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1.0 WELCOME AND OPENING

Lucas welcomed all councillors, directors and observers and proxies and acknowledged that UWA is situated on Nyoongar land and the Nyoongar people remain the spiritual and cultural custodians of their land and that they continue to practice their beliefs, languages, values and knowledge.

1.1 Attendance

Rajdeep Singh, Annie Lei, Lucas Tan, Rida Ahmed, Maddie Mulholland, Cameron Payne, Dumi Mashinini, Georgina Carr, Joshua Bamford, Lizzy O'Shea, Judith Carr, Cameron Barnes, Tom Henderson, Laura Smith, Sophie Liley, Cameron Fitzgerald, Daniel Stone, Gemma Bothe, Matthew Mckenzie, Richard O'Halloran.

1.2 Apologies

Kelly Fitzsimons, Simon Thuijs.

1.3 Proxies

Cameron Fitzgerald for Luke Rodman, Max Riley for Rob Purdew, Zhi Xiang Leang for Felix Lim, Millie Dacre for Julian Rapattoni, Owen Myles for Valentina Barron.

Proxies and apologies accepted.

2.0 CONFIRMATION OF PREVIOUS MINUTES

2.1 Guild Council Meeting 24 April 2013

Wayne referred to Item 6 of the previous minutes and the discussion about what staff members may or may not have said. He said the comments which were made should have been done in camera.

Barnes moved a procedural motion that the comments be struck off the record. Motion carried.

Minutes for previous meeting with changes were unanimously accepted.

3.0 BUSINESS ARISING FROM PREVIOUS MINUTES

Nil.

4.0 DIRECTORS' REPORTS

4.1 **Managing Director's Report**

Wayne said regarding the Service Level Agreement, the monthly updates have been going well. At the last meeting they were handed a request to provide an update to Senate which is something new in the reporting regime. Guild Consolidation; there is a separate item on that. Regarding Dentistry the handover of the outlet has slipped a little. It was scheduled to be in mid- June. Regarding the Tavern refurbishment, we have started preparations and this will come back through Finance & Planning, and Council, based on the original design and budget and we will need to verify that project again. We will then send out to tender for some builders.

Negotiations have commenced for Subway. There have been a couple of hurdles already jumped and the commercial arrangements are looking reasonable at this point. The University has been very helpful in trying to progress all the technical and design issues thus far.

Regarding Workplace Health and Safety we need to ensure that we set aside appropriate resources for that. The committee has reconvened and the terms of reference for the committee have been confirmed. The first meeting has been held. We are basically complying with the UWA format and completing all our records as per their template. We participated in a self- assessment for mainly our processes and paperwork compliance and we didn't do well when compared to the whole of the university community. There were a few other poor performers which didn't make us stand out too badly. A very specific objective has been set to increase the compliance percentage which was 22% to be above 50% and increasing by the next reporting touch point which will be September.

Regarding the Catering Review there has been further progress. Wayne has met with the Catering Review Team. They have set a plan of how they will deliver that report. At this point there are already a few pre-emptive strikes which are supported by the initial results of that review being the move to negotiate with Subway. We have also had an email about the reduction in the workforce in the kitchen. He said the Catering Review outcomes will be finalised soon but what we are specifically targeting is the drafting of this. This draft will come to all directors initially with a recommendation to the student reps of the Guild's total catering strategy.

Matthew asked if there had been any discussions with the NTEU regarding turnover. Wayne said no. Barnes said the Union hasn't raised any issues on that with us however as part of the KPI performance management the Council requested, this will be looked into. He said that staff satisfaction is very important.

Wayne said a certain amount of staff turnover is a healthy issue to have in an organisation, especially an organisation which in our Future Directions Paper is called a “change-ready organisation” – change means staff turnover. He said he welcomes discussion on the subject and is happy to go through each individual circumstance where a staff member has left the Guild. He said he has had a resignation today which is a student we employed, who has developed with the Guild and now gone onto a bigger and better opportunity with another organisation, which Wayne sees as a success story. We employed the student, we developed the student, we gave them the opportunities. We know that often, especially talented people, will get poached by other organisations and this is in no way a negative thing.

Barnes said also Guild Executive’s and his role in particular is to directly supervise those kinds of issues and he has been very happy with how Wayne has handled these issues so far. If anyone has any concerns please bring them up with him.

4.2 **Finance Director’s Report**

Report as circulated. There is a lot of pressure in our income line and that is across a few areas. In SSAF; we still don’t have 100% certainty of where we are going to end up in the full year. Wayne suspects it will be slightly below or on budget. With property; he thinks we will be tracking to a year-to-date budget. There are some timing differences in there at the moment.

As far as the bookshop goes, the returns have been reducing. This is concurrent with increased usage of Texchange. We are actively looking at the future business model and have commenced various discussions on that.

The tavern’s trading has been a bit difficult and the same with catering.

On the expenses side we are tracking under budget so, as we are struggling a little on the income side, we will need to keep that favourable trend intact. There are some challenges. We are making proactive moves – one of which is regarding the kitchen workforce.

The Mid-Year Budget Review is being compiled. We have had initial discussion with Finance & Planning and the Management Accountant is putting together further information which will come through in the June Finance & Planning meeting and once that comes to Council we will get a clearer picture of the mid-year budget situation and forecast.

Barnes asked if we could highlight some of the reasons why the SSAF income is lower than anticipated? - The University does tend to give us very optimistic accounts of these sorts of things.

Wayne said we did take the guidance of SSAF from the University and that was quite a specific guidance that was given to us in line with the negotiations that happened in early December and went to Senate. The

forecast that we used in that negotiation would reasonably be what we use for the budget and the budget was locked in in December itself. He said there are some underlying concerns that the university was a little optimistic although he is still quietly confident that it won't be too far out, but it probably will be a bit under.

Barnes asked if Wayne would recommend in the November/December budget process that we be a little more cautious about the figures the university gives us or does he think that we can on a general level rely on those?

Wayne said we probably should accept the university's forecast and take a few per cent off.

4.3 **Catering Director's Report**

Report as circulated.

Overall feedback continues to be very buoyant and good. Sales figures confirm this and the actual usage of cafes or the "hang factor" (occupation of the facilities) continues to be much stronger than in previous years.

Function sales are below budget again, but this was expected. This area continues to be weighed down following the news of the University expenditure cuts. Cost of goods is above budget. He said the 10% membership discount over 2012 and 2013 has not been offset by sales price increases or addressed correctly.

Changes to styles of operations of revamped Ref and mobile catering; Branded products have lifted the profile of Catering and has had its effects on cost of goods sold and has flowed through to the last line. It has also impacted on the centralised production kitchen. All these factors continue to increase costs by about 6-7%. He said he has quantified in his report the impact and the value of this – it is about $100 000 and quite substantial activity.

Payroll and Training Costs – in the accumulated totals, training costs for changes done so far. These costs are now expended and can only be marginally recovered with absolute dollar value increases in sales and any reductions that we can make in payroll costs and/or operational expenses. This matter has been flagged with the high priority tag and moved up in case for staff reduction to firstly justify, and secondly to make the business commercially viable as soon as possible. We are aiming at saving or reducing costs by about $25,000.00 to $40,000.00 before the end of the year. This is a long term project and will need to be handled carefully with all aspects of the matter of staff reduction taken into account.

Operating Expenses – in the first four months the operating expenses have peaked to the highest level so far compared with last year's accounts. This will be reduced as we go along in the next few months. Depreciation is a necessary accounting charge and is about $85,000.00.

After four months of trading unfortunately we are in deficit situation of $52,000.00 with a deviation of about $107,000.00 on budget. The deviation is solely attributable to the explanations given while dealing with cost of goods sold.

Ken said he has looked at the May results and can predict that there will be a reasonable profit to wipe out the current deficit and go into a positive or break even situation by the end of May. Thereafter we have to concentrate on cost reduction while looking at all the changes that have been made and more policy directions from Council and Catering Committee.

Tavern - sales are lower than budgeted and this has been contributed by the exit of camps and Solid Gold (the club). Other than for sales reasons, the general running of the tavern has been received well by the university with no complaints of any misbehaviour or problems with tavern functions. At the moment we are about $10,000.00 behind budget and hopefully we will pick up some slack.

Wayne said to clarify, the kitchen workforce changes were discussed at Finance and Planning and the minutes have recently been sent through to Maddie. He said he did hold them back a bit because it is a sensitive staff matter. The text of the decision at F & P was to agree that the Catering Director would determine the workforce changes required in consultation with that team however the clear financial target was to ensure that $55,000 per annum in cost savings was added to the bottom line. Finance & Planning endorsed our plan to reduce the workforce, set a financial target, and gave the discretion to the Catering Director to manage that change with consultation with his team, which Ken is doing right now. This is not an easy process and will involve redundancy. He said he doesn't think the minutes of F & P have been circulated yet but as stated he did hold them back as he felt it was a fairly sensitive and confidential matter. He wanted to make sure that the kitchen workforce involved were talked to before the information was officially circulated.

He said if anyone has any feedback on how we go about this and how we would progressively release information where it has to do with sensitive staff matters he is happy to hear it. If he doesn't hear any alternative that is the way he will keep dealing with these type of situations.

Payne asked about the $107,000.00 deviation due to cost of goods sold - can Ken elaborate on this?

Ken said firstly the 10% discount was not dealt with correctly in 2012 and 2013. In 2012 the Guild membership, or the number of people entitled to the discount, was between 45% and 50%. In 2012 with the introduction of SSAF in the first half of the year it wasn't too bad but in the second half when the Guild decided to give membership to all concerned, the number of people entitled to the discount rose to about 85%. -10% on sales, offset by a marginal increase in sales prices. In 2013 we started off with almost 99% of students being entitled to the 10% discount but we only had a 2.5%

increase in sales prices. This is just not enough. Secondly when we started moving from made products to branded products it meant basically high volume sales with low margins - Reduction of 1% in sales or 1% increase in cost of goods sold, you need a 12% increase in sales to offset. Thirdly all the set-up expenses in the labour for all these new products – new styles of selling, etc, is now a sunk cost. We can only marginally cover this cost over the next 6 months.

Payne asked whether those extra costs were budgeted? Ken said no.

Barnes said they have had discussions at Finance & Planning about the jump in cost of goods and how to reign that in and bring it under control. He said Ken has informed Finance & Planning that there is a plan to bring that down. We are certainly not seeing this as a non-issue. It is something that has to be identified and addressed and we will be seeking to make progress with it over subsequent months.

Wayne said that the decision to refurbish the Refectory and to roll out a new product range has been favourably received as the sales and transaction levels indicate that. The budget was set in November/December not knowing the Refectory Development was going to go ahead so the capital approval of the Refectory project was implemented in February. The operational impacts and margin changes aren't incorporated in the budget because it was set three months before.

Barnes said it is worth remembering that the budget is a provisional document that does change over time and all of these things will be reflected in the mid-year budget review which Finance & Planning will kick off very soon.

Matthew asked if the cost of the Ref Refurbishments is included in those figures or is it included under "Capital"? Wayne said there was a capital project which was budgeted with a provision for refurbishment but that was just a global provision. Exactly how the Refectory Refurbishment was going to happen wasn't decided operationally until February so we didn't know what the operational impacts of that capital investment were going to be. There was clearly an impact in lots of sales and positive feedback. There was clearly another impact of margin reduction because of the product roll-out. With the capital budget refurbishment in November, we weren't thinking back in November what the operational impacts might be in terms of sales and gross profit margins.

Payne clarified that despite the over $100,000 expenditure on refurbishing the Ref we have made $100,000 less than predicted?

Wayne said no. Looking at the Refectory and the Refresh bar as a group, you're looking at a year to date budget variance of $36k. There is a $36,000 operating profit. But you're doing business here, you want great customer feedback, increased sales, new products, and this has all been done. Now the challenge is to turn that positive and work the margins to get both profitability and customer satisfaction. We've got one, we're now

searching for two. We need to make some clear decisions here - if these are the products we want then in the longer term we are going to have to accept they have a lesser profit margin.

Matthew asked when the budget was set, was it budgeted for the increased capital expenditure for the Ref but not the operational impact? Wayne said yes. Matthew asked if this was thought about when the plan was done for the Refectory? Wayne said they had no idea what the refurbishment was going to look like in November as they had only worked it up in January and got it approved in February. That is the difference.

Millie asked do we charge the catering vans rent? Wayne said yes we do.

Matthew asked how much rental income does the catering department make and which line item is it included under – is it Admin?

Cameron asked if this discussion should be in camera. Wayne said we are not disclosing actual figures paid to contractors. Barnes indicated a wish to stay commercially in confidence.

Wayne said he would not discuss individual figures with contractors. Wayne said yes, the amount in under Admin - that is where the rentals that Guild Catering manages are.

Matthew asked the average amount of rent? Ken said $5500 to date. Payne asked what “Admin/Vending” is? Ken said it comes from the vending machines.

Wayne said that is the admin overheads. The catering director’s salaries are offset by vending and rentals that Guild Catering collect.

Payne said this is $17,500 more than budgeted for. Is there a reason for that?

Wayne said there is $5,000 in overall staff wages variance, there is $3,000 we had to pay for Rocket Fuel lease under the new Commercial Tenancies Act which caught us off guard. There is $5,000 in there for staff training which is for the extra barista training and new customer service training that has been happening in the ref and the other outlets, which has been having positive impacts.

Payne said he didn’t under the $13k deviation at Somerville. Ken said sales have been low.

Payne asked about the Paella vendor. Ken said he was deciding where to be placed and other logistics.

Barnes clarified that councillors do have the ability to ask directors these questions before and after meetings. He said he understood it is convenient to ask during the meeting but there is always the ongoing opportunity, and Rob and himself are always happy to meet up with people

to go through financials and so forth. Maddie said questions can also be tabled.

Lucas moved to accept all Directors' Reports. Motion carried unanimously.

Lucas moved a procedural motion to move to Item 8.1 – Election of Election Officials and then to move then to Motion 7.9. Motion carried. Following these discussions, Motion 7.6 was discussed. Following this the normal procedure was resumed.

5.0 REPORTS

5.1 **Guild President**

Report as tabled.

Dumi asked with respect to "Educational Issues regarding week 13 exams" – what is the classification of an exam and a test – it may be difficult to separate them? He asked what is happening in terms of stopping people having to sit exams now as opposed to the exam period?

Tom said in UWA policy there is a stringent exam period of what occurs in the way in which assessments are made. Taking an exam or not is not very stringent so long as the assessment – whether it is an exam or not - is put in the unit outline at the beginning of the year or beginning of the semester. He said obviously this is a very big issue because it puts a lot of mental stress on people given they have exams and assignments due at the same time. He said he has spoken with the examination co-ordinator, Harvey Von Berheim who said there is nothing he can do. It is an issue that the unit co-ordinators have and there are a few culprits who do it year after year. He said that Cam, himself and Alex Drake-Brockman were lucky to sit in with the Executive Officer of the exam assessment review panel and this was the first issue they brought up. He said they discussed assessments over a global scale, i.e. assignments, exams, tests, and improvements they would like to make to those in future. One of the first points that was brought up was making sure that there is a very stringent exam period, and anything that had quite a weighting and was being considered to be put in the week 13 exam time, would instead be put in this stringent two week exam period.

Barnes said we are also incorporating this into our "Best Practice Campaign" through Ed' Council. Tom has been talking to Bill Lowdon, the Senior Deputy Vice Chancellor, who is leaving in a couple of months and because he is leaving, he is keen to do a lot of things that will probably make him very unpopular around the university but he knows they are the right things for students. He said we are drawing on that political capital as much as we can to try to push some of the issues. One of the things he suggested to us was identical to an idea Tom had to run a Best Practice Campaign. He called it a "Five Star Unit Campaign". This is something we could incorporate by publishing information and publically going after

faculties that allow unit co- ordinators to continuously get away with this type of stuff.

He said it is reflected in surf data for example which then doesn't come back to students through a public avenue. We have a big issue at this university that whenever you are in any government situation you talk about closing the loop. So you have a problem, you do feedback, and then you close the loop by linking the feedback to a final outcome and getting feedback on whether that final outcome is achieved. We don't close the loop when it comes to education feedback and that is a really big issue that we are working on at the moment.

Dumi said he wanted to say thanks on behalf of St Georges College, as they had an issue with parking on the back road. He said the City of Perth, after being contacted by the Guild, had decided to review their decision which is really good to hear. He asked if their decision isn't to change, would the Guild be interested in lobbying on behalf of colleges to ensure that wasteful parking, such as podiatry parking which is never full but students can't park there, and other UWA parking premises could be allocated better in order to ensure that students have better parking facilities. Will the Guild be lobbying for that and will we be seeing some positive changes towards parking on campus?

Barnes said that in respect to the issue with St Georges College he has had a conversation with the University Executive and he has assured them that he will lobby on the college/residential behalf. He said he has sent an email to members of the University Executive, who have assisted him in pushing the button with the City of Perth. He has also been in touch with Parking and if they do review the decision (they are not fining anyone at the moment) and come back and say no, there is a significant equity concern in that there are rural students who have their cars here with no way of getting those cars home unless they drive all the way home and somehow get their parents to bring them back. They have said they are interested in sitting down with us and talking about a contingency plan if that happens. He said he doesn't know what would be involved but he would be hoping and pushing very hard to get some sort of temporary permit arrangement made with parking. The last thing we want is to put St Georges College in that situation.

Laura asked about residential permits?

Barnes said this is a potential option, but said the problem we have had is that the City of Perth won't recognise college students as residents, and that is another big issue that we can potentially have a look into. In terms of the parking situation - generally this is an area where the Guild can have influence, but unfortunately normally in a negative way. We have always wanted more yellow bay parking and more student parking and will always push for it as hard as we can. The reality is that it is a zero sum game and when we go into battle with staff in terms of red bays versus yellow bays, the staff normally win out and that is because the University is trying to attract the good staff and when it comes to parking they often do

get a bit more priority, although they do pay more money. One of the things that we have been successful at is defending yellow bays. Whilst we would love to have more yellow bays, in previous years Guild Presidents have actually had to put all of that effort and resources into defending the mere existence of yellow bays which have been under attack. For example in 2011 there was a proposal taken to Senate to remove all yellow bays and turn them into pay as you go parking. That managed to get quashed at Senate, so we can be influential but it is normally about protecting the current student parking that we have and making sure that it remains cheap and equitable. There is not a huge amount of scope to push back for more parking and that is a very big issue.

He said there are some very big issues very specific to St George's College that need to be addressed and those are the equity concerns of students who have their car here and nowhere else to put it.

Millie said she has a family member who is a staff member at the University and whilst she agrees student parking should be a priority, he is paying about $2,500.00 per semester to park every day. Millie said we shouldn't attack the staff on that.

Barnes said the issue more is that staff permits are oversold by about 20%, student yellow permits are oversold by more than 500%, so there are a lot of concerns in terms of the distribution.

Barnes said the Service Learning proposal got up!

Millie asked if practical exams constitute as actual exams, as the School of Anatomy Human Biology and Physiology always have their practical exams in week 13? She said it has been approached by a lot of first years but they said there is no policy against them doing it and that it is the only way to fit practicals into the exam period.

Laura had a similar question about take-home exams.

Tom said that he will be addressing these issues in his survey.

Barnes said the reason why we think a best practice campaign is effective is that what we have found is that when we have tried to tackle things across the board, they don't go anywhere, but when we try to define "Best Practise", encourage it and then remove the bad situations, it slowly places more and more pressure. In Law, a good example is Alex Drake-Brockman and Barnes, over a course of two years, pushed really hard against a lot of poor assessment mechanisms and those have actually changed over time. We have seen for example a significant reduction in optional non-redeemable assignments. We have seen a reduction in the number of take home exams although they still do exist and we have seen a removal of 100% exams. If we keep pushing we can lift the bar slowly to get to that level of best practice that we want to be at.

He said a big issue that we have raised with the University on take home exams, in particular, is mental health considerations. If you get a take home exam and are told to bring it back in 24 hours, those students are not going to be sleeping or being healthy. As much as some students might elect to undertake that particular approach to studying, it is not something that the university should be encouraging or forcing students to use.

5.2 **Vice President**

Report as tabled.

5.3 **Treasurer**

Report as tabled.

5.4 **Secretary**

Report as tabled.

Payne asked Maddie about the dot point on her report about working with NUS on reforming the SSAF legislation. Maddie said this is part of the 100 Goals.

Barnes said we have made progress with this. One of the things that NUS has identified is “student control over student money”. It is a really big issue with SSAF in that it gives the university substantial power over which students get exceptions, how those exceptions are implemented, how much money we get, what kind of slice of the pie we get, and what kind of conditions are attached to the money we receive. That is fundamentally a reason why SSAF legislation is flawed and is something that NUS has campaigned quite vigorously against. It is something that we have supported but what we have also done is try to localise it. At the national conference, NUS passed a motion criticizing SSAF for those reasons and calling on the Government to make reforms. He said he added an extra section to the motion which said that NUS would engage legal advice to assist us in pushing for the state laws to be recognized when it comes to implementing SSAF.

For example, where there is a state protection like we have in Western Australia where it says 50% of your SSAF revenue must go to a directly elected student organisation or organisations, that hasn’t been recognised by our university or by the Federal Government, and that is a very tricky constitutional law issue. Unfortunately the advice that we have received has come out on the wrong side of it which has been very disappointing, but it is something that we are pushing the government very hard on and using that state legislation as a political button to push and say we have got a state protection here that isn’t being recognized and that is a real problem. What was quite interesting was that when SSAF was passed, the other universities tried to incorporate that state legislation. Unfortunately

they have gone on to breach the protection under that state legislation, but at first there was this cautious effort whereas UWA pushed in very firmly and said no we are going to push that to one side.

He said he would characterise that as supporting NUS's "student control of student money" campaign and also trying to localise that campaign to make sure that our particular circumstances are being factored into the lobbying.

Lizzy said the details of the motion that Cameron amended should be in her report after the national conference.

Maddie said that while we may think that things are going pretty well, we can always keep working on them. We may be able to tick the box but that doesn't mean that we are going to stop fighting on the issue.

5.5 **Societies Council President**

Report as tabled.

5.6 **Education Council President**

Report as tabled.

5.7 **Public Affairs Council President**

Report as tabled.

5.8 **Environment Department**

Report as tabled.

5.9 **Women's Department**

Report as tabled.

5.10 **Queer Department**

No report received.

5.11 **International Student Services**

Report as tabled.

5.12 **Postgraduate Students' Association**

Report as tabled.

5.13 **Welfare Department**

Report as tabled.

5.14 **Sports Council**

Richard said they had a meeting on Monday so that is why the report is not tabled. A couple of issues that have been raised recently have been lighting - which has been fixed up, and also ground hire has been introduced for clubs this year which has been a bit of a bone of contention. UWA Sports always sees room for improvement. There was also a recent break-in at the soccer club.

He said there are some changes at Unigames this year. Clubs have to organise their own accommodation, so they are just working through clubs and making sure that is happening. There are a few other changes such as RBT's being introduced and a more stringent code of conduct.

He said for the 14th straight year UWA has won TSWA which is the local university sports competition.

Laura asked if you are on a Centrelink start-up scholarship, do you get a discount on your gym membership? Richard said he was not sure about that, it would be worth calling the Rec Centre.

Barnes said they have an equity allowance but he didn't think it was an automatic thing.

Barnes said it was great to see so many student reps on the Sports Board this year and if there is ever anything the Guild can do to assist and support to let him know.

The Guild Sports Officer's report was as tabled.

5.15 **RSD**

Report as tabled.

5.16 **ATSISD**

No report provided.

Lucas moved to accept all reports under Item 5. Motion carried unanimously.

6.0 QUESTION TIME

Millie asked whether there are any plans for outlets after Subway negotiations are passed?

Barnes said there are no concrete plans but what we will be doing, and the Subway negotiations are part of this, is implementing the recommendations from

our Catering Review which factors in a back end review into the way our kitchen and staff services work, as well as a front end review into the retail and so a lot of the changes that we have made progressively this year have been based on that report, which effectively looks at what other campuses do that is popular, that has worked, and how can we tap into that national best practice. We will continue to implement the recommendations. We are currently in the process of putting that report together and that will culminate in a Guild Catering Strategy which will then be presented to Council probably later on, maybe mid-semester two. We will continue to make progressive changes in line with that strategy.

He said generally these things do take time and a one step at a time approach is important. Subway is currently the strategic priority for Wayne, so that is something that he is headlining really hard and will take up a significant amount of his time.

Dumi ask about raw marks being made available? Is this possible to roll out?

Tom said this was brought up at Ed Council and it was discussed between each of the FacSocs. Everyone was to get information back from their faculty about their willingness to do so. We got back some preliminary information where a lot of the faculties have this information available already. They just don't upload it for unknown reasons. Engineering have said they are not particularly keen to do it because of the issues with scaling, etc. but we are looking to see if we can move past that and get all faculties to release segmented-out marks. There was a particular push from WAMSS, who had assessments where you don't exactly get graded but you get "pass", "fail" or "borderline" where you can fail up to two and pass the rest. They would like to know which ones you fail.

Barnes said that was a very big success in the Business School and that is the advantage of a Best Practice Strategy, where you identify that one success and then try to get it replicated into the other sections.

Matthew asked Barnes if he could personally guarantee that the catering vans will be kept. Barnes said the current policy is to maintain the mobile catering strategy. He said he can guarantee that his current position and the current position adopted by this Council when it endorsed our mobile catering strategy is to continue looking for new opportunities to bring in new mobile vendors and to retain the current mobile vendors we have as long as they continue to be financially viable.

7.0 MOTIONS ON NOTICE

7.1 **That Guild Council approve the Finance and Planning Committee's recommendation to increase the Energy Audit budget by $3000, to a total of $5000, to cover the cost of an energy audit.**

Moved: Cameron Barnes
Seconded: Daniel Stone

Cameron said he would like to commend Daniel on the fantastic job he has done on this. It is something that will both deliver significant benefits in

terms of reducing our environmental footprint and allowing us to take a leadership role on this where we can try to position other student unions and even the University to try to reduce their waste. It is also something that financially will pay off. It is a short term investment of $5,000.00 but Finance & Planning have run the numbers and we anticipate that we will recover that over the medium term so he is very confident that this ticks all the boxes. Congratulations to Daniel and his team.

Daniel said what we are getting done is an energy audit which is where you get in a variety of energy saving specialists to look at the different ways of saving electricity. We are getting what is known as a Level 2 energy audit which not only gets you a variety of energy saving specialists in to take a look at things, but they take measurements of the amount of electricity that we are using and then they do research in that field on the best ways for us to reduce our energy usage. They cost them for us and they get them back to us, so not only will we have a bunch of guys looking around and telling us how we can reduce our energy, but we are actually going to have that all costed for us.

This will be delivered in a report to F&P within 48 days from when we commission them to do that. On the financial context, this is looking at our Guild electricity bills in the order of in excess of $200,000 per year. This is looking at approximately 56% of that so in excess of $100,000 of electricity per year so for a cost of $5,000 that will get itself paid off.

He said what this will do is give us suggestions that we will then need to make future investments in to actually get this reduced.

On the environmental context, $200,000 worth of electricity at the price of electricity that we are paying converts to 1,000 tons of carbon dioxide that we are responsible for through our electricity consumption. That is the environmental context behind what we are doing, so if we are able to reduce the target areas by 20% we would be able to wipe off 100 tons of carbon dioxide emissions per year.

Judith asked if we did implement all the strategies recommended, how much could the energy usage be reduced? Daniel said what they will do for us is give us options. For example a range of 20 options starting on if you pay $1,000 we will reduce it by 1%, if you pay $100,000 we'll reduce it by 20%. It really depends upon when we get that report back how much we want to spend and how efficiently and how long it is going to take to pay off. He said there have been instances where just by changing the voltage on buildings which is relatively cheap this has reduced the energy by up to 50%. This energy audit is to find out what we can do.

Motion put. **Motion 7.1 passed unanimously.**

7.2 **That Guild Council endorse the decision made by Guild Executive to appoint Arnold Lee to conduct a review into Prosh editorial process**

in line with the attached terms of reference. The cost impact of this review will be considered in the mid---year budget review.

Moved: Cameron Barnes
Seconded: Maddie Mulholland

Cameron moved a procedural motion to move in camera.

Motion put. **Motion 7.2 passed unanimously.**

7.3 **That the UWA Student Guild calls on the Australian Government to abolish parallel import restrictions on textbooks, and calls on the National Union of Students to support this action, to benefit students.**

Moved: Cameron Payne
Seconded: Julian Rapattoni

Payne said that "parallel importation is the process of importing a non-counter feinted intellectual property protecting an innovation or patent, brand, trademark or cool work, copyright into Australia without the rightful owner's permission. It is specifically with regard to textbooks. There are parallel import restrictions in place in Australia which basically means that the price of text books in Australia is on average 35% to 50% above what it is to be essential. This is because of economic protectionism which has been shown in New Zealand, when rid of these restrictions, to stimulate that industry's economy. New Zealand is comparable economy in terms of consumer population, equivalent cost structures, standards of living, geographic isolation, English as a first language." The purpose of the motion is to basically try to get cheap textbooks for students, which will impact on our economy in a positive way.

Millie said that in Harvard a particular book is available for $29.95, here it is $66.95.

Maddie asked whether this only apply to books that are imported from overseas? Payne said this would have a broad effect by impacting books which are imported or produced in America and because of the restrictions they are also printed and sold here at a high price. It would apply more to books imported from overseas but would indirectly bring all the prices down.

Max said he supports the motion. He thinks it will have a downwards impact on the price of text books which is obviously a good thing. He said he has in his hands a copy of the Productivity Commission Report into Restrictions on the Parallel Importation of Books in 2009. In the report it actually illustrates that alongside a lot of other college expenses which are higher in the United States, text books imported from the United States won't be the primary impact for this. In general textbooks are 30% more expensive in the United States. He said he is not familiar with Millie's example but he gave an example that this will have no impact on books

which are printed in Australia or actually have a specific Australian focus to them so while this will reduce the cost of some text books, there will be a significant number of students who don't experience cost reductions as a result of this. Generally we are talking about books which are printed cheaply in Asia and sold to Asian universities at a discounted rate by publishing houses who will use those as grey imports to come into Australia and reduce the price of various text books.

He said also there are problems with competition in the university text book market. There was an article published in the "The Australian" by Phillip Seuss and this is probably one of the most authoritative articles done on text book subsidies in Australia. At no point did they mention parallel imports. One of the problems with text books is that lecturers don't have an incentive to set cheap text book prices, and there is very little competition that students can have access to when a lecturer tells them they have to buy one particular book and it is only sold at one particular price. He said he thinks the way we need to reduce text book price more broadly revolves around things like making sure lecturers do have an incentive to set cheap text book costs, and making sure they don't change the Edition every single year so the page numbers get messed up and you can't have a second hand book market developing.

He said this is concurrently the campaign which is being run by the ALSF. He said he prefers the ALSF running these campaigns and it is important to note that there has been a lack of momentum behind this currently. They have a Facebook page which has been up since January. There are 60 likes on that Facebook page, their Twitter account has 15 followers. The only media done in Australia is 15 minutes on Hobart radio not in drive time on ABC. They have also published some articles with Menzies House and the Australian Taxpayers Alliance so in supporting this motion we shouldn't necessarily say the advocacy for it has been done particularly effective.

Matthew said the Productivity Commission did a report on this and they said a lot of different things but the one thing that wasn't taken up is the removal of the restrictions on the parallel importation of books. In terms of this not affecting the price of Australian books there is an important effect here. He said when he was a first year student he asked why the books were so expensive and the lecturer said we could source them internationally, but we can't because of parallel restrictions so basically you have to pay more. He said if lecturers are going to have the opportunity to be able to use books which are made internationally then they will certainly take the opportunity.

He said that this is supposedly why we pay NUS, so let's get NUS on board with this campaign and use the organisation to make an effective change on something which is very important and affects most students.

Lizzy said the motion came up at Nat Con raised by ALSF students and it didn't really get taken seriously. Tom said he voted in favour of this motion at Nat Con, as did Lizzy.

Barnes said part of the problem was that it got put to everybody half way through a discussion.

Lizzy asked what steps we should take with approaching NUS, because the way that we make the policy is that we take it to Nat Con and then if it gets adopted into the NUS Policy Book there, they would have it for the year. What would you like us to do if the motion passes?

Millie classified that the restrictions don't specify just Australian, wouldn't Australian books decrease in price as well?

Max said this applies when you have the same book which is sold at different prices in various regions of the world and that is often because of incomes. It applies to wholesalers and basically they can't import that book at a lower price from overseas. This is similar to why we pay so much at an iTunes store. All the analogist territorial copyrighting doesn't apply in a lot of situations. Again maybe in general in the long term this will have a long term pressure to reduce the costs of Australian made books however that is entirely contingent on Australian publishing houses becoming more efficient which will take a while.

Owen asked whether the parallel importing restrictions only apply to corporations and does it apply to individuals?

Max said wholesalers or corporations.

Matthew said that if there is a restriction on the book, the lecturer might be less likely to use it so you can still go outside, but hopefully if you remove the restrictions then lecturers would be more likely to use books that you can get overseas.

Barnes suggested an amendment to the motion. He said that Max talked about a lot of other initiatives that are needed to promote competition within the text book market. Could we change the motion to say "That the UWA Student Guild calls on the Australian Government to improve competition within the Australian text book market such as by abolishing parallel import restrictions on textbooks, and calls on the National Union of Students to support this action, to benefit students."

Lizzy said she had the motion that was moved at National Conference and the action that they proposed was that NUS lodge a campaign to abolish PIR's on books and particularly focus on the unnecessarily high price of text books and NUS lobby the Federal Government to abolish PIR's to lower the cost of textbooks for all students.

Original motion put. **Motion 7.3 carried.**

For: Rajdeep Singh, Annie Lei, Lucas Tan, Rida Ahmed, Maddie Mulholland, Cameron Payne, Dumi Mashinini, Georgina Carr, Joshua Bamford, Lizzy O'Shea, Judith Carr, Cameron Barnes, Tom Henderson,

Laura Smith, Cameron Fitzgerald for Luke Rodman, Max Riley for Rob Purdew, Millie Dacre for Julian Rapattoni, Owen Myles for Valentina Barron.
Abstaining: Sophie Liley.
Against: none.

7.4 **That the Guild Council direct the Guild Treasurer to upload the budget breakdown (initially promised by February) to the Guild website by no later than Friday the 31st of May, to promote transparency between the Guild and the students it represents.**

Moved: Cameron Payne
Seconded: Dumi Mashinini

Payne said that at the December Budget Meeting, Rob said that the financial information which is in the budget would be put on the website in January or February and this still hasn't happened. This motion should probably be amended as it gives the deadline of 31st May and this may not happen by then.

This information has now been published on the Guild Website. Barnes said this is a consolidate version – Barnes said the discussion we had at the last Council meeting and the general consensus and the amended motion did reflect that consensus that this Council wanted user friendly-information that we thought most students would access, rather than a bunch of very technical worksheets that are unaudited works-in-progress that are constantly changing. If more information is required we can put out two copies – we can put out a user friendly version and we can put out the initial version. The concern was that there was a little confusion as to what is meant by "budget breakdown" as the worksheets are constantly changing and don't accurately reflect how departments are spending their budgets.

He said he is very happy to do everything we possibly can to try to be more accountable but he would like to clarify exactly what is required.

Payne said regarding certain line items - to see how it is broken down in terms of numbers - He said he doesn't want too much detail, e.g. how much a staff member is paid, etc. but a little more detail than he is looking at right now.

Barnes suggested that rather than sorting this out tonight, can a meeting be convened with Barnes, Payne, Rob and Vishal to go through it. Payne said this would probably be efficient.

Max spoke on Rob's behalf; that this motion refers to a discussion in the March Council meeting. Following this meeting Rob emailed the mover and seconder inviting them to aid him, which would speed up the completion of this pamphlet. He welcomed their input and additions, but unfortunately they did not contact him in any constructive way despite

indicating an intention to help in the March Guild Council Meeting. He did experience some delay, which was outlined in his April Guild Council Report, and he offered himself up for meetings with any student who wanted to obtain more information on the budget. He has never refused any student or councillor's attempts to learn more about Guild finances. Despite all Rob's efforts, the mover of this motion has chosen Council as the stage to present himself with respect to this issue rather than working directly with Rob.

As a Council we are a Board of Directors. That does not mean giving individual councillors the right to micro-manage and realise the responsibilities and obligations they owe to this organisation and more importantly to the students. Rob urged councillors to abide by the relevant protocols and engage with the rules. He found this motion offensive as he worked extremely hard on this pamphlet – it is an extensively researched 11 page document with input from a wide variety of student reps and staff members. Suggesting that this is a simple process is ignorant and unappreciative.

Rob sought to remind all councillors that the student reps are volunteers, and while we are extremely passionate and dedicated, we cannot do things as quickly as they would be done by a professional member of staff, particularly considering the other important core work that many student reps have been elected to do. Rob felt that he had been given a vague and unspecified direction, and had had a time limit placed on him. When he sought more direction, he was not responded to. This is stressful. The student reps are required to adhere to the Guild staff guideline of not placing unnecessary stress on staff or student reps. He further said that it is the responsibility of all councillors to actively engage in the budget process to ensure transparency and accountability.

Rob said more broadly concerning transparency, this year's Guild has been the most transparency in living memory, which is fantastic. Unlike previous years, the budget summary was placed online in full view of students and his Treasurer Report was available. He made himself personally available to everyone who wanted to learn more about the budget at all stages of the Budget Process, continuing today.

Max said transparency is obviously important in a Guild and he thinks it is appropriate this document has gone up. It is important to know that this document went up without necessarily the Guild directing that document to go up. It went up as a normal course of business and it is in the normal course of Rob's activities. He said personally if you go and ask any student who is involved in this game which we call "the Guild" and you ask them what our Treasurer should be doing, I think if you ask them whether or not they should be going out and improving catering on campus or spending a great deal of time uploading financial reports which not many people read, then they will tell you that Rob should focus his attention on catering and on services which matter to students. He said he thinks Rob has been annoyed by the fact that repeated motions have been brought directing

him to do work. He has done that work, that work is manifested online. This motion is hence unnecessary and shouldn't be passed.

Payne said he was deeply offended at Rob's statement as Rob is the one who has consistently failed to meet his own deadlines on this. He said he doesn't understand where this is coming from.

Matthew said he felt he could write the document in 2 hours. Maddie responded that this assertion was extremely unappreciative and offensive given the work put into the pamphlet.

Matthew said he has heard Rob saying on many occasions that he was going to draw some info-graphs. He said that Barnes and Rob had promised that they would have this information available for students and he doesn't think it is bad for Payne to be asking where it is and when it will be available. He said the SSAF thing is a lot of student money and this organisation actually has a legal obligation to release this information. The university has an obligation to release this information. Rob said many times that he would release this information.

Barnes said we have had a request for more information and he feels we are wasting time unnecessarily. He said he has already suggested that he meet with Rob and if he is not satisfied with the information we currently have up there, we look at what other information we have. There is no need to engage in personal attacks. He said previous Guilds have taken the position of putting the budget summary page up online. We have also put the budget summary page online and we have also done additional information that hasn't been put up before. That additional information was what was originally requested and has now been done. We have made significant progress on this issue. If Payne specifically wants more information then he can come and talk to Barnes and Rob about that. It is not the role of Council to micro-manage office bearer positions. It is the role of Council to set policy direction, to set goals, to set strategy and initially when the motion was moved there was a discussion. The motion was then amended to reflect the fact that we were going for the more accessible info- graphic version and he appreciated that level of constructivism and hoped that we could maintain that in the future work of another student rep.

Lizzy asked if this work has already been done why do we need the motion?

Motion put. **Motion 7.4 passed.**

For: Owen Myles for Valentina Barron, Lucas Tan, Tom Henderson, Annie Lei, Dumi Mashinini, Richard O'Halloran, Georgina Carr, Josh Bamford, Lizzy O'Shea, Rida Ahmed, Cameron Payne, Millie Dacre for Julian Rapattoni.
Abstaining: Maddie Mulholland, Laura Smith, Daniel Stone for Sophie Lilley, Judith Carr, Rajdeep Singh.
Against: Cameron Barnes, Luke Rodman, Max Riley for Rob Purdew.

Sophie said to link it in from G-News.

7.5 **That the Guild Council direct the Education Council President (or Vice-President) to compile, and upload to the Guild website, a report on the recent Nation Day(s) of Action, detailing the goals, expenditure, number of students involved and an assessment of how successful the event was, to promote transparency between the Guild and the students it represents.**

Moved: Cameron Payne
Seconded: Tom Henderson

Payne said this motion is also to promote the transparency between the Guild and the students. He said that Tom in his report detailed what was achieved by the Nation Days of Action. He said it would be good for students to have available that sort of detail.

Tom said that all the information is in his report which goes on the website anyway and he and Payne can have a discussion about what additional information is required.

Motion put. **Motion 7.5 carried.**

For: Owen Myles for Valentina Barron, Lucas Tan, Tom Henderson, Annie Lei, Dumi Mashinini, Richard O'Halloran, Georgina Carr, Josh Bamford, Maddie Mulholland, Laura Smith, Judith Carr, Luke Rodman, Cameron Payne, Millie Dacre for Julian Rapattoni.
Abstaining: Daniel Stone for Sophie Liley, Lizzy O'Shea, Cameron Barnes. **Against**: none.

7.6 **That Guild Council approve the issue of tender documents for the Guild Consolidation Project to builders selected by the Guild Project Manager, from the University preferred builder list.**

Moved: Maddie Mulholland
Seconded: Raj Singh

Wayne said this is part of the journey and is another checkpoint. In this case there is no indication of any budget variance on this project. The detailed design process has been completed which required an intensive consultation process both with student representatives, staff and the university. This has taken several months to achieve. The quantity surveyor's estimate is now based on the detailed design. If this is approved it will take us to a point where we can instruct UWA Projects Manager to finish their technical review and prepare tender documents for issue.

He said our next checkpoint, assuming that we don't have any issues in UWA completing their technical review, which is actually already underway, is preparing the tender documents and releasing and engaging the builders of the tender. We won't come back until we have a builder's quote. That is when we will have to make a decision whether to release substantial funds for this project. He said this checkpoint is in line with what we previously aimed to do and it is a case that we would rather have more checkpoints than less.

He said the recommendation is there that we approve the issue of the tender documents. The builders are to be selected by the Project Manager and they must be selected from the UWA Preferred Builders List. This gives professional guidance from the Project Manager and it also ensures that we appoint a builder who has passed university guidelines.

Wayne added that the project schedule is also there. The project schedule is the earliest possible time that this project can proceed. There lies a series of risks that we won't achieve that earliest take-off point. The earliest take off point if we can get it is the first week in October, which aims to achieve the renewed Student Centre – Volunteer Hub by mid-January or at least before orientation. That is what we would prefer to do as it is a customer-facing area. If we can't get that schedule, we will have to consider what schedule would fit and minimise disruption to our operations. He said we still need to get through the approvals process and technical review. We also need to have a builder we know can achieve this schedule for us. It is all fairly preliminary but importantly, if we are able to achieve this, construction will start in October. If this earliest possible schedule is achieved, we are on a pathway to finish our planning for future projects which were kicked off by the Masterplan, so if that is achieved by May next year the current first floor of Guild Admin in Guild Hall could be vacated to a large extent and if we don't have the plans ready for student clubs or student facilities that won't be ideal because we are going to have floor space not being utilized.

This is one of the reasons he is pressing to activate the planning so that we can get ahead of it and ideally everyone will be able to consider and flow through the design of the student clubrooms and student facilities project which we envisage will be the next project and have it ready to press the button in May 2014 so work can commence throughout the student precinct.

He said there are two projects – one well down the path and one in its embryonic stage – and we're trying to meet that May 2014 deadline.

Motion put. **Motion 7.6 carried unanimously.**

7.7 **That Guild Council endorses the SLETS survey as recommended by Education Council at its last meeting.**

Moved: Tom Henderson
Seconded:

This motion to be dealt with via circular as the survey wasn't attached to the meeting documents and Tom will circulate it once it is in its survey format.

7.8 **That Council authorise the Guild President to negotiate a fee waiver with the National Union of Students, provided that the final amount does not exceed $30k. If a higher amount is assessed, the Guild President must report back to the June meeting of Council for consideration.**

Moved: Cameron Barnes
Seconded: Maddie Mulholland

Barnes said he will be negotiating the fee waiver regardless of whether or not the motion passes. He said he would like to encourage Council to hold him accountable for this process so he suggests that Council give him a direction that he has authority to negotiate up to $30k and if we go over $30k he has to bring it back to Council. He said when we had the budget a number of members of Council expressed concern at the amount of money we pay in affiliation fees to NUS and he is cognisant that as an organisation that is always stretched for money, it is always important to find savings where you can and setting a target of $30k is advisable.

He said the reason why he wants to waive notice requirements as this motion has been presented without notice is that it is urgent as he has to get his information in by Friday and start conducting negotiations within the next couple of weeks. It was a recommendation of a good process to follow that other campus presidents, who found themselves in similar situations where they have had councils who have been a bit concerned, have advised him that is was a good process to do to keep the Council happy and to make sure that Council didn't feel that the President was going off and negotiating fees that were higher than they were comfortable with.

Lucas moved a procedural motion to waive notice requirements for this motion. Motion carried.

Payne asked how long do we have to negotiate this fee? Barnes said he knew this was coming but he didn't have this process suggested to him until this afternoon when he talked to Wayne and Wayne advised that this would be a good process to follow.

Barnes said we have to put a certain amount of details about SSAF funding, percentage we get from the university, and the budgets that we provide NUS that they then use to negotiate with us so that's why we need to get this information to NUS.

Motion put. **Motion 7.8 carried.**

Tom Henderson declared a conflict of interest.
For: Owen Myles for Valentina Barron, Lucas Tan, Tom Henderson, Annie Lei, Dumi Mashinini, Richard O'Halloran, Georgina Carr, Josh Bamford, Maddie Mulholland, Laura Smith, Judith Carr, Luke Rodman, Lizzy O'Shea, Cameron Barnes
Abstaining: Millie Dacre for Julian Rapattoni, Cameron Payne, Daniel Stone for Sophie Liley.
Against: none

7.9 **That Guild Council reinforces the legal duties of all councillors, standing invitees and proxies to act in the best interests of the UWA Student Guild and uphold the confidentiality of internal documents. In particular, Council notes that unaudited management accounts are for internal purposes only and any unauthorised publication of these accounts constitutes serious misconduct."**

Moved: Cameron Barnes
Seconded: Maddie Mulholland

Barnes apologised for the late notice of this motion. He said under the standing orders motions must be provided at least 7 days in advance however there is an exception under Order 29 where if it is urgent or because of its nature it couldn't be placed on the agenda, and this is particularly urgent and we have only found out about it in the last couple of days. He received some advice and acted on it this afternoon. Lucas determined that it was urgent and to waive notice requirements.

Payne moved dissent in the chair – he would like clarification about why this motion has to be passed tonight? Barnes said specifically the motion pertains to confidential Guild Council reports that were leaked. We have all received a new set of Guild Council reports tonight and he does not want a repeat of what has happened.

Matthew said moving a motion will not help anyone abide by their fiduciary duties and therefore this motion is not urgent.

Laura said it just reinforces for people who may not have realised that they had that duty.

Lucas moved a procedural motion that we waive the late notice requirements under the standing orders for this motion. Motion carried.

Barnes said at the meetings we receive unaudited management accounts. Those unaudited management accounts are internal documents. They show profit and loss statements and they show commercially sensitive information. He has double checked with our directors and they have confirmed that those documents are not for external publication unless authorised by this Council or by Guild Executive and he just wanted to

reinforce to everyone that it is very important that these documents do not get published externally. The reasons for this being a range of factors, the most important of which is that we are currently negotiating a number of commercial arrangements with external catering providers and if they see that we don't have particularly good business practices that hurts our ability to have those good relationships and to conduct negotiations.

He said the leaking incident itself wasn't necessarily too damaging but what was of particular concern was that there was financially sensitive information that had been placed on a Facebook page entitled "Paul Abbott's Blog" and that a member of this Council had "liked" that. He said he is not interested in trying to punish anyone or trying to pursue any kind of disciplinary action. What he wants to do is to make sure this type of thing doesn't happen again. We have spent a considerable amount of resources in the last week finalising our SSAF report and making that information publically available so there is that avenue if people want information to be made publically available to students.

Maddie said that if you are directors of an organisation, you are responsible to that organisation to keep confidential information confidential and to act in the best interests of the organisation. If anyone breaches that fiduciary duty it is a serious offence and punishable. She said we all need to realise that we have real duties and real obligations. This is a serious position that we all have and it is something that can follow you into your working life. She encouraged everyone to make sure that they understand their obligations.

Matthew spoke regarding not releasing information because there is a fiduciary duty. He said that there was a significant amount of information released about the Guild last year in 2012. He said one particular comment about the budget surplus was put in election and the figure was stated. He asked what has changed between this year and last year that makes it not okay for people to do it last year and not this year?

Barnes denied that statement and he cautioned Matthew with a reminder that these are professional meetings and are not about political debates about what happened or didn't happen. He said he has never leaked commercially sensitive information. The specific instance referred to where a budget surplus was made publically available and accounts that were publically available. He wasn't going into line items and profit and loss statements.

Matthew asked where it could be accessed if it was publically available? Barnes said it could be uploaded online from the Guild website.

The budget is available online. What is being specifically referred to here is the management accounts - the profit and loss statements from the Catering Division, for example, is of significant concern.

Matthew accused 2012 councillors of talking publically about account information. He questioned the difference between talking about the information publically to releasing it publically.

Barnes responded that accusations were serious and inappropriate. Barnes moved a procedural motion to put Motion 7.9 to vote. Motion carried.

Motion put. **Motion 7.9 carried.**

For: Max Riley for Rob Purdew, Maddie Mulholland, Owen Myles for Valentina Barron, Cameron Barnes, Lucas Tan, Tom Henderson, Luke Rodman, Laura Smith, Rajdeep Singh, Rida Ahmed, Lizzy O'Shea, Judith Carr, Richard O'Halloran, Georgina Carr, Josh Bamford.
Abstaining: Cameron Payne, Millie Dacre for Julian Rapattoni, Sophie Liley, Dumi Mashinini.
Against: none.

8.0 GENERAL BUSINESS

8.1 Election of Election Officials

Maddie moved a procedural motion to accept Wayne Howells as the returning officer for the election of election officials. Motion carried unanimously.

Election slips were handed out.

Maddie said she had had a formal withdrawal from Bec Doyle.

Barnes clarified the reason for this election - He said that in the election regulations that we currently have before the Senate Legislative Committee, what we are doing right now will no longer occur in the future. However because those election regulations have not cleared the final stage of approval, they are not in force and we are obliged to continue our current election obligations under the Guild Regulations. So the people who we vote for tonight if the proposed changes proceed as planned will effectively have to resign. Please bear that in mind.

He apologised for the bureaucracy of the process but unfortunately, making changes to election regulations isn't easy and causes a few problems.

Payne said Ed Taylor had sent an email to Wayne a day too late but he intended to nominate himself and wanted to know if he could still nominate himself. Ed was present and Wayne said he didn't have the email but to please forward it again.

Voting conducted.

8.2 **Guild Centenary Gala Working Party**

Josh said Jono Zahra, chairman of the committee, is looking for people to help out with the organising of the Centenary Gala. He would also like to emphasise that all Council members are invited. Please send Josh or Jono an email if you wish to be involved.

8.3 **Guild Centenary Time Capsule**

Josh said the time capsule is in the Ref at the moment in a glass case. We are going to be putting together a group of people to select items to put in the capsule which will happen in the first few weeks of next semester. Please send Josh or Jono an email if you wish to be involved.

8.4 **Cruickshank – Routley Memorial Guild Ball Team**

Maddie said she had put a post out on G News asking for ordinary students to be part of the working team. She said that anyone on Council is also welcome to be involved – please email her.

8.5 **Urban Orchid Project**

Josh also mentioned an orchard project which Dan and himself started working on a while ago and has just come into fruition. The Department of Sustainable Development is going to build us an urban orchard. It is being designed by a team of architecture students as part of an assessment they are doing. The planned location is in the Ref Courtyard. Sustainable Development will pay for all the construction so it doesn't come out of the Guild's budget and we don't have to approve any changes there. Out of the Enviro Department budget we will be paying for plants, soil, etc. We will also be putting together a team of people to help run it once it is in place.

He said he is looking for support from the Council.

Tom said given the popular use of the Guild Courtyard as a place to have events which aren't particularly clean, or members may not be particularly respectful of plants, etc, is it a good place to have it? Josh said this has been mentioned to Sustainable Development on more than one occasion and this has been ignored.

Josh said the garden itself will be fairly robust. It will not be taking up a huge amount of space. It will be in the four corners within the fillers in the middle. He said he will circulate plans. He needs to go back to them and get a bit more detail about timeline, construction process, etc.

He said he has run it past Wayne in terms of the Masterplan and future prospects for the Guild precinct and Wayne believes it fits into the Masterplan. There is also discussion about whether that will be a bookable space in the future anyway with Masterplan changes.

Maddie suggested cages that could be put over the plants when events are on.

8.6 **Motions Website**

Dan said this is a new website. It is not something which is live in the sense that it is not something that is for public exposure so it is not currently accessible through the website. This is a motions spreadsheet effectively – a list of all the motions that we have confirmed minutes for. It currently goes back to the 97th Council. The question has been put a lot of times as to how do we look back through motions and see ones which are pertinent to catering, finance, etc. This website will allow you to do that. You can click on a particular category and all motions relating to that category will come up.

The first function is to provide this information and the second function is to provide more transparency to students so they can see what motions are up there.

9.0 CLOSE / NEXT MEETING

Next meeting will be held on Wednesday 26th June 2013 at 6pm. Please contact the Guild Secretary (secretary@guild.uwa.edu.au) with any apologies or proxies.

All office bearers and department officers will be available at 5.30pm immediately prior to the meeting.

If unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.