



MEETINGS & ACTIVITIES | Guild

- **Administrative**
 - Guild Tour with St Catherine's College and St Thomas More College.
 - Tavern lunch with Hames Sharley Architects.
 - Guild Tour with Senators.
 - Farewell event for Ann Fraser.
 - Annual Report meeting.
- **Student Services**
 - Meeting with UniBank to discuss training / workshop opportunities for student groups and sponsoring the Food Pantry.
 - Camp Approval Meeting: UniSFA.
- **Commercial**
 - Student Services Department 2017 budget setting.
- **Student Portfolios**
 - **Committees:**
 - Executive Management Committee Meeting (x 2).
 - VACE Committee Meeting.
 - Student Services Committee Meeting.
 - Strategic Resources Committee Meeting.
 - **Meetings:**
 - Education Council Meeting.
 - With Emma Boogaardt, re: Education projects.
 - Guild Council Meeting.
 - **Events:**
 - Quobba Gnarning Café Official Opening & Ribbon Cutting Ceremony.
 - Multicultural Week.
 - Oktoberfest.
 - **Other:**
 - Guild Ball working group.

PROJECTS & EVENTS | Guild

- **Office of Learning & Teaching Symposium**

I was invited to attend the Student Voice Symposium run by the Office of Learning & Teaching, at UTS. The Symposium was over two days, and there were two student-led sessions. I ran the first one with:

 - Sadie Heckenberg: President of NATSIPA (National Aboriginal & Torres Strait Islander Postgraduate Association)
 - Ben Gill: President of the ANU Student Association
 - Saba Nabi: Former Equity Officer of CISA (Council of International Students Association)
 - Luke Chapman: Board Member of Activate UTS

Our presentation required the attendees (students, teaching and professional staff, including some management from Universities around Australia) to reflect on which demographics of students they involve in decision making, and how well they do it. We then asked them to discuss the barriers to students from all

demographics getting involved in representation, and how institutions could support this, and the barriers from the institutions' perspective. We each shared some of our biggest challenges such as the timeframe given to students to consult, how confidentiality impedes the ability to consult students and tokenism (students sitting on committees but not being really able to participate in the decision making). We finished up by asking everyone to make a pledge for the next 12 months to address their institutions' shortcomings. We received good feedback from the attendees. There were some interesting ideas that some Universities had for large-scale student feedback which I will discuss with Dawn Freshwater, like flash surveys. I'd like to do some more research and come back to Education Council with some ideas for discussion.

- **Quobba Gnarning Cafe**

Quobba Gnarning Café (Reid Library) was opened Monday 19 September, and formally opened by Tyson McEwan and myself on Friday 23 September 2016. The opening event comprised a welcome from myself, a Welcome to Country from Whadjuk Noongar Elder, Walter McGuire, and a speech from Tyson McEwan about the significance of the name. We invited staff and students from the Guild, the UWA Library Team, the School of Indigenous Studies and UWA Campus Management. Thank you to everyone who attended the opening.

We are now in the roll-out phase of the new café and will be continuing to tweak the offerings. If you have any feedback, please pass it to Tom Burke and the Catering & Tavern Committee. We are also awaiting the signage. The Lease is still being negotiated with the University.

- **Guild Ball**

The Annual Cruickshank-Routley Memorial Guild Ball will be on 28 October 2016, themed "Through the Looking Glass". Megan is our Event Director, I'm very excited for the ball she and the Events Team are putting together! Applications for awards will be closing soon – I look forward to seeing you all there!

- **Guild Elections**

Congratulations to the 104th Guild Officer Bearer Team:

President	Nevin Jayawardena
Treasurer	Alexandra O'Brien
Education Council President	Lina El Rakhawy
Public Affairs Council President	Macy Cota
Societies Council President	Michael Kabondo
Environment Officer	Sean O'Leary
International Student Services Director	Darryl Loke
Sports Representative	Mackenzie Huggins
Welfare Officer	Tyson McEwan
Women's Affairs Officer	Hannah Matthews
Senate Member	Maddie Mulholland

National Union of Students Delegates:

Megan Lee
Ben Martin
Jacky Chiang
Lina El Rakhawy
Emma Boogaerdt
Hannah Matthews
Michael Mckenzie

Ordinary Guild Councillors:

Bryan Quah

Jack Looby
Zikun Huang
Michael Mckenzie
Luke Andrew
Megan Lee
Justin Workman
Joseph Chan
Vinuri Gajanayake
Zena Ibrahim
Reece Gherardi
Dionel Arun
Pheobe Ho

I wish the 104th Guild Council the best of luck and congratulations!

MEETINGS & ACTIVITIES | University

- **University-wide**
 - Senate Community Dinner – guests: Deidre Willmott (Guild President 1984), Michael Lishman (SOC President 1982) and Janet Holmes a Court AC (Guild Vice President 1963).
 - Strategic IT and IM Committee Meeting.
 - Meeting with Dawn Freshwater, Pranay Lodhiya and Guild.
- **Education**
 - Academic Board Meeting.
- **Student Life**
 - Regular meeting with UWA Library.
- **Operational**
 - ‘Get a Move On!’ Forum with City for Perth.
- **Convocation**
 - Second Ordinary Convocation Meeting, including President’s report and panel.
- **Other**
 - Meeting with Sabbia Tilli, Arts Faculty, and Izzy Wilson, Arts Union President re: Special Consideration and UWA Renewal Project.
 - Meeting with UniAccess and Guild Access Collective.
 - Alumni Fund Grant Committee Meeting.

ITEMS OF INTEREST / UPDATES TO GUILD COUNCIL

- **Universities Legislation Amendment Act Campaign**

We received notice on Friday 9 September that the Liberal Party moved an amendment to the SSAF portion of the UWA Act. I believe this included significant pressure from the Labor and National Parties. This changes the section from effectively “the Guild receives 50% - the percentage of students who are members” to “the University Senate must pay the Guild at least 50% of the SSAF”. This second wording is more powerful, and I intend to push the University to follow through and allocate at least 50% of the SSAF to the Guild.

Unfortunately, the Act does still reduce the number of students on the Senate from 3 to 2.

It has gone through the Legislative Assembly and will be discussed in the Council on Thursday 22 September. I will provide Guild Council with an update at the meeting.

- **Special Consideration Policy Changes**

We are still locking in meetings with UniAccess and the Access Collective to provide feedback, and waiting for the Special Consideration Working Party to reconvene.

- **UWA Renewal Project**

Education Council are yet to participate in further meetings with the Working Streams. I have followed up with Chris Massey to find out what the next step will be.

- **Facility Upgrades**

Campus Management have advised that this is the timeline for upgrades to facilities across campus. They have consulted with the Guild for Guild-based projects and Faculties for those situated within faculties to identify the most appropriate and least disruptive time to carry out the works. All projects are listed here: <http://www.cm.uwa.edu.au/projects-and-works/current-projects/facilities-improvement-program>.

- **Chloe Jackson**

Chloe is now on maternity leave and will return to the Guild in 8 months.

FINANCES

No funds spent this month.





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Vice President Report | September 2016

October 4th, 2016

MEETINGS |

- UniAccess quarterly meeting (7/9)
- MASA Mentoring (6/9, 20/9)
- Get a Move On! Workshop Committee for Perth (14/9)
- Academic Board (21/9)

COMMITTEES |

- Executive Management Committee (13/9, 29/9)
- Corporate Services Committee (7/9)
- Parking Appeal Panel (7/9)

EVENTS |

- Graduation Mace Bearing (15/9)
- Ann Fraser Farewell (29/9)

COMMITTEES | Corporate Services Committee

I am the member of Executive that is responsible for Corporate Services Committee, and its Chair. Here is an update of Committee projects:

- **Second-hand Bookshop**

Improvements continue to be made to the space. Mutya and I are investigating proper accounting procedures regarding the sale of club merchandise, given our liability regarding any merchandise stock that we acquire. Down the track, we will be looking at what sort of online integration will be possible between the bookshop, texchange and Co-Op.

- **Computer Investment Program**

The next phase of the program is underway, looking at the reallocation of replaced computers to staff with older computers.

- **Office 365 Cloud Migration**

Moving in to the new financial year, the pricing of migration of our servers onto an Office 365 cloud system required revisiting. After approval by both CSC and SRC, Kelvin will now be looking more in to this project.

HANDOVER | Planning

Congratulations to the newly elected 104th Guild Council. Jenny Ophel (Associate Director Human Resources) are meeting to plan the handover process. As mentioned, please send through any suggestions for workshops or training that you think would be beneficial.

UNIVERSITY | Parking & Security

- **Parking Appeals Committee**

The Guild Vice President is the only consistent member of the Parking Appeals Committee, of which there has been 1 since our last Guild Council meeting.

- **Committee for Perth – Get a Move on!**

I attended a workshop hosted by Campus Management run by Committee for Perth. The workshop was for stakeholders in their Get a Move On! Project which presents recommendations regarding the future development of public transport options in the Perth and Peel regions.

DEPARTMENTS | MASA

As Vice President, it is my role to assist the Mature Age Student Association as a Guild Department.

- **Cloud Mentoring**

Angela Montague has initiated a new MASA mentoring program, aiming to be operational by the start of 2017. The program will work with Mature Age Pathway (MAP) to support all UWA mature age students with online mentoring. We have had preliminary meetings to discuss potential models.

- **Café Catch Up**

We have had approximately 35 RSVPs to our catch up event, so am looking forward to seeing familiar MASA student member faces in Hackett next week. We continue to bring new members in to the facebook MASA Conversation group.

DEPARTMENTS | Access

- **UniAccess meeting**

Thanks to Maddie, we are now having quarterly meetings with the UniAccess team. In our first meeting, we discussed improvements to the new resource room, special consideration policy and contributing to their all-student email.

- **Committee**

Cara has resumed responsibilities as Convenor this semester. The committee is investigating a workshop on healthy and safe self-disclosure.

- **Welfare Week**

We will be present at Welfare Week at a stall during Common Lunch Hour. Additionally, we will be contributing to the

FINANCIALS | MASA

To be provided during meeting.

For this report, and for anything, if you have any question, queries, comments or concerns please contact me at vp@guild.uwa.edu.au.

Charlie Viska
Vice President



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Guild Secretary Report | September 2016
October 4th 2016

Tell me you remember! Dancing in September.
Hello! September has been one of those busy months too for the Guild.

Secretary Duties |

Secretarial duties I have carried out this month are:

- Completing the July Minutes
- Compiling and circulating Guild Council and Committee Minutes, Agendas and Resolutions.
- Compiling Guild Council & Committee Material to be placed online.
- Meeting with Maddie and Chloe Keller to discuss the annual report.
- Follow up of business from Minutes and meetings.

Guild Executive | Summary

The Guild Executive continue to approve Grants and Loans. We have also continued to work on our projects and are still functioning well as a team.

Student Services Committee | Summary

Meeting was held on September 29th, everything is going well in the department. Events are finalising Guild Ball, which sold out!! We are also currently in the process of EOSS 2 planning.

Executive Management Committee | Summary

This past month EMC have met and approved committee minutes and some strategy plans for the rest of the year and next year.

Tenancy Executive | Summary

Tenancy has been kicking goals this year! The last month the first part of the CapEx project begun, the stair well in Cameroon hall has been polished, lighting in the 3rd Floor wing was changed and now carpeting the third floor has begun.

Conclusion |

If you have questions, ask me stuff at: secretary@guild.uwa.edu.au

Michael Kabondo
Guild Secretary





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Tom Burke, Treasurer | June 2016

21 June 2016 , 2016

Dear Councillors,

My activities since my last report (July) have been largely confined to monitoring the performance of our businesses. However, I have also begun to prepare handover documents, and the budgeting process for 2017 will commence shortly.

Finance

August saw positive movements in most catering outlet performances, and especially good performance by the Tavern.

The reiteration by the WA Parliament that Student Guilds should receive 50% of SSAF revenue will have a positive effect on the Guild's surplus/deficit figure next year, and ease the transition to an operating surplus.

Catering and Tavern

The Catering and Tavern Committee has met once since my last report.

Meeting of 24 August (and subsequent updates)

- The Tavern is performing very well since its refurbishment, and the next step is marketing it as a functions venue.
- Approved the purchase of a new security alarm system for the Tavern.
- The Cafes on Campus website is now operational (Running slow but looking fantastic).
- Quobba Gnarning café is now operational, and the Catering team is sensitively awaiting feedback so that the offering can be fine tuned.



MEETINGS |

Here is a summary of the meetings of the meetings worth noting that I have had over the past few weeks:

- University
 - Academic Board Meeting*
 - Meeting with Centre for Education Futures*
 - Curriculum Committee
- Guild & Education Council
 - Education Council Meeting
 - Student Services Committee
 - Strategic Resources Committee

The meetings marked * are elaborated on later in the report – I can expand on the others upon request.

FACULTY SOCIETIES | Education Students Association

I am still working with students from within the Education Faculty to re-establish the ESA, although it is proving to be quite the challenge as the students spend so much time on Prac, but I am hoping we can get a Constitution and Committee together before the end of semester.

FACULTY SOCIETIES | ALVA Society

Cale Black has stepped down from his role as ALVA President, after many years of service to the Faculty Society, as he is no longer a UWA student. Megan Lee has taken over the role until the end of the year. We have also been discussing a possible re-structure for the FacSoc as the current workload that the President and VPs have to take on seems to be too much for Architecture students, who are already flat out with their study workload.

EDUCATION COUNCIL | Funding

All of the Faculty Society Funding should have been allocated by now, totaling just over \$61,000 (the actual number is to two decimal places due to the CPI increase. Mega shout out to Simon for being the most competent (and lovely) Treasurer an Education Council President could wish for.

ENGAGEMENT | Website

The Education Council webpage is in the process of being created now, and I am typing up content to go on there. I am hoping to do some kind of 'What FacSoc Represents Me?' quiz to help students find their relevant FacSoc too.

ENGAGEMENT | NUS Wellbeing Survey

The NUS Welfare Department has created the National Wellbeing Survey, in collaboration with Headspace and the University of Canberra, in order to collect data on student health and wellbeing. The survey is the first of its kind and will (hopefully) lead to positive changes on and off campus so I would encourage all Guild Councillors to share the survey - bit.do/StudentWellbeingSurvey

EVENTS | NDA

The National Day of Action, organised by the National Union of Students, was held on August 24th and I think went very well. The protest was peaceful, and was held outside the Hon. Julia Bishop's office in Subiaco so we got a lot of attention (and honk support) from passing cars.



UNIVERSITY | SPOT & SURF

I have had an exciting breakthrough regarding SPOT - after the last year or so of lobbying around getting a feedback mechanism that allows students to give feedback mid-semester we have finally gotten there! From this semester SPOT will be open throughout the semester, with students able to complete the survey as many times as they want - which will hopefully help teaching improve while the unit is being undertaken. SPOT is still not compulsory, and won't be in the foreseeable future, so the Centre for Education Futures is working on incentivising staff to use it, and the Guild and Student Services will be doing communications to explain how SPOT and SURF works to students (esp. what the difference is.) We have also had positive feedback about the idea of 'closing the loop' with SURF (e.g. having SURF scores on Unit Outlines, making lecturers explain what changes they have made to a unit based off SURF) and improving the website so it is less ugly and more informative. Yay!

UNIVERSITY | BlackBoard

At my meeting with Centre for Education Futures we discussed some options regarding getting more information about the University and Guild's services, from support to clubs and campus life, on Blackboard so it reaches more students. The options available are creating a little click-through square (like the StudySmarter one) which can change based on the time of Semester, having a 'Space' set up for the Guild, and/or using the content creator to make a single webpage which can link off to existing pages. I got fantastic feedback from the Faculty Societies on this at the last Education Council Meeting and am working with CEF to implement it, hopefully so we get this project sorted before next Semester.

UNIVERSITY | Academic Board

At the last Academic Board meeting there was an in-depth discussion on the Renewal Project, specifically regarding the new academic units and the new Undergraduate Courses, which came about after the Review of Courses, and I am happy to expand on both of these in the meeting.

CURRENT ISSUES | Lecture Recordings & Attendance

I am still fielding many issues from students regarding lecture recordings. Obviously the problem here isn't the University Policy, which mandates recording (unless a specific exemption has been granted) but that some lecturers chose not to abide by it. I have been working with the Dean of Coursework Studies and Associate Deans to try and crack down on this, but if anyone come across more lecturers that aren't abiding by the policy please let me know so we can try and rectify it. It has also been mandated, in the last few years, that Unit Handbooks stipulate whether or not lectures are recorded so if a lecture is marked as being recorded there then it is unfair to the students for that to not happen in reality.

CURRENT ISSUES | Lecture Downloading

As many of you know, the '/media.m4v' cheeky shortcut which was formally used by students no longer works. I can explain the reason for this at the meeting. I had a meeting with the Centre for Education Futures about it and they said that, unfortunately, they cannot bring back this functionality, or endorse the lengthy instructions to download which have cropped up on UWA Confessions. It essentially just requires the check of a button for lectures to be downloadable from Blackboard, and many lecturers don't have a problem with allowing that functionality - it's often forgotten because since the move to Blackboard download-ability is no longer opt-out. If you have a unit where you wish the lectures were recorded, or are fielding complaints from students about it, the best thing to do is for them to just email the Unit Coordinator about it, requesting that they allow downloads.

CONTACT |

If you have any questions or want to get involved in EAN please email me at ed@guild.uwa.edu.au.



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Collaborations | Faith Week

As per my last report, Faith Week has been postponed to Week 11 of this semester due to the timing during semester. I have engaged with a few clubs already to further discuss the activities and will continue to do so throughout the rest of the week back from study break. So far the confirmed events are the Women in Faith event in collaboration with the Women's Department and the Faith Club Carnival.

There has been no spending so far for this event.

Social Justice | Student Poverty Awareness Campaign

Emily Law and I have been working on running a student poverty awareness campaign during Welfare Week in semester 2, week 10. Whilst research into proper statistics and information is still ongoing, Student Assist and Volunteering have been helping me out with ideas for the campaign. I hope to launch the campaign during week 10 with some 'blunt truth' posters that engage students aesthetically as well as prompting them to start thinking about the prevalence of student poverty and how this can impact every aspect of a student's life. Here are some examples:



Committee Vacancy | Secretary

Unfortunately James Prefumo was no longer able to continue his position as the 2016 Public Affairs Council Secretary as he transferred to Curtin University to undertake a new degree. The vacancy was announced initially at the beginning of semester two after I knew he was no longer a student, but due to an administrative error in the Engagement Department the vacancy was advertised too late according to Guild Regulation 9.2.9.

The issue has since been resolved and Macy Cota was elected unopposed for the position. She has since taken up the role and will continue as the 2016 Secretary until the 30th of November. Macy is the current DESI UWA President and has been involved in a number of collaboration with myself this year. I look forward to having her on the committee and believe she will be a fabulous addition to the team.

Club Services | Decoration Hire

I launched the PAC Decoration Hire at the September PAC Meeting. This service allows clubs to hire out decorations that PAC and the Guild Events Department have acquired or created for use at their own events. The system operates on a deposit system and has been successful so far! In future I'd love to see this service merged with the Societies Council Club Equipment Hire System so that clubs can have a centralised hire system and also have access to images of the decorations as well.

Grants and Awards | Guild Ball Awards

There is just under two weeks until the PAC Guild Ball Awards close! This year I'm proud to say there has been an increase in award prize money allocation from last year. 2016 has \$1200 total in prize money available to clubs, which is divided as follows:

- Best PAC Club 2016 - \$650
- Runner-Up Best PAC Club 2016 - \$350
- Best New PAC Club 2016 - \$200

Grants and Awards | Grants

Ingrid received one Campus Culture Grant application this semester from AIESEC UWA for their Global Fair event. I have reproduced some of their application below, so that Council can gain a better understanding of the kinds of events PAC clubs are running and how they impact campus culture, the UWA community and the personal development of students who get involved.

"Global fair was a week-long cultural exhibition on campus to allow students to experience and immerse in the culture: from Spain to Indonesia and everywhere in between... The event serves the interest of student by promoting leadership development experience which is something that university students are always seeking to develop. Cross cultural exchange also allows students to increase cultural awareness and different types of skill like time management, crisis management, problem solving, effective communication and decision making."

Clubs | New Club Affiliations

At the previous PAC meeting we had the following clubs affiliated to the Public Affairs Council:

- Envoy UWA
- Peacock

The following clubs have expressed interest in affiliation to the Public Affairs Council:

- Cheer UWA
- University Libertarian Club

There has been a total of 5 new PAC Club Affiliations for 2016.

If you have any questions about any of the above, please get in touch with me via e-mail at pac@guild.uwa.edu.au. If your department would like to get involved, or you have new thoughts regarding event ideas, feel free to email me at the address above or see me in the student rep office.

Megan Lee

2016 Public Affairs Council President



INTRODUCTION

The beginning of September was very busy with a SOC meeting and projects keeping me and my committee busy. Guild elections did reduce the amount of work on projects I would have liked to have done, however had a good meeting with the Business School and a few club meetings during the past two weeks. As you can see SOC is moving into a final push for ongoing projects or preparing work for next year's committee to easily take over. It should also be noted it has been an exceptionally busy month for the Tenancy Committee with scheduled works taking place. I hope to make October a month of completing projects, as well as of course electing my committee successors at the final SOC meeting. My committee and I also had a look at the SOC rules and will be making some changes, which should be ready for next Council to review.

Guild Elections Misnomer

Due to the high profile given to Club Funding over the past two weeks I thought it appropriate to clarify in my report the state of club funding. The Societies Council has budgeted \$89,000 to club funding this year, an increase of \$2,500 from last year. No money was removed from this line during the Mid-year Review. On top of this the Lion Nathan grant funding pool increased from \$5,000 to \$9,000 this year. As all of this has been in previous SOC reports I am disappointed that Councillors said otherwise.

I would encourage any Councillor who is still confused to contact myself or even better attend the Treasurer Training session next Monday from 4:00 to review how to read budgets.

ADMINISTRATION

The key aspects of club administration are as follows:

❖ New Club Affiliations

The Guild has 130 Active clubs and societies and 9 Lapsed & 3 New/Pending clubs. Three clubs were successful in their affiliations at the September SOC Meeting:

- Postgraduate Pathology Association (PPa)
- Envoy UWA
- Peacock

Currently I have received interest from the following clubs to go up for affiliation at the next SOC Meeting:

- Taylors College Club
- Share Trading Club

❖ Re-Affiliations/Lapsed Clubs

I have had no interest in restarting any lapsed clubs over the past month.

❖ Executive Registration Forms

There are currently 5 clubs without up to date ERFs registered with the Guild.

❖ Constitutions

There are currently 17 clubs and 5 faculty societies without an approved constitution.

❖ Incorporation

No Update.

❖ **Treasurer Training**

Around 10 clubs have not completed Treasurer Training. SOC has two remaining sessions to cater for these clubs and newly affiliated clubs: Monday 3 October and Monday 24th October.

EVENTS

❖ **SOC Meetings**

The September SOC meeting went well with a guest speaker Daniel White giving clubs good information on how to transfer skills from club life to real life. Also the presentation I did on handover was very popular with clubs requesting slides immediately after the meeting. We also had Taylors College come and present on how clubs can involve those students who are not part of the main campus.

Date	Event
1st August	Semester Two Begins
9th August	Club Carnival & Networking Event
17th August	SOC Meeting #5
14th September	SOC Meeting #6
19th October	SOC Meeting #7

PROJECTS

These are the key projects either underway or listed as a priority:

❖ **Club discounts**

This project has been allocated to Nick, who will be following up the list of services and venues we created. We are preparing everything for next year's SOC Committee to take over.

❖ **Decorations Lease and Hire System**

We have created an online form for clubs to use but there has been no take up yet. Elly is working on covering things like insurance and a template agreement.

❖ **Website**

Lianne and I still have a few things to follow up, but our changes are far from done!

CLUB COLLABORATIVE ZONE

❖ **Bookings**

We have had a large amount of clubs booking the CCZ as well as requesting additional time (beyond the 2hr allocation). This has prompted SOC to look at extending the allocated hours and hopefully make life easier on clubs and staff. Nevertheless this additional usage is welcome.

❖ **Signage**

An ongoing priority.

❖ **Storage locks**

The locks in the CCZ have now been changed, however the keys have not been given to Finance by the contractor. I have assurance this will be done next week, allowing those clubs to start using the space. I have also labelled all the storage spaces in both Cameron hall and CCZ so clubs can easily find their allocated space.

❖ **Business case outcome**

I am still awaiting a response by the Strategic Resources Committee in regards to the additional investments in the CCZ.

TENANCY

Key updates from the SOC sub-committee:

❖ **Tenancy Meetings**

There was a Tenancy meeting and busy bee on the 17th of September. I was unable to attend due to work commitments, but it was apparently very successful with tenants preparing for the works. There has been a request to have another busy bee organised sooner than December when the next one was to be, due to the large amount of furniture people would like to replace.

Date
December – 13th
February – 20th
April – 23rd
July – 30th
September – 17th

❖ **Tenancy Works**

○ **Top floor**

The lighting in the top floor has now been upgraded, there was some additional expense due to Campus management. Carpet, at time of writing, has been laid in half of the rooms and the hallway, with completion due by Wednesday 5th of October. I would like to thank tenants for their cooperation and commend Jesse for his consultation with them. Painting of the hall and clubrooms will commence in the next few weeks. These improvements have made a significant difference and will hopefully bring the top floor up to standard with the rest of central wing.

○ **Cameron Hall**

The main staircase has now been repaired and polished and varnished. There was an issue with white-ant having eaten through some of the stairs, the costs to repair this damage has been absorbed by the university. Currently we are waiting for the varnish to dry before the three clubs affected can again use their rooms. However there has been an issue with a failure to notify these tenants of the impact.

❖ **Second business Case**

Signage, Cameron Hall storage and furniture will be applied for in a second business case to be finalised after the logo has been decided upon.

❖ **Storage Allocations**

I have had a few inquiries about the delay in giving out keys, but as I have said above there has been some movement here.

❖ **Cameron Hall Logo**

Sarah has finalised the logo, however due to discrepancy between expected colour and actual colour there has been a small delay.

❖ **UniSFA**

Unfortunately, UniSFA suffered some water damage to their large library of Sci-Fi books. I have asked Jack to help liaise with campus management to get the leak fixed and any damage repaired.

❖ **Room Allocation**

Tenancy has not met to allocate these two spaces.



FINANCE

❖ Sponsorship

No change to report.

❖ Expenses

Please note the asterisk. I am now also over budget for Printing and Stationary due to the printing of the club flyers that live in the GSC. I am on target for everything else, although I do expect to be slightly over for Meeting Expenses.

IF YOU NEED HELP READING MY BUDGET PLEASE EMAIL ME

Line Item	Expense	Amount Budgeted September	Amount Budgeted for 2016	Amount Spent DEC – SEPT 2016
SOC Grants	\$450	\$	89,000	\$56,000.00
Awards & Prizes	\$0	0.00	1,500	-
Sundry Activities	\$34.55	\$583.33	6,999.96	\$3,253.66
Meeting Expenses	\$94.90*	0.00	2,450	\$2,079.02
Printing and Stationery	\$0*	\$33.33	399.96	\$453.67
TOTAL	\$579.45	\$0	-	\$0

*Expenses awaiting to be charged to account

Budget vs. Actual

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
Gross Profit	\$0.00	\$0.00	\$0.00	0.00%
Expenses				
ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES				
305049 - SOC Grants	\$87,429.23	\$87,500.00	-\$70.77	99.92%
305052 - Awards & Prizes	\$2,500.00	\$1,500.00	\$1,000.00	166.67%
305063 - Handbooks	\$0.00	\$300.00	-\$300.00	0.00%
305076 - Sundry Activities	\$5,325.17	\$6,000.00	-\$674.83	88.75%
305114 - Computer Expenses	\$113.64	\$1,000.00	-\$886.36	11.36%
305147 - General Expenses	\$794.69	\$460.00	\$334.69	172.76%
305166 - Meeting Expenses	\$2,455.60	\$2,400.00	\$55.60	102.32%
305180 - Printing & Stationery	\$592.29	\$400.00	\$192.29	148.07%
305189 - Repairs & Maintenance	\$667.50	\$5,000.00	-\$4,332.50	13.35%
Total - ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES	\$99,878.12	\$104,560.00	-\$4,681.88	95.52%
Total - Expenses	\$99,878.12	\$104,560.00	-\$4,681.88	95.52%
Operating Profit	-\$99,878.12	-\$104,560.00	\$4,681.88	95.52%
Net Profit/(Loss)	-\$99,878.12	-\$104,560.00	\$4,681.88	95.52%

PERIOD	(Custom)	FROM	P1 2015	TO	P12 2015	BUDGET CATEGORY	Annual Budget	COLUMN	Total



Budget vs. Actual

FINANCIAL ROW	AMOUNT	BUDGET AMOUNT	AMOUNT OVER BUDGET	% OF BUDGET
Gross Profit	\$0.00	\$0.00	\$0.00	0.00%
Expenses				
ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES				
305049 - SOC Grants	\$55,852.08	\$89,000.00	-\$33,147.92	62.76%
305052 - Awards & Prizes	\$0.00	\$1,500.00	-\$1,500.00	0.00%
305076 - Sundry Activities	\$3,253.66	\$6,999.96	-\$3,746.30	46.48%
305166 - Meeting Expenses	\$2,073.85	\$2,450.00	-\$376.15	84.65%
305180 - Printing & Stationery	\$453.67	\$399.96	\$53.71	113.43%
Total - ADMINISTRATIVE EXPENSES - ADMINISTRATIVE EXPENSES	\$61,633.26	\$100,349.92	-\$38,716.66	61.42%
Total - Expenses	\$61,633.26	\$100,349.92	-\$38,716.66	61.42%
Operating Profit	-\$61,633.26	-\$100,349.92	\$38,716.66	61.42%
Net Profit/(Loss)	-\$61,633.26	-\$100,349.92	\$38,716.66	61.42%

PERIOD	(Custom)	FROM	Jan 2016	TO	Adjust 2016	BUDGET CATEGORY	Annual Budget	COLUMN	Total



John Looby 16

From: Thomas Burke 16
Sent: Monday, 25 July 2016 3:17 PM
To: John Looby 16
Subject: Mid-Year Budget Review

Hi Jack,

Here is the summary of amendments to the SOC budget for semester 2. Please let me know if there are any errors. Thanks again for your help with the process.

Department	2016 Budget	Spent	Remaining	S2 Request	S2 Recommendation	Cut amount	Details (Which line items decrease)
SOC	100350	55953	44397	43397	43397	1000	1000 off Meeting and Sundry (at your discretion)

Regards
Tom



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Women's Department | September 2016

October 4th , 2016

'Ladies Night' Women's Health & Wellbeing

On the 7th of September, the Women's Department hosted a wellbeing event at UniHall.

The evening was hugely successful, and well attended by students from campus and across college row. The tremendous turn out almost exceeded the space of U Café, our revised venue due to poor weather preventing use of the rooftop. We had REACH performing free medical check ups, Patrice from Student Assist, henna by Desi, Lush product demonstrations, sports science students talking about fitness and nutrition, all accompanied by some great live music. Monique did an amazing job of organising one of our most successful and engaging events of the year. Thanks to the many helpers who assisted with preparation, set up, pack down, and activities throughout the evening. Major thanks and congratulations to Monique for bringing it all together!

Girls DJ Lessons

DJ lessons by EMAS UWA are back! The lesson is free and open to women-identifying and non-binary individuals of all skill levels. Head down to the Ref Courtyard, 12-2pm, Wednesday the 5th of October. Thanks to EMAS for partnering with the Women's Department to make great initiative happen again!

Damsel Magazine

Since the conclusion of our creative sessions, the Damsel editing team have been plugging away collating the wealth of content that we received for the magazine. Thanks to Elise and the PSA for your flexibility in accommodating our delayed design schedule, and the continuous phenomenal work of the editing team. The magazine should be just about off to print by the time of this Council. We're looking at a launch in week 12, in the Tavern.

SCREW Week

Many thanks to the Pride Department for collaborating on SCREW Week in back in Week 5.

The screening of the Hunting Ground and subsequent panel discussion was a prominent and well attended event during the week.

We hope it will be part of continuing the conversation around sexual harassment and assault, and efforts to address the issue at UWA. I'm so proud of the outcomes the Guild has achieved in this area in its work with the university and look forward to further improvements.

Women's Room

As part of the top floor works, the Women's Room will be carpeted and repainted this week. As such, the room will be closed from Tuesday, most likely through until Thursday.

We will make this known through the Women's Department Facebook page.

Finances

Damsel Creative Session #3
\$22.82

Ladies Night
\$297.78

	September
Actual Spend	\$320.60
Budgeted Spend	\$350.00



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WELFARE OFFICER REPORT | OCTOBER 2016

October 4th 2016

WELFARE WEEK SEMESTER TWO

Event Schedule thus far:

Monday:

- Free breakfast – ChemnBio UWA
- Free professional massages – TBD
- Free lunch – Arts Union

Tuesday:

- Headspace Day
- De-Stress – PAW
- Health Day – Health Promotion Students
- Pilates – Guild

Wednesday:

- Mental Health Panel Discussion – HPU and Access Collective
- Mental Health Pledges – Access Collective
- Arts Therapy – Mathematics Union
- KeepCup & Succulent Stall – Enviro Department
- Destress with ISS – ISS
- Yoga – Guild

Thursday:

- Free Health Checks - REACH
- Social Justice Stunt – PAC

Events will be updated on the Facebook event regularly.

GRANTS:

NB: Maximum amounts to be allocated.

ChemnBio Breakfast	200
Arts Union Lunch	150
PAW Insurance Top Up	100
Massages	150
Dentistry Yoga and Food Drop	200
Access Mental Health Pledges	100
Total	900

Predicting \$200 for printing posters etc.

Please direct all questions to welfare@guild.uwa.edu.au



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Environment Department | September 2016
October 6th, 2016

Almost at the end! Time flies. Here's what Enviro's been up to over September:

Clean Up WA Beaches

Running a little event next month with Guild volunteering, heading over to Milyu Reserve. We paid for a bus to take everybody. Should be a nice time!

Spend: \$100.00

Coffee Grounds Composting

Underway with Guild Volunteering! We're ironing out the kinks, but it's working—we're collecting coffee grounds from the cafes and Grounds are using them around UWA.

Frank Green Cups

We've put in a purchase for a trial of these to be sold through our outlets. If it's successful we'll look at a larger scale rollout. The money came from my budget plus an additional \$300 approved by SRC.

Spend: \$690.80

Friends of the Grounds

We're helping with their logo (when I say we I mean the amazing Elise), social media stuff, and engagement with younger folks, and they're helping to fund some of our projects! It's become a really great relationship which is awesome. For those interested their next plant sale is on the 27th of October.

KeepCups

About to do another purchase for the whole Guild, plus 250 for ECOMS. Handed the reigns of purchasing over to Jack Spagnuolo to ensure continuity moving forward. There will be some money spent from the department's budget here (around \$850), but still waiting to get the exact figure.

More Gardens

Some students are keen on doing another community garden near the Animal Biology

buildings on campus. I've met with them and got them started, as well as meeting with relevant stakeholders in Grounds and at Friends of the Grounds. We'll likely have another community garden by mid-2017!

Total Spend: \$790.80

Total Revenue: \$0.00

Net Total: -\$790.80

That's all from me!

Kind regards,

Dennis



1. Overview

It has been a fairly busy month for the Department. Since the close of last meeting, we have announced the date and posted the event for the Pride Department Elections. We have also hosted a number of events, in addition to continuing our plans for a Pride Department Presence in the Perth Pride Parade, and printing a reusable official Department banner. We also attended the final meeting of the LGBTI Working Group, during which we reached a number of resolutions.

2. Finance

	Budgeted Amount (\$)	Spent Amount (\$)
Printing	150.00	140.00
Banner	150.00	140.00
Total	150.00	140.00

3. Pride Department Elections

Under Section 5 of the Pride Department Constitution, an Ordinary General Meeting has been called to elect the 2017 Pride Officers. A notice has been posted on the Guild elections at least five days prior to the elections, as per the Guild Regulations. The meeting will be held on the 4th October, and a private optional preferential ballot will be taken at the close of the meeting to determine who wins the election. Samuel Shenton has agreed to be the returning officer.

4. Events

4.1. Writers' Day

Due to the success of the first edition of our newsletter, we held a writers' day to encourage Department members to come down, talk about what they wanted to see in the newsletter, pitch ideas, and contribute pieces that they had written or wanted to write. It went really well, with quite a high turnout and some very good contributions.

4.2. Karaoke Night

The Tav hosts karaoke every Wednesday night from 17:00-20:00, and after we spoke with Hayden at the beginning of Semester 2, he agreed to let us do a karaoke takeover one night. We had a really, really high turnout. Everyone enjoyed themselves, with many Department members – both regulars and new people – got up to sing. There were no incidents of booing or mockery, and the event ran smoothly.

4.3. Discussion Group

Last Semester, we ran an improvised discussion group almost every week. We received a lot of feedback from Department members about how to make them better, and we held another one this Semester. We set an agenda prior to the meeting, and followed that. First, we discussed the Pride Parade; we

brainstormed themes we might want to go with (of note: rainbows and glitter, gay mafia, flamingos), along with fundraiser ideas (mainly bake sales and merchandise sales). We also discussed the proposed plebiscite on marriage equality, and what our possible course of action could be if it did manage to pass through Federal Parliament. Our members suggested a number of great ideas, particularly providing an active network for support to people who were affected, and heavily advertising the support services that the Guild provides. In a sense, we would take a more reactive role. I (Reece) spoke to the Associate Director of Student Services after the event, and she expressed agreement with our response.

4.4. Movie Night

The Department was contacted by the UWA Film Society in the hopes of collaborating to screen *Beyond The Hills*, a Romanian lesbian film based loosely on a novel. We were originally meant to screen the movie in Alexander Lecture Theatre; however, due to an issue with UWA Venues, we weren't able to access the venue, and had to move the event to the Pride Department Room. We had a relatively high turnout, and the film was really good (we highly recommend it).

4.5. Games Night

To ease everyone into study break, we held a games night, where we played Cards Against Humanity, Charades Against Humanity, and various other games. We also provided food and drinks for members who came along. It was quite a nice and relaxing event, and need particularly due to stress of polling week, assignments and classes for many of our members.

5. Pride Parade

Since last report, we have met with UWA Equity and Diversity to discuss the possibility of marching in the Pride Parade. As UWA is a major sponsor of the Pride Parade, we are allowed to march for free. During the meeting, we discussed what we wanted to do for the parade and how we were going to organise it, and devised a task list of what needed to be done, and who would be responsible for each task. We also asked Guild Creative to design us a banner, which we have printed from UniPrint (below).



6. LGBTI Working Group

On Tuesday 27th September, we had the final meeting of the LGBTI working group, and both Pride Officers were in attendance.

6.1. LGBTI Inclusion Plan 2016

Malcolm Fialho, The UWA Senior Equity and Diversity Officer, advised the group that the outcomes for the 2016 LGBTI Inclusion Plan had been achieved, and that a separate report would be circulated to member within the next two weeks. We will circulate this report with Council when it is released.

6.2. LGBT+ Student Study

In January, Guild Council was notified that the UWA Equity and Diversity Office was conducting a study on the experience of sexually and gender diverse students at UWA, and that the Pride Department was helping with recruitment. Duc Dau, the Chair of the LGBTI Working Group, summarised the progress to date, and advised that the key finding was to continue and expand the work already being undertaken. She is currently in the process of writing up the report, which will be launched on 11th November at 16:00 in Guild Village.

6.3. Reverse Mentoring

On the International Day Against Homophobia, Biphobia and Transphobia (IDAHOBIT Day) 2016, UWA Equity and Diversity launched a program of reverse mentoring. People who do not identify as LGBT+ in higher up positions in the University were given younger LGBT+ mentors, who were tasked with educating the non-LGBT+ mentee on issues facing the LGBT+ community. The mentee would then undertake a 'project' with the idea of providing assistance to the LGBT+ community (i.e. running an event with an LGBT+ focus). The current Pride Officers have agreed to take part in the program next year as mentors. A short evaluation of the program will be conducted on 15th November 2016.

6.4. Pride WA

The University has renewed its partnership with Pride WA for the next three years, and Pride WA has been allocated \$10,000 in 2016; the level of financial support will be subject to annual review by the LGBTI Working Group for 2017 and 2018.

6.5. Marriage Equality Plebiscite

We advised the LGBTI Working Group of the most-likely Pride Department approach should the plebiscite pass through Federal Parliament, and they also agreed with our proposal. Malcolm will liaise with UWA Brand and Marketing to include a brief piece in the net issue of *UWA Forward* reaffirming the University's support for marriage equality, promoting the Ally Program and the Inclusion and Diversity website, and the contact details of counselling services. He will also be contacting the Pride Department and the Guild President about possibly informing Australian Marriage Equality about the Guild's rejection of the plebiscite.

6.6. Flag Policy

Due to the drama surrounding the Vice Chancellor's inability to raise the Pride Flag in response to the Orlando shootings in June, a new flag policy was developed by the University, and has recently been approved. The new policy includes five flagpoles to maintain the symmetry of the flag display, and the moving of the flagpoles to the corner of Winthrop Avenue and Stirling Highway.



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[WASAC] Department | September 2016

August 31st , 2016

Overview

The WASAC committee has been busy hosting many social and interactive functions for its members. Many of them have included staff, community members and non-UWA students to showcase the development of the Guild and WASAC. September has been a very special moment for all Indigenous students and staff at UWA as Maddie Mulholland and myself officially opened the Quobba Gnarning café. This café plays a significant role in the university community to representing the rich and vibrant Aboriginal culture at UWA campus.

Quobba Gnarning Café

After many months of consulting and planning with the Guild and the School of Indigenous Studies, the WASAC department was much pleased with the outcome and finished product on the café. We understand the café is still in construction with many more items and equipment yet to be placed in the café. The official opening was heartfelt by all guest and students who attended as Noongar elder Walter McGuire gave a warm welcome to country. Maddie and I got up and said a few words which I took the opportunity to thank all parties involved in delivering this amazing opportunity.

NITESG Reunion

In July the UWA Western Waaglys competed in the National Indigenous Tertiary Education Student Games in Brisbane. The team had some success finishing 3rd overall out of 33 universities from around the country. The reunion involved all WA neighbouring universities which they played a friendly fixture games of Volley Ball, Netball and Basketball. In the evening the teams met in Fremantle for dinner. This relationship between universities can be useful as fundraising and collaborative events can be on the agenda in the near future.

WASAC AGM

In October the WASAC AGM will occur to discuss 2016 and what future projects and KPI's our members would want for 2017.



Postgraduate Students' Association
Office 1.03, Guild South Wing (M300)
35 Stirling Highway
CRAWLEY WA 6009
psa@guild.uwa.edu.au
Telephone: (08) 6488 3194

Seeing as it has been a while since I have provided a written report what has been going on the PSA will be outlined for the past 2 months here.

Events

Orientation – Our orientation was not as successful in second semester. In first semester there enough commencing students to make coffee mornings a success however the decrease in enrolments in second semester means very few turn up to the coffee welcomes. I did attend the Science Faculty and Arts faculty postgraduate orientations for second semester and also spoke at the second semester commencement ceremony for postgraduates. I am meeting with the postgraduate orientation arm of student services soon to think of future orientation strategies to recommend to the 2017 committee. My advice to everyone is do not stare lovingly into the vice chancellors eyes before giving a speech because you will lose your concentration (see photo below).

STiR – This year we tried something different with our STiR conference (Student Talks in Research) that was held during research week. Although we did not have a huge turn out the students that presented have provided me with very positive feedback as did our industry panel. It is traditionally difficult to get students to target their presentations to an industry related audience but the speakers were fantastic as well as being from a wide background of disciplines. The industry panel invited were impressed enough with some of the speakers that they have begun to request setting up mentorships with some of the students and the related industry partners. My hope is that this will build next year to become a regular event and a large showcase of the postgraduate research here at UWA.

Stargazing #2 – We had some issues with booking our second stargazing evening so it was on a Monday night leading to our first non-sell-out of this event (can't win them all). The people at Perth observatory did however provide us with a discount due to the decrease in numbers so it was not a large loss. The people that did attend got to see Saturn for the first time as well as objects not often seen in the first semester night. Overall it was still a successful evening for those that attended.

Discover my culture – Very successful multi-cultural event. It was originally going to be similar to date my degree that we ran in first semester however when given the prompting questions students were more than happy to mingle with new people and ask the questions without need of a timer or speed dating setting. Big thanks to Victoria who brought a lot of French cheese from my palette. Am going to recommend that any future event like this be a special themed multicultural connect and consider future connects to be themed in this fashion as the students very much seemed to enjoy it and providing different foods in that regards and prompting questions seemed to increase networking.

Breakfast showcasing women in research – A fantastic success for our annual women research showcase. We had a wide selection of women speakers from established academic such as our very own Dean of Medicine to Clare from Mackenzie Management consultants and early career researchers from in arts. This event is always well attended and is very much one of our crowning events for the year. Guild catering also did a fantastic job and the staff at hackett café should be commended for handling our massive coffee orders along with the regular patronage.

From research to consulting – Mackenzie management consultants approached us earlier in the semester wanting to organize an event to talk to students and give examples about what it is like to go into consulting as well as explain to students that no matter your area of expertise this career path is open to PhD graduates. Due to the nature of the seminar and workshop numbers were limited however we had a long waiting list. This event was such a success that Mackenzie consulting have asked us to setup regular small consulting workshops with students so that they may get more information on this type of work and take on sample projects. This looks to be the beginning of a long standing relationship between the PSA and Mackenzie management consultants.

Education issues

Universities legislation – All of you will have heard about the success so far behind the universities legislation issues. I have worked alongside the guild president with this but it really is Maddie who did all the work and deserves the credit.

Renewal – Still receiving concerns from students in regards to the renewal project both in regards to the loss of academics and now concerns over the possible loss of specified technical staff in the schools. I have encouraged different schools to voice their concerns directly to the renewal team.

NHMRC restructure – I attended a forum discussing the review of the NHMRC funding structure and the need to change in order to provide more funding for early career researchers. I consider this a bonus as funding for early career research is difficult however the NHMRC has still yet to finalize its funding.

Invitation to the council of Australian academic chairs – I have been invited to sit on a panel to talk about the importance of student representation in university governance at the annual meeting of the council of academic chairs in October as well as a lunch with the chairs afterwards. This is a great opportunity to push the importance of students and I would like to thank Cara MacNish the Chair of Academic Board at UWA for the invitation

Invitation to Deans and Directors of graduate research – I am pushing to attend the deans and directors of graduate research that is in the beginning of November either as a CAPA delegate or using some of the so far untouched PSA conference travel money to attend as it is being held in Perth this year.

Upcoming workshop on NHMRC and ARC applications – The PSA is running an event this month that will provide students that are almost completed with information and a workshop on how to apply for funding from the ARC and NHMRC. This is an area that is often overlooked during PhD training and will round off our professional development for the year.

Committee business

Nominations are open – Nominations for the 2017 PSA committee are now open. Elections will be held at our AGM on the 27th of October.

Scholarship applications are open – At request of a vast number of students the PSA scholarship applications have been opened early. This is due to the summer conference season needing registration fees earlier than we had anticipated. Scholarships close on September 30th and we have 2 field work and 8 conference scholarships available for the second round.

Review of rules and elections regulations – It has been 3 years since the last review of our election regulations and the PSA rules. Owen Myles has been heading up the regulations sub-committee in reviewing these changes. A final draft will be presented to guild council either at the September meeting or October meeting and will be voted on in the AGM. The main focus is to ensure the PSA is up to date with the changes to the university and also to encourage a higher voter turnout for our elections.

PostScript – The final deadline for the PSA's annual magazine is the 26th of September and so far we have a large amount of content thanks to my media officer Ella. The final publication is looking to be ready to present at the AGM or sooner.