



Prepared by
Thomas Henderson | Guild President

Introduction | I hope everyone has settled!

This month has been jam packed with the University committee structure making the most of the first few weeks of university.

Activities | Summary

My activities and correspondence for March included the following:

- UWA staff association meeting with Stuart blunt and Raymond de Silva – Discussion about the release of SURF results to students
- Alumni Grants – Coordinating the grants application for Alumni Grants
- Equity and Diversity Committee – Discussion about HR and party themes
- Central Wing tenants – discussion about the future move to the new consolidated offices
- Meeting with Information Services along with David – Discussion about the future of IT and Information services
- USAsia lunch with Kim Beasley – A fantastic dinner and discussion about the future of the American-Asian-Australian relations. Attendees also included Stephen Smith and Chris Evans
- Academic Council Induction
- Guild Alumni meeting about creating a Guild Alumni Fundraising initiative
- Planning and Resources meeting with Deans and University Executive – A rename of the Senior Leadership committee
- ABC Youth Alcohol Forum – Meeting at the ABC studios in East Perth for a community forum about youth and the effects of Alcohol.
- Combined Faculty Awards – Awards for teaching excellence.
- Teaching and Learning Committee – Discussion about the education Futures Project
- Missed Student Services Committee due to clash with Teaching and Learning
- EMC meeting – Office moves and staff changes
- Catering and Tavern Committee – Beef and Guinness Pies for St Pats Day, Pimms jugs in the Tav
- SRC meeting – Approval of Reid project and Part B of the Student Hub project.
- SIMTIC Meeting – Greater discussion in the future of IT and Information Management within the changing environment of teaching and learning at UWA
- Welfare and Advocacy – Missed due to meeting clash
- PCG Guild Student Central Hub Project – Continuing development of the student central hub project and decision on the Project Design team
- Empower Camp – Approved Camp
- Board of Coursework studies – Discussion about the new course work masters and new program to be introduced in 2015. Particular emphasis on creating reviews of the first round of new course completions.
- OB Operations meeting – New meetings created to have greater oversight over the operations of the OBs and departments. Good arena to provide information.
- Corporate Services Committee – Discussion on primarily IT projects
- VWA joint venture presentation – Speech to commemorate the Joint venture between the UWA Student Guild, the University and Volunteering WA.

- Management meeting – Meeting between directors to keep abreast of the priorities of each department and have some preliminary planning
- SSAF SLA meetings – Meeting with John Stubbs to discuss meeting SLA requirements
- Volunteering Hub meeting to discuss the initiatives of the Volunteering Hub direction
- Cricket – Won the VC's XI vs President's XI and got a Wicket Maiden whatever that is.
- PCG – Masterplan control group meetings, almost getting to the key handover from the builders.
- Academic Board – SURF results approved for distribution. Implementation to be ironed out in the coming weeks.
- 40 under 40 – Attended business news awards with the university
- Sports Board – Attended the 2nd sports board.
- Board of Discipline – Final stage of the appeals process regarding academic misconduct

External | Parking

Many of you may have seen some media about parking at UWA over the past few weeks. Parking for students has increased this year in line with CPI and there are no immediate plans to increase parking in the short term. I have been in contact with the University Executive and they have been made well aware of the issues relating to students and the cost of parking. They have given a reassurance that the Guild will be consulted should any changes to the cost and policy on student parking be made. Your student elected councillors at the Guild will actively monitor this matter throughout the year and be in constant dialogue with the University.

Activities | PROSH

PROSH will be undergoing some indigenous sensitivity training in response to recommendations made by the review of PROSH in 2013. I would like anyone who would also like to attend the training along with the director, editors and writers for this year to participate. It will look good to the university and you may even learn something.

Activities | Grill the Guild

We will be conducting Grill the Guilds at each of the colleges. I would like a very strong attendance from Guild councillors. There are Facebook events being added to the 101st Guild councillor page this week. If you can attend please indicate that clearly as we will need as much help as possible.

Activities | Enrolments Orientation Survey

We will be releasing an orientation survey for all students so we can evaluate the response of students to the changes to the orientation program in 2014. We wish to do this survey independently to student services so we can use the information to create a plan for 2015. When this is released, please promote it amongst your networks so we can get a reasonable response rate.

University Relations | English Conversational classes

The English Conversational classes between the Volunteering Hub and the Centre for English Learning and Teaching is underway and will have a draft ready for the next Guild Council. We have a large amount of support from each of the groups we just need to put a formal proposal in front of each stakeholders to formalise the agreement.

University Relations | WIFI/IT/IM

The University in the SIMTIC meeting had significant discussion about the need to improve the infrastructure to supplement the student experience. The University is currently looking at the most efficient way to spend the funding in the IT and IM arena. They are putting together a significant proposal together which will supplement the office of organisational excellence.

There are more access points going in around Reid so the speed and quality of those connections should improve.

In the same meeting they have increased the Reid reserve to 3 hrs.

University | NTEU Industrial Action

The NTEU have successfully balloted their members and have begun industrial action at the university. Currently they have planned for

- Limitations on working overtime and enforcements of payment methods of overtime and TOIL;
- Limitations on and refusals to participate in the PAR and PDR processes;
- Bans and partial bans on assisting students in enrolment processes.

We have been in negotiations with the university and the NTEU and are assured the only effect on student at the moment is that of assisting enrolment of students, which the majority has already been completed. The University has planned to withhold payment of any staff member hindering the enrolment process of students and as such there is unlikely to be many staff participating in this form of strike.

Conclusion |

That's about it for now! Looking forward to PROSH and all the fun events and activities coming up.

101st Guild Council

Vice President's Report - March

Cameron Fitzgerald - vp@guild.uwa.edu.au, 0405031177

"Arrrrgh, thesis!"

Committees

- Attended March EMC meeting, 10/3.
- Attended March SRC meeting, 11/3.
- Chaired March CSC meeting, 13/3.
- MASA meetings 24/2, 12/3.

MASA

- Three meetings with MASA committee to organise for the year ahead.
- MASA logo complete and in use, thanks Kate.
- MASA Welcome Lunch- 18/3. Sue Boyd Room. Around 40 attendees. Mature Age Access Programme also sent a representative.
- Committee reduced to 3 members (not including myself), as one was not a UWA student.
- Currently advertising for more committee members to spread workload.
- Committee are slightly worried about being able to spread their budget across intended number of events (8), but I have advised them to consider charging a nominal fee for more substantial events (i.e. sundowner at Uni Club) etc.
- UniPrint account being setup for MASA.

Parking Appeals Board

- Attended two Parking Appeals meetings (they occur fortnightly during semester).
- Waived lots of fines (around 80% in the second meeting).
- Generally able to waive anything with obvious mitigating circumstances, but silly excuses or "I was running late" usually result in a failed appeal.

Departments

- Working to set up an informal department OB meet-up.

CSC

- IT plans update. Briefing / requirements doc to be prepared and sent out to potential service providers outside of UWA. Using UWA's service may be too expensive. Options include college providers and Amazon. Also consideration to use Google Apps vs Exchange etc.
- External email aliases for clubs- in progress, awaiting time assessment from IT. Non-preferred option so will not be advertised generally.

- Online ticketing with Trybooking to be offered by Finance / Events as a club service. Currently working on internal management policy. Finance are able to process, we can offer access to a report-view-only Trybooking portal for student events. Great result for clubs with no external bank account.
- Loan recovery policy examined from finance perspective (reducing outstanding overdue loans). Requesting an update to the policy set out by Welfare and Advocacy to more clearly set out overdue loan follow-up procedures.

IT Projects

- Soc/Events progress - work in progress. Kaila is all over the design stage. I've been inputting a few structural ideas to keep all these IT projects fitting in the same ecosystem.
- Guild website progress - currently loading content. Testing to follow. Launch in a few weeks. Get in touch if you have content for the site.
- G-News. Met with Alex, Tony and Vishal to set out a plan for **new** G-News. Plan includes much more succinct newsletter, companion website (gnews.com.au or similar). Look for this in the next few weeks. Closely tied to the new website.
- Paypal. The Guild has a Paypal account. We'll be launching online payments for various things (firstly associate memberships) soon after the website launch. From there... internal event payments, O-Day stalls... the sky's the limit.
- Social media post request form. To reduce staff back-and-forth for simple post requests. All requests must be received via www.bit.ly/guildsocialmedia.
- Design/memberships ticket system. Trialling a ticket system in Design and Memberships. Emails to designrequest@guild.uwa.edu.au are now allocated a ticket (similar to IT support tickets). Outcomes: easier to track than email conversations, canned responses for common requests, tracking of "projects", easier allocation of tasks between teams, ability to track employee response times / work load etc.

Other Projects

- Off-campus student membership packs. Kicking this off next week with memberships. Aiming to get packs together in time for any potential Albany Prosh trip. If anyone has content worthy of inclusion let me know. Last year eggs: diary, discount booklet, letter from president, guide to Student Assist, freddo, lanyard etc.
- Grill the Guild (Colleges). Currently picking dates and liaising with colleges with Karrie. If anyone is keen to help organise let me know. All councillors will be expected to try and come down to help. First event scheduled for the 27th of March at St Cat's.
- International Students' Council. Organising agenda / meeting attendees with Kenneth and Tom. Any interest to be included, please get in touch. Draft agenda to date: <https://docs.google.com/document/d/1M3IAQ2SYuprA4BLE5d8kRtKZRzPIOGI2x5Yb8nHouWg/edit?usp=sharing>

Please get in touch if you've got any ideas for projects that require support.



UWA STUDENT GUILD
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Secretary Report | March 2014

Sam Shipley | Guild Secretary

Over the last month, much of my time has been spent promoting Guild events and services, and working with different Guild departments, student reps and staff.

Back To Uni Party was successfully promoted - possibly too well! I'm very pleased that so much hype could be built up for a Guild event! There are definitely things that can be improved on next time, such as the security and organising the queues to the venue, but I believe that everyone who went in had a great time. Boston Switch and Peking Duk both told me that they were impressed with the festival-style set-up and that they thought the night was great! Thanks are due to the events team and to all the staff and students who helped on the night. Over the last couple of weeks, I have also attended and helped out at various Guild events such as Club Carnival, Guild Volunteering Joint Venture Launch and PAC Slam Poetry, which I ended up MC'ing. Last week was St. Patrick's Day in the Tav, which went well - having over 1000 people through in the day and having a peak attendance of around 350 - which is good for the Tav! I was on the door with some other student reps for the whole day and it was good to see the Scantechs implemented. The following day was the Guild President's XI vs. Vice Chancellor's XI Cricket Match, which we won! The day ran smoothly, but next year it'd be great to work on getting a bigger turn out from students and other spectators!

Two Student Services Committee Meetings have been held since my last report and the committee has covered Student Assist, Volunteering, Events and Memberships & Communications. Some really positive ideas have come out regarding how we may promote Student Assist and Guild Volunteering, as well as some fantastic ideas for events. I have also met up with a few others to kick off the Guild's Marketing Strategy - which has focused on how we will engage students and how we will market Guild services and events. Hopefully this 'working party' will help to increase students' awareness of the Guild. As part of this, Maddie and I organised 'lecture bashes' for the large first year units, where we told the students about the services Guild offers. While we were unable to attend all of the lectures that we had planned to, we spoke in front of hundreds of new students and we received positive feedback!

Over the past week, I have been busy organising the Guild Ordinary Committee Member Positions nomination process. The positions were advertised on the Guild Facebook page, in G-News and on the website, and as a result there has been quite a bit of interest from students! Nominations close on March 31st and the positions will be chosen thereafter.

Besides from regular admin work and emails, I have been trying to help out the student reps wherever needed and I have helped to organise the Campus Reps for the year. The issues with the minutes and meeting recordings have now been rectified, so I can finally start churning out the minutes! I have also been working with Kate from Design in organising the new Guild letterheads and templates, which are currently being finalised - hopefully I'll have them ready to sent out very soon!

I'm always in the Exec Office and willing to help with any issues, Guild-related questions or help with email/Outlook calendar! Feel free to drop by or send me an email at secretary@guild.uwa.edu.au!



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Treasurer Report | March 2014

Daniel Jo | Guild Treasurer

Catering and Tavern | Catering

We have sourced the board games to be delivered to Hacket Café. It will cost \$504, which will be absorbed within the Catering accounts.

Reports from the Refectory regarding Frozen Yoghurt and Burritos have been very positive. Around 40 units of frozen yoghurt and burritos are being sold on average and the demand continues to grow. We are also looking into the possibility of introducing T2 into the Refectory as well as serving tea in ceramic crockery to create the desired ambience.

Formal orders have been placed for the new equipment in Reid café in relation to the refurbishments. The refurbishments will be done over the weekend with minimal impact on use during student hours.

Discussions were also had about the special dietary requirements on campus. Although we have accommodated for everyone, there appears to be a lack of knowledge about these services and we are looking to promote this to students.

Catering and Tavern | Tavern

Jugs of Pimms are now available in the Tavern, with a jug priced at \$20.

Treasurer | Budget

I have been in consultation with our management accountant to discuss the accounts for January. Looking at the January results, all Guild departments are on or under budget. A large part of this is because January does not have much student activity. February accounts are yet to be finalised.





CLUBS |

I am currently working with Tom Beyer (Arts Union Ed VP) to encourage clubs that are related to the Arts Faculty to take an interest in education issues, and to form collaborative relationships with the Arts Union. After the success of Science Union's President's Forum, we are hopeful that a similar initiative will involve a larger group of students in education advocacy and highlight a broader range of education issues, and in doing so ensure that these problems are fed back up to the Arts Union and Education Council. This has been going really well so far.

EDUCATION ACTION NETWORK AND NATIONAL DAY OF PROTEST |

The EAN is being relaunched with a fresh and approachable/inclusive face (both metaphorically and actually, care of Oscar Morlet and his face). At the time of this report, the EAN Relaunch will be taking place on the 25th of March – we will be giving students information about cuts to Higher Education, what's happening with education at UWA, painting a banner and placards for the rally and taking photos of people with their placards. There will be a BBQ/activities on Oak Lawn on the 26th before going down the NDA rally in the city. I will give an update at the meeting on how these events went, and we will hopefully have some staff getting involved too.

EDUCATION STUDENTS |

I have organised a social BBQ with the Education Faculty for Friday the 28th of March. This is a collaborative initiative between the Faculty and the Guild – allowing students and staff to socialise, and also encouraging them to get involved in an Education Students Committee (as Education Union has been lapsed for a long time). One of the reasons why the Faculty has taken an interest in running social events is due to the lack of a student organizing body. I am hopeful that we can engage students in the idea of getting involved with this Committee, in the hope that we can start Education Union up properly next year.

LCS FAILURE |

There were critical failures with LCS on the 12th and 13th of March. I have discussed this issue with both Alec Cameron (DVC Education) and Grady Venville (Dean of Coursework Studies) and they were both already very concerned with this failure, and agreed that a failure like this is both highly inconvenient for students, and unacceptable of a University service. Particular reference was made to Albany students who only have access to their lectures via LCS. Alec will hopefully be advising staff that it is recommended that they try to upload a previous year's lecture if the content is relevant and the recording is available, or to make additional notes available. I will be following this up with Alec to see whether the staff were advised of this recommendation.

SURF RESULTS |

The release of SURF Results has successfully passed through Academic Board (meaning it has now been endorsed by Teaching and Learning, Academic Board and Academic Council). This is a huge win for students, and will mean that we now have a complete loop for this feedback that students provide. This draws upon the idea that students are 'responsible co-developers' of their education experience, will hopefully increase the response rate for students participating in SURF, and will mean that students have a reliable source of information with regards to unit quality rather than using social media and

alternative sources when evaluating their unit/elective selection. This same information will be made available to UWA Staff, and this practice is consistent across most universities in Australia. The information shared will be the question relating to the overall experience of the unit. It was highlighted at Academic Board that the questions could do with a lot of work, and I am very interested in working with both students and staff in developing better survey questions that allow for an accurate representation of both teaching quality and student experience. I have attached the SURF distribution policy for reference.



University Policy on: Students' Unit Reflective Feedback (SURF) Survey Data and its Dissemination

Purpose of the policy and summary of issues it addresses

This policy outlines the Students' Unit Reflective Feedback (SURF) on-line survey tool and clarifies the principles that guide the dissemination of SURF evaluation data at the University of Western Australia.

Definitions

the University means The University of Western Australia

Policy statement

1. SURF Survey Tool

1.1 Students evaluate their units via the on-line SURF survey towards the end of every semester or teaching period.

1.2 The six-item questionnaire asks students to express disagreement/agreement on a four point scale with the following statements:

1.2.1 It was clear what I was expected to learn in this unit

1.2.2 The assessment requirements were clearly stated

1.2.3 The assessment tasks were closely linked to the unit objectives

1.2.4 The unit was well organised

1.2.5 The learning resources (handouts, text, web resources, etc) were adequate for my study in the unit

1.2.6 Overall this unit was a good educational experience

1.3 SURF results are stored on a secure database at www.surf.uwa.edu.au

1.4 SURF is administered by the Institutional Research Unit.

2. General Principles for the Dissemination of SURF Data

2.1 The University relies heavily on SURF surveys as a reliable source of information on the quality of the learning experiences within units.

2.2 Given that students are asked to provide evaluative survey feedback via SURF in respect of every unit in which they enrol, it is reasonable and respectful for the University to report back to students on the results of those surveys, and any consequential actions taken.

2.3 The University views students as responsible co-developers of their educational experiences.

2.4 The reliability of SURF survey data is crucially dependent on a good response rate. Providing students with the results of unit evaluation surveys will encourage them to participate more actively and responsibly in the evaluation of units.

2.5 Information on unit quality is widely shared between students on social media, in alternative handbooks and by word-of-mouth and often used in making unit selections. Making SURF survey results broadly available to students will increase the likelihood that their unit selection decisions are based on reliable sources of data.

2.6 Any unit evaluation information that is provided to students must also be made available to all academic staff.

2.7 SURF results at the individual unit level are reported only to University students and staff.

Procedures

To be formulated by the Institutional Research Unit in consultation with the Senior Deputy Vice-Chancellor and Faculty Deans.

Public Affairs Council Report

Prepared by: Honny Palayukan, March 2014

Introduction:

March has been a fast paced month for the Public Affairs Council. We've launched a new series of events this year, which hopefully will be reoccurring in the years to come. Engaging students through alternative, cultural and artistic avenues has been a major goal for PAC, and we feel that our Summer Nights Festival installments have been a huge success thus far.

Some other goals we have been working towards are our external grants applications and establishing advertisement opportunities through CAMPUScreen. We have submitted our first initial application to the Alumni Grants, and consequently have drafted a framework in which we will use to apply for other groups. Pending on the success of our first grant application, the framework may be subject to modification.

There have been no newly affiliated PAC clubs since our last meeting. Treasurer Training was a huge success, thanks to the collaboration between the Societies and Public Affairs Council.

Activities I Summary

Events:

Summer Nights Festival:

- Outdoor Blanket Fort Movie Screening (06/03/14)
 - Application to attaining screening rights for 'Spirited Away' was redirected to Madman Films.
 - Fee also took into account ticketing price as we charged \$2 for Guild Members, \$5 for non-Guild Members
 - Screen was hired externally through StarWest
 - We had a turnout of approximately 60-70 students, many of which were first year and anime enthusiasts
- *Recommendations:*
 - *Starwest are able to attain licensing for public viewings through their company. They have a list of pre-approved films that have an approval turn around period of 24 hours.*
 - *Continue screening at venues such as Prescott Court as the intimate space is easier to contain sound and lighting quality.*
- SLAM Poetry Performance (13/03/14)
 - Students and members of the Community were encouraged to sign up to perform.
 - We were in contact with members from the Perth Poetry Society. They were an invaluable resource in establishing contact with local artists who were very eager to perform.
 - Guest Speaker was an established performer with lots of competition experience. She was a great form of entertainment, and gave a very polished performance.
 - New Fortune Theatre was booked. It was an amazing space with great acoustics for this type of event.
 - We charged \$2 for Guild Members, \$5 for non-Guild Members.

Public Affairs Council Report

- Prizes (cash) were sponsored by Perth Poetry Society.
- *Recommendations:*
 - *Continue utilising New Fortune Theatre as a performance space.*
 - *Advertise via posters*
 - *Provide Plaque/Trophy for annual winner to have claim to*
- Music On The Green (20/03/14)
 - Outdoor music mini festival is scheduled to go ahead for March 20th.
 - Stage was sourced from ADAsounds, Tech gear sourced from Party West.
 - Performers are all local, each group involving at least one past or present UWA student.
- *Recommendations:*
 - *(Event is yet to occur)*
 - *Source tech and stage hire crew from previously hired group. Safety Inductino must be completed prior to work. ADAsounds and Starwest will now have valid certification to work on UWA for the next 3 years.*
- Social Justice Collaboration are well under way with plans for Social Justice Week.
 - They plan on hosting daily activities on campus (incl. ALVA and QEII).
 - Thrift Shop Party has been organised in the Tav for April 3rd. Proceeds of tickets and clothing collected will be donated to youth shelters
 - Quiz Night will be sponsored by Teach For Australia and Guild Clubs
 - Clubs involved are instructed to send a rep to EACH meeting. A new constitution will be drafted by Chair, Alex Hamilton, which will outline penalties and sanctions to clubs who do not comply to attendances and contribution expectations.

Finances I Summary

- PAC Treasurer, Dana, addressed the allocations of Semester 1 Collaborative Grants. PAC clubs planning events in collaboration with other PAC/SOC/Facsoc clubs will be eligible to apply for two \$250 grants, and one \$500 grants. Applications are due by close of business 18th April.
- PAC/SOC treasurer training was a successful and useful tool for new club executives to be introduced to good financial management behaviors. They were also given a run down on online media and advertising strategies.
- Alumni of UWA Grant application was submitted by the dead line as is currently under consideration.
- Advised to post-pone sending in the application for Lotterywest as Incorporated Groups are only allowed to submit one application.
 - We are working with Tony and Jess to formulate an appropriate approach to ensure that each department is aware of available grants.
- Total revenue made via ticket sales to Summer Nights Festivals so far is approximately \$256
- We have gone over initial estimates and allocations for the events, so we will be reviewing at next committee meeting.
 - If unsuccessful with grants applications for Semester 2 activities, we will approach the mid-year budget review for reconsideration of the annual PAC budget allocation.



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Introduction

February and March are always the biggest months in the Guild, and this year is no different. Clubs have been very active so far this semester, with an impressive amount of EMP's submitted!

SOCIETIES COUNCIL | SOC Meetings

We held the second SOC meeting on Wed 12th March, which featured Poster Training, Marketing and Social Media Training. Following the meeting we held Treasurer Training for SOC and PAC clubs, and FacSocs were invited to attend. It was structured in a collaborative workshop style. The SOC Treasurer, Rowan, received good feedback on the new structure.

We conducted a Start of 2014 Feedback Survey. We're in the process of compiling the responses and acting on recommendations.

We had one successful new club affiliate – the Student Managed Investment Find. We clarified the EMP process and Food Permit process. We have opened mailbox applications. The next meeting, 16th April, will be the Semester One President's Summit.

SOCIETIES COUNCIL | SOC Grants

The SOC and PAC committees have now approved two sets of SOC grants – Orientation Event Support Grants, and O-Day Sign-Up Grants.

The successful clubs receiving Orientation Event Support Grants were:

Leisure, Undergraduate Physics Society, B-Phil, FAWA, UWA Debating Union, Engineers with Borders, Enactus, Unigames, DanceUWA, MOPSS, UWAnime, Korean Culture Club, Multi-Cultural Student Union, and A.S.I.A.

Some grants received were rejected at the discretion of the committees.

The grant application period has now closed, and the grant process has been fully completed.

O-Day Sign-Up Grants were being finalised at the time of writing this report. They should be distributed shortly.

SOCIETIES COUNCIL | UWA Alumni Grant

The UWA Alumni Grants were open for application to SOC and PAC clubs, FacSocs and the Guild itself, for first round submissions. Lizzy and I received information about this grant pool, and forwarded it to clubs and FacSocs. However, the notice period was not very long – I have only received notification from one club of application. Hopefully clubs will have the time to develop their applications for the second round submissions. Lizzy and I have volunteered ourselves to help review club applications.

SOCIETIES COUNCIL | Club Carnival

Club Carnival was held during Common Lunch Hour on Tuesday of Week Two. A great event, with over 60 clubs attending, and each were provided with a table and two chairs. The aim of the event was for promotion and awareness of the clubs available at UWA, and to reach out to second year students and above, who typically do not attend O-Day. There was good

turn-out from students, and positive feedback from clubs. I have received suggestions to improve the event in Second Semester, which I will be including in my planning.

SOCIETIES COUNCIL | PROSH Olympics

PROSH are now in the process of organizing PROSH Olympics. We have 27 clubs and FacSocs currently registered for the event, which is happening 25th March on Oak Lawn. I'll have more to report on at the Guild Council meeting!

SOCIETIES COUNCIL | Dashboard

Kaila has been working very hard on the content and layout of the new Club Dashboard/Hub project. Progress is being made.

SOCIETIES COUNCIL | Other

I have now set my Consultation Hours, and have had clubs visit me. Many enquiries are still based on administration forms, venue bookings and EMPs – so I will be seeking to make these as clear as possible, over March/April. I have received enquiries from quite a few people about starting new clubs.

SOCIETIES COUNCIL | Finance

Spending in March 2014:

| Line Item | Amount Budgeted for 2014 | Amount Spent March 2014 | Amount Spent in 2014 to date | Description |
|----------------------------------|--------------------------|-------------------------|------------------------------|---|
| New Club Start-Up Grant | \$2,500 | \$150 | \$600 | One new club successful in their affiliation to SOC |
| Orientation Event Support Grants | \$5,000 | \$4077.28 | \$4827.28 | The remaining funding will be re-allocated to Semester One Grants |
| Lion Nathan Grants | \$5,000 | \$0.00 | \$1000 | No successful applications |
| O-Day Sign-Up Grants | \$15,000 | \$15,001.20 | \$15,001.20 | O-Day Sign-Up Grants distributed |
| SOC Meetings | \$2,400 | \$190 | \$591 | Money spent on SOC BBQ |
| SOC Activities | \$5,400 | \$781 | \$781 | Tables hired for Club Carnival |
| TOTAL | | \$20,199.48 | \$22,800.48 | |

TENANCY COMMITTEE | Clubs Busy Bee

An update on the Tenancy Projects:

- Remove graffiti from beams in Cameron Hall – Almost completed
- Fixing hole in floorboards between Science Union and Leisure clubrooms – Requested, no update from FM
- Replacing glass window in Christian Union clubroom – Requested, no progress to date
- Install whirly birds in Cameron Hall Loft – Requested, no progress to date

- Replace sink in Cameron Hall Loft – Requested, no progress to date
- Replace locks on windows in Women’s Department – Requested, no progress to date
- Repair storage cupboards in Cameron Hall – Requested, no progress to date
- Repair holes in roof above UCC club room – No progress
- Replacement of NUS West carpet – No progress
- Remove all junk from balconies in Guild East wing – No progress

With regards to Storage, the following clubs have been granted storage spaces in Cameron Hall: Multi-Cultural Student Union, UWASCA, Unigames, UWA Photography Club, SMA, WASTV, UWA Politics Club, UniSFA, Sober?, Science4 Union, Archaeology Club, Students For Christ, Amnesty International, AYCC, UWA French Club, UWA Italian Club, UWA-PAW, Perth International, Rotaract, UWA Labor.

We are still in the process of securing Ground Floor access storage spaces for DanceUWA, UWA Jazz Club, Overseas Christian Fellowship, KAOS and Passion.

The first Tenancy Committee Meeting of 2014 is scheduled for 25th March.

MASTERPLAN | South Wing Relocation PCG

The Project Control Group have been meeting regularly to follow the progress of the South Wing Relocation construction. It is progressing well. Over the next month we will provide Guild Student Reps with more information about the move and how it will affect them – stay tuned. Very exciting!

MASTERPLAN | Central Wing Club Facilities PDG

The Project Design Group for the Club Facilities Wing in the Masterplan has been developed. Tom, Alex and I reviewed applications from club and FacSoc members interested in sitting on the Design Group, to provide feedback about the design of the Club Facilities area. Each of these club members will represent the interests of the clubs in their category, Lizzy will represent FacSocs, and Alex and I will represent Guild student reps and departments. We may be coming to you for feedback and suggestions over the next couple of months as we develop the design brief. This Design Group will meet fortnightly.

STUDENT SERVICES COMMITTEE | St Patricks Day

Monday 17th March was St Patricks Day! We decorated the Tavern green, with leprechauns and four-leaf clovers, amongst other decorations. The Tavern provided Guinness and green beer, and Catering provided Steak and Guinness pies. We had a good turnout, and an enjoyable event! Thank you to the councilors who helped out.

STUDENT SERVICES COMMITTEE | Guild Lecture Bash Week

We organized to lecture bash the large core first year units, to introduce the Guild and its services to first year students. Unfortunately, due to a low level of volunteers from Guild Council, we were unable to attend all of these lectures. However, between Sam and myself we did attend many and received a positive response. Engagement activities like this are important to increase the visibility of the Guild and let students know what we offer!

CORPORATE SERVICES COMMITTEE | Club Finance

The Corporate Services Committee met this month, and one of the items on the agenda was Club Finances – specifically the procedure for withdrawing large amounts, to keep it good practice. Clubs will be informed of this shortly. We also discussed Club email aliases and Online Ticketing – more information to come.

If you have any questions, please do not hesitate to contact me.

Maddie Mulholland
101st Societies Council President
soc@guild.uwa.edu.au



GUILD COUNCIL REPORT | Women's Affairs Officer Rebecca Doyle March 26 2014

UWA Student Guild | M300, 35 Stirling Highway, Crawley WA 6009
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OVERVIEW

In the past month the Women's Department has been busy in preparing for International Women Events and the collaboration event with the Women's Council for Domestic and Family Violence Services and with the Computer Science Students Club.

INTERNATIONAL WOMEN'S DAY

The Department's International Women's Day Events were a success. The Bra Tree on Oak Lawn attracted the attention of students and received many donations. The Department collected over 80 bras that will be donated to women in the Solomon Islands and Fiji. The dynamic event also attracted students that would not normally interacted with the Women's Department.

The Mini Lecture series in the evening attracted many students. In my last report, only two of the three of the speakers were confirmed. The final speaking list consisted of: Winthrop Professor Dr Grady Venville, who told the stories of three Women geneticists, Meredith Hammat from UnionsWA who detailed the extent of the Gender Pay Gap in Western Australia and Dr Anna Aly from Curtin University who told her family history and her experiences of sexism in her field.

Overall I was happy with how both events ran, a big thank you to all the volunteers, Office Bearers, Councilors and staff members that helped with the events.

WOMEN IN COMPUTER SCIENCE AND SOFTWARE ENGINEERING (CSSE) EVENT

Last month I was contacted by, Alice McCullaugh, a student studying Computer Science who wanted to run an event to connect the few women studying Computer Science and Software Engineering. As this event was not budgeted, alternative funding was sourced. The Computer Science Students Club paid for the materials, whilst the Women's Department advertised the event and organised the booking of the venue and paperwork.

The event was exciting; as to my knowledge it was the first of its type. I was pleased to see approximately 20 students attend, ranging from first years students to those studying their Masters in Software Engineering.

Plans are already in place for the Women in Mathematics event with the UWA Mathematics Union.



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WOMEN'S COUNCIL FOR DOMESTIC & FAMILY VIOLENCE SERVICES STUDENT SEMINARS

UWA had the unique opportunity to collaborate with the Women's Council for Domestic & Family Violence Service to present 'Student Seminars'. Getting the unique opportunity to collaborate with the Women's Council was an honour. I am hopeful that seminars become an annual event.

COLLECTIVE MEETING

Next Monday (March 24th) from 11am the Women's Department holding it's first official Women's Collective meeting, these meetings will hopefully be occurring on a weekly basis. The meetings will be open to all women identifying students.

FINANCE

I recently had a meeting with Vishal to review my budgeted predictions for the year ahead. Those that were set for the Department at the beginning of 2014 were not aligned with how I thought the Women's Department budget should be set, these have since been amended.

| ACTUAL SPEND | |
|-------------------------------------|--|
| Campaign/Functions | First Year Guide Printing: \$113.64 IWD Flyer Printing: \$29.09 Design Costs: \$30 Total: \$172.73 |
| Consumables | Food for IWD: \$71.13 Total: \$71.13 |
| General Expenses | Women's Room Materials: \$81.87 Total: \$81.87 |
| TOTAL ACTUAL SPEND: \$325.73 | |
| BUDGETED SPEND | |
| Campaign/Functions | \$400 |
| General Expenses | \$75 |
| TOTAL BUDGETED SPEND: \$475 | |



Max Riley - WELFARE OFFICER REPORT

March 2014

UWA Student Guild | M300, 35 Stirling Highway, Crawley WA 6009 chair@guild.uwa.edu.au | guild.uwa.edu.au

Actions since last meeting

- In the process of planning **Welfare Week**
 - Please let me know if any club or Faculty Society you are affiliated with is planning on running any events during this week. I'll try and avoid major clashes/ Joint events are always good.
- Renewed the Guild Yoga program for Semester 1. It will be run by the same instructor (Emmaline) on **Wednesdays at 4pm**. We have had record attendance at Yoga events this semester. Attendance at Tai Chi has been lower, and it is unlikely we will renew to program once the trial expires next week.
- Met with the Health Promotion Unit and the Local Drug Action Group to talk about activities for the upcoming year. In particular, advocated for Mental Health First Aid programs to be run more frequently throughout the year for student leaders on campus.
- Finalised the Welfare Department Social Media engagement strategy.
- Been introduced to the faculty society Equity Reps for Blackstone, Science Union and UDSS.
- Met with ECOMS Ed VP about reviewing Study equipment that can be rented in the Business School.
- Started developing a step by step Centrelink guide for students who need to access funds and services offered by the Federal Department of Human Services.
- Met with the Equity and Diversity Rep of the Postgraduate Student Association about inclusiveness at Guild Events and the Welfare Officer of the International Student Service. .
- Met with representatives from a number of Coles and IGA stores about the possibility of sponsorship of a discounted breakfast program.
- Responded to inquiries from Falun Gong representatives and the Bhakati Yoga Club regarding activities on campus.
- Ran the Health Promotion Day with the City of Subiaco. Over 250 Free Health Checks were provided to students.

Finances

- Minimal expenditure for this month. There has been a poster campaign run in support of the Welfare Departments Tai Chi and Yoga Sessions.
- Thanks to Kate and all the dedicated Guild staff at the Design Department

Comments

- If anyone has any suggestions for suitable people for the Welfare Council, ideas about events we can run this year or wants to get more involved. Please email me at welfare@guild.uwa.edu.au
- Nominations will have opened for the Welfare Council by the time of this meeting. I would encourage all people who know people who want to get involved to nominate and get in touch with me.



GUILD COUNCIL | REPORT | MARCH 2014

Bryn Howells | Environment Officer

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Dear friends, colleagues and interested students, I intend to use this report to update you on our various projects that relate to sustainability and the environment at UWA.

Environmental Projects – Not yet succeeded:

| Incomplete Projects | Status | Field | Finances (February) |
|--|--|---------------------------|---------------------------------|
| Veggie Garden/Urban Orchard | Sustainable Initiatives to buy pots and get soil, Enviro to fund plants and maintenance. ETA sometime in the next 2 weeks. | Procurement | Revenue = \$0 Expenses = \$0 |
| Solar Panels | Approved and in final design phase, next stage is to tender. New Feasibility Study being conducted on Bayliss at request of Rowan from Campus Management. | Energy and Climate Change | Revenue = \$0 Expenses = \$0 |
| Eco Friendly Cups | Current coffee cups are recyclable in both Guild and UWA bins. Unlikely to source new cups. | Procurement | Revenue = \$0 Expenses = \$0 |
| Divestment | Forward Initial Ethical Investment Criteria Investment Company. | Energy and Climate Change | Revenue = \$0 Expenses = \$0 |
| Cruelty Free Eggs (set up for 2014 approval) | Catering has costed this as ~\$900 expense to the Guild p.a. Using Harvey Free Range Eggs, some issues with certification, but sourcing confirmation. | Procurement | Revenue = \$0 Expenses = \$0 |
| Freshie Vending Machines | Two machines for \$3000. Freshie to pay maintenance (excludes water and power) and operating costs. Guild to get commission once sales over \$5000/year. Business case to SRC. | Procurement | Revenue = \$0 Expenses = \$0 |
| Energy Audit | Need to complete business case and take to SRC. | Energy and Climate Change | Revenue = \$0 Expenses = \$0 |
| Guild Election – Paper Usage | Motion to ask statutes to put limits on amount of paper tickets can print. | Waste Management | Revenue = \$0 Expenses = \$0 |
| Envirofest | April 1 st , animals booked in, EMP done, stallholders signing up | Engagement | Revenue = \$0 Expenses = \$0 |
| Recycling Blackspots | Have bins in UWA storage, need to sticker them and place in blackspots. | Waste Management | Revenue = \$0 Expenses = \$0 |

Environmental Projects – Initialisation success – either maintaining or improving:

| Systemic Environmental Projects | Status | Field | Finances |
|----------------------------------|--|------------------------------|---------------------------------|
| Environment Council and Calendar | The Environment Council has regular monthly meetings and has created a calendar which integrates with G-News in low-effort manner. | Engagement and Communication | Revenue = \$0 Expenses = \$0 |
| Bike Breakfasts/Lunches | Both events went well and are planned for 2014 again. | Transport | Revenue = \$0 Expenses = \$0 |
| Guild Sustainability Plan | Pencilled in 22 nd or 29 th Mar as date to review plan and implement feedback from TAG. | All. | Revenue = \$0 Expenses = \$0 |



GUILD COUNCIL | REPORT | MARCH 2014

Bryn Howells | Environment Officer

UWA Student Guild | M300, 35 Stirling Highway, Crawley WA 6009
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| | | | |
|-----------------------------|---|---------------------------|-------------------------------------|
| Carbon Offsetting O-Day | Event successfully offset. | Energy and Climate Change | Revenue = \$0 Expenses = \$0 |
| Keep Cups with discounts | Discount increased to 30c, ~8000 cups saved | Waste Management | Revenue = \$0 Expenses = \$53 |
| Dine In Options | Implemented – doing well even during holidays | Waste Management | Revenue = \$0 Expenses = \$0 |
| Bicycle Repair Station | Implemented, poster and new pump in. | Transport | Revenue = \$0 Expenses = \$27.50 |
| Carbon Neutral Flights | Policy Implemented – needs to be paid for now. | Energy and Climate Change | Revenue = \$0 Expenses = \$0 |
| Jayride | Implemented - more systemic promotion required. | Transport | Revenue = \$0 Expenses = \$0 |
| Reusing Coffee Grinds | Implemented for three cafés. Grounds using in soil. Bought wheelie bins for collection to make easier and expand to 5 cafes. | Waste Management | Revenue = \$0 Expenses = \$0 |
| Recycling Point | Implemented – Lots of phones, batteries, lights and printer cartridges collected. | Waste Management | Revenue = \$0 Expenses = \$0 |
| Energy Efficiency Measures | Signage, Air conditioning setpoints in LTs , computer standby modes | Energy and Climate Change | Revenue = \$0 Expenses = \$0 |
| 100% Recycled Paper | Maintained as procurement strategy. | Procurement | Revenue = \$0 Expenses = \$0 |
| Recycling at Events | Implementation of recycling bins at events highly successful, requires EMP changes | Waste Management | Revenue = \$0 Expenses = \$0 |
| SERAG volunteering. | The Environment Department has linked the Swan Estuary Restoration Action Group to the Guild Volunteering Hub to ensure greater conservation of the Pelican Point Area. | Engagement | Revenue = \$0 Expenses = \$0 |
| Bottled Water at Enrolments | Stopped at O-Week 2014 :) | Procurement | Revenue = \$0 Expenses = \$0 |

Finances:

- Actual Spend = \$27.50
- Budgeted Spend = \$1360
- Actual Events = 3
- Budgeted Events = 3
- Unusual Discrepancies: Envirofest budgeting will probably be done after the event.
- Project Breakdown next to each project



ISS Director's Report

March 2014

Introduction

The purpose of this report is to provide the 101st Guild Council with an overview of the activities and projects that are currently underway or have been done as well as comments by the International Students Service Department

Overview

The month of March is mainly occupied by planning the semester's events. Some of the events to look forward to include the much anticipated Rottnest Island Day Trip and an upcoming Dota2 UWA League. The committee that plans out Multicultural Week has begun recruitment drives and planning the much anticipated Spring Feast 2014.

Issues/Concerns/Happenings

The following comprised of issues, concerns and things that happened in the month of March, a financial breakdown (if applicable) as well as any comments:

Rottnest Island Day Trip

ISS is once again excited in hosting the much-anticipated Rottnest Island Day Trip for international students. It is a non-alcoholic event where 60 International students will be able to spend the day at the beaches there, cycle and see the Island for themselves. The event is scheduled for the mid semester break in Apr (22 April) and is currently being planned by the Welfare Director (Sharmini). An EMP and Risk Assessment Plan has been submitted and awaiting approval. I am also pleased to announce that the International Center is willing to sponsor \$1500 for this trip, allowing us to bring the cost of the ticket down to \$40 per student (including bike hire). Full finances will be made available once the event is concluded.

Finances: TBD.

Online Presence

I have asked the Guild IT Support to close down the ISS Website as it is completely redundant in the light of the new Guild website revamp. The existence of the separate MCW website is currently under debate with the MCW sub committee and I am consulting Alex Pond on this.

Budgeted Cost: None

Actual Cost: None

Multi-Cultural Week

The MCW Sub-committee has begun its recruitment drive on Thursday (13 March), reception has been extremely positive and the team is looking forward to putting together an incredible Multi-Cultural Week for 2014.

There is also an upcoming meeting between the Guild (Communications and Events) and the MCW Sub-committee in order to iron out any potential kinks and also to find out how the MCW sub-committee and ISS can integrate better with the Guild as a whole department. I will update the Council in next month's report.

Budgeted Cost: None

Actual Cost: None

DOTA2 UWA League

We are attempting to put together a DOTA2 UWA League for semester 1. It is currently in a planning phase but tentatively we are looking at making a huge portion of it online only (saving costs) and having the finals live on campus (either in the Tav or a Lecture Theatre). We are looking to get the prizes sponsored by gaming companies in order to cut down costs.

Budgeted Cost: 1500

Actual Cost: TBD

Closing Comments/Conclusion

March is a month of planning for the ISS team. We are aiming at higher quality events (which means lesser events) and are slowly putting plans into motion. If the Guild wishes to put together a team for the DOTA2 League, please feel free to contact me! As always, I welcome opinions, criticism, suggestions and proposals anytime, feel free to email or drop me an sms anything. I will see you all in the next Council meeting.

(All information is correct as of 19 March 2014).

Kenneth Woo
2014 Director, International Students Service
UWA Student Guild

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Queer Department Report | March 2014

Avory Allen & Laura Clappinson | Queer Officers

Overview

This month the Queer Department has increased its student involvement and begun organising a karaoke night as a fund raiser for Queer Collaborations.

Movie nights

We've held a movie night for Imagine Me and You and Latter Days.

Discussion nights

We've held a discussion night as a Queer Department 101 for new students.

Games night

This was the first games night UWA QD has held and it was successful enough that we will hold more of them again.

Lunch

We held a lunch in a Tuesday afternoon and engaged new students in the department who weren't going to come to evening events.

Movie Competition

UWA Queer Department is holding a competition to win movie tickets to Any Day Now, which we won for free.

Karaoke night

UWA Queer Department is collaborating with Arts Union to run a Eurovision Karaoke night on the 16th of May. Any profits made by UWA Queer Department will most likely go to funding student attendance at Queer Collaborations.

Budget

\$41.80 in meat and bread for the BBQ
\$12.10 for more meat and some ice
\$34.90 pizza for discussion night
\$34.90 for pizza for discussion night
\$34.90 for pizza for games night
\$24.99 for soccer ball for sports night

Conclusion

This month has been a relatively straightforward one for the Queer department, but also promises a great future for this semester.



GUILD COUNCIL | SPORTS REPORT | MARCH 2014

Michael Morrissey | 101st Guild Council Sports Representative

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Things that have been happening over the past month sporting wise:

- **Guild v Staff T20 Cricket match complete:** Much thanks to Guild Events Dept & Congratulations to Hendo on bringing home the trophy for the first time in a long time!
- **Updating of Inter-Fac/Guild Sporting Documents:** Sport Rep guide not yet complete but Inter-Fac Code of Conduct completed and circulated to Inter-Fac Sports committee. Will email copies to anyone who would like to have a read.
- **Faculty Sports Reps:** Trying to obtain timetables for all Faculty Sport Reps so we may schedule another meeting for the Inter-Fac sports committee.
- **Confirmation of 2014 Inter-Faculty Calender** – Calender finalised and circulated to sports reps – all bookings have been made for sporting events.
- **Appointed** Lara Connolly Bromfield to the position of Secretary of the Inter-Faculty Sports Committee – she was voted in by her committee peers with consensus.
- **Inter-Fac Sport** – Squash and Touch ran successfully as of writing this report, next up is Tennis (19th of March) and Rowing + Paddling (26th of March)
- **Thoughts on** introducing a semester 2 Guild v Staff Match? What sport? Is it just a waste of time/do we need/want it?
- **Attended** Bicycle Breakfast hosted by UWA Sustainability with Bryn on the 19th of March.



PSA committee

The PSA managed to fill up three committee positions in the last week (our Education, Law and Science faculty reps). We have three nominations for ALVA faculty rep, so we will need to hold an election to fill that position. We still need an Arts faculty rep, an Events officer, and an Aboriginal and Torres Strait Islander Officer. In organising the special election for the ALVA faculty rep position, we have found some weaknesses in the PSA constitution and election regulations. The PSA committee will be having discussions about potential amendments in order to make election proceedings more clear.

Events

We have had our second Connect for the year, and attendance increased by about 10-20 people from the first Connect. I will report in the Guild Council meeting the attendance at the second morning tea event. Our observatory event has nearly sold out. We are currently planning our quiz night, to be held on the 15th of May, and our first Family Day Picnic, to be held in April.

Guild

I have discussed with Jonathon Zahra the future of the PSA lounge. We are holding a forum on Thursday the 20th of March to discuss with members of the PSA what they want the PSA lounge to be like, and I will bring this to my next meeting with Johathon. The PSA also sent four representatives to the most recent Ed Council meeting – the President, Vice-President (Coursework), Secretary (in proxy for the Vice-President (Research)) and our Science Faculty Rep. We are making sure our faculty reps maintain dialogue and contact with the Fac Socs.

University

In the last month I have attended the following meetings:

- Scholarships committee – we discussed some potential changes to international HDR scholarships;
- Postgraduate Steering Group – the first meeting of this committee. We discussed ways to increase enrolments in UWA postgraduate courses;
- Board of the Graduate Research School – we had a discussion on the subtleties in submitting a thesis by papers;
- Teaching and Learning committee – we discussed some of the issues with teaching quality at UWA, and plans to improve it;

As well as that, I had a meeting with some the library staff, and among other things we discussed issues with Unifi coverage, and the research emails for HDR students. Now, all HDR students have a research email address, firstname.lastname@research.uwa.edu.au.

I also attended an induction to Academic Council, while the PSA Vice-President (coursework) attended an induction to Academic Board. By the time of the Guild Council meeting this report is being presented at, we will have attended the first meeting of the Academic Board for the year.

Finance

Guild Council passed a preliminary budget for the PSA in January as our treasurer was away at a summer school. We have since then finalised our budget, and it has currently been brought to the Strategic Resources Committee. The amended budget will be brought to Guild Council pending approval from the SRC. Once finalised, I will provide a detailed report on PSA expenses to date.



GOVERNANCE COMMITTEE CHAIR | REPORT | MARCH 2014

UWA Student Guild | M300, 35 Stirling Highway, Crawley WA 6009
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Election Regulation Reforms

At the January 21st meeting of the Governance Committee, changes to the election reforms were discussed. The Committee focused on improving the administrative side of the election, while the issue of amending the offences and online campaigning rules were also areas highlighted for review.

Since that discussion I have been in contact with Wayne Nicholson (the head of non-parliamentary elections at the WAEC) and Ron Camp (the Returning Officer at the last few Guild Elections). Aiden and I met with Mr. Nicholson and the acting WAEC Commissioner to discuss changes to the regulations, float ideas and to ensure clear lines of communication between the Guild and the WAEC. I found the meeting to be very productive and thought provoking.

I also met with Mr. Camp to discuss the changes, as well as to discuss some of the suggestions raised at the meeting with the WAEC. Mr. Camp's knowledge of the on the ground operations of the election were very informative and I hope to be able to incorporate many of his ideas and suggestions. Interestingly Mr. Camp provided a different perspective on a number of the WAEC's suggestions and has given me plenty to think about

PROJECT STATUS – INITIAL DRAFTING

Discipline Regulations/Policy

When the new Guild Regulations were presented to the Senate, they contained new regulations relating to discipline procedures. These regulations were not passed by the Senate, while the rest were. I am currently in the process of finding out exactly what the current status of those regulations are and what may need to be done to them in order to secure their passage through the University Senate.

I have emailed Gina Barron (Head of the conflict resolution unit at UWA) to arrange a meeting. I have received a reply, however Ms. Barron is currently getting up to date with the changes, and I will be in touch with her again shortly.

PROJECT STATUS – ON HOLD

Standing Orders

The changes to the standing orders were approved by the Governance Committee and were passed by Guild Council at the January Meeting. Additionally changes were made in response to the January meeting at the February Meeting, and these changes have been added to the copy of the standing orders in the Statute Book. While the standing orders should always be under assessment for how they are working, this crux of this project has been completed.

PROJECT STATUS – COMPLETED

Welfare Department Rules/Education Council Rules

Both sets of rules were passed by Governance Committee after being put to it by the respective body. A Minor amendment was made to the Education Council Rules before passage, which made sure the EAN Co-ordinator had to be approved by the Ed Council as a whole. Both sets of Rules passed Guild Council at the January Meeting. These projects have now been completed from a Governance Committee perspective.

PROJECT STATUS – COMPLETED

Media Policy



GOVERNANCE COMMITTEE CHAIR | REPORT | MARCH 2014

UWA Student Guild | M300, 35 Stirling Highway, Crawley WA 6009
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The media policy project is currently in its second draft and currently undergoing consultation. The draft is based on current conventions as well as the UWA Media Policy and the University of Adelaide Union's Media Policy. Councillors have been emailed this draft and have been asked for their feedback. This project is on-going and the estimated completion time is the February Guild Council Meeting.

PROJECT STATUS – REVISIONS AND CONSULTATION

Guild Statute Book

The Guild Statute book is currently up-to-date and reflects all changes made at the January Guild Council Meeting. The introduction to the statute book has been slightly updated to reflect the changes.

I had a meeting with Wayne and Karen to discuss the maintenance of the Statute book, both this year and into the future. We discussed measures to keep the book safe, as well as who holds responsibility for the ongoing maintenance of the book. Also discussed was storage/distribution of an online version of the statute book. It was resolved that that Statute Book will be updated by the Chair, however the Admin BSO will be responsible for oversight to make sure the process is completed. However, in light of recent events, this responsibility will need to be moved and I will be having a meeting with Wayne soon in order to determine these matters. Additionally the Guild Website will now carry the entire Statute Book for the ease of students and Guild Personnel, as well as to ensure greater accountability to the students we represent. The Statute Book will now be stored in the Finance Office, and will be available for use via a sign-in sign-out system.

PROJECT STATUS – ONGOING

Guild Policy Book

I am currently compiling every policy I can into a single policy book which will hopefully be made available online (through the Guild Website). Most policies are actually rules of the Guild and thus need to be included in the Statute book, so this project ties in well with the Guild Statute Book Project. At this stage, the project is still in a collection phase and a completion date cannot be accurately set. It should be noted that the policy book to which I refer is different from the document currently termed the policy book.

PROJECT STATUS - ONGOING

Determinations regarding the Guild Regulation

The Governance Committee has, at this stage, made 4 determinations in reference to the Guild Regulations, listed below:

- All references in the UWA Guild Regulations to the "statues committee" refer to the "governance committee" as defined in 6.11 of the UWA Student Guild Regulations
- Where Regulation 6.1.8 states "total members of that guild committee" it refers to the "total current voting membership of the guild committee"
- In Regulation 26.1.10 the right to move motions includes the right to both propose and second motions
- The Immediate Past President shall have all powers listed in regulations 26.1.10, regardless of regulation 26.1.11