



UWA STUDENT GUILD
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GUILD PRESIDENT
Guild Council Report
02/05/2017

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INTRODUCTION

Given that quite a lot has happened over the past month, I will be keeping my Project Updates concise and brief. If you would like more information or if you have any questions, please don't hesitate to contact me.

MEETINGS ATTENDED

Please note that this is not a full list of all the meetings that I have attended. I have only included the main one's worth noting to Council.

Date	Meeting	Description
23/03/17	Rideshare	To discuss alternate transport options
23/03/17	Appeals Committee	Panel member to discuss student appeal
24/03/17	Curriculum Committee	Regular meeting
24/03/17	Senate	Special meeting
27/03/17	VACE Committee	Monthly meeting
28/03/17	Planning & Resources Committee	Vice-Chancellor's advisory committee
28/03/17	Governance Committee	To discuss Guild Regulations
29/03/17	Corporate Services Committee	Monthly meeting
29/03/17	Guild Council	Monthly meeting
30/03/17	UWA Sports	To discuss Guild Regulation changes
31/03/17	Education Committee	Regular meeting
31/03/17	Workplace Health & Safety Interviews	New Guild staff position
31/03/17	Guild Executive	Regular meeting
31/03/17	Hackathon Launch Event	To MC the Guild Volunteering event
03/04/17	WA Youth Volunteer of the Year	Member of the Award Selection Panel
03/04/17	Presentation on prescription drugs to enhance study performance	Presentation by Acting Deputy Vice-Chancellor Education
04/04/17	Convocation & PROSH	To discuss how the Guild can work closer with Convocation for PROSH
04/04/17	Student Consultative Committee	Monthly meeting
04/04/17	VC Awards at UWA	To discuss the awards structure at UWA for staff.
05/04/17	African Students Union	To provide advice on how to grow the club.
05/04/17	Dance UWA	To assist with Dance space relocation from Masonic Hall (due for construction).
05/04/17	Academic Council	Regular meeting
05/04/17	Convocation Council	Monthly meeting
06/04/17	Heartkids Charity	To discuss how the Guild can better support the charity.
06/04/17	Hon. Michael Mischin	Provided Tour & Lunch
06/04/17	RSD Introduction	To assist the newly elected RSD President in understanding the Guild, it's services, and governance structure.
06/04/17	Student Retention Audit	New committee to discuss strategy to increase student retention.
07/04/17	Perth USAsia	To discuss how the Guild can work more closely with Perth USAsia and be mutually beneficial for each other.
10/04/17	Catering & Tavern Committee	Monthly meeting
11/04/17	Director of Student Experience	Interviews

12/04/17	Director of Student Experience	Interviews
12/04/17	Guild & School of Humanities	How the Guild can better support the School of Humanities and assist with improvements to teaching & learning.
12/04/17	PAC Language Week Guest Presentation	The 2015 Young Australian of the Year, Drisana made a presentation in Auslan that discussed her experiences and the importance of Auslan and deaf awareness.
12/04/17	Summer Sessions	To discuss the University's social media strategy on Summer Sessions.
13/04/17	Bell Shakespeare	Meeting with Deputy Vice-Chancellor of Community & Engagement, Kent Anderson to discuss Guild involvement in the organisation of the production.
13/04/17	Corporate Services Committee	Monthly meeting.
17/04/17	Equity & Diversity Committee	Monthly meeting.
18/04/17	Student Life & Guild	Monthly meeting with Chris Massey
19/04/17	Refectory Refurbishment	Conference call with Brain & Poulter to discuss their feedback on the Refectory Refurbishment Plan
20/04/17	Sports Advisory Council	Regular meeting.
20/04/17	University of Birmingham Guild	Tour of the Guild.
21/04/17	Inclusion & Diversity Committee	First meeting of the year.
21/04/17	Hon. Madeleine King	Tour & lunch.
21/04/17	Library	Regular meeting with Library management.
24/04/17	ISB	Meeting with University departments to discuss ISB strategy.
24/04/17	Intern for Bell Shakespeare	To discuss with Manager of UWA Theatres an opportunity for a nominated student to intern with UWA Theatres.
24/04/17	VACE Committee	Monthly meeting.
26/04/17	Welfare Breakfast	Ate good food from Hackett Café.
26/04/17	Student Services Committee	Monthly meeting.
26/04/17	Utopia	Meeting with Utopia Management.
26/04/17	Senate	Ordinary meeting.
27/04/17	Strategic Resources Committee	Monthly meeting.
28/04/17	DVC-E	Monthly meeting.
28/04/17	Muslim Students Association	To discuss Ramadan arrangements.
28/04/17	Convocation Tour	Tour of Guild and morning tea.
28/04/17	Audit & Risk Committee	First meeting of this new committee. Deloitte presentation of audited accounts.
28/04/17	Student Services and Exams	Meeting with University staff to discuss new exam structure.
28/04/17	Lawrence Wilson Art Gallery	Opening on new exhibition where I have provided a response to one of Sidney Nolan's art pieces.

PROJECT UPDATE

Special Consideration

There has been a change to the Special Consideration Policy! The new policy now means that turnaround time for applications will be down from two weeks to three days; there will be more cultural sensitivity around the assessment of applications; and of course, the application will be easier to understand.

Lina will also be working with the University to bring the application online so that students don't have to come on to campus to hand in their application.

It is important to note the distinction between the different types of assessment of special consideration:

- Deferred:** Granted only in the case where the student's documentary evidence has been accepted by the University to justify absentia from an exam.
- Supplementary:** Granted when the student receives 45-49% for the entire unit and is given an assessment that will either result in a Passed Supplementary (minimum pass mark for the unit) or Failed Supplementary (original mark for the unit remains).
- Alternative:** When a student is unable to continue during an exam due to genuine documented hardship claims and mitigating circumstances an alternative assessment is provided. This assessment will result in either an Ungraded Pass or Fail for the entire unit, meaning that the students WAM or GPA will not be affected.

There is the concern of whether it's fair for a student that is achieving quite high within the unit and then passes the alternative assessment to receive an ungraded mark for the unit. The acting DVC-E first discussed how a deferred exam could not be provided as the student may have already seen the exam paper and potentially determined its level of difficulty and type of content. It would be unfair to those students who sat the original exam to present an exam paper that would be similar in style, which is why a deferred exam would not be appropriate.

Given that the mode of assessment may not necessarily be an examination it is therefore difficult to fairly assess the performance of the student in the alternative assessment in comparison to those who completed the exam. Therefore, it is unfair for the mark of the alternative assessment to count towards the final mark for the unit. It is for this reason that an ungraded pass or fail mark will be given to the student, to ensure that the student is not disadvantaged in any way.

New Broadening Structure

The 2015 Review of Courses found the broadening requirements to be restrictive and frustrating for quite a few students and that its definition was arbitrarily aligned with the undergraduate degree.

The new broadening structure proposes that broadening be redefined as 'areas of knowledge' and implement a more discipline-based approach to delineating broadening units. This new structure will be easier to understand for students and I will be assisting the Marketing team in the communication.

Table 1: Proposed areas of knowledge – for the purpose of broadening outside the knowledge area in which the degree-specific major is undertaken.				
Design and Creative Arts is the study of the design and construction of structures and landscapes and of the creative and performing arts including music, dance and drama	Life and Health Sciences is the study of living organisms and maintaining and restoring the physical health and well-being of humans	Mathematical and Physical Sciences is the study of inanimate natural and human constructed objects and phenomenon and mathematical quantity, structure, space and change	Management and Commerce is the study of the human, material and natural resources of private and public organisations and institutions	Society and Culture is the study of the physical, social and cultural organisation of human society
Architecture Fine Arts History of Art Landscape Architecture Music Specialist Studies Music Studies	Aboriginal Health & Well-being Agricultural Science Anatomy & Human Biology Biochemistry & Molecular Biology Botany Conservation Biology Environmental Science Exercise & Health Genetics Marine Science Medical Sciences Microbiology & Immunology Neuroscience Pathology & Laboratory Medicine Pharmacology Physiology Population Health Psychology (double major) Psychology in Society Psychological Science Sport Science Zoology	Chemistry Computer science Data Science Engineering Science Geology Mathematics & Statistics Physics Quantitative Methods	Accounting Business Law Economics Economics (Double) Finance Human Resource Management Management Marketing Natural Resource Management Work & Employment Relations	Anthropology and Sociology Archaeology Asian Studies Chinese Classics & Ancient History Communication & Media Studies English & Cultural Studies French Studies German Studies Geographical Sciences History Human Geography & Planning Indigenous Knowledge, History & Heritage Indonesian Italian Studies Japanese Korean Studies Law and Society Linguistics Philosophy Political Science & International Relations Science Communication

Summer School

A comprehensive review of the current UWA academic year was conducted in early 2016 which resulted in the recommendation that UWA implements a more coherent and comprehensive summer school structure. The duration of the UWA Summer School is six active weeks and two examination weeks.

Currently UWA offers 40 units of the summer and the intention is to be more competitive with institutions like ANU offering 244 units and UNSW with 413 units. This increase in offering will maximise the opportunity and access for students studying majors from all faculties and be cognisant and responsible to student demand.

It will aim to improve the student experience by providing options to accelerate, make-up or spread the load of our studies.

Parking on Campus

There are a few things happening within this space. Firstly, RideShare has approached me to introduce their service at UWA. It is a service that is similar to Uber, where students would be able to request a ride from other students. The service has both pros and cons and there is a lot that still needs to be discussed, but I will be delegating this project to the Vice-President to investigate further.

Since the Summer School offering is going to expand at the end of this year and continue to expand in following years – I have suggested it might be worth investigating whether a Yellow Permit should be valid for the holiday period as well. As many would know, over the holiday period, all yellow bays are free for everyone. However, what often happens is member of the public would park at UWA and then take public transport into the city for work. If we are expecting more students to be on campus over these periods, students will be disadvantaged to some extent if student parking is available to anyone and everyone.

With the construction of Forrest Hall in the Northern end of the campus, a lot of bays have been removed that has mainly disadvantaged students. I will be advocating to the University that more parking bays become available or that the structure be reviewed so that more student bays become available.

New Exams Structure

In 2015, a review was conducted that looked at the way exams were structured. In an effort to reduce the number of students with both two and three exams in a row, the University introduced three exam time slots into each day over the two-week examination period. After my meeting with the Exams team, they described how this new structure significantly reduced the number of students scheduled to sit two exams in a row from 2500 to 1400 students. It was also described that the two-hour break between each exam serves as a risk mitigation measure, for in the instance that an exam is delayed for whatever reason, there is still sufficient time between the first exam and the next.

I have offered to put together a survey to determine how students feel about this change and whether a change from 8:30AM to 9AM is supported by the majority. The results of this survey will then be passed on to the exams team for review. The University will also take into consideration any students that do not have adequate access to public transport.

University Marketing Campaign

UWA's new marketing campaign is 'Be inspired' and is part of promoting UWA as being one of the most research-intensive universities in the world. The campaign will feature some of UWA's leading academics. If you look around on <http://www.web.uwa.edu.au/beinspired/> you will notice that it aims to attract high quality academics. There will also be an opportunity for UWA's academic staff to provide input on who they would like to see join UWA.

Graduations

Beginning Semester Two this year, UWA will be bringing forward the graduation ceremonies after much feedback from students. Currently students must wait two to three months after exams for their graduation ceremony. This new calendar structure will bring the ceremonies closer to about a month after exams, so that students are able to graduate sooner.

ISB

The ISB survey will be running from the 15th of May till the 2nd of June this year. Currently I am working with the International Student Services department to develop a strategy to disseminate the survey, achieve a high response rate and of course that all our services are effectively promoted to UWA International students.

Education Strategy

In February 2017, UWA defined its refreshed education strategy. There are four key initiatives that aim to achieve a greater sense of belonging for students and excellent pedagogy at UWA. These include:

- Research-led teaching | Owen Myles
- Student mentoring | Vinuri Gajanayake
- Collegiate system | Alexandra O'Brien
- Enhanced orientation | Megan Lee

Four members of University management will be leading these projects and we will also have 4 student co-leads working on each project.

Respect. Now. Always.

In February 2016, Australia's universities launched an initiative to prevent and address sexual assault and harassment across the sector. It aims to:

- ensure that Australian universities are places of safety and respect;
- to raise awareness of sexual assault and sexual harassment and lift the visibility of support services for students;
- obtain data to guide further improvement in university policies and services; and
- assist universities in sharing global best practice resources across the sector.

The survey findings are expected to be released mid-2017. The Guild Women's Officer, Hannah Matthews will be working with the University to ensure that both the University and the Guild have the appropriate mechanisms and support services available in the case that the release of these results may be triggering for some students. We are

hoping that a hotline service will be available throughout this period in the case students have any questions or need any assistance.

Classes in Common Lunch Hour

The University Policy on Central Timetabling states that “Teaching activities are not scheduled during the common lunch hours on Tuesdays and Fridays from 1:00 pm - 1:45 pm without written approval from the UWA Guild President.” With Semester Two coming around, I want to make sure that all students are aware of this policy and then if they ever have a class scheduled during this time that they contact me for some whip cracking.

I have not approved of any classes being held in Common Lunch Hour this semester, so technically none should be scheduled.

Student Engagement

Enrolments for this year has increased overall. However, there has been a slight decrease in Domestic Students but a significant increase in International students. Re-enrolment numbers are falling as the 2013 and 2014 cohorts complete and are replaced by smaller commencing cohorts from 2015, 2016, and 2017.

Naturally the student demographic and interest has changed quite substantially over the past few years and with an increasing international make-up and changes in the job market. The Guild has had to adjust to this changing demographic and will be conducting surveys and focus groups to better understand the expectations of incoming students.

Many clubs and societies have seen an increase in engagement in comparison to previous years with almost 1000 more student sign-ups at ODAY this year in comparison to the 2016 statistics. Catering Outlets have seen an increase in sales which I assume is mainly attributed to the new and improved offerings and marketing campaigns. The Clubs and Societies collectively held 368 events on campus this year, up from 282 in January-April last year. PROSH raised just over \$51 000 this year, which is more than last year (Huge thank you to our PROSH Directors, Skevos & Angela). And finally, most clubs have seen an increase from 2016 in club membership sign-ups from, especially those with a skills-building, volunteering, and networking focus,

Overall, student engagement is increasing and I hope that with a new three-year strategy and marketing campaign, the Guild and the University will be able to work in partnership to have more students staying on campus and making the most of the various opportunities available to them.

E-Learning is becoming more widely used across the Higher Education Sector; the need to study on campus is declining rapidly; universities are becoming more and more competitive. It is important that the Guild and University are aware of these trends and that we have a strategy to always remain relevant and communicate the value in getting involved with the clubs and societies, the various departments, any other extra-curricular opportunities and of course get more than a degree.

Library Update

The Medical and Dental Library is under construction at the moment. In the meantime, the Libraries have organised FJ Clarke to be available to Dentistry students. However, some students still do not have access in which case they will be asked to contact the Head of the SDC to have that resolved. EDFAA will also be open from 7:30AM to accommodate for both Med and Dent students.

The Library is introducing many initiatives this year, one of which has been the Film streaming service – Kanopy. I will also be working with the team to introduce more skills building workshops for programs such as endnote, excel and other necessary study skills.

Over December, Reid will also be extending its opening hours to 9PM and will accommodate for the beefed-up Summer School and also when mid-semester exams are being held.

SSAF

I have submitted our proposal for the SSAF Agreement as well as the Terms of Reference for the SSAF Review Group. It seems as though the University is broadly happy with the Terms of Reference but is currently collating feedback and recommendations for the SSAF Agreement. Given that it will take too long for the agreement to be settled, the University has asked for a letter of Assurance and our SSAF Budget that was presented earlier this year before processing our SSAF allocation. Both have been sent to the University and we are now awaiting the payment that needs to be approved by the Chief Operations Officer.



Nevin Jayawardena - 104th Guild President
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VICE PRESIDENT
Guild Council Report
30/04/2017

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INTRODUCTION

This month I have taken a particular focus on working with Danni, the new RSD President and the residential club college presidents. I'm looking forward to inviting all of Council to join us next month for a meet and greet with the residential club committees before our council meeting.

MEETINGS ATTENDED

Date	Meeting	Purpose
03/04/2017	Catch Up Meeting with St. Thomas More Residential Club President.	To discuss how the Guild can further assist the residential club in their projects and endeavours to support their residents.
05/04/2017	Catch up meeting with St. George's College Residential Club President.	To discuss how the Guild can further assist the residential club in their projects and endeavours to support their residents.
05/04/2017	Catch up meeting with St. Catherine's College Residential Club President.	To discuss how the Guild can further assist the residential club in their projects and endeavours to support their residents.
06/04/2017	Catch up meeting with Trinity College Residential Club President.	To discuss how the Guild can further assist the residential club in their projects and endeavours to support their residents.
10/04/2017	Meeting with Engagement Director, Madeleine Smith.	To discuss a social media strategy to promote the POPP ping pong table, pending approval from campus management.
12/04/2017	Computer Investment Program Meeting	To reallocate new devices upon receiving feedback from the Guild staff regarding their requirements.
13/04/2017	Corporate Services Meeting	Regular monthly corporate services meeting to discuss the corporate services portfolio and introduce the newest committee members.
27/04/2017	Safety on Campus Meeting	Safety on Campus working group discussing the changes to the university's policies regarding sexual assault and harassment informed by the Respect Now Always Campaign.
27/04/2017	Strategic Resources Committee Meeting	Regular monthly corporate services meeting to discuss the SRC portfolio.
28/04/2017	Audit & Risk Committee Meeting	First meeting of the audit and risk committee to review the Guild's risk appetite plan.

PROJECT UPDATE

MASA Committee

We received 9 expressions of interest from students looking to be involved in the Mature Age Students' Association which is fantastic. I have contacted all the students that expressed interest to discuss their involvement and ensure they know where MASA fits in within the Guild and campus at large.

Residential Colleges

I had the pleasure of meeting with the remaining residential college presidents this month to discuss how the Guild can assist them further this year. A few action items for myself came out of these meetings. These are: draft a college discounts document that allows res clubs to access some of the discounts and services clubs can access, a networking event between the Guild reps and the res club committees, running a Grill the Guild for all college students, working with Danni to get an RSD constitution passed and looking at setting up a stipend grant allocation to assist students who want to attend NAAUC.

Corporate Services Committee

The computer investment program has allocated 9 new devices upon the recommendation and review of the managing and assistant managing directors. 3 portables to the Guild executive, student assist and the catering outlets manager. The rest of the stationary machines are being allocated to the student representative office, the assistant accountant and catalyst café.

FINANCES

Around 70 dollars was spent on the MASA barbecue.

DISCUSSION TOPICS

None for this meeting.

Regards,
Megan Lee
104th UWA Student Guild Vice President
vp@guild.uwa.edu.au



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EVIRONMENT DEPARTMENT

02/05/2017

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MEETINGS ATTENDED

Date	Meeting	Purpose
Apr 5	Jack Spagnuolo	Met with Jack to discuss Carton & Co. Water being offered on campus as well as potential wall art or infographics on our sustainable efforts in catering in our cafes.
Apr 11	Julian Lee from Urbi	Met with Julian to discuss plans for the bike share program on campus and how it can be implemented at UWA.

PROJECT UPDATE

Bike Share Program

We are looking to implement a bike share program on campus with the help of Urbi. They have started up bike share programs around university campuses across Australia as well as other metropolitan areas such as Joondalup. We are looking to trial this between the 950 bus stop and the Business School at first. If you have any input or opinions please contact me!

Carton & Co. Water

Carton & Co. is a brand of water that is packaged in a recyclable carton. It is BPA free, biodegradable and made from renewable resources. Jack is currently in contact with Carton & Co. so we can offer it in our Guild outlets alongside our other beverage offerings.

Sea Shepard Clean Up Day

Enviro and PAW will be promoting the Sea Shepard Clean Up Day in Fremantle on May 20th. Students can sign up on VolHub through Guild volunteering and have their volunteering hours recorded. If anyone would like to come down please let me know.

Regards,
Sean O'Leary
Environment Officer
environment@guild.uwa.edu.au



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**Pride Department
Update Report
28/3/2017**

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INTRODUCTION

Our main event this month was the Quiz night. We had 55 people attend. It was a very fun event and ran very smoothly. The Pride Pages is currently in its writing phase. The title is in the works, and so is the cover page design. Multiple meetings were attended with people from outside Guild Council. A potential collaboration with Lifeline is in the works. More details soon.

MEETINGS ATTENDED

Date	Meeting	Purpose
5/4	Pride Pages Writer's Meeting	To begin working and planning the Pride Pages. Also to set out the guidelines regarding pieces that could be put in the magazine.
11/4	UniHall Representative Meeting	Talked to UniHall Reps regarding potential activities to do in their Pride Week. Mostly a consultation meeting.
12/4	Meeting with Ellie Carr from Lifeline	We discussed future lifeline projects which the Pride Department/other Queer Collectives from other WA universities might partake in. We also talked about potential collaborations to promote Lifeline more to the LGBTQIA+ community.

PROJECT UPDATE

Tavern Quiz Night

Was a success and ran very smoothly.

Pride Pages

The writing has begun! A group has been made dedicated to people who want to contribute to the magazine. Topics have been laid out, and people have begun writing articles!

Upcoming Project

Collaboration with JapSoc, games night

FINANCES

Line Item	Description	YTD Budget	Actual
	<i>Money made from Quiz Night. (Not sure if I needed to report this and if so, how.)</i>		+\$222.30
<i>functions and events</i>	<i>quiz night prizes</i>		\$127.25
<i>functions and events</i>	<i>Drinks for the Pride Department</i>		\$25.60
	TOTAL		

DISCUSSION TOPICS

Regards,
Rigel Paciente and Tonia Curby
Pride Officers
pride@guild.uwa.edu.au



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UWA PSA PRESIDENT MONTHLY REPORT APRIL 2017

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INTRODUCTION

This report covers the period from the 15th of March until Mid-April. Events in this period include our Wine & Cheese Night, Postgrad Café and a PSA Connect. Anything that has occurred since this report was written and the meeting will be covered in a brief verbal report.

MEETINGS/EVENTS ATTENDED

This is a list of the official meetings I attended and does not include a large number of more informal meetings with members of the Guild staff.

Date	Meeting	Purpose
16/3/17	Meeting with Kate Wright	Discussion of HDR related issues
16/3/17	Office Bearer Meeting	Communication meeting for Guild Office Bearers
16/3/17	Library Meeting	Regular Meeting on issues with UWA libraries
16/3/17	Meeting with Guild Volunteering	Discussion around developing a mentoring scheme
16/3/17	PSA Committee Meeting	Regular Meeting for PSA operations
17/3/17	Guild Strategic Resources Committee	Regular Meeting on Guild finances and resources
17/3/17	Future Students Meeting	Meeting around how to best reach potential new students
17/3/17	Convocation General Meeting	
22/3/17	PROSH!!!	Largest Charity Event at UWA – http://www.prosh.com.au/donate/
24/3/17	Senate	Special Meeting
28/3/17	Study Smarter Team Meeting	Meeting regarding a new support scheme for HDR students
28/3/17	Postgrad Café Event	See Project Updates
28/3/17	Education Council Meeting	Regular Meeting on education issues
29/3/17	Guild Council	Regular Meeting on Guild Operational Issues
31/3/17	Postgraduate Recruitment Workshop	UWA workshop on recruiting postgraduate students
31/3/17	Education Committee Meeting	I was absent from this meeting as it clashed with the PG Recruitment Workshop – attended by the PSA VP Coursework
3/4/17	Meeting with Volunteer Tutor Exchange	Meeting regarding a mentoring scheme for HDR students
4/4/17	Student Consultative Committee	Regular Meeting for consultation between students and the university
5/4/17	Academic Council	Regular Meeting
5/4/17	Convocation Council Meeting	Regular Meeting
6/4/17	Connect Event	See Project updates
10/4/17	Wine & Cheese Night	See Project Updates
11/4/17	Board of the Graduate Research School	Regular Meeting on HDR operations
12/4/17	Meeting with UWA Marketing	Marketing the new Summer School
13/4/17	University Research Committee	Regular Meeting of Research-related matters

PROJECT UPDATE

Postgrad Common Room (previously PSA Lounge)

The Postgrad Common Room is now open and has been getting a great deal of use. There are regularly 4-6 people in the room, and more importantly, there seems to be a large number of students using the space (rather than just the same 4-6 students). I think it is safe to say that the new common room has been very well received thus far. We still haven't held an official opening for the room and I still need to grab some legs for the 3rd table from Ikea, however these are relatively minor points in what seems to be a successful new space.

Connect

Once again, Connect was held in Hackett. This time we had access to the fridge which was very helpful – though we may need to put the drinks in a bit earlier next month, as the drinks were not quite as cool as we would have liked. We once again had a large turnout, in the order of 130 students, which is much higher than previous years. This may be attributed to a growing awareness of connect amongst groups that may not have previously realised they were covered by the PSA (Law, Engineering, Medicine etc)

Elections

The online elections for our 2 contested positions, FEMS Research Rep and Off-Campus Officer, have been successfully completed. Voter numbers were about half that of the last annual general meeting, which is a huge improvement on previous by-elections which usually only gather a handful of votes. In my opinion, this demonstrates the value of the new online election platform in reaching postgraduate students, and in particular those who do not study on the main campus. While there are still issues regarding its application in a wider general election for the PSA (and indeed other parts of the Guild), this election was a strong proof of concept for future PSA elections.

Postgrad Café

In March the PSA ran our first Postgrad Café event, which was an attempt to replicate the success of the regular Connect events, without the alcohol and at lunch time. Although, in my opinion, we failed to really promote this event well, it was still a great success and proof of concept – we ran out of food about 40mins after beginning serving. This was partly because we were conservative with our food order (we could have ordered another food platter), but mainly due to the popularity of free food. What was most encouraging about this however was not the number that turned up (though that was very positive – I'd guess over 100), but the number who hung around and spoke to other postgrads and networked during the event. This was actually one of the big aims of the event, to support not just the physical welfare of postgrads (with food), but also the psychological welfare of postgrads (through social supports and interaction). I am very pleased with how this went and am looking forward to the next one.

Wine & Cheese Night (Date my Degree)

Our first ticketed event for the year, the PSA Wine & Cheese Night had to be moved from its initial date due to organisational issues. However, after these were sorted, the event went ahead on the 10th of April. Happily this date worked well and we managed to sell all 40 tickets that we had allocated to the event. This also gave us additional time to work with the new Wine Appreciation Club. They very kindly helped out on the night, selected the wines for us, and provided wine tasting notes. We received positive feedback from attendees on the night and it looked like the event was a success.

Changes to HDR Scholarships

In last month's report I asked for feedback on the changes to the HDR scholarships. As a result of the feedback I received I have written and lodged a submission on the changes, laying out the PSA's position on how the new

system should be amended to better support postgraduate students. If you would like a copy of this submission, please let me know.

New University Board of Research Facilities

The University Research Committee (URC) is establishing a new committee to deal with research infrastructure at UWA. While a review is being conducted on the exact scope of the new committee, a draft of the governance documents were circulated to the URC. I am pleased to say that whilst the original proposal did not include any student representation at the board, the DVCR has agreed to amend the governance documents to include a student representative from the PSA at those meetings.

Changes to Guild Regulations on PSA Elections

The Governance Committee is examining a proposal to move the PSA President under the general Guild Elections. The PSA has submitted a position statement against this proposal, supported by 4 previous PSA Presidents. If you would like to read this statement, please let me know.

Stargazing Night

Our annual stargazing night is coming up and promotion for the event has begun. Ticket sales opened at 9am on the 17th of April, and by the next day all of the tickets had been sold.

DISCUSSION TOPICS

PG Relevant Events or Training

Please hit me up if you know of any events or training that would be of particular interest to postgrads and I will include it in my weekly newsletter.

Regards,

OWEN MYLES

President of the Postgraduate Students' Association

E: psa@guild.uwa.edu.au

P: (08) 6488 3194

M: M300, 35 Stirling Highway

Crawley, WA, 6009



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Public Affairs Council
Guild Council Report
02/05/2017

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INTRODUCTION

Hello,

Since the last meeting Language week went ahead. It was successful for our first PAC themed week. Our next themed week coming up is faith week. We also had the first joined SOC/PAC meeting where we confirmed the details for Club affiliation and grants and relayed that information to clubs. I have also been working on skilling up the PAC committee and teaching them about protocol in regards to the running of events and processes in the Guild. We are also now working in conjunction with the Relay for Life Committee and EMAS in running the Cancer Council's Biggest Morning Tea. Plans for the rest of semester for the PAC Committee are set on coming up with new ideas and meeting up with clubs for potential collaboration ideas. Lastly the vacant PAC OCM position application should be out this week and the position should be filled by the end of week 12.

ADMINISTRATIVE

OCM APPLICATION

The OCM position should be made publicly announced sometime this week and will close the 23rd of May at 5pm. A vote will be held at the next SOC/PAC Meeting and the PAC clubs will vote. They will submit a 100-word blurb and speak for 90 seconds.

WEBSITE

Once the above is complete we can have the PAC website on my guild updated, as information currently is all from 2016. We will post updated forms for grants, affiliation, key dates and contact details.

EVENTS

FAITH WEEK

In Week 10 we are running faith week. EMP's are about to be submitted and the marketing is about to kick off. We have a panel discussion on Wednesday the 10 May with four students who practice different faiths you will be discussing questions under the topic Youth and Faith. It will run in potentially moot court (waiting for confirmation) or in Reid learning suite and that will run from 12-1.

On the Friday 12th May we will have Ann Ally come to UWA and make a presentation about her Faith and Politics. This will be in potentially Fox Lecture Theatre (waiting for confirmation) at 3 -4 pm. We have the WA Labour club and MSA collaborating with us on this event.

CANCER COUNCIL BIGGEST MORNING TEA

PAC is now on board to running this event at UWA. It is collaboration with Relay for Life Committee, EMAS and ECOMS. PAC's main role is to find clubs to get involved as well as help with event logistics and marketing the event.

MEETINGS ATTENDED

Date	Meeting	Purpose
29-03-17	Meeting with Kasey and Holly	Met with Kasey and Holly (PAC Secretary) to finalise Language week events. We talked about what we had done and what we needed to finish before certain dates.
31-03-17	Meeting with Kyle	Met with Kyle (PAC VP) to have a catch up with information and plans for the rest of semester.
10-04-17	PAC Committee Meeting	To organise last minute plans for Language Week and to discuss what we wanted to tell the clubs for the PAC meeting.
10-04-17	Meet with Michael Kabondo	To discuss how we will run SOC and PAC

		Meetings and Michael was giving me advise and help with mailing lists, club information etc.
11-04-17	SOC/PAC Meeting	Meeting with all the clubs to let them know all the information about what's happening. For PAC it was telling the clubs about grants and affiliation process as well as telling them about Language week and Faith week.
25-04-17	PAC Committee Meeting	To finalise Faith week plans and delegate jobs. We also talked about organising a poetry slam and the OCM application.

PROJECT UPDATE

Presidents Projects

- **Completed**
 - Open OCM application
 - Affiliation form
- **In progress**
 - Relay for Life Biggest morning Tea
 - Faith Week
- **Not Started**
 - Updating website on my Guild
 - Emailing or meeting with club presidents for potential collaboration idea's

Vice Presidents Projects

- **In progress**
 - Committee Dinner
 - Faith Week

Secretary Projects

- **Completed**
 - Language Week
- **In Progress**
 - OCM Application
 - Poetry Slams
 - Finalising the events and marketing

Treasurer Projects

- **Completed**
 - Grant Application Form
- **In Progress**
 - Finalising Language week Budget
- **Not Started**
 - Social Justice Week Planning

OCM Projects

- **In progress**
 - Finalising Plans for Faith Week

FINANCES

Line Item	Description	YTD Budget	Actual
	TOTAL		

DISCUSSION TOPICS

Please email me if you have idea's for PAC for the year or would like to meet up with me if you want to work on something together. If you have any ideas or have feedback for the rest of semester please hit me up.

Regards,
Audrey Tascon
Public Affairs Council President
pac@guild.uwa.edu.au



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**Guild Secretary
Monthly Report**
02/05/2017

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INTRODUCTION

MEETINGS ATTENDED

Date	Meeting	Purpose
20/04/17	Exec Meeting	To discuss new projects that the four exec members were working on and to plan for new projects we were hoping to take on.
11/04/17	Meeting with Nevin	To discuss the partnership agreement and how it will be structured.
27/04/17	SRC	To review and approve the financial statements for recommendation to Guild Council.

PROJECT UPDATE

Partnership Agreement

I am currently in the process of writing up the partnership agreement to be presented to Guild Council at the next meeting for approval. I have been doing research on the partnership agreements present in British universities such as Leeds University and incorporating their ideas into it as well. The main goal of the partnership will be to outline the fact that the Guild wants a culture based around student rights and responsibilities, which will be informed by the Charter of Student Rights. This will then hopefully tackle the main issues that we see within the relationship between the University and the Guild, including the lack of communication, collaboration and opportunities for growth.

FINANCES

N/A

DISCUSSION TOPICS

I am beginning planning for the Guild Ball with Kasey starting next week and would love to get a team of Councillors together to plan it with me. The main things that this 'Ball Committee' would be doing include planning themes and decorations etc.- the technical things such as the budget will be handled by Kasey. Please contact me if you would like to be involved.

Regards,
VINURI GAJANAYAKE
Guild Secretary
secretary@guild.uwa.edu.au



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Societies Council
Guild Council Report
02/05/17

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INTRODUCTION

Hi, Hello!

It's April and everything is going well with Clubs and Societies on campus. In March, we had seen the most events run to date, which is exciting!!

Here's what's been happening in SOC

ADMINISTRATION

Over the last month here are the key areas of admin we've been working on.

❖ New Club Affiliations

At the march meeting two clubs got affiliated which brings the total amount of new clubs this year to 6:

- UWA Filipino Club
- Hot Brew Society

I still have 4 new clubs looking to affiliate at the next meeting.

❖ Re-Affiliations

Following my last Report

- UWA Red Cross & PHAC are still pending.

❖ Lapsed Clubs

No new lapsed clubs, but I will be working to look at which clubs have been inactive at the end of this semester.

❖ Emails

SOC are continuously receiving emails from clubs and we continue to assist them as they come through. Feb was particularly a busy month with emails and march has shown to be steady.

❖ SOC Reps

An initiative SOC is continuing this year is designated SOC Reps for clubs to be able to help them on an individual level since we have many clubs on campus we thought it would be a good way also to assist Club Execs.

❖ Constitutions [VP]

Over the whole of December Brendon worked on approving and helping clubs finalising all the pending constitutions. We can now say that all club constitutions have been approved.

EVENTS

❖ SOC Meetings and Important Dates

Below are the Key SOC Dates

Date	Event
15th February	SOC Meeting #1
24th February	Ø-Day
7th March	Club Carnival
15th March	SOC Meeting #2
12th April	SOC Meeting #3
24th May	SOC Meeting #4
8th August	Club Carnival
13th September	SOC Meeting #6
13th October	SOC Award Applications Due

18th October

SOC Meeting #7

❖ **SOC Meeting #3 SOQuiz**

The third SOC Meeting was a Quiz. Clubs got the opportunity to have fun and work amongst themselves to answer Questions about the Guild and Important SOC info. This was our first meeting with PAC for the year, we are looking forward to working with them for the next meetings.

MEETINGS ATTENDED

Date	Meeting	Purpose
11-04-17	Meeting with Kasey	Meeting about SOC Meeting Contents
11-04-17	Meeting with Patrice	SOC Meeting info
12-04-17	SOC Meeting	SOQuiz
13-04-17	Corp Services	Apologies

PROJECT17 UPDATE FEB-MARCH 21ST

Presidents Projects

❖ **Completed**

- Create SOC important dates ical link for Clubs.
- Created Project 17 Tasks
- Presidents/VP Training material with Brendon.
- Presidents/VP Training
- Updating SOC Website Page
- Introduce Club Consultation Stand for ODAY and Club Carnivals
-

❖ **In Progress**

- Marketing and Branding Current Guild Services to Clubs on the website, emails and meetings
- Improve CCZ Signage and Introduce Room Reset Guides
- Host Guild emails for clubs i.e. club@guild.uwa.edu.au
- SOC Guide for Clubs and Societies

❖ **Not Started**

- Free/Discounted RSA for Club Execs and Committee

Vice President Projects

❖ **Completed**

- **Club Directory**
Completed Charmaine and Daniel
- **ERFs Updated**
- **Get Cameron Hall Clubs to Open Club Rooms During O-WEEK**
- **Constitutions updated**
- **Presidents/VP Training**
- **Put Printed Handbooks in the CCZ**
- **Signage for Tenancy**
- **Clubs Profile and Category List**

❖ **In Progress**

- **Club Incorporation Guide**

Treasurer Projects

❖ Completed

- Treasurer Training Dates
- Update Treasurer Handbook
- Selling Merchandise/Tickets in Second-hand bookshop

❖ In Progress

- SPGs and ODAY Grants
- Treasurer Training

❖ Not Started

- SLT Online

Secretary Projects

❖ Completed

- Clubs update information on my Guild
- Email admin
- Created One Drive
- Club Carnival 1 Organisation
- Campus Quest
- Develop Secretary Training

❖ In Progress

- Ensure website is Updated
- Visible online booking system for CCZ, Cameron Hall Loft, May Tannock/ Sue Boyd Rooms
- Looking at changing and improving SLT
- Considering Purchasing Marques for clubs
- TLDR; SOC Meeting Info

OCM Projects

❖ Completed

- Club Directory
- Cameron Hall Guide

❖ In Progress

- Fresher engagement training
- Updating Training Guides

❖ Not Started

- Searchable club exec FAQ's
- Name the Second Floor

FINANCES

Budget v Actuals or Project Budget Breakdown. Insert YTD Budget v. Actuals table, and/or description of expenditure.

Line Item	Budget	Actual Dec-Mar	Difference
CLUB START-UP GRANT	\$ 4,000.00	\$ 800.00	\$ 3,200.00
CLUB AWARDS	\$ 2,300.00	\$ -	\$ 2,300.00
O DAY GRANT	\$ 15,000.00	\$ 15,158.00	-\$ 158.00
SPG	\$ 8,000.00	\$ 3,850.00	\$ 4,150.00
SEMESTER GRANT	\$ 72,000.00	\$ -	\$ 72,000.00
SUNDRY	\$ 6,000.00	\$ 1,155.53	\$ 4,844.47

LION NATHAN	\$ -	\$ -	\$ -
MEETING	\$ 2,500.00	\$ 122.80	\$ 2,377.20
PRINTING AND STATIONARY	\$ 450.00	\$ 42.00	\$ 408.00
TENANCY	\$ 5,000.00	\$ 212.45	\$ 4,787.55
	TOTAL	\$ 21,190.78	\$ 94,059.22

DISCUSSION TOPICS

Ask me questions if you have anything or email me.

Regards,
Michael Kabondo
Societies Council President
Soc-president@guild.uwa.edu.au



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SPORT
GUILD COUNCIL REPORT
02/05/2017

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INTRODUCTION

Contacted a lot of people through email on possible collaborations for next semester. Been working hard at interface to increase numbers.

MEETINGS

Date	Meeting	Purpose
March	Director of UWA Sports	Discuss how we can work together this year

PROJECT UPDATE

Fairgame

In talks with fairgame to move donation box from UWA Sports to GSC

ISS Sport

In talks to run a dodge ball event with ISS. Would be a test event and if all goes well more regular events will run in second semester

FINANCES

No spend as of yet.

Line Item	Description	YTD Budget	Actual
	TOTAL		

DISCUSSION TOPICS

Interfac has had a larger increase in numbers this year compared to last year. Women's AFL had one of the highest female attendances.

Regards,
Jacob Colangelo
Sports Rep
sports@guild.uwa.edu.au



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TREASURER
GUILD COUNCIL REPORT
26/04/2017

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INTRODUCTION

MEETINGS ATTENDED

Meeting Types (Guild Committee, University Meeting, etc). List meetings attended and dates of meetings. Provide a brief description of the purpose of the meeting.

Date	Meeting	Purpose
7/03/17	Meeting with Nevin	Discuss goals and vision for the
15/03/17	Meeting with App Developer	Discussion of Guild App features
29/03/17	Throwback Thursdays in the Tavern	Discuss the proposed event idea in further detail.
29/03/17	Hackathon Steering Committee Meeting	Discussion of the Action items needed for National Youth Week Hackathon.
5/04/17	Meeting with App Developer	Further discussion of Guild App features
10/04/17	Catering & Tavern Committee Meeting	Monthly Meeting
22/04/17	Search through Archives	To search for old memorabilia of the Tavern
26/04/17	Student Services Committee Meeting	Monthly meeting
28/04/17	Audit & Risk Committee Meeting	

PROJECT UPDATE

Tavern Committee

I am very excited that I now have a complete Catering and Tavern committee. We will be having our first student catering and tavern committee meeting next week to allocate projects. There will also be a discussion about any large projects we hope to accomplish for this year.

App Development

I have had two more meetings to discuss the Guild App features and to see what options are available.

Improvements to the Tavern

In terms of the menu, the Tavern now has a new daily meal special! There will also be new events such as comedy in the Tavern coming soon. In terms of Tavern decoration, I have found various photos in the Guild Archive which will be blown up and framed.

Other Projects

I will be working in the next few months on an initiative to increase student belongingness to the University. As the idea is still in the works, I will go into further detail next Guild Council meeting.

FINANCES

Budget v Actuals or Project Budget Breakdown. Insert YTD Budget v. Actuals table, and/or description of expenditure.

Not applicable.

DISCUSSION TOPICS

Regards,
ALEXANDRA O'BRIEN
TREASURER



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VACE
REPORT TO COUNCIL
24/04/2017

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INTRODUCTION

National Volunteer Week is coming up very soon, so that has been taking up the majority of my time. I have also been meeting with Program Directors to talk about their experiences so far, which will inform my recommendations for the program director training next year. International and Fresher Rep positions should also be up on VolHub very soon.

MEETINGS ATTENDED

Date	Meeting	Purpose
27-Mar-17	VACE Committee Meeting	Discuss status of current and upcoming projects
29-Mar-17	Hackathon Steering Committee Meeting	Plan the National Youth Week Hackathon event
29-Mar-17	Meeting about Guild Council Regulations	Meet with Jack Looby and Claire Duffy to discuss how VACE and Guild Volunteering will be affected by the proposed Guild Council Regulations
29-Mar-17	Guild Council Meeting	Elect OCMs and discuss proposed Guild Council Regulations
5-Apr-17	Meeting with Baptistcare Program Director	Meet with Jing Kok to see how she's progressing with her program and get feedback on her experience as Program Director
12-Apr-17	Tax Help Interviews	Meet with the Program Director of Tax Help and potential candidates so that a shortlist of applicants can be submitted to the ATO
13-Apr-17	Meeting with Program Directors	Meet with Program Directors to find out how they are progressing with their respective programs
13-Apr-17	National Volunteer Week Steering Committee Meeting	Plan the National Volunteer Week Volunteer Fair Event
20-Apr-17	National Volunteer Week Meeting	Meet with Claire Duffy to propose National Volunteer Week ideas
21-Apr-17	National Volunteer Week Meeting	Meet with Claire Duffy and Zoe Mitchell to discuss planned National Volunteer Week activities

PROJECT UPDATE

National Youth Week Hackathon (update)

Our National Youth Week Hackathon took place from 31 Mar-2 April, involving a turnout of 115 throughout the weekend. Participants came up with creative ideas, marketing plans, apps and website designs to address the problems posed by Anglicare WA, some of which may be implemented by the organisation in the future. Feedback about the event has generally been positive. There was also a spike in GUILD Volunteering app downloads over the weekend. This event was funded by the \$1100 National Youth Week grant.

National Volunteer Week

Give Happy Live Happy Social Media Campaign

This social media campaign will involve a series of photographs of student volunteer leaders and a short write-up on why volunteering makes them happy. The goal of this campaign is to recognise volunteers and their reasons for volunteering while incorporating Volunteering Australia's National Volunteer Week theme and logo.

VOL101 Series

The all-new VOL101 series aims to provide students, including club executives and leaders of volunteering programs, with essential volunteer management skills in short 30 minute sessions. Each session will focus on a different aspect of working with volunteers and running successful sustainable volunteering programs.

Volunteer Match Making Installation

The Volunteer Match Making Installation is all about showcasing the variety of volunteering opportunities Guild Volunteering has available and demonstrating how these roles can match different students' needs and interests. The installation is likely to be located in one of the libraries or cafes during National Volunteer Week.

At the moment, our plan for National Volunteer Week (8-14 May) is as follows, although there will be other activities and special volunteering sessions taking place throughout the week.

Monday, 8 May

9am – launch Giver Happy Live Happy Social Media Campaign

10am-10.30am – Get In*VOL*ved with Guild Volunteer Info Session at Guild Volunteering Meeting Room

11am-11.30am – VOL101: Promotion at Guild Volunteering Meeting Room

Tuesday, 9 May

11am-11.30am – VOL101: Recruiting at Guild Volunteering Meeting Room

12pm-2pm – National Volunteer Week Volunteer Fair at the Ref Courtyard

Wednesday, 10 May

9am – Set up Volunteer Match Making Installation (location tbc)

11am-11.30am – VOL101: Retaining/Managing/Supporting at Guild Volunteering Meeting Room

Thursday, 11 May

9am-3pm – Greener Pastures Sanctuary Day Trip (tbc)

11am-11.30am – VOL101: Recognising at Guild Volunteering Meeting Room

Friday, 12 May

11am-11.30am – VOL101: Ensuring Sustainability at Guild Volunteering Meeting Room

1-2:30pm – Volunteering National Standards Workshop in the Club Collaborative Zone

Saturday, 13 May

9am-11am – SERAG tree planting/tending day at Pelican Point

National Volunteer Week – Volunteer Fair

While initially the grant was acquired for a speed friending-style event, it has decided that the event will instead be a volunteer carnival with stalls from different non-profit organisations, carnival games, popcorn and fairy floss. This completely free event is set to take place on 9 May from 12pm-2pm at the Ref courtyard. This event is expected to be fully funded by the \$1100 National Volunteer Week grant.

FINANCES

N/A

DISCUSSION TOPICS

Contact me at vace-chair@guild.uwa.edu.au if you have any questions.

Regards,

SOFIA KOUZNETSOVA

VACE Chair

vace-chair@guild.uwa.edu.au.



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Welfare Report Guild Report 27/04/2017

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INTRODUCTION

Well it is that time of semester where we find ourselves going full steam ahead with events and initiatives. This month the Welfare Department hosted its 2nd event for the semester 'Get up and Stand up' event held 26th April 2017. The event was a success with all participants and presenters happy with the outcome on the day. I would like to thank my Welfare team for putting the event together with the Guild staff and to UWA Alumni and UWA Careers Centre for supporting our vision for the event. We turn our attention to Welfare week which is being held in week 12. We are finalising our collaboration agreements and locking in events at the moment. Watch this space.

MEETINGS ATTENDED

Date	Meeting	Purpose
5/04/2017	Guild Marketing	Welfare event advertising material
7/04/2017	Student Resilience Project	Discuss 2017 SRP proposal
12/04/2017	Jack looby (Governance Committee)	Welfare Rule Book
24/04/2017	Michelle Scott (McCusker Centre)	2 nd Semester ideas and future collaborations
27/04/2017	Welfare and Advocacy	Chairing W & A committee
27/04/2017	Safety on Campus	Working with the University on policies

PROJECT UPDATE

Get up and Stand up

As mentioned (above) the Welfare Department hosted Get up and Stand up on the 26th April 2017. The aims of the event were perfectly executed with the assists from the UWA Careers Centre and UWA Alumni. The event atmosphere was positive and bright with all students taking something away from the event. It was the first of its kind and I wish to continue this momentum into welfare week and 2017.

Welfare week

At the moment we are finalising our events and collaborating agreements. Once these have been confirmed all advertising material will be developed and released two weeks prior to Welfare week. In 2017 Welfare week will have more structure to create a consistent message across all events throughout the week. In particular, each day will have a specific theme which will accommodate the initiatives and events held on that day e.g. de-stress day.

FINANCES

Costing from Get up and Stand up are still being finalises which I'll have in my May budget.

Line Item	Description	YTD Budget	Actual
	TOTAL		

DISCUSSION TOPICS

Regards,
Tyson McEwan
2017 Welfare Officer
welfare@guild.uwa.edu.au



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**WOMEN'S DEPARTMENT
GUILD COUNCIL REPORT**
29/03/2017

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PROJECT UPDATE

Lighting on Campus

We've made a survey to assess student's feelings RE lighting on campus. Will be launching soon.

Sanitary Products for Food Pantry

Have raised over \$200 to buy supplies via the bake sale + have registered us as a beneficiary of Save the Dignity. This should allow us to stock the food pantry with a range of sanitary products for the rest of the year.

Mentoring Program

Currently sourcing mentors.

Damsel

Getting lots of great content, starting a YouTube page.

Sexual Assault & Harassment Policy

UWA has agreed to release AHRC data. We're currently developing a new sexual assault policy with the University as part of a review of safety on campus.

Selma Screening

Went very well, received only positive feedback and raised some donations for Bravehearts who provide counselling and support to child sex abuse survivors.

FINANCES

Line Item	Description	Spend
	Self Defence Lessons	\$650
	TOTAL	

Regards,

Hannah Matthews

Women's Officer

womens@guild.uwa.edu.au



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EQUITY & DIVERSITY COMMITTEE
Guild Council Report
30/04/2017

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INTRODUCTION

Student Leadership Training project has been complete. Shift towards more of a focus on SPOC.

MEETINGS ATTENDED

Date	Meeting	Purpose
18 th April	Meeting with Karen Redhead (Student Assist)	Discussing options for crèche installation
18 th April	Meeting with Tony Goodman (Guild Director)	Discussing options for crèche installation <ul style="list-style-type: none"> - Risky to go down path where just employ anyone with WWCC. Need to have more substantial checks in place in case any accidents/risks occur - Best to hire trained childcare professionals so Guild is not liable for anything that goes wrong - Ask to see if UniCare can do a deal - Guild can probably pay crèche employees casual rate. Costs of crèche can also be subsidised by guild - <u>Action</u>: Survey first, then email UWA Sport. Check with Mutya (Finance) to see financial/legal side

PROJECT UPDATE

Student Parents on Campus

- Action: Pheobe to come up with list of 10-15 questions for survey
 - o Online survey, short, sweet, yes/no answer format as parents usually have no time
 - o Would you want to have a crèche on campus?
 - o Would you use a crèche on campus?
 - o Any other facilities that could be used on campus
- Action: Karen to check the maximum capacity of ECU, and child to employee ratio (usually <5yo, 5:1)
- Action: Pheobe to check with Guild whether have access to student parent list, and also if have funding
- Other issues brought up
 - o Parking—after dropping kids off at school, earliest can get to uni is 9:30am. Parking gone
 - o Have priority enrolments—perhaps 3 days earlier for SPOC. So they can fit it around school schedules, etc. Or even have lecture/class options outside school hours. Even if its sem 2, not 1
 - o If there was a crèche being set up, try to include nappy-changing facilities, so parents don't have to travel to other end of campus as campus is very big.
- ECU
 - o \$5/hr/kid
 - o Max of 3 hours a day (law states can only be 4 hours max/day)
 - o Opening hours 9am-5pm
 - o Run in conjunction with Rec Centre
- Government policies for running crèche
 - o Employees of crèche only need WWCC. Different policy from child care.
 - o Need to have working, contactable mobiles (need to sort out something with lecturers—need to be understanding that need to pick up phone if crèche calling)
- Current options
 - o Run in conjunction with UWA Sport and Rec Centre
 - Michael Ellul (Sport and Rec Officer for Programs and Comps): Michael.ellul@sport.uwa.edu.au
 - Sharu Chandra (Fitness Coordinator): sharu.rabitchandra@sport.uwa.edu.au
 - Action: Submit proposal and send through. Need to calculate costs.
 - o Apply for Alumni fund grant for start-up—but for ongoing, need to look into whether guild EnD, women's, or Student Assist can fund. It may be that \$5/hr can cover costs of wages
 - o Run it at Blue House (next to UniCare before pool)—already have resources, already set-up with toys, etc. But only open during school hours (9am-3pm), as being used before and after school
 - o Crèche to be open to students *and* staff. Would be more successful this way. Push for gender equity and academia.
- Advertising for survey completion/crèche
 - o Guild A-Frames

- Guild weekly advertisements
- Faculty-specific emails

Assisting Access & Ethno-cultural Collectives

Developments of both the Access and Ethno-cultural Collectives have been coming along well. AC is organizing HPU x Welfare x Access Mental Health Discussion Panel during Tuesday May 23rd of Week 12 for Welfare Week. Have elected new co-chairs of AC—Chloe and Fraser.

Club Guidelines & Student Leadership Training

Complete.

Facilities Development

Hannah has done checklist. Has working group of volunteers currently doing checks around campus. Contacted Guild Volunteering to post advertisement to get more volunteers to conduct audit.

FINANCES

N/A- No spending throughout year.

Line Item	Description	YTD Budget	Actual
	TOTAL		

DISCUSSION TOPICS

- Input from any other relevant committees, departments, collectives on issues or suggestions.

Warm Regards,

Pheobe Ho
 Chair of Equity & Diversity
pheobe.ho17@guild.uwa.edu.au