



## **UWA STUDENT GUILD – 2023 Budget Report**

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**110<sup>th</sup> Guild Council**

November 30<sup>th</sup>, 2023

General Secretary's Budget Report

Lara Dale ([secretary@guild.uwa.edu.au](mailto:secretary@guild.uwa.edu.au))

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## INTRODUCTION

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Coming out of the tail-end of COVID-19, the Guild has suffered much financial damage which we are now trying to reverse. The best way to do this is to get as many students on campus as we can, so activities that boost student engagement with campus is our financial priority in 2023.

To form the 2023 UWA Student Guild Budget, a great deal of time was spent in talking to department / council leaders, by myself and others, to make sure our key priorities and goals for 2023 are financially supported. Overall, a conservative view was taken given our large, predicted deficit, though only to an extent where activities are not restricted.

Thank you to all the incoming and outgoing Guild Council members who assisted with the review and budget process. A special thank you to the Guild Finance Director, Mutya Maraginit-Joseph, and Managing Director, Tony Goodman, who put in much effort to put this together and make sure the Guild is well set-up for 2023.

This document outlines the anticipated income and expenditure figures, Guild department budgets and capital expenditure figures. All expenditure figures are accurate as of the 30<sup>th</sup> of November 2022.

<i>Item</i>	<b>2023 FY Budget</b>	<b>2022 MY Budget</b>	<b>2022 FY Budget</b>
<i>Membership Revenue</i>	3,203,000	3,120,000	2,883,000
<i>Commercial</i>	201,468	50,178	401,900
<i>Guild Departments</i>	-929,979	-876,491	-995,080
<i>Services and Activities</i>	-1,701,472	-1,359,863	-1,567,640
<i>Corporate Services</i>	-1,527,921	-1,307,840	-1,378,777
<i>Non-Operating Income</i>	261,000	261,000	261,000
<b>Accounting Profit (Loss)</b>	<b>-\$ (493,901)</b>	<b>-\$ (498,121)</b>	<b>-\$ (395,797)</b>

The 2023 Guild Budget saw many departments face slight reductions or increases from year to year. This document will attempt to briefly justify any relevant charges made to budgets however in saying this, if you would like more information on any of the items in this document, please either consult the attached excel or feel free to contact me at [secretary@guild.uwa.edu.au](mailto:secretary@guild.uwa.edu.au).

## MEMBERSHIP INCOME

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### **SSAF Income**

The estimated income from SSAF fees for 2023 is \$3,200,000. This is an anticipated increase of 11%, although obviously contingent on the number of enrolments UWA receives for 2023.

### **Associate Membership Income**

The estimated income from associate memberships for 2023 is \$3,000, same as 2022.

**Total Membership Income: \$3,203,000**



## COMMERCIAL

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### Property

The 2023 income figure for property is \$11,249, which is a decrease of \$31,473 from the 2022 budget of \$42,722. This is reflective of:

- Taking a conservative view of student engagement on campus in 2023

### Catering Property

The 2023 income figure for catering property is \$100,381, which is a decrease of \$140,684 from the 2022 budget of \$241,065. This is reflective of:

- Taking a conservative view of student engagement on campus in 2023

### Second Hand Bookshop

The 2022 income figure for the Second Hand Bookshop is \$31,616, which is a decrease of \$24,693 from the 2022 budget of \$56,309. This is reflective of:

- Taking a conservative view of student engagement on campus in 2023

### Tavern

The 2022 income figure for the Tavern is \$39,440, which is an increase of \$8,806 from the 2022 budget figure of \$30,634. This is reflective of:

- Extra activity in tavern through functions that wasn't accounted for in 2022 budget
- Expected increase in Tavern sales

### Catering Outlets

The budgeted summary position for Catering Outlets in 2023 is an operating profit of \$18,781. This is a decrease of \$12,388 from the 2022 budget figure of \$31,169.

- Taking a conservative view of student engagement on campus in 2023

Please note the following individual figures for each of the Guild cafes.

<i>Guild Café</i>	<b>2023 Budget</b>	<b>2022 YTD (as of September)</b>	<b>2021 Actual</b>
<i>BUSINESS SCHOOL</i>	(5,017)	(26,826)	(1,367)
<i>CATALYST</i>	90,730	56,084	85,337
<i>DENTISTRY</i>	21,921	15,753	38,941
<i>FUNCTIONS</i>	54,773	44,879	(14,404)
<i>HACKETT</i>	(5,641)	(5,905)	12,250
<i>KITCHEN</i>	(170,651)	(124,183)	(172,331)
<i>NEDLANDS</i>	672	1,621	(5,355)
<i>QUOBBA</i>	340,083	242,661	275,002
	<b>326,870</b>	<b>204,085</b>	<b>218,074</b>
<i>CATERING ADMIN</i>	(308,089)	(190,861)	(253,229)
<b>Total</b>	<b>18,781</b>	<b>13,224</b>	<b>(35,155)</b>

**Total Commercial Activity Income: \$201,468**



## GUILD DEPARTMENTS

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All expenditure figures are accurate as of 30<sup>th</sup> November 2022.

### Access Department

The recommended 2023 budget for the Access Department is \$4,040, which is a 2.2% decrease from the 2022 budget figure of \$4,130. This is reflective of:

- Significant reduction in IT & Maintenance costs
- Reallocation of budget to Special Projects and O-Day Expenses

### Albany Students' Association (ASA)

The recommended 2023 budget for the ASA is \$2,249, which is a 33% decrease from the 2022 budget figure of \$3,346. This is reflective of:

- Decreased overall budget to better align with the association's actual spending, which on average has been \$1,117 per year since 2020
- Reduction in IT & Maintenance costs

### Education Council

The recommended 2023 budget for the Education Council is \$64,276, which is a 0.8% decrease from the 2022 budget figure of \$64,763. This is reflective of:

- Significant reduction in IT & Maintenance costs
- Introduction of Special Projects and General Expenses budget lines, with budget reallocated from other areas

### Environment Department

The recommended 2023 budget for the Environmental Department is \$3,136, which is a 18% decrease from the 2022 budget figure of \$3,803. This is reflective of:

- Decreased overall budget to better align with the department's actual spending, which on average has been \$1,727 per year since 2020
- Reallocation of some budget to Special Projects and Printing & Stationary
- Reduction in IT & Maintenance costs

### Ethnocultural Department

The recommended 2023 budget for the Ethnocultural Department is \$2,172, which is a 21% decrease from the 2022 budget figure of \$2,753. This is reflective of:

- Decreased overall budget to better align with the department's actual spending, which on average has been \$1,273 per year since 2020
- Reallocation of Conference and Meeting Expense budget lines as there has been no previous utilisation

### Guild Council

The recommended 2023 budget for the Guild Council is \$428,573, which is a 15% decrease from the 2022 budget figure of \$504,041. This is reflective of:

- No costs associated with Intangible Assets for 2023
- No costs associated with Senate Dinner for 2023 as this is taken on by the University
- Reallocation of budget between various areas



### **International Student Services (ISS)**

The recommended 2023 budget for the ISS is \$15,089, which is a 9.1% decrease from the 2022 budget figure of \$16,616. This is reflective of:

- Reduction in IT & Maintenance costs

### **Mature Aged Students' Association (MASA)**

The recommended 2023 budget for the MASA is \$761, which is a 57% decrease from the 2022 budget figure of \$1,788. This is reflective of:

- Decreased overall budget to better align with the association's actual spending, which on average has been \$618 per year since 2020
- Reduction in IT & Maintenance costs

### **Pelican Magazine**

The recommended 2023 budget for the Pelican Magazine is \$44,780, which is a 3.2% decrease from the 2022 budget figure of \$46,264. This is reflective of:

- Significant reduction in IT & Maintenance costs

### **Postgraduate Students' Association (PSA)**

The recommended 2023 budget for the PSA is \$105,298, which is a decrease of \$29 from the 2022 budget figure of \$105,327. This is reflective of:

- Reallocation of budget to Awards & Prizes
- Reduction in IT & Maintenance total cost

### **Presidential Office**

The recommended 2023 budget for the Presidential Office is \$64,749, which is a 3.8% increase from the 2022 budget figure of \$62,394. This is reflective of:

- Employee wage increases due to inflation

### **Pride Department**

The recommended 2023 budget for the Pride Department is \$6,354, which is a 21% decrease from the 2022 budget figure of \$8,067. This is reflective of:

- Decreased overall budget to better align with the department's actual spending, which on average has been \$5,562 per year since 2020
- Reduction in O-Day Expenses budget line as this was majorly over-budgeted previously
- Reallocation of budget to Activities & Functions
- Significant reduction in IT & Maintenance costs

### **Public Affairs Council (PAC)**

The recommended 2023 budget for the PAC is \$9,402, which is a 9.7% decrease from the 2022 budget figure of \$10,417. This is reflective of:

- Significant reduction in IT & Maintenance costs
- Decreased budget for Theme Week to better align with previous actual spend
- Increase in budget for Grants



### **Residential Students' Department (RSD)**

The recommended 2023 budget for the RSD is \$9,186, which is a decrease of \$11 from the 2022 budget figure of \$9,197. This is reflective of:

- Significant reduction in IT & Maintenance costs
- Reallocation of budget to Activities & Functions

### **Societies Council (SOC)**

The recommended 2023 budget for the SOC is \$148,062, which is a 20% increase from the 2022 budget figure of \$123,860. Of this budget, \$137,000 has been allocated to club grants, which is an increase of \$25,000 in club grants from 2022. This is reflective of:

- Significant increase in budget for Grants
- Reduction in IT & Maintenance costs

### **Sports Department**

The recommended 2023 budget for the Sports Department is \$3,956, which is 9.0% decrease from the 2022 budget figure of \$4,348. This is reflective of:

- Decreased overall budget to better align with the department's actual spending, which on average has been \$2,604 per year since 2020
- Reduction in IT & Maintenance costs

### **Welfare Department**

The recommended 2023 budget for the Welfare Department is \$5,036, which is a 7.4% decrease from the 2022 budget figure of \$5,440. This is reflective of:

- Significant reduction in IT & Maintenance costs
- Increase in budget for Theme Week, Activities & Functions and Printing & Stationary to cover expected activities in 2023

### **Western Australian Students Aboriginal Corporation (WASAC)**

The recommended 2023 budget for the WASAC is \$3,580, which is a 49% decrease from the 2022 budget figure of \$7,063. This is reflective of:

- Decreased overall budget to better align with the department's actual spending, which on average has been \$1,992 per year since 2020
- Reduction in IT & Maintenance costs

### **Women's Department**

The recommended 2023 budget for the Women's Department is \$9,280, which is 20% from the 2022 budget figure of \$11,663. This is reflective of:

- Significant reduction in IT & Maintenance costs

**Total expenditure across Guild Departments: \$929,979**





## SERVICES AND ACTIVITIES

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### Student Assist

The 2023 outflow figure for Student Assist is \$511,931, which is an increase of \$16,775 over the 2022 budget figure of \$495,156. This is reflective of:

- Employee wage increases due to inflation
- New 2022-26 Enterprise Bargaining Agreement
- Various staff arrangement changes

### Events

The 2023 outflow figure for Events is \$299,557, which is an increase of \$9,445 from the 2022 budget figure of \$290,112. This is reflective of:

- Employee wage increases due to inflation

### Marketing and Memberships

The 2023 outflow figure for Marketing and Memberships is \$333,917, which is an increase of \$55,338 from the 2022 budget figure of \$278,579. This is reflective of:

- Employee wage increases due to inflation
- Increase in weekly hours for casual staff

### Design

The 2023 outflow figure for Design is \$204,465, which is a decrease of \$42,364 from the 2022 budget figure of \$162,101. This is reflective of:

- Employee wage increases due to inflation
- Reduced weekly hours for staff member

### Venture: Student Innovation Centre

The 2023 budget for the new Student Innovation Centre is \$119,602, which is an increase of \$7,017 from the 2022 budget figure of \$112,585. This is reflective of:

- Employee wage increases due to inflation

### Volunteering Centre

The 2023 outflow figure for the Volunteering Centre is \$232,000, which is an increase of \$2,892 from the 2022 budget figure of \$229,108. This is reflective of:

- Employee wage increases due to inflation

**Total Services and Activities Expenditure: \$1,701,472**

## CORPORATE SERVICES

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### Administration

The budgeted cost of Administration in 2023 is \$699,016, which is an increase of \$78,322 over the 2022 budget of \$620,694. This is reflective of:

- Employee wage increases due to inflation
- Increase in insurance cost by ~\$30,000
- Employment of extra staff member





## Finance

The budgeted cost of Finance in 2023 is \$609,803, which is an increase of \$49,593 over the 2022 budget of \$560,210. This is reflective of:

- Employee wage increases due to inflation
- Increase in variable costs due to BPOS implementation

## Information Technology

The budgeted cost of Administration in 2023 is \$219,103, which is an increase of \$21,228 over the 2022 budget of \$197,875. This is reflective of:

- Employee wage increases due to inflation
- Increase in weekly hours for casual staff

**Total Corporate Services Expenditure: \$1,527,921**

## NON-OPERATING INCOME

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### Interest Income

The 2023 interest income figure is \$276,000, same as 2022.

### Interest Expense

The 2023 interest expenditure figure is \$15,000, same as 2022.

**Total Non-Operating Income: \$261,000**

## CAPITAL EXPENDITURE

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The budgeted total for capital expenditure in 2023 is \$180,000. This consists of:

- Guild Village Lighting - \$100,000
- Tavern Refresh - \$60,000
- Guild Village Beautification - \$20,000

**UWA STUDENT GUILD**

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**110<sup>th</sup> Guild Council**

November 30<sup>th</sup>, 2023

General Secretary's Budget Report

Lara Dale ([secretary@guild.uwa.edu.au](mailto:secretary@guild.uwa.edu.au))

## COUNCIL RECOMMENDATIONS

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My recommendations to the 110<sup>th</sup> Guild Council as the General Secretary are that Guild Council approve the following motions:

1. *The 110<sup>th</sup> Guild Council approves the 2023 Preliminary Budget Deficit-Surplus figure of \$493,901 (deficit), as recommended by the Strategic Resources Committee.*
2. *The 110<sup>th</sup> Guild Council approves the line items in the 2023 Preliminary Budget pack, as recommended by the Strategic Resources Committee.*
3. *The 110<sup>th</sup> Guild Council approves the Budgeted 2023 Capital Expenditure of \$180,000.*

Kind Regards,

**Lara Dale**

110<sup>th</sup> Guild Council  
General Secretary