

## EDUCATION COUNCIL | REPORT | OCTOBER 2013

### Cameron Barnes | 100th Guild President

UWA Student Guild | M300, 35 Stirling Highway, Crawley WA 6009  
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#### **Introduction | Handover period**

The last month my focus has been on:

- SSAF negotiations
- SLA revision
- Guild Relationship Agreement
- Preparing for the handover period
- Finalising reforms to the Guild Committee Structure and Guild Regulations
- Tying up loose strings in terms of education issues (eg Dentistry, raw exam marks, scaling policies, academic appeals policy etc)

#### **Meetings & Activities | Summary**

My activities and correspondence since the September meeting included the following:

- Attended a Teaching & Learning Committee where we had a discussion about implementation of the recent decision we successfully lobbied for regarding the publishing of SURF scores.
- Attended several meeting with the University around negotiating our share of the 2014 Student Services & Amenities Fee revenue
- Worked with the Implementation Schedule of the Operational Priorities Plan for 2014 with President-Elect Tom Henderson
- Attended and assisted with a range of Multi-Cultural Week events
- Met with Sustainable Development regarding their sustainable transport plan
- Met with Arnold Lee to finalise the independent review process for Prosh' editorial process
- Attended Board of Discipline hearings on a confidential matter
- Met with Events team regarding our new events management policy and response to some EMP issues faced this year
- Met with ISS and MCW Managing Director to review issues with the local council after Spring Feast
- Initiated a planning process for alumni engagement with Jono Zahra
- Chaired a Finance & Planning Committee meeting
- Ran a lunchtime forum with two national officebearers from the National Union of Students and most of our recently elected delegates to the upcoming conference
- Met numerous times with the Statutes Committee and various University representatives to ensure the swift passage of proposed reforms to the Guild's regulations
- Finalised documentation for the regulations reform
- Attended a half-day strategic planning workshop for the Sports Association Board
- Met with the Vice Chancellor, Enviro Officer Dan Stone and Guild President Elect Tom-Henderson to touch base on a range of issues, including the approval of our solar panels project.
- Attended regular meetings with the PSA President, mostly focused on budgets and regulations reform
- Attended the International Students Service AGM
- Opened the process of nominations for Pelican editor, Prosh director/s and Prosh editor/s
- Met with WA Senator Sue Lines to discuss higher education issues which have emerged in the last several weeks.

**Internal | Budget 2014 & SSAF Negotiations**

We are currently in the middle of negotiations for our share of SSAF for the 2014 year. We have put together a strong strategy to move forward with negotiations. If there are any questions about our negotiation strategy I am happy to take them in camera

**Internal | Transition policy & induction program for new council**

The handover retreat has been confirmed for the 25<sup>th</sup> to 27<sup>th</sup> November and we have an exciting program scheduled to help to all get the most out of your roles next year! I would consider this handover retreat to be compulsory for all incoming councilors.

We will also need to run records management training for new councilors before the December 2 Council meeting

Finally, all Councilors should note the following:

- All office-bearers are required to give a lengthy handover report DUE by the November 28 meeting of Council.
- All office-bearers should have handover arrangements finalized BEFORE the November 28<sup>th</sup> meeting of Council. You will be required to comment on your handover process on the November 28<sup>th</sup> meeting and you can be criticized on the record for not providing a handover under our new policy.
- For ordinary councilors (especially committee chairs) I would appreciate it if you could write a brief report on what you achieved and your experiences for the incoming Guild Council.
- Committee chairs and the Secretary/VP should arrange a handover in early December when committee chairs have been decided

**Future Directions | Operational Priorities Plan**

This will be reviewed at the handover retreat

### Annie Lei | 100th Guild Vice President

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#### Introduction

Busy month as uni work picks up!

#### Projects:

##### **Activities | Parking Appeals Board**

I went to the Parking Appeals Panel on Friday, 11 October at 11am, and Friday, October 25 at 11 am. Waived quite a few fines.

##### **Projects | MASA Faculty Afternoon Tea**

We held our second MASA event on Monday, 14 October 2013. The afternoon tea was to provide a forum for mature age students from the same faculty to meet each other and build strong networks as they continue on with their degrees (which, on a part-time load, a full-time 3-year course could take mature age students in excess of 5 years to complete). The afternoon tea was successful – we had around 20 attendees in the Sue Boyd Room. Pictures of the event and the MASA Welcome Launch are up on Facebook on the MASA Group Page! ☺

##### **Projects | Dietary Requirements Forum**

Will be running the Dietary Requirements Forum (mentioned in my August Report) on Tuesday, 29 October during common lunch hour. Purpose is to get direct feedback from students as to how Guild Catering is performing presently to accommodate for students with dietary requirements, and how we can improve. This is in line with our Guild 100 Goal (G100#97) for better representation of students from ethnic, cultural and religious minorities through more food options. We are aiming for roughly 20 participants.

##### **Meetings | PROSH Review**

Went to the final presentation by Arnold Lee on the PROSH review. Great to see that we will be endorsing the recommendations, which are urgently needed to improve the approval and print process.

##### **Other**

- Guild Ball prep & clean up
- F&P Meeting
- Executive Meetings

##### **Conclusion**

Please do not hesitate to contact me if you have any questions or if you want to talk about plans to better students' experiences at UWA.

#### Catering

- ⤴ Working on rebranding Guild Food + Drink with memberships office - to be finished and presented to CD for costing, opinions before semester end
  - Packaging, logos etc
  - Naming of cafes
  - Enviro initiatives
  - Promos and offers
- ⤴ About to have October meeting (September was cancelled due to elections, lack of agenda items)
- ⤴ Dietary requirements forum (run by Annie Lei) next Monday
- ⤴ Generally happy with this year's improvements, but still a way to go in improving service and overall quality of each of the cafes – rebranding will help student perception side, up to next year's council to continue implementation of review strategy

#### Budget 2014

- ⤴ Making sure 101<sup>st</sup> council has most accurate draft budget on 1<sup>st</sup> December – something that can significantly cut the work load and improve the budgeting process going into the future
- ⤴ Everybody loves cuts
- ⤴ Going through each departments' working budget for 2014 in the next couple of weeks

#### Other Projects

- ⤴ Associate memberships – looking at improving revenue as only a couple of hundred cards are sold annually – potentially thousands of staff members as market
- ⤴ Preparing for a successful handover; currently making a "Guide to Treasurer" that should be relevant for years to come

### **Secretary Duties |**

The secretary duties I have carried out this month are as follows:

- Followed up on business from Minutes, meetings and general activities.
- Compiled Minutes and Agendas.

### **Guild Executive |**

Guild Executive is finalising our Guild 100 Goals. We are on track for completion by the end of November.

### **Tenancy Committee |**

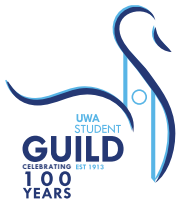
- Some more maintenance works have been carried out this month in Cameron Hall and Guild Hall.
- The Tenancy Allocation Committee met to allocate cupboard/locker space to clubs. By the time this meeting occurs, clubs will have received confirmation of their allocations and details on moving in. All existing cupboards were re-allocated, with many current tenants able to retain some storage space. We are also looking at installing some ground-floor access lockers for special-needs clubs. Thank you to Laura and Kaila for their outstanding contributions to the process.

### **Other Projects |**

- Guild Ball  
Guild Ball was a very successful night, with everything going smoothly and everyone enjoying themselves! The hard work definitely paid off! I would like to thank Chloe, Ben, Alex and her team, and my Guild Ball Team for coming up with the ideas for the night and helping me pull it all together. It was definitely a team effort! Congratulations to all our prize winners!
- Oktoberfest  
Oktoberfest was a very successful event, and I've had great feedback! Thank you to all those who volunteered their time to help out on the door, handing out water, selling pretzels and decorating the Tav.
- EOSS  
The planning continues for EOSS. We have many side-show ally games, chill-out zones and activities planned for the day. I hope all councilors will be able to help out running some of the games, and bring friends down to enjoy the afternoon!

### **Conclusion |**

Thank you again for all the hard work of the volunteers, staff and councillors at the various Guild Events in the past month!



#### Club Storage Applications |

The Tenancy Allocation Committee recently met to consider the storage space applications received. We received applications from 25 clubs and I am happy to announce we have been able to allocate a storage cupboard to every club that applied! Clubs will be notified of their specific allocations over the coming days, so that the move in process can commence. Clubs will also be required to sign a Tenancy Agreement (as passed at Council).

#### Club Awards |

Applications for club awards reflected the success of many clubs on campus this year. All applicants exhibited the qualities of a club deserving of recognition and should be proud of their hard work and engagement with the student body. Congratulations to the following award recipients:

##### Most Inclusive Event:

- Third Place: Unigames, University Computer Club (UCC), University Science Fiction Association (UniSFA), Science Union (SU) – Cameron Hall Charity Vigil \$200
- Second Place: UWA People for Animal Welfare (UWA PAW) - De-stress Day \$300
- First Place: Muslim Students Association (MSA) - Community Iftar \$500

##### Best New Club:

- Runner Up: UWA PAW
- Winner: Western Australian Student Television UWA (WASTV UWA) \$500

##### Best Club:

- Runner Up: Desi Subcontinental Students Society
- Winner: Leisure Social Club Inc \$1000

#### SOC Committee Elections |

As always, the SOC committee election was highly contested this year. Congratulations to the following students who were successful in being elected:

- Vice President: Kaila Stevens
- Treasurer: Rowan Ashwin
- Secretary: Samuel Shenton
- Ordinary Committee Members: Kimberly Mehta, Jonathan Israel and Dennis Jatmatama.

I know these students will work hard to support Maddie Mulholland in implementing her policies for next year and I wish them the best of luck. Thank you to Karrie McClelland for acting as Returning Officer for both the SOC and PAC elections.

#### New Club Affiliations |

Congratulations to the following clubs affiliated at this month's SOC meeting:

- The Civil Club
- Red Cross Club



## **GUILD COUNCIL | REPORT | October 2013**

**Valentina Barron | 100th Guild Public Affairs Council President**

**5.7**

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This month has been incredibly hectic with trying to figure out the perfect Fringe Festival Showcase. It has been incredibly busy and quite stressful after having to reschedule the event after rain was forecast for last Wednesday. We have now locked in a number of acts for Thursday including a solo dancer from UWA Dance, a UWA classical guitarist, a trio of ex UWA students who form an acoustic hip hop group, and two UWA solo performers Sam and Riley. Rainy Day Women have also agreed to do the show so I'm incredibly excited about that.

The set up for the Showcase is looking fantastic and we have organized full sound and staging as well as festoons to be strung all through the oak lawn. I am hoping that in my speech I can let everyone know my vision for the future of this event and highlight its wonderful potential.



## **GUILD COUNCIL | REPORT | October 2013**

Sophie Liley | 100th Guild Women's Affairs Officer

5.9

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This month has mainly consisted of sales for The Bare Truth, with exam period coming up.

### **The Bare Truth**

At the time of writing we had only 15/250 copies remaining to be claimed or sold. This is amazing news and all going to plan, even without selling these remaining copies, not only should we break even but we should make a fair amount of money for the Butterfly Foundation as well.

### **Women's Health Poster Series**

There has still been no movement on this but I am planning on getting them printed as soon as I'm free to get the order sorted and then posterizing after exams.

### **Toilets**

Unfortunately Gary Jones appears to be on leave so I have not yet received an update on the toilets.

### **Finances**

There are no costs for this month to report.





## GUILD COUNCIL | AGENDA | 30<sup>th</sup> October 2013

Avory Allen and Kate Gray | Guild Queer Department Officers

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This month the queer department has run Pride week. This involved a public event giving out free lolly bags with information like interesting statistics and queer history. We also ran "coming out with cake" which was very popular, and a picnic. Movie nights have been run in the theme of hallowe'en.

A meeting was held early in the month to discuss pride week events, whether UWA would be in the pride parade and what changes we might like to make to the room. We're working currently on replacing the couches and getting a new vacuum cleaner.

By the time the Guild Council meeting will be held we should also have had a queer officer election, the new officer we'll introduce at the meeting. The election is at the same time as the guild council meeting is being held but should be over in time for report backs.

## **Introduction**

The purpose of this report is to provide brief information about the progress of ISS.

### **1. Welfare & Education Department**

Department's budget sheet for the year 2013:

Items	Allocated Budget	Expenditure	Revenue
Fresher Welcome	360.14	290.46	20
Teambuilding	300	105.95	-
Rottneest Day-Trip	1500	1241.70	-
Health and Wellbeing Month*	1655	1189.37	-
International Week	250	246.50	-
Lighthouse	4500	6731.45	2942.50
Total:	8565.14	9805.43	2962.50
Balance:		6842.93	

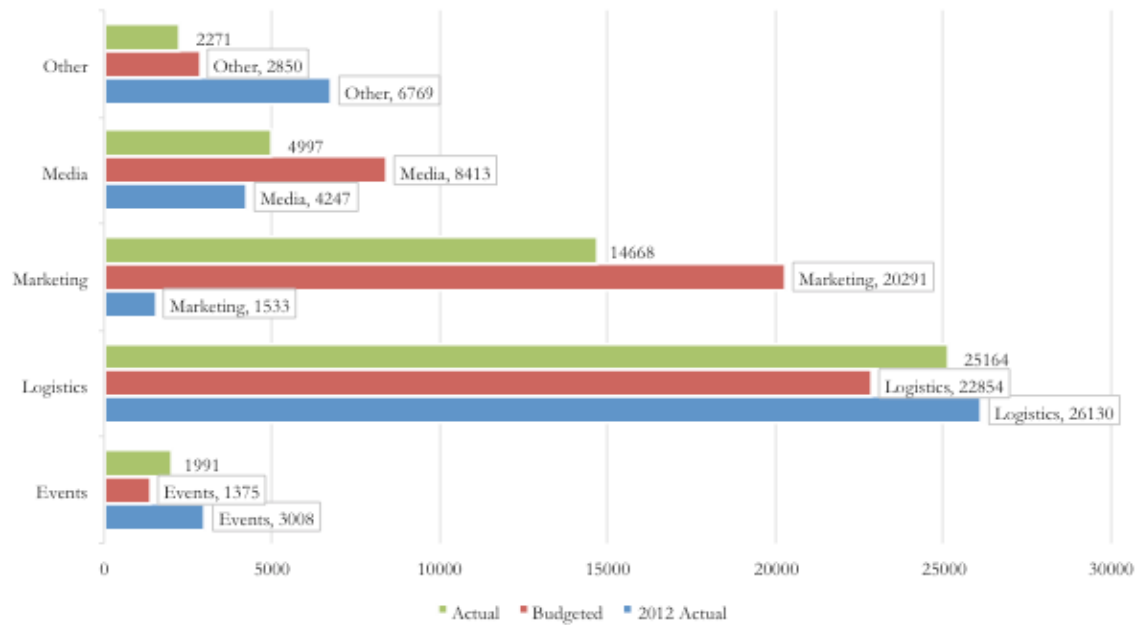
### **2. Social Department**

Department's budget sheet for the year 2013:

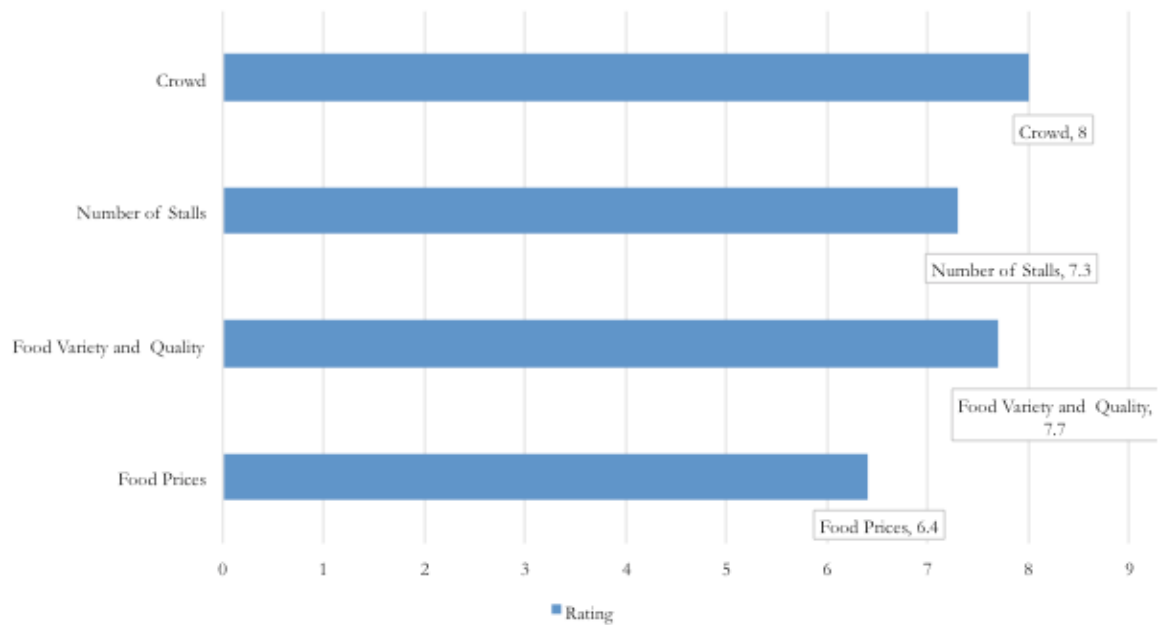
Events	Allocated Budget	Expenditure	Revenue
ISS Affiliates Night	400	575	-
ISS River Cruise	4595	5133.49	-
SSS & ISS Soccer Event	400	-	90
Club Carnival	-	-	-
ISS Badminton Competition	450	391.9	-
ISS Flea Market	1800	913	-
Total:	7645	7013.39	90

### 3. Multicultural Week (MCW)

Department's budget sheet for the year 2013:



A survey was done at the night of Spring Feast and the following are the results:



(Administered and analyzed by Kelvin Lee and Rebecca See)

### 4. International Students Council (ISC)

Nothing significant to report in the month of October

## 5. Any Other Business

- ISS AGM was held on 22 October 2013.
  - The AGM had distinguished guests attending:
    - Kelly Smith (Director of International Centre)
    - Cameron Barnes (100<sup>th</sup> Guild President)
    - Amir Nourani (CISA Treasurer)
    - Sam Shipley (Trinity ResClub President)
    - Darren Ho (Trinity ResClub Treasurer)
    - Sam McKeon (Trinity ResClub President-Elect)
  - Apologies were received from the following people:
    - Tom Henderson (Guild President-Elect)
    - Jimson Tan (Unihall ResClub Vice-President)
  - The 2014 ISS Committee was elected at the AGM
    - Executive Secretary: Celine Tham
    - Executive Treasurer: Yijing Soh
    - Deputy Director - Social: Jess Tan
    - Deputy Director - Welfare & Education: Sharmini Thiagarajan
    - MCW Managing Director: Justine Wong
    - Design/Marketing Officer: Nicholas Poh
    - Social Secretary: Yvonne Low
    - Liaison Officer: Yan Chao Loke
    - Welfare and Education Officer: Sin Nee Seow
    - The position of Lighthouse Editor is left unfilled at the AGM
    - and the leader of this team of dedicated group of international students: Kenneth Woo, who was elected in the recent Guild Election
  - The AGM also acts as a symbol of handing/taking over. I would like to thank everyone from ISS Committee 2013 for being part of this journey with me, and I sincerely wish the 2014 ISS Committee all the best in the coming year.

## Conclusion

Information is correct as of 25 October 13. Please do not hesitate to contact me should you have any queries. That is all for now, have a good month ahead ☺

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Felix Lim

ISS Director '13

UWA Student Guild – Celebrating 100 years in 2013

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**Not a lot to report since last fortnight:**

#### **PSA Elections-**

At the close of nominations for the PSA Committee several positions only had one nomination- according to PSA election regulations these individuals have now been elected. This includes the 2014 PSA Executive which are as follows: **President:** DAVID RAITHEL **Vice-President Coursework:** ARRON FORDHAM **Vice-President Research** PETER DERBYSHIRE **Secretary** KRISTIN MARIE BARRIE **Treasurer:** DANIEL OGBURN

I will not be available during November. For any PSA issues please email Kara Salter (VP)- Kara Salter ([20177489@student.uwa.edu.au](mailto:20177489@student.uwa.edu.au)), or staff member Janet Carter ([janet.carter@guild.uwa.edu.au](mailto:janet.carter@guild.uwa.edu.au))

#### **PSA AGM-**

The PSA AGM is on the 31<sup>st</sup> of October at 4.30pm in Law Lecture Theatre 1. Non-postgraduates are welcome to attend, but will not have voting or speaking rights.

#### **Professional Development-**

PSA Media Training workshop will be held on the 1<sup>st</sup> of November. We have 2 spots still available.

#### **Postscript-**

Postscript is in the process of being posted out.

#### **PSA Cocktail Party-**

The PSA Cocktail Party has sold out.

#### **CAPA Roadshow-**

The Roadshow was here on the 17<sup>th</sup> of October. The event was quite successful with much of next years PSA Committee attending and getting an overview of how student representation works.

#### **University-**

Had regular meeting with Alan Dench (Dean of Research) and Grady Venville (Dean of Coursework)

Attended Board of the Graduate Research School Meeting

Was on the judging panel of and attended Grants and Schemes Meeting

**Scholars Centre-**

The Scholar Centre is no longer being renovated due to a shortage of funds. However, they will still be phasing out the desk allocation system for postgraduates.

In response to this postgraduates in the Social Sciences building have now had their desk space usage monitored, with staff checking off postgraduate attendance at desks at 10.30am and between 2-3pm every week day. This data is apparently going to be used to assess how effectively desk space is being used in Arts, despite the obvious flaws in this data collection technique. Several complaints have been made by postgraduates to staff and the Graduate Research Coordinator in Arts with no satisfactory response.

**Finance-**

The PSA is currently under budget, however we do have several big costs coming up in the next few weeks including: postscript, PSA Cocktail party, PSA Professional Development.

Things are starting to go quiet as we head towards the end of the year! One last big event next Tuesday with the UWA PAW x Guild Welfare De-stress day, and that just about ties it off!

### Guild 100 Goal Progress

Goal	Progress
45 Create a mental health working party to unite mental health groups on campus	Done.
46 Distribute mental health grants	Done.
47 Run mental health first aid workshops for faculty societies	Done.
49 Provide online access to services offered by student assist officers	Done – Initial form online, further development underway in 2014.
50 Run soup kitchens, student breakfasts and a welfare week	Done.
51 Run a petting zoo and stress management workshops during exam periods	Done.
52 Create a Wiki version of the student survival handbook with more content	Design complete, waiting on ICT time.

### This Month

- Rolled out a survey for users of our online exam stress self-help offering (via Jon Laugharne). Minimal responses have been collected, unfortunately, with no incentive to offer.
- Helping UWA PAW run De-Stress (next week), including funding the BBQ and potentially some other fun attractions aside from the animals they have organised.
- Informal chats with incoming Welfare Officer Max Riley are ongoing so he is ready to hit the ground running.
- Yoga is back up and running at a new time on Tuesdays, with a new instructor, one of our Student Assist team members Emmaline.
- Ongoing work on a website survey, aimed at improving our web presence. This is in conjunction with meetings with Tony and Alex P. Aiming to reach out to all departments and OBs, as well as relevant staff members.

### Coming up this semester

- ICT projects including the Guild Wiki and Student Assist Officer forms will be formalized ready for 2014 guild (in collaboration with the Welfare Officer Elect).

### Money

- Budget is now contained in this Google Doc, constantly updated:  
<https://docs.google.com/spreadsheets/ccc?key=0AlGtvpkklz34dG5CY1BfWFp0cFltczJlVkh1VUxObkE&pli=1#gid=0>



## GUILD COUNCIL | REPORT | Month 2013

Kelly Fitzsimons | 100<sup>th</sup> Guild Council Sports Officer

5.14

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Not much to report.

The Sports Board Strategic Planning Meeting was held on Thursday 17<sup>th</sup> October. Tom Henderson attended as part of our improved changeover plan. Tom and Michael will be invited to the remaining Sports Board meetings.

Inter faculty and Inter-college sport was discussed in detail at this meeting. Hopefully more resources will be allocated to both competitions to continue to improve them in the future.

### **Upcoming tasks:**

In the coming weeks, I will work with Michael, Tom and Cam on sending an email out to faculties to ask that classes are not scheduled on Wednesday 1pm where possible to reduce clashes with Inter-fac sport.

I will meet with Michael and UWA Sports Staff to start planning the Inter-fac Sports Calendar. After feedback from this year, I am hoping to see the calendar changed slightly to add sports like Mixed Netball.