



UWA STUDENT GUILD
The University of Western Australia
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GUILD PRESIDENT
GUILD COUNCIL REPORT
28/06/2017

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SUMMARY

The main update to provide for this month is the Guild Commercial position. The Vice-Chancellor and I will be meeting soon to discuss what is best for the student experience and I hope to see an agreement that will be both beneficial for the Guild and University moving forth. I have also been given the opportunity to be a part of the selection process for Chief Information Officer, Director of Campus Management and Chief Finance Officer. We have received some high-quality applications and I am optimistic of how the portfolios will be managed. There also seems to be a lot of negative feedback from the new exam structure. I have conveyed this to members with the University and hope to see some real positive change for students for Semester Two Examinations.

MEETINGS ATTENDED

Meeting Types (Guild Committee, University Meeting, etc). List meetings attended and dates of meetings. Provide a brief description of the purpose of the meeting.

Date	Meeting	Purpose
22/05/2017	University of Sydney – Skype Call	To discuss commercial on campus.
22/05/2017	Catering	Planning of Study Menu over exam period.
23/05/2017	Corporate Services Committee	Monthly meeting.
23/05/2017	Strategic Resources Committee	Monthly meeting.
23/05/2017	Academic Calendar Planning and Implementation Working Group	To provide updates on feedback and recommendation to Education Committee.
23/05/2017	Vice-Chancellor	Quarterly Meeting.
24/05/2017	University of New South Wales – Skype Call	To discuss commercial on campus.
25/05/2017	Faculty Feedback	To discuss feedback pertaining to a faculty with the Chair of Academic Board.
25/05/2017	WA President's	To discuss action items from Higher Education Budget proposal and strategy for addressing key issues facing WA universities.
26/05/2017	Chancellor Nominations	To review nominations for Chancellor.
26/05/2017	University of Queensland – Skype Call	To discuss commercial on campus.
29/05/2017	UniMentor Presentation	Presentation about the Guild to UniMentors.
29/05/2017	Utopia Ribbon Cutting	To celebrate the opening of Utopia in the Refectory.
29/05/2017	Guild Tour with Craig Williams	Tour for new UWA Senate Member.
29/05/2017	Executive Management Committee	Monthly meeting.
29/05/2017	VACE Committee	Monthly meeting.
30/05/2017	Guild Alumni	Planning for upcoming event.
30/05/2017	Education Council	Monthly meeting.
31/05/2017	Guild Christmas Party	Planning for end of year Christmas Party.
31/05/2017	Student Services Committee	Monthly meeting.

31/05/2017	Westpac ATM	Meeting with Pranay to discuss new Westpac ATM.
31/05/2017	Convocation Medal	Discuss opportunity for the Guild to partner with Convocation for a new award.
31/05/2017	Pre-Council with Colleges	Small event in the Tavern for Guild Council to meet with College Residential Club Committees.
31/05/2017	Guild Council	Monthly meeting.
01/06/2017	Guild Counsellor	To discuss the Guild Counsellor with UWA's Student Wellbeing Department.
01/06/2017	Campus Management	Monthly meeting.
01/06/2017	UWA Audit & Risk Committee	To present the Guild's 2016 accounts.
01/06/2017	Muslim Students' Association Community Iftar	Presentation.
02/06/2017	Sally Vernham's National Senior Teaching Fellowship Workshop	Workshop on partnership between students and university.
02/06/2017	Guild Video	Planning for new Guild promo video.
02/06/2017	Curtin Guild	Tour and discussion of Curtin Guild's commercial operations.
05/06/2017	UniMentor Presentation	Presentation about the Guild to UniMentors.
06/06/2017	Bell Shakespeare Planning	Planning for plays to be held later in the year.
06/06/2017	Student Consultative Committee	Monthly meeting.
06/06/2017	UWA Senate Strategic Resources Committee	Regular meeting.
07/06/2017	UWA Sports	To discuss proposal from Dance UWA.
07/06/2017	Enrolment & Orientation Working Group	Planning for upcoming Orientation.
07/06/2017	Convocation Council	Monthly meeting.
08/06/2017	Exam Schedule Survey	Drafting for exam schedule survey with Engagement Department.
08/06/2017	Library	Monthly meeting with Library staff.
08/06/2017	Inclusion & Diversity Committee	Regular meeting.
09/06/2017	UCC Camp	Camp approved.
12/06/2016	UWA Education Committee	Regular meeting.
12/06/2017	Student Life	Monthly meeting.
13/06/2017	Chief Information Officer Interview	One on one with two candidates.
13/06/2017	PSA Honorarium	To discuss draft.
14/06/2017	Chief Information Officer Interview	One on with two candidates.
14/06/2017	Exam Issue	Call with Grady to discuss issue with an exam.
14/06/2017	Staff Town Hall	VC provided update on University in an all staff forum.
14/06/2017	Enhanced Orientation Project Group	To kickstart new project that is one part of the Refreshed Education Strategy.

14/06/2017	Convocation Awards Panel Meeting	To select recipient of Bryant Stokes Matilda Award.
15/06/2017	Campus Management Interviews	To select new Director of Campus Management.
15/06/2017	Chief Information Officer Interviews	To select new Chief Information Officer.
16/06/2017	Filming for Guild Video	Filming for Get More campaign video.
16/06/2017	Academic Calendar Changes	Changes discussed with member of UWA Staff.

PROJECT UPDATE

Commercial Update

Recently the University Executive have called for a review of Commercial operations on campus and they are currently looking at the role that Guild has played over the past 104 years. Many Eastern States Universities are taking over commercial activity from their Student Unions and WA remains to be one of the few where its Guild controls and benefits from the majority of commercial activity on campus.

The UWA Student Guild uses the revenue it generates from commercial activity to fund important services that directly benefit students. As we are a not-for-profit organisation, every dollar that is spent at any of our outlets goes right back to the students. The Guild also gets to ensure that food and drink on campus remains affordable and also relevant to the current interests of students.

We have set up a strong Commercial Department that employs staff with many years of experience in the industry to support and oversee commercial activity. The Guild is currently able to affect positive change in a relatively agile manner, which was reflected in a 20% increase in international student satisfaction in 2016. Last year, we were not too far behind Curtin's Guild, that was also rated as the 4th top provider in all of Australia. This year we are hoping for another increase in satisfaction as a result of significant and continual improvements in menu, décor and independent offering on campus.

Commercial activity being controlled by the Guild has benefited this organisation in more ways than one and as a result the UWA Student Guild is rated as one of the top student unions in the country. I hope that the University begins to work in partnership with us and supports us in our activities, as I strongly believe that the Guild has been one of the main reasons why students have enjoyed their time at UWA.

Executive Director of Corporate Services

Recently, the University appointed Robert Webster to the position of Executive Director of Corporate Services. Robert Webster is the current Director of Strategy, Planning and Performance where he has led UWA's legal, risk, planning, analysis and reporting processes. He will take up his new position from the 28th of June.

According to the UWA News article "Robert has an extensive career in planning, management, service development and organisational change across numerous industries with the last 17 years in universities. Prior to moving to UWA, Robert headed RMIT's Planning Group and led major projects including organisational restructuring, services transformation and business intelligence. Robert was also instrumental in rebuilding RMIT's major IT systems."

The students that have worked with him so far, have found him to be quite a pleasure to work with and extremely cooperative with the Guild. We look forward to working in partnership with Robert in his new position.

Exam Schedule Restructure

As expected, there has been a lot of complaints and negative feedback around the new exam schedule. It appears there was significant increase in exams being held in the first week. This of course caused a lot of stress for many students, as some even had all four exams within 48 hours. Another major criticism is many exams being scheduled at 4:30 and then finishing at 6:30. This is particularly unsafe for students taking public transport at this time as well as walking around and just outside of campus. Many invigilators have also been preparing the exam room after students have entered the venue. This causes students to wait almost 30 minutes and creates a greater sense of disorganisation. Some have also noted that invigilators have been quite insensitive to deaf students and therefore a serious need for Deaf Awareness Training.

Feedback will be collated once the Exam Schedule Survey that the Guild is putting together has been filled. This feedback will then be presented to the Examinations Team for review and I will be pushing for some positive changes to come out from the review in time for Semester Two Exams. I will need help from Council, the Faculty Societies and Clubs in promoting the survey and getting as many responses possible.

Get More Campaign

Earlier this year, I asked for a Guild video to be put together that succinctly explains what the Guild does and to create a more positive brand recognition amongst students. The idea is that instead of creating many videos that explain the different departments, we instead have one video that quickly explains the Guild's core functions that everyone can share and promote.

This video will be in line with the 'Get More' campaign where we promote the Guild as the place to go whenever a student wants to get involved, get support and get value.

Acquittal

At the recent UWA Audit and Risk Committee meeting, the Guild presented its accounts from 2016 and provided a quick update on our achievements. Members of the committee asked a few questions and overall seemed happy with what we reported. The Committee however did ask for the annual report to also be provided to the committee as well as any insights that we gain through Guild-run surveys.

Academic Calendar Changes

UWA will be seeking to pass an amendment to the Academic Calendar beginning end of this year. Main changes include a more comprehensive Summer School and then in Semester Two, 2018 the length of the active teaching period will be shortened from 13 weeks to 12. The Faculty Societies unanimously opposes any move to shorten to a 12-week teaching period for several reasons. These mainly include the:

- cutting of non-compulsory content;
- rising trend of mental health issues amongst university students;
- greater difficulty in managing extra-curricular and other commitments; and
- availability of lab space.
- Units will still carry a 150hr study load, which means under a full-time load of 4 units, a student will have approximately 50hrs of study to complete each week in comparison to 40hours a week under

ISB

The final response for the ISB survey is 832 responses, which equates to 18% of all international students at UWA. This is a relatively good response rate even though it is less than last years as we only had three weeks to gather responses - last year we had approximately three months. Results from the survey will be presented to UWA mid-August.

UWA Rankings

The Vice-Chancellor has announced that UWA has risen in the QS World University Rankings from 102 to 93. It received a perfect score for its performance at the international level represented by the University's high proportion of international students and faculty members.

UWA performed among the top 10 per cent of those universities ranked. The University was particularly recognised for its attractiveness as a global university to international staff and students.

Refectory Project Update

Since Utopia's opening, more students flock down to the Refectory for their fix of bubble tea. Utopia has proven to be a huge attraction has been extremely well-liked by students. With the introduction of a new food outlet in the corner, we hope to see some more traffic down in the space.

This will be the plan for Semester Two as we continue to wait on approval from the University Executive for the new Refectory. The Guild was told that plans for the new Ref will be approved at the June Senate Strategic Resources Committee. However, this was not discussed at all and so now approval rests again with the University Executive. We of course hope that the plans are approved soon not only because we have been waiting for 8 months now, but also so that we can begin planning for construction.

KEY ACHIEVEMENTS TO DATE

- Guild hasn't burnt down.
- Extended opening hours for both Library and cafes over examination period.
- Secured student co-leads on the University's Refreshed Education Strategy.
- Introduced a cross-campus discount for Guild members.
- Guild installed and benefitting from Solar Panels installed over at Business School.
- Raised over \$50 000 for PROSH.
- Introduced Utopia to the Refectory.
- Introduced a Course Questionnaire for future students to assist in choosing the right degree for them.
- Became a member of the interviewing panels for Director of Student Experience, Deputy Vice-Chancellor (Education), Chief Information Officer, Chief Finance Officer, Director of Campus Management.
- Pushed for more recognition of significant cultural events through UWA Social Media.
- Overhauled menus at Guild Catering outlets.
- Established a GO8 Student Advocacy Group.
- Ran the most successful ODAY to date.
- Delivered the best schedule of events for Orientation Week.
- Secured approval of an all ages and alcohol-included ODAY Festival.
- Added a link to donate blood on the home page of UWA's Student Connect.
- Rolled out the Service Learning Unit for Guild Officer Bearers.
- Secured 50% SSAF for the Guild.

NEVIN JAYAWARDENA
Guild President
president@guild.uwa.edu.au



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VICE PRESIDENT
GUILD COUNCIL REPORT
22/06/2017

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SUMMARY

This month has mostly been dealing with personal student academic issues and working on the Enhanced Orientation project with Professor Kent Anderson. This is a short report due to the exam period.

MEETINGS ATTENDED

Meeting Types (Guild Committee, University Meeting, etc). List meetings attended and dates of meetings. Provide a brief description of the purpose of the meeting.

Date	Meeting	Purpose
14/06/2017	Refreshed Education Strategy / Grady Venville	To discuss the specifics moving forward with the four projects that fall under the refreshed education strategy.
14/06/2017	Enhanced and Integrated Orientation Project / Kent Anderson	To meet with the key stakeholders and review the scope of the Enhanced & Integrated Orientation Project that I'm Co-Chairing with Kent Anderson.
31/05/2017	Parking Appeal Panel Meeting	Review parking fine appeals.
29/05/2017	Executive Management Committee Meeting	

PROJECT UPDATE

Enhanced & Integrated Orientation

The committee has convened once to review the scope and membership of the committee. Resolutions from the meeting include the addition of an IT staff member to the committee, scheduling of the research officer interview, the scheduling of the next 2 meetings, and the review of the projects objectives.

The project will aim to create a greater sense of belonging amongst new enrolling students, create a more memorable and exciting commencement, more opportunities to meet with academic staff, and more support and community from the moment students receive their offer letter.

The Co-Chairs will be interviewing potential research officers on Friday the 22nd of June.

ACHIEVEMENTS TO DATE

- Confirmed the design for the Guild College Row specific information flyer.
- Secured approval for the POPP Ping Pong Table from Campus Management.
- Secured a meeting with Future Students (Recruitment) to have Guild Council members to discuss student life at high school outreach presentations.
- Worked with Hannah and Tyson to have the University begin the tentative tender process with *Consent Matters* online module to help combat sexual assault and harassment on campus.

DISCUSSION TOPICS

None at this time. I hope everyone survived the exam period and are all ready to get back to business!

Regards,
Megan Lee
104th Vice President
vp@guild.uwa.edu.au



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GUILD COUNCIL REPORT
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SUMMARY

June has been a busy month with the completion of several projects, including the briefing document for our lawyers to use for drafting the Regulations.

MEETINGS ATTENDED

Meeting Types (Guild Committee, University Meeting, etc). List meetings attended and dates of meetings. Provide a brief description of the purpose of the meeting.

Date	Meeting	Purpose
5/06	PSA Honorarium - Jenny	Finalise PSA Honorarium
06/06	Meeting with UWA policy *	Discuss integration of discipline Regulations and UWA policies
13/06	PSA Honorarium – Owen and Nevin	Finalise PSA Honorarium
21/06	SRC Meeting	Committee meeting
21/06	RSD meeting	Discuss RSD Rules
21/06	Pelican	Discuss Pelican KPIs
22/06	Governance Meeting	Committee Meeting
22/06	Meeting with UWA Sports	Discuss Sports Council and Regulation Changes

‘*’ – was unable to attend

PROJECT UPDATE

Statute 20

Updating Statute to be consistent with UWA Act and SSAF Legislation. Thoughts of governance has been collected.

Protest Policy

A policy to aid Council both decide when to protest and the reporting back to Council afterwards. Finished first draft – governance discussion pending.

Pelican KPIs & Media Control

A policy to guide the Pelican Editors in the expected outcomes of their tenure, as well as a document governing their limitations and the powers of the Guild as the publisher. Drafting.

Department Rules

RSD: Drafted – awaiting consultation

Ethnocultural: Drafting

Access: Drafting

Discipline Procedures

Jacob is doing a lot of work on this, it has progressed a lot and should be ready for July Meeting.

Volunteering Rules

Pending until Regulations are complete.

Policy Book

Conducting an overhaul to ensure the policy book is relevant and up to date. It is currently awaiting Governance review and some decisions about how the policy book is to be managed.

Template Department Rules

Pending until after regulations.

PSA Honorarium

After a lot of negotiating and drafting a finalised version has been agreed to by the Governance Committee, HR and PSA.

Proxy Code of Conduct

As an outcome of the discussion concerning proxies at Guild Council, Governance has drafted a Code of Conduct to be signed by all proxies at meetings. Governance is also working on a guide to Guild Council for proxies to review beforehand – enabling them to better understand how to interact and engage at Council.

Guild Regulations

Lawyers will be drafting over the next week or so, thus I will be spending July consulting and finalising the Regs with Governance, Council and relevant bodies.

July	Submission to Guild Council & Consultation	Submission to Guild Council Agenda Pack, including: <ul style="list-style-type: none">• Old Regulations• New Regulations• Summary Sheet
26 th July	Guild Council	Guild Council Approves the Finalized Regulations
7 th – 11 th August	Guild OGM	Guild Ordinary General Meeting to approve Regulations.
11 th August	Submit Guild Regulations for inclusion in Senate Agenda Pack	Submit: <ul style="list-style-type: none">• Guild Regulations• Old Regulations• Summary sheet
28 th August	Senate Meeting	Guild Regulations to be put to Senate for Approval: <u>Nevin</u> and Owen to be briefed for any questions
29 th August	Guild Regulations Pass	Celebrate – Tony dances

ACHIEVEMENTS TO DATE

- Delegate Report Template – a template for student representatives who are sent on conferences or talks to report back to Council
- Updated Statute Book
- Consultation of Guild Regulations
- Resolving Sports legacy

DISCUSSION TOPICS

1. Have you reviewed your NUS KPIs?
2. If you have any questions, queries or concerns about the Regulations please let me know as soon as possible!

Kind regards,
Jack Looby
Chair of Guild Council



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EDUCATION COUNCIL PRESIDENT
Guild Council Report
June 2017

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MEETINGS ATTENDED

Date	Meeting	Purpose
29/05/17	Welfare & Advocacy Meeting	Regular meeting
31/05/17	Student Services Meeting	Monthly meeting
30/05/17	Education Council Meeting	Monthly meeting. Theme: Welfare
31/05/17	Guild Council Meeting	Monthly meeting
01/06/17	HSS president and Education vice-president meeting	Mid-year FacSoc review
01/06/17	MSS president and Education vice-president meeting	Mid-year FacSoc review
01/06/17	Science Union president and Education vice-president meeting	Mid-year FacSoc review
02/06/17	SNAGS president and vice-president meeting	Mid-year FacSoc review
06/06/17	Student Consultative Meeting	Monthly meeting
13/06/17	FABLE Curriculum Committee	Monthly meeting
14/06/17	Curriculum Committee	Monthly meeting
16/06/17	Academic Calendar Changes – Discussion with Fiona O'Shea	Discussion re proposed changes to academic calendar
20/06/17	Student Resilience Initiative Meeting	Discussion of pilot project and student survey to be rolled out next semester

PROJECT UPDATE

Proposed changes to Academic Calendar

Following on from last month's Education Council meeting, the Faculty Societies unanimously agreed that the cons far outweigh the pros regarding moving from 13 to 12 academic weeks per semester, with particular concerns surrounding revision weeks, cutting labs and full time loads. This was then brought to SCC and we are now awaiting a decision regarding whether this will go through, what timeframe the transition will occur within and in what form this will happen.

Exam Schedule Survey

There have been various complaints and concerns brought to me regarding the changes to exam timetables that have gone through, mainly surrounding the increase of 2 to 3 exam sessions a day and the 8.30am and 4.30pm starting times. As a result, we will be rolling out a Guild survey asking students to voice any concerns they have regarding this new structure and taking any relevant results to the university in an attempt to minimise issues for future semesters.

Student Resilience Initiative

Tyson and I met with the UWA School of Psychology regarding their proposed pilot project for the Student Resilience Initiative. We will be working together to collect information regarding student wellbeing at UWA, as well as using the results from the National Wellbeing Survey run by the NUS last year and work on increasing visibility for the welfare and student support services available at UWA using various predictive factors, and including it within the orientation process etc. through the university in the coming years.

Warm regards,

Lina El Rakhawy
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Welfare Department
June Report
28/06/2017

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INTRODUCTION

This month the Welfare Department has taken some time to reflect on Semester 1 achievements. We are very proud on the process we made with our initiatives, support services and welfare week. This semester we scratched the surface of some important issues and we will continue to drive the conversation about these issues in Semester 2. We want to carry this momentum into Semester 2 and make it bigger and better for all students both on and off campus. Congratulations to everyone who contributed and supported us during semester 1.

MEETINGS ATTENDED

Meeting Types (Guild Committee, University Meeting, etc). List meetings attended and dates of meetings. Provide a brief description of the purpose of the meeting.

Date	Meeting	Purpose
21/06/2017	Student Resilience Project	Development of the pilot project

1ST SEMESTER ACHIEVEMENTS

Get up and Stand up: *The goals of the event were perfectly executed with the assists from the UWA Careers Centre and UWA Alumni. The event atmosphere was positive and bright with all students taking something away from the event. It was the first of its kind and we want to run another event similar in Semester 2.*

Food Pantry: *This semester our objective was to make the food pantry more sustainable to ensure availability and functionality so any student could access it when needed. As we have achieved this we have been able to advertise it better in the community creating that general awareness.*

Food Drive: *A key initiative which boosted the food pantry was the 'food drive' which saw 8 FacSocs participate contributing a total 1,247 items of food. From this we had an opportunity to get published in the Western Suburbs and have an ABC radio interview about the whole project.*

Oz Harvest: *we were successful in partnering with Oz Harvest for 2017 and beyond. This partnership aims to decrease hunger on campus and in the wider community.*

Its okay to self-care: *This initiative ran smoothly in conjunction with Fremantle Headspace who provided material and did a presentation alongside Student Assist. The turnout was great with all participants leaving with information or a better understanding of the topic and support services available to them.*

Welfare Week: *The Welfare Department worked industriously to ensure welfare week would be successful. I am happy to say we didn't disappoint with all the events during the week having large turnouts and great engagement with students. The Welfare Department also collaborated with other Guild Departments and FacSocs to give everyone an opportunity to contribute to such an important week. Recap of the week:*

Monday:

Bubble Soccer on Oak Lawn in Collaboration with International Student Services

Tuesday: Wel-Fair:

Soup and Support- Guild Student Assist

UWA PAWS: in partnership with Cat Haven, SAFE, Greyhound Rescue and Guide Dogs

Art Therapy: Run by Maths Union

5 ways to wellbeing and Alcohol prevention: conducted by Health Promotion Unit

Coffee chats: Run by Access Collective

Wednesday:

Clothes Swap: led by ChEmBio

Access Collective Lived Experience

Thursday

Stress Free Spa Day (male identifying students)

Friday

REACH Health Check ups

During Welfare Week the 4 main Guild Outlets were putting Welfare stickers on coffee cups which had a cute/cheesy message on them. With all reports students enjoyed these stickers and they definitely brightened up their day. Further, the Guild provided free fruit for students to have throughout the week.

Student Resilience Pilot Project: This pilot project is almost ready to be launched. The final details are to be confirmed some time soon.

FINANCES

Line Item	Description	YTD Budget	Actual
	TOTAL		

DISCUSSION TOPICS

Nothing at this point in time.

Regards,
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SUMMARY

Not a very exciting month in term of events for PAC. More admin work has been done this month. We have now filled the OCM position and congratulations to Chloe Hynes. We also had another SOC/PAC meeting, which has a focus for PAC on electing the OCM and affiliation of some new clubs. We also have allocated grant money for the application for semester 1. These grants were the Club Collaboration Grant and the Campus Culture Grant. During exams not a lot has happened. The PAC committee and myself are now in the process of planning social justice week and semester 2 this year.

MEETINGS ATTENDED

Date	Meeting	Purpose
31/05/17	Guild Council Meeting	Monthly Meeting for guild council.
07/06/17	Online PAC Committee meeting	To discuss and process the semester 1 grants.
15/06/17	Meeting with Jennifer Parsons (UWA Alumni) and Zoe (Guild Volunteering)	To discuss how we could all work together during Week 3 with our corresponding events and how PAC and guild volunteering could be involved with UWA Alumni events/day of action.

PROJECT UPDATE

Social Justice Week

Timeline: Start planning over holidays. All should be confirmed by week 1 semester 2.

Objectives: To have the sleep out on oak again, potential panel discussion and guest speaker as well. Maybe also involve aspects of social justice with clothes (salvos) and food (food pantry).

Partners: Yet TBC. Looking at partnering with club for sleep out, potential to have Anne Aly as a guest speaker. Also UWA alumni keen to get on board as well. Thoughts of collaborating with clubs on "science and social justice" (ChemnBio, Engineers without borders, Coders for causes).

Budget: Guest speaker and panel discussion should cost any money. Sleep out on oak estimated cost \$500.

Status: Started Planning

UWA Comedy Festival

Timeline: Start planning with Kasey over holidays.

Objectives: To have a comedy festival at UWA with prize money provided by Liz constable

Partners: Kasey and Liam (Events), Professor Ted Snell, Pier Leach and Liz Constable.

Budget: TBA

Status: Started Meeting up and discussing ideas, about to commence planning.

ACHIEVEMENTS TO DATE

- Elected OCM – Chloe Hynes
- Processed Semester 1 grants
- Ran Themed Weeks: Language Week and Faith Week

DISCUSSION TOPICS

N/A

Regards,
Audrey Tascon
PAC President
pac@guild.uwa.edu.au



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**Pride Department
Update Report**
27/06/2017

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INTRODUCTION

There is nothing to report this month as everyone was too busy preparing for and doing exams.

MEETINGS ATTENDED

Date	Meeting	Purpose
26/5	UWA LGBTQIA+ Working Group Meeting	Update on what is happening with each member of the council. Updates on the LGBTI Inclusion awards, which UWA won an award from. We have also started planning for Pride (including Pride march)

PROJECT UPDATE

Pride Week

Pride week planning is underway. Rigel has attended meetings with external companies in the past to possibly collaborate with during Pride Week (i.e. having stall during the carnival to raise awareness of facilities outside of the guild/university). Event planning is almost done. We are going to have a meeting with Kasey early in July to consolidate ideas and to plan on what needs to be done for things to be run successfully.

Pride Pages

Pride Pages writing is almost at an end, and designing the magazine/cover page is underway. Rigel is awaiting articles/pieces for editing and/or to see if it acceptable to put in the magazine. The launch of the magazine will be held in Pride Week.

Perth Pride

We are currently collaborating with the UWA LGBTQIA+ Working Group to plan out UWA's involvement in Perth Pride this year. We want the event to be a bit bigger, even considering the involvement of students in producing ideas. We are still in the early stages of planning.

FINANCES

None

DISCUSSION TOPICS

In regards to the change in the guild regulations, Tonia and I share the opinion of going through the changes so long as compromises are met. We have met up with Megan and Jack in brief regarding this topic. But we would like to meet up again in the future to consolidate these compromises.

We would like to add a disclaimer that any other opinion that is going to be thrown out should and will not reflect Tonia's or my opinions.

Regards,
Rigel Paciente and Tonia Curby
Pride Officers
pride@guild.uwa.edu.au



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UWA POSTGRADUATE STUDENTS' ASSOCIATION

MONTHLY REPORT

JUNE 2017

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SUMMARY

This month was a busy one with events and a few key meetings. Three events were held this month, Connect, Postgrad Café and the PSA Quiz Night. Preparing for the Quiz took up a great deal of time, both in event preparation and the solicitation and acquisition of prizes for the night. We managed to get a good number of sponsors providing some very incredible prizes. There were some comments that the quiz questions were a touch too tricky, and we'll take that under advisement for the next one.

This month also saw the start of the Refreshed Education Strategy Projects and I will be working with the Vice-Chancellor and the Senior Policy advisor to begin the research-led teaching project. This project will amp up over the next couple of months, so as they say, watch this space.

Also on the horizon is the Council of Australian Postgraduate Associations Special Council Meeting, hosted by GCAP (Gold Coast Association of Postgraduates) at Griffith University. This is a chance to learn from the other Postgraduate Associations and influence our federal lobbying organisation (CAPA). The PSA President will speak to this.

MEETINGS ATTENDED

Date	Meeting	Purpose
17/5	Meeting with the Chair of Guild Council	PSA Honourarium Policy discussion
19/5	Meeting with Trish Rechichi	Quarterly Meeting on future student recruitment/marketing
23/5	Planning and Resources Committee	Regular University Committee that allocates resources for projects and manages the budget
23/5	Postgrad Café	PSA Event
23/5	Guild Strategic Resources Committee	Regular Guild Committee managing the budget and project resourcing
23/5	Meeting with Chelsea Hayes	PSA Social Media Strategy for coming month
25/5	Meeting with the Chair of Academic Board	Discussion of student issues
26/5	Faculty of Science Morning Tea	Morning Tea with Heads of Schools and senior Faculty members within the FoS with Student reps
26/5	GRS Oral Examination Forum	Forum on the introduction of oral examinations in PhDs
29/5	Meeting with the Chair of Guild Council	PSA Honourarium Policy Discussion
29/5	Executive Management Committee	Guild management committee dealing with key issues
30/5	Meeting with postgrad school reps from Arts	Discuss student representation within arts and FABLE
31/5	PSA Quiz Night	PSA Event
6/6	Student Consultative Committee	Regular meeting for communication and consultation between the university and students
6/6	PSA Committee Meeting	Regular Meeting of the PSA Committee
7/6	Convocation Council	Regular meeting of the UWA Alumni Association
8/6	Library Meeting	Regular meeting on issues to do with UWA Libraries
8/6	Inclusion & Diversity Committee	UWA Committee to promote a more equitable UWA

8/6	Research Committee	UWA Committee regarding research-related matters
9/6	Meeting with Urbis Consultancy	Student perspective on accommodation offered by UWA
12/6	Education Committee	UWA Committee to deal with education-related matters
13/6	Meeting with the Chair of Guild Council & Guild President	PSA Honorarium Policy meeting
13/6	Board of the Graduate Research School	Managing board for the Graduate Research School, which manages all HDR students
14/6	Refreshed Education Strategy Meeting	Initial meeting of Chairs of the Refreshed Education Strategy Projects
14/6	Curriculum Committee	UWA meeting on matters concerning the curriculum, usually attended by the PSA VP Coursework
14/6	IQ Awards	Awards ceremony for UWA innovators
15/6	Meeting with PSA Secretary and Events Officer	Events planning for Semester 2
16/6	Interviews for Guild	Guild interviews for open staff position
17/6	Student Meeting	Discussing student issue
17/6	Interviews for Guild	As above.

PROJECT UPDATE

Star Gazing Night

The PSA Stargazing night had to be moved due to weather. As a result the new date is June 25th. The PSA President will briefly speak to this item.

PSA Honorarium Policy

This month has included a great deal of discussion and negotiation on this topic as the Governance Committee prepares the Honorarium Policy for the PSA. While the Chair and I have not agreed on every item, these negotiations have been constructive, with a final version to be put at the June Guild Council Meeting.

Events

Connect remains strong, though not as big as last month (which is a good thing). We are continuing to monitor the numbers as the growth may present some new problems, though it is expected to be quieter this month due to the University Break. Postgrad Café remains very popular and is achieving its purpose of getting students out of their offices and socialising (which can be a big issue in postgrads). An events calendar has been drafted for Semester 2 and is looking very full, having a new Events Officer should help manage this load.

Elections

We are still looking for some suitable candidates for the Engineering and Mathematical Sciences Research Representative and Media Officer positions on our committee. If you know someone suitable please let me know. Otherwise all other elected positions have been filled. Our Online election system proved to be successful once again.

Oral Examinations

The Graduate Research School has been looking to bring in Oral Examinations for PhD students. There has been quite a bit of apprehension about this move, a lot of which has been fed by incorrect rumours. In particular, many students are worried about having their method of examination changed after enrolment. It is important to note that this will not happen without individual student permission. The change will only affect students who opt in, and new students. No firm decision has been made on this yet, however 2018 is a desired start date for this scheme. There are still some legitimate concerns regarding international students and these will need to be resolved prior to implementation.

ACHIEVEMENTS TO DATE

- Held a successful Quiz Night
- Broke own record for largest Connect Ever
- Held a successful Wine & Cheese Night
- Ran first successful online election for a casual vacancy
- Established Postgrad Cafe
- Held largest Connect ever
- Represented UWA at Universities Australia
- Opened PSA Common Room
- Redesigned the PSA Newsletter, rebranded to “The Post”
- Established ties between the PSA and Postgraduate Organisations in NSW, QLD, VIC, TAS, ACT & WA
- Represented UWA at the Council of Australian Postgraduate Associations

DISCUSSION TOPICS

- Thoughts on how to make oral examinations more friendly to international students would be appreciated.

Regards,
Owen Myles
PSA President
psa@guild.uwa.edu.au



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GUILD SECRETARY
GUILD COUNCIL REPORT
29/06/2017

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SUMMARY

This month has been relatively quiet due to exams. Sally Varnham's seminar was really insightful and Nevin and I were able to extract ideas and potential action points that we could incorporate into our Partnership Agreement.

MEETINGS ATTENDED

Date	Meeting	Purpose
31/05/17	Student Services Committee	Monthly meeting.
02/06/17	Sally Varnham's National Senior Teaching Fellowship	To discuss the idea of Partnership between Universities and Student Guilds, through a conference facilitated by Sally Varnham who has conducted research in the area. There

PROJECT UPDATE

Mentoring Project- Revised Education Strategy

The first meeting for this project will be on Thursday the 29th of June. Lina will be proxying for me as the co-chair.

DISCUSSION TOPICS

Regards,
VINURI GAJANAYAKE
Guild Secretary
secretary@guild.uwa.edu.au



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Societies Council
Guild Council Report
28/06/17

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INTRODUCTION

Hello,

Hope everyone survived exam season! I been enjoying myself and writing this report on a ferry to Greece. First semester is over which means we are over half way through our term. Here's a summary of the last month and the Semester 1.

ADMINISTRATION

Administration is a key component of SOC and this semester has involved a lot of it from myself and my executive.

❖ **New Club Affiliations & New Club Support**

This semester we've had a total of 10 NEW CLUBS. The process involves me workshopping and setting up meetings with the club prior to affiliation. Once the club has been affiliated Davina looks after the new clubs and becomes their SOC Rep and is their main point of call for SOC assistance.

New Clubs Semester 1:

- Wine Appreciation Club
- Biomedical Engineering Society
- Origami Club
- University Programming Competition Society
- UWA Filipino Club
- Hotbrew
- Sausage and Bun Appreciation Society
- UWA Vietnamese Students Association
- Fancy Dance Society
- UWA Harry Potter Society

❖ **Re-Affiliations**

Socialist Alternative unexpired at the beginning of the semester. UWA Red Cross & PHAC are still pending.

❖ **Lapsed Clubs**

- University Bicycle Society
- University Motorcycle Club

❖ **Disaffiliations**

At the last SOC Meeting, we did some club spring cleaning. These clubs disaffiliated this semester:

- Ahlulbayt Society of UWA
- Perth Undergraduate Choral Society
- UWA Knitting Club
- UWA Oxfam Australia Group

❖ **Semester 1 GRANTS**

Semester 1 Grants are nearly complete. We received 81 Applications and are finalising them this Wednesday. I'll be able to report on this further in my next report.

❖ **Emails**

Emails are a large part of SOCLife. We have continued to receive many emails from clubs. We mostly got the most traffic around Grants, SOC Events and Meeting Periods.

❖ **SOC Reps**

An initiative SOC is continuing this year is designated SOC Reps for clubs to be able to help them on an individual level since we have many clubs on campus we thought it would be a good way also to assist Club Execs. This is seeming to work well as we get to work with clubs on an individual level.

❖ **SOC Meetings**

This semester we've had 4 SOC Meetings. The meetings have been fun and exciting ways in which we get to disseminate information to clubs but also offer them training and support.

The themes this semester have been ODAY, Presidents/VP & Secretary Training, SOQuiz & Campus Culture Workshop. At these meetings, we managed to get great attendance rates from clubs. A main goal of mine was to sustain engagement and we have been able to do great in this so far. We have started workshopping ideas we can use for semester 2.

❖ **Treasurer Training [Treas]**

Cam held several treasurer training sessions this semester and 147 Clubs and Societies have completed the training. 29 Clubs have not completed the training, majority of these include lapsed clubs.

❖ **Constitutions [VP]**

Brendon has stayed on top of constitution updates this semester.

EVENTS

❖ **SOC Meetings and Important Dates**

Below are the Key SOC Dates

Date	Event
15th February	SOC Meeting #1
24th February	O-Day
7th March	Club Carnival
15th March	SOC Meeting #2
12th April	SOC Meeting #3
24th May	SOC Meeting #4
8th August	Club Carnival
13th September	SOC Meeting #6
13th October	SOC Award Applications Due
18th October	SOC Meeting #7

MEETINGS ATTENDED

As I have been away this month, Brendon has been attending to my duties.

Date	Meeting	Purpose

PROJECT17 UPDATE SEMSTER 1

Presidents Projects

❖ Completed

- Create SOC important dates ical link for Clubs.
- Created Project 17 Tasks
- Presidents/VP Training material with Brendon.
- Presidents/VP Training
- Updating SOC Website Page
- Introduce Club Consultation Stand for ODAY and Club Carnivals
-

❖ In Progress

- Marketing and Branding Current Guild Services to Clubs on the website, emails and meetings
- Improve CCZ Signage and Introduce Room Reset Guides
- Free/Discounted RSA for Club Execs and Committee ‘
- SOC Guide

❖ On Hold

- Host Guild emails for clubs i.e. club@guild.uwa.edu.au (Technical issues)

❖ Not Started

Vice President Projects

❖ Completed

- **Club Directory**
Completed Charmaine and Daniel
- **ERFs Updated**
- **Get Cameron Hall Clubs to Open Club Rooms During O-WEEK**
- **Constitutions updated**
- **Presidents/VP Training**
- **Put Printed Handbooks in the CCZ**
- **Clubs Profile and Category List**
- **Signage for Tenancy**

❖ In Progress

- **Club Incorporation Guide**

Treasurer Projects

❖ Completed

- **Treasurer Training Dates**
- **Update Treasurer Handbook**
- **SPGs and ODAY Grants**
- **Selling Merchandise/Tickets in Second-hand bookshop**

❖ In Progress

- **Treasurer Training**
- **SLT Online**

❖ Not Started

Secretary Projects

❖ Completed

- **Clubs update information on my Guild**
- **Email admin**
- **Created One Drive**
- **Club Carnival 1 Organisation**

- Campus Quest
- Develop Secretary Training
- Looking at changing and improving SLT

❖ In Progress

- Ensure website is Updated
- Visible online booking system for CCZ, Cameron Hall Loft, May Tannock/ Sue Boyd Rooms
- Purchasing Marques for clubs

❖ Not Started

- TLDR; SOC Meeting Info

OCM Projects

❖ Completed

- Club Directory
- Guide to Cameron Hall

❖ In Progress

- Fresher engagement training
- Updating Training Guides
- Searchable club exec FAQ's (Going to be included in SOC Guide)

❖ Not Started

FINANCES

Budget v Actuals or Project Budget Breakdown. Insert YTD Budget v. Actuals table, and/or description of expenditure.

Line Item	Budget	Actual Dec-May	Difference
CLUB START-UP GRANT	\$4,000.00	\$2,000.00	\$2,000.00
CLUB AWARDS	\$2,300.00	\$-	\$2,300.00
O DAY GRANT	\$15,000.00	\$15,008.00	-\$8.00
SPG	\$8,000.00	\$3,850.00	\$4,150.00
SEMESTER GRANT	\$72,000.00	\$-	\$72,000.00
SUNDRY	\$6,000.00	\$1,155.53	\$4,844.47
LION NATHAN	\$-	\$-	\$-
MEETING	\$2,500.00	\$277.20	\$2,222.80
PRINTING AND STATIONARY	\$450.00	\$42.00	\$408.00
TENANCY	\$5,000.00	\$960.45	\$4,039.55
TOTAL		\$23,293.18	\$91,956.82

DISCUSSION TOPICS

Ask me questions if you have anything or email my vice president.

Brendon Ng
 Societies Council Vice President
soc-vp@guild.uwa.edu.au

Regards,
Michael.



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Sport
GUILD COUNCIL REPORT
28/06/2017

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SUMMARY

My greatest achievement for this month was shooting a 3-pointer on camera for the Guild video.

MEETINGS ATTENDED

I attended no meetings this month

PROJECT UPDATE

ISS Dodge Ball

Postponed to next semester for the hope of greater engagement with the activity. Will be looking at the first few weeks of semester 2.

Interfaculty Sport 2018

Meeting with Pia to discuss how interfaculty sport should be run in 2018 and ways we can improve.

UWA vs Notre Dame Soccer

Notre Dame Med students would like to hold a soccer tournament with the facsocs of UWA. Planning with their captain over the holidays.

ACHIEVEMENTS TO DATE

- Semester 1 Interfaculty Sport
- Women's AFL

DISCUSSION TOPICS

Questions, topics of discussion and other points of information which you would like to receive feedback from council during question time about. These should be related to your portfolio and your projects – discussion topics that concern the wider operations of the Guild should be put onto the Agenda as General Business.

1. Interfaculty Sport – Ways it can be improved

Regards,
JACOB COLANGELO
Sports Rep
sport@guild.uwa.edu.au



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TREASURER REPORT GUILD COUNCIL REPORT 28/06/2017

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INTRODUCTION

Hi Everyone! After a very busy month studying for exams I have been able to dedicate all my time the last week to Guild Initiatives. I hope you enjoy reading this report and feel free to approach me if you have any questions.

MEETINGS ATTENDED

Date	Meeting	Purpose
29/05/17	ECM Meeting	Regular meeting.
29/05/17	Catering and Tavern Committee Meeting	Assigning student committee members a project to work on.
31/05/17	Student Services Meeting	Regular meeting.
6/06/17	Meeting with Nous Group	To discuss Collegiate program.
14/06/17	Refreshed Education Strategy	Meeting to discuss the four proposals that make up the Refreshed Education Strategy
16/06/17	Focus group about Catering	Gathered a group of individuals to discuss what improvements can be made to catering on campus – collecting this data will give us a direction for Semester 2.
20/06/17	Meeting with Chris	Discuss timeline, strategy and vision for the project
21/06/17	SRC Meetings	Regular Meeting.
21/06/17	Meeting with Jack S	To discuss food vans in Semester 2

PROJECT UPDATE

Collegiate Project

This project has been my focus the month. I have met with Chris Massey (Co-Chair) to discuss what our objectives/ vision should be for the month. We have set a timeline and are currently doing research on what other universities are doing.

Website & App

Changes have been made with the direction of this project. After discussions with Luke Andrew, we are now in search for a developer who can do both platforms – this will allow for consistency. The next step in this project will be to create a focus group and brainstorm all the ideas.

Midyear Budget Review

An email has been sent out to all departments regarding feedback about their budget. I will meet with Finance to review and discuss the necessary changes that will need to be made for semester 2.

Student Tavern Committee

A meeting will be held next week with Jack S to guide the student committee members and further discuss any initial ideas.

Regards,
ALEXANDRA O'BRIEN
Treasurer
treasurer@guild.uwa.edu.au



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VACE
REPORT TO COUNCIL
19/06/2017

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INTRODUCTION

The VACE Committee has been extremely saddened by Claire Duffy's departure from her position at Guild Volunteering, but we all wish her all the best at her new job. Our committee has also been joined by a new member, Samantha Tan, who is our newly appointed International Student Representative.

I have also had the immense privilege this month to speak at the WA State Volunteering Conference about removing barriers to volunteering. In my 45-minute presentation, I talked about some of the initiatives that have been introduced by Guild Volunteering, including Micro Volunteering and Virtual Volunteering.

This past month has mostly consisted of planning for the National Student Volunteer Week next semester. There is not much to update on as planning is still in progress.

MEETINGS ATTENDED

Date	Meeting	Purpose
23-May-17	Review VACE International and Fresher Rep Applications	Review applications and schedule interviews
26-May-17	National Student Volunteer Week Planning Meeting	Discuss ideas for National Student Volunteer Week
26-May-17	Interview International and Fresher Reps	Interview all applicants
29-May-17	VACE Committee Meeting	Monthly meeting of the VACE Committee

PROJECT UPDATE

Humans of Guild Volunteering Project

After much discussion, we have decided to launch our version of Humans of Guild Volunteering, titled 'Journeys', at the start of Semester 2. The social media campaign aims to highlight the diversity of UWA volunteers and their different backgrounds and experiences.

Volunteering Awards

Applications have opened for 3 brand new award categories: Volunteer of the Year, Volunteer Manager of the Year and Best Guild-Affiliated Volunteer Organisation or Group. These awards will be judged by the VACE Committee and we plan to award them during a National Student Volunteer Week event and have the award recipients recognised at Guild Ball as well.

FINANCES

N/A

DISCUSSION TOPICS

Contact me at vace-chair@guild.uwa.edu.au if you have any questions.

Regards,
SOFIA KOUZNETSOVA
VACE Chair
vace-chair@guild.uwa.edu.au.



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PORTFOLIO NAME
WASAC Monthly Report
21/06/2017

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INTRODUCTION

WASAC has been reviewing semester one events and planning/aiming towards getting more members coming/involved with more events in semester two. This has included planning events in conjunction with other groups and clubs, which led to a meeting with TLG and planning a quiz night in Semester 2 which is still in it's early planning stages. Some WASAC committee members have recently been selected by the School of Indigenous Studies at UWA to attend the NAIDOC Perth ball in July so that WASAC is represented alongside SIS.

MEETINGS ATTENDED

Meeting Types (Guild Committee, University Meeting, etc). List meetings attended and dates of meetings. Provide a brief description of the purpose of the meeting.

Date	Meeting	Purpose
29/05/2017	WASAC Committee Meeting	General meeting
31/05/2017	Meeting with TLG	Discuss possible future events with WASAC

PROJECT UPDATE

Project Title

Discuss each project. Relevant things to include are: timeline, budget, project partners, project objectives, project status etc.

On the 31st I met with reps from TLG to discuss having a quiz night between them and WASAC. Haven't yet discussed the budget etc. but have been talking through email to pass along ideas which will hopefully be organised more throughout the winter break.

FINANCES

Budget v Actuals or Project Budget Breakdown. Insert YTD Budget v. Actuals table, and/or description of expenditure.

Line Item	Description	YTD Budget	Actual
N/A	N/A	N/A	N/A
	TOTAL		

DISCUSSION TOPICS

Questions, topics of discussion and other points of information which you would like to receive feedback from council during question time about. These should be related to your portfolio and your projects – discussion topics that concern the wider operations of the Guild should be put onto the Agenda as General Business.

Nothing to discuss.

Regards,
Jayne Whitby
WASAC Chairperson



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TREASURER REPORT GUILD COUNCIL REPORT 28/06/2017

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INTRODUCTION

Hi Everyone! After a very busy month studying for exams I have been able to dedicate all my time the last week to Guild Initiatives. I hope you enjoy reading this report and feel free to approach me if you have any questions.

MEETINGS ATTENDED

Date	Meeting	Purpose
29/05/17	ECM Meeting	Regular meeting.
29/05/17	Catering and Tavern Committee Meeting	Assigning student committee members a project to work on.
31/05/17	Student Services Meeting	Regular meeting.
6/06/17	Meeting with Nous Group	To discuss Collegiate program.
14/06/17	Refreshed Education Strategy	Meeting to discuss the four proposals that make up the Refreshed Education Strategy
16/06/17	Focus group about Catering	Gathered a group of individuals to discuss what improvements can be made to catering on campus – collecting this data will give us a direction for Semester 2.
20/06/17	Meeting with Chris	Discuss timeline, strategy and vision for the project
21/06/17	SRC Meetings	Regular Meeting.
21/06/17	Meeting with Jack S	To discuss food vans in Semester 2

PROJECT UPDATE

Collegiate Project

This project has been my focus the month. I have met with Chris Massey (Co-Chair) to discuss what our objectives/ vision should be for the month. We have set a timeline and are currently doing research on what other universities are doing.

Website & App

Changes have been made with the direction of this project. After discussions with Luke Andrew, we are now in search for a developer who can do both platforms – this will allow for consistency. The next step in this project will be to create a focus group and brainstorm all the ideas.

Midyear Budget Review

An email has been sent out to all departments regarding feedback about their budget. I will meet with Finance to review and discuss the necessary changes that will need to be made for semester 2.

Student Tavern Committee

A meeting will be held next week with Jack S to guide the student committee members and further discuss any initial ideas.

Regards,
ALEXANDRA O'BRIEN
Treasurer
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WOMEN'S DEPARTMENT GUILD COUNCIL REPORT JUNE

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PROJECT UPDATE

Lighting on Campus

Finished the survey and we are currently compiling the data.

Sexual Assault & Harassment Policy

The AHRC report is coming out next month so we are preparing for the release.

Emergency Kit

The kit has been fully stocked and publicised via the women's facebook with a lot of good feedback.

Wine & Women

Went fantastically! The event sold out and we got excellent engagement from students who we normally don't see at our events.

Sexual Health on Campus

Posters have been created and will be going up next semester once students are back on campus.

Bathroom Audit

Volunteers have been recruited and we've started collecting data.

FINANCES

Line Item	Description	Spend
305080	Supplies for Wine & Women event	\$526.70
305147	Emergency Kit supplies	\$168
305024	Lighting Survey Prizes	\$55
TOTAL		

If you have any questions feel free to email me!

Regards,

Hannah Matthews

Women's Officer

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