



Introduction |

I hope everyone has had a fantastic semester break and have recovered from elections, with only a few weeks left of semester I hope everyone is catching up on work missed during semester.

Activities | Summary

- Sport Board meeting
 - New manager of the Recreation-centre after faltering financial results
 - Ongoing summary
- Coursework Scholarships
 - Small changes to new scholarships
 - Some scholarships to finish after 2014 year
- ICT Future Directions
 - Discussion on the operational IT requirements for 2015 and onwards
- PDG Part B
 - Discussion about
- Ace Security
 - Discussion with security after leisure rave
- Convocation Meeting
 - General meeting, update of guild activities to convocation
- LDAG
 - Conversations had within LDAG driven by myself, have resulted in some research in the area of study and other drugs used by students
- FDC
 - Discussion of the movement CELT from the Nedlands campus along with subsequent movements of Education and Engineering
 - Discussion of Forrest Hall and the effect on parking.
 - School of Indigenous studies new building
- SITIMC
 - Discussion of internet usage
- Alumni Grants
 - Applications put forward by the UWA Guild on behalf of AMUNC and MCW have netted \$40,000 of the \$100,000 pull. This is a very successful amount
- EMC
 - New employment contracts
 - Review of project manager position
- IT/AV for GSCHP
 - Decision on IT and AV requirements for the GSCHP
- Second Ordinary Meeting of Convocation
 - Speech to
- SSAF and SLA
 - Internal meeting to discuss strategy with regards to reporting lines for SLA and SSAF Negotiations
- Governance
 - Mid-year review
 - Transition policy

- SSAF/SLA meeting with JS
 - Outperforming SLA
 - Initiating SSAF negotiation timeline
- Student Services Meeting
 - Oktoberfest
 - Guild Ball
 - Other events and updates
- SRC Meeting
 - Employee contracts
 - Audit update
 - Financial Updates
- Academic Board
 -
- Student Consultative Meeting
 - Meeting with Alec Cameron and his direct reports to discuss the issues facing students
 - Timetables –to come out earlier
 - Download and lecture capture policy
- Special Meeting of Planning and Resource
 - Release of feed deregulation policy to Deans
- HR/Timesheet
 - Digital timesheets
- Ibiza meeting
 - Meeting with LEU to ensure safe running of Ibiza
- Shortlisting University Librarian
 - Shortlisting of Librarian for interview in November
- UNipark Appeals
 - Standard appeals meeting
 - New IT system to speed up meetings
- UniGames
 - Bronze medal winner for Handball
 - UWA 5th Overall

Activities | Audit Process

The Guild Auditors have been engaged from the 6th of October. There will be a very small window to complete the Audit as we need to have it approved by council, then approved by Guild members and then sent to the Audit and Risk Committee of Senate. This creates a number of timing issues which can be resolved with some careful planning.

The timeline will ultimately be determined by the Auditors and the scale of work that they need to undertake. As we have completed the pre audit and managed an investigation, our documents are organised and ready to go. This shall put the auditors in a good position to hopefully have a shortened timeline. We will have a timeline from the auditors by the end of the week, 10/10/2014.

University | Fee Deregulation

The University has released its funding policy under a deregulated tertiary education market. The current plan is to charge all undergraduate programs the same amount, currently a flat fee of \$16000 for a full time student. That equates to \$2000 for each unit which will be able to be put on HECS. This approximates double the charge for a number of courses currently. A Guild media release can be found on the Guild website.

University/Internal | Enterprise Bargaining

The EBA is still under discussion between our negotiator, staff and union representatives. We have a review meeting on Thursday the 9th of October. Currently the body of negotiation is surrounding benefits and conditions. We hope to have this wrapped up before the end of the 101st Guild Council term.

Development | Tavern

The Tavern competition in partnership with the ALVA society has yielded some fantastic ideas that we will use as we progress to improving the atmosphere and the experience of the Tavern. The project will now be split up into achievable parts so that we can institute change in stages and a reasonable budget. For the time being we will be speaking to the architects and Facilities Development to hopefully have the greenlight to alter the fencing and exterior area. The interior area will follow in priority but it will likely have a significantly larger cost. The winning design and other designs can be found on our website.

Development | Guild Student Central Hub Project

The Guild Student Central Hub Project is progressing with the detailed design and IT/AV decisions being made in the past month. The final part of the project is to complete the detailed design and then put the project to tender. This process will run alongside our work with UWA Alumni and Development to source additional funding to lower the cost of the project to the UWA Student Guild and maintain a cash reserve.

Internal/external | Mid-Year Report

The midyear report has been completed and is sitting with the Design department and will be circulated with councillors for approval within the next few days, for release at the end of the week (10/10/14). I ask that councillors that were involved start to write their end of year report as the timing for that report is much tighter given the transition period and will need to be done by the end of November.

Internal | Financials

Guild Ball	180.07
Cleaning	1554.65
Communication	171.46
Internet charges	630.8
Utilities	1009.23
General Expenses	9.09
Printing & Stationery	838.77
Special Projects	6952.75
Staff Amenities	40
	11386.82

Conclusion |

That's about it for now!





Projects raring ahead at full pace. Beginning to tie off loose ends and ensure consistency of project management will occur across the boundary between terms come December.

Committees

- EMC - 12th September
- SRC- 16th September
- CSC- 11th September

MASA

- Running well under budget.
- September coffee catchup was not well attended- Monday morning time slot / lack of RSVP requirement / changed location identified as possible issues to be corrected
- October coffee catchup scheduled for a new time.

Parking Appeals Board

- Meeting on 26th September, attended by Tom as I was en route to Sydney

CSC

- Standard Operating Environment passed.
- Working to minimise the amount of cash that is handed over the finance counter.

Projects

- Guild weekly - image based ad implementation completed, as well as weekly poll.
- Front page redesign of the Guild website has been completed.
- Google Chrome Guild extension is live and has received good feedback (now includes news listing from the website).
- MyGuild planning document is complete, outlining short to mid-term IT strategy (ahead of 2015 orientation)
- MyGuild: Vision for online student portal. Interlinked with SOC / Events / Intranet / front end website. Online club sign-ups, Guild transcript, training completion, online loan applications. Future features include: personalised calendar, online ticket sales, food + beverage spend tracking (enabling loyalty points).
- Events/SOC- online poster approval design.
- Intranet construction is in progress- training management section is feature complete. Staff HR (time sheets / TOIL / sick leave) is ongoing. Loan management is ongoing. Further features awaiting SOC/Events integration and MyGuild launch.
- Guild IT ecosystem discussion held with Tony, Kelvin and Tom. Kelvin future proofing systems to cope with upcoming launches.
- Eat+Drink site: design phase complete, construction ongoing.
- Guild Projects site, showcasing Subway + Boost, Masterplan (central wing), tav designs, other completed projects. Ongoing. Aim: To showcase exciting things that students may not hear about as frequently as other Guild representative services.
- Social media strategy- developing a data-driven feedback loop approach to our social media as a key interaction tool. Working with Alex Pond and Sam Shipley to develop goals and implementation plans for our social media efforts aiming to produce a more coordinated approach.
- Online Wifi complaint form summary – **concept**. | Eat+Drink site – **design**.

Guild Training / Transition

- Plan can be viewed here - <https://docs.google.com/document/d/1xz8a2EjX5u2dssyJbCRViHy07Ht3-bZyeBaDWHYAjSM/edit?usp=sharing>
- Transition plan has been activated in light of completed election of the 2015 Guild team.
- All incoming councillors will be contacted with information shortly. Outgoing councillors will be briefed with their roles (particularly committee chairs).

Please get in touch if you've got any ideas for projects that require support.





Committees & Meetings

- Executive Management Committee/Personnel Board meeting, re: staff contracts (12/09)
- Student Services Committee meeting (16/09)
- Strategic Resources Committee meeting (16/09)

Student Services Committee

- Student Assist team will man a stall during Mental Health Week.
- Tav entertainment plan developed – plan presented to Tav team and advertising commenced.
- EOSS theme – cemetery theme confirmed, with horror hallway - confirmed.
- Guild Ball – dark side of the circus theme confirmed – Oct 17 – Numbers to be capped at 270.
- Oktoberfest as per last year, with extra entertainment – Oct 10.
- Website for events – development underway with new designed page.
- Discussed Varsity Bar issues re: not hosting student parties. Events department to liaise with Tav to find alternative package option to help clubs if required.
- Social Media is doing well, with 910 Instagram followers, 12.5K likes on Facebook and 500 followers on Twitter.
- Call for more photos as well as infographics to be used on social media.

Other

- Attended Senate Dinner (25/08).
- Held a Social Media info session with some of the events team staff to discuss how the Guild may utilise social media effectively (01/09).
- Attended a meeting re: Oktoberfest, planned entertainment and activities (17/09).
- Working with Cam Fitzgerald and Alex Pond to develop a coordinated implementation strategy for social media.
- Attended weekly 'Bar Pop' events. Took photos to post on the Guild Facebook page - photos reaching over 20K people - great for drawing more people to the Guild Facebook page.



Catering and Tavern

Unfortunately, we did not have quorum for the meeting in September so very little to report on the catering and tavern front.

I have had meetings with the catering and tavern team to discuss the position so far this year, and I would like to clarify that catering and tavern *have made an accounting profit* of \$239,000.

We have also introduced T2 tea in Hackett café as well as new burgers in the Refectory.

Overall, catering and tavern having been doing fantastic and have contributed a significant amount to our overall budgetary position.

Treasurer | Budget

Nothing to report on the budget front, most departments are still on track. Public Affairs Council had made a significant loss after Fringe Festival and are therefore currently over budget, but plans have been made with the PAC President to introduce new initiatives late in semester to make up for the losses.



EDUCATION ACTION NETWORK | IHST1111 Engagement

The IHST1111 Human Action for World Futures group that have chosen to look at the EAN have completed a survey looking at student awareness of their rights and responsibilities, and will be reporting their findings to their class over the coming month. I will also be meeting with them to discuss ways to counter student apathy and increase awareness of their rights, and improve the EAN as a group.

EDUCATION COUNCIL

I will provide a verbal report based on our October 7th Meeting.

STUDENT CONSULTATIVE COMMITTEE

The Student Consultative Committee met for the first time on the 18th of September, as a new forum between senior members of the University staff and UWA Student Guild/Faculty Society representatives. The committee will meet monthly and aims to utilise the Guild as a communication medium to get the message back to the student body of what UWA is doing, and to address topics raised by students to improve the education and student experience at UWA.

This committee will look at University-wide issues that Faculty Societies are unable to address at a School/Faculty level, and I am very excited for the potential that this committee has for tangible change on campus. We discussed lecture recordings and download ability, reliability and quality, wifi, tutorial lab sizes, assessment feedback, and UWA's new IT and IM strategic plan. The discussion was productive and action points from each meeting will be established with set deadlines, to ensure that Alec Cameron and other staff members act on the requests of the student representatives.

ORIENTATION

Student Services have decided to not be particularly cooperative with our idea of running part of the UniMentor training, which was a recommendation from Education Council and our recent survey. I will continue to work with Tom, Tony and Chloe to ensure that Student Services work with students to improve their Orientation program. This is a recent development; there may be further updates available at our meeting.

SLETS

The prize winners from the SLETS survey have been notified and their Co-op Vouchers are available for collection. They have been notified that the results of the survey have been used to lobby for SURF results to be released, in discussion of the need for increased lecture recordings and downloads, discussions of why students watch online, etc. I have had a lot of people asking where these results are, and I understand that people would like to see them – at this point we are using what we can from the results for internal purposes (lobbying and policy direction etc.) as many of the Faculty sections of the survey had a small sample size or results that were not indicative of a preferred teaching or assessment mechanisms etc. Jess and I are working to release the results in the best format possible, and to improve the survey questions so that when the survey is run again, the information gained is more useful and easier to analyse.

I would like to congratulate Tom Beyer on his election as the Education Council President for 2015, and look forward to beginning my handover with both Tom and his new committee when they're elected. I am confident that the education portfolio will be left in safe hands.



Introduction:

September was a busy month for us. We've seen the running of a successful and engaging Fringe Festival, and I've also looked into a few constitutional changes to assist the management and running of events run through the PAC folio in future years.

Activities

UWA Fringe Festival 2014 took flight as per previously mentioned in July/August reports.

Recommendations:

- Invest in marketing and promotions strategy to be in place at least 6 week in advance
- Target Lectures and classes for spreading the Fringe message
- Interact with First Year and International students
- Constitutional amendment for PAC to establish working sub-committees for Fringe Festival and other large scale events
 - Have even more interactive ticket sales strategies i.e, performance stunts/PAC Pop-Ups
 - Engage even more with QEII. Unfortunately the dates coincided with a busy time of the semester so communication was not as efficient between the faculties and us.
- Maintain focus on local, WA based talent.
- Work with Faculties and Clubs to establish an agreement on dates selected so no major charity events/competing Arts based events clash with proposed dates. Our dates this year were selected by January, however we did not specify to clubs what the program would look like until later on in Semester 1.
- Maintain good working relationship with previous contractors and sponsors
 - OMG Events (Tony Salom)
 - Barpop
 - RottoFest
 - Lawrence Wilson Art Gallery
 - UWA Alumni Grants
 - UWA Cultural Precinct

PAC Committee

Congratulations to the following on being successfully elected into open PAC Committee Positions:

- Charlie Viska, Secretary
- Eloise Chenu, OCM
- Chad Benskey, OCM

Proposed PAC Constitutional Changes

I've spent a bit of time reflecting on the operational running of PAC events this year. It is clear to me that this year's events have been more large scale than previous years, and it would be my recommendation that the PAC sub-council/committee are able to establish working sub-committees for special projects and events.

Sub-committees to consider would include:

- Social Justice Collaboration (SJC) Social Justice Week Subcommittee
 - Faith Collaboration (FC) Faith Week Subcommittee
 - Summer Nights Festival Sub-committee
 - UWA Fringe Festival Subcommittee
- These subcommittee would be applicant based, to be considered but exec to delegate and grant roles and positions. These subcommittees would be created and active for any plans throughout the year, however will dissolve once activities have been completed.
 - These subcommittee positions would provide a greater opportunity for students and club reps to be trained in event management and planning/ club consultation.
 - Business document and motion will be provided when full investigation into the possibility of achieving this has been completed.

Best PAC Club Award

All clubs and societies have been notified about the opening of nominations for Best PAC Club award. Nominations are due Monday 13th October and will be presented at Guild Ball the following Friday.

Finances

We are yet to completely go through all Fringe Festival invoices. Please refer to next month's report for additional breakdown/info on spending and monetary allocations.

At this point it is estimated that we used \$15,000 from Alumni grant in full, and utilised between \$2000-\$3000 from the PAC account. We also have an approximation on revenue generated from ticket sales, which is close to \$4000.

Second Semester Collaboration Grants

Second Semester Collaboration Grants have been opened up for applications. Due November 17th Semester 1 Collab Grants have been allocated and approved by all members of committee.

Please book in consultation time if you would like to go through my report for further clarification or review of information noted.





Introduction

Most of the past month and a half have been spent liaising with club representatives, including a lot of help with constitution changes (with AGM season coming up!).

SOCIETIES COUNCIL | Societies Council Committee Activities

In September, the Societies Council ran our second President's Summit. This summit was focused on leadership and handover. We invited Annie Lei, a past President and executive member, to speak. The SOC VP Kaila then ran a workshop on preparing for handover and distributed a handover pack to all Club Presidents.

At this meeting Kaila also gave Club Presidents a sneak preview of the new SOC Website. Almost all content has been generated, and Sushi Digital continue to compile it.

We have requested that clubs send a short blurb and photos to the Guild Student Centre as a new promotional opportunity. We have also reminded clubs to apply for the awards presented at Guild Ball – Best Club, Best PAC Club, Best New Club and Best Inclusive Event.

We continue to work with the Events Department to provide better facilities on Oak Lawn and surrounding the Ref to improve club stalls.

SOCIETIES COUNCIL | Finance

We received three appeals to Semester One Grants which were responded to favourably. Between writing this report and the September Guild Council meeting occurring, I anticipate that the Societies Council will approve additional Lion Nathan Grant allocations (which do not fall under the SOC Budget Line).

September spending:

Line Item	Amount Budgeted for 2014	Amount Spent Sept 2014	Amount Spent In 2014 to date	Description
Semester One Grant Allocations (Appeals)	\$31,000	\$962.09	\$30,984.09	Semester One Grants Allocated to 68 Clubs (three appeals granted)
President's Summit 2	\$200	\$635.00	\$2,333.00	Costs for Venue Hire, Food/Drink, Admin
TOTAL		\$1597.09	\$54,368.90	

SOC Budget for remainder of 101st term:

Line Item	Amount Budgeted for 2014	Amount Spent in 2014 to date	Amount Remaining	Comments
New Club Start-Up Grant	\$2,500.00	\$1,200.00	\$1,300.00	The New Club Start-Up Grant pool was increased for 2014 in anticipation of more clubs affiliating.
Orientation Event Support Grant	\$5,000.00	\$4,857.00	\$143.00	Remaining funds to be reallocated to Semester Two Grant Pool
O-Day Grant	\$15,000.00	\$15,001.00	-\$1.00	
Semester 1 Grant	\$31,000.00	\$30,984.00	\$16.00	Remaining funds to be reallocated to Semester Two Grant Pool
Semester 2 Grant	\$31,000.00	\$0.00	\$31,000.00	To be allocated at the end of Semester Two
Activities (SOC Meetings)	\$1,400.00	\$2,333.00	-\$900.99	
Activities (SOC Events)	\$5,400.00	\$1,551.00	\$3,849.00	Remaining funds to cover the costs of SOC Meetings and Sundry costs
Sundry Expenditure	\$0.00	\$140.90	-\$140.90	Cost of BBQ service
TOTAL	\$91,300.00	\$54,368.90	\$36,931.10	

TENANCY COMMITTEE | Maintenance Works

UWA Facilities Management has some new staff members who have made great progress on our Tenancy Projects:

Completed:

- Replace glass in Christian Union window
- Replace lights in Unigames clubroom
- Repair White Circuit 12 in UCC clubroom
- Plug hole in floorboards under Science Union clubroom
- Replace lock in right Pan Toilet
- Repair light in left Pan Toilet
- Replace lights in Cameron Hall fire escape
- Repair Science Union door and frame
- Repair water damaged ceiling in Guild Central wing

Projects that have been requested:

- Install whirly birds in roof of Cameron Hall Loft
- Repair storage cupboards in Cameron Hall Loft
- Replace sink in Cameron Hall Loft
- Replace locks on Women's Department windows
- Replace various lights in Cameron Hall
- Repair UWAnime air conditioning

The next Tenancy Committee Meeting and Busy Bee will likely be held following Semester Two exams, when the clubs will be keen to do their big spring clean.

TENANCY COMMITTEE | Storage Space Allocations

Nine clubs applied for storage spaces in Cameron Hall, and we were happy to be able to accommodate all of them. We have now entered into a two week appeal period. After this period ends, those clubs will be required to sign a Tenancy Agreement.

MASTERPLAN | Club Facilities Project - A

We have now published a page on the Guild Website that allows club representatives to follow the designs and progress of the Club Facilities Hub Project.

We have seen designs for the Hub, which we are tweaking. The next stage is tender and furniture.

I have taken over representing “social clubs”, as our social club representative has had to resign.

STUDENT SERVICES COMMITTEE

The Student Services Committee has been focused on some big upcoming events:

- Oktoberfest
- Guild Ball (Masquerade, Dark side of the circus themed)
- EOSS (Cemetery themed)

The planning for these events has been going very well – spearheaded by Steph and Lukas. Guild Ball has sold out, and promotion is up for the first two of these events, with EOSS to follow shortly.

We will need as many Guild Councillors helping on these days as possible – please indicate your availability to myself.

UPCOMING PROJECTS

The next month will see the SOC committee wrap up our 2014 projects, and prepare for handover to the 2015 SOC Committee. I’d like to congratulate Nevin Jayawardena on his election as the 102nd Societies Council President. As the current President of a successful and active club on campus and a current member of the Societies Council Committee, I trust that the SOC portfolio will be in good hands with him. We intend to begin our handover shortly by Nevin shadowing me during Consultation Hours, as well as through various formal handover sessions.

The projects my committee and I intend to work on throughout the remainder of our term include:

- Complete all Club Dairy Entries
- Have all tenancy works completed
- Allocate the remainder of the SOC Grant Pool
- Work to have all Student Leadership Training available online
- Finish updating the Oak Lawn club facilities
- Continue to contribute to the Club Facilities Masterplan project
- Investigate online finance procedures and online storage of club documents
- Produce a guide to SOC Grants to be kept at Guild Finance and Guild Events
- Complete and go live with the Club Committee Resources Website
- Award Club awards at Guild Ball
- Continue to review SOC policies and grant structure
- Review SOC Rules with regards to SOC constitutions
- Continue to support clubs and societies with their AGMs, events and summer planning.

Maddie Mulholland
101st Societies Council President
soc@guild.uwa.edu.au



Damsel Magazine

Significant progress has been made on Damsel since the last Council meeting. The magazine has been proofed over 3 times and we received a physical copy from the printers. The magazine has since gone to the printers and will hopefully be available from either the Friday 10th of October or Monday the 13th of October.

The Damsel Launch event will be occurring on the 15th of October. It will be held in conjunction with the usual Bar Pop event, which happens every Wednesday. Bab Pop will occur as per usual except we will have magazines available and the area will be open until 9pm.

We are also lucky enough to have secured two solo artists to come down and play.

Left Right Think Tank

Earlier in the Semester I was contacted by the Left Right Think Tank about running an event in conjunction with them at the end of the semester. On the 27th of October we will be holding a policy event in the Ernest Young LT about 'The Changing Landscape for Women in the Workplace'. We are lucky enough to have special guests U.S. Consul General Cynthia Griffin, Professor Lyn Beazley AO and the third guest is yet to be confirmed.

International Day of the Girl Child

The 11th of October is the International Day of the Girl Child. I am already in the process of organizing something to take place in the common lunch hour on Tuesday the 14th of October to commemorate the day.

Women's Officer Handover

For many years now the Women's Department has had a very poor handover procedure. I am currently working with Emma Boogaardt the recently elected 2015 Women's Officer to ensure that she has an adequate handover. I've started taking Emma to events, while she has already set out a timeline of tasks and projects that need to be completed throughout 2015.

Summary

- The Free Food Welfare Pantry down in Guild Student Centre has opened. We estimate that it is being utilised by over 50 students per day. The pantry is halfway through its four week trial period. The Welfare Council will be reviewing the operation of the pantry on Friday the 10th of October. Consideration will be given to the availability of discount food pricing by supermarkets and distributors, staff feedback on the profile of students using the pantry, and the extent to which the pantry supports the Free Breakfast program run by the Welfare Department. A formal motion to make the Pantry a permanent fixture of the Welfare Departments Offering to students will likely be tabled to Council in the November Meeting. That is subject to approval by the Welfare and Advocacy Committee, and other relevant Council Committees as appropriate.
- Free Breakfasts are being run every Wednesday at 8AM. We had a mixed reaction to the first two Free Breakfasts. We have started a marketing campaign for the event this week, which we hope will spread the word about the program. This program is also being run as a 4 week trial, and it's performance will be reviewed by the Welfare Council and the Welfare and Advocacy in the immediate future.
- Welfare Week Planning is well underway. It does conflict with Pride Week being run by the Queer Department, and we will be taking appropriate measures to make sure that the events do not conflict. I am personally quite optimistic that the events will actually complement each other.
- Free Calculator Hire is being rolled out across the University prior to exams starting in November. I will present a comprehensive report of this to the Council in the November meeting. Some implementation issues have been identified, and we are working with UWA Library Staff and other relevant groups to resolve these issues.
- Starting this week. Every Tuesday, the Welfare Department will be running pop-up Welfare Events. This will serve to heighten the awareness of programs offered by Student Assist (although it seems that student knowledge of the services they offer has increased over the last year, as evidenced by increased casework numbers).
- The Welfare Department intervened regarding a club matter between PAWS UWA and UWA Insurance and Risk Management regarding top-up Public Liability Insurance for the Petting Zoo De-Stress Day PAWS regularly runs at the end of semester. The Welfare Department will be continuing our support of this important event. Importantly, we will be talking to other faculty societies and clubs regarding the booking of animals on campus, as club representatives have expressed concern about potentially overworking the non-for-profit groups, which bring animals down on campus for UWA Students.
- Second Round Mental Health Grants will be distributed in the next month. I will be announcing the final available figure to FACSOC's in the next two weeks.
- I have been working on a personal project related to the possibility of providing Legal Aid Services on campus. If anyone would like to contribute to that, please let me know. I aim to have a discussion paper circulated to relevant members of the Guild in the near future.
- The Welfare Department, in conjunction with the Guild President, has agreed to fund Yoga services for Albany students this semester. The Welfare Department has managed our allocated budget carefully this year, so such a measure will fit within the allocated budget quite comfortably

Dear friends, colleagues and interested students, I intend to use this report to update you on our various projects that relate to sustainability and the environment at UWA.

Environmental Projects – Not yet succeeded:

Incomplete Projects	Status	Field	Finances (September)
Solar Panels	New Feasibility Study being conducted on Bayliss at request of Rowan from Campus Management. Health and Safety assessing chemical fumes.	Energy and Climate Change	Revenue = \$0 Expenses = \$0
Divestment	Forward Initial Ethical Investment Criteria to Investment Company. Initial discussions to form student group to increase pressure and awareness.	Energy and Climate Change	Revenue = \$0 Expenses = \$0
Recycling in Cafes	Guild now has Cleanaway co-mingled recycling skips out back on cafes; need to develop a strategy for recycling in cafes for students to use	Waste Management	Revenue = \$0 Expenses = \$0
Freshie Vending Machines	Two machines for \$3300. Freshie to pay maintenance (excludes water and power) and operating costs. Guild to get commission once sales over \$5000/year. Awaiting samples to taste	Procurement	Revenue = \$0 Expenses = \$0
Energy Audit	SRC circular via email.	Energy and Climate Change	Revenue = \$0 Expenses = \$0
Guild Election – Paper Usage	Preliminary absolute cap of 16,750 A4 per ticket. New regulations passed Council May 2014; need to confirm reduction during 2014 elections.	Waste Management	Revenue = \$0 Expenses = \$0
Recycling Blackspots	Few bins placed into blackspots, sourcing more bins from Sustainable Initiatives/Waste Company.	Waste Management	Revenue = \$0 Expenses = \$0
Plastic Free Proposal	Originally taken to Guild Catering Committee, limited success, working with catering committee and staff to discuss options.	Waste Management	Revenue = \$0 Expenses = \$0
E-Waste Collection	Will implement a plan for collecting students E-Waste and taking it to a free facility 3-monthly	Waste Management	Revenue = \$0 Expenses = \$0
Unit Outlines Online	Will work with faculties and possibly Ed Council to ensure all unit outline are online.	Waste Management	Revenue = \$0 Expenses = \$0

Environmental Projects – Initialisation success – either maintaining or improving:

Systemic Environmental Projects	Status	Field	Finances
Cruelty Free/Range Eggs	~\$900 expense to the Guild p.a. Using Harvey Free Range Eggs, Enviro and PAW happy with outcome.	Procurement	Revenue = \$0 Expenses = \$0
Veggie Garden/Urban Orchard	New crops put in, salad day well really well. Discussing with GV to arrange volunteer hours.	Procurement Engagement and Communication	Revenue = \$0 Expenses = \$270
Environment Council and Calendar	The Environment Council has regular monthly meetings and has created a calendar which integrates with G-News in low-effort manner.	Engagement and Communication	Revenue = \$0 Expenses = \$0
Bike Breakfasts/Lunches	Both events planned for 2014 again.	Transport	Revenue = \$0 Expenses = \$0
Guild Sustainability Plan	Started review, seeking feedback from council members and interested parties.	All.	Revenue = \$0 Expenses = \$0
Carbon Offsetting O-Day	Event successfully offset.	Energy and Climate Change	Revenue = \$0 Expenses = \$0
Keep Cups with discounts	Discount increased to 30c, ~14,000 cups saved Running twice weekly stalls to promote use.	Waste Management	Revenue = \$0 Expenses = \$0
Dine In Options	Implemented, needs more promotion. All cafes have cutlery and plates.	Waste Management	Revenue = \$0 Expenses = \$0
Bicycle Repair Station	Implemented, needs new posters	Transport	Revenue = \$0 Expenses = \$0
Carbon Neutral Flights	Policy Implemented – needs to be paid for now.	Energy and Climate Change	Revenue = \$0 Expenses = \$0
Jayride	Implemented - more systemic promotion required.	Transport	Revenue = \$0 Expenses = \$0
Reusing Coffee Grinds	Implemented for three cafés. Grounds using in soil. ~1.5tonnes reused per semester	Waste Management	Revenue = \$0 Expenses = \$0
Recycling Point	Implemented – Lots of phones, batteries, lights and printer cartridges collected. Repairing it.	Waste Management	Revenue = \$0 Expenses = \$0
Energy Efficiency Measures	Signage, Air conditioning setpoints in LTs , computer standby modes	Energy and Climate Change	Revenue = \$0 Expenses = \$0
100% Recycled Paper	Maintained as procurement strategy.	Procurement	Revenue = \$0 Expenses = \$0
Recycling at Events	Implementation of recycling bins at events highly successful, requires EMP changes	Waste Management	Revenue = \$0 Expenses = \$0
SERAG volunteering.	Linked the Swan Estuary Restoration Action Group to the Guild Volunteering to ensure greater conservation of the Pelican Point Area, been very successful.	Engagement	Revenue = \$0 Expenses = \$0

Bottled Water at Enrolments	Stopped handing them out during O-Week 2014	Procurement	Revenue = \$0 Expenses = \$0
Envirofest	Went amazingly well.	Engagement	Revenue = \$0 Expenses = \$0

Finances:

- Actual Spend = \$270
- Budgeted Spend = \$360
- Actual Events = 1
- Budgeted Events = 1
- Unusual Discrepancies: Envirofest budgeting will probably be done after the event.
- Project Breakdown next to each project





Introduction

The purpose of this report is to provide the 101st Guild Council with an overview of the activities and projects that are currently underway or have been done in the month of September as well as any updates by the International Students Service Department. Financial details will be provided whenever applicable for any of the reports below.

Overview

The month of September has been a busy month for the Department due to a number of activities and events happening under the auspice of the ISS Department. Furthermore the Department has also been engaging closely with the University on a variety of issues to increase representation across all the campuses.

Penguin Island Trip

We recently concluded our second Welfare event for the year with a trip to Penguin Island instead of Rottnest Island. Attendance was lower than expected, most likely due to the “popularity” of Rottnest Island compared to Penguin Island.

International Student Refund

The Deputy Vice Chancellor has approved the Refund plan that was put forward by the International Centre. The University has identified 2500 International students from Commerce, Science and Design degrees who have been affected by the over-charge. The University will be sending out an email to all students who have been affected by the over-charge and will eventually be issuing cheques to all students who have been affected by this (affected people include students who have graduated). According to the University, Design students have been affected the most by this and the email informing students will be sent out by next week or the week after. More updates will follow if needed.

Satellite Campuses

Several UWA satellite campuses have been identified across South East Asia (Singapore and Hong Kong) where full time UWA students are doing their degrees (both postgraduate and undergraduates). Questions have been raised about what kind of representation the Guild can extend to these students and the numbers of students in these schools are expected to be substantial (estimated 400 just for Singapore). We are working with Jessica Toon and International Centre to figure this out.

Multi-Cultural Week

It's happening this month and the team has dedicated an extraordinary amount of time and effort to organize these events! Please come down and support these events (especially Spring Feast!)

Closing Comments/Conclusion

September is a busy month for the department! As always, ISS welcomes opinions, criticisms, suggestions and proposals anytime. Feel free to email or call the ISS Director.

(All Information is Correct as of 08 October 2014).



Sex Week

On the final day of Sex Week the Queer Department had a stall on Oak Lawn with the Women's Department and the UWA Health Promotion Unit. We had a number of flyers and resources to give out for the department as well as those from other organisations. Unfortunately few students spoke directly with us about the department or the stall, but we got a good amount of exposure being next to the Health promotion Unit and with our new bright banner. In the future we would like to have an activity to attract more students.

CCQN Meeting

This month we also attended another Cross Campus Queer Network meeting. CCQN is in the process of building a more active presence on all campuses by raising awareness of the group. We have begun organising to march in this year's Pride Parade as a student group.

Pride Week

Plans for Pride Week are well underway. The events will be finalised shortly after which we will be begin advertising through posters and social media. We are hoping to run a documentary screening, a fun attraction on Oak Lawn, an autonomous event, and a student talk on what science has to say about sexuality. The Guild will be decorated throughout the week to highlight LGBTIAQ students. We also plan to develop and distribute a small booklet aimed at supporting students still in the closet.

Internet Issue

For some time now the internet connection for the PC has not been working in the Queer Department room. IT has been notified but are yet to find the source of the problem. For now we are using Unifi on personal devices.

Regular Social Events

We have been running twice weekly social events including movie nights, discussion nights and a soccer night. At the suggestion of students we have also ran two get together events in the UWA Guild Tavern. Previously we have kept most of our events alcohol free because of a lack of LGBTIQ spaces that are not bars or clubs. The events were well received and attended so we are likely to ran them again, but they will remain infrequent so that we can concentrate on offering alcohol free spaces.

Budget:

Food and Beverage: \$140
Book: \$200
Communication: \$15
General: \$15

Total: \$385

Actual:

Event food: \$137.70
Communication: \$15
The Cure DVD: \$30

Total: \$182.70

Need to continue writing hand over document for 2015 Sports Representative as well as a new updated document on the 'Role of Faculty Sports Reps' for faculty reps to use as a guide for next year.

2015 Sports Calendar: Need to meet with UWA Sports Recreation Officer and Guild Sports Rep Elect to begin confirming dates for sports in 2015 and begin booking venues. **2015 Sports:** will continue expanded review on the reviews of sports featured in the 2014 Mid-Year report, this review should be considered at the end of the year by myself and UWA Sports and the Guild Sports Rep Elect in determining if we are to introduce new sports for 2015 or cull any at the end of this year.

Advertising: Need to work on more promotion, be it via online methods or posters – will discuss with committee.

Final committee meeting of semester is scheduled for the week of the 6th of October. This meeting should feature reviews of the year from various Faculty Sports reps, recommendations and constructive criticism to take on board for 2015's year in Inter-Faculty Sport.

Final Sport of Semester – was mixed basketball (was originally intended to be male and female teams but moved to mixed to improve event numbers). Welfare Max Riley kindly provided a BBQ with drinks (and vego options) free for patrons.

Final Points Tally For Inter-Faculty Sports 2014

Overall:

- Physical Education Students Association – 118 Points
- Economics and Commerce Society – 109 Points
- University Engineers Club – 83 Points
- Blackstone Society – 78 Points
- School of Indigenous Studies – 70 Points
- Arts Union – 65 Points
- Science Union – 57 Points

Strickland Cup (Women):

- Physical Education Students Association – 61.5 Points
- Economics and Commerce Society – 56.5 Points
- University Engineers Club – 41.5 Points
- School of Indigenous Studies – 34.5 Points
- Arts Union – 34 Points
- Blackstone – 31 Points
- Science Union – 29 Points

Goyder Cup (Men):

- Physical Education Students Association – 56.5 Points
- Economics and Commerce Society – 52.5 Points
- Blackstone – 47 Points
- University Engineers Club – 41.5 Points
- School of Indigenous Studies – 35.5 Points
- Arts Union – 31 Points
- Science Union – 28 Points

OGC Informal Mid-Year Review

Commencement Date:	8 October 2014
Division/Person Responsible:	Chair of Guild Council
Category:	REVIEW PAPER
Relevant Regulation(s):	r. 6.11.1.1(f)
Approval Authority:	Governance Committee

On the 26th of August, the Chair of Guild Council (on behalf of the Governance Committee), sat down with a number of councillors to discuss the operations of the Guild and ways to improve Guild Operations. All elected councillors, who are not on the Guild Executive or otherwise an Office Bearer, were invited to attend via email. Those who could not attend were also given the option to return a survey form containing the draft of the questions to be discussed at the meeting. A small number of councillors asked for this form.

Key Themes

- Communication between departments, committees, office bearers and councillors could be improved.
- The Guild needs a clear vision, clarified by clear and measurable goals.
- Councillors need to be more involved with special projects and general Guild operations.

Recommendations

1. **That 5pm to 6pm on nights containing Guild Council meetings are put aside for consultation between councillors who have moved motions and the rest of Guild Council**

Concerns were raised that council is often held up by the number of questions of clarification and that there is a lack of communication outside of the council room. Putting aside a standard time to discuss issues with those who move motions will help councillors understand the issues involved in the motion better when they walk into the council room. It may also cut down on questions of clarification during meetings, as councillors will have time beforehand to ask those questions. Additionally, it may enable greater flexibility in developing friendly amendments, as opposed to the proposal and adoption of amendments “on the fly” as has been seen in some Guild Council Meetings.

2. **That the Guild President holds monthly meetings with Guild Councillors in order to better assist/manage individual projects**

It was raised that councillors would like to see more involvement from the Guild President in their projects and that they would like the Guild’s strategic vision be communicated more effectively. Regular meetings with councillors will help the Guild President to assist councillors in their personal projects and help to ensure that councillors are aligning themselves to common Guild aims. It will also help the Guild President to communicate their vision for the Guild.

3. **That the 102nd Guild Council makes and publishes a list of goals for their term, including clear lines of responsibility for the completion of those goals.**

A published list of goals for each year will help to focus the Guild's direction and vision for that year. Not all goals need to be achievable in a single year, but goals should be measurable, so that progress can be observed from the start of the year to the end. Goals should be developed in consultation with councillors, and incorporate the personal goals of Councillors, as well as the overall strategic aims, policies and agreements (e.g. the Service Level Agreement) of the Guild developed by the Office Bearers and Executive. This list is also a useful way of involving councillors in the projects of the Guild. Publishing these aims helps to keep the Guild accountable to the student body as a whole.

4. **That all non-sensitive minutes from Guild Committees and sub-councils be made available to all student representatives, in the most convenient way possible.**

Communication between committees and departments was raised as one of the biggest issues. Making all minutes available to all councillors will enable councillors to have a more holistic understanding of the Guild's operations and provide more scrutiny towards the operations of committees and sub-councils. It should also make it easier for committees to co-operate more effectively. It may also assist in understanding motions brought to council, as many have their basis in these committees/sub-councils.

5. **That the Guild Directors run informal briefing sessions on major projects, with particular emphasis on encouraging councillors to ask questions and taking suggestions.**

Giving Councillors more information is always a good thing when it comes to making important decisions, and, as is evident in the notes, councillors feel more capable of holding directors and the Office Bearers to account when they feel they are better informed. It is important, specifically, for these sessions to be informal discussions, rather than lectures, as a discussion environment will bring up more questions and ideas that will help to keep those running Guild operations accountable.

6. **That training for incoming councillors includes a focus on where to get information related to the Guild and University, for example where to find minutes from Academic Council.**

Councillors noted that they sometimes need more information, particularly on meetings that occur outside the Guild structure. Although this information is often available, new councillors are often unaware of where this information is. Additional training in this area would be beneficial to councillors who want to find out more.

7. **That, where possible, movers of motions include an attachment outlining the background information about their motions, especially in regards to policy motions.**

It was noted in discussions that the motives of motions, particularly ones that ask the Guild to take a stance on a particular issue, are not always fully understood until councillors hear the mover's speech in Guild Council. This tends not to be the case for motions of a corporate or fiscal nature (which are generally well documented). Therefore, it is recommended that motions of this type are supported with referenced information to support the motion's position, as well as general background information.