



Any updates relating to O'Day will be provided at the meeting, as this report was written before O'Day activities had taken place.

Meetings |

- **Guild (Internal):**
 - **Tavern meetings** – a number of meetings were had to discuss moving forward with the Tavern, including a 'site visit' to assess changes to the fence and walk through with Harry Glanc the Project Manager. The scope of the project is the beer garden (phase 1), with phase 2 being the interior of the Tavern.
 - **Jodie Koh (VACE Chair)** – briefing/2015 discussion
 - **Waste Control discussion** – recycling in Catering outlets
 - **Catering Branding Discussion** – cups, containers, uniforms and general marketing.
 - **Hackett Future Directions Discussion** – compliance update and future strategy.
 - **SOC Meeting**
 - **Interviews for:**
 - Associate Director of Corporate Services
 - Volunteering Hub Manager
 - Executive Assistant
 - **Guild Committee Meetings:**
 - Catering and Tavern Committee
 - Corporate Services Committee
 - Welfare and Advocacy Committee
 - Strategic Resources Committee
 - **Arts Union/Blackstone Camp meeting** – interview of organisers and final approval discussion.
- **UWA (Internal):**
 - **Residential Colleges Strategy Group** – A new committee formed with members of various UWA divisions and the 5 Heads of Colleges, to facilitate strategic planning/vision and information sharing between Colleges and the University. Kelly Dunn (RSD) and Vik (PSA) should hopefully be invited to future discussions. The group will meet quarterly.
 - **Sue Boyd** – Met to discuss the role of President, the Senate, ongoing projects, etc.
 - **Warren Kerr (Warden of Convocation) and Brenda Tournier from Alumni and Development** – Met for discussion over future collaboration and how to best support each others' operations, as well as the overlap between members of Convocation and post-graduate students at UWA (students who graduated from an undergraduate degree at UWA are members of both Convocation and the Guild/PSA).
 - **Bruce Meekins** - discuss UWA Sports and Rec operations and future
 - **Chris Massey** - discuss UWA Residencies and his role
 - **Council of Convocation**
 - **IT Meeting to discuss wireless expansion**
 - **Senior Leaders Workshop**
 - **Library All-Staff Panel Discussion** – future of libraries and their place in UWA.
 - **Exam Timetabling**
 - **Planning and Resources Committee** – Advisory body to the VC with a current focus on the Functional Review.
 - **Lisa Cluett from Student Services** – regular meeting
 - **Alec Cameron** – regular meeting
 - **Blackboard Education Futures Conference**
 - **Academic Council induction**

- **Jill Benn (Head Librarian)** – regular meeting
- **Jon Stubbs** – regular SLA meeting
- **UniSkills Flying Start** - Guild Welcome
- **School of Indigenous Studies** - Guild Welcome
- **UWA Friends and Networks Roundtable Breakfast Discussion**
- **External:**
 - **Presidents' Summit** – see report detail.
 - **Annie Buckeridge from Foundation for Youth Australia** - about partnership on their upcoming innovation/entrepreneurial project
 - **Senator Wang (Palmer United Party)** [Wednesday PM] - Fee deregulation and higher education. Will give verbal update at meeting.

By the time of the February GC Meeting:

- Commencement Ceremonies (18th and 19th).
- O'Day Festival
- Education Futures Strategy Group Meeting
- Staff Orientation Address
- Meeting to discuss Student Network (Alumni)
- Governance Committee Meeting
- Meeting with HPU to discuss Cognitive Enhancers ("Study Drugs")
- Education Council
- Meeting with Michael Chaney as part of induction for new Senate members
- Student Consultative Committee
- SPEU Project Steering Group (new timetabling system)

University Executive and Strategic Projects |

SERVICE LEVEL AGREEMENT (SLA) |

The SLA was endorsed at the January Guild Council Meeting and has since been signed by the DVC (Education) Alec Cameron and I. Tony and I have begun our regular meetings with Jon Stubbs to discuss our progress on the agreement and the Guild's operations towards the goals in our SLA. Progress reports on matters in the SLA will generally be reported in Tony's Managing Director Reports to Guild Council.

GUILD RELATIONSHIP AGREEMENT (GRA) |

After meeting with UWA's lawyer's in January, I have had an initial meeting with Alec Cameron to discuss the GRA. Alec and I both agreed that this was a key priority for 2015 and that we should make every attempt to finalise the agreement. Alec will be meeting with Jon Stubbs (Director of Student Services) and Kim Heitman (UWA Legal) to be briefed on the document's history, and I hope to be able to begin conversations with Alec and Kim with regards to the document over the next few weeks. Alec will be taking leave for April through to mid-June, so I hope to be able to work with Kim on the details of the document in his absence.

SPORTS AND REC ASSOCIATION | Structural Change

At the most recent meeting of the UWA Sports and Rec Association Board it was determined (as was indicated in discussions post-review) that UWA Sports and Rec should be brought back into UWA and operate similar to UniClub as a Pty Ltd. The Directors of the organisation are currently Alec Cameron and Chris Massey. The Guild is continuing to look at how we can manage the sports clubs, inter-faculty sport, inter-college sport, etc. but none of this has been finalised. The association will continue to function as previously and recommendations from the Functional Review (particularly reporting lines in Alec's portfolio) will have implications on the new Sports structure.

FUNCTIONAL REVIEW |

The Functional Review was discussed at both the Senior Leaders Planning Day and the Planning and Resources Committee Meeting that I attended this month. Once I have established the confidentiality of the outcomes I will circulate a summary report / update to Council. It looks like IT and Student Services will be the focus of the first stage of implementation and redesign, as the previous and completed stages of the Functional Review to date have been

about doing a broad review of the University's services and structures. I expect both IT and Student Services to be streamlined.

NB: The Guild was excluded from this review as "out of scope", though any changes to Facilities Management could have implications on the Guild's spaces.

EDUCATION | Education Futures and Blackboard transition

Myself and Tom Beyer attended the Education Futures Blackboard "Operation Black Swan" Conference to get an idea of the new service that we will be transitioning to and to get background information to better inform our questioning of those in charge of the project. I have a number of concerns after watching a presentation on the "student experience" of Blackboard that I will seek to have addressed by those in charge of the project.

- Has Blackboard worked with/consulted students in developing this platform?
- What does Blackboard do with the personal information that students provide?
- Academics have to make a personal profile. What if an academic doesn't want one, and is this "network" opt-in?
- Are student spaces that are marketed as "private" actually private, or are staff reading them?
- How many staff members can see students' marks and progress?
 - Do students ever get the opportunity to consent to this information being collected?
 - Will staff be able to see **current** marks in other units? This was previously not possible (some staff could see pass marks in academic record etc).
 - Will students now be marked blind if staff are able to see a detailed academic record?

STUDENT SERVICES | Exam Timetabling

After a significant number of complaints from students and FacSocs with regards to timetables for the Semester Two exam period, Tom Beyer and I met with the staff member who manages exam timetables. It was established that there is a lack of information provided about which units/exams students would be doing if they were doing certain major streams etc. The person who does the timetabling doesn't get given any information about which students are doing which exams, and only sees the number of students with 2 or 3 exams in 1 or 2 days etc. The outcome of this meeting, aside from finding out a lot of detail about how the process works, was that if we're going to see any level of consideration about unit streams, we need to be providing feedback on core unit streams, or need faculties to give this information when they submit their exam requests. Ideally we will look at high enrolment streams first as these will have maximum impact.

NB: To take the JD exam timetable as an example (all exams in a few days), the Law Faculty requests this timetable specifically.

Libraries and IT/Wifi

While I already had regular meetings set up with Jill Benn (the University Head Librarian), Tom Beyer and I now have regular meetings with Craig Nichol from IT. We met to discuss IT infrastructure and wifi expansion, with pleasing results. Craig is currently using the IT map that the Guild developed based on student feedback to assess the 5 worst areas on campus for wifi (maximise reach and impact of expenditure). Craig's project has assessed the number of access points that would be needed in each of these 5 locations (Reid Library, Guild Village, Geology/Geography, Business School and OCHWA) to achieve an ideal level of coverage. Once Craig gets approval for the budget (~\$3.3 million) they will start working on these sites with the hope to have them all updated in about 6 months time. At the moment this is pending any necessary campus approvals and an assessment of how the access points would be actually installed (eg. some buildings are very old and they may need to build additional infrastructure to house the associated tech). Craig will be coming to the March Education Council meeting to update FacSocs on progress, and we will be keeping students updated through our networks once the funding is approved and the project has definitely started. This is a very exciting development and we are glad that the Guild and students' feedback on wifi is being addressed.

We have also made progress on a few other fronts, having successfully lobbied for an additional 3 printing queues from WebPrint, meaning students can now print in any combination of black & white and colour, and single and double sided, saving both paper and students money! The Science Library have also updated 150 ground floor computers with better specs based on student feedback.

The library has also transferred over to a new system where OneSearch incorporates the library catalogue. Any feedback with regards to this change will be sent to Jill and her team.

With regards to lockers and library fines – the library is going to trial a borrowing ban for people who don't return keys to deal with the fact that in the last exam period, no lockers were actually available to students because people had taken out the keys and never returned them (there was no penalty previously). There will not be a fine and there won't be points accrued, but you won't be able to borrow out new books. After discussion with Ed Council, I suggested that library fines money be directed towards more student lockers, and I was told that the collaborative space in Reid Library (Ground floor) will be expanding, and this funding could go towards installing more lockers. Funding for this project has not been approved yet, but the Guild will help facilitate student focus groups prior to planning.

Guild Divisions

VOLUNTEERING | Service Learning

With Aden Date leaving the Guild, Grady Venville (Dean of Coursework Studies) interpreted our Joint Venture Agreement as being finished. This is in the opinion not the case, and no termination clauses from our agreement were cited. Aden was to take on a new role working under Grady, to work on establishing the McCusker Centre for Citizenship. We have since been given clarification from Grady that she intends for him to continue to manage Service Learning. This means that the Guild will no longer do the administration and support for Service Learning units. I will update Council if there is any progress with mediation over the Joint Venture Agreement.

EVENTS | Camps

I will give a verbal update on camps at the meeting.

HR |

Since our January Guild Council Meeting, the following positions have been filled:

- Associate Director of Corporate Services
- Executive Assistant
- Volunteering Hub Manager

PART A MASTERPLAN, SUBWAY & BOOST and TAV |

We are in the process of finalising Boost and Subway leases, and are on track for construction to begin before the end of semester (hopefully April). The combined tender for Subway, Boost and Part A (Clubs collaborative space) is still underway. The Tavern Beer Garden is still in the planning stage, but we hope that fit-out will be able to occur over a few days in the first half of semester, ideally a weekend. I will update Council when we have a date for construction.

Conferences |

NUS | Presidents' Summit

I attended the NUS Presidents' Summit from 28th-30th January inclusive, hosted at University of Sydney/University of Sydney Union. Being able to meet the other campus Presidents and senior officers was such a great experience, as these networks of skill share and support are really important, particularly as we are all student representatives and some are in particularly volatile student organisation (Council "changing hands" regularly). I learnt a lot from the other campus Presidents, and am looking forward to seeing all of their circulated campus organisational overviews/reports that were verbally delivered. These campus reports allow us to see what other campuses do in the way of service delivery, what kind of relationship they have with their university, what kind of SSAF funding and arrangement they have, their representative structures, and a number of other things including how their outlets work.

The conference included the following, which I am happy to provide more information on:

- Workshopping of the "Australia Needs a Brighter Future" campaign and NUS Education Campaign
- An overview of higher education issues and discussion about what we would be facing over the coming months with Senate debates and lobbying crossbenchers.

- Discussion of the Universities Australia Conference and student involvement.
- Media training (incredibly useful).
- Reports from all present National Office Bearers. This gave the opportunity for Presidents to ask questions of NOBs' policy programs for the year, how they could help and support UWA students and the Guild, and holding them accountable for their actions and promises.
- Discussion over SSAF funding and different campus agreements
- Discussion of survey on student leadership and structures

The NUS National President, General Secretary, Education Officer and Welfare Officer will be attending O'Day and helping out at the EAN stall, as well as meeting their campus counterparts.



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(08) 6488 2295 | hello@guild.uwa.edu.au
facebook.com/UWASStudentGuild | [@UWASStudentGuild](https://twitter.com/UWASStudentGuild)

Guild Vice-President Report | February 2015

February 25, 2015

Committees

- CSC will be holding its next meeting on 27th February
- Governance will continue to meet every fortnight through Election Regulation Drafting
- SRC meetings every month

Meetings

- Engagement Project planning (15/1; 20/1)
- First Corporate Services Committee meeting (23/1) involved in-depth discussions about the achievements of last year's committee and planning for this year
- Governance Committee meetings (28/1; 9/2) focusing on Guild Election Regulations
- First meeting with the MASA Committee (29/1)
- Sports Board meeting (30/1)
- Parking Appeals meeting (30/1)
- International Student Council planning meeting (30/1)
- EDRMS demonstrations (4/2)
- Lawrence Wilson 'First Impressions' planning (11/2)
- UWA Alumni 'Friends of UWA' feedback breakfast (17/2)
- SRC February meeting (17/2)

Corporate Services Committee

- EDRMS:
 - Demonstrations the other week from two separate providers who showed us how their systems worked/the tools and characteristics each possessed
 - Discussed which would best suit our needs

MASA (Mature Aged Students Association)

- Met with Pat and Tammy (MASA Committee) to plan for a more engaging and exciting 2015
- We looked at:
 - Committee structure
 - Mature Aged Entry Program (and MASA's aid role with this)
 - Collaboration with PSA, where appropriate
 - Building a relationship with Mature Aged Entry Office (to become first point of call for social and networking events)
 - Building up email database (and finding how to access full list of mature age students, which we cant currently do)
 - Having a stall for O-Day, but will plan to have a larger presence at Open Day in August

Parking Appeals

- The Guild VP is the student representative and only consistent member of the Parking Appeals Board
- I attended first meeting and managed to waive the majority of tickets with legitimate excuses
- Jesse attended the second panel on my behalf

Engagement Project

- Met with Lizzy and Jess Toon just before last month's Council to outline strategic aims for a project which gauges whether the Guild is providing adequate services for underrepresented groups on campus (including but not limited to students living with a disability, student parents, off-campus students, student carers)
- This information, which we have the resources to find, will help us to understand who is falling through the cracks and what services need to be better implemented, as well as feeding this information off to the autonomous groups/clubs who have the ability to represent these groups consistently onwards (i.e. this project acts as a 'start up' for groups)

Lawrence Wilson's 'First Impressions'

- Annual exhibition welcoming first years to the gallery
- Usually aimed at solely freshers, but managed to extend the 'invitation' to first year postgraduate students, but also students who are 'new' to the gallery
- Theme for this year is learning more about Australia through art (see: Yirrkala Drawings is current exhibition) and building on students' current impressions of Australia, or first impressions if moving from overseas
- Hands on activities include craft, a photobooth and Humans of New York-style story telling about students' impressions of Australia
- LW was keen to build on the Guild's relationship with students through social media (i.e. Guild facebook page sharing the event information)
- Pushing for student artists to sing/play on the night
- Non-alcoholic event
- 18th March, 2015 @ approx. 5pm

International Student Council (ISC)

- Met with Sean and Carlo (who was on the Council last year) to discuss feasibility of reinstating ISC and establishing more solid regulations
- Worked on the aims and objectives of the Council, as well as who would sit on it (which types of clubs/representative bodies) including clubs, colleges, FacSoc international student representatives and potentially campus representatives

Campus Representatives

- Council-wide email sent out regarding the opening of applications for Albany, Nedlands and Med/Dent campus reps
- If you are interested in applying, please let me know by Friday, 27th February.

If you have any questions, please send me an email at vp@guild.uwa.edu.au or lucy.moyle15@guild.uwa.edu.au .

Lucy Moyle



Introduction |

What a busy month it has been! This month has been filled predominantly with organisations surrounding O-Week and Returner's Week. A significant amount of work has been put in to ensuring Returner's Week is a space for all students to engage as much as possible in university life and with the Student Guild, and thus I very much look forward to how it will be received.

Secretary Duties |

Secretarial duties are largely the same month to month, with the possibility of taking on special projects or projects that are divided between members of the Guild Executive. The Secretary duties I have carried out this month involved:

- Compiling Minutes and Agendas from Guild Council Meetings and Guild Committee Meetings
- Following up on business from Minutes, meetings and the general activities of the Guild
- Establishing consistent and regular meeting times with Office Bearers to encourage collaboration and accountability between sub-councils and the executive, and to ensure all Office Bearers are meeting their policy objectives.
- Touching base with all committee chairs and ensuring they are up to date with its progress.

Guild Executive |

Our executive team is functioning very cohesively and we have regular meetings. Consistent dialogue occurs between members to ensure we are operating in the most efficient way possible and we have worked to ensure there is collaboration and sufficient lines of communication between the Executive and Sub-Councils Presidents.

Strategic Resources Committee |

At this month's Strategic Resources Committee meeting we discussed a number of the Guild's CAPEX projects such as the solar panels, subway and boost. We discussed how the My Guild app would facilitate a more user-friendly approach to club sign-ups and it is well underway.

Student Services Committee |

The Student Services Committee Meeting saw discussions predominantly surrounding preparation for O-Day and Returner's Week. We discussed the events and acts that have been confirmed, as well as the ways in which Creative & Publications can exploit social media to ensure those students who have not heard of the Guild attend these events. We also discussed ways to restructure the current emergency loans service offered by Student Assist, however these discussions are still in the works.



Welfare & Advocacy Meeting |

The W&A Committee meeting proved very successful and a number of new initiatives were discussed. In particular, the 'Mind Map for Mental Health Services', which is a map that will display all the mental health services available to students on campus, in order to increase the accessibility and visibility of mental health services and to reduce the stigma surrounding mental health issues.

Education Council |

I attended the first Education Council meeting of the year as the Executive delegate to ensure I have a broad understanding of the plethora of education issues currently facing students. I also sought to investigate how I can use my position as Secretary to mediate the concerns regarding a students' education.

Other Projects |

I have been a relatively busy month for me as I have been involved in a number of projects outside of my routine Secretarial duties.

- **Orientation Day Guild Events Stall**
I worked with Events to establish ways to promote O-Week and Returner's week, particularly in the set-up of the Guild Events Stall and through the promotional materials. I organised a team of councillors and other students to help out in giving away Guild event pamphlets, Back to Uni Party flyers and to promote Returner's Week events such as Barpop, Movies on Oak and the Returner's Festival. We also provided information and assistance to students about what the Guild is and how it functions as a student representative body that promotes the best interests of students'.
- **Alumni Roundtable Lunch**
I attended the Alumni Roundtable Lunch at University Hall as the representative from the Guild Executive. I contributed to the discussion surrounding ways to promote alumni and increase its visibility to graduating UWA students, as well as ways in which the Guild can assist in working collaboratively with alumni to achieve to facilitate its expansion.

Parking Appeals Board |

I attended the second Parking Appeals Board Meeting of the year to review appeals made by students and staff to parking fines. I made sure to consider each appeal thoroughly to ensure that, as the only student representative sitting on the board, I am fighting for both staff and students to be treated fairly and equitably on campus. I viewed the meeting as a success, and the board managed to waive a number of fines with justifiable excuses.

Conclusion |

It has been a busy, but very productive month. If any councillors are keen to help out at any Guild events in the coming weeks and months please do not hesitate to get in contact with me as your assistance would be warmly welcomed. Alternatively, if you have any other questions or queries, please send me an email at secretary@guild.uwa.edu.au

Jesse Martino



Hello all!

It's been such a crazy busy month filled with enrolments, orientations and general fun! I'm almost looking forward to getting back to classes – just so that I no longer have to work a 9hr bakery shift! Anyway, enough about me – let's chat about the dollars!

Catering and Tavern Committee:

Unfortunately, due to a lack of quorum we were unable to have our February meeting, and rather had an informal discussion.

However, some good outcomes came out of it in the form of:

- A possible hot water system to be implemented into the Ref for Tea and Noodles!
- A new range of gourmet salads in the Ref that will feature lactose, gluten and meat free options.
- Chicken Parmigiana in the Tav - with a Beer and Parmi deal coming!
- Gluten free options to be explored for the Tav as there are currently minimal options available which is not up to the appropriate standard that I would like
- Turkish bread will be introduced as an option for the Kebab breads in the Ref.

Further, Alex is working on a very snazzy section of the website for catering – and I'm so excited to see the final product that she comes up with!

Another exciting development is that Eftpos facilities with *no minimum* will be working by the first day of semester. The cash out facility will be suspended though, to make way for this process.

As stated in my past report, there are plans for big changes for Hackett Café! It's one of the Cafes that does require a lot of work in the coming year and I'm excited to play a part in shaping this redevelopment.

Branding Meeting:

A Catering and Tavern Branding meeting was held during the middle of February. Alex and Kate presented a variety of great ideas that Catering are on board with for the cafes and outlets. The meeting was quite productive and allowed us to all examine and compare the many options available – and the many directions that we can go towards.

Finance:

With Oday just gone, there has been a flurry of activity in Guild Finance! A lot of clubs have started properly planning their events for the year, and I've been able to help some of the smaller and newer clubs still finding their feet with their budgeting. It's always good to promote responsible finances, and I have been stressing to all clubs I meet with how important that is. We have been having some issues with clubs emailing the wrong accounts in finance to have invoices paid which presented a few select problems, but JJ and myself have sorted this out. There are plans in place to make sure that all clubs are aware of the proper channels that payment requests can be made through – and that email is not an appropriate channel because of the security issues.

Further, I have also been spending quite a bit of my time reviewing current overdrafts, and also putting into place new guidelines that hopefully future treasurers will follow regarding the amount of information I believe is necessary for an overdraft to be granted. A strong archival system I believe is also very important and I have been doing my best to make sure that new overdrafts are filed with supporting documents attached.

The Office Bearers are still coming along, I'm optimistic they will be done before the next meeting. With such a rush

involving enrolments and the weeks leading up to it – Its been hard to achieve everything I have wanted to in such a short and strained amount of time.

Misc. Business:

It was great watching so many students go through the enrolment process and getting their diaries and stickers from the Guild on the enrolment day on Tuesday the 17th. Faculty Society banter was quite amusing– but I always believe that there is a significant importance in supporting each other and making sure that students are getting the most relevant educational support from their Faculty Society.

With financially sustainable love,
Ashleigh



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Education Council President Report | February 2015

February 25, 2015

Ed Council | Enrolments:

Due to the smaller than usual cohort and the shift towards online enrolments, Fac Socs struggled during the enrolments period with few students passing by. Placing fac socs out on the path received mixed reviews from the fac socs themselves and presented issues from a logistical perspective. We're exploring ways to improve things for next year.

Ed Council | Orientation:

Orientation Special Project Grants have been allocated and I'm excited to see the many new initiatives that fac socs have developed be successful.

Since science and commerce broke away to do their own orientation we're watching closely to see how successful their model is.

Ed Council | Oday:

A number of Fac Socs were producing videos to be broadcast on the big screen on Oak Lawn during Oday.

Most fac socs have stalls. Five gold stars to Arts Union for sharing their stall with ALVA, who weren't in a financial position to have their own stall.

Ed Council | Camps:

I'd like to congratulate WAMSS on a successful and well run camp.

There are also two more camps run by five fac socs planned. I wish them all the best in getting their plans in order so the camps can be approved and run safely without controversy. Chloe Jackson has been particularly useful in supporting these fac socs in their attempts to run safe camps.

Ed Council | IT:

Lizzy and I met with Craig Nichol from Uni IT.

I'll let Lizzy's report deliver all the juicy details but it's exciting to see the expansion of WIFI across campus that will be delivered over the next six months.

Ed Council | Academic Question

The new academic question on the Guild website relates to students ideal assessment timetables.

Ed Council | Volunteering

Met with Jodie Koh, the new Volunteering and Community Engagement Officer, and Sophie Greer, about getting those fac socs who have potential to grow in their volunteering efforts more engaged with Guild Volunteering.

Ed Futures | Blackboard:

The shift towards Blackboard brings with it some interesting changes and a number of important issues for students. Privacy concerns as well as a smooth transition that doesn't affect our education are both key issues that are due to be discussed at the upcoming SCC.

Teaching Awards:

The Guild teaching awards from Sem 2 2014 are now being distributed to recipients.

Student Consultative Committee:

First SCC scheduled for Feb 25th.

Action points from previous meetings have been dealt with or are being dealt with.

This includes changing the settings on library printers so students can choose double or single sided, and colour or black and white.

Blackboard (transition, privacy, and functionality), OLCR and Timetabling, and physical unit readers are all on the

agenda for Feb 25th.

EAN | Upcoming NDA:

With the Federal Government recently launching a new \$8 million advertising campaign in support of the higher ed changes it's clear that the fight against fee deregulation still has a long way to go.

David Cann, the 2015 UWA EAN coordinator, and I are working hard to continue the work in 2014 to make EAN more accessible and inviting for all students.

The first big event for 2015 will be the National Day of Action on 25th March. We won't be holding a UWA event, however we will be getting a bus to the city for the cross campus event in Murray st Mall.

EAN | Plans for Oday:

Given Oday is before GC, I'll brief the room on how our stall at Oday went in person

IT | PSA

I was approached by the PSA regarding a number of HDR students who are having their email addresses automatically deactivated as soon as they submit their thesis, which is highly inconvenient as they're regularly being contacted by journals at that address.

Spoke to Assine George who has her staff working to change the policies and software related to this.

Student Services | Exam Timetabling

Lizzy and I met with Sudarsan Krishnaswamy who does the exam timetabling. He was able to brief us on why some of the issues that exist with timetabling exist and we're intending to work with him to try and minimize particularly inconvenient timetabling (ie a unit with high crossover with another unit having exams on the same day).

University assessment policy review:

Have discussed student perspectives on the University review on Assessment Policy with Sue Smurthwaite and will continue to play a key part in this process.

Finances:

Whiteboards - \$45.88

Whiteboard eraser - \$2.34

Whiteboard markers - \$6.66

Drawing pins - \$3.86

Polaroid camera rental - \$25

Polaroid Film - \$150

Total spent this month: \$233.74



Introduction:

With a huge amount of planning happening during January, I am very excited to what will be a fantastic year ahead, with hopefully a much larger degree of collaboration and teamwork between PAC and different sectors of the Guild and groups within the wider University community. This month, a large effort has been made to touch base with such people.

Finance | Budget

The budgeted spending for February was \$1200 for the Summer Nights Festival. At the time of writing this report, actual spending still remains at nil. Towards the end of the month, initial venue hire costs will be paid for however the final amount for this is still not confirmed. The majority of spending for Summer Nights Festival will in fact occur during March.

Clubs | SOC Meeting and Clubs Culture Conference

Myself, PAC Secretary Megan Lee and PAC OCM Rachael McCallum were available to attend the Societies Council Meeting and Clubs Culture Conference. A quick introduction was made, and clubs were advised of my contact details and consultation hours. During the conference it was great to hear from a number of PAC clubs about their thoughts on the difficulties facing clubs, what makes campus culture and how they want to collaborate in the future.

Events | Summer Nights Festival

Planning for the Summer Nights Festival is well under way. As a committee we have discussed possible event dates, themes and activities. At the moment, the breakdown of the Summer Nights Festival looks as follows:

(a) Poetry Slam Night:

Venue: Sunken Gardens

Who: Collaboration with Trove, Kate Wilson – Perth poet, other interested poets

(b) College Movie Night (aimed at providing an event for college students):

Venue: TBA (one of the colleges)

Who: Any interested students

Ticket Cost: Free of charge

(c) Dance Performance Night

Venue: Masonic Hall

Who: Any interested students, Dance UWA, Desi, KCC

Ticket Cost: TBA

Final costings for each of the event are still being confirmed, so this schedule may be revised, but is correct at time of submission.

Collaboration | UWA Cultural Precinct, Trove – Poems on Posters



An introductory meeting was held with UWA Cultural Precinct Director Ted Snell which was extremely productive and fruitful. We have received submissions and designs for a collaborative “Poems on Posters” projects which will soon be printed and on display around Guild Village and the Rotundas, as well as near the Theatres.

Collaboration | UWA Cultural Precinct – LWAG ‘First Flock’

Ground work was laid for a PAC involvement in the Lawrence Wilson Art Gallery project First Flock. I will be attending future planning meetings to

Collaboration | Guild Volunteering

PAC plans to work very closely with Guild Volunteering throughout the year, and has already met with Sophie Greer and Jodie Koh in order to brainstorm a number of joint project ideas. Guild Volunteering will provide the PAC committee with a list of services that they can offer to clubs, which can then be distributed to PAC clubs.

Equity & Diversity Committee | Handover

I have met with both past-chair and PAC IPP Honny Palayukan and Jenny Ophel to complete my handover as the incoming chair of E&D Committee. The first meeting will be scheduled for the first or second week of semester.

If you have any questions about any of the above, please get in touch with me at via e-mail at pac@guild.uwa.edu.au or by coming by the office during my consultation hours (Monday 2-3pm, Wednesday 10-11am).

Charlie Viska
2015 PAC President



CLUB GRANTS POLICY

In the first SOC Meeting for the year, The Societies Council proposed that a few changes be made to the clubs grants policy. Votes show that over 75% of the clubs present at the meeting voted FOR the changes to the SOC Club Grants Policy.

Summary of changes:

O'Day Grants

- Move from membership based grant to stall reimbursement grant instead
- Stall reimbursement same for all clubs- even if they share marquee:\$125
- All clubs must complete all required paperwork (constitutions, membership stats, proof of stall hire)
- Penalties for behaviour abuse e.g. music too loud
 - Suggestion people use decibel meters

Special Project Grants

- Replace old \$5,000 grant for fresher friendly and non-alcoholic event as it was not meeting expectations
- New grant for general expenditures including: events, activities, educational activities or capital works. Most likely focussed away from purely social events
- Conditions include:
 - Limited number of applications eg one successful application per club in a year
 - Limited to \$1000
 - All paperwork/attendance to be in order

Semester Grants

- Expenditure based system remains easiest system for SOC/Guild
- Current system uses scaling mechanism: more you claim less you gain
- Potential change for an additional 'bonus' funding if extra paperwork or statistics are provided : benefits smaller clubs and benefits Guild/SOC stats
- Other change is to standardize penalties for submitting late etc. Current system is limited to discretion of SOC committee.

LIBRARY COMPUTER PROMOTION

Lianne, one of the SOC OCM's met with the Reid Library Director to discuss club promotion on the library computers around UWA. They said YES!

For promotion on all UWA Library computers, clubs will need to submit a wallpaper, which will be displayed for a week, changover on Monday.

Conditions are that clubs cannot advertise something for profit e.g. ticket sales. But generic club promotion is okay. Wallpapers must have UWA branding and we are waiting on wallpaper specifications.

What SOC needs to do is work out a system to facilitate this and make it easier for UWA to manage what will most likely be an abundance of submissions from clubs.

SOC MEETING

The SOC meeting was held on the 11th of Feb and ran quite smoothly. We had 83 clubs present at the meeting

with exactly 100 attendees.

Below is a copy of the agenda:

- 1.0 SOC WELCOME
- 2.0 OTHER WELCOME
 - 2.1 PAC President – Charlie Viska
 - 2.2 Guild President – Lizzy O’Shea
 - 2.3 Tenancy Committee Chair – Kieran Natalwala
 - 2.4 Events Department
- 3.0 AGMS & FORMS
- 4.0 SOC GRANTS – VOTING ON AMENDMENTS
- 5.0 TREASURER TRAINING
- 6.0 COMPLIANCE AND EVENT MANAGEMENT
- 7.0 “HOW TO O’DAY”
- 8.0 RETURNERS FESTIVAL
- 9.0 MYGUILD
- 10.0 NEW SOC CLUB AFFILIATIONS
 - 10.1 UWA Visual Arts Club
 - 10.2 SLAYA
- 11.0 NEW PAC CLUB AFFILIATIONS
 - 11.1 UWA Visual Arts Club
 - 11.2 SLAYA
- 12.0 GENERAL BUSINESS

We had two successful new clubs affiliated – The University Visual Arts Clubs and Sri Lankan Australian Youth Association. We clarified the handover process, important upcoming info for clubs, getting more involved with Guild Volunteering and also covered more serious topics such as compliance and how to behave on O’Day.

I have also set up a form on the new clubs website, where clubs can submit questions anonymously during the meeting. I find that a lot of clubs are too scared to put their hand up during the meeting and so this will hopefully get clubs more engaged and asking more questions! I hope to develop this ‘feature’ for future meetings and hopefully have clubs more involved.

CLUB CULURE CONFERENCE

We held the Conference straight after the SOC meeting, and lost quite a few people, but still had around 40 or so people stick around. Chloe Jackson spoke for about an hour, talking about the student life cycle, that club reps found very interesting! I had a lot of positive feedback in regards to Chloe’s presentation, many of whom also requested that I send them the slides. The SOC and PAC Committee found the event to be very useful and the feedback from clubs to be valuable. Surprisingly we found that clubs want to collaborate but are too scared, they want more training (especially for OCM’s), and they all identify the need to engage students on a more personal level in order to retain membership.

We asked Clubs the following questions:

1. What is campus culture like at the moment?
2. What is vibrant campus culture to you?
3. What difficulties does your club face?
4. How can clubs better engage with the students
5. What can The Guild do, to better support clubs?

Clubs also suggested that we hold the same event at the end of the semester which has been taken into consideration. We hope to next time increase attendance drastically and also facilitate discussion better.

CLUB ENQUIRIES

I continue to receive a lot of club enquires – mailing list issues, what the Guild does, specific services, O’Day, affiliation advice etc. I get quite a few emails every day, but having the shared SOC mailbox has been really

helpful in replying to them in a timely manner.

SECRETARY TRAINING

Jack Looby (The SOC Secretary) is in the process of putting together a simple PDF with general advice and tips, as well as templates for minutes and agendas.

TREASURER TRAINING

Olivia has sent out an email for treasurer training registration (<https://uwaguildclubs.com/societies-council/funding-grants/>). We will have 4 sessions in week 1,2,4&5 of the semester so that clubs having late AGM's still have the opportunity to attend treasurer training and know what they are doing. Olivia has met with Guild finance to discuss on content and will also be referring to past material from Rowan Ashwin (SOC Treasurer 2014).

MAILING LIST

The mailing list has finally been fixed! Any email sent from SOC will now be sent to the student email of all the club execs. This will be manually updated by Kelvin. Since this new change, I have received far less complaints and encountered very few issues. However, if anyone now wishes to send a message out to all the clubs, it must come from the SOC Exec, as Mailman will no longer be used.

GUIDE TO SOC

Jack Looby, the amazing man that he is, has put together a SOC Guide, which will contain all the important info that clubs need to know, all in one place! He is working with creative to make the PDF look prettier and we hope to hand these out the next SOC meeting.

FINANCE

Line Item	Amount Budgeted for 2015	Amount Spent Feb 2015	Description
SOC Activities	\$1,000	\$646.66+Drinks(TBD)	Science Café Hire + Food + Drinks + Printing

If you have any questions, please do not hesitate to contact me.

Much love,

Nevin Jayawardena

2015 Societies Council President

soc-president@guild.uwa.edu.au



ENGAGEMENT | Women's Room Map

With the help of Alex and Kate in Guild Design a map to show the location of the Women's Room has been created, both for distribution as posters and stickers. These posters have been placed around campus to ensure that women are able to easily access the Women's Room, with the plan to put a larger version of the sign on an A-Frame sign in the Ref Courtyard, indicating the main entry point to the room. If anyone would like copies of the posters or stickers for distribution please let me know.

ENGAGEMENT | Social Media

I have revived, re-branded, and re-named the Women's Department Instagram account from 2013 to expand the ways that we engage with women students. The account is @uwastudentguild_womens – follow away! Following on from the success of 'Feminist Music Friday' last year, the Facebook campaign for 2015 will be 'Forgotten Women Friday' in order to promote the successes of women who have been forgotten by the history books.

EVENTS | O-Day

By the time of the meeting O-Day will have passed, hopefully successfully. At the time of writing this report the plan for the Women's Department on O-Day is to have a stall stocked with pamphlets on women's services, information on the upcoming activities of the department, and goodie bags for all women who prove that they have liked the Department's Facebook page.

EVENTS | International Women's Day

Celebrations for International Women's Day will be held on **Tuesday 10th March**. From 7:30-9:00am there will be a breakfast on Oak Lawn, featuring Lyn Beazley as one of the guest speakers. The tickets are \$10 for Guild members and \$15 for everyone else. At lunchtime we will be having a stall on Oak Lawn to distribute information about the Department and also promotional material for International Women's Day. At this time we will also be assembling the annual bra tree. All donated bras will be sent to women in the Pacific Islands. This is a very worthwhile cause and I would urge all councilors to bring some bras down for donation (there will be a box outside the Women's Room where they can be deposited). For more information go to <http://bit.ly/UWAIWD2015>

EVENTS | Women in Music Festival

The Women's Department will be hosting the Women in Music Festival, in collaboration with Colosoul, on Wednesday March 11th, from 3:30-8:00pm in the Ref Courtyard. The event will feature local women artists and bands that will be performing during the night, and also guest speakers who will discuss issues which women are facing in contemporary society. We will also be having stalls run by women's groups, including the Women's Department, to promote those organizations and raise awareness about women's issues. BarPop will be providing the food and drink for the event, so it is 18+ only. Entry is by donation, with proceeds going to a women's charity. If you know any artists who would be interested in performing at the event, or any groups/organizations that would like to have a stall please do not hesitate to let me know.

PUBLICATIONS | Women's Survival Guide

I have edited and updated the Women's Survival Guide from last year, with the help of Kate from Design, and it is currently being printed for distribution at O-Day. If anyone would like some copies to hand out at colleges, events or in other groups please let me know.



FINANCES | January and February

	JANUARY	FEBRUARY	BUDGETTED (JAN + FEB)
Campaigns/Events	\$0.00	\$527.95	\$700.00
Printing	\$0.00	\$35.00	\$100.00
General Expenses	\$0.00	\$0.00	\$30.00
TOTAL	\$0.00	\$562.95	\$830.00

- Catering for International Women's Day Breakfast -\$527.95
- Women's Room Map Stickers -\$35.00

(There are a number of expenses for February which are still pending and will be included in the March report.)

I am currently in Washington DC and will get back just after the February Guild Council Meeting so if anyone has any questions regarding my report or the plans for the Women's Department in 2015 feel free to email me before the meeting so then I can circulate my response to the whole council if necessary.



Overview

For the past month, the welfare department has been preparing and finalising programs for the start of uni and has been in contact with external agencies and organisations inviting to collaborate with the department for welfare week so that we can maximise support to students during stressful times of uni.

Finances

The department has spent \$50 for promotional material to hand out to students on Orientation day including fliers featuring new initiatives like FREE pilates and FREE Yoga.

Activities

- Finalised major events/programs of the department such as Free Yoga, Free Breakfast and Welfare Week
- Previous yoga instructor underwent surgery and is only able to teach again in April. I have found another instructor to cover for her during that period with the same rate. Yoga commences 4th march (every wed 4-5pm Oak Lawn)
- Finalised pilates classes commencing 3rd March (classes running every tues 4-5pm Oak Lawn)
- Promotional material for these programs is been prepared and will be put around campus and social media. So keep an eye out for it and share around ☺
- Contacted Guild Volunteering regarding student run Jogging sessions to see if any of their volunteers would be keen in leading these sessions. Sessions will be once a week for a 2 week trail.
- Contacted the Butterfly foundation regarding running a campaign to improve body image perception.
- Sent invitations to external organisations to collaborate with the dept on major events such as Welfare Week
- The W&A committee looked at the STRIVE grants ranging from \$200-\$3000 for chill out zone during welfare week and major Guild events such as Returners festival, EOSS etc
- Invited the UWA Health Promotion Unit to participate in Welfare Week programs and inquired about when the Mental Health Training is going to be run.
- Invited the Queer Dept to take part in Welfare Week.
- Planned to run a self defence session in April since April is the sexual assault awareness month.
- Inquired about how to set library wallpapers to promote department's events.
- Got an invite from the Psychosocial Rehabilitation and Recovery Association of Western Australia (PRRAWA) to hold a mental health collaborative event hopefully during welfare week.
- FREE Fulan Gong classes to be run during welfare week.
- The free breakfast program will be commencing in week 2
- The Dept will hold an AGM to appoint Deputy Welfare Officers when uni starts.

Conclusion

If you have any ideas or wish to collaborate with the Department pls email me at welfare@guild.uwa.edu.au



Dear friends, colleagues and interested students, I intend to use this report to update you on our various projects that relate to sustainability and the environment at UWA.

Environmental Projects

Not yet succeeded:

Incomplete Projects	Status	Field	Finances (February)
Guild Sustainability Plan	Pencilled in 7 th March for 2015 revision meeting with Enviro Council, Department, and other interested parties.	All.	Revenue = \$0 Expenses = \$0
Solar Panels	Design finalised for installation on Indian Ocean Research Centre of 38kW panels, cost of installation with current company higher than initially calculated. Awaiting negotiations between Guild and Campus management to determine direction from here.	Energy and Climate Change	Revenue = \$0 Expenses = \$0
Divestment	Met with WA Divestment Coordinator, student group attended National Divestment Day and will attend O-Day.	Energy and Climate Change	Revenue = \$0 Expenses = \$0
Sustainability Map and Enviro Website	Data available from Sustainable Initiatives and Guild, needs to be collated for submission to Guild IT for design phase.	Engagement and Communication, Transport	Revenue = \$0 Expenses = \$0
Womens' and Enviro Bike Collaboration	Met with woman bike repaire expert from "Dismantle"; need to confirm availability, date and costs.	Transport, Engagement and Communication	Revenue = \$0 Expenses = \$0
Sustainability Audit Volunteering: Cameron Hall	Leader training completed. Audit delayed due to lack of promotion/student interest. Will be offered to students at first Enviro Department meeting.	Energy and Climate Change	Revenue = \$0 Expenses = \$0
Envirofest	Date March 31 st booked in with Events. Enviro Council and Guild to play major organisational role this year. Met with Sustainable Initiatives for "Handover" of event details in the past, EMP underway. Enviro clubs planning their stalls. Other stallholders approached include WA Dingo Ass. and Kwongan Foundation.	Engagement	Revenue = \$0 Expenses = \$0
Recycling in Cafes	Catering responded very positively to this proposal. We will be applying for a Keep Australia Beautiful grant when applications open in March. Enviro Department will run a recycling campaign alongside rollout of bins.	Waste Management	Revenue = \$0 Expenses = \$0
Masterplan	Met with Projects Manager to confirm efficiency of planned lighting and heating/cooling, all satisfactory. Permission granted to plant native garden	Procurement, Waste Management, Energy and	Revenue = \$0 Expenses = \$0

	as part of Tavern redevelopment, will be possible to involve student volunteers for transcript hours.	Climate Change	
Election paper reduction	Paper reduction discussed at Governance Meeting 9 th Feb. Will go ahead once “Environmental Goal” (ie. Specific paper no.) is determined.	Procurement	Revenue = \$0 Expenses = \$0

Environmental Projects

Initialisation success (either maintaining or improving):

Systemic Environmental Projects	Status	Field	Finances
Environment Council and Calendar	The Environment Council meets monthly, first meeting scheduled for 19 th February. All clubs are prepared for O-Day.	Engagement and Communication	Revenue = \$0 Expenses = \$0
Urban Orchard	Successful in 2014, huge community interest (staff and students). Applications for 2015 Coordinator opened February 16 th , until March 5th. Also requesting extension to other garden beds, via UWA Grounds. Maintenance/replanting needed soon.	Engagement and Communication	Revenue = \$0 Expenses = \$0
Renovation of Enviro Office	Renovation completed, turnout was a success, lots of space cleared. Room cleaned. Smaller desk acquired to make room more of a “meeting space” than a personal office.	Engagement and Communication	Revenue = \$0 Expenses = \$0
Carbon Offsetting O-Day	2015 offsetting to go ahead with Carbon Neutral’s Yarra Yarra Biodiversity Project at \$19/t. Yet to submit project request. Press release complete, carbon offset logo on Guild O-Day materials.	Energy and Climate Change	Revenue = \$0 Expenses = \$0
Keep Cups with discounts	Discount remains at 30c. New order needs to be made. Sales to occur on O-Day. New stall coordinator will be determined in first Enviro Department meeting.	Waste Management	Revenue = \$0 Expenses = \$0
Dine In Options	Implemented – needs new promotion/incentivisation. Discount for dine-in considered not feasible for Semester 1.	Waste Management	Revenue = \$0 Expenses = \$0
Bicycle Repair Station	Second repair station installed opposite Co-Op: good signage and visibility, high levels of usage	Transport	Revenue = \$0 Expenses = \$0
Carbon Neutral Flights	Discontinued in 2014 to allow for O-Day Carbon Offsetting. May need to be revisited.	Energy and Climate Change	Revenue = \$0 Expenses = \$0
Recycling Point	Implemented – Lots of phones, batteries, lights and printer cartridges collected.	Waste Management	Revenue = \$0 Expenses = \$0
100% Recycled Paper	Maintained as procurement strategy.	Procurement	Revenue = \$0 Expenses = \$0
SERAG volunteering.	Running Clean Up Australia Day activity through Volunteering Hub.	Engagement	Revenue = \$0 Expenses = \$0
Bottled Water at Enrolments	Stopped at O-Week 2014. Reusable water bottles provided during orientation instead.	Procurement	Revenue = \$0 Expenses = \$0

Finances:

- Actual Spend = \$0
- Budgeted Spend = \$280
- Actual Events = 0
- Budgeted Events = 0
- Unusual Discrepancies: none

No monies spent on projects in February



UWA STUDENT GUILD
The University of Western Australia
M300, 35 Stirling Highway | Crawley, WA 6009
(08) 6488 2295 | hello@guild.uwa.edu.au
facebook.com/UWASStudentGuild | [@UWASStudentGuild](https://twitter.com/UWASStudentGuild)

Queer Department Report | February 2015

February 25, 2015

Overview

This month we have been busy organising Pride Fairday and O-Day as well as doing further work on the new rules for the Department. We have also bought and had donated some more fun equipment for the Department.

Pride Fairday

Pride Fairday was held on Sunday the 15th of February. The Queer Department collaborated with the Cross Campus Queer Network (CCQN) to run a stall there and we also helped to run a UWA stall in collaboration with the staff LGBTQI group. We printed out a number of flyers for both this event and for O-Day and spoke to a number of students as well as networking with other groups such as Amnesty International and people of different faiths who have experience with reconciling their faith and sexuality in the interests of possible collaborations later on in the year.

O-Day

We are hoping to make this years O-Day stall a big event to advertise ourselves to new members. Thus far we have organised to have face painting and an Amnesty International petition related to LGBTQI rights at our stall along with the usual free condoms and information pamphlets. We are also hoping to have a how many lollies are in the jar competition as well as giving out drinks.

Department Rules

We have distributed the proposed Queer Department rules to members of the department and have put it up on our page so that it can be found publicly so that any questions or concerns that members of the Department might have can be raised at the general meeting where we will be going over them before they are hopefully approved pending Guild Council approval.

New Equipment

Due to the success of our games nights and crafternoons last year we have organised to have more of these things readily on hand in the Department. Cards Against Humanity was a particular favourite previously so we have brought it for the department. We also have people donating popular games that are no longer wanted at home for everyday use.

We have had some wool and a book on friendship bracelets donated for our crafternoons and we are hoping to follow these up by getting some knitting needles and some string to make knitting and bracelet making viable activities.



Finance

Budget:

Publicity - \$100

Fair Day Stall - \$100

Orientation - \$250

General Expenses - \$30

Actual:

Publicity - \$100

Fair Day Stall - \$100

Orientation - \$230*

General Expenses - \$42

*The figure noted for actual orientation spending is a projection only as at this point we have not bought everything that we will be using. We will update this to the actual figure in our next report.

Conclusion

The information in this report is correct as of February 17th, please feel free to contact us if you have any queries or concerns.