



## GUILD COUNCIL | REPORT | JULY 2013

Cameron Barnes | 100th Guild President

UWA Student Guild | M300, 35 Stirling Highway, Crawley WA 6009  
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### **Introduction**

- The last month has mostly been taken up with preparing for semester two initiatives, national education issues and internal changes
- Workload on Presidential office is quickly becoming unsustainable, need to address this issue through staffing arrangements and more delegation
- Lizzy, Maddie and Hendo all did a great job during the week I was away, particular thanks to Lizzy for the work she did as Acting President

### **Meetings, activities and achievements**

- Attended a meeting of the WAMSS committee and discussed issues around self-education \$2000 cap and national internship allocation scheme (G100 #81)
- Participated in the ENACTUS advisory board
- Worked on the ISC security campaign with memberships department (FD #3)
- Finalised arrangements for membership packs & info on textbook assistance to be sent to RCS students (G100 #10 & #11)
- Worked on the Guild sustainability plan with Dan Stone (G100 #56)
- Developed a partnership with ICEA to run cultural awareness training (FD #21)
- Signed off on the motions book- great work Dan Stone! (G100 #8)
- Developed an inclusive events strategy (FD #19)
- Attended the NUS Education Conference and delivered a presentation on University Relations and how to manage problems with SSAF legislation (G100 #13)
- Developed a strategy for a non-executive Council meeting to improve governance and accountability (G100 #95)
- Worked with PSA Pres on a range of issues, in particular structural reform (FD #2)
- Chaired a Workplace Health & Safety Meeting and approved our WHS Handbook
- Attended an F&P meeting where we developed recommendations to Council for Mid-Year budget review
- Attended an NUS West meeting to discuss the National Day of Action
- Spoke with Senator Scott Ludlam about the cuts to higher education
- Met with our new staff members, Steven Shaw and Tony Goodman. We are very fortunate to have both of them onboard, student reps have already been impressed
- Met with the Directors of Student Services & APS to discuss mental health at UWA
- Met with the Vice Chancellor to discuss mental health, SURF, access to raw exam marks, orientation review, Education Futures project and commercial arrangements

### **Key education issues to highlight**

- Issue with LMS- there were significant problems caused by access to Sem 1 units going down before deferred exams at COB Friday. Despite being able to contact IS, no one at CATL could be contacted. I will be demanding some form of 24hr contact so that it cannot happen again
- Issues with timetabling: a number of units are still not showing up on OLCR, I worked with each individual coordinator to resolve
- I am still being hit with lots of requests for classes to be held in common lunch hour. All requests are denied unless there are exceptional circumstances
- SURF results being published is looking very likely after obtaining support from University Executive and Teaching & Learning Committee. The next battle to follow on from this is the release of raw exam marks to improve accountability over scaling.



#### **Introduction**

I've been away for a holiday in New Zealand and Sydney for two weeks this month, but managed to squeeze in many committee interviews for MASA.

#### **Projects:**

##### **Projects | International Students Council**

Meeting minutes and contact list sent out to all members of ISC, and next meeting proposed in 2<sup>nd</sup> week of Semester 2. Felix is setting up a communal calendar and a bimonthly newsletter for better planning and promotion of events. We will also be trying to reinvent BONDAGE as a collaborative event between international clubs and residential colleges.

##### **Projects | Mature-aged students**

Finished running all the interviews and have constructed a committee for MASA for Semester 2! 😊

#### **Conclusion**

Relatively quiet month during holidays (because of my leave). Please do not hesitate to contact me if you have any questions or if you want to talk about plans to better students' experiences at UWA.



## **GUILD COUNCIL | REPORT | July 2013**

**Robert Purdew | 100th Guild Treasurer**

**5.3**

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### **Catering**

- Breakfast now available in Hackett cafe
- Catering Policy Schedule nearly finished
- Looking to consolidate from successful first semester

### **Finance**

- Looking to more transparency measures, e.g. more regular public budget updates
- Commenced writing more specific budget pamphlets (shorter than the 16 page document already released)

### **Secretary Duties |**

The secretary duties I have carried out this month are as follows:

- Followed up on business from Minutes, meetings and general activities.
- Compiled Minutes and Agendas.

### **Guild Executive |**

Guild Executive has approved some grants and loans.

We have also been working hard on making sure the Guild 100 Goals get achieved!

### **Tenancy Committee |**

- This month the Tenancy Committee has hosted its second Clubroom Busy Bee.
- The third Tenancy meeting will be held in the first couple of weeks of semester.
- In terms of the Tenancy Projects, the following have been completed:
  - Fix holes in the roof over the UniSFA and UCC clubrooms
  - Replace light globes in the Loft
  - Update the fire extinguisher
  - Disconnect Unigames from Red Circuit 1
  - Steam clean carpet on the second floor corridor of the Guild East Wing and in the Guild Council Meeting Room
  - Place anti-slip strips on the stairs and fire escape
  - Paint over vandalism beams in the Loft
  - Plug up hole in door between NUS West room and the Women's Department
- The following projects are in progress:
  - Pest control
- The following projects are to be carried out over semester 2:
  - Clean carpet in the NUS West room
  - Replace the Queer Department carpet
  - Fix windows in Cameron Hall
  - Fix holes in the walls in Cameron Hall
  - Install whirly birds in the Loft
  - Repair the sink in the Loft
  - Provide a kettle to make hot water
- First Aid Kits  
The Guild now owns 4 First Aid Kits – 2 which will be available to clubs with clubrooms, and 2 available to be borrowed by Guild-affiliated clubs and societies. We hope this will make events safer and better managed.
- The next large Tenancy project will be to fix the current storage space and create new spaces for clubs that need it. Stay tuned!

### **Other Projects |**

- Workplace Health & Safety  
I have attended the most recent WHS meeting, where we discussed ameliorating the Guild's position on this matter.
- Held the first Guild Ball meeting
- Activities Committee  
Attended the Activities Committee meeting. On the agenda were many events including Guild Ball.
- Second-hand Bookshop

Lizzy and I helped to clean and revamp to Second-hand bookshop in time for the Semester 2 rush.

**Conclusion |**

Welcome back to Uni everyone! Lets have a fantastic semester and tick off the rest of our Guild 100 goals!

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This month has been another relatively quiet month for SOC. However, as the commencement of semester draws closer, club enquiries are starting to increase again and preparations for semester two initiatives are well under way.

#### **New Club Enquiries |**

Over the break I have received a high number of new club enquiries (around a dozen!) and have met with quite a few of these representatives to discuss their club proposal and the affiliation process. It is great to see so much enthusiasm on campus and a continual rise in the number of affiliated clubs. I expect approximately 5 clubs to apply for affiliation at the next SOC meeting and look forward to updating everyone on this progress at the August Council meeting.

#### **Semester One Grants |**

Semester One Grants have now been approved and are undergoing distribution by Guild Finance. Thanks to Harrison Sweeney, SOC Treasurer, for his hard work on finalising these grants. A total of \$22,500 will be distributed to 56 clubs, with the cap at \$607.94.

#### **Club Carnival |**

Preparations are underway for Club Carnival which will occur on Tuesday 6<sup>th</sup> August in the second week of semester, 12-2pm. There will be plenty of opportunity for everyone to sign up to new clubs, as well as check out some entertainment and enjoy a BBQ. I would ENCOURAGE all councilors to come along and wear their Guild t-shirt and badges!!! Additionally, if anyone is involved in a performance club and would like to take part in entertainment, please get in contact with myself or the Events Office ([events@guild.uwa.edu.au](mailto:events@guild.uwa.edu.au)).

#### **Clubs Dashboard |**

The Clubs Dashboard project has continued to make progress. Kaila Stevens (SOC OCM) and I are currently updating all the relevant forms/information, as well as creating new sections. This is an ongoing project and clubs will be informed when final changes are made to the layout of the vvv system.

#### **SOC Policy |**

Over the coming weeks, Owen Myles (SOC Secretary) and I will be undertaking a review and simplification of all SOC policy and rules in line with the streamlining being undertaken by the Statutes Committee. We will also be drafting a new storage allocation and mailbox allocation policy. At completion, all of these items will be distributed to clubs for feedback and final ratification at the next SOC meeting.

## **Finances |**

There have only been two expenses for SOC this month:

- \$22,500 for Semester One Grants, as per the budgeted amount.
- \$1000 Lion Nathan Grant awarded to Perth International, drawn from the Lion Nathan Grant funding pool (i.e. not a SOC budget line item).



## GUILD COUNCIL | REPORT | June 2013

Tom Henderson | 100th Education Council President

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### EDUCATION POLICY

#### Enrolment Dates

After being brought up in a Business Teaching and Learning committee, the University Academic Secretary is compiling a report for academic board about moving the last day to enrol in a unit to the end of 2<sup>nd</sup> week. The Ed council executive had a discussion about the affect this would have on students. It was deemed that this would not be advantageous for students especially those coming back from exchanges or overseas trips and those that have deferred exams and for many other reasons that would potentially require you to change units in 3<sup>rd</sup> week. The data from the university states that almost 1000 students per semester add or remove a unit in the 3<sup>rd</sup> week. This is not insignificant and taking this choice away from students is ultimately disadvantaging students for the benefit of the finalising the universities enrolments.

#### SLETS

The SLETS survey is currently live and being promoted by faculty societies to their members to complete. We currently have 200 responses and would like to have a minimum of 2000 by week 4 of semester. This is going to be achieved through incentives such as the co-op vouchers and through partnerships with the faculty societies to offer students free bbqs etc. There will be an opportunity to do lecture shout-outs etc to get more participation in the coming weeks.

#### ORIENTATION

The Guild is taking a strong position in the Enrolment and Orientation Working Party, to encourage a stronger orientation involvement from the guild and faculty Societies. The Guild took data from the Orientation survey that indicates the need to include returning students more into the ODay celebrations with the hope of bringing back a non-drinking area and encourage more returning students to attend things like PAC Pop-up etc. We were also very keen to get more social faculty based events during enrolment week which was echoed by the results of a first year survey conducted by student services. Overall, the relationship with the working party is improving and we will be looking to make further requests of the university regarding the ODay festival.

#### 2<sup>nd</sup> Semester Student Orientation

##### Speeches

With Cameron away, it fell to me to welcome the new undergraduate and postgraduate students and the new staff for second semester. All the speeches went really well and were well received by students, staff and VC.

##### Enrolments

With enrolments occurring in the week before uni returns, helped out welcoming students to the guild and getting their guild stickers

#### FINANCIALS

The Education Council Budget and EAN budget are all under budget to date. And will hopefully will be kept that way until the end of the year.

#### FacSoc Funding

Currently considering the structure and allocation of Faculty Society grants as traditionally, second semester grants have been lost due to lack of distribution. This is both unfair for FacSocs who have budgeted for receiving some financial relief from the Guild with regards to some of their events.



We are currently taking 3 different proposals to the Faculties which involve a distribution using equal parts of a special projects proposal, an amount decided by the number of students in your faculty (EFTSL) , and either a sponsorship distribution or a flat distribution. These figures will be taken to Ed council for consideration and to be voted on.



## PUBLIC AFFAIRS COUNCIL | REPORT | July 2013

Valentina Barron | 100th Guild Public Affairs Council President

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With regards to PAC, there hasn't been much to report on over the holidays as I have been away for most of it. Although, I have started organizing Fringe Festival and now that uni is going back, I will be able to start booking things and putting together daily schedules

- FRINGE FESTIVAL
  - Chantelle and Honny have already gotten the ball rolling on this ends with regards to Fringe Fest
  - I am meeting with both girls this week and we will start putting together ideas and allocating themes to each days which will then assist with the coming up with fun activities
- SOCIAL JUSTICE GRANTS
  - Applications will open next week for people to apply for SJC Grants as per last semester.

PAC Pop Up will also get underway in the next week or so after clubs start responding to my emails now that uni has gone back.

Thanks!  
 Valentina

Dear friends, colleagues and interested students, I intend to use this report to update you on our various projects.

Systemic Environmental Projects – Not yet succeeded:

Incomplete Projects	Status	Field
Guild Sustainability Plan	To be approved by this Council. Presented to you by my wonderful proxy Jessica Cockerill :)	All.
Veggie Garden	Proposal is to build a vegetable garden in the refectory courtyard. Currently waiting on the review of the second phase of the masterplan.	Procurement
Solar Panels	Now have a feasibility report for Solar Panels in our inbox. We will be moving the Business Case through the next FandP and the August Council, in time for the next Facilities Development Committee Meeting.	Energy and Climate Change
Eco Friendly Cups	Awaiting samples. Guild Catering has designated this low priority because we have such a massive order of surplus cups currently.	Procurement
Carbon Neutral O-Day	Ongoing work - cost calculation phase. Have been working with Ben Johnston. Cost calculation is being done using Carbon Neutral Australia's spreadsheet. (CNA are an NGO) Currently cost is unsure, but we expect having a Carbon Neutral O'day that is well promoted among clubs to stimulate environmental conversations within club committees.	Energy and Climate Change

Systemic Environmental Projects – Initialisation success – either maintaining or improving:

Systemic Environmental Projects	Status	Field
Keep Cups with discounts	Implemented – 3250 cups saved from Landfill from Guild Catering alone.	Waste Management
Dine In Options	Implemented – doing well even during holidays	Waste Management
Bicycle Repair Station	Apparatus implemented as of a few days before writing.	Transport
Carbon Neutral Flights	Implemented	Energy and Climate Change
Jayride	Implemented - more systemic promotion required.	Transport
Reusing Coffee Grinds	Implemented for two cafés. Grounds now using in soil. Have obtained wheelie bins for	Waste Management

	collection to make easier	
Recycling Point	Implemented - 60 phones, 40 pairs of shoes, massive bunch of batteries collected	Waste Management
Energy Efficiency Measures	Signage, Air conditioning setpoints in LTs , computer standby modes	Energy and Climate Change
100% Recycled Paper	Maintained as procurement strategy.	Procurement
Recycling at Events	Implementation of recycling bins at events highly successful, requires EMP changes	Waste Management
Energy Audit	Site Visit complete – expecting report soon	Energy and Climate Change
SERAG volunteering.	The Environment Department has linked the Swan Estuary Restoration Action Group to the Guild Volunteering Hub to ensure greater conservation of the Pelican Point Area.	Engagement

This month has been relatively fast paced, since it's holidays I've been able to churn out work or at least plans on a few projects.

#### **Projects**

##### **Toilets**

I'm still waiting to hold a meeting with Gary Jones (Facilities Maintenance) about toilets on campus, as we're both pretty busy. Our main priorities will be:

- Assessing what is worth doing to clean up the guild bathrooms given that the masterplan will mean a bathroom refurbishment within the next few years
- Removal of graffiti from the arts (female) bathrooms
- Putting Sanitary Item Dispensers in several key bathrooms on campus (likely Guild, arts, Business School and Engineering?)

##### **Free Burlesque Workshop**

Several dancers have put their hands up to teach the workshop – it is likely to be a two hour session broken into two parts for two different “styles”, taking place mid semester in Sue Boyd. The class will be offered for free and will cost about \$30 to run (venue booking.)

##### **The Bare Truth**

The Bare Truth is in it's final stages as we seek final approval from several parties (The Butterfly Foundation, el presidente, and the models themselves.) Alex and Kate have been kind enough to look over the document and make some design changes. Uni print are our chosen printers – with a quoted cost of \$2400 which we are trying to reduce slightly by using black and white for about 2/3 of the pages. The first run should be about 200 copies and will be sold at \$15 (printing costs are \$12 per magazine which means a profit of \$3 per magazine sold to The Butterfly Foundation). We do aim to raise more money for the foundation, by running a raffle and also hopefully another Burlesque in the tav to which we will sell tickets. (We are considering attempting to run a deal in conjunction with a club event as done with the UEC Pubcrawl and Allied Health earlier in the year. The idea came from the fact that Burlesque in the Tav last semester fell on the same day as Mexicana and was subsequently very successful.)

I should emphasize that none of the costs of printing are being taken out of the Women's Department budget. Catering for the Induction was, but on the printing we plan to earn back the costs and then send the profits towards the Butterfly Foundation.

##### **Weekly “Consult”/ Hangout Times**

Subject to my new timetable coming through the way I want it too, I should be tentatively scheduling ‘hang out’ times so people can come and find me on Oak Lawn during Tuesday Common Lunch Hour or come visit me in the Women's Room for a chat – this is an effort to complete our Guild One Hundred Goal to revive a supporters group (although I'm against having a “collective”, I fully acknowledge that get women involved in the department, and also receiving feedback/ getting suggestions is incredibly important).

##### **Finances**

Costs of Semester 1 Self Defence Program – 41540.00

UWA Maintenance - \$643.00 –Maintenance of electrical sockets in the Women's Room



## GUILD COUNCIL | REPORT | July 2013

Kate Gray, Ivory Allen | Queer Department Officer

5.10

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This month 4 people from our department went to Queer Collaborations, the only national Queer politics conference in Australia. This was helped out with funding from the student guild. Myself (Ivory) and another student facilitated workshops at the conference and our department gained stronger ties to the queer departments in other states. Two Western Australian universities (Murdoch and ECU) put a bid forward to publish a magazine next year and gained that opportunity.

This next semester we plan to have a public event at Oak Lawn to advertise our presence. We plan to get people on our mailing list at this event and possibly sell food to fundraise for Querelle magazine. Querelle is a magazine put out by a university every year for Queer Collaborations and this year Murdoch University and ECU are planning on producing it next year. To do this they need funds and UWA queer department plans to fund raise for them.

For the rest of the semester we are planning a large Pride Week (hopefully from the 7<sup>th</sup> until the 11<sup>th</sup> of October). This will include a public event, a cocktail party, a movie night and a discussion night.

Felix Lim | ISS Director

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**Introduction**

The purpose of this report is to provide brief information about the progress of ISS.

**1. Welfare & Education Department**

Health and Wellbeing Month

Date: 19 August to 13 September 2013

The objective of the event is to raise awareness about the importance of health and wellbeing among international students and to provide them with the knowledge and resources to achieve a more balanced lifestyle. Focus will be on organizing fun and engaging activities and initiatives relating to 1) food and nutrition, 2) exercise, 3) mental health and stress, and 4) social support, homesickness and culture shock. FitforStudy, UWA Sports and UWA Counseling and Psychological Services (CAPS) have agreed to collaborate during the month.

Semester 2 Lighthouse Magazine

Publication has been distributed during Sem 2 Orientation. Leftover copies are available in the Guild

*Budgeted Spending: \$1,800*

*Actual Spending: awaiting for Alex*

**2. Social Department**

Flea Market

Date: 12 October 2013

This event creates a chance for students to sell some of their stuffs. As we know graduating students accumulate a lot of stuff throughout their course of study and most of such items can't be brought home. Therefore, ISS has decided to organize a flea market for students to sell these items. We are not only targeting the international students but also the domestic students and students from other university in WA.

**3. Multicultural Week (MCW)**

Date: 7-11 October 2013

Promotional competitions are ongoing at the moment.

The first round of competition has closed, and so we're now moving on to our second round of competition!

For our second round, it's almost the same deal. For your chance to win a \$20 iTunes gift card, simply:

1. Like the Multicultural Week Facebook Page.
2. Answer our question.
3. Share the Facebook Competition Post with all your Facebook friends.

This week's question is...

Each year, Multicultural Week's Media Department designs all their promotional material to

a certain theme. 2011's theme was "Seasons"; 2012's theme was "Folk Tales"; and now, 2013's theme is "The Four Elements". Three of these four elements are Water, Earth and Air. What is the fourth?

Answer correctly to be in the draw for the prize! ALSO – again this week, we will have a secret number. Once the number of participants is greater than this number, the prize will be DOUBLED, so get sharing to all your friends now!

Be sure to read the terms and conditions found at <http://multiculturalweek.org/3-rounds-terms-conditions/> before entering!

#### **4. International Students Council (ISC)**

The tentative dates for the upcoming ISC in Semester 2 will be 6 August and 8 October.

Met up with Kelly Smith, Director of International Centre, to seek approval of the proposed monthly/bi-monthly newsletter to be sent out via their mailing list to all international students. Kelly also mentioned that ISC is a good initiative and that he is happy to hear the issues mentioned during ISC. A meeting will be arranged with Kelly after each ISC.

#### **5. Any Other Business**

CISA Conference 2013

Date: 8-12 July 2013

CISA Conference was a good platform for us to understand better about the ongoing initiatives taken by various government departments and organizations that are interested in international students' issues. It is pleasing to know that WA is probably one of the better states for international students to pursue their education. In addition, it is clear that UWA has a strong relationship between the UWA staff and the student representatives. A new CISA committee has been elected and there are three committee members from WA. The student representatives from WA recognize the need to set up a CISA WA branch.

ISS Welcome BBQ

Date: 30 July 2013, 1230-1400hrs

Venue: Oak Lawn

Free hotdogs once again!

#### **Conclusion**

Information is correct as of 29 July 13. Please do not hesitate to contact me should you have any queries. That is all for now, have a good month ahead ☺

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Felix Lim

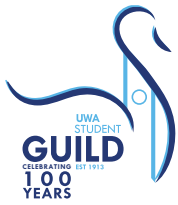
ISS Director '13

UWA Student Guild – Celebrating 100 years in 2013

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## **GUILD COUNCIL | REPORT | June 2013**

**Gemma Bothe | PSA President**

**5.12**

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### **PSA Committee-**

We have a new Coursework Officer- Pratima Gupta who will be taking over from Jarrad (who stepped down as he graduated from his Coursework Masters)

Peter has continued to work with Annie (VP) on the organization of the Family Day picnic in September (29<sup>th</sup>) . We have secured some extra money from the university for this event

The PSA is still selling Cadbury chocolates.

### **Postscript-**

Postscript is being wrapped up this week- with our current aim of distributing it by late August

### **Guild –**

I have had a meeting to discuss campus security with Felix, Annie, Cameron. The Guild, ISS and PSA will be running a combined security campaign at the beginning of semester 2. The campaign will highlight knowledge about safety on campus and try to encourage safe behavior.

### **University-**

I attended the Graduate Research School Board Meeting.

I met with Mary Davis (Head Librarian) to discuss the changes and renovations to the Scholars Centre that are happening- for details please email me.

### **Orientations-**

I have talked at the Coursework Orientation on the 23<sup>rd</sup> of July

### **Finance-**

Costs this month- PSA Connect \$800

Funds of \$1500 given to the PSA from the University for the Family Day Picnic

Holidays are awesome, but still super busy. Stuff I've been working on outside of Welfare-

- Relay@UWA 2013 – sign-up yo' teams!
- CoderDojo WA – a new mentoring initiative pairing Uni students with school kids in small groups for weekly coding sessions to proliferate computer science knowledge.
- UWAHC website – a nice integrated rego and player management system for UWA's 1000 member hockey club.
- UEC website – working on a new website and education feedback hub.
- Various hockey training and games, state handball training.

### Guild 100 Goal Progress

Goal	Progress
<b>45</b> Create a mental health working party to unite mental health groups on campus	Planning is underway with Cam & Student Centre Committee.
<b>46</b> Distribute mental health grants	Done.
<b>47</b> Run mental health first aid workshops for faculty societies	Done.
<b>49</b> Provide online access to services offered by student assist officers	Initial form online, further development underway.
<b>50</b> Run soup kitchens, student breakfasts and a welfare week	Done – but will run more.
<b>51</b> Run a petting zoo and stress management workshops during exam periods	Done.
<b>52</b> Create a Wiki version of the student survival handbook with more content	Design complete, waiting on ICT time.

### This Month

- Attended Mental Health First Aid training as advertised to Fac Socs – got some valuable ideas to add to our Mental Health Working Party plans.
- Wrote and compiled a guide to Student Assist, Guild Loans and other Guild Welfare related services with Cam to include in mail-outs to regional clinical students, as well as other information packs.
- Worked with James and Marianne to launch an easy-to-use online form to access student assist services, with further form options and more efficient layout to be designed over the coming weeks.
- Worked with Josh and Alex P on an Alcohol in Moderation plan for Guild and Guild-affiliated events to ensure we're promoting a healthy drinking message. Details of this plan will be tabled as an attachment to this report at a later date.
- The next step is to develop posters to accompany this plan.
- Confirmed Reach Health Check day, and potential for Ear Check van at the same time.

### Coming up this semester

- More free food. Soup kitchens, breakfasts, BBQs etc.

- More animals. Working with UWA PAW for an even bigger petting zoo.
- Another exam stress campaign around mid-semester and end of semester exams.
- Another Reach Health Check day, hopefully integrated with an Oral Health Day collaborating with UDSS.
- ICT projects including the Guild Wiki and Student Assist Officer forms will be completed.
- Maybe a Student Cookbook (after discovering this project by UNSW: <https://www.facebook.com/events/607114719320477/?fref=tck>).

## **Money**

- Budget is now contained in this Google Doc, constantly updated: <https://docs.google.com/spreadsheet/ccc?key=0AlGtvpkklz34dG5CY1BfWFp0cFItczJJVkh1VUxObkE&pli=1#gid=0>