#### **INTRODUCTION**

"If you haven't started it by April, it's not likely to happen". I hope everyone has made a move on all their goals for 2016!

## **MEETINGS & ACTIVITIES | Guild**

#### Administrative

- New Executive Assistant, Rebecca Heyes started (inductions and regular meetings).
- Weekly meetings with Tony Goodman.
- o Election Timetable recommendation meeting.

#### Student Services

- PROSH preparations / review.
- ArchSoc Camp Approval meeting.
- o Student Leadership Training (new components).

#### Commercial

- Cloud Server meeting.
- Secondhand bookshop strategy meeting.

## Catering & Tavern

- Management Meetings.
- o Tavern interior meeting with Architect, Brigid.
- Halal & Dietary requirements meeting. Following the first round of menu updates, we are now aware that there is demand for more vegan, vegetarian and gluten free options, alongside our ongoing attempts to provide better halal options. We are now considering how we move forward with more variety for these diverse dietary requirements.

## Student Portfolios

#### o Committees:

- Strategic Resources Committee Meeting.
- Executive Meeting (x 3).
- Equity & Diversity Committee Meeting.
- Education Council Committee Meeting.
- Welfare & Advocacy Committee Meeting.
- Catering & Tavern Committee Meeting.
- Corporate Services Committee Meeting.
- Student Services Committee Meeting.
- Executive meeting with PSA Executive.
- Executive Management Committee Meeting.
- VACE Meeting.

#### Meetings:

- Tenancy Committee discussions with SOC Executive.
- Guild Council meeting with Max Murphy, NUS National Education Officer.
- SOC Meeting.
- Architect prize CCZ walk-through meeting.

#### O Events:

- PAC Fringe Festival.
- Guild President vs Vice Chancellor's XI Cricket Match.
- PROSH Olympics.
- National Day of Action.
- MARNDA Week.

#### o Projects:

- Guild Village Precinct brainstorm & meeting with architect.
- SSAF Website brainstorm.

## **EVENTS | Guild**

#### PROSH

PROSH went well, with only one behavior complaint and one content complaint. At the time of writing this report, the total tally is still being counted. Thank you very much to all the members of Guild Council who got involved, especially as marshals! If you have feedback about the day or any aspect of PROSH, please send it to Michael Kabondo (secretary@guild.uwa.edu.au) for inclusion in the Student Services Committee's review.

Matt Clarke-Massera and I did significant media in the lead up to and on the day:

- o ABC Radio (James Lush): https://radio.abc.net.au/programitem/per3mnBKqQ?play=true
- NOVA Radio (Dave McClung)
- Channel 9 Live-Cross
- Channel 9 Facebook:
   <a href="https://www.facebook.com/9NewsPerth/photos/a.135392629806239.23739.135107816501387/1228">https://www.facebook.com/9NewsPerth/photos/a.135392629806239.23739.135107816501387/1228</a>
   389760506515/?type=3&theater
- The West (Inside Cover)
- Perth Now: <a href="http://www.perthnow.com.au/news/western-australia/prosh-newspaper-hits-perth-streets-for-university-of-wa-charity-drive/news-story/d4ac128085ebcdc887fba6191630e6d2">https://www.facebook.com/perthnow/</a>
   Perth Now: <a href="http://www.perthnow.com.au/news/western-australia/prosh-newspaper-hits-perth-streets-for-university-of-wa-charity-drive/news-story/d4ac128085ebcdc887fba6191630e6d2</li>
   and Video: <a href="https://www.facebook.com/perthnow/">https://www.facebook.com/perthnow/</a>
- o UWA Forward: http://www.news.uwa.edu.au/201604138512/prosh-hits-streets-85th-year
- o The Post
- o Media Release:

 $\frac{\text{http://static1.squarespace.com/static/53304659e4b0b4a63cc79e2f/t/570dab8bf699bb1e466cdd7c/1}{460513676324/\text{Media+release+-+PROSH+2016.pdf}}$ 

## Albany Scholarships Award Evening / Visit to Albany Campus

In middle of April, I was invited to visit the Albany Campus to meet with the students and present at the Albany Scholarships Award Evening. I was asked to give a speech that explains what the Guild does, the opportunities for Albany student involvement and to introduce the new committee.

The new committee are:

President: Lauren Pullella

Vice President: Hunter Alderman

Treasurer: Geoff Hegarty
Secretary: Stevi Filipowski
1st Year Rep: Oniesha Vernon
2nd Year Rep: Erin Roznoczny
3rd Year Rep: Julia Kershaw

This committee are taking over from Kylie (Acting President) and Susannah (Acting Vice President), who have done a fantastic job in the past six months representing and providing services for Albany students. We will shortly be setting them up with Guild email addresses and will be inviting Lauren to report to Guild Council.

Peter and I attended a morning tea with current staff and students, followed by an open student meeting where we discussed suggestions for improved services by the Albany Student Association, from the Guild and from the University (through the Guild's advocacy). I will be providing Lauren, the new President, with a list of the services available to Crawley campus students, and she will advise what they wish to adopt in Albany.

#### **MEETINGS & ACTIVITIES | University**

## • University-wide

- Student Appeals Hearing.
- o Quarterly meeting with Vice Chancellor, Paul Johnson.
- o Senate Strategic Resources Committee Meeting.
- o Facilities Development Committee Meeting.
- Meeting with Senior Deputy Vice Chancellor, Dawn Freshwater.
- o Quarterly meeting with UWA Executive and Guild Executive.
- Senate Meeting.
- o Planning & Resources Committee Meeting.

#### Education

- o Academic Council Meeting.
- o Regular meeting with Head Librarian.

#### Student Life

- o Meeting with Chris Massey & Ian Fitzpatrick to discuss Sports Council.
- o Meeting with UWA Sports Council President, Cass Greenwell.
- Head of Colleges Meeting.
- o Meeting with Ian Fitzpatrick to discuss Sports Council.

#### Operational

o Monthly meeting with Campus Management.

#### Convocation

• Convocation First Ordinary Meeting. I was invited to give a speech about the Guild's goals and successes in 2016, including showing a video from O-Day created by WASTV with Alumni funding. I was also invited on a panel with the Chancellor and Vice Chancellor to answer questions from the attendees. The main focus of the evening's questions was on the Universities Amendment Act and other strategic projects the University is carrying out.

#### Other

- o Arts Faculty Alumni Grant Submission meeting.
- o Crawley Village meeting.
- o PROSH interview for UWA Forward.
- o UWA Service Video filming.
- Alumni Fund Grants Committee Meeting.

## **MEETINGS & ACTIVITIES | External**

• Visit from Murdoch Guild President & General Manager

Guy and Will visited to see our commercial outlets and student spaces.

#### • Regular Meeting with WA Guild Presidents

I meet and speak regularly with the other WA Guild Presidents. If you ever want to know more about how things operate on other campuses, let me know!

#### Save Our Voice Campaign

We are continuing with the Save Our Voice Campaign in anticipation of the bill being tabled at any stage.

#### ITEMS OF INTEREST TO GUILD COUNCIL

#### Renewal Proposal

Peter and I have met with the Senior Deputy Vice Chancellor, Dawn Freshwater, to discuss student engagement moving forward through the Renewal Project. We have secured a meeting with Dawn with Guild Council and Presidents (or nominee) of Faculty Societies, and we hope she will be able to share some more information with student reps' about the financial justification for the restructure, where freed cash is targeted to be invested, the methodology for identification of staff members to be renewed, and how students can ensure front-facing services are not impacted and can participate in salvaging favourite staff members. Concerns have been clearly raised about the location of schools and faculties under the new structure, so we will also specifically address that.

I will be providing Guild Council with an update prior to the meeting.

#### Library Items

- o The Reid Library development is on schedule.
- o I am working with the Access Collective to provide feedback on accessibility in the libraries.
- o The Library staff have decided on the Barry J Marshall Library to be open 24/7 for exams.
- The Libraries intend to do a review of their opening hours and popular times of use, to see if there is a more student-friendly way of operating. I will advise when I know anything further.
- Peter and I have been successful in getting a fridge put into the parenting space in the Barry J Marshall Library. We are now working with the new parenting group and Library to identify possible spaces in the Reid Library.
- There are scheduled outages in Reid Library for the ground floor renovation:
  - 7 May: lighting outage (equating to floor closures) 8-10:30am, 3<sup>rd</sup> floor and 11am-3pm, 2<sup>nd</sup> floor.
  - 14 May: whole Library closed 8am 5pm, then reopening.
  - Week commencing 27 July: whole Library closed.

#### UWA Academic Calendar Working Group

The Working Group have proposed the summer school option, which could develop into a trimester system in the future if there is demand for teaching during the summer period (to be reviewed in summer 2019). We have proposed that no core units be taught exclusively in the summer period.

This will now go back to Academic Council for further consideration.

#### Facilities Development

The Facilities Development Committee met to discuss the proposals. There were a total 103 proposals. The committee have proposed the following projects to the Vice Chancellor as those that should be considered for funding. The Vice Chancellor may choose not to spend the money at this stage.

One proposal has already been addressed, being the unsafe stairs next to Weatherburn Lecture Theatre.

- 1. Toilets: Guild Village, Social Sciences, Law (as top priority), followed by ECM and Mathematics.
- 2. Teaching space upgrade: Social Sciences teaching facilities (total renovation).
- 3. Research space upgrade: Postgraduate facility in Reid Library, CMCA Super Res Microscopy Lab Fit Out, and FMDHS Genomic Computational Lab.

- 4. Upgrades to signage.
- 5. Minor works: these include the issues like new powerpoints in lecture theatres, and other less expensive upgrades. I have provided a list to Rowan Mclean, Director of Campus Management, outlining the most urgent facilities for minor works, based on the proposals we developed.

In many cases, proposals were not discussed and I am following up whether alternative funding options are available.

## IT Outage and OneSearch Issues

In mid-April we had significant IT outages, due to a lightening storm. The outage began around 8:30am and continued until 7:30pm on Sunday 10 April, lasting for 11 hours, and resumed the following morning.

I communicated throughout the day on Sunday with Lisa Cluett and through the Guild's social media channels, and requested an urgent message be put out to staff and students re: exam referral (where possible, minimum 48 hours), assessment extension (minimum 48 hours) and special consideration. Alec Cameron decided on Monday morning that a uniform approach wasn't appropriate, as the outage affected different units differently, however he requested unit coordinators (through the Deans) consider the impact of the outage seriously, provide extensions where possible and be mindful when approving special consideration. An all student email went out also. Many FacSocs were then able to push unit coordinators for extensions.

I requested students contact me directly with their concerns, and gave them information about special consideration and talking to their Unit Coordinator. I also provided a list of affected units to Lisa Cluett for immediate action directly between Alec and the Unit Coordinator. Student Assist have been assisting with cases.

There continue to be frequent issues with OneSearch that BITS and the Libraries continue to work on. Emma and I are responding to concerns as they arise.

#### Marndalup Café

Tyson and I have received feedback from the Dean of the School of Indigenous Studies, Jill Milroy, that an alternative name for the café in Reid Library should be considered. Tyson is working with SIS to develop it.

The café plans are progressing, however due to the University moving to the City of Perth and a development approval delay, it is likely the café will not be complete for Semester Two (and may in fact take until November). We had finalized the designs, and then Campus Management received feedback from Brain & Poulter on potential changes. We were required to revisit the designs, and due to this delay, we will now be seeking building approval after 1 July (as we cannot seek approval between 1 May – 1 July due to the Council change). Jack and Irene are working to finalise the designs now. This will have a significant impact on our bottom line in this cafe.

#### Halal certification

The Guild has met with Dr Alziyadat from the Halal Business DTM, Halal Assurance System (HAS) to discuss our facilities and capacity to provide halal food options. I will be meeting with the Muslim Students' Association in May to discuss the report Dr Alziyadat provided and how to proceed.

## Brain & Poulter

In May we have been invited to participate in two forums regarding the Commercial Masterplan – one with students only, and one with all stakeholders. We have prepared our vision for the Guild precinct and will be referring to it during the forums.

#### • Functionality, Condition & Utilisation Audit

The University are conducting an audit of the spaces we have and how they are used. This will allow the University to understand which are the most-used facilities, where students spend most of their time on campus, etc so that the University can identify priorities for facility upgrades and campus planning.

Some faculties have had special events on during the audit which impacts on the result – we have communicated these back to Campus Management. We have also had some concerns about disruption caused by the auditors, which have been communicated too.

#### **COMING UP THIS MONTH**

Carrying through the above projects, and ...

#### MARNDA Week

MARNDA Week, 26 – 28 April, is a week of events and initiatives run by the WA Student Aboriginal Corporation (WASAC) to share and celebrate Aboriginal and Torres Strait Islander culture. I would really love to see as many of you engaged with these events as possible! The Inter-Faculty Sport this week will be focused on reconciliation.

https://www.facebook.com/events/607670509389740/

#### ISB Survey

The Guild and UWA are conducting a survey of all aspects of the international student experience, including education quality, access to accommodation, food and drink on campus, facilities, engagement with domestic students, etc. We hope to identify potential for improvements to services and advocacy for international students. ISS will be heavily involved in the promotion of the survey.

#### Orientation 2017

I am developing a proposal for Orientation in 2017, drawing on how other campuses run activities. If you have any feedback or would like to assist, please let me know.

#### Young Alumni CCZ Event

Guild Executive have invited members of Guild Council who were involved in the Masterplan back to see the fruits of their labour and advocacy. The Masterplan process was commenced in 2008 by Nik Barron. All current members of Guild Council are invited and encouraged to come and share information about where the Guild and our clubs are at today.

#### **FINANCES SPENT THIS MONTH**

Item	Budget Line	Amount	Budget
Stationary	Printing & Stationary (Guild President)	\$97.36	\$1,000
Guild Flyers for College Orientation Packs	Special Projects (Guild President)	\$354.54	\$10,000
Janet Holmes a Court Memory Book	Special Projects (Guild President)	\$29.09	\$10,000
HDMI Cables	General Expenses (Guild Council)	\$10	\$3,500
HDMI-to-MDP Adapters	General Expenses (Guild Council)	\$105	\$3,500
	TOTAL	\$595.99	



My main focus for this month has been getting stuck in to a number of corporate services projects, touching base with various office bearers and departments and maintaining the momentum we've made with MASA and the Access Collective.

#### **MEETINGS** |

- Executive Meeting (30/3, 12/4)
- Access Collective open meeting (5/4)
- Filming of executive video (8/4)
- MASA Annual General Meeting (12/4)
- Guild Village precinct brainstorming session (14/4)
- Catch up with PSA executive (19/4)
- Unipark Appeals Panel (6/4, 20/4)
- Cloud server storage specialists (20/4)
- Bookshop review planning meeting (20/4)
- Meeting with UWA Executive (26/4)

#### **COMMITTEES |**

- Welfare and Advocacy Committee (5/4)
- Corporate Services Committee (7/4)
- Strategic Resources Committee (19/4)
- Executive Management Committee (20/4)

#### TRAINING |

Records Keeping Training (30/3)

## **COMMITEES | Corporate Services Committee**

I am the member of Executive that is responsible for Corporate Services Committee, and its Chair. At the time of writing this report the committee has not met for the month, but here is a progress summary of Committee projects:

#### Membership

I would like to welcome Cameron Mitchell and Jessica Young as OCMs to the committee. They have already made very meaningful contributions to the discussion and I am excited for their input throughout the semester. The committee also voted to add Samuel Shenton as a standing invitee to the committee. Sam's 2 years of experience on CSC will help with guiding us with a carry over and insights from previous years' discussions. Sam also provides a large degree of expertise in our IT and Server projects that we are currently undertaking.

## POS

The contract with TASK has been signed and initial payments have been made. The initial target for integration was mid-April, however due to the staffing constraints in Finance, fully integrating our inventory will need more time. The committee has suggested that the system be rolled out in two stages. Firstly, we will roll out the physical point of sale systems (hardware) with sales data to be fed into NetSuite straight away. After this, the Finance team will then systematically update the inventory across the coming months. This way, we are able to operate with the new POS from the short term across all outlets (to address the immediate issue of the system being slow and current hardware falling apart) without having to wait for our entire inventory to be uploaded onto the system.

## Servers and emails

Following previous discussions, the committee looked at a business case for migrating the current Guild server to a

cloud system. While we agreed on this direction as a whole, we have directed Kelvin to research possible options for cloud storage and general information about cloud systems. Maddie, Kelvin, Sam and I met with a company regarding their Cloud storage solutions. Coming away very confused, Maddie and I have asked Kelvin and Sam to decipher the information to be presented at our next committee meeting.

#### Sanitary bins

Separate to our cleaning contract, an issue has arisen regarding the cleaning and maintenance of sanitary bins. The outcome of this discussion is that we will be responsible for the maintenance of the sanitary bins on the Guild's 2<sup>nd</sup> Floor and in the CCZ, while Hackett and Nedlands will remain the responsibility of the University.

#### Guild Car

After an inquiry from Claire, the committee agreed on principle that the Guild car should be made available to Guild Volunteering, as it is to other students. As long as they are covered under the insurance policy, there is no issue.

## • Second-hand Bookshop

We have met with AD Commercial Jack Spagnuolo regarding the bookshop review process, and are making progress. We are awaiting a confirmed move date for Westpac, but are preparing for the move to be sooner rather than later.

## **UNIVERSITY | Parking & Security**

#### Parking & Security Update

As outlined in the Guild regulations, it is the responsibility of the Vice President to lobby the university on parking, security and transport related issues. Maddie and my quarterly meeting with the Associate Director Facilities Operations (Campus Management) George Anderson and Manager Campus Services (Campus Management) Garry Jones was cancelled, but is due to be rescheduled in the coming weeks. Maddie and I have developed a number of priorities of discussions that we would like to have, based on feedback from peers and issues we have identified.

#### Parking Appeals Committee

The Guild Vice President is the only consistent member of the Parking Appeals Committee, of which there have been two since our last Guild Council meeting. At these meetings, a number of student (and staff) parking fines are waived, taking in to account their reasons and personal circumstances.

## **EXTERNAL | Visit from Universiti Putra Malaysia SRC**

As a reminder, we will be receiving another visit from a group of 27 student representatives on 29<sup>th</sup> April. I will be leading a campus tour for this group from 10-12pm, as well as explaining the structure and operations of our Guild. For anybody interested, please get in touch.

#### **TRAINING | Induction**

This month I have been touching base with individual councillors about induction training. For people that were not able to attend all of the sessions, we have finalised some of the revision material that is now available to them. For people that did attend, the videos and quizzes are a good way to refresh yourself on some of the areas that we covered.

## **TRAINING | Records Keeping**

Before last council meeting we completed records keeping training. For anybody that was not present, I have some spare handouts I could pass on. I gained some useful information from the session, although would like to hear peoples' feedback on what they took away from the training.

#### **DEPARTMENTS | MASA**

As Vice President, it is my role to assist the Mature Age Student Association as a Guild Department.

## AGM

MASA's AGM happened this month, and it was quite a successful meeting. I chaired the meeting, and provided a summary of the Guild and how MASA fits in to the Guild. Tam spoke about what MASA has been up to as a

department since the last AGM, and spoke about future opportunities for expansion in to the future. Finally, Pat updated attendees on the financials of the committee. The goal of the meeting, besides promoting MASA and what goes on generally, was to garner greater interest in being a member of committee. Whilst Pat and Tam have been fantastic, they are not able to run everything singlehandedly and also will not be here forever – so it is required that we have more committee members. From the meeting, we had 10 individuals express an interest for being on a committee, and we will be actioning our first committee meeting within the next week.

## **DEPARTMENTS | Access**

#### Organising meetings

Since our last Guild Council meeting, the collective has only had one meeting (study week meant our fortnightly meeting had to be postponed). At this meeting, we identified some KPIs for the collective to aspire to, including running a certain number of events and running a weekly stall on Oak Lawn to gain visibility. Another focus for the group has been outreach, with Cara doing a lot of liaising with the Women's and Queer Departments, so we may gain a better insight in to better ways of operating. Graham provided updates from the Equity & Diversity Committee, and we noted a plan for an accessibility questionnaire that is to be administered for students. Finally, we further established the roles and responsibilities of each of the committee members.

## **DEPARTMENTS | Albany**

The Albany Student Association held its elections this month, and the committee for 2016 has been announced. Congratulations to President Lauren Pullella and the rest of her committee on their election. I am very excited to see some of their great ideas come to life. I will be working along side Lauren and her committee to guide them as they come to terms with their roles, as well as helping them with any committee business they may require help with.

#### **DEPARTMENTS | International**

This month, I have been having conversations with Kenneth around the strategy we take in engaging international students and the particular clubs that represent them. In previous years, the International Student Council has operated as a type of forum for clubs to come together to air any concerns or raise any issues that they have. Kenneth and I have reviewed this process, and decided a more appropriate forum would be to hold an open Q&A engagement sessions between the Guild Executive and International Students. We will be having this forum in either a lecture theatre or seminar room before the end of semester (with the hope of continuing them throughout second semester). To this event, we will invite a number of international clubs and students that are just generally interested in their representation or have any particular issues to raise.

## **GUILD ALUMNI | Event Planning**

We have postpond the Guild Alumni event to 19<sup>th</sup> May. We have not had the opportunity to get in touch with all of the Alumni that we think may be interested in attending, so will be working towards this new event. In line with the Alumni Engagement plan, we will be collecting their personal contact data so that future events and correspondence will be much easier to organise.

## **EVENTS | PROSH**

I would like to congratulate our Prosh Directors Matt Clarke-Massera and Emilie Fitzgerald, and Editor Rae Twiss on this year's PROSH. The paper itself is very funny, and it was a lot of fun to participate in while raising money for the charities. One charity in particular was extremely kind and generous with their thank you's in a touching email that I received, and it was a great reminder of the impact that this event has each year. Well done to Nevin as well for coordinating the Marshalls and your direction.

## MASA FINANCIALS | March

Approximately \$150 was spent on catering at the AGM, from our total budget of \$2250 for the semester. We are on track to meet the budget

For this report, and for anything, if you have any question, queries, comments or concerns please contact me at <a href="mailto:vp@guild.uwa.edu.au">vp@guild.uwa.edu.au</a>.

Charlie Viska Vice President

## Introduction |

Hello everyone, I am writing this from the second Beyhydration but by the time you see me at the meeting my thirst would have been quenched by #Lemonade. I'd like to start by apologising for my multiple emails, my mail thinks it's fun to send the same email 5 times. Overall April has been quite a busy month for me, just getting stuff done as well as all these mid sems. Below are a few things I have done this month.

#### Secretary Duties |

The secretarial duties I have carried out this month involved:

- Compiling and circulating Guild Council and Committee Minutes, Agendas and Resolutions.
- Follow up of business from Minutes and meetings.
- Getting Chelsea Hayes to upload this year's Guild Council Meeting Material Online.
- Touching base with Jack on his projects.
- I have gone through the past three years of minutes for policy to add to the policy book.
- Meeting with the new Executive Assistant Rebecca Heyes in administrative capacities.
- Meeting with Sarah Hamilton to discuss a Guild handbook I'm planning on doing.

TLDR; basically the same things as last month.

#### **Guild Executive | Summary**

The Guild Executive have approved various loans and grants over the past month. We have also had weekly meetings to see where we are at with our various projects, and so far are tracking well. In collaboration with Tony we have also continued the Strategy Planning Sessions.

## **Strategic Resources Committee | Summary**

The Strategic Resources met on Monday April 18<sup>th</sup> to discuss the Catering Survey, CapEx projects and the International Student Barometer Survey. We also discussed a bit of strategy to with the food and beverages on campus.

## **Student Services Committee | Summary**

Student Services meeting happened on Monday April 18th.

- The committee welcomed two new committee members, Will Stowell and Emma Dodgson
- We also brainstormed for orientation activities for semester 2 that can be added to the Uni Start.
- A new idea for an Oasis in the Guild Courtyard was discussed.
- Brainstorming on getting colleges involved in Tav Wednesdays.
- Finalisation of the roles of event directors.

#### **Tenancy Committee | Summary**

This month on Tenancy, we discussed the top priorities for the CapEx project for Cameron Hall and The Top Floor of Guild. The final proposal should be done soon and presented at the next Tenancy General Meeting, and to SRC and Guild Council. The Tenancy Allocation Policy was also discussed and just in the finalisation process. Our next Tenancy General Meeting/Busy Bee is scheduled for the 23<sup>rd</sup> of April so come down if you can.

## **Executive Management Committee | Summary**

EMC met on April 19<sup>th</sup>, we approved committee minutes. We got an update of the Precinct plan, Alumni project and operational review planning.

## **Guild Ordinary Committee Member Positions | Summary**

I ensured all committee chairs get in contact with their newly elected OCMs to ensure a direct line of communication between them.

## Ordinary Committee Member (OCM) Position Governance Committee

Applications for an Ordinary Committee Member (OCM) have been open and put into Guild Weekly. Nominations close on Thursday the 21<sup>st</sup> of April. I will circulate nominations in the agenda pack and we should be voting for this position at the meeting.

## Conclusion |

If you have questions, ask me stuff at: <a href="mailto:secretary@guild.uwa.edu.au">secretary@guild.uwa.edu.au</a>

Michael Kabondo Guild Secretary

#### Dear Councillors.

The last month has been largely about monitoring the financial side of our operations, particularly within the catering businesses.

#### **Finance**

Leisure has repaid the bulk of their overdraft, and has undertaken to repay the remainder within the next week. UWADU have repaid their overdraft.

Most student councils and departments came in on or around budget, with the main outliers being PAC and Enviro, with spending brought forward for major events.

## **Catering and Tavern**

The Catering and Tavern Committee met once since our last meeting.

## Meeting of 6 April

- Considered the creation of a pop-up bar in the Ref Courtyard during the Tavern closure.
- The Tavern fence is well underway and looking good.
- Tavern interior project still at tender
- Altavend international vending machines considered, Jack to investigate further. Also looking into 'healthy option' vending machines, and stationery vending machines.
- Discussed the possibility of installing CCTV in the Tavern.



## **Education Council President | April 2016**

Guild Council Report, 27<sup>th</sup> April 2016

#### **MEETINGS**

Here is a summary of the meetings of the meetings worth noting that I have had over the past few weeks. The ones that have a \* next to them are expanded on later in the report. Some of these will happen between me writing this report and the Guild Council Meeting so I will give a verbal update:

- University
  - Centre for Education Futures Student Advisory Group Meeting
  - Review of Courses: Meeting of the GED/ AD Working Group\*
  - L&T Innovation Awards Selection Group Meeting
  - Meeting with Martin Forsey about the 'Digital Student'\*
- Education Council
  - Education Council Meeting
  - Meeting with UEC
  - Education Council Committee Meeting
- Other Guild
  - Tenancy Executive Meeting
  - Student Services Meeting
  - Strategic Resources Meeting
  - Welfare and Advocacy Meeting
- Meeting with Max Murphy, NUS Education Officer

## **EDUCATION COUNCIL | ALVA Society**

I am currently working with Cale and Megan to grow the ALVA Committee (the phrase two's company, three's a crowd does not ring true here) and hopefully we can do a very mini Club Carnival up at the Nedlands Campus soon!

#### **EDUCATION COUNCIL | Education Union**

The Faculty of Education has been very helpful in promoting the opportunity of getting involved in the Education Union/Education Students Association. I have already been contacted by some Education students so hopefully in a few meetings time they'll attend Education Council in person!

## **EDUCATION COUNCIL | Faculty Society Funding**

Simon and I have started working on creating the Faculty Society Funding Policy, as mentioned in earlier meetings. There isn't much of an update to give at the time of writing this report, but we are hoping to have a draft out soon and to meet with each FacSoc to discuss it and ensure that the Policy is as fair as possible.

#### **DISCIPLINE CLUBS | WA Anthropology & Sociology Student Association**

In an exciting development since my last report, WAASSA has been affiliated to SOC! Big thanks to Jack and the SOC Committee for being so supportive of this club — they have been trying to get affiliated for a while so I am very excited for them and keen to keep worming with them to represent Anthropology & Sociology students.

## **DISCIPLINE CLUBS | Social Work**

I am currently working with a group of Social Work students who are keen to get a club for Social Work up and running to ensure they have strong representation. I have directed the students to speak to HSS and am working

with them to ensure they are representing Social Work students, who are in their purview.

## **DISCIPLINE CLUBS |**

I have been touching with all the relevant Discipline Clubs, to ensure they know about the services the Guild offers, like Student Assist, and we can have an open line of communication if any issues come up, particularly ones that need to be raised with the University. I will also be attending the next Science President's Summit, at the invitation of the Science Union Education VP.

## PROJECTS | 'tl;dr Policy Guides'

The first of our policy guides is up online! You can check it out at <a href="http://bit.ly/assessmentpolicy">http://bit.ly/assessmentpolicy</a>, and take a squiz at the Guild FB page to see our social media posts about it.

## **PROJECTS | Teaching Awards**

Miguel is currently reviewing the current way we do the Guild Student's Choice Awards and can give a verbal update on his progress so far at the meeting if asked.

## **PROJECTS | Resouce Lists**

Hannah is currently working on compiling a list of resources that can be borrowed and/or rented by students (e.g. laptop chargers, calculators) across the University. If there are any you know of please let her know.

## NUS | National Day of Action - April 6<sup>th</sup>

Last week we had the NDA in Forrest Chase, organised by the NUS West State Branch, ft. speakers like Senator Scott Ludlam and Alannah MacTiernan MP. Before the protest we had a BBQ on Oak Lawn which was really successful in engaging a wide range of students in talking about fee deregulation and the state of higher education in an informal environment (and the EAN FB page got almost 80 more likes from that one event wow). UWA had the strongest attendance at the protest of all the Universities which pleasing, and I am also glad to report that the protest went off peacefully and without a hitch.

## NUS | National Day of Action - May 11thh

With the recent announcement that fee deregulation is back on the table, along with a host of other higher education reforms, the NUS have called another NDA for May 11<sup>th</sup>, in response to the budget. After a discussion between the NUS West State Branch and the Curtin Guild, we have decided to hold off on jumping aboard this protest as the budget has not yet been announced, and also because it will be very difficult to get students in WA to attend another protest in such close proximity to the last. Instead, Lina and I are working on coming up with some low-barrier activism we can do, such as sending post-cards to Dio Wang and other cross-benchers. I would love to hear any other ideas FacSocs have on non-protest ways to stand up against fee deregulation and engage normal students!

## **NUS | Education Conference**

'EdCon' is being held at Sydney University from July 4th to 7th, and generally includes Education Officers and student representatives from across the country and involves workshops and panel discussions on higher education and student representation. Both Maddie and I will definitely be attending, and if anyone from Guild Council is interested please let me know and I can happily provide more detailed information.

## **UNIVERSITY** | Digital Classroom

By the time of the meeting I will have met with Associate Professor Martin Forsey, from Anthropology & Sociology, to discuss a project of his which looks at the use of technology in learning and how students engage in "digital learning". I can give a verbal update on this at the meeting.

## **UNIVERSITY | Carpe Diem Workshop**

I attended part of a 'Carpe Diem Workshop', run by the Centre of Education Futures, to give feedback on the process. I assisted in the building of a unit on Biomedical Engineering (which was am interesting learning experience) and provided some insights into what students want from their units, particularly regarding ongoing feedback. I can give more details in the meeting if anyone is interested.

## **UNIVERSITY** | Review of Courses

Next week I am attending the inaugural meeting of the Working Party (Graduate Entry Diplomas and Advanced Diplomas), as part of the Review of Courses. We will be reviewing Graduate Entry Diplomas (GEDs) and Advanced Diplomas (AD), including the Diploma in Modern Languages. If each Faculty Society could have a think about the Diplomas in their area and if there are any issues or pieces of feedback they think would be valuable for me to know. Grady Venville, Dean of Coursework Studies, can provide more insight on the Review of Courses at the meeting.

#### **CURRENT ISSUES |**

- University Server Blackouts: As I am sure you are all aware, there have been a number of issues with the University server over the past week or so, which have impacted on students who have examinations or assignments. I would like to say a big thank you to Maddie who worked with the University to ensure the issues were resolved smoothly, and also to all the FacSocs who worked to inform their students and assist with any special consideration claims.
- Mid-Semester Exam Issues: I have had numerous issues regarding mid-semester exams be raised with me over the past few weeks, including:
  - o Exams being scheduled to begin at 6:00pm.
  - Unit Coordinators deciding not to print exams and to instead show the questions on the screen for a brief period of time.
  - Exams being scheduled in the Octagon, with students instructed to each bring a clipboard to rest their paper on.
  - o Different information being told to students regarding the length of the exam.
  - Students not finding out the format of the exam (e.g. multiple choice, short answer) until the morning of.

I have added this to the agenda of the Education Council meeting, so I can give a verbal update on our discussion at the meeting.

## **FINANCES | April**

This month I have spent approximately \$84 on printing, taking the annual expenses to \$477.95. I am still waiting on some reimburses to come through from EAN's activities.

## CONTACT |

If you have any questions or want to get involved in EAN please email me at <a href="mailto:ed@guild.uwa.edu.au">ed@guild.uwa.edu.au</a>.



## Fringe Festival | Re-Cap

Fringe fest is over! Hooray! We had a great turn out of clubs collaborating with PAC this year and fab turn out to our events! For Cabaret we had Dance UWA, DESI, CWAP, UDS, Said Poets Society, MSU come down and present a variety of performances to showcase the amazing talent of their clubs and societies! Turnout was fantastic and we had all our designated seating full for the event which was a free, all ages event.

Comedy in the Tav sold out and we heard great things from patrons about the quality of the comedians! Vulture Culture said great things about our venue and are getting in contact with Hayden about making Comedy in the Tav a regular event. \$815 dollars was made in ticket sales.

We collaborated with FABSOC, UVAC, UWA PAW, EMAS, DESI and the Enviro Department for our Monday Funday event in the Guild Chill-Out Zone which had fab turnout especially for the FABSOC tote bags and the Enviro department's up-cycled purses. Shh was a hit, with Meast, EMAS and four live bands playing! We had over 100 people in attendance and the night went smoothly despite having to work around noise level restrictions from the City of Subiaco. \$1984 was made on ticket sales.

## Social Justice Week | Upcoming Events

Hannah Matthews the PAC VP has planning for Social Justice Week underway. The calendar for the four day long festivities include the UWADU Social Justice Lecture Series, Poems on Oak in collaboration with CWAP, a Social Justice Edition of Club Carnival, a Winter Sleepout for Homelessness, a panel discussion on integration of migrants from culturally and linguistically diverse backgrounds run by African Students Union, a Students for Refugees quiz night in the Tav, and a cocktail evening run with the McCusker centre that is also a panel discussion on Indigenous welfare and advocacy issues in Australia.

You can find out more about these events as they go up on Facebook and are linked on the main Social Justice Week event page here: <a href="https://www.facebook.com/events/538193829685137/">https://www.facebook.com/events/538193829685137/</a>

We're contacting clubs and organising sponsorship through the McCusker centre to put together an even bigger Social Justice Week than previous years. Social Justice Week is planned to run Monday to Thursday of Week 10 of this semester. There are a variety of events being run by PAC or Social Justice Clubs, most of which are all ages events.

#### Language Festival | Planning

Ingrid Horeb the PAC Treasurer has been getting Language fest put together in time for Week 9 of this semester. The 2<sup>nd</sup> of May is the Film Festival which will feature The Intouchables run by UWA French Club, and some Indigenous short films from the Lawrence Wilson Art Gallery's collections. Tuesday is the Speed Dating with Languages event on Oak Lawn run in collaboration with Multi Cultural Week's Mid-Autumn Feast. Wednesday is the Language Fest Gala which will be a language club takeover of the Tavern courtyard in the afternoon with several performers and food dishes from collaborating clubs. The budget for this event is \$300 dollars, however we only expect to pay for the screening rights of the Intouchables which costs around \$120 dollars.

## **Collaborations | Guild Departments**

PAC is proud to be collaborating with WASAC to present a Wine and Cheese Night in the Tavern during the MARNDA Week celebrations.

Furthermore, we're collaborating with Welfare and Women's for Social Justice Week. Laura and I have also been discussing doing a PAC and Women's collaborating for Women's week to present an all ladies comedy in the Tav night to celebrate women in comedy.

## Campus Culture | Live Music and Outdoor Spaces

As part of PAC's pledge to helping foster a vibrant campus culture, I've been discussing with Hayden the Tav Manager and Kasey and Siobhan in events about bringing more live music to campus. So far we're entering into the planning stages of getting acoustic student acts to play in the Tav during Tuesday Common Lunch hour and about running Open Mic Nights in the Tav, which will have a particular focus on marketing towards college students to give their bands the opportunity to perform regularly in the Tavern. Elise in Creative has also designed a musician call out poster to go up around campus that will help notify students about opportunities to perform on campus.

Events have also agreed to help me acquire a second hand piano to start our own 'I'm Yours, Play Me' public piano project <a href="http://streetpianos.com/perth2012/">http://streetpianos.com/perth2012/</a>. You may have seen these around Perth, particularly in free! We're hoping to get one of our own and get some arty clubs to decorate it and then have it roam around campus for students to play!

Another thing I've managed to cross of my to-do list is to help Kasey design and rename the chill out space in the Ref Courtyard. We're going for a tropical themed logo and naming the space The Oasis. The idea behind this project is to create a brand foundation for the space so that we can start using it for live music performances during the day, and to have clubs to run more pop up activities there to enhance the on campus student experience.

If you have any questions about any of the above, please get in touch with me at via e-mail at <a href="mailto:pac@guild.uwa.edu.au">pac@guild.uwa.edu.au</a>
If your department would like to get involved, or you have new thoughts regarding event ideas, feel free to email me at the address above or see me in the student rep office anytime on Wednesdays.

Megan Lee
2016 Public Affairs Council President

# SOCIETIES COUNCIL PRESIDENT REPORT | APRIL 2016 April 27th 2016



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#### **INTRODUCTON**

The following motion was moved at the last SOC Meeting, and passed with only one vote against:

"That the Societies Council requests of Guild Council and the Governance Committee that any changes made to the Tenancy sub-committee be done in full consultation with clubs and societies, and that clubs and societies continue to have a proportionate vote in any revised committee."

This is important for Guild Council to note with the change of regulations coming out of the Governance committee. I would like each councillor to bear in mind the strong investment clubs and societies have in ensuring the Tenancy committee reflects their voice and their interests.

In other news it has been a quick month and probably a quieter month than the start of the year. I would also like to highlight that at time of writing my committee have not met, which will impact this report as we are having a larger strategic meeting to reassign projects and tasks.

#### **ADMINISTRATION**

The key aspects of club administration are as follows:

#### ❖ New Club Affiliations

The following clubs successfully affiliated at the Societies Council meeting last week:

- > 180 Degrees Consulting (180DC)
- Ignite Mentoring UWA
- Social Work Student Association (SWSA)
- West Australian Anthropology and Sociology Students' Association (WAASSA)

There were no clubs that were unsuccessful in affiliation.

This means that the Guild has <u>122 Active clubs and societies and 18 Lapsed & 3 New/Pending clubs</u>.

Currently I have received interest from the following clubs to go up for affiliation at the next SOC Meeting:

- Women in Business
- BulletPerth
- Musical Theatre Club

## Re-Affiliations/Lapsed Clubs

I have had no interest in restarting any lapsed clubs over the past month.

## Executive Registration Forms

There are currently 12 clubs with out up to date ERFs registered with the Guild.

#### Constitutions

There are currently 13 clubs and 6 faculty societies without a registered constitution, although some of these are awaiting resubmission.

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#### Incorporation

WAASSA is an incorporated club and 180 Degrees Consulting has begun steps for incorporation (hence the motion). Sean will continue to follow up any clubs who we do not currently have listed in our insurance policy.

#### Treasurer Training

To date I have run six Treasurer Training sessions, including two make-up sessions, nevertheless 29 clubs have not completed it. As such there will be a final make-up session in May. I would note my recommendations for next year will be to run less sessions.

## Student Leadership Training

After the second session this year, SOC and Events will be undertaking a review into SLT, looking at how we can ensure clubs attend and guarantee value for clubs. Currently we are looking in to making more of the training optional or at least only mandatory if certain events are being run. I will update more about this at next Council meeting.

## **EVENTS**

## SOC Meetings

The April SOC meeting was a great success with the number of clubs who attended (including apologies) being the largest so far, with exactly 100! Of particular note is the fantastic and engaging speech by Anna Dartnell, a former student of UWA, who gave clubs an insight into committee management and conflict resolution. She was of great value, especially to the smaller or less well established clubs and commend UWA Alumni for their help finding her – I think all departments and sub-councils should better use this wonderful resource.

We also had representatives from Redbull and Google offer services to clubs which will no doubt be taken up enthusiastically. Finally, I am also excited to see we had UniHall express a strong desire to hold a club based event in May. It is great to see a college embrace clubs the way they have and SOC and PAC will be continuing to provide support.

Date	Event
17 <sup>th</sup> -February	SOC Meeting #1
<del>26<sup>th</sup> February</del>	<del>O'Day</del>
<del>29<sup>th</sup> February</del>	Semester One Begins
8 <sup>th</sup> -March	Club Carnival
16 <sup>th</sup> March	SOC Meeting #2
13 <sup>th</sup> April	PROSH
14 <sup>th</sup> April	SOC Meeting #3
18 <sup>th</sup> May	SOC Meeting #4
1 <sup>st</sup> August	Semester Two Begins
9 <sup>th</sup> August	Club Carnival
17 <sup>th</sup> August	SOC Meeting #5
14 <sup>th</sup> September	SOC Meeting #6
19 <sup>th</sup> October	SOC Meeting #7

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#### ❖ PROSH

Of course we had PROSH on the 13<sup>th</sup> and I would like to thank Matt and Emilie for their tireless hard work, as well as Nevin for corralling the clubs on the day. I won't go into depth here, but would say we had a fairly good club turn out, however I expect there will be some engagement recommendations coming out of this year. Overall the clubs I talked to had a good time and felt like they made a difference which is reassuring.

## \* Mini-Club Carnival a.k.a. "Club Carnival: Business Edition"

For context, SOC ran a small club carnival on the 6<sup>th</sup> of April on the entrance to the Business School, with around 30 clubs attending, EMAS building an atmosphere with some beats and a free sausage sizzle courtesy of ECOMS. This event gave SOC a lot to think about in terms of our outwards focussing agenda this year. The event itself went off without a hitch with everything going to plan, including the setup of clubs and provision of food, however the foot traffic was not what we had hoped. This led to a few clubs leaving early, despite of this I personally talked to every club and they were glad of the opportunity and would like to do similar events.

Therefore coming out of this the SOC committee is looking for high-traffic areas where we can set up a club carnival for students who otherwise might struggle to get involved in clubs. If the Council has any suggestions please let me know. Other recommendations include adding more value to the club carnivals such as inviting relevant business or including career advice. Also the date should be moved to avoid the mid-sem study period when students are less willing to break away from study.

## **PROJECTS**

#### These are the key projects either underway or listed as a priority:

## Campus Quest

Student Services has expressed an interest in running this as an Orientation event for students commencing in semester two. I am keen for this to occur and will keep you posted.

## Fresher Guide

Now completed and being distributed to clubs, in addition the wonderful SOC OCM Nick will be running some actual training sessions for clubs who would like a well skilled and knowledgeable fresher. I can send a copy to any interested Guild Councillor.

## Club discounts

No change to be reported.

## Decorations Lease and Hire System

No change to be reported.

## Website

I have begun moving some content around on the static website for SOC, hopefully consolidating a lot of the relevant information into one place for all the clubs. This has led to some content going temporarily astray, we did have an unfortunate ndicident with the grants section being down for 2 days. Nevertheless please do give me feedback and stay tuned for more changes.

Additionally, SOC has begun its process to consolidate all of our issues and recommendations into one detailed document to send to Student Services and Sushi.

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This will hopefully be able to bring the websites functionality up to where it needs to be for clubs to embrace MyGuild.

#### **CLUB COLLABORATIVE ZONE**

A key priority of mine this month has been the CCZ, as such SOC has:

- ❖ Invested in HDMI cables and adapters which can now be signed out of the GSC. This will hopefully encourage clubs to use the TVs to run meetings or skype calls etc.
- Put up signage around the CCZ encouraging clubs to treat the rooms and facilities with respect. Currently these are simple paper signs, however we have now ordered 15 sign holders which will house rules far better formatted by Creative.
- Begun work on a business case for installing printers and computers
- Drafted an access policy for when the swipe access is installed
- Introduced an online booking form for clubs to use- this has generated some issues with clubs requesting bookings outside of business hours for the next day. I will be working with the GSC and Kelvin to sort this out.

Whilst I am overall satisfied with the uptake by clubs of the CCZ I would still love more engagement and am always keen for ideas!

#### **TENANCY**

Jesse has indicated he would like to be submitting his own report to Guild Council, I will therefore be reducing the amount of detail I include here, however will continue to provide some reference to the sub-committee.

#### Tenancy Meetings

No meeting of the whole committee has occurred since last meeting. However by time of the next Council the April 23<sup>rd</sup> Meeting and busy bee would have happened. Please feel free to ask either myself or Jesse for a verbal update.

Date
<del>December – 13<sup>th</sup></del>
February – 20 <sup>th</sup>
April – 23 <sup>rd</sup>
July – 30 <sup>th</sup>
October – 1 <sup>st</sup>

#### Storage and Mailbox Review

The storage review is still underway with the applications being made available online. We hope to have this completed by end of the semester. Whereas the mailbox review

## ❖ CCZ: Lockers

Unfortunately there has not appeared to be a significant uptake in locker use, however we will continue to promote to clubs.

## Tenant Survey

I have been very interested in the information we have received back from the tenant survey, with a fairly good snapshot about how clubs are using their tenancies as well as their concerns and problems they identify.

As an example of the information we receive as well as a commendation to Guild Council and Jesse, I would like to share with you this comment left by a club:

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"Basically, I'm just glad to see such interest being taken in Cameron Hall. Not only is our common room a real place of pride and value for the society, Cameron Hall is itself an incredible building - seemingly no matter the hour, you can seemingly always count on it being occupied by some group of people pursuing some sort of niche interest."

## **FINANCE**

## Sponsorship

No change to report.

## Expenses

Please note the asterisks, as some expenses do take time to process, a list of expenses I have been invoiced but yet to be processed can be provided if the Council so wish. Apart from that I am on budget or under budget with all line items except for Stationary and Printing.

Line Item	Expense	Amount Budgeted APRIL	Amount Budgeted for 2016	Amount Spent DEC – APRIL 2016
SOC Grants	\$600	\$428	89,000	\$19,450
Awards & Prizes	/	0.00	1,500	-
Sundry Activities	\$495*	\$583.33	6,999.96	\$1,628.00
Meeting Expenses	\$0.0*	0.00	2,450	-
Printing and Stationery	\$97.04	\$33.33	399.96	\$133.68
TOTAL	\$1,192.04	\$1,044.66	-	\$21,522.59

<sup>\*</sup>Expenses awaiting to be charged to account

Women's Department | January 2016

April 27<sup>th</sup> , 2016

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While it has not been an eventful month for the Women's department in terms of events themselves, we have experience solid engagement with students on campus and a significant surge in social media presence. A Facebook post from May 2015 about the Gender Pay Gap, and subsequently the Women's Department page, reached a huge audience and sparked renewed interest in the topic.

**ENGAGEMENTI NOWSA** 

We've publicised the opportunity to attend NOWSA and have received promising interest from students keen to attend the conference.

**EVENTS I WOMEN'S WEEK** 

We have been building towards Women's Week, our largest event for the semester that will take place in Week 11. We haven't finalised our program for the week but are looking forward to a varied schedule of accessible, engaging events on campus with the assistance of clubs, societies and external groups.

**EVENTS I COLLABORATION** 

The Women's Department is excited to be participating in a number of events that are taking place in the upcoming themed weeks on campus such as PAC's Social Justice Week.

**WOMEN'S ROOM** 

Building upon the upgrade of the Women's Room undertaken by last year, we've been looking to revitalise some aspects of the Women's Room. Given the popularity of the considerable amount of reading material in the room, we have looked to review and publicise the present collection, with a view to encourage more readership, update and broaden the collection. Fostering the use of the Room as a communal space, the Department has purchased more mugs and storage for beverage supplies. We'll continue to make small functional and aesthetic improvements to the Room over the semester, preserving the history of the Room while enhancing it as an inviting space.

## **FINANCES**

	April
Actual Spend	\$78.64
Budgeted Spend	\$110.00

#### Overview

omg things are happening + panicking but it's also super exciting!!  $\sim (^{-})^{-}$  \*happy dance\* also an octopus is just a wet spider.

## Fun things:

- Welfare Week! hYPE! (23<sup>rd</sup>-26<sup>th</sup> May)
  - Monday: Food and Nutrition!
    - Free breakfast :D (probably going to talk to Blackstone about this because I know they do 15/10 food things)
    - Food Pantry advertisements to be everywhere
    - Contacted Kate Fleming and HSS about guest speakers on nutrition/eating disorders~
    - Talking to Torey/PESA about having frisbees and footballs on oak lawn/James Oval (yay sports you can play in jeans!)
    - Currently emailing Curtin physio students with Maddie's help (thank you!) about massages! Yay!
    - Going to contact Lawleys/Bakers Delight/etc for donations the Sunday before to have food to give out on the Monday:)
  - Tuesday: De-Stress and Rights
    - Currently talking to PAW about getting fluffy little and big poofs on Oak Lawn as per usual:)
    - Considering the logistics about people tap dancing on bubble wrap
    - Also considering hiring a face painter cos I would probably paint inappropriate things on people's faces
    - Talking to UVAC (Visual Arts) [Thank you Meg!] about mindfulness colouring in stuff
    - Chats with Xx\_Da\_Bo0GZ\_Xx about rights speakers/campaign
  - Wednesday: Mental Health & Alcohol/Drugs
    - Pheobe is actually one of the best humans ever and has put me in contact with a lot of HPU people doing speakers and surveys and ah!
    - Talking to Access Collective about possible collaborations and they seem super duper nice:)
    - Also talking to LDAG (Local Drug Action Group) about if they want to do anything regarding informing people/presenting etc
  - o Thursday: Screw Day 2.0/Sex(uality) and Consent
    - Talking with the lovely Lauraaaaa about how to make it a good event but not another exact copy of Screw Day:)
    - HPU/REACH Health Checks
    - STI/preventative things
    - Consent/sex toys/mapping periods/transgender/SARC/Race & Relationships workshops!
    - Again talking to Access Collective if they want to do anything about 'Fuckability' (disability, sex, power and kink)
  - General stuffs regarding WW!
    - FacSocs who want to contribute will have an offer of an up to \$100 grant
    - Nedlands/Albany/QEII to be contacted with WW collab ideas:) (Meg is also a legend if I didn't say that before)

- Yoga/Pilates/Mindful UWA are going well:) talking to Petererer about how to advertise things to Postgrad students... ALSO WE HAVE YOGA MATS (meaning we can lend them out to people or roll Jack up in them and create Soc-Sushi)
- Creating a De-Stress weekly Calendar (ways to chill out) with the help of Maddie :)
- Currently collating a LOT of materials so that we can do a resources wall in Student Central, but also around other faculties and have that available at events and yay! – it's so much paper and I'm going to bother the heck out of Elise soon and I feel bad
- FOOD PANTRYYYY
  - Patrice and Katherine and amazing and we've confirmed the budget and everything for the Food Pantry
  - o It's \$100 per month and are basics and non-perishable items
  - o Going to talk to Elise about potential advertisement ideas :)
  - Also talking to Coles/IGA/Lawles etc about donations, collaboration, sponsorship and fun things that we can maybe do!
- Omg emails please send help
- Sleepout/Homelessness is g! Hannah is 15/10 and everything is going well so far :D
- Looking into the possibility of Coin Drops (having collection boxes around campus and in faculties for people to donate their shrapnel to charities of their choice – sort of like what they do at Grill'd

## Dollarydoo's:

Apart from the \$100 a month for the food pantry, nothing else has been spent:)
Also found out that Coles sells SIX scones for 91 cents. So might spend the remainder of my budget on just under 20 thousand scones.

## Conclusion

Thanks for reading my report! If you have any ideas or wish to collaborate with the Welfare Department, please email me at <a href="welfare@guild.uwa.edu.au">welfare@guild.uwa.edu.au</a> :)

Hi all!

Another month, another report. This has been the department's slowest month by a considerable margin, which is entirely my fault—as you all know I've been away. Once I get back a lot of stuff will get going again. In the meantime though, my amazing deputies have been up to a few things.

## **Business School Stall**

The team was at the Business School Club Carnival, and I believe sold a grand total of zero KeepCups. Apparently Business School students aren't as interested in Environmental Initiatives—who knew? But of course you never know unless you try!

Spend: \$0.00

## KeepCup Stall

We had a regular KeepCup Stall which was exactly the reverse of Business School-we sold a tonne!

Spend: \$0.00 Revenue: \$240.00

## **PAW/Zoology Quiz Night**

We donated \$50 towards a prize for their quiz night, which is coming up soon.

Spend: \$50.00

#### Student Garden

This is the interim name for the Urban Orchard. We're looking to move away from Urban Orchard as we may soon have a few other locations with the same branding, and because there's already an Urban Orchard in Northbridge that's unrelated things might get confusing. If anyone has any bright ideas for a name (maybe "Guild Garden" really is best?) let me know. My team is currently organising the first planting day (after last year's salting), for the 28<sup>th</sup> of April–we're having a sausage sizzle as well as the planting. Please drop in if you're interested–you can find the event on our Facebook page.

We also cleaned out the old locker next to Vlad's with the gardening stuff in it, to free up space for events.

Spend: \$0.00

## **Sustainable Initiatives/SEN Audits**

We helped to promote the sustainability audits of the remaining buildings around UWA. This is the last round, which is great–all of the Crawley campus has now been audited! They filled all the spots needed, and the audits will be on over the study break.

Spend: \$0.00

## Strategy

Continuing to think and starting to create documents to support it. Trying to work out a way to make people take things seriously without creating a world of unnecessary bureaucracy.

Spend: \$0.00

Total spend: \$50.00 Total revenue: \$240.00 Net profit/loss: +\$190.00

That's all folks. I'll be back soon to get everything going full steam again.

Kind regards, Dennis Venning

## Overview

International Student Services held its Rottnest trip this month. The department also is finishing up the first few articles of Lighthouse.

## **MCW**

The MCW sub-committee held a bake sale on the 12th of April to raise funds for Multi-cultural week.

#### Social

ISS goes to Rottnest Semester 1 was a success, selling out in under 10 minutes with 89 people attending. No injuries were reported by the participants, an improvement from last semesters Rottnest trip. The events department is beginning to plan for the Semester 2 West Coast Eagles Event.

The social department also held a small bonding event for the members of ISS on the

## Welfare

The Welfare department is planning Semester 2 events such as the migration seminar and the employability seminar.

## **Finance**

In April, the International Student Services spent \$5,342.39 on the Rottnest trip, and made \$4,300 from ticket sales.

Ticket Purchase	\$3,471
Bicycle Hire	\$1,740
Printing	\$22.82
First Aid	
Replenishment	\$108.57
Expenses	\$5342.39

Sales	\$4,300
Total	
Expenditure	\$1392.39

#### 1. Overview

Since the last Council meeting, the Queer Department have been working on a number of projects. The Queer Officers have called a Special General Meeting and have been running between one and two events per week, along with implementing plans for our major Semester 1 event, the quiz night. The Queer Officers have also discussed Queer Department presence at Queer Collaborations. The LGBT+ student study from the Equity and Diversity Committee has gone live and we are assisting them with this. However, an issue has arisen with a student representing the Queer Department and LGBT+ students without authorisation from the Queer Officers.

## 2. Representation

The Queer Department is the peak representative body for the LGBT+ community on campus. Any concerns about LGBT+ issues, therefore, should be brought directly to the Queer Officers, and it is at the directive of the Queer Officers that these issues are brought to Guild Council. Other than the Queer Officers and those acting on the directive of the Queer Officers, it is nobody's place to represent the LGBT+ community at UWA.

#### 3. Finance

	Budgeted Amount (\$)	Spent Amount (\$)
Printing	47.00	18.70
Posters	47.00*	18.70
Total	47.00	18.70

<sup>\*</sup>There is such a high discrepancy between the budgeted amount for printing and the spent amount due to incorrect information about pricing. Reece calculated a budget based on UniPrint costs from 2015, which was an overestimate given 2016 costs.

## 4. Special General Meeting

Under Section 6.2(a) of the Queer Department Constitution, a Special General Meeting has been called to discuss the name of the Department. The meeting will be held on the 26<sup>th</sup> April, and a private ballot will be taken at the close of the meeting to determine the most popular name. Jesse Martino has agreed to be the Returning Officer.

#### 5. Events

#### 5.1. Semester 1 Events

<sup>\*\*</sup>The money spent on prizes for the quiz night has not been logged here because at the time the report was written, the prizes had not yet been bought.

Since the beginning of Semester 1, the Queer Department have run various events including movie nights, games nights, and gatherings in the Tav. These events have been quite successful, with relatively high turnout, particularly among first year UWA students and other students who have never engaged with the Department.

## 5.2. Questioning: The Queer Department Quiz Night

The quiz night will to be held on the 28<sup>th</sup> April, with doors opening at 19:00 for a 19:30 start. Since the last meeting, questions have been written, table games have been designed and prizes have been obtained. Please come. We will love you forever!

#### 5.3. Social Justice Week Debate

The Queer Department has agreed to debate UWADU on the 12<sup>th</sup> May as part of their Social Justice Week Debate Series, beginning at 13:00. The debate will be about whether marriage equality has been the correct focus for the LGBT+ community.

## 6. Queer Collaborations

Queer Collaborations will be held at Curtin University and will run from the 4<sup>th</sup> July to the 9<sup>th</sup> July. The Queer Department will be attending the conference. Fraser and Avory will be running information sessions for UWA students who wish to attend the conference. All students wishing to go as representatives of UWA *must* attend these information sessions.

## 7. UWA LGBT+ Student Study

The Equity and Diversity Committee are conducting a study on the university experience of LGBT+ students, headed by Duc Dau. The study is now live. They are also looking for LGBT+ students to participate in a focus group to discuss general feedback, issues and concerns about the study. At the request of the organisers, the Queer Department will assist in promoting the survey and in finding participants for the focus group.



#### MARNDA Week

We have currently have 5 events throughout the week which will provide an opportunity for both staff and students to attend and participate whether it's midday or night time we have created flexibly for participants to attend. For 2016 WASAC have taken a new direction on how to educate and develop our status on campus so Marnda week will be a reflection on some of new vision we have taken as a committee. Marnda means 'Coming Together' WASAC aims to deliver events which will provide a positive and safe environment for students to share their knowledge, stories and perform traditional dances. To increase participation leaves WASAC are proudly collaborating with Black Stone, Public Affairs Office and the Guild to expose students to the rich and vibrant Indigenous Culture we have at UWA.

## **Indigenous Games**

On the 26<sup>th</sup> of June 2016 the Western Waagles team will compete in the annual Indigenous games held by ACU in Brisbane. To be selected on the team there are two main criteria which are commitment to training and academic performance throughout the semester. This year we have increase the training schedules by competing in social sports, interfaculty and directed our own trainings. The aim is to make players responsible for their own actions by attending trainings, participating positively and contributing to fundraising events. Furthermore, we encourage students to complete their work and stay on top of their studies to keep them focused on the aim goal at university. The team will be selected in two weeks from the selectors which are Marilyn Slothers (SIS), Jordan Ah Chee (Sports Rep), Rhianna Couzens (sports Rep) and myself Tyson McEwan (Chairman).



Postgraduate Students' Association Office 1.03, Guild South Wing (M300) 35 Stirling Highway CRAWLEY WA 6009

psa@guild.uwa.edu.au Telephone: (08) 6488 3194

Hello everyone,

#### Representation

In the past month I have met with the Dean of the GRS, travelled to Albany to meet with postgraduate students, attended Convocation, the GRS research student orientation, met with the student representatives from St Cat's, met with a student after the parents on campus meeting to discuss initiatives.

The STiR conference idea has been decided for research week. This event will have wide reaching opportunities for postgraduate students to present their work to industry and interested parties in an easy and effective manner. Convocation, the innovation people in the university and the graduate education officers are all keen on helping with this initiative and we will keep people updated as it comes together.

Work has begun on the new PSA postgraduate welfare handbook now that our equity officer has returned. I have even located past handbooks produced by the PSA that go back near 30 years which is very exciting. The GRS are also developing an online training module for supervisors to better inform supervisors of their rights and responsibilities. This is something I would like to develop for students also and will be working alongside with the GRS on this project.

The dean of the graduate research school will be invited to the next committee meeting to discuss the release of the of the ACOLA research training system review. After meeting with her last week to discuss the planned changes for research training and in particular the move to online forms and reporting for students.

The PSA is considering running an event in Albany in order to better engage with the Albany students. This was after my visit where students in Albany expressed concern that they are not properly represented and would like more engagement with the activities that are going on within the whole of UWA. I will be visiting Albany for PROSH and hope to have another opportunity to talk with more Albany students about what we can do with them.

We have opened our first round of awards and grants which close at the end of April. We have also had a submission for our small grants that the awards and grants subcommittee is still considering at this time.

We will begin working on going through our regulations shortly and will have a new version for submission and for voting at our AGM at the end of the year.

#### **Education Issues**

We have had some concerns expressed from coursework students in both arts and business that unit coordinators are changing the expectations of assessments from what was stated in the unit outline. Our VP Coursework Nevin is looking into these matters.

We are looking into ways to give research students extended access to their resources after submission so that they may continue to publish and work on their research for a period after submission. This will hopefully include improvements to the email system so that students can use their email on submitted papers and still be contacted or redirected after submission and graduation. Our VP Research Nikki is working on this and the STIR conference.

## **Events**

#### Star Gazing

Huge success. We oversold our tickets by as much as possible and still had more people asking for tickets. A great family event that will be repeated in Semester 2 as the night sky changes and more people would appreciate this event.

## Date my degree (wine & cheese night)

Another huge success, a lot of postgraduates in particular international students attending. This is another event we are considering a repeat of in second semester. Some suggested changes have included Date my Culture as we have an increase in international students commencing in second semester.

## **Budget**

I am waiting for my treasurer to return to get a detailed budget statement. We are however under budget for our date my degree and the stargazing may have accidentally turned a profit (not sure yet the exact numbers but I will have them by council).

Still waiting for the invoice from convocation for the travel award to come through which will be paid in the next month (\$6000).

Brewery.		

Monthly connects are running under budget due to our ongoing partnership with Gage Roads

## Residential Students Department Report April

## **Past Event Reports**

Intercollege Quiz Night 7th April

- Turnout for the quiz was the highest the event has ever received, with over 250 residents in attendance
- The event remained within budget, which is encouraging given projections for previous quiz nights have blown out
- Extremely positive feedback during and after the event

## **Upcoming Events**

Intercollege Charity Ball (Starry Night) 14th May

- Preparations for the ball are running smoothly- the newly formed ball subcommittee
   is currently soliciting businesses for auctionable charity items
- Publications for the event have been produced with help from Elise in Guild creative
- If any current guild councillors are interested in attending the event please contact me via Facebook such that I can reserve tickets

## Lip Dub Screening 24th May

- This event is the screening of the annual Lip Dub (lip synced videos) competition which pits the 5 Residential colleges against each other
- Rules and criteria have been circulated throughout the colleges, and filming dates are currently being decided

## **Finances**

Expected: \$330

Actual: \$330

Kind Regards,

**Shyaam Patel** 

**RSD President** 

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Pelican Magazine Report | March 2016 Kate Prendergast & Hayden Dalziel March 22<sup>nd</sup>, 2016

## **Pelican Breathes a Sigh of Relief**

We missed out deadline for this, but snuck in at the last moment. Phew.

## **Pelican Updates and Triumphs**

It has been 38 days since our last report. Since then, we are happy to say we have been going about The Good Bird's work, and spreading His Good News. On our website, content has been uploading at a pretty consistent rate, and we've managed to clear just about all copies from our stands. Our third Space Edition, which should drop at any moment now, contains we believe some of our best and most thought-provoking articles yet. We are still hungry for articles with a little more grit and political urgency and substance however; "facetious" is a word which we are constantly terrified will be applied to our term and content choices.

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I figured this update and triumph merited a section heading all to itself, because it's such a huge thing, and we're bonkers happy about it. Through ingenuity, dedication and VISION, our web Editor Ruth Thomas has been leading the charge towards getting Pelican maximised on multimedia. Thanks to her, we have engaged a whole new sector of the student community who are equipped with camera, sound and editing skills, and willing to lend them to Pelican in producing new videos.

After careful thought and planning, we have chosen to produce (so far) two new video series, which are available on Pelican's YouTube Channel. These are:

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WEB: Ruth Thomas – who is really coming to the fore in her quiet, competent and impeccable arranging of Pelican videos.

We are endlessly proud of them.

#### **Conclusion**

Best wishes to all, and feel free to contact us any time at <a href="mailto:pelican@guild.uwa.edu.au">pelican@guild.uwa.edu.au</a>

Kate Prendergast & Hayden Dalziel 87th Editors of Pelican Magazine www.pelicanmagazine.com.au (08) 6488 2284

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@PelicanMagazine

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Postal: M300 35 Stirling Highway, Crawley 6009 WA



#### Overview

PROSH morning ran very smoothly with the help of a huge team of volunteers, marshals and Guild Staff. We had a massive turnout to Oak Lawn, but unfortunately a lot more students than usual left before getting on buses (predominantly colleges).

As of 20/4/16 or total sat at \$47,700. There are a few more things yet to be added, such as the money collected in cafes off campus, Sponsorship from Boost, fundraising from Albany PROSH and also 'School' PROSH. Boost came on board as sponsors of PROSH quite late, but generously offered \$1 from each drink sold on 13/4/16 to be donated. This came to \$501, which will all be going to headspace. We are also seeking sponsorship from the Deputy Vice Chancellor (Community and Engagement) to hopefully offset the cost of printing the papers.

At present we are on track to donate to our charities:

- headspace Osborne Park \$7500 + \$501 from Boost
- Tiny Sparks WA \$8000
- Foodbank WA \$8000
- Bicycles for Humanity \$4000
- StarKick \$4000

Albany PROSH is going ahead on 27/4/16, and we are also planning a second morning of selling on 26/4/16 around Claremont to hopefully make up a little for the fundraising we lost having PROSH during the school holidays.

We have learnt a lot from this year's PROSH, and are in the process of putting together an extensive handover for the 2017 Directors (which we hope to elect much earlier in the year than previously). There are a lot of aspects in which we can reduce costs, such as only needing 3x buses on the morning, less security and ordering no more than 60,000 papers and 500 tins. Overall, we need to start budgeting for a smaller event. We also hope to move to a system whereby people can 'pre-purchase' a PROSH online, and it will be mailed or delivered to them on the day of PROSH.

## **Finances**

This section will be very vague this month - a complete breakdown of the revenue and spending will be provided in our next report (the Finance Dept. is busy counting tins for us and cannot provide a statement yet).

The April invoices we currently have access to:

\$79.75	City of Perth (Hire of Murray Street Mall)
\$990.00	Midland Bus Company (2x Buses)
\$1,584.00	Clydes Bus Charter (3x Buses)
\$1,920.00	ACE Security (12x guards for 4 hours each)
\$440.00	All Fence U Rent
\$43.33	Spotless (Event Bins – PROSH Day)
\$34.55	Spotless (Event Bins - Layout Weekend)
\$15.026.00	Fairfax Media Print and Distribution (90.000 copies of PROSH)

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#### Overview

A fifth team has registered, and our launch will be going ahead in the next few weeks. We are hoping to get another 20 team registered by the end of semester, and if so, will be running a fundraising workshop for clubs with our ideas of how they can collaborate with our committee on fundraising initiatives. Our new Cancer Council Rep Joanne is also keen to get involved in this.

R.O.C Race raised another \$330 for our committee fundraising total, and we have a few more events lined up before Semester 2 including a Bunning's BBQ in the winter break (date TBC) and providing volunteers for the Swan River Run on July 24<sup>th</sup>. Unfortunately our fundraiser for PAC's event couldn't go ahead as the Guild BBQs were all broken.

We are currently recruiting for a 'Fresher Rep' who will join the Team Registration portfolio to assist Edward in encouraging teams of first year students, especially those not directly affiliated with clubs or Facsocs. Team Reg. has also been working on contacting all of the people who expressed interest on O-day, Club Carnival, and any past participants of Relay For Life UWA.

## **Finances**

Actual Spending April | \$212.30

Purchase of 100x collection tins from PROSH

Budgeted Spending April | \$212.30

Actual Events | 0

Budgeted Events | 0

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### Introduction

April has been a very active month for myself as a Councillor, and for the Tenancy Committee — with formulating the draft of the capital expenditure proposal for the maintenance and improvement of the Top Floor of the Guild Central Wing and Cameron Hall in consultation with Tony, finalising the Guild Tenancy Allocation Policy and establishing a consultation plan with tenants, working through problems and workshopping solutions with the Tenancy Executive and meeting with tenants to hear their concerns. I have also used the final week of April which has coincided with study break as a means to check back on my goals and objectives, and to start ticking things off my to-do list for the year.

## **Meetings & Activities**

- o 103<sup>rd</sup> Guild Council Tour of Cameron Hall and the Top Floor of the Guild Central Wing (30/03)
- Club Collaborative Zone (CCZ) 24-Hour Policy Planning Meeting (04/04)
- Installation of First Aid Kits in the Club Collaborative Zone (CCZ), Cameron Hall and The Bob Nicholson Room (14/04)
- Workplace Health & Safety Information Meeting with Jenny (14/04)
- National Day of Action (NDA) Education Protest (06/04)
- Guild Tenancy Capital Expenditure Proposal Planning Meeting with Tony (18/04)
- SOC/PAC Meeting (14/04)
- Prosh Marshall Training (12/04)
- Guild Tenancy Capital Expenditure Proposal Costing Meeting with Rebecca (19/04)
- Guild Tenancy Committee Meeting & Busy Bee (23/04)
- Guild Tenancy Executive Meeting (11/04)
- Meeting with 2016 AISEC Executive (12/04)
- Meeting with 2016 Queer Department Officers (20/04)
- Meeting with 2016 UCFK Executive (20/04)
- o Meeting with 2016 UniSFA Executive (20/04)

#### **Guild Tenancy Executive & Committee | Summary**

Tenancy Committee General Meeting and Tenancy Committee Meeting minutes have been formally accepted by the Executive Management Committee (EMC) and Guild Council for the first time ever, and now appear on the Guild website for accountability and transparency purposes. The Guild Tenancy Executive scheduled an urgent meeting in April to workshop the reallocation clause of the Tenancy Allocation Policy, which will be taken to the Guild Tenancy Committee General Meeting this Saturday April 23<sup>rd</sup> for consultation and feedback.

#### **Tenancy Capital Expenditure Allocation Proposal | Summary**

A proposal has been formulated and will be taken to tenants at the Guild Tenancy General Meeting this Saturday April 23<sup>rd</sup> 2016 for consultation, feedback and approval. Once the tenant consultation and feedback phase has concluded, the Tenancy Executive will be drafting a business case to be presented to the Strategic Resources Committee (SRC) at their May meeting. SRC will consider the proposal in relation to the strategic and future direction of student spaces in the Guild precinct. Jack and the SOC Committee have finalised a separate proposal which has been incorporated into the broader Tenancy proposal.

The following consultation mechanisms have been conducted to gauge the feedback, ideas and suggestions of a broad range of students relating to the proposal and these ideas have been incorporated.

- Tenant Clubs, Guild Departments and Faculty Societies were notified of the capital expenditure proposal at the Tenancy General Meeting (February 20<sup>th</sup> 2016) and were asked to submit their top five priorities independently from each other for how both student spaces could be improved.
- Tenant Clubs, Guild Departments and Faculty Societies were given a tour of Cameron Hall and the Top Floor of the Guild Central Wing (20/03).
- The 103<sup>rd</sup> Guild Council were given a tour of Cameron Hall and the Top Floor of the Guild Central Wing (30/03).
- Feedback was received from Tony (18/04), Chloe (19/04) and the Guild Tenancy Executive (11/04).

## **Compilation of Prioritisation of Major Projects**

Quotes have been received and compiled for the following capital works:

- Cameron Hall
  - o Removing carpet from and polishing the floorboards of the emergency exit stairwell
    - Carpet Court quoted at \$5 per square meter (approximately \$500) for removing the carpet of a space that is approximately 30 square meters.
  - Replacement of all of the storage spaces in Cameron Hall (on the bottom floor and in the loft).
    - Rebecca is following up contractors over the weekend. I can provide a verbal update at the meeting if required.
  - o Furniture in the loft of Cameron Hall from Ikea.
    - LINNMON / ADLIS 200x60 cm table \$95
       <a href="http://www.ikea.com/au/en/catalog/products/S69133615/#/S49929644">http://www.ikea.com/au/en/catalog/products/S69133615/#/S49929644</a>
    - CONFERENCE TABLES

BEKANT 280X140cm table (circle) \$859

http://www.ikea.com/au/en/catalog/products/S29006285/#/S29006285

BEKANT 140x140 table (circle) \$480

http://www.ikea.com/au/en/catalog/products/S29045244/

BEKANT 140x140cm (square) \$379

http://www.ikea.com/au/en/catalog/products/S79006283/#/S19006281

- CHAIRS
- STOLJAN conference chair \$49.99

http://www.ikea.com/au/en/catalog/products/S69907467/

■ FINGAL swivel chair \$49.99

http://www.ikea.com/au/en/catalog/products/70196598/

■ MOLTE desk chair \$19.99

http://www.ikea.com/au/en/catalog/products/30308588/#/00292777

STEFAN \$25

http://www.ikea.com/au/en/catalog/products/80211089/

- Small airconditioners in Cameron Hall (that can be manually move around).
  - The Good Guys: Range from \$699 \$849 depending on cooling capacity.
  - Harvey Norman: Nine choices ranging from \$429 \$1395
  - Kogan: Four choices ranging from \$195-\$349
  - JBHiFi: Six choices ranging from \$398 \$848 some are reverse cycle.
- Installation of whirly birds in Cameron Hall.
  - Rain Master Roof Plumbing quoted at \$180 each.
- Top Floor of the Guild Central Wing
  - Ripping up old carpet and recarpeting the whole hallway and all adjoining rooms.
    - Carpet Court quoted at \$40 per square meter (for the whole Guild Wing that would be \$12,120). External contractor for floorboard polishing requires a visit prior to quoting.
  - o Repainting walls of the hallway and all adjoining rooms

- Marshall has been scheduled to paint the space over the winter break. Irene and Tony have given him a walk-through of the area and will update me early next week. This will be a wage payment rather than a quote.
- Re-doing the lighting in the hallway and all adjoining rooms.
  - Irene Conway is negotiating with the electrician about lighting options on the Top Floor of the Guild Central Wing. She is on leave until Wednesday, however she is meeting with Tony and me prior to Council next week to investigate quotes.
- Purchasing magazine racks to be attached to the walls outside the rooms in the hallways
  - The Guild Student Centre (GSC) has magazine holders in storage, Marshall has been contacted to erect these over the winter break for no additional cost.

## Club Collaborative Zone (CCZ) Storage Allocation | Summary

Kelvin and Elise have created an online Storage Application Form that is available on the Guild Website for all students to access. I will be circulating an email officially opening applications to the club, faculty society and department mailing list on Monday 25<sup>th</sup> April 2016. Applications will remain open for one month according to the Tenancy Allocation Policy and will be advertised through Guild Weekly and on Guild social media. I will give a verbal update at the meeting.

## **Review of Mailboxes | Summary**

Mailbox tenants have been notified that a review of mailboxes is underway, however unfortunately the Guild Student Centre (GSC) has not kept a record over the years of which tenants sign out their key and actively use their mailbox so the Tenancy Executive don't have an available metric to evaluate usage. We have instead invited tenants to let us know if they don't use or require their mailbox, and we will reallocate the unused ones on this basis next month.

## Work Orders | Summary

Maddie raised the issue of Campus Facilities Management not actioning Guild work orders at her meeting with Campus Management last month. They have asked us to re-submit all previously submitted orders that haven't been actioned so far, as they have updated their online systems. The Guild also now has a contact at Campus Management to negotiate these issues.

#### **Guild Tenancy Allocation Policy | Summary**

The policy has been reviewed and workshopped by the Guild Tenancy Executive over the month of April to iron out any previous uncertainties. We have also included a reallocation clause for clubrooms and storage space. The policy will be taken to the Tenancy Committee General Meeting this Saturday 23<sup>rd</sup> April for tenant consultation and feedback prior to its review and acceptance by the Governance Committee and Guild Council early next week.

## Guidelines for Locker System in Club Collaborative Zone (CCZ) | Summary

Emma Boogaerdt has circulated the guidelines to faculty societies, Jack Looby has circulated the guidelines to clubs, and I have circulated the guidelines to Guild Departments. They are also available at the Guild Student Centre (GSC) and on the Guild Website.

## **Guild Tenancy Review Survey | Summary**

The survey was circulated to tenants for a second time this month in order for us to receive a greater scope of feedback. The Tenancy Executive will be reviewing and analysing this data next month and coming up with a strategy to respond to concerns.

## Conclusion

If you have any questions, concerns, queries or issues, please feel free to contact me at <a href="mailto:jesse.martino16@guild.uwa.edu.au">jesse.martino16@guild.uwa.edu.au</a> – I am always keen for a coffee and a chat!

Jesse Martino
Ordinary Guild Councillor & Tenancy Chair 2016

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#### **Conclusion**

Best wishes to all, and feel free to contact us any time at <a href="mailto:pelican@guild.uwa.edu.au">pelican@guild.uwa.edu.au</a>

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