



UWA STUDENT GUILD
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GUILD PRESIDENT
Guild Council Report
29/03/2017

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INTRODUCTION

Meetings, meetings, and more meetings. Another very busy month with a lot of changes and improvements to come!

MEETINGS ATTENDED

Please note that this is not a full list of all the meetings that I have attended. I have only included the main ones worth noting to Council.

Date	Meeting	Description
16/02/17	Flying Start Presentation	Orientation Presentation to incoming students from predominately from rural areas.
16/02/17	Camp Meeting: Science Union	Approved the Science Union Camp
20/02/17	Ken Wyatt Organ Donation Media Event	Introduced the new Organ Donor initiative at UWA.
21/02/17	Refectory Presentation to the University Executive	Presented proposal for The Refectory renovations and seek approval.
22/02/17	Academic Calendar Planning & Implementation Working Party	First meeting to discuss changes to Academic Calendar.
22/02/17	Science & ECM Commencement Ceremony	Speech to commencing students.
22/02/17	Senate Strategic Resources Committee	Monthly meeting.
23/02/17	Arts, Commerce, Design Commencement Ceremony	Speech to commencing students.
24/02/17	ODAY	Fun.
24/02/17	ODAY Festival	Revived after 5 years. More fun.
27/02/17 – 03/03/17	Universities Australia Conference	Learned more about the Higher Education Sector and strategies that Universities will be adopting over the next few years.
04/03/17	Convocation Day	Invited to celebrate Convocation Day and plant a tree to recognise the partnership between the UWA Student Guild and Convocation
06/03/17	Introductory Meeting with Professor Matthew Tonts (Executive Dean of FABLE)	Learned more about FABLE and proposed faculty governance structure.
06/03/17	Camp Meeting: Perth International	Approval of PI Camp.
07/03/17	SSAF Agreement	Meeting with Chris Massey (Director of Student Life) where we discussed the SSAF Agreement
07/03/17	Student Consultative Committee	Monthly meeting with relevant members of the University and Faculty Societies. Provided an update on Academic Calendar as well as other key projects within the University.
07/03/17	Governance Committee	Monthly Meeting. Discussed plan for Guild Regulation changes.
07/03/17	UniHall Commencement Party	Attended the party and spontaneously decided to DJ.
08/03/17	Special Guild Council	To co-opt the new Sports Representative and PAC President
09/03/17	Senate	To discuss normal business and Strategic Direction of the University

10/03/17	DVC C&E Kent Anderson	Introductory meeting to learn more about his and my role.
10/03/17	Media Training	The UWA Media Team provided me with training in preparation for PROSH.
13/03/17	Muslim Students' Association	Regular meeting to discuss relevant Guild business affecting Muslim students on campus and how to better support the club and its activities.
13/03/17	POST Photo Shoot	A PROSH photoshoot with the POST for their newspaper.
13/03/17	Catering and Tavern Committee	Regular meeting. Discussed key improvements to café menus as well as plans for the Refectory
13/03/17	Perth USAsia Centre Event	Event with guest speakers to discuss importance of the Centre and its objectives.
14/03/17	Executive Management Committee	Monthly meeting to approve of minutes and other key items of the Guild.
14/03/17	Guild Presidents XI vs. Vice-Chancellor's XI Cricket Match	Annual Event. The VC's team won.
14/03/17	Chief Operations Officer – Pranay Lodhiya	Discussed the Guild's solar panels and that it is expected to start working from the 1 st of April. In the meantime, the University will cover any income we were meant receive over the two months. This amount equates to just under \$3000.
15/03/17	The Guild & Campus Management	Monthly Meeting. Agenda items worth noting include mobile phone and wifi coverage, Science Union student fair, and Cameron Hall upgrades.
15/03/17	Academic Board	Regular Meeting. I had to also present to the board some of the key focuses of the Guild this year.
16/03/17	Office Bearer Meeting	Meeting with all of the Guild Office Bearers that discussed future projects and collaboration between the portfolios.
16/03/17	Library & Guild	Monthly meeting that discussed the Reid Resource Room and minor upgrades as well as a new strategy that is being developed to improve Library spaces.
17/03/17	Skype meeting with the Albany Executive	Introductory meeting.
17/03/17	Guild Strategic Resources Committee	Monthly meeting.
17/03/17	Cyber Security – Student Communications	UWA's Cyber Security Department met with me to discuss plans to improve the University's cyber security and how to communicate any changes to students.
17/03/17	Future Students and Guild	Introductory meeting that discussed the beginning of a partnership with UWA Future Students.
17/03/17	World's Greatest Shave	Transformed into Neggvin (got my head shaved and the VC helped out).

17/03/17	The Refectory Approval Status	Meeting with Pranay Lodhiya, Grady Venville and Chris Massey to discuss approval of the project.
17/03/17	Convocation Ordinary Meeting	I presented what the Guild is doing this year to attendees of the Ordinary meeting. The election results of Convocation Council were also announced.
20/03/17	Equity & Diversity Committee	Monthly meeting. The chair is doing amazing things.
20/03/17	Deputy Vice-Chancellor of Education	Monthly meeting with the DVC E and Education Council President.
21/03/17	7 News Interview	For PROSH.
22/03/17	6PR Live Radio Interview	They promoted FAKE NEWS.
22/03/17	PROSH	For charity.

PROJECT UPDATE

Universities Australia

I attended Universities Australia Higher Education Conference in Canberra from the 27th of February till the 3rd of March. The whole trip was funded by the office of the Vice-Chancellor. The conference began on the 1st of March, however given that Ken Wyatt invited us to Question Time in Parliament House with the VC, we left Perth a few days earlier.

Universities Australia is the national peak body representing the Australian university sector. The conference is organised by Universities Australia and is the annual signature event for the sector. The main attendees of the conference include Chancellors, Vice-Chancellors, senior university representatives, Government representatives, industry representatives, members of the research community, international education specialists, media and those with an interest in higher education.

The conference focused on the future shape of higher education against a backdrop of economic, industrial and technological change. Certain workshops also explored the changing expectation of the next generation of students, the implications for university education and research and new technologies.

The conference had the following line up of speakers:

- **The Hon Jeffrey Bleich**, former US Ambassador to Australia
- **Professor Bertil Andersson**, President, Nanyang Technological University
- **Mr Antoine van Agtmael & Mr Fred Bakker**, Authors of The Smartest Places on Earth - Why Rustbelts are Emerging Hotspots of Global Innovation
- **Senator The Hon Simon Birmingham**, Minister for Education and Training
- **The Hon Tanya Plibersek MP**, Shadow Minister for Education
- **Ms Kristina Keneally**, former Australian politician
- **Mr Hugh Bradlow**, Chief Scientist, Telstra
- **Ms Jane Cay**, Founder and Director, Birdsnest Australia
- **Dr Sarah Pearson**, CEO & Founder, CBR Innovation Network Ltd

Below is the schedule of workshops and information sessions that I attended over the three days.

TUESDAY, 28th February 2017

- Welcome Reception

WEDNESDAY, 1st March 2017

- Registration
- Welcome by Ms Belinda Robinson, Chief Executive, Universities Australia
- Welcome to Country
- Opening Ministerial Address
 - Chair: Ms Belinda Robinson
 - Speaker: Senator the Hon Simon Birmingham, Minister for Education and Training
- Celebrating 10 years of Universities Australia
- Keynote Address - Universities in a next gen world
 - Chair: Professor Margaret Gardner AO, President and Vice-Chancellor, Monash University
 - Speaker: The Hon Jeffry Bleich, former US Ambassador to Australia
- Plenary session - Global Research in new world politics
 - Chair: Professor Paul Wellings CBE, Vice-Chancellor and Principal, University of Wollongong
 - Speaker:
 - Professor Bertil Andersson, President, Nanyang Technological University.
 - Dr Susan Pond AM, Non-Executive Director; Chair, NSW Smart Sensing Network
- Academic Workforce 2025
 - Speaker: Professor John Germov, Acting Deputy Vice-Chancellor (Education), The University of Newcastle
- Higher Education Policy
 - Chair: Professor Andrew Vann, Vice-Chancellor and President, Charles Sturt University
- Global and student perspectives on international education: Lessons for Australian universities
 - Chair: Professor Simon Maddocks, Vice-Chancellor, Charles Darwin University
- Conference Dinner, Great Hall Parliament House
 - Launch of the Universities Australia Indigenous Strategy 2017-2020

THURSDAY, 2nd March 2017

- Breakfast Address
 - Chair: Professor Steve Chapman, Vice-Chancellor and President, Edith Cowan University
 - Speaker: Mr Hugh Bradlow, Chief Scientist, Telstra
- Opposition Opening Address
 - The Hon Tanya Plibersek MP, Deputy Leader of the Opposition
- Plenary session
 - Chair: Professor Caroline McMillen, Vice-Chancellor and President, The University of Newcastle
 - Speakers: Mr Antoine van Agtmael and Mr Fred Bakker, Authors of The Smartest Place on Earth - Why Rustbelts are Emerging Hotspots of Global Innovation
- Universities reshaping for Gen Next
 - Chair: Professor Peter Rathjen, Vice-Chancellor and President, University of Tasmania
- Plenary session - What does deep Indigenous engagement look like at a university?
 - Chair: Professor Peter Coaldrake AO, Vice-Chancellor, Queensland University of Technology
 - Speakers:
 - Professor Steve Larkin, Pro-Vice Chancellor Indigenous Education and Research, The University of Newcastle
 - Dr Leanne Holt, Director, Walanga Muru, Office of Indigenous Strategy, Macquarie University

- Closing Plenary Session
 - Chair: Professor Deborah Terry AO, Vice-Chancellor, Curtin University
 - Facilitator: Kristina Keneally, former Australian politician
 - Panel:
 - Ms Jane Cay, Founder and Director, Birdsnest
 - Ms Georgia Beattie, CEO, Startup Victoria
 - Dr Sarah Pearson, CEO, CBR Innovation Network
 - Ms Erin Watson-Lynn, Director, Asialink Diplomacy, Chair, Advisory Board, NCSEHE, Co-founder, DICE Kids

FRIDAY, 3rd March 2017

- Improving Student Success hosted by the Learning and Teaching Support Unit, Australian Government Department of Education and Training
 - Speakers:
 - Professor Deborah West - Academic Related Issues - early detection
 - Professor Sally Varnham - Student Engagement - students as partners in learning
 - Professor Karen Nelson - Student Experience
 - Associate Professor Sarah O'Shea - Student Access & Progression - First-in-Family

Review of Conference

I found the conference to be hugely beneficial in developing my understanding of where the Higher Education sector is heading and strategies and considerations that I need to be aware of ensuring that the UWA Student Experience is continually maintained at a high standard.

Much of the information presented at the conference will be taken into consideration as the Guild develops its strategic plan that will also be in line with that of the Universities. The main take away from the conference is that universities around Australia are struggling to keep students on campus. With a greater emphasis for online learning and the increasing responsibilities and workloads that students are expected to maintain, universities do have a responsibility to ensure that adequate resources are available online. However, this of course costs the institution the on campus learning experience that is also extremely important.

I intend to work with the University to develop strategies and drivers that will encourage students to stay on campus when appropriate and ensure that UWA is providing world-class support both online as well as 'offline'.

Overall, the conference was an extremely positive experience – although exhausting having to manage Guild business whilst in Canberra. It was a great opportunity to network and better understand the Higher Education sector.

Recommendations

I would strongly encourage that the 105th Guild President to request the Vice-Chancellor to attend next year's conference along with the PSA President and potentially the Education Council President as well.

ODAY & ODAY Festival

Both events were a huge success. The events team managed to pull off another well-organised and well attended event. We had around 9000 students ODAY and the feedback I received from most of the clubs is that there was a significant increase to membership sign-ups that is further supported by Societies Council in the ODAY Grant applications. The event was logistically bigger than last year and although the hot weather was well attended throughout the day. The event finished at around 3PM with the Festival beginning at 4PM.

After months of lobbying with the University, the ODAY Festival was approved two weeks prior the event. We had a few popular local acts perform at the event, along with a silent disco and an under 18 space. The Festival attracted just over 1800 students and proved to be a massive success. However, we did receive a few noise complaints over from Sommerville that will need to be considered in the planning phase next year. I would recommend that next year that the Guild invests more into bringing down a bigger more mainstream act to drive greater attendance and attention around the event.

A post event review document was circulated to staff, volunteers and council for feedback that will be reviewed by the Student Services Committee. Recommendations will then be made available to next year's Council for consideration.

I will also have to present a review of the day to the University over the new few weeks to secure approval once again for next year's Festival.

Convocation

On the 4th of April, we celebrated Convocation Day. To celebrate the close working relationship between the Guild and Convocation, I planted an oak tree with the assistance of the Vice-Chancellor. This day commemorates the first meeting of Convocation that was held on 4 March 1913.

On the 17th of March, I was also invited to speak at the Convocation Ordinary Meeting. At this meeting, I spoke for almost 12 minutes (a little over time) on what the Guild is, what we are planning to do, and our relationship with Convocation and the University. At this meeting the new members of Convocation Council were also elected, which includes the Warden of Convocation.

The Guild has had quite a positive relationship with Warren Kerr who was the previous Warden of Convocation. The same can be said about the new Warden, Doug McGhie and I believe that the relationship between the Guild and Convocation will continue to grow over the next few years.

Academic Calendar

The University will be moving from a 13-week teaching semester to a 12-week semester that is in line with what many other universities also have. This has been communicated to all the Faculty Societies, none of whom opposed the change.

The number of units available over the Summer School period will also dramatically increase. The units will run over six to seven weeks and are likely to commence a few weeks after the end of Semester Two. The main reasons for the significant increase in offering are mainly to:

- improve the student experience by providing options to accelerate, make up or spread the load of our studies;
- grow enrolments into the Summer School units (not just local enrolments);
- improve flexibility and innovation in teaching for academic staff; and,
- greater utilise the University's teaching resources and facilities.

SSAF Agreement

Tony and I have been in discussions with the Chris Massey to remove of the old reporting structure for SSAF and introduce a SSAF Review Committee that will meet three times a year to report on expenditure of the allocation. We have so far developed a Statement of Intent, a Letter of Assurance, and a Terms of Reference for the group that will be presented to the University for approval. We hope to receive confirmation of the new process within

the next week, and if successful this would mean that we will no longer be required to prepare a monthly SLA document but instead ensure that we are spending our allocation as per our budget.

Cyber Security

I met with members of the Cyber Security team to discuss changes to expect over the coming year. The main change is that the University will be placing 'blocks' on certain illegal sites to prevent illegal downloads that currently take up much of the download bandwidth. They are also developing a communications strategy to encourage students to be more aware of the consequences of illegal downloading and use of pirated software. The main sites to be blocked are BitTorrent sites and sites containing pornographic content.

In this meeting, I also communicated the need to ensure that the University is providing software essential to study for free to UWA students. They already do this with Office 365 and I think it is very important that the University is not displacing students that cannot afford to purchase essential software and perhaps even pushing them to seek illegal methods to obtain such programs.

I will be in regular contact regarding this project of the University to ensure communication is student friendly and effective, and that there are positive outcomes for students.

The Refectory Project

Few weeks back Tony and I presented our plans for the new Refectory to the University Executive. The executive decided that they would need a little more context as to what was presented to Senate before deciding. After giving them some time to review the documents, we requested a meeting as soon as possible to get clarification on whether they will approve of the project. After a meeting with the Chief Operations Officer – Pranay, it became clear that the project start date will be pushed back till at least the beginning of Semester Two 2017, possibly even later. The reason for this being that they wish for our plans to be reviewed by Brain & Poulter and then approved by the Senate Strategic Resources Committee.

Senate have already been briefed of our Masterplan, specifically the Refectory and are already supportive. We hope that after the plan is formally submitted to SRC that we will have approval around June/July to proceed with the project.

In the meantime, we intend to trial a few independent outlets to ensure that there is still a diverse offering and that the space is more effectively utilised.

Future Students

Owen and I recently met with UWA Future Students to discuss a new partnership between the Guild and their department. From this meeting, we have decided to set up quarterly meetings and intend to establish a stronger presence in future students' events. This will be a great opportunity for the Guild to engage with students before even coming to UWA and ensure that we are promoting what being a UWA student is all about and what opportunities and support services the Guild provides to UWA students.

I have also suggested that UWA consider developing an app of some sort to assist future students with course and career selection that will complement the face-to-face consultation.

We will be working closely with UWA Future Students to improve the enrolment and recruitment process.

Student Spaces on Campus

In a recent meeting with the Head Librarian, Jill Benn discussed her plans to develop a strategy around Library renovations and student spaces on campus. We found that a large proportion of the books available in the libraries have not been borrowed for quite a few years now. This, and what I see and hear about the growing need for student study spaces on campuses means that the Guild will also need to consider our lobbying efforts for more spaces like this on campus. I will be working with the Head Librarian in the development of this strategy to ensure that libraries continue to develop their spaces that is consistent with the needs of students.

I will also be lobbying for more study and 'hang-out' spaces to become available with other relevant members of the University.

Guild's Solar Panels

A few years ago, the Guild commissioned a project to have Solar Panels installed that would of course not only be environmentally friendly, but add another small revenue stream to the organisation. After many discussions with Campus Management, the panels were installed at Business School. The panels were expected to become functional from the 1st of February, however they have come across a few technical problems and will only become functional from the 1st of April. Given that this was at the fault of Campus Management, they will be covering the income that we were expected to earn over the two months. This amount comes to \$2697.

PROSH

PROSH was held on Wednesday the 22nd of March this year, which is a lot earlier than previous years. We had about 1500 students attend the event this year that is more than we have had in recent history. This may be largely due to the fact that it being held in March, meant that many students did not have any pressing academic obligations such as mid-semester exams or other important assessments. I also ensured that the University communicated to staff that all classes must be cancelled on the morning of PROSH. There was a little confusion around this and for some time we believed that this included only undergraduate classes. However, after clarification from Grady the acting Deputy Vice-Chancellor of Education confirmed that its all classes – undergraduate, postgraduate, medicine and dentistry. Next year, we must communicate this requirement as per the Senate resolution to all staff and perhaps include this as an 'Important Date' in the academic calendar available on the UWA website.

We also had the event aired on 7 News in the 4:30PM report for about 20 seconds, as well as a live radio interview with 6PR Breakfast. 6PR spread a little fake news that morning by claiming that vandalism at the Nedlands Golf Club was attributed to those involved in PROSH. This claim was completely unsubstantiated and confirmed to be false. Dissatisfaction with the radio's misrepresentation of the charitable event was communicated on their Facebook page.

I would also like to acknowledge the hard work of the PROSH Directors – Skevos and Angela, as well the editors – Rae and Dom for putting together a very successful event and newspaper. The event received a lot of support from the University this year and a lot of positive feedback from the public. There are plans to also host a Charity Gala in collaboration with Convocation to drive more donations and publicity around the cause.

The Partnership

Since the approval of Council to proceed with the development of a Partnership, I have spoken to both the Vice-Chancellor and the Deputy Vice-Chancellor of Education who are both very happy to work with me on the project. In my first monthly meeting with Grady, we discussed a strategy for putting the document together and what it would mean to UWA and its stakeholders. The plan is that I will be preparing a draft that will resemble what is currently established in the UK. This draft will then be reviewed by Grady who will also work with the University Secretary and Academic Secretary to see how it can be embedded into the University. I will also need to arrange a meeting with the Chair of Academic Board, Cara McNish to receive her feedback and contribution to the document.

I am hoping that this document will become available online and will act as a guide for both staff and students in positive and meaningful interactions with each other. The Partnership will aim to foster an ethos of working collaboratively to achieve positive outcomes for the University and its students. I am also thinking of hosting an annual event to recognise and reward those within the University that upholds the values communicated in the Partnership and ensure that this is regarded as an important framework within the University.

Thus far, I have noticed a distinct improvement in the relationship between the Guild and University this year. I have been continually communicating the need to work in partnership, the value of the whole student experience, and students no longer being regarded as consumers but as being co-responsible in higher education management. I have found my job this year to mainly be building relationships with the University this year that

has also resulted in a more collaborative and open interaction with the Guild. I am hoping that The Partnership will formalise this relationship and encourage this culture in all interactions between the University and the students.

Kind regards,
NEVIN JAYAWARDENA
Guild President
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VICE PRESIDENT
Guild Council Report
23/03/2017

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INTRODUCTION

This month has been a busy month for the Guild. I'd like to thank everyone for their hard work and their dedication to helping others on council! It's heart-warming to see people invested in the success of other portfolios and committees as well as the events and initiatives run by the Guild.

MEETINGS ATTENDED

Date	Meeting	Purpose
22/03/2017	Access Collective General Meeting	Regular meetings of the collective to discuss project updates. This particular meeting was also scheduled to discuss the election of the 2018 Access Collective Chairs and Committee.
20/03/2017	MASA Members Forum	An informal question and answer meeting for new students to find out more about MASA, how to get involved and meet other new Mature Age Students.
17/03/2017	Albany Exec Meeting	Unfortunately due to another meeting running overtime I was unable to attend this in person, but Celeste the Albany Association VP and I are in contact to make these regular meetings.
17/03/2017	Strategic Resources Committee Meeting	To look over the performance of the Guild, particularly in catering as well as discuss project updates from the Associate Directors.
16/03/2017	Informal Council Meeting	To troubleshoot and discuss plans coming from the student portfolios and committees.
14/03/2017	Executive Management Committee	Discuss the Guild and the University's relationship going into the future as well as any other project updates.
14/03/2017	Women's Collective Meeting	Informal autonomous meeting of the Women's Collective to get to know each other, discuss issues that negatively impact women and non-binary students on campus and how to combat these.
10/03/2017	MASA Events Meeting	Meeting with Kasey Hartung to discuss the upcoming events for MASA.
08/03/2017	Special Guild Council Meeting	To discuss the vacancies on Guild Council.
01/03/2017	MASA Mentor Training	Training session for MASA Mentoring Program Mentors to learn about their roles as mentors and how to answer FAQs.

PROJECT UPDATE

MASA Cloud Mentoring

The mentoring has been officially launched! We have 8 mentors and 26 students participating in the program. We have established a new online form sign up system for both mentor and mentee positions, as the previous system of email and the Facebook page messenger was causing slight confusion. I am in contact with Elaine Lopes from the Mature Age Pathway program about further promoting this program to the MAP students, new and existing to further boost the reach of this pilot program.

MASA Regulations

After several discussions and the resignation of the MASA Chairs, the department and I have begun exploring the restructure of the committee to make it more collaborative to reduce the strain on the chairs. In addition, this restructure will include detailed expectations of each committee position to ensure students are aware of their responsibilities and can plan accordingly. The restructure will see the committee move from 1-2 Chairs and the Vice President to a committee of 6 officers with specific roles, and the Vice President in an advisory capacity.

Handover Makeup Sessions

I have received 1 set of slides from the various Guild departments regarding the handover session for those who have yet to complete it.

The two most popular dates are the 31st of March and during the Study Break. I have contacted the staff to find out their preferred times, to ensure that we can have a productive handover with enough time allocated to have everyone's questions answered.

Albany

I've been in contact with Celeste Woolfe, who is the Vice President of the Albany Students Association regarding establishing monthly meetings between our Executive and theirs! I think this is a good way to work towards establishing a stronger relationship between the Albany and Crawley campuses and hopefully we can then work on lobbying the university on behalf of the Albany Students' Association on issues that they are struggling to get traction on by themselves.

Access Collective

The Access Collective met recently to discuss the election of the new chairs and committee. After some discussion we concluded that we indeed wished to maintain the affirmative action from previous years where one of the chairs elected must not identify as a man, to ensure equal representation. In addition, the establishment of 6 Ordinary Committee Member positions, to allow flexibility amongst roles and lessen the strain on the chairs was adopted as a good way to run the collective in an accessible and flexible way.

We also discussed a new project idea that I had which Cara and Graham supported which was a video to show students where all the resource rooms, safe spaces and disabled toilets were on campus. This video will not only show the location of these rooms but communicate how to get access to them and whether special permissions from UniAccess are required. The video will use audio as well as closed captions, and hopefully Auslan! The collective believes it is important to show students that we are willing to go the necessary efforts to make students feel included and that we care about communicating with them in their primary mode of communication.

Corporate Services Committee

The minutes of the corporate services committee reflect the discussion within the meetings, but in addition to that I have a few updates for council. The IT Renewal Working Group has been established, with Luke Andrews, Alexandra O'Brien, Joseph Chan and myself on that group in addition to Kelvin Lee, the IT Administrator. This group will discuss the allocation of the 10 new devices we have acquired as part of the renewal of our IT infrastructure. The goal is to have regular 3-5 year updates of our devices and systems to ensure that we are keeping up to date with changing technology and have the capability to carry out our operations efficiently.

FINANCES

An estimated \$400 dollars has been spent from the Mature Age Students' Association budget, although I expect this to change due to some items being charged incorrectly. I will have more information at the Guild Council Meeting.

DISCUSSION TOPICS

I'm trying to gauge topics for further discussion for the handover meeting the two I have interest in are the following:

- How many of you are still unsure on how to fill out a purchase order, or log into netsuite?
- Does anyone struggle with design and engagement requests/does everyone know how to make these requests?

Regards,
Megan Lee
104th UWA Student Guild Vice President
vp@guild.uwa.edu.au



EDUCATION COUNCIL PRESIDENT

Guild Council Report

March 2017

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MEETINGS ATTENDED

Date	Meeting	Purpose
22/2/17	Zenith Resources Meeting	Weekly Meeting
27/2/17	Education Council Meeting	Monthly Meeting
2/3/17	Zenith Project Meeting	Weekly Meeting
7/3/17	Meeting with Peter Hammond (Assoc/Dean of Faculty of Science)	Introduction Meeting to discuss the year ahead
7/3/17	Student Consultative Meeting	Monthly Meeting
8/3/17	Tenancy Committee Meeting	Monthly Meeting
8/3/17	EAN Strategy Meeting	Planned out an outline of this year's campaigns and projects
8/3/17	Special Guild Council Meeting	Co-opt new Guild Public Affairs Council President and Sports Council President
15/3/17	Meeting with Michael Johns (Assoc/Dean of the Faculty of Engineering and Mathematical Sciences)	Introduction Meeting to discuss the year ahead
15/3/17	University Handbook Reference Group	Discussing changes to the University Handbook for 2018
15/3/17	Academic Board	First regular meeting for the year – approved changes in faculty governance structures
16/3/17	Guild Office Bearer Meeting	Discussed department/sub-council projects for the year and potential collaborations
16/3/17	Zenith Project Meeting	Weekly Meeting
20/3/17	Meeting with president of Podiatric Medicine Students' Society (UPMSS)	Discussed how to increase representation of podiatry students through Ed Council/HSS
20/3/17	Meeting with Grady Venville (Dean of Coursework Studies/Acting Deputy Vice Chancellor – Education)	Introduction Meeting to discuss the year ahead
21/3/17	Student Services Meeting	Monthly Meeting
21/3/17	Ed Committee Meeting/SPG Allocation Meeting	Discussed various committee projects and went through FacSoc SPG applications and allocated funds.
23/3/17	Meeting with Tyson (Welfare Officer)	Discussed the year ahead and potential future collaborations

MONTHLY UPDATE

FUNDING

The Education Council committee has now gone through and assessed all SPG applications and funding for base funding and Special Projects Grants has now been allocated for semester 1. Please email George at treasurer@guild.uwa.edu.au or myself if there are any questions or concerns regarding this process or the funding allocations.

EDUCATION COUNCIL COMMITTEE | OCM Elections

At the March meeting we will be holding an election for the new Education Council OCM following the vacancy opening last month.

ADVOCACY | Lecture Recordings

There have been a fair few issues around lectures not being recorded and compulsory lecture attendance/participation marks. I have been working with Student Assist and FacSocs to crack down on this by dealing with Associate Deans and Unit Coordinators and preventing this from happening. If this continues to occur please get students to email me the unit code and the name of the unit coordinator so we can ensure no student is being penalised for being unable to attend lectures and missing out on important content due to things like work commitments or timetable clashes.

REPRESENTATION | Podiatry

I met with Brandon, the president of the Podiatric Medicine Students' Society (UPMSS) and we discussed how to improve the representation of podiatry students through Education Council as well as with their School. I put him in touch with Deni, the HSS president and we will be working on creating a podiatry rep on HSS in order to have a more direct avenue for reporting and resolving any issues podiatry students may face, as well as a constant form of communication with Ed Council through HSS.

SURF | New SURF Results Website – SURFR

I have been in contact with David from the University's IT team, and they are going through a process of creating a new website (SURFR) for providing students with unit feedback survey results. We are working with them to give student feedback on this process and ensure this website is as accessible as possible for all students, and it should hopefully be launching around May.

EAN | National Day of Action

As you all know, the NDA is on Wednesday the 27th of March and the EAN will be using the opportunity to engage students with the EAN and Education Council. We will be having a BBQ on Oak Lawn beforehand and buses into the city for students that want to join students from other campuses in the city.

Warm regards,

Lina El Rakhawy
Education Council President
ed@guild.uwa.edu.au



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EQUITY & DIVERSITY COMMITTEE
Guild Council Report
29/03/2017

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INTRODUCTION

All projects have been coming along nicely, although the Students on Campus projects have been put on hold due to a focus on the other three projects.

MEETINGS ATTENDED

Date	Meeting	Purpose
20 th Feb	Meeting with Patrice Mitchell (Student Assist)	Discussing options for contracting multilingual/culturally competent guild psychologist
21 st Feb	Meeting with Tony Goodman (Managing Director)	Discussing plan of action for UAT audit
21 st Feb	Meeting LGBT Working Group	Discussion of AWEI project.
22 nd Feb	Meeting with Patrice Mitchell and Katharine Hagg (Student Assist)	Discussion of email received from Anita Fuerie
23 rd Feb	Meeting with Patrice Mitchell (Student Assist)	Planning of meeting with Gina Evangelista (Manager of Student Wellbeing) next week – referral from Anita Fuerie
23 rd Feb	Meeting with Owen Myles	Discussion about contacting postgrad students School of Psychology supervisor for input on job position description
23 rd Feb	Meeting with Patrice Mitchell (Student Assist)	Discussing of Hardship Utilities Grants Scheme—students who pay utilities to real estate company (Strata) are unable to receive these grants by the government.
13 th March	Meeting with Davina Daudu (Chair of Ethnocultural Collective)	Reviewed Guild Regulations, and discussion of information sent through from USyd's Ethnocultural Collective
15 th March	Meeting with Patrice Mitchell (Student Assist)	Discussion of contracting Guild psychologist or counsellor.
16 th March	OB Guild Meeting	Discussion of potential department and committee collaborations. Contact for
16 th March	Headspace Clinical Advisory Group Meeting	Collecting organization's merchandise. Meeting with Palmerston clinician who advised on tips for UAT signage. Discussion of potential future collaborations with Guild. Got passed on useful contacts (QLife, Freedom Centre, Living Proud).
18 th March	Meeting with Tyson McEwan (Welfare Officer)	Discussion of potential collaborations between End and Welfare. AC (Pheobe) to organize Welfare Week mental health discussion panel, organize guest speakers.
20 th March	Meeting with Duc Dau, Fiona (University's EnD committee), Kasey Hartung (Events)	Many parts need to be deleted. Definitions need updating—Duc to find sources and update them. Pride Department edited and sent back to University's EnD committee, and Kasey (Events)
21 st March	2 nd EnD committee meeting	Finalized content for Student Leadership Training, sent to Kasey to develop.

PROJECT UPDATE

Student Parents on Campus

Project currently on hold due to focussing on all three other projects. Have contacted Karen Redhead (Parents on Campus) about conducting a survey of student parents on campus to gauge demands for services/facilities that are lacking/needed. Suggestion from Luke Andrew for possible collaboration with either UWA Sport or School of Exercise and Health Sciences (SEH). This would tap onto the kids' sports programs currently running. Student parents would be able to drop their children off at these kids' sports classes in between classes/lectures. This may

be a potential avenue instead of installation of a campus crèche. This may also be favourable for SSEH students looking for practical hours or work experience. Have contacted Catriona Thomson who works at UWA Sport.

Assisting Access & Ethno-cultural Collectives

Developments of both the Access and Ethno-cultural Collectives have been coming along well.

Access Collective

- Contacted Carmela Pestell (Clinical Director of Robin Winkler Clinic), Anita Fourie (Counselling Psychologist, SEP- Manager: Counselling and Psychological Services), Gina Evangelista (Manager of Student Wellbeing) for contracting guild psychologist. Concerns from university that Guild Psychologist contracted once a week would not be equally accessible to all students, and would be unable to accommodate for emergency consultations.
- Contacted UWA School of Psychology to forward L6 01 Clinical Psychologist job description to forward on to current provisional postgraduate clinical psychology students, for input on anything that needs added, changed, or removed.
- Contacted Anthea Fursland (Clinical Director of Centre for Clinical Interventions). Circulated around clinicians at CCI. Received one expression of interest, but rejected it.
- Hiring of fourth Student Assist Officer, who is also qualified as a counsellor. After consulting Guild Department budgets, it was decided that it would be more economical to have a fourth Student Assist Officer three days a week compared to a L6 01 Clinical Psychologist only available once a week.
- Contacted Taylor Ficarra (NUS Disabilities Officer) for ideas, suggestions, tips, on starting up a disabilities (access) department.
- Contacted Kaitlyn Berry (Headspace Fremantle) to get in contact with Headspace National for the Headspace National Statistics. This would be helpful in informing the EnD committee on what gaps or issues are currently faced by youths.
- Have gotten flyers from Palmerston, Reachout.com, Headspace to circulate around university. In process of organizing volunteer advertisement on Guild Volunteering for members to help out with distribution.
- Involvement with welfare—organizing mental health discussion panel in collaboration with HPU, and guest speakers in (Drugs and Alcohol speaker from Palmerston).
- Access Collective involvement with promoting National Youth Week Hackathon (in collaboration with UWA Guild Volunteering, Coders for Causes, Anglicare WA)

Ethnocultural Collective

- Davina Daudu (Chair of Ethnocultural Collective) has created Facebook group and Organizing Committee.
- Have designed EC logo, regulations.
- Liaison with Lorena White for ideas, suggestions, tips on developing a successful EC Department
- Definition of 'etho-cultural'.
- Have developed Regulations for Ethnocultural Collective.
- Interfaith Calendar still on hold since there are other projects that are or current priority

Club Guidelines & Student Leadership Training

Content has been taken from the (1) Inclusivity Guide for Events; (2) Equity and Diversity Club Guidelines; (3) Ally Training Manual. Met with the Equity and Diversity Committee from the University to notify them about outdated and incorrect information published in the Ally Training Manual after consultation with the Pride Officers and students in the LGBTIQ+ community. SLT workshop developing nicely, Kasey (events) putting workshop together.

Facilities Development

Currently doing Unisex Accessible Toilet audits around campus. Tony Goodman has given Hannah and Pheobe the UWA Amenities List. There are currently 89 UATs on campus, excluding UATs from East Claremont, Claremont Building, Old Post Office Albany, McGilvary Oval—New Tennis Club, McGilvary Oval—Superturf, Shenton Park. Current aspects that been noted to be inconsistent throughout UATs on campus are; (1) tampon dispensers; (2) signage—inadequate, and no braille; (3) no distress button; (4) flush buttons—not raised, no braille; (5) no backrest on toilet seat. Hame Charley has replied to list Tony sent. Most items are not compulsory. However, it was decided that these were important to implement in UATs.

OTHER BUSINESS

Hardship Utilities Grants Scheme

Patrice Mitchell (Student Assist) has been consulted by a student who is unable to apply for a utilities loan as this student is paying utility fees through a real estate agency. It has been decided that this project will be split between Guild Welfare and EnD.

FINANCES

N/A- No spending throughout year.

Line Item	Description	YTD Budget	Actual
	TOTAL		

DISCUSSION TOPICS

- Input from any other relevant committees, departments, collectives on issues or suggestions.

Warm Regards,

Pheobe Ho
Chair of Equity & Diversity
pheobe.ho17@guild.uwa.edu.au



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ENVIRONMENT DEPARTMENT

22/02/2017

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MEETINGS ATTENDED

Date	Meeting	Purpose
Feb 21	Chris Leighton RE: cycling	Met with Chris, a staff member at UWA to discuss cycling on campus and his discussions with Dennis last year
Feb 28	PAW	Met with PAW to discuss our plans for the year to discuss event collaborations and volunteering opportunities
Mar 8	Guild Volunteering	Met with Claire and Addy, our new Guild Gardens Project Manager, to do up a plan of guild gardens and recruit volunteers
Mar 9	Friends of the Grounds	Discussed future gardens expansions with Bruce, President of FoG, and how they can help out with current gardens projects.

PROJECT UPDATE

ODAY & OWEEK

ODAY & OWEEK was very successful in terms of popularity of the succulent stalls. Had a high interest in students getting involved with the department and how they can help out. I have finished meeting with these students and discovering what projects they are interested in or ones they want to undertake.

Mini Herb Garden Planting

Ran a small-scale stall as part of life hacks week. Had some very happy recipients of small herb pots.

Guild Gardens

In conjunction with Guild Volunteering, Claire and I have taken on a project manager for Guild Gardens. We are in the process of adding some Australian Wildflowers alongside the current vegetable garden, as well as in the process of recruiting volunteers.

FINANCES

Line Item	YTD Budget	Actual
Enviro Week	\$1,000.00	\$0
Keep Cups	\$800.00	\$0
Printing & Design	\$300.00	\$0
Projects & Initiatives	\$2,100.00	\$0
OWEEK Expenses	\$400.00	\$208.26
TOTAL	\$4600.00	\$208.26

Regards,
Sean O'Leary
Environment Officer
environment@guild.uwa.edu.au



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International Students Service Director
Guild Council Report
28/03/2017

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INTRODUCTION

This month has been an interesting and challenging period for my team as we kick-start some of our events. ISS is also involved in the International Student Barometer this year, where we aim to meet the Guild's desired results but also further provide for our fellow international students as holistically as possible.

MEETINGS ATTENDED

Date	Meeting	Purpose
24/03/2017	Meeting with Managing Director of the Guild, Associate Director – Commercial and Guild President on Guild Catering with regards to International Student Barometer (ISB).	Meeting to discuss a potential problem in achieving desirable ISB standards – Guild Catering. Ideas were being put into discussion on how to improve international food representation on campus.
23/03/17	Meeting with Chinese Social Media Key Opinion Leaders (Blogger Lily Lyu and Jack Huang).	The one-off meeting was to discuss the university experience of an international student, campus culture and student representation. They were particularly targeting Chinese students and their adjustment to life in UWA.
20/03/17	ISB Focus Group Preparation with the ISS team.	First meeting between ISS and the Guild to discuss international food representation on campus. ISS team provided a lot of the feedback to what we think should be provided for in our cafes and potentially, the Ref.
17/03/17	ISB Meeting with Managing Director of the Guild.	First meeting between the Managing Director of the Guild and ISS Director with regards to ISB. Managing Director gave a run through of UWA's 2016 ISB results and explained that Guild Catering could be a potential problem to the desired expectations of 2017 ISB results.
14/03/17	Dinner/Meeting with St. Georges' Dean of Residence.	Casual dinner/meeting with St. Georges' Dean of Residence to discuss efforts and methods to enhance international students' college experience, particularly in St. Georges' college.
09/03/17	Multicultural Week (MCW) Recruitment Meeting.	MCW's annual recruitment meeting for their 2017 committee.

PROJECT UPDATE

Summer Bash

First social event of the year, we catered to about 20 to 30 international students at Leighton Beach by providing sausage sizzles and drinks. It was a very chill event, everyone soaked in the sun and had a great time engaging in some sports as well (soccer, frisbee, volleyball).

International Student Welcome

First event of the year for ISS which was run by the Welfare team and it was held at University Hall, K Common Room. We hosted about 30 international students. The purpose of the event was to introduce the ISS team to the

international students so that they are aware of their student representatives. A representative from International Student Support was also invited to introduce the service.

International Student Expo

ISS was directly involved in the International Student Expo, with the ISS director given the privilege to give an opening address. The ISS team along with the MCW committee shared a booth where we distributed our self-published Lighthouse magazine as well as promoted the recruitment meeting for MCW.

O-Day 2017

ISS was involved with setting up a booth with MCW. We distributed our Lighthouse magazine as well as promoted MCW's recruitment meeting.

FINANCES

Event/Expenditure	Total Cost
O-Day	\$566.50
Printing	\$4,435.00
International Student Welcome	\$180.34
Summer Bash	\$106.85
Total Expenditure as of: $\$566.50 + \$4,435.00 + \$180.34 + \$106.85 = \$5,288.69$	

Regards,
Darryl Loke
2017 International Students Service Director
iss@guild.uwa.edu.au



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Public Affairs Council
Guild Council Report
29/03/2017

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INTRODUCTION

Hello,

Since the 8th of March I have been focusing on getting the administrative work done and start generating ideas. In my first week of this role I had my handover and a few meetings to go over the role responsibilities and I also had the first PAC committee meetings where we discussed what themed weeks we were going to do and when. We discussed our vision and all agreed that we wanted to focus on setting foundations for the council to pass on and collaborating with clubs and helping them to push campus culture.

My committee this year consists of: Kyle Kayaseela (VP), Holly Jian (Secretary), Briana Fiore (Treasurer), Tilly Johnson (OCM) and Chinthani Madigasekara (OCM). Due to my appointment there is now a vacancy for an OCM position and I will be putting out an application for that within the next week. The team are very keen and we all see eye to eye so I'm hopeful we can quickly get PAC off the ground for 2017.

ADMINISTRATIVE

EMAIL

I gained access to the PAC email on the 23rd of March. I am now in the process of meeting with the executive of the council to get application for new club affiliations, grants as well as a welcome email sorted within the next week.

KEY DATES

A draft of a document listing the important dates for PAC has been made and when I meet with Kasey (events) we can confirm and have it public. As a council, we decided to go ahead with the traditional themed week's and in first semester we want to run Language week in week 7 and Faith week in week 10. In Semester 2 the council want to run Social Justice week over a fortnight in weeks 2 and 3, Book week in week 5 and yet to confirm a date for Fringe festival.

WEBSITE

Once the above is complete we can have the PAC website on my guild updated, as information currently is all from 2016. We will post updated forms for grants, affiliation, key dates and contact details.

EVENTS

LANGUAGE WEEK

Holly is the director of language week and has planned some events. These are yet to be confirmed with relevant clubs as well as Kasey. She met with marketing and events to do some discussion as well. We both will be meetings with Kasey next week to set everything in.

MEETINGS ATTENDED

Date	Meeting	Purpose
09-03-17	Meeting with Megan Lee	I met with Meg to do the PAC President handover. We discussed the basics of the role and what is required of me. We discussed how the PAC committee works and where important documents are held. Other topics touched on were the budget, events, who to go to for everything such as marketing, events and finance as well as basic guild councillor responsibilities.
10-03-17	Meeting with Nevin	To introduce me to the role of PAC and

		the guild. We discussed Guild procedures and what the guild is about. Also went through a quick run down about how to use the email and Calender for when I receive my email.
14-03-17	PAC Committee Meeting	We met as a committee for the first time to introduce ourselves properly to each other. We finalised what weeks we wanted to hold and when was ideal for us. Everyone got delegated a week to take charge of. The weeks are TBC with events. We discussed our vision for PAC and what we wanted to achieve.
15-03-17	SOC Meeting	The purpose for my attendance at the SOC meeting was to introduce myself to the clubs officially as PAC President and to let them know what was happening. I explained once I received access to my email I would send them a welcome email and would start contacting them soon.
16-03-17	Office Bearers Meeting	All the office bearers met and other guild councillors met for the first meeting. The purpose was to discuss and get idea's from others about how to improve everyone's portfolio and ask for help where needed.
24-03-17	Meeting with Holly (PAC Secretary)	Meet with Holly to discuss Language week before we confirm everything with Guild events in University Week 5. She will be updating me on confirmation from clubs and also from marketing. Language week has been pencilled in for week 7.

PROJECT UPDATE

Presidents Projects

- **Completed**
 - Get access to PAC Email
 - Introduce myself in person to clubs
 - Guild regulations document update (PAC Section)
 - Organise PAC Committee Google drive
- **In progress**
 - Meeting with Kasey (events) to discuss events for the year and confirm language week
 - Guild handover
 - PAC first executive meeting
 - To discuss and delegate specific roles and responsibilities
 - OCM application
 - Welcome email to PAC Clubs
 - Confirming the running of PAC Meetings
- **Not Started**
 - Faith Week Planning
 - Contact clubs
 - Updating website on my Guild

- Emailing or meeting with club presidents for potential collaboration idea's

Vice Presidents Projects

- **Not started**
 - Fringe Festival Planning
 - Club affiliation
 - Update form from last year

Secretary Projects

- **Completed**
 - Executive emails have been sorted
- **In Progress**
 - Finalising PAC Calender and Key dates document
 - Director of language week
 - Confirmation and finalisation of events, marketing and budget
 - Status: planning stage but should be confirming everything by end of week 5

Treasurer Projects

- **Not Started**
 - Grant application form
 - Setting grant due dates
 - Social Justice Week Planning

OCM Projects

- **Not Started**
 - Book Week Planning

FINANCES

Line Item	Description	YTD Budget	Actual
	TOTAL		

DISCUSSION TOPICS

Please email me if you have idea's for PAC for the year or would like to meet up with me if you want to work on something together. If you have any ideas or have feedback for Language week of Faith week please email me.

Regards,
Audrey Tascon
Public Affairs Council President
pac@guild.uwa.edu.au



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**Pride Department
Update Report
28/3/2017**

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INTRODUCTION

This month was focused on reflecting how the Pride Department functioned in the past year. We have received feedback to be more diverse as we were focussed mainly on the L and G part of the LGBTQIA+ community. Students wanted more representation. We received recommendations as to how we can do achieve this. We have also met up with UWA staff (separate from the Guild) regarding how to make UWA more LGBTQIA+ friendly. Although the UWA staff, along with a couple of student representatives (I included) had trouble suggesting viable and practical ways of doing this. We reviewed the research that was done by Duc Dau, but found that even some of the suggestions were impractical and unviable. We have addressed this also at the Equity and Diversity meeting.

The Equity and Diversity meeting, in regards to the LGBTQIA+, went well. We were given the task to edit the Ally training manual and found some of the information to be outdated, wrong, or offensive. Hence, some changes needed to be made. It has been given back to the Equity and Diversity Chair for review.

MEETINGS ATTENDED

Date	Meeting	Purpose
20/3	Equity and Diversity Committee Meeting	Reviewing ally booklet
1/3	Pride Department General Notes Meeting	Improving inclusivity
22/2	LGBTQIA+/Diversity Research Report Meeting	Meeting with UWA Staff (separate from Guild) about becoming more LGBTQIA+ friendly.

PROJECT UPDATE

Tavern Quiz Night

Organizing the second generation of the Pride Department Quiz Night.

Cross Campus Queer Rep. Collaborations

Strengthening bonds and communication between all the queer reps across all WA Universities. Planning for events is underway.

Pride Pages

The Pride Pages is no longer going to be a monthly thing, but could be something like "Damsel" in that it could be a yearly edition. Writing is in process, but we believe that a yearly or bi-yearly edition could be more beneficial so that we don't sacrifice the quality of the material. This also gives us time to improve the aesthetic of the magazine.

FINANCES

Line Item	Description	YTD Budget	Actual
305063	Handbook Printing	500	303
305147	Food for picnic	40	32.43
305068	O-day Prep	400	84.75
TOTAL		940	420.18

DISCUSSION TOPICS

Regards,
Rigel Paciente and Tonia Curby
Pride Officers
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UWA PSA PRESIDENT MONTHLY REPORT MARCH 2017

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INTRODUCTION

This report covers the period from the 15th of February until Mid-March. This period included the Orientation Week events and ceremonies, and includes a week at the Universities Australia Higher Education Conference. Events in this period include our UWA Hidden Secrets Tour and a PSA Connect. Anything that has occurred since this report was written and the meeting will be covered in a brief verbal report.

MEETINGS/EVENTS ATTENDED

This is a list of the official meetings I attended and does not include a large number of more informal meetings with members of the Guild staff.

Date	Meeting	Purpose
21/2/17	HDR Appeals Committee	Confidential Appeal
21/2/17	Commerce Welcome	Meet and Greet with new commerce postgrads
22/2/17	Staff Orientation	Presentation about the Guild to new staff
22/2/17	Postgraduate Commencement Ceremony	Presentation about the Guild/PSA to new students
22/2/17	Postgraduate Orientation Panel	Discussion about postgraduate student life
22/2/17	Guild Council	Regular Meeting
23/2/17	Engineering Welcome	Meet and greet with new engineering postgrads
24/2/17	O-Day (PSA Stall)	Annual orientation event
24/2/17	Science Welcome	Introduction & met and greet with new science postgrads
27/2-4/3/17	Universities Australia Higher Education Conference 2017	Please see below under project updates
28/2/17	UWA Hidden Secrets Tour	Tour by the UWA Visitors Centre for Postgrads (I was unable to attend)
28/2/17	Visit to Parliament House, Canberra	Question Time
4/3/17	Convocation Day	Tree Planting Ceremony
6/3/17	HDR Appeals Committee	As above
7/3/17	Student Consultative Committee	Regular Meeting for the heads of UWA to consult with students
8/3/17	Guild Council Meeting	Special meeting to appoint new members of the Guild Council
11/3/17	Graduation Ceremony	Event attended as member of Senate
13/3/17	HDR Scholarships Committee	Regular meeting to deal with scholarship policies for HDR students
14/3/17	Executive Management Committee	Management of Guild Affairs
14/3/17	Board of the Graduate Research School	Regular meeting on HDR issues
15/3/17	University Handbook Reference Group	Meeting to look at potential changes to the University Handbook
15/3/17	Academic Board	

PROJECT UPDATE

Newsletter/Media

The Post is going still going well, with plenty of prize giveaways thanks to Chelsea. These have been very well received, getting around 30 entries for each giveaway. On the social media front, the Facebook page had broken through the 2000 likes mark (actually now over 2100) which means we have already met our baseline goal for 2017 and are progressing towards our tier 2 goals for social media.

Postgrad Common Room (previously PSA Lounge)

The Postgrad Common Room is now 95% complete, with only a few small items outstanding. We are waiting on some legs for a table to come into stock at Ikea, and still need to purchase a nice kettle and some form of entertainment system to work with our TV. Despite these current shortcomings, we have decided to open up the room starting on the 20/4/17, with these minor points being fixed ad-hoc as we can.

Connect

Connect was held for the first time in Hackett Café this month. While I was personally unable to make this event, it was left in the capable hands of Peter Watson, my PSA Secretary. From what I have been told, the event went very well. A minor problem was the volume of the venue meant discussion was difficult and we will be looking at ways to reduce this volume, or at the very least have a quitter section/chill out zone.

Elections

We are almost at the end of running our elections for 3 positions. I would like to congratulate Wesley Wilson, for being elected FMHS (Research) rep unopposed. Our FEMS (Research) rep and Off-Campus Officer are currently being voted on through our online election platform, election runner. This platform has so far worked very well, however it can be a bit pricey with larger elections. The platform is also hampered by only allowing single occupancy elections, and can't manage multiple vacancies, such as would be needed for our Ordinary Committee Member positions. We will see whether a work around can be done for these types of elections in future.

Orientation

Orientation was a busy time for me, as it was for most of the Guild. I delivered 4 separate speeches about the Guild and the PSA. Additionally I attended meet and greets from 3 faculties, as well as a general meet and greet. I also arranged for a Postgraduate Panel of PSA Committee Members to discuss postgrad life at UWA. I would like to thank the 5 committee members who took part: Manpreet, Phillip, Ariana, Victoria and Su Chen.

Universities Australia

For one week this month I attended the Universities Australia Higher Education Conference. Speakers at this conference included the for Ambassador from the USA to Australia, Jeff Bleich, the Minister for Education, Simon Birmingham and the Deputy Leader of the Opposition, Tanya Plibersek. We also heard from the Presidents of NUS and CAPA. As part of this trip Nevin, Dawn and I were invited to attend Question Time at Parliament House, which was an amazing experience, especially given the relevance of the discussion topic (changes to penalty rates) to students. I would like to thank the Assistant Minister for Health and Aged Care for the opportunity.

DISCUSSION TOPICS

Changes to HDR Scholarships

The HDR Scholarships Committee is currently looking at a potential plan to change the way they determine which scholarships to administer. The draft proposal is here: (<https://drive.google.com/a/student.uwa.edu.au/file/d/0B3JNixbfSd66MThlemtTX0Q0UWM/view?usp=sharing>). I would love to get some feedback from other people about how this proposal could be improved. Please let me know if you have any thoughts.

New Research Training Framework

The Graduate Research School is developing a Research Training Framework to assist students to connect to training and other support to develop key competencies that the GRS feels that it would be desirable for PhD students to graduate with. The early draft of the proposal is available here

(<https://drive.google.com/a/student.uwa.edu.au/file/d/0B3JNixbfSd66amNSVVAXREs3dIE/view?usp=sharing>).

Again, I would love to get feedback on whether these are the right competencies and how this scheme might be improved.

PG Relevant Events or Training

Please hit me up if you know of any events or training that would be of particular interest to postgrads and I will include it in my weekly newsletter.

Regards,

OWEN MYLES

President of the Postgraduate Students' Association

E: [psa @guild.uwa.edu.au](mailto:psa@guild.uwa.edu.au)

P: (08) 6488 3194

M: M300, 35 Stirling Highway

Crawley, WA, 6009

Residential Student Department Guild Report March

Past Events

Beach Day

- Had to be cancelled due to weather on the day, we did not have an alternative so some colleges were upset but most didn't mind the cancellation.

Fresher Festival

- It was highly successful, well attended event, attracting over 600 residents and college staff
- A high point for the event was our ability to retain residents throughout the course of the morning and funnelling them towards the post dance entertainment, rather than losing engagement
- Residents used the event to segue into the UWA O-day festivities
- Worked well with UWA sport with sound equipment and also sporting equipment used by the freshers.

Night Club Party

- Was poorly attended by students across college row as we only sold roughly 200 tickets.
- The actual event ran well as most enjoyed the night and the venue of Metropolis Fremantle worked well.
- there was a minor mix up with bus pick up and drop off locations but everyone got back safely in the end.

Upcoming Events

RSD Ball (6th May)

- Preparations for the ball are running smoothly- we have confirmed Guide Dogs Australia as our charity and also got our theme of carnival (circus).
- Publications for the event have been produced with help from Guild creative, as well as tickets being distributed
- If any current guild councillors are interested in attending the event please contact me via Facebook such that I can reserve tickets, which are \$100.

Battle of the Bands (19th May)

- Will no longer be used as UWA National Campus Band Competitions participant as the national competition has been cancelled.
- Still unsure on venue most likely the UWA Tavern again.

Leadership

I have decided to step down as the President due to the high workload of my studies and being unable to balance the two with my social and college commitments. We are electing a new President on the 28th of this month, day before this meeting. I have reached out to Nevin about the appropriate steps to take.

Finance

- Expected: \$3500
- Actual \$3300

Kind Regards,

Matt Cransberg

RSD President



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Societies Council
Guild Council Report
29/03/17

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INTRODUCTION

Hello,

It's been a great start to semester one and the year for the Societies Council. Clubs have been having variety of events to engage the students which is exciting!

With an increase in student activity, there has also been an increase in the amount of emails and assistance SOC has been providing clubs and societies.

ADMINISTRATION

Over the last month here are the key areas of admin we've been working on.

❖ New Club Affiliations

At the march meeting two clubs got affiliated which brings the total amount of new clubs this year to 4:

- UWA Computer Programming Society (UCPS)
- Origami Club

I currently have received interest from four potential new clubs for affiliation at the next SOC meeting or later this year.

❖ Re-Affiliations

Following my last Report

- Socialist Alternative have successfully re-affiliated to the Societies Council.
- UWA Red Cross & PHAC are still pending.

❖ Lapsed Clubs

We have had two clubs this month who have decided to lapse;

- University Bicycle Society
- University Motorcycle Club (UMC)

❖ Emails

SOC are continuously receiving emails from clubs and we continue to assist them as they come through. Feb was particularly a busy month with emails and march has shown to be steady.

❖ Special Projects Grants

Special Projects Grants were due on the 6th of March. We had **46 applications** this year (which is more than last year) to assist clubs with their events and initiatives and **15** were granted by SOC and came to a total of \$3850. We anticipate more applications in semester 2.

❖ ODAY Grants

ODAY Grants were due on the 6th of March. We received **120 Applications** and **73 Clubs** got the final allocation due to late submissions.

❖ SOC Reps

An initiative SOC is continuing this year is designated SOC Reps for clubs to be able to help them on an individual level since we have many clubs on campus we thought it would be a good way also to assist Club Execs.

❖ Constitutions [VP]

Over the whole of December Brendon worked on approving and helping clubs finalising all the pending constitutions. We can now say that all club constitutions have been approved.

EVENTS

❖ SOC Meetings and Important Dates

Below are the Key SOC Dates

Date	Event
15th February	SOC Meeting #1
24th February	O-Day
7th March	Club Carnival
15th March	SOC Meeting #2
12th April	SOC Meeting #3
24th May	SOC Meeting #4
8 th August	Club Carnival
13 th September	SOC Meeting #6
13 th October	SOC Award Applications Due
18 th October	SOC Meeting #7

❖ ODAY

ODAY 2017 was amazing for clubs! Huge congratulations to the following clubs who managed to get amazing ODAY memberships:

- ASIA: 715 Guild Members
- EMAS: 688 Guild Members
- MSU: 628 Guild Members
- Leisure: 446 Guild Members
- Sober? 363 Guild Members
- UCC: 204 Guild Members

❖ Campus Quest

Campus Quest happened on days 22nd and 23rd Feb. The 23rd had more attendance, something we will be looking at for next semester is how it is promoted to new students.

❖ Club Carnival

Club Carnival was on the 7th of March. This was well attended clubs gave really good feedback about the amounts of memberships they managed to get at this event. The dunk tank was also a popular aspect of the day with members of clubs and societies volunteering to get dunked! It seems people want it for second semester too, so we may look-into that.

❖ SOC Meeting #2

The second SOC Meeting was good. The focus of this meeting was President's/VP and Secretary Training. We had 60 people attend Pres/VP Training, the feedback I received was that it was very a very useful workshop for clubs and I'll be sending out an updated Guide to clubs. Davina run secretary training and received great feedback.

MEETINGS ATTENDED

Date	Meeting	Purpose
28-02-17	SOC Committee Meeting	O Week Debrief and Update of Projects
06-03-17	ODAY and SPG Grant Meeting	Process and Review Grants
08-03-17	Tenancy Committee Meeting	
15-03-17	Lion Nathan Grant Follow-up	Meeting with Jack to see the progress in attaining the finances for the Grant
20-03-17	SOC Committee Meeting	Project updates, semester planning.
21-03-17	Student Services Meeting [Apologies]	

PROJECT17 UPDATE FEB-MARCH 21ST

Presidents Projects

❖ Completed

- Create SOC important dates ical link for Clubs.
- Created Project 17 Tasks
- Presidents/VP Training material with Brendon.
- Presidents/VP Training
- Updating SOC Website Page
- Introduce Club Consultation Stand for ODAY and Club Carnivals
-

❖ In Progress

- Marketing and Branding Current Guild Services to Clubs on the website, emails and meetings
- Improve CCZ Signage and Introduce Room Reset Guides
- Host Guild emails for clubs i.e. club@guild.uwa.edu.au

❖ Not Started

- Free/Discounted RSA for Club Execs and Committee

Vice President Projects

❖ Completed

- Club Directory
Completed Charmaine and Daniel
- ERFs Updated
- Get Cameron Hall Clubs to Open Club Rooms During O-WEEK
- Constitutions updated
- Presidents/VP Training
- Put Printed Handbooks in the CCZ

❖ In Progress

- Clubs Profile and Category List
- Signage for Tenancy
- Club Incorporation Guide

Treasurer Projects

❖ Completed

- Treasurer Training Dates
- Update Treasurer Handbook

❖ In Progress

- SPGs and ODAY Grants
- Treasurer Training

❖ Not Started

- Selling Merchandise/Tickets in Second-hand bookshop
- SLT Online

Secretary Projects

❖ Completed

- Clubs update information on my Guild
- Email admin
- Created One Drive
- Club Carnival 1 Organisation
- Campus Quest
- Develop Secretary Training

❖ In Progress

- Ensure website is Updated
- Visible online booking system for CCZ, Cameron Hall Loft, May Tannock/ Sue Boyd Rooms
- Looking at changing and improving SLT
- Considering Purchasing Marques for clubs

❖ **Not Started**

- TLDR; SOC Meeting Info

OCM Projects

❖ **Completed**

- Club Directory

❖ **In Progress**

- Fresher engagement training
- Updating Training Guides

❖ **Not Started**

- Searchable club exec FAQ's
- Name the Second Floor

FINANCES

Budget v Actuals or Project Budget Breakdown. Insert YTD Budget v. Actuals table, and/or description of expenditure.

Line Item	Budget	Actual Dec-Mar	Difference
CLUB START-UP GRANT	\$ 4,000.00	\$ 800.00	\$ 3,200.00
CLUB AWARDS	\$ 2,300.00	\$ -	\$ 2,300.00
O DAY GRANT	\$ 15,000.00	\$ 15,158.00	-\$ 158.00
SPG	\$ 8,000.00	\$ 3,850.00	\$ 4,150.00
SEMESTER GRANT	\$ 72,000.00	\$ -	\$ 72,000.00
SUNDRY	\$ 6,000.00	\$ 1,155.53	\$ 4,844.47
LION NATHAN	\$ -	\$ -	\$ -
MEETING	\$ 2,500.00	\$ 122.80	\$ 2,377.20
PRINTING AND STATIONARY	\$ 450.00	\$ 42.00	\$ 408.00
TENANCY	\$ 5,000.00	\$ 212.45	\$ 4,787.55
	TOTAL	\$21,340.78	\$93,909.22

DISCUSSION TOPICS

Ask me questions if you have anything or email me.

Regards,
Michael Kabondo
Societies Council President
Soc-president@guild.uwa.edu.au



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GUILD SPORTS REPRESENTATIVE GUILD COUNCIL REPORT

29/03/2017

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INTRODUCTION

Sport is doing well. I wish I had my email earlier 😊

MEETINGS

Date	Meeting	Purpose
March 20 th	Head of Interfaculty Sports	Introduce myself to Pia, and talk about what we wanted/could improve upon Interfaculty Sports.
March 21 st	Sports Rep Meeting	Meeting with all the Sports reps, update on what is upcoming and any suggestions.

PROJECT UPDATE

Women's AFL

The first running of Women's AFL at Interfaculty Sports. We are hoping this also results in more women coming to other interfaculty sporting weeks. Wednesday the 29th of James Oval 12-2. Please all come.

Fair Game

Looking to set up more awareness for sports equipment donations and volunteering through Fair Game. Will be meeting with Luke in the future to discuss how we can partner up a

International Student Sporting Activities

Bryan and I are meeting to discuss running hourly Ultimate Frisbee workshops tailored to International students. The goal is to get students active, create friendships and a sense of belonging.

FINANCES

No spend as of yet.

Line Item	Description	YTD Budget	Actual
	TOTAL		

DISCUSSION TOPICS

Regards,
Jacob Colangelo
Guild Sports Representative
sports@guild.uwa.edu.au



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TREASURER
GUILD COUNCIL REPORT
22/02/2017

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INTRODUCTION

MEETINGS ATTENDED

Date	Meeting	Purpose
20/02/17	Student Hackathon Event Meeting	Meeting to run through the details of the Hackathon in April.
24/02/17	ODAY	Fun.
24/02/17	ODAY Festival	More Fun.
26/02/17	Meeting with App Developer	Discussing costs & timeline of building a Guild App
3/03/17	Budget Meeting with ISL	This was to clarify the budget to the President and Treasurer of ISL
8/03/17	Tavern Wall Art Presentation	Present ideas the Tavern Wall Art Committee have contributed to Jack Spagnuolo, Madeleine Smith & Hayden Greenham.
8/03/17	Special Guild Council Meeting	To co-opt the new Sports Representative and PAC President
13/03/17	Catering and Tavern Committee	Monthly Meeting.
14/03/17	Executive Management Committee	Monthly Meeting to approve minutes and other key items of the Guild.
15/03/17	Meeting with App Developer	Further discussing the Guild App.
16/03/17	Office Bearer Meetings	Meeting with all the Guild Office Bearers to discuss future projects and collaborations between the portfolios.
17/03/17	Guild Strategic Resources Committee	Monthly Meeting
20/03/17	Meeting with Archivist	Look through Guild Archives.
22/03/17	PROSH	

PROJECT UPDATE

Tavern Wall Art

After careful consideration, the Tavern Wall Art Committee developed some ideas to put the finishing touches on the Tavern. These ideas were further refined through a presentation to Jack Spagnuolo, Madeleine Smith & Hayden Greenham. The Committee has decided using old wooden frames filled with old photos of the Tavern, as well as past meeting minutes and construction plans. Since the meeting, I have been looking through the Guild Archives and have been successful in my search. We hope to have this project accomplished by the end of April.

Guild App

I have had various meetings with an app developer to discuss building a Guild App. Costs and timelines were reviewed, however, I will need to discuss specific details with members of the Guild Council & staff.

Focus Groups

Something that is very important to me this year is the creation of focus groups. This will involve gathering a group of students to discuss different aspects of guild to gain useful feedback and ways to improve how the Guild is now currently run.

FINANCES

Not applicable for this month.

DISCUSSION TOPICS

Regards,
ALEXANDRA O'BRIEN
Treasurer
Treasurer@guild.uwa.edu.au



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VACE
REPORT TO COUNCIL
21/03/2017

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<u>National Volunteer Week Grant</u>	<u>3</u>
<u>Finances</u>	<u>3</u>
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INTRODUCTION

The past month has been mostly occupied with working on the National Youth Week Hackathon – it's a completely free and new event, and it would mean a lot to me if you could attend or promote the event to help make it a success. Read on for updates about the Hackathon and other things VACE has been up to this past month.

MEETINGS ATTENDED

Date	Meeting	Purpose
22-Feb-2017	Marketing and Engagement Meeting	Meet and discuss potential projects with GV Exec
23-Feb-2017	Monitoring and Evaluation Meeting	Meet and discuss potential projects with GV Exec
3-Mar-2017	NYW Hackathon Steering Committee Meeting	Plan NYW Hackathon event
3-Mar-2017	UNAAWA Discussion with GV staff	Discuss implementation of new volunteer program
13-Mar-2017	Micro Volunteering Exit Interview	Discuss past and future of Micro Volunteering and Program Directors in general
17-Mar-2017	NYW Hackathon Steering Committee Meeting	Plan NYW Hackathon event

PROJECT UPDATE

Orientation (update)

Guild Volunteering participated in 16 events during Orientation Week. Members of the VACE Committee and Program Directors helped with staffing the stalls and I assisted in running the 'Get INVOLved' sessions. Many students expressed interest in Guild Volunteering, our upcoming events and Program Director-run programs, resulting in over 500 new newsletter signups.

GUILDVolunteering App (update)

The GUILDVolunteering App was launched and promoted throughout Orientation Week.

- Guild Volunteering App downloads: 163
 - iOS: 100
 - Android: 63
- No. of roles viewed (last 30 days): 506
- No. of roles bookmarked (last 30 days): 100
- GV websites visits from app: 79

National Youth Week Hackathon (update)

FabSoc is the latest addition to the project partners for this event (refer to table in January VACE Report for more details). FabSoc will be running a fashion show of Anglicare WA OpShop clothing at the Hackathon Launch on Friday, 31 March 2017. Hackatt Café will be used for the Launch event, involving the FabSoc fashion show, the reveal of problems to be tackled, as well as speeches to provide background on the issues and call to action.

The rest of the event will take place at the Club Collaboration Zone over the next 2 days, with pitching of ideas taking place on Saturday and the formation of groups to develop solutions. Committee members from Coders for Causes will be talking to the various groups and providing advice over the course of the day, while Access Collective will manage the designated 'Chill Zone' for participants to relax and get away from the crowd. Sunday will conclude with presentations from each team with a presence of Anglicare WA staff.

Promotional materials for the event have been developed and circulated, with merchandise and resource packs on track for completion prior to the event.

Volunteering WA State Conference (update)

The VACE Committee's abstract for the Volunteering WA State Conference entitled *Removing Barriers: An Innovative Approach to Increasing Volunteering Accessibility* (as outlined in previous report) has been approved. Work on the conference paper will begin following the next VACE Committee meeting on 27 March.

UNAAWA Volunteering Program (update)

Claire Duffy and I discussed the volunteering program and have come to the decision that it would be best to launch it next semester, so that I can develop meaningful volunteering roles in consultation with the organisation (assuming that they will still be willing to go ahead with the project) and properly promote the program.

National Volunteer Week Grant

Newly hired student Director of Grants and Sponsorship Nathan Giacci has been successful in securing a \$1000 National Volunteer Week Grant for a speed-friending style event to encourage students who have never volunteered before to meet and hear from students currently volunteering with guild-affiliated clubs and not-for-profit Volunteer Involving Organisations around Perth. The event is set to take place on Tuesday, 9 May 2017 and engage 80 students (40 volunteers and 40 students who have never volunteered before). Planning will commence after the National Youth Week Hackathon event.

FINANCES

N/A

DISCUSSION TOPICS

If you have any questions, please email me at vace-chair@guild.uwa.edu.au.

Regards,
SOFIA KOUZNETSOVA
VACE Chair
vace-chair@guild.uwa.edu.au.



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**WOMEN'S DEPARTMENT
GUILD COUNCIL REPORT**
29/03/2017

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INTRODUCTION/DISCUSSION TOPIC

Prepping for Women's Week at the moment – tonnes of exciting events, I've attached the poster so you can see what's coming up!

MEETINGS

PROJECT UPDATE

Tav & Events - Safety and Sexual Harassment Posters

Sexual harassment posters finished & attached

Self Defence Lessons

Halfway through the self defence session, getting great turnout & great feedback!

Mentoring Program

Have gotten expressions of interest from students, now sourcing mentors.

Damsel

We've been running ~1 post a day on exceptional women to celebrate women's history month

Women's AFL

Have launched the Women's AFL fb event and have gotten loads of interest (thanks to Jacob & UWA Sports for putting the event together) It is on 29th March and it would be great to see as many people down as possible.

Sexual Assault & Harassment Policy

Working on a new policy as part of the Guild Regulations re-write. Should be discussed in the regs meeting otherwise feel free to email me with questions as usual 😊

FINANCES

Line Item	Description	Spend
	Women's Week Poster Printing	\$15.78
	TOTAL	

Regards,
Hannah Matthews
Women's Officer
womens@guild.uwa.edu.au

WOMEN'S WEEK

WOMEN'S AFL

Wednesday 29th March,
James Oval, 12-2pm

WOMEN'S BAKE SALE

Tuesday, 4th April
Oak Lawn, 12-2pm

ENVOY WOMEN IN POLITICS

Tuesday, 4th April
Law Lecture Theatre, 12pm

SELF DEFENCE CLASSES

Tuesday, 4th April
Oak Lawn, 5 & 6pm

WOMEN COMPOSERS CONCERT

Wednesday, 5th April
Callaway Music Auditorium, 7.30pm



ON A DATE THAT ISN'T
WORKING OUT?

•

FEELING UNSAFE OR
PRESSURED?

•

SOMEONE
HARASSING YOU?

ASK FOR ANGELA

You can go to the bar and ask for 'Angela' and our bar staff will help you out of the situation without any dramas, and assist you in getting a taxi, Uber or contacting your friends if you need it.

All our staff are trained on what to do if you ask for Angela and it's no hassle for us - this is your Tav and you have the right to feel safe here.



GUILD
WOMEN'S
DEPARTMENT

THE TAVERN

