



1.0 WELCOME AND OPENING

Owen welcomed all Councillors, directors and proxies and acknowledged that UWA is situated on Nyoongar land. He paid his respects to Nyoongar elders past and present, and acknowledged the Nyoongar people remain the spiritual and cultural custodians of their land and that they continue to practice their beliefs, languages, values and knowledge.

1.1 Attendance

Tom Henderson (Guild President), Cam Fitzgerald (Vice-President), Sam Shipley (Secretary), Daniel Jo (Treasurer), Lizzy O'Shea (Ed Council President), Honny Palayukan (PAC President), Maddie Mulholland (SOC President), Bec Doyle (Women's Officer), Max Riley (Welfare Officer), Bryn Howells (Environment Officer), Michael Morrissey (Guild Sports Representative), Kenneth Woo (ISS & OGC), Owen Myles (Chair & OGC), Alex Bennet (OGC), Rida Ahmed (OGC), Merredith Cully (OGC), Aiden Depiazzi (OGC), Francois Schiefler (OGC), Rebecca Lawrence (OGC), Natalia Verne (Queer Officer), David Raitel (PSA President).

1.2 Apologies

Richie Wu (OGC), Jonathan Lo (OGC), Millie Dacre (OGC).

1.3 Proxies

Max Riley (for Richie Wu), Samuel Shenton (for Jonathan Lo), Liam Staltari (for Millie Dacre).

1.4 Observers

None.

2.0 DECLARATIONS OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

Francois declared a conflict of interest to motion 8.7, as he is a member of the UWA Republican Club.
Max declared a conflict of interest to motion 8.7, as he is a member of the UWA Republican Club.

3.0 CONFIRMATION OF PREVIOUS MINUTES

3.1 Guild Council Meeting 29th January 2014

Approved via circular.

4.0 BUSINESS ARISING FROM PREVIOUS MINUTES

5.0 DIRECTORS' REPORTS

5.1 Managing Director's Report

The MD noted that under the current SSAF formula 10% of SSAF is available for capital expenditure applications from UWA student services, Sports or Guild. The Guild has been successful in applications for the Capital expenditure component of SSAF in 2013 and 2014 (approximately \$1M) and is now preparing to apply for 2015 component (\$550K) to support the Masterplan projects for student facilities.

The key reason for the successful funding applications has been that the Guild has developed (and funded) professional long term planning documents to support the applications. The MD noted that there has been a focus on Guild Village Housekeeping and improving the presentation of this precinct. The University is more likely to provide support and invest capital expenditure where those assets are well maintained and presented.

5.2 Finance Report

Report as tabled. A procedural motion was moved to move into camera. Motion passed.
Meeting moved out of camera.

5.3 Catering Director's Report

The Catering Director reported that in July all the KPIs – sales up 13%, COGS lower than budget by 8%, Payroll and Operating Expenses within reasonable limits of the budget, deviation of about 2%. The operations for the 7 months ended July has generated \$300,000 in cash for the Guild and has afforded the members discounts to the value of \$340,000. In essence a value of approximately \$650,000.

New for second semester – The Guild Village Café refurbishment and updated equipment replacement has been completed.

A Friday promotion at the Refectory – purchase anything in one transaction above \$7 and get a free coffee also only at the Ref, new revamped burger is on offer. Mobile vendors continue with some new ones included. All staff have been re-trained with coffee prep, new staff also trained. The coffee promotion – 8 hampers were given away and the big price Barista Training for 2 was also given away.

In Functions, Catering yesterday successfully completed the Senate Dinner.

In the Tavern, the preliminary August accounts are very reassuring and has recorded a monthly surplus of about \$20,000 and cumulative after 8 months the surplus will be about \$18,000. Analysing the accounts there is a definite budgeting error and trying to adjust, explain these in the current context is very confusing and difficult. In our financial performance we have identified sales pricing and corresponding COGS as main issues and have noted it for correction maybe during the next budget process. Payroll and Operating expenses are controlled and within budgets with no concerns to report for now or even in the future. For the second semester we have already done changes to the food services, now on ceramic ware and not in take-away containers, new food items and they will be rotated. The monthly special Tap Beer will continue and hopefully there will be entertainment soon. The Tavern will achieve MYBR values, surplus of about \$30K for 2014.

5.4 Director of Student and Corporate Services' Report

The DSCS reported that the Events team has many weeks in planning and operation this semester. To date the team have been involved in over 377 events. It is estimated we will get close to 450 by end of the year.

Website development is continuing well, dealing with technical issues and looking to get implemented as soon as possible. Clubs and Committee section and events is priority. Texchange launched this month and is doing well on attracting more content (books). The new Texchange site and second-hand

bookshop will link up with content creating a better resource for students. Process and systems are being reviewed to look for ways to digitalise and improve service.

Student Assist has the tax consultant in helping advise students on tax returns. This is progressing well with good take up by students. Student Assist is leading a new 'buddy system' initiative. This is to help students who feel isolated on campus to find / make friends and be part of a network. The initiative is also being worked on with events / marketing and volunteering teams.

The marketing plan and student lifecycle models are being worked on. These will help feed into orientation planning we are working on with Student Services.

The research program is kicking in and we will be driving more information were possible to further understanding of students and helping plan the Guild strategic future. The SLETs survey is being worked on, a lot of data is at hand and it is taking considerably more time than expected to collate.

6.0 REPORTS

6.1 Guild President

Report as tabled. Tom said it had been a very busy month. He said the Centenary Fund from the university would renovate the chairs and table in the Guild Council Meeting Room. He said Bar Pop proved to be very popular, which goes along with the idea of keeping students on campus and providing a fun atmosphere.

6.2 Vice-President

Report as tabled. Cam said he just launched the Guild 1Stop Chrome extension, which has already had over 200 views.

6.3 Secretary

Report as tabled.

6.4 Treasurer

Report as tabled.

6.5 Education Council President

Report as tabled.

6.6 Public Affairs Council President

Report as tabled.

6.7 Societies Council President

Report as tabled.

6.8 Women's Department

Report as tabled. Bec said the first layout for Damsel was held over the weekend and that there was enough content for a 32-page magazine.

6.9 Welfare Department

Report as tabled. Max said that Problem Gambling Services WA want to come down and that he would help to facilitate it.

6.10 Environment Department

Report as tabled. Bryn said since submitting his report, an extra \$27 was spent.

6.11 International Student Services

Report as tabled. Kenneth said the International Welcome was held at UniHall and thanked Sam and Lizzy for their help. He said it was a success and that International Students heard about specific Guild services that related to them, such as Student Assist. Kenneth said he has been discussing orientation with Student Services and Taylor's College. He said he was following up with the International Students' overcharged fees. He said that Multicultural Week planning was underway!

6.12 Queer Department

Report as tabled. Natalia said the results from the survey were in and that she would push through recommendations to Equity & Diversity committee.

6.13 Guild Sports Representative

Report as tabled. Michael said as part of inter-fac sport, there were training sessions held beforehand for players. He said last week, the volleyball club taught and trained the FacSoc players.

6.14 Postgraduate Students' Association

Report as tabled. David said he attended the Convocation Award ceremony to present the postgraduate awards.

6.15 Residential Students' Department

No report submitted.

6.16 Aboriginal & Torres Strait Islander Students

No report submitted.

6.17 UWA Sports Council

No report submitted.

6.18 Chair of Guild Council

Report as tabled.

7.0 QUESTION TIME

Daniel asked Max whether he would consider changing time of Yoga due to Bar Pop?

Max said given the popularity of yoga (attendance is great), an option could be to run another session during the week.

Francois asked what happened to inter-fac sport earlier that day.
Michael said he wasn't entirely sure as he was on prac, but he heard there were issues. He said they would hopefully hold inter-fac sport during common lunch hour next week.

8.0 MOTIONS ON NOTICE

- 8.1 That Council approves the business case proposal from SRC to construct two new catering trading outlets within the Guild Refectory (to be leased to Subway and Boost), on the proviso that the commitment of budgeted expenditure for the project up to \$50,000 is made, but expenditure over \$50,000 will only proceed upon:
- Receiving approvals from the required statutory bodies;
 - Successful lease negotiations and agreement with the University that maintain the essential commercial terms outlined in the business case for Subway and Boost;
 - Constantly maintaining total project capital costs within a budget of \$391,000 and maintaining the project Net present Value (@7%) of \$383K, as outlined in the ten year cashflow at Appendix B;
 - Guild Council approval to Guild Executive to sign the final lease agreements with Subway and Boost.

Moved: Tom Henderson; Seconded: Lizzy O'Shea.

Tom said the motion was explained in the supporting documentation. He said plans have been made in conjunction with Subway and Boost, which accommodates their needs. He said the Guild is the leasee of the land and would be subleasing to Subway and Boost. He said the last hurdle is the negotiation with UWA, which is currently underway.

Lizzy said she is excited that after being on SRC for 18 months, that this could be seen through. She said this came with long term negotiations and through the independent TAG review. She said this proved important in ensuring that the university is on board.

Aiden asked whether these terms had been agreed on by Subway and Boost.
Tom said they had.

Aiden said a year ago there was a commitment made to have Subway by the end of 2013 and asked what happened.

Tom said there was a breakdown of communication between Subway and Guild. He said now Subway had been brought back into the conversation. He said the Guild had to begin again from scratch, but that the Guild is now in a place where we have more experience in negotiating external contracts. He said as a result, Subway are much happier.

Max asked Tony whether the 7% discount figure noted in the document was an appropriate figure.
Tony said it is a fair justification, but it is quite high for a normal term of investment. He said somewhere between 5-7% is normal and that retail or food retail is a very different market to long term bonds.

Max asked whether in negotiations between Subway, Boost and Uni, there was a requirement which would prevent the Guild launching similar products.

Tony said no, because we already supply those products. He said we may find that it is not in our interests to compete head-on.

Aiden asked Tom whether it was fair that last year he went into the Guild elections, offering Subway by the end of 2013.

Tom said at the time, that was the information he was given, so it was fair. He said he had no part in the negotiation last year, but after changeover it became apparent that it wouldn't eventuate.

Aiden asked whether the MD or President could have informed him.

Tom said the information could have been more timely, but it was their decision to make.

Aiden asked Lizzy why in 2012 she ran against a ticket that wanted to bring Subway. Lizzy said the Liberty ticket wanted to give away Hackett Café to Subway and that they wanted to go about it in the wrong way. She said this year the Guild has spent time negotiating properly, while drawing on recommendations from the independent TAG reviews.

Aiden asked Lizzy why she had shifted towards Subway.

Lizzy said that her position on catering is that the Guild shouldn't bring in outlets that would directly compete. She said was all for bringing in outlets that are new, fresh, and offer something different. She said the Guild doesn't currently offer fresh juices and that the rolls are quite different. She said the reviews have determined that it's a different market.

Lizzy said I don't think it is positive to pin this issue on individuals, as it is simply something the Guild is doing for students. She said it did not need to be an election issue, as there has been lots of staff involvement. She said regardless of whom originally introduced the idea of Subway or Boost, she is excited to see it finally happen.

The motion was put. **Motion 8.1 passed unanimously.**

8.2 That Council approves the Mid-Year Report, as attached.

Moved: Tom Henderson; Seconded: Sam Shipley.

Tom moved a procedural motion to defer motion 8.2 to circular. Motion passed.

8.3 That Council adopts the attached Key Performance Indicators for the National Union of Students.

Moved: Owen Myles; Seconded: Rebecca Doyle.

Owen handed the Chair to Cam.

Owen said that the attachment explains the KPIs and mentioned that the 'red light' KPIs must be complied with.

Bec said this would be a positive step forward in our relationship with NUS and would bring the Guild into line with other universities.

Max said Owen should be thanked for the work he put into the KPIs. He said it is a positive step forward to assess NUS.

Aiden said it was a good idea and that they could be adapted in the future if necessary.

The motion was put. **Motion 8.3 passed unanimously.**

8.4 That Council condemns the University's actions to phase out the Safety Net Top-Up scholarship offered to all HDR students on an APA or UPA scholarship.

Moved: David Raithe; Seconded: Owen Myles.

David said the Safety Net Top-Up (SNTU) scholarship money allows students to study. He said the university scholarship committee voted to get rid of SNTU. He said this had the effect of cutting the real value of HDR students by 22% by 2015. He said that Curtin offers a top-up of \$32,000 and that if UWA want to remain competitive, they shouldn't get rid of the SNTU.

Owen said that even with the top-up, HDR students get \$5000 less than minimum wage. He said this particularly affects psychology students, who are required to do Honours to get into Masters.

Tom asked whether there were other changes that are occurring, such as the hours that may be worked. David said the requirements of APA is that students may not work more than 8 hours a week from 9am-5pm.

The Chair was handed back to Owen.

The motion was put. **Motion 8.4 passed.**

For: Tom Henderson, Cam Fitzgerald, Sam Shipley, Daniel Jo, Lizzy O’Shea, Honny Palayukan, Maddie Mulholland, Bec Doyle, Kenneth Woo, Owen Myles, Alex Bennet, Rida Ahmed, Merredith Cully, Aiden Depiazzi, Max Riley (for Richie Wu), Samuel Shenton (for Jonathan Lo), Liam Staltari (for Millie Dacre).

Abstaining: Francois Schiefler, Rebecca Lawrence.

Against: None.

8.5 That Council approves the attached determination.

Moved: Aiden Depiazzi; Seconded: Rebecca Lawrence.

Aiden said the Guild should limit the use of Guild offices and resources for use for elections. He said clause 5 is enacted under discipline regulations and that the fine would be paid by candidates. He said this would also apply to people who were not candidates.

David said he could see this turning into an abuse of process, where any candidate in the Guild building could be reported.

Aiden said the discretion would be that of the RO.

Max asked Aiden, as a member of Governance, whether he believe the penalties are in line with other Guild Discipline regulations.

Aiden said he did.

Max said the penalties breach the Guild regulations. He said if a candidate as disqualified, surely they would go to the election tribunal at the state level and complain.

Aiden said that Guild Council should have the power to enforce this.

Bec said that the Women’s room is on the second floor. She asked what would stop someone from putting material in the room and pinning it on someone else?

Aiden said she should ensure that nobody does.

Francois moved an amendment, to add another point to the attached determination:

“8. Requires that all Guild publications, electronic or otherwise, featuring any mention of candidates at the 2014 Guild Election, be approved by the Returning Officer before distribution; with immediate effect and until September 26th 2014”.

Aiden accepted the amendment.

David said the \$500 fine is punitive and a large number of students wouldn’t be able to pay it within 7 days. Aiden said that if they can’t afford it, they shouldn’t do it. He said \$500 should mean people wouldn’t do it.

Tom said while he agreed with sentiment, he said Guild regulations have to go to Senate and be approved and that due process is given that they will be checked by WAEC. He said applying a Guild regulation is a worrying precedent. If we allow a motion of this type to go through this year, what’s stopping future motions? He said the process for every other Guild regulation is different and this hasn’t been done before. He also said that the Guild should not create a regulation that goes against others, such as the maximum financial penalty.

Aiden said he would be happy to reconsider the fine.

Max said that in previous years, elections have also been run out of FacSocs. He asked whether this would apply to FacSocs?

Aiden said the Guild couldn’t control FacSocs.

Tom asked what about the PSA lounge and catering outlets.

Aiden said it would apply to all areas of the Guild, including Cameron Hall and the upstairs area of the Ref.

Cam said he is for the idea of the motion, but it's not clear enough if you intend that Guild reps can't be doing work in a Guild and then message a candidate on their laptop. He said in terms of storing materials, he thinks the Guild should offer every party the opportunity to store materials to ensure it's fair; ensures that everyone has a place. He said the Guild does have the capacity. He said in terms of meetings, the Guild could allow tickets to book meeting rooms, but not student reps rooms. He said it seemed ridiculous when talking about sending emails and looking at coloured paper.

Francois asked what Cam would suggest.

Cam said the Guild should offer a storage and meeting space to all the tickets.

Francois asked what if there were 30 different tickets.

Cam said that was unreasonable and unlikely, but the Guild would cross that bridge if it came to it.

Aiden asked Wayne what he thought about the matter.

Wayne said that elections are a fundamental part of the Guild and that administration would do a lot of work to help the best thing happen. He said if Council determined to have separate storage spaces, the Guild could deliver that. He said the Guild has many bookable meeting spaces that we could set aside, and there is already one set aside for the Election Committee. He said the Guild should set aside necessary resources for elections.

Tony said from a general admin point of view, nobody is on any side and if anyone took sides, he would be very concerned. He said generally, if you want something to happen, Guild staff can make it happen. He says he does not want staff being involved in any particular ticket and he hasn't seen evidence of any staff being involved.

Aiden asked why in 2012 a security guard was posted near the old reception during polling week.

Wayne said there were concerns from some staff members about the environment. He said a new Director put forward the concerns and that they had little time to become familiar with the environment. He said it was a bit of a one-off.

The motion was put. **Motion 8.5 failed.**

For: Aiden Depiazzi, Francois Schiefler, Rebecca Lawrence, Liam Staltari (for Millie Dacre).

Abstaining: Tom Henderson, Lizzy O'Shea, Honny Palayukan, Kenneth Woo.

Against: Cam Fitzgerald, Sam Shipley, Daniel Jo, Maddie Mulholland, Bec Doyle, Owen Myles, Alex Bennet, Rida Ahmed, Merredith Cully, Max Riley (for Richie Wu), Samuel Shenton (for Jonathan Lo).

- 8.6** That Council recommends to the Governance Committee that the content of Motion 8.5 be included in future revisions of the Guild Election Regulations.

Moved: Aiden Depiazzi; Seconded: Rebecca Lawrence.

Aiden said this motion was meant to be a tag-on to 8.5 but that it should be considered for future years.

Maddie said that Governance is the correct body to suggest changes to regulations and moved an amendment:

"That Council recommends to the Governance Committee that the content of Motion 8.5 (as amended) be considered in future revisions of the Guild Election Regulations."

Aiden accepted the amendment.

The motion was put. **Motion 8.6 passed unanimously as amended:**

"That Council recommends to the Governance Committee that the content of Motion 8.5 (as amended) be considered in future revisions of the Guild Election Regulations."

- 8.7** That Council congratulates Her Excellency the Honourable Kerry Sanderson, AO, for her appointment as Western Australia's first woman Governor.

Moved from the floor. *Moved: Bec Doyle; Seconded: Honny Palayukan.*

Bec said this only happened recently and was suggested to her before Council. Bec moved a procedural motion to wave notice requirements. Motion passed.

Bec said it was fantastic to have such a competent woman in such an important role.

Francois and Max both declared conflicts of interest, as members of the UWA Republican Club.

The motion was put. **Motion 8.7 passed.**

For: Tom Henderson, Cam Fitzgerald, Sam Shipley, Daniel Jo, Lizzy O'Shea, Honny Palayukan, Maddie Mulholland, Bec Doyle, Kenneth Woo, Owen Myles, Alex Bennet, Rida Ahmed, Merredith Cully, Aiden Depiazzi, Rebecca Lawrence, Max Riley (for Richie Wu), Samuel Shenton (for Jonathan Lo), Liam Staltari (for Millie Dacre).

Abstaining: Francois Schiefler.

Against: None.

9.0 GENERAL BUSINESS

Sam moved a procedural motion to reschedule the September Guild Council meeting to October 8. Motion passed.

10.0 CLOSE / NEXT MEETING

The next meeting is scheduled for Wednesday 8th October 2014 at 6.00pm – two weeks later than originally scheduled, as per the procedural motion moved at Guild Council. Please contact the Guild Secretary (secretary@guild.uwa.edu.au) with apologies or proxies. All office bearers will be available from 5.30pm. If unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.