



UWA STUDENT GUILD

The University of Western Australia
M300, 35 Stirling Highway, Crawley, WA 6009
(08) 6488 2295, hello@guild.uwa.edu.au
facebook.com/UWAStudentGuild

105th Guild Council

September 26th, 2018

Guild Council Meeting Minutes

1.0 WELCOME AND OPENING

- 1.1 Attendance: Megan Lee, James Leipold, Conrad Hogg, Yerim Won, Ben Perry, Joseph Chan, Raaghav Raj, Jade Mawby, Kate Fletcher, Neve Staltari, Kristel Li, Sharon Ndjibu, Nevin Jayawardena, Adhish Kastha, Maddie Hedderwick, Basundhara Dutta, Molly Goldacre, Peter Watson, Hinako Shiraishi.
- 1.2 Apologies
- 1.3 Proxies: Maddie Hedderwick for Roshni Kaila, Sharon Ndjibu for Jacob Fowler. Insert name for Pheobe Ho, Jade Wu for Yanjia Song, Hinako Shiraishi for Pheobe Ho.
- 1.4 Observers
- 1.5 Absent

2.0 DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

No conflicts of interest.

3.0 CONFIRMATION OF PREVIOUS MINUTES

- 3.1 Guild Council Meeting (August)
Confirmed.

4.0 BUSINESS ARISING FROM PREVIOUS MINUTES

No business arising from previous minutes.

5.0 APPROVAL OF COMMITTEE MINUTES

- 5.1 Catering and Tavern
- 5.2 Volunteering and Community Engagement

Approved.



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6.0 DIRECTOR'S REPORTS

6.1 Managing Director's Report

Tony says that he had an enjoyable week and that he says congratulations to Conrad for his efforts in the Guild election and becoming President in an incredibly close election. Tony says thank you to Mary the Returning Officer and the WAEC for running the election. Tony says that there were some issues with the count for the Education Council President which have since been rectified and Lincoln Aspinall was the eventual winner of the position. Tony says well done to everyone and that Chloe Keller deserves to be thanked as she completed much of the administrative work to ensure that the election ran smoothly.

Tony adds that the submission date for Annual Reports is also approaching on October the 19th, so if you need any help with the creation of your report please approach the relevant Guild staff for assistance. Tony says that submissions must go to Chloe Keller and she will be navigating the process. Tony says that himself and Megan will review the reports in due course after the submission date. Tony says that the report is a general synopsis of what has happened throughout the year in regards to your department or the position you hold.

Tony adds that an Audit Committee meeting is happening on the 29th, and the budget process for 2019 has already begun. Tony says that they are analysing how to pull together the staff team and look at what the student representatives want to achieve in 2019.

Tony says that the EBA is progressing fairly well, and that he was hoping by the next Guild Council meeting there will be a final draft for the agreement presented to Council but this will wait until there is proper wording. Tony believes there aren't really any sticking points with the agreements about increases to staff



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pay. Tony says that he is happy to have a discussion about what will be presented.

Tony says that next week the Guild is having discussions with the University about the potential outlets that will be in the Refectory and also the relevant contracts.

6.2 Finance Director's Report

Tony says that overall the Guild is on budget and is sitting where the budget projected at the start of the year. Tony says that all of the Departments are pretty much on budget and he isn't feeling that there isn't much to worry about. Tony says that events like the Senate Dinner, and the Guild elections have increased costs this time of year.

6.3 Associate Director of Commercial's Report

Tony says that the Guild is looking at having a café on the corner of the Guild precinct very seriously and discussions will be had with the Guild executive in the next few weeks. Tony is confident that Vittoria Coffee will invest some money into the project. Tony says that the payroll system has been going quite well across the board.

6.4 Associate Director of Student Services' Report

As tabled.

REPORTS ACCEPTED.

7.0 ELECTION OF CATERING & TAVERN COMMITTEE OCM

Valeri Ong elected as C&T Committee OCM

8.0 MOTIONS ON NOTICE (OPERATIONS)



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9.0 REPORTS

- 9.1 President
As tabled.

- 9.2 Vice President
As tabled.

- 9.3 Secretary
Sharon says that Jacob F would like it to be noted that the West Coast Eagles win the AFL Grand Final.

- 9.4 Treasurer
As tabled.

- 9.5 Education Council President
As tabled.

- 9.6 Public Affairs Council President
As tabled.

- 9.7 Societies Council President
As tabled.

- 9.8 Welfare Officer
As tabled.

- 9.9 Environment Officer
As tabled.

- 9.10 Sports Officer
As tabled.

- 9.11 Womens' Officer
As tabled.



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9.12 Access Officer
As tabled.

9.13 RSD President
As tabled.

9.14 International Student Services
As tabled.

9.15 PSA
As tabled.

9.16 Pride Department
As tabled.

9.17 NOWSA
As tabled.

Accepted.

10.0 QUESTION TIME

Ben asks Jim about the delivery system within the Tav?

Jim says that currently the Tav has take away pizzas and they are working on a delivery system that will allow the Pizzas to be taken out of the Tav. Jim says the main issue that will need to be worked around is how to use the point of sale system with pizza delivery.

Megan adds that 'advanced ordering' should also be brought in soon, where orders can be made earlier in the day and then students can pick up the pizza at the time that they like. Jim says that they are just waiting on the website and the point of sale system to allow for pizza delivery and other services.

Ben asks Conrad about the trigger warning discussion within his report?



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Conrad says that trigger warnings within academic courses is handled by UWA's Equity & Diversity Manager, who has had to take some time off due to sick leave. However, the trigger warning system is still being worked on for ideally the 2019 Summer School and at the latest Semester One.

Ben asks how trigger warnings will work in relation to courses such as psychology which involve specific mental disorders on a week to week basis. Ben says that these topics could be potentially trigger warning but make up a large part of the course so Ben was curious about how they will work around this issue? Ben asks how and when trigger warnings will be in place?

Conrad says that the specifics haven't been worked out yet, but the idea is that it will be a per block or per lecture basis. Conrad says that for example mentions of suicide might not be within the entire unit but in a few lectures, and that in situations like this there will be trigger warnings at the start of lectures or classes.

Peter says for units like this maybe within the Unit Outline it could be explicitly stated that this unit regularly deals with content that could be considered a trigger for students dealing with mental health issues.

Megan says that within the Law School, during the first lecture of the Criminal Law unit students are advised that there will be discussions about sexual crimes which students will be learning about. Megan says that pre-warnings sometimes do take place for these lectures but this isn't consistently applied across the university.

11.0 MOTIONS ON NOTICE (REPRESENTATION)

12.0 MOTIONS WITHOUT NOTICE

12.1 The 105th Guild Council:



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- a) Amends KPI to read: 'That the Audited Financial statements of the NUS are distributed in line with all auditing and reporting legislation and provides the 2016 and 2017 Audited Financial Statements to the Guild Council for consideration.
- b) Accepts the KPI report and affiliates for the recommended amount of \$21 000.
Moved: Megan Lee; Seconded: Conrad Hogg.

Megan says that within the original KPI document the KPIs must be reviewed in August and after having conversations with the NUS General Secretary, the Guild needs to pass affiliation and start processing this affiliation before the end of September. Megan says that she apologises with the delay but she was waiting for as many office bearers as possible to come back with their personal feedback about the NUS Office Bearers. Megan says that the document is quite straight forward and that there should have been enough time provided to understand it.

Council votes to hear the motion.

Megan says that she has spoken to some councillors and in regards to Part A, she herself and previous Guild Council's should have put more time into properly investigated the KPI and through conversations with the NUS General Secretary they have said that the NUS complies with all of the ACT legislation in regards to auditing reports. Megan says that the reports are provided at the National Conference and the audited statements have been provided to all affiliated campuses. Megan says that the General Secretary has edited the website to show that you are able to email and ask for further detail. Megan says that the NUS agreement does go to other campuses that wish to keep their NUS affiliation fee confidential. Megan says that the audited reports are provided to everyone



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on Guild Council and all attendees at the National Conference and the intention behind this has been satisfied. Megan says that she moves to amend the motion so that it is more in touch with financial transparency.

Megan says that in regards to Part B, none of the National Office Bearers have failed their KPIs and everything else is in progress or have been satisfied. Megan says that this is a massive improvement from last year where the Pride Department failed their KPIs. Megan says that they haven't failed this year but she has recommended a reduction of \$1000 to account for the fact that none of the Office Bearers did a particularly stellar job at their role. Megan says that she also wants to note that generally speaking for all National Office Bearers she is generally their communication point with the Guild and that she has had a lot to do with the NUS with the consent campaigns, and dealing with other issues such as Dr Quentin Van Meter coming to UWA. Megan says that she contacts both Tony and members of the NUS OB team that provide advice about dealing particular issues. Megan says that they often contact her about dealings with cross benchers and other stakeholders that the NUS works with, that could impact UWA. Megan says that some Councillors may remember that the Guild contributed to a research paper that was commissioned by the NUS into the impact that the Federal Government's changes to the higher education scheme would negatively impact students. Megan says that the NUS OBs work to provide information about how they can support the UWA campus but that there is a bit of a disconnect in communicating information between the Guild Office bearers and the NUS office bearers. Megan said that she also spoke to Tony and Peter about what CAPA does with the Guild and their financial statements. Megan says that no other organisation like the NUS puts their information online. Megan says that the Guild



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should amend it's KPIs to ensure that the NUS is complying with it's KPIs, the law and other agreements. Megan says that this motion is bringing the motion back into line to ensure that these are requirements are taking place. Megan says that the KPIs were moved earlier in the year as a block with other campuses and now it is only the UWA Student Guild and ANU that haven't passed.

Conrad says that Megan covered most of the topic and that on the whole the NUS Office Bearer team has done a really good job this year and UWA students deserve to be represented nationally.

Jade asks if they can make a proposal to split the two parts of the motion as they are separate issues. Jade says that Part A is about KPIs whereas Part B is about the Guild's affiliation fee.

Conrad says that the Guild operates in the sense that paying the affiliation fee is tied to the NUS passing it's KPIs. Conrad says that this is why Megan and himself have chosen to put them together as one motion. Conrad says that if Guild Council wants to split it then it can be done.

Molly asks if it is a friendly amendment?

Megan says no. Megan says she believes that the KPI outcomes are in direct correlation to the amount that the Guild pays in affiliation.



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Ben Perry says that just to clarify he thinks it is important that the motion stays together, because otherwise it would become similar to an exit KPI.

Megan says that the motion could be split, however she believes that Ben wanted a clear distinction and that the KPIs were amended to show the reality of the NUS as an organisation. Megan says that this is to rectify the oversight that was had as a Guild Council previously. However, Megan says that this doesn't technically need to happen because if we accept the KPI report and accept the affiliation fee than we accept that there was probably an oversight and that we didn't match up a KPI appropriately to the lay of the land within the NUS.

Jade moves a procedural motion to split the motion 12.1.
MOTION FAILS.

Ben says that he is voting in favour of the motion because in line with what Megan has been saying the spirit of what the KPI stands for is being fulfilled. Ben says that moving forward it isn't a good precedent to move the goal posts around for KPIS. However, Guild Council needs to be adaptive. Ben says that moving forward Guild Council needs to be more conscious of the KPIs but again the actual affiliation fee amount has decreased by \$1000 but he is in favour of the motion because the KPIs have been fulfilled in spirit.



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For: Peter Watson, Ben Perry, Joseph Chan, Yerim Won, Raaghav Raj, Adhish Kastha, Conrad Hogg, Megan Lee, Su Sugandha, Jim Leipold, Nevin Jayawardena, Maddie Hedderwick, Jacob Colangelo.

Against: None.

Abstaining: Kate Fletcher, Jade Mawby, Neve Staltari, Kristel Li, Sharon Ndjibu.

MOTION PASSES.

13.0 GENERAL BUSINESS

Kate Fletcher asks a question regarding something that occurred in the January Guild Council Meeting and that during the Presidential debate there was confirmation that a preference deal within the election of 2017 for a proxy deal to the NUS. Kate F says that this topic needs to be returned to and that if there are any reasons whether they are foreseen or unforeseen as to why Maysam proxied to a member of Socialist Alternative. Kate F says that if the circumstances weren't unforeseen than the Guild has a financial accountability issue. Kate F says that it is the responsibility of Guild Council to look into this issue.

Megan Lee says that Maysam was fully intending to go to the National Conference. Megan says that NatCon is traditionally held in the first week of December, but the National Executive decided to hold it within the second week. Maysam had already booked a trip during the second week of December to visit her family in Egypt as she found out after she had been elected.

Kate F says that she as a Guild Councillor doesn't feel comfortable putting this issue to bed and that she would want to see a little bit more evidence of this. Kate F says that obviously some of the fault of this issue lies on the NUS for being disorganised. Kate F believes it would be good to have evidence for dates of travel and evidence



that dates were booked before the new dates for NatCon were announced. Kate F says she isn't sure if this is the correct forum for this to take place or if she should be referred to the Discipline Committee. Kate F says that under the Guild Policy Book the Guild shouldn't have funded the proxy to attend if the reason for Maysam not attending was foreseen.

Megan says that she will seek the information that Kate is asking for. Megan says that she can assure Council that Maysam didn't know that the dates would overlap, as dates are released after the Guild election.

Conrad says that the flights for NUS NatCon are handled by Guild staff and not by students. Conrad says that Chloe Keller might have the information.

Megan says that this seems a bit arbitrary and that the Guild Council probably shouldn't be putting people on trial. Megan says that she understands Kate's concerns about Guild policy however the Council should be respectful of the time that it takes to get this information but she is sure that Maysam would be happy to provide this information. Megan says that she won't be expected Maysam to give the information if she doesn't want to.

Kate says that she doesn't want to put anyone on trial, and that all it would need to be would be a screenshot of tickets or something similar. Kate says that if someone has taken advantage of this Council and organisation then this is an issue that everyone should take responsibility for investigating.

Megan says that moving forward if people are unable to attend conferences than Chloe Keller may have to archive communication. However, Megan doesn't believe Guild Council should have to expect over the top effort from potential conference attendees and their families. Megan says that for example someone shouldn't have



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to provide a death certificate if they are potentially being funded by the Guild to travel to a conference. Megan says that the Guild needs to be careful about what kind of onus the Guild is putting on people. Megan says she isn't saying that it should just entirely be an honour system but the Council needs to be mindful that sometimes life happens and it isn't always possible to conform with dates an external body is putting on them.

Kate says that not every situation has allegations people doing preference deals and financial accountability and that is why this situation should be looked into.

Megan says absolutely, but moving forward the Guild should be requesting this standard of information for anyone that cannot attend a conference that they have been elected to attend that the Guild funds the travel for. Megan says that the Guild doesn't want to set a precedent of asking too much.

Kate asks how long the information might take to get?

Megan says that she isn't sure, but she will ask her.

Maddie says that Candice from Student Assist has written a proposal about dealing with mental health and wellbeing at UWA. Maddie says that the proposal focused on areas such as suicide prevention and the effect suicide has on the student experience. Maddie says that Candice has done a really good job and that it has been presented to the university. Maddie says that she is really excited about what can be done in the future by the Welfare Department and Student Assist in 2019 and beyond.

Jim says that the 2019 budget is going to be tabled at the December Guild Council meeting. Jim says that this will be circulated amongst Council and information about submissions to the budget. Jim says OBs need to encourage incoming OBs to start thinking about their



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budgets and let Jim and Adhish know what they will be wanting to do in 2019.

14.0 CLOSE AND NEXT MEETING

Next meeting will be held Wednesday 31st October 2018 at 6:00pm. Please contact the Guild Secretary (secretary@guild.uwa.edu.au) with any apologies or proxies. All office bearers and department officers will be available at 5:30pm immediate prior to the meeting. If unable to attend, please advise which dates you are available to reschedule, if a quorum cannot be met.