	\$1,500.00	-\$228.06	84.80%
305079 - Theme Week	\$2,747.45	\$6,000.00	-\$3,252.55	45.79%
305165 - Motor Vehicle Expenses	\$6.43	\$0.00	\$6.43	0.00%
305180 - Printing & Stationery	\$277.25	\$240.00	\$37.25	115.52%
<b>Total - ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>	<b>\$4,632.07</b>	<b>\$7,740.00</b>	<b>-\$3,107.93</b>	<b>59.85%</b>
<b>Total - Expenses</b>	<b>\$4,632.07</b>	<b>\$7,740.00</b>	<b>-\$3,107.93</b>	<b>59.85%</b>
<b>Operating Profit</b>	<b>-\$4,632.07</b>	<b>-\$7,740.00</b>	<b>\$3,107.93</b>	<b>59.85%</b>
<b>Other Income</b>				
<b>OTHER INCOME - OTHER INCOME</b>				
103069 - Sundry Income	\$671.56	\$1,000.00	-\$328.44	67.16%
<b>Total - OTHER INCOME - OTHER INCOME</b>	<b>\$671.56</b>	<b>\$1,000.00</b>	<b>-\$328.44</b>	<b>67.16%</b>
<b>Total - Other Income</b>	<b>\$671.56</b>	<b>\$1,000.00</b>	<b>-\$328.44</b>	<b>67.16%</b>
<b>Net Profit/(Loss)</b>	<b>-\$3,960.51</b>	<b>-\$6,740.00</b>	<b>\$2,779.49</b>	<b>58.76%</b>

Kindest Regards,



Nitin Narula  
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INTERNATIONAL STUDENTS DEPARTMENT  
GUILD COUNCIL REPORT  
27/08/2019

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## SUMMARY

The month of June was rather quiet due to exams and most ISD members being out of the country.

## MEETINGS ATTENDED

Date	Meeting	Purpose
30/07/2019	Welfare & Advocacy Meeting	Monthly meeting
08/08/2019	International Students Council (ISC) Meeting	To discuss about the upcoming ISC Quiz Night
08/08/2019	Meeting with ISD Liaison	To discuss about the upcoming ISC Quiz Night
09/08/2019	Meeting with ISD PR	To discuss marketing plans for Semester 2
13/08/2019	Meeting with ISD Social	To discuss about the upcoming Caversham Trip
13/08/2019	Equity & Diversity Meeting	Monthly meeting
21/08/2019	Meeting with ISD Directors & Officers	Bi-monthly meeting
23/08/2019	Meeting with Student Assist	To discuss Migration Conference

## PROJECT UPDATE

### ISD Alumni Panel

- Fixed for the evening of 3<sup>rd</sup> September 2019
- In collaboration with UWA Alumni Office

### ISD Outreach Programme

- Planned to be held in Oak Lawn fortnightly

### ISD Writing Workshop

- Planning to engage with different FACSOCs to have different academics from various faculties

### ISD Pride Video

- To feature international students who identify as LGBTQIA+

### ISC Quiz Night

- Date pending, tentatively during Language Week or MCW

### ISD Adventure World

- To be held during the Study Break

### ISD x MCW Karaoke Night for Spring Feast

- Tentatively planned for the Tav/Ref

### ISD Migration Conference

- Tentatively in Week 9

## FINANCES

FINANCIAL ROW	AMOUNT
<b>Gross Profit</b>	<b>\$0.00</b>
<b>Expenses</b>	
<b>ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>	
305068 - Orientation Day Expenses	\$161.54
305080 - Activities and Functions	\$4,586.18
305083 - Advertising & Promotion	\$897.64
305165 - Motor Vehicle Expenses	\$3.72
305180 - Printing & Stationery	\$287.81
305181 - Publications	\$859.09
<b>Total - ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES</b>	<b>\$6,795.98</b>
<b>Total - Expenses</b>	<b>\$6,795.98</b>
<b>Operating Profit</b>	<b>-\$6,795.98</b>
<b>Other Income</b>	
<b>OTHER INCOME - OTHER INCOME</b>	
103069 - Sundry Income	\$3,145.91
<b>Total - OTHER INCOME - OTHER INCOME</b>	<b>\$3,145.91</b>
<b>Total - Other Income</b>	<b>\$3,145.91</b>
<b>Net Profit/(Loss)</b>	<b>-\$3,650.07</b>

## ACHIEVEMENTS TO DATE

- Student Expo and O-Day
- International stickers are now available at the GSC
- Lighthouse First Edition
  - o Printed and distributed
- International Students Welcome and Lighthouse Launch
- Migration Seminar
- "Let's Talk about Sex" during SCREW Week
- Welfare Packs
  - o Sold out in 40 minutes
- ISD Rottneest Trip
  - o Tickets sold out and event went smoothly
- ISD x Toastmasters Public Speaking Masterclass
  - o Had 50 participants
- ISD Spill the Tea
- ISD International Football League
- Lighthouse Second Edition
- ISD Caversham

## DISCUSSION TOPICS

- No discussion topics at this time

Regards,  
Nisa Shahrin  
*ISD President*  
isd@guild.uwa.edu.au



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INTERNATIONAL STUDENTS DEPARTMENT  
GUILD COUNCIL REPORT  
25/06/2019

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## SUMMARY

The month of June was rather quiet due to exams and most ISD members being out of the country.

## MEETINGS ATTENDED

Date	Meeting	Purpose
13/06/2019	Meeting with PSA	To discuss updates about the ISDxPSA Alumni Conference

## PROJECT UPDATE

### ISD x PSA Alumni Conference

- Planned for Week 2/3 of Semester 2
- Approached UWA Alumni for collaboration

### Lighthouse Second Edition

- Planned to send to print 3 weeks before O-Week
- Advertisements have been posted to garner writers for articles

### O-Week Semester 2

- ISD Tastes of Australia
- To help out with the Caversham Trip
- International Welcome

## FINANCES

- Social Department
  - o O Day and Club Carnival - \$72.55
  - o ISD Welcome - \$243.20
  - o Rottnest Trip - \$1,445.00
  - o International Football League - \$392.23
- Welfare Department
  - o Yellow Brick Road - \$28.40
  - o Welfare Packs - \$193.44
  - o Spill the Tea - \$128.50
- Education Department
  - o Migration Panel - \$18.30
  - o Public Speaking Masterclass - \$322.15
- PR Department
  - o ISD Stickers - \$563.20
  - o Business Cards - \$38.50
  - o Lighthouse - \$1,314.08
  - o Banners - \$184.90
  - o ISD Marquee - \$424.20
- ISC
  - o Spill the Tea - \$175.35

## ACHIEVEMENTS TO DATE



- Student Expo and O-Day
- International stickers are now available at the GSC
- Lighthouse
  - o Printed and distributed
- International Students Welcome and Lighthouse Launch
- Migration Seminar
- "Let's Talk about Sex" during SCREW Week
- Welfare Packs
  - o Sold out in 40 minutes
- ISD Rottneest Trip
  - o Tickets sold out and event went smoothly
- ISD x Toastmasters Public Speaking Masterclass
  - o Had 50 participants
- ISD Spill the Tea
- ISD International Football League

#### DISCUSSION TOPICS

- No discussion topics at this time

Regards,  
Nisa Shahrin  
*ISD President*  
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**Adhish Kastha**  
**106<sup>th</sup> Guild Council**  
**General Secretary Report**  
26<sup>th</sup> June 2019

## **GENERAL SECRETARY – June Report**

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## SUMMARY

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June has been quite busy with exams in the first half of the month taking over most of our lives. Once again it has been a quieter month as most clubs are relatively inactive during the exams and holiday period. With the Semester One Ordinary General Meeting unfortunately falling just short of quorum we officially met for the first time to discuss the possible improvements for the Semester Two Meeting. The Refectory Project has finally reached its final phase after our recent approvals coming through from the City of Perth.

## MEETINGS ATTENDED

---

Date	Meeting	Purpose
5/6/19	Executive Meeting	Regular Executive Meeting
17/6/19	Student Services Committee Meeting	Regular Update Meeting
18/6/19	Catering & Tavern Committee Meeting	New Tavern Menu Update
19/6/19	Digital Executive Meeting	Regular Digital Executive Meeting
19/6/19	Executive Meeting	Regular Executive Meeting
20/6/19	Strategic Resources Committee Meeting	Refectory Update
21/6/19	Ordinary General Meeting Planning	Plan for Semester 2 OGM
21/6/19	Special Council Meeting	ECWG Regulations Needed Approval

## PROJECT UPDATE

---

### Food Delivery Working Group

The MIMU App has picked up a lot more usage over the last couple of weeks however it is still not quite where Hayden and Jack were hoping for so this will need to be reviewed at another meeting with all of us.

### Refectory Project

City of Perth has finally and thankfully approved our DA Request for the extraction. We are on the last couple of weeks until all the outlets are ready to be opened all there needs to be done now is some final instalments within the outlets and some screening. Huge thank you to Jack, Tony and the rest of the commercial team who have worked tirelessly throughout this entire process.

### Ordinary General Meeting

Planning for the Semester Two Ordinary General Meeting has officially commenced, and the suggestions to run the OGMs in the Refectory has been taken on without any hesitation. We had our first meeting with Chloe and Tony to discuss these potential improvements.

## RUNNING ATTENDANCE

<b>Name</b>	<b>6.3.19</b>	<b>27.3.19</b>	<b>24.4.19</b>	<b>29.5.19</b>
<i>Conrad Hogg</i>	✓	✓	✓	✓
<i>Adhish Kastha</i>	✓	✓	✓	Clarice Antero
<i>Lincoln Aspinall</i>	✓	✓	✓	✓
<i>Taco Shiraishi</i>	✓	✓	Maja Maric	✓
<i>Nitin Narula</i>	✓	AP	✓	✓
<i>Bre Shanahan</i>	✓	✓	Amy Hearder	✓
<i>Vaneezah Kalim</i>	AB (MH)	✓	AP	✓
<i>Clarice Antero</i>	Zlindt See	✓	✓	✓
<i>Nisa Shahrin</i>	✓	✓	✓	Luke Thomas
<i>Daniel Kuzich</i>	✓	✓	✓	✓
<i>Alexander Tan</i>	✓	✓	Mike Anderson	✓
<i>Joseph Chan</i>	✓	✓	✓	✓
<i>Raaghav Raj</i>	✓	✓	✓	AP
<i>Saleem Al Odeh</i>	✓	✓	Daniel Kuzich	AP
<i>Ke Fang</i>	✓	Cassandra Choo	✓	AP
<i>Callum Lindsay</i>	AB	AP	✓	✓
<i>Neve Staltari</i>	✓	Katrina Revy	Harmon McAullay	✓
<i>Jade Wu</i>	✓	AP	Sarah Khan	✓
<i>Ben Perry</i>	✓	AP	✓	✓
<i>Bradán Sonnendecker</i>	✓	Jacob Fowler	✓	✓
<i>Shahid Khan</i>	✓	AP	✓	✓
<i>Olivia Bartlett</i>	✓	Anton Lukas	Rahul MS	✓
<i>Scott Harney</i>	AP	AP	AP	✓
<i>Patricia Paguio</i>	Daniel Kuzich	✓	✓	✓
<i>Mike Anderson</i>	✓	✓	✓	✓
<i>Lauren Espinoza</i>	✓	✓	AP	✓
<i>Luke Thomas</i>	✓	✓	✓	✓
<i>Saskia Mason</i>	✓	✓	✓	✓
<i>Martha McKinley</i>	✓	✓	✓	✓
<i>Brianne Yarran</i>	✓	✓	✓	✓

*Note: AP = Apologies, AB = Absent*

## ACHIEVMENTS TO DATE

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- Refectory Project in its last phase before Grand Opening
- OGM venue changed

Kind Regards,

**Adhish Kastha**

*General Secretary*  
*secretary@guild.uwa.edu.au*  
*treasurer@guild.uwa.edu.au*



**UWA STUDENT GUILD**  
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**Adhish Kastha**  
**106<sup>th</sup> Guild Council**  
**General Secretary Report**  
28<sup>th</sup> August 2019

## **GENERAL SECRETARY – August Report**

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## SUMMARY

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August has proven to be a relatively quieter month with the majority of Guild Councillors heading back to University. The highlight of this month has definitely been the lunch with the Chancellor of the University the Hon. Robert French AC along with the annual Senate Dinner. The planning for Guild ball has been well underway and a theme has been locked in so we are all very excited about this project on the Student Services Committee. Catering and Tavern Committee has recently been focussing heavily on sustainability on our campus and we have been exploring various solutions regarding it. The Refectory has been fully opened with all the planned outlets finally in operation.

## MEETINGS ATTENDED

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Date	Meeting	Purpose
5/8/19	Indigenous Strategy Committee	Indigenous Strategy Review
6/8/19	Audit & Risk Committee	Chancellor Selection Discussion
6/8/19	Lunch Meeting with the Chancellor Hon. Robert French AC	Lunch with the Chancellor
6/8/19	Student Services Committee Meeting	Guild Ball Discussion
8/8/19	Work Health & Safety Committee	Regular Work Health & Safety Review
9/8/19	Catering & Tavern Committee Meeting	Sustainability Options
22/8/19	Strategic Resources Committee Meeting	Mid-Year Budget Review
23/8/19	Executive Management Committee Meeting	Mid-Year Budget Review & Refectory Project Update

## PROJECT UPDATE

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### Refectory Project

A huge thanks to Jack, Tony and the rest of the commercial team who have worked tirelessly throughout this entire process and have been able to see through this incredible capital expenditure project. All the outlets are fully operational after the recent opening of Toshine Sushi. The Refectory Project as it stands to date has effectively been completed.

### \$9 Lunches

We have been working with Barbara regrading creating deals at every Guild outlet to implement less than \$9 Lunch Deals. We have produced a summarised table of all viable combinations along with their corresponding cost price and savings for students.

### Loyalty Programs

Further consultations with Barbara are expected in order to fully implement these loyalty programs into every Guild Outlet. We have been working on a viable and affordable offering for students and look forward to taking on board additional consultations from students and committees together.

## RUNNING ATTENDANCE

<b>Name</b>	<b>24.4.19</b>	<b>29.5.19</b>	<b>26.6.19</b>	<b>31.7.19</b>
<i>Conrad Hogg</i>	✓	✓	✓	✓
<i>Adhish Kastha</i>	✓	Clarice Antero	✓	✓
<i>Lincoln Aspinall</i>	✓	✓	✓	✓
<i>Taco Shiraishi</i>	Maja Maric	✓	✓	✓
<i>Nitin Narula</i>	✓	✓	✓	✓
<i>Bre Shanahan</i>	Amy Hearder	✓	✓	✓
<i>Vaneezah Kalim</i>	AP	✓	✓	✓
<i>Clarice Antero</i>	✓	✓	✓	✓
<i>Nisa Shahrin</i>	✓	Luke Thomas	AP	✓
<i>Daniel Kuzich</i>	✓	✓	AP	✓
<i>Alexander Tan</i>	Mike Anderson	✓	✓	✓
<i>Joseph Chan</i>	✓	✓	Elliot Wallace	✓
<i>Raaghav Raj</i>	✓	AP	✓	✓
<i>Saleem Al Odeh</i>	Daniel Kuzich	AP	✓	✓
<i>Ke Fang</i>	✓	AP	AP	AP
<i>Callum Lindsay</i>	✓	✓	AP	✓
<i>Neve Staltari</i>	Harmon McAullay	✓	✓	✓
<i>Jade Wu</i>	Sarah Khan	✓	AB	AP
<i>Ben Perry</i>	✓	✓	AP	✓
<i>Bradán Sonnendecker</i>	✓	✓	✓	✓
<i>Shahid Khan</i>	✓	✓	✓	✓
<i>Olivia Bartlett</i>	Rahul MS	✓	AP	AP
<i>Scott Harney</i>	AP	✓	✓	✓
<i>Patricia Paguio</i>	✓	✓	✓	✓
<i>Mike Anderson</i>	✓	✓	✓	✓
<i>Lauren Espinoza</i>	AP	✓	✓	✓
<i>Luke Thomas</i>	✓	✓	✓	✓
<i>Saskia Mason</i>	✓	✓	Alkasim Ghanim	✓
<i>Martha McKinley</i>	✓	✓	✓	✓
<i>Brianne Yarran</i>	✓	✓	AP	✓

*Note: AP = Apologies, AB = Absent*



## ACHIEVMENTS TO DATE

---

- Chinese Canton, Cutting Board, Campus Kebabs and Toshine Suchi all opened and operational in the Refectory space.

Kind Regards,



**Adhish Kastha**

*General Secretary*  
*secretary@guild.uwa.edu.au*  
*treasurer@guild.uwa.edu.au*



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ENVIRONMENT OFFICER  
GUILD COUNCIL REPORT  
19/06/2019

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## SUMMARY

It has been a productive month for Guild Environment! Reptile display has been booked for O-Week, Sustainable Clubs Guide is almost complete, Friends of the Grounds mobile app is well under way, proposals for the reusable container scheme and the UCapture carbon offsetting program are being drafted, #plasticfreejuly informative social media posts are being developed, and speaker panel recruitment for our Sustainable Careers Café has started.

## MEETINGS ATTENDED

Date	Meeting	Purpose
28/05/2019	Adhish Kastha (Guild General Secretary)	Brief about Secretary council duties
29/05/2019	Corporate Services Committee	May meeting
29/05/2019	Guild Council	May meeting
11/06/2019	Luke Thomas (Guild Residential Students) and Tegan Gibson (Guild Environment)	Discuss collaborative initiatives for EnviroWeek
11/06/2019	Robert Pemberton (UWA Oceans Institute)	REDcycle soft plastic campus recycling initiative
11/06/2019	Greg Campbell (Scouts WA) and Valerie Twynham (UWA Campus Management)	Discuss implementation of a container recycling collaborative initiative with Scouts WA
12/06/2019	Hans Lambers (Friends of the Grounds)	Map out plants and landmarks for the biodiversity mobile application
12/06/2019	Josh van Kampen (UWA Alumni) and Jamie Wilson (Guild Environment)	Finalise venue for Sustainable Careers Café and discuss potential panel speakers/mentors
12/06/2019	Conrad Hogg (Guild President)	Update on Guild Environment's projects
14/06/2019	Jessica Taylor (Guild Environment)	Write up #plasticfreejuly Guild blog post
14/06/2019	Environment Department Committee	Finalise Sustainable Clubs Guide
18/06/2019	Caitlin Macphail (Guild Marketing)	Discuss #plasticfreejuly Guild blog post
18/06/2019	Catering and Tavern Committee	June meeting

## PROJECT UPDATE

### #plasticfreejuly Guild Blog Post

Have worked on this blog post with a committee member. It will feature easy changes for those starting their plastic-free living challenge this July. Text content will be finalised this week and will be sent to Guild Marketing for publishing on Facebook next month.

### Sustainable Clubs Guide

Sustainable Clubs Guide content was recently finalised. Will discuss with Guild Creative regarding the graphic design for the final published copy over the break.

### Friends of the Grounds Campus Biodiversity App

This project is very much progressing with Coders for Causes already starting to code for the main skeleton of the application. We suspect the mobile app development will make most of its progress during the winter break when the volunteer coders have maximum free time. Professor Hans and I have mapped out the longitudes and latitudes for about a quarter of the plants/landmarks for the app and will continue to build on this over the semester.

## UCapture

Have partnered with UCapture, a green-tech platform that funds carbon offsetting projects, to set up the UWA UCapture Program. Will write up a proposal over the break to underline how the program aligns with the University's strategic and the Guild's sustainability plans.

## Sustainable Careers Cafe

This event will be held at UWA Oceans Institute on August 14. Josh van Kampen from UWA Alumni is helping the department recruit alumni currently working in sustainability, such as environmental engineers, lawyers, consultants and scientists.

## FINANCES

### Budget vs. Actual with MTD by Department

FINANCIAL ROW	- NO LOCATION -				MAIN GUILD BUILDING				TOTAL			
	Amount	Budget Amount	Amount Over Budget	% of Budget	Amount	Budget Amount	Amount Over Budget	% of Budget	Amount	Budget Amount	Amount Over Budget	% of Budget
Gross Profit	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%	\$0.00	\$0.00	\$0.00	0.00%
Expenses												
ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES												
305080 - Activities and Functions	\$0.00	\$0.00	\$0.00	0.00%	\$33.41	\$0.00	\$33.41	0.00%	\$33.41	\$0.00	\$33.41	0.00%
305180 - Printing & Stationery	\$0.00	\$0.00	\$0.00	0.00%	\$0.18	\$50.00	-\$49.82	0.36%	\$0.18	\$50.00	-\$49.82	0.36%
Total - ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES	\$0.00	\$0.00	\$0.00	0.00%	\$33.59	\$50.00	-\$16.41	67.18%	\$33.59	\$50.00	-\$16.41	67.18%
Total - Expenses	\$0.00	\$0.00	\$0.00	0.00%	\$33.59	\$50.00	-\$16.41	67.18%	\$33.59	\$50.00	-\$16.41	67.18%
Operating Profit	\$0.00	\$0.00	\$0.00	0.00%	-\$33.59	-\$50.00	\$16.41	67.18%	-\$33.59	-\$50.00	\$16.41	67.18%
Net Profit/(Loss)	\$0.00	\$0.00	\$0.00	0.00%	-\$33.59	-\$50.00	\$16.41	67.18%	-\$33.59	-\$50.00	\$16.41	67.18%

## ACHIEVEMENTS TO DATE

- One of the first universities in Australia to join the UCapture carbon offsetting program.
- Guild Gardens are thriving with many volunteers turning up at every gardening session.
- Bought a 160L tumbler compost bin for the Guild Gardens – will be set up during the break for student/staff use next semester.

## DISCUSSION POINTS

- We will be hosting a speaker panel at our Sustainable Careers Café. If you know of any alumni currently working in sustainability who would be interested in either being on our speaker panel or just a networking mentor, please let me know!
- We will be hosting our popular succulent stall at Open Day 2019 on August 4. To save on costs, we will be upcycling jars into succulent pots. We have collected around ~50 jars so far and will need ~150 more before the event day. It will be super helpful if you could drop off any spare jars you have at home at the Guild Environment cupboard.



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ENVIRONMENT OFFICER  
GUILD COUNCIL REPORT  
26/08/2019

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## SUMMARY

August has been a productive month! Visit to Albany was productive and insightful; Sustainable Careers Café was extremely successful and had an amazing turnout; Friends of the Grounds mobile app is expanding its map collection of native flora; reusable container scheme trial has been given the thumbs up; compost and soft plastic collection points are being well-received by students AND staff; FREEcycle donations are going well; and Guild Gardening is going strong with potential to expand to the Nedlands campus.

## MEETINGS ATTENDED

Date	Meeting	Purpose
29/07/2019	Georgia Quin (Guild Women's)	Discuss collaborative initiatives
09/08/2019	Catering and Tavern Committee	August meeting
12/08/2019	UWA Albany Students' Association	Regional strategy consultation
14/08/2019	Coders for Causes Committee	Discuss timeline and skeleton of the biodiversity mobile application
15/08/2019	Yaali Kumar (Guild International Students)	Discuss risks and alternatives to reusable container scheme
15/08/2019	Guild Environment Committee	Semester 2 event management and delegation
16/08/2019	Hans Lambers (Friends of the Grounds)	Discuss expenditure of mobile application
16/08/2019	Jamie Wilson and Luke McCauley (Student Environmental Engineers Club)	Collaborate and plan enviro-technology expo
16/08/2019	William Lesmana (Guild Environment)	Plan FREEcycle event
18/08/2019	Uma Nair (Code Green WAMSS)	Discuss Treevia Night logistics
20/08/2019	Jessica Taylor (Fossil Free UWA)	Plan open letter and petition on divestment

## PROJECT UPDATE

### Catering

All cafés and the Tavern have shifted into new bio-packaging that is both recyclable AND biodegradable. Plastic straws are no longer being bought. We are currently working towards removing plastic straws from display and providing them only on request across all cafés as well as advancing the implementation of a reusable container scheme.

### Albany Students' Association

The Guild visited the UWA Albany Centre for the regional strategy consultation, where we ran 'activation' activities such as a build-your-own succulents stall and a coastal clean up.

### UCapture

At the micro-festival, many new students signed up for our UCapture program. So far, the UWA program has offset 339kgs of carbon through UCapture.

### Friends of the Grounds Campus Biodiversity App and Plant Sale

The app development is progressing and will most likely be finished after the summer break next year. We are in the process of adding more native flora from the north side of the campus to the map. Propagation workshops have been very productive as the next plant sale is fast approaching!

### Sustainable Careers Cafe

Although a few mentors pulled out last minute, the event was extremely successful with over 70 people in attendance! All food and drink were plastic-free, and recycled or composted after the event. Had many students approach me after the event wanting to become more involved in Guild Environment's initiatives.



### FREEcycle

Have collected multiple boxes of donations (e.g. notebooks, pens, pencil cases, calculators) for this event from students as well as from the Guild Student Centre. These will be distributed for free to students at our Freecycle stall early this September.

### KeepCupxKINOI reusable cup sale

We will be collaborating with KINOI to run a reusable cup sale during EnviroWeek. Our make-your-own KeepCup stall will join with KINOI's glass bubble tea stall.

### Micro-festival and Open Day

Ran a popular reptile display and a successful recycling competition at the micro-festival. For Open Day, we will be running another reptile display and a build-your-own succulent stall (the committee collected over 225 post-consumer glass jars that will be upcycled into succulent pots). A huge thank you goes out to Guild Volunteering for decorating our jars!

### Tree-via Night

We will be collaborating with Code Green WAMSS to run our annual Tree-via Night. It will be held in October and decided for the theme to be David Attenborough. All catering, decoration and prizes will be zero-waste.

### Guild Gardens

The gardens are thriving! Cassandra, our Guild Garden Coordinator, and the volunteers are currently growing herbs and lettuce. A student of the School of Population Health discovered our community garden and has secured a grant for Guild Environment to assist in revamping their gardens on the Nedlands campus this September!

### Waste Disposal

We set up a soft plastics recycling bin at the Guild Student Centre. It will be emptied weekly and the soft plastics will be taken to a nearby REDcycle collection point to be recycled into furniture, decking, garden products etc. We also set up the compost bin at the start of semester and we are receiving awesome feedback from both students and staff – we might actually need to consider purchasing another to keep up with the demand! A SIMPLY CUPS coffee cup recycling point was also set up by the University opposite the Ref Courtyard and will promote that across our social media channels.

### College Row EnviroFest

Working with Guild Residential Students' Department to run a College Row's first ever EnviroFest. It will be held at St Georges College and will host a variety of eco-conscious stalls e.g. gardening and composting, eco-products, plastic reprocessing. We formed a working group with over ten students across all colleges to plan this festival.

## FINANCES

### Budget vs. Actual

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
Gross Profit	\$0.00	\$0.00	\$0.00	0.00%
Expenses				
ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES				
305068 - Orientation Day Expenses	\$161.54	\$350.00	-\$188.46	46.15%
305079 - Theme Week	\$0.00	\$1,500.00	-\$1,500.00	0.00%
305080 - Activities and Functions	\$600.66	\$5,000.00	-\$4,399.34	12.01%
305180 - Printing & Stationery	\$0.25	\$225.00	-\$224.75	0.11%
Total - ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES	\$762.45	\$7,075.00	-\$6,312.55	10.78%
Total - Expenses	\$762.45	\$7,075.00	-\$6,312.55	10.78%
Operating Profit	-\$762.45	-\$7,075.00	\$6,312.55	10.78%
Other Income				
OTHER INCOME - OTHER INCOME				
103069 - Sundry Income	\$0.00	\$6,300.00	-\$6,300.00	0.00%
Total - OTHER INCOME - OTHER INCOME	\$0.00	\$6,300.00	-\$6,300.00	0.00%
Total - Other Income	\$0.00	\$6,300.00	-\$6,300.00	0.00%
Net Profit/(Loss)	-\$762.45	-\$775.00	\$12.55	98.38%

## ACHIEVEMENTS TO DATE

- One of the first universities in Australia to join the UCapture carbon offsetting program.
- Guild Gardens are thriving with many volunteers turning up at every gardening session.
- Set up a public compost tumbler in the Guild Gardens and a soft plastics collection bin in the Guild Student Centre for use by regular students and staff.
- Reusable container scheme given the thumbs up to be trialled next semester.
- Catering outlets (i.e. cafés, UWA Tavern) have shifted towards biodegradable AND recyclable packaging, and straws are no longer being purchased.
- Ran UWA's first Sustainable Careers Café and had over 70 students in attendance!
- Ran extremely successful Open Day and micro-festival stalls, with our succulents selling out within two hours!

## DISCUSSION POINTS

- If anyone has any lightly-used study gear they would like to donate to our Freecycle event, please contact me!





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EDUCATION COUNCIL PRESIDENT  
GUILD COUNCIL REPORT  
28/8/2019

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## SUMMARY

This month has been another super productive one for the Education portfolio as I've been thrown straight back into the revolving door of academic meetings and events. The period has provided me an opportunity to continue pushing the student voice in a number of crucial academic spaces, not least the ACE review board, Bachelor of Arts Review, referencing styles discussion in Learning and Teaching, as well as the Evaluation Strategy Working Group. These spaces are dominated by staff input so I am pleased to be able to often provide an alternative insight that reflects Faculty Society discussion and views from the broader UWA student population.

On August 2<sup>nd</sup>, I attended the inaugural Guild Student Leader Summit. Congratulations to Conrad Hogg, Joseph Chan, and all others involved in the organisation of the event. The Summit was an eye-opening experience for me personally in my development as an emerging leader, and an affirmation about the positive force of our Guild in WA – drawing students from across multiple institutions, and even national members of parliament.

I am proud to report back that the August 9<sup>th</sup> WA University Climate Walkout pushing for effective climate change action was a strong success. The large turnout to the CBD from multiple tertiary institutions illustrates the urgency that must be applied to this challenge. It is our responsibility as student leaders to push for this change. In another win for students, I have successfully negotiated with David Sadler (DVCE) to waive non-attendance penalties for students that wish to take part in climate action demonstrations without suffering academically. This will be crucial to the build-up of the September 20<sup>th</sup> Schools Climate Strike – I urge all Councillors to attend.

## MEETINGS ATTENDED

Date	Meeting	Purpose
1/8/2019	Student Consultative Committee	Monthly Meeting
2/8/2019	Student Leader Summit	Standalone Event
5/8/2019`	Education Council Committee	Class Representative Application Review
6/8/2019	Club Carnival	Bi-Semester Event
6/8/2019	Student Services Committee	General Meeting
6/8/2019	FABLE Faculty Board	General Meeting
7/8/2019	Student Experience Committee	General Meeting
7/8/2019	ECOMS President	Semester Review + Feedback
8/8/2019	Evaluation Strategy Working Group	Tender Review Discussion
12/8/2019	FABLE Class Representatives	Leadership Training
13/8/2019	EMS/Sciences Class Representatives	Leadership Training
13/8/2019	Education Council Treasurer	Funding Distribution Meeting
14/8/2019	Guild President, Deputy Vice-Chancellor (Education)	General Meeting
14/8/2019	Guild Office Bearers	Monthly Review Meeting
14/8/2019	Curriculum Committee	Monthly Meeting
15/8/2019	Library Education Strategy	Consultation Meeting
15/8/2019	Learning and Teaching Committee	Monthly Meeting
15/8/2019	UWA Community of Practice	Panel Discussion
19/8/2019	Bachelor of Arts Review	General Meeting
19/8/2019	Semester 2 Class Representatives, Faculty Societies	Discussion and Connection Mixer
19/8/2019	NUS President	National Executive Consultation
20/8/2019	Women's Department National Day of Action	National Event
20/8/2019	Education Council	Monthly Meeting
21/8/2019	NUS President, NUS Education Officer, NUS Disabilities Officer	Communications Filming
21/8/2019	Guild Council Chair, SOC President	Collaborative Reference Group Funding Allocation
22/8/2019	LinkedIn Learning Project Team	General Meeting
22/8/2019	Education Committee	SPG Funding Allocation
26/8/2019	Education Enhancement Unit, Student Central	Student Stream Meeting
27/8/2019	NUS National Executive	Monthly Meeting
28/8/2019	Student Consultative Committee	Monthly Meeting
28/8/2019	Election Culture Working Group	General Meeting
28/8/2019	Guild Council	Monthly Meeting

## PROJECT UPDATE

### **12 Week Semesters**

Following my most recent meeting with the DVCE, the parameters of the review into academic calendars are currently being discussed and will be set shortly. I am confident that a tangible resolution to the current learning model will eventuate.

### **Late Penalties**

The Assessment Methods Working Group will meet in September to deliver its decision on the reduction of late penalties. I maintain confidence this change will be successful; it currently receives support from much of the University Executive.

### **Academic Conduct Essentials Review**

In July's Education Council I conducted a round table discussion on review questions linked to the ACE module. This discussion was of a high quality and I fed this back to the ACE Review meeting in August which was received very positively. I will continue to pursue student input into the review process as it matures.

### **UWA Referencing Styles**

The Guild has co-authored a submission with the UWA Library to review and consolidate referencing styles used at the University. An initial draft of this paper was taken to Education Council in Semester 1 for consultation with the Faculty Societies. The paper has now been tabled at the last Learning and Teaching Committee Meeting and has been provisionally accepted. The changes that will be hopefully made should be incredibly positive for the student learning experience. Having clarity and consistency across styles throughout a student's degree, as well as defined expectations regarding their academic referencing, is essential. I look forward to furthering this paper to its completion.

### **Bachelor of Arts Review**

The review committee sat for its third time. Strong development is being made in reviewing external BA models as well as structural analysis compared to our own curriculum.

### **Class Representative System**

I am very pleased with the interest in semester 2's Class Rep System and the subsequent uptake. In total, there were more than one hundred and fifty applications from students. The program is operating in an unprecedented amount of units at UWA this semester which is a credit to the program. My committee have met to review applications, allocate reps, and all reps were trained in week 3. The reps were invited to a social mixer with the Faculty Societies to garner relationships and provide an ongoing channel of communication between both parties. I look forward to working within the program for the remainder of the year.

### **Evaluation Strategy Working Group**

The working group met this month to discuss a number of tenders that were made to the University in the interest of replacing UWA's current SURF/SPOT model. As a member of the stakeholder board I was invited to provide extensive feedback on each tender and took part in the tentative decision. I have requested that the selected replacement software be showcased to the Faculty Societies for their feedback first before reaching a conclusive decision.

### **NUS NDA - WA University Climate Walkout**

On August 9<sup>th</sup>, the Education Action Network supported the WA University Walkout which was a fantastic event. The turnout from UWA students, as well as those from across the state, reflects the high level of concern that this issue elicits, and the urgent need for effective legislation action by state and federal governments. My EAN team is now preparing ahead of the next School Strike on September 20<sup>th</sup>.

## ACHIEVEMENTS TO DATE

- Secured a review into UWA's academic calendar to fix 12-week semesters
- Granted the BPhil Society official Faculty Society status
- Revived the ALVA Student Society
- Introduced Ed Week to celebrate learning at UWA
- Secured student input into the SPOT/SURF replacement
- Implemented the new Student Connect website redesign
- Facilitated Wi-Fi upgrades in Reid Library, Music School, Oak Lawn, James Oval
- Expanded the Class Rep System on a permanent basis
- Worked with WAMSS to ensure student-oriented reform in MD2 review
- Fixed lecture capture recording issues at the QEII campus
- Secured the National Education Officer to support students at O-Day
- Published new resources supporting accessible education
- Facilitated the 'Students for the Climate' rally for UWA students
- Secured a waiver of non-attendance penalties for students supporting Guild climate action events
- Established a weekly Ed Collective to communicate educational activity within the University
- Ran a campaign to educate about wage theft and students' rights at work
- Established Collaborative Reference Groups to promote more collaboration between discipline-specific clubs, and Faculty Societies
- Oversaw the construction and implementation of LinkedIn Learning for every UWA student
- Oversaw and aided the introduction of the new echo360 system
- Secured assessment policy reform across the Bachelor of Science
- Ran a comprehensive communication campaign to inform students about 2019 academic policy changes
- Secured student input into the ACE induction review
- Secured ongoing student representation within the Bachelor of Arts review
- Presented on behalf of UWA students at NUS Education Conference
- Negotiated greater special consideration flexibility for students competitively representing UWA

## DISCUSSION TOPICS

Regards,

**Lincoln Aspinall**  
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EDUCATION COUNCIL PRESIDENT  
GUILD COUNCIL REPORT  
26/6/2019

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## SUMMARY

I am pleased to report significant progress with the status of 12-week semesters this month. Conrad and I have continued pushing our options paper in discussion with the Pro-Vice Chancellor (Education), Deputy-Vice Chancellor (Education), and Dean of Postgraduate Coursework studies. We have secured commitment to a review into the academic calendar, with a view towards exploring viability of an added study week. This matter has been of major focus for me coming into the role so I am pleased to be making positive headway.

The month of June has also seen an acute focus towards the examination period. I've received many direct queries and requests from students for assistance around their end of semester assessments. Most cases were resolved simply with a series of email correspondence, however a couple of cases were in need of more serious attention. Meeting with faculty members within EMS and Science has been very fruitful, and I am pleased with the outcome that's been secured subsequently – particularly with two units that are now being reviewed in order to revise the exam structure. I am arranging to meet with all Associate Deans of Teaching and Learning in every faculty for a midyear review, to touch base, and resolve any issues that they identify.

The decision by TEQSA to mandate the removal of scaling at UWA continues to be of attention for a lot of students which is understandable given the often-ambiguous process that faculties have employed to adjust marks. This month I have invested time clarifying marks adjustment across faculties now that scaling is being phased out. I am continuing to communicate this to students.

Beyond resolving pedagogical concerns this month, I've spent a lot of time focusing on the student representation side of my role, sitting in on several senior decision-making boards to provide input to proposed changes for 2020 and beyond. The Curriculum Committee and the Assessment Methods Working Group have been productive in mapping fresh changes to course structures as well as addressing concerns like late penalties, University policy on examinations, anonymous marking, and special consideration.

## MEETINGS ATTENDED

Date	Meeting	Purpose
30/5/2019	Evaluation Strategy Working Group	Stakeholder Meeting
30/5/2019	EMS Faculty – Associate Dean (Learning and Teaching)	Student Feedback Consultation
6/6/2019	Academic Quality and Standards Committee	General Meeting
7/6/2019	Election Culture Strategy Working Group	Confirmation of Final Recommendations
11/6/2019	Curriculum Committee Review of the Bachelor of Arts	Introductory Meeting
12/6/2019	Curriculum Committee	General Meeting
13/6/2019	Assessment Methods Working Group	General Meeting
14/6/2019	Educational Enhancement Unit	LinkedIn Learning Check-In
21/6/2019	Special Guild Council Meeting	Special Meeting
22/6/2019	WAMSS, HSS, Guild President	HMS Major Restructure Discussion
25/6/2019	BPhil President	Faculty Society Induction Discussion
25/6/2019	NUS National Executive	Monthly Meeting
25/6/2019	Education Council	Monthly Meeting
25/6/2019	Guild Design	Branding Consultation
25/6/2019	BPhil Transition Meeting	Consultation and Planning Meeting
26/6/2019	Involvio App Testing	Consultation Meeting
26/6/2019	DVCE and Guild President	Monthly Meeting
26/6/2019	Student Consultative Committee	Monthly Meeting
26/6/2019	Guild Council	Monthly Meeting



## PROJECT UPDATE

### **12 Week Semesters**

Significant movement has been made on the topic of teaching and semester lengths. Conrad and I have been working ever since beginning our terms in December to deliver an options paper to the University and have this discussed. I am pleased to report that the University has now committed to conduct a formal review into the academic calendar to work towards a solution regarding the current 12 week model.

### **Late Penalties**

I am pushing the University, with Conrad, to reduce the current penalty for late submission back to 5% per day. We both believe that this is the best model to work towards, however there is still a divided landscape amongst academics and faculties, and it is proving to be a challenging space. Following the last Assessment Methods Working Group meeting we have received a commitment that the matter will be raised at Education Committee, where we will continue pushing.

### **Academic Conduct Essentials Review**

A new project – this project is being administered by the University to review the current ACE module. I have secured student representation within the group and look forward to providing insight and ensuring we refresh the material appropriately.

### **Bachelor of Arts Review**

Officially began in 2018 – this review has resumed under new facilitation via the Curriculum Committee. I have been co-opted to provide input, and will continue to give my feedback, as I did last year. The student feedback survey that I developed last year regarding the review will also be resourced.

### **Guild Induction Resources**

Project to be completed and resources delivered in Semester 2.

### **Class Representative System**

The semester 1 class reps have now concluded their roles and I am now taking feedback from them as well as recording their volunteering hours.

### **Student Connect Re-skin Steering Group**

Project is in its final stages and the full launch is due to be rolled out in the next couple of weeks.

### **Evaluation Strategy Working Group**

Stakeholder meeting took place this month which confirmed the business case and procurement strategy for the replacement to SPOT and SURF.

### **Education Collective**

The semester has ended so I have paused the collective until we return – students are still welcome to request a meeting with me privately throughout the holidays if required.

### **A Future Worth Fighting For**

Work on the campaign will ramp up again following NUS Education Conference in early July, which will provide further clarity and a full launch for semester 2 activity. I understand that the campaign was configured in anticipation of a change in the Federal Government following the election, so I am awaiting an update on how the campaign will substantively take shape.

## ACHIEVEMENTS TO DATE

- Secured a review into UWA's academic calendar to fix 12 week semesters
- Granted BPhil official Faculty Society status
- Revived the ALVA Student Society
- Introduced Ed Week to celebrate learning at UWA
- Expanded the Class Rep System on a permanent basis
- Worked with WAMSS to ensure student-oriented reform in MD2 review
- Fixed lecture capture recording issues at the QEII campus
- Secured the National Education Officer to support students at O-Day
- Published new resources supporting accessible education
- Facilitated the 'Students for the Climate' rally for UWA students
- Established a weekly Ed Collective to communicate educational activity within the University
- Ran a campaign to educate about wage theft and students' rights at work
- Established Collaborative Reference Groups to promote more collaboration between discipline-specific clubs, and Faculty Societies
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## DISCUSSION TOPICS

Nil.

Regards,

**Lincoln Aspinall**  
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