

The University of Western Australia M300, 35 Stirling Highway | Crawley, WA 6009 (08) 6488 2295 | hello@guild.uwa.edu.au facebook.com/UWAStudentGuild | @UWAStudentGuild

December 1st, 2022 Guild Council Minutes

## 1.0 WELCOME AND OPENING

## 1.1 Attendance

Aishya Abdul Raman (AAR) Alejandro Villa Gomez (AVG) - Online Alexander Knowles (AK) – Online Bradley Carter (BC) Charlotte Kennedy (CK) Claudia Bruce (CB) Cooper Mason (CM) Drishti Kripalani (DK) Geemal Jayawickrama (GJ) Holly Mellor (HM) Indi Creed (IC) Joseph Pietrzak (JP) Kaelin Abrahams (KA) Kajol Sharma (KS) Khoa Mai (KM) Lara Dale (LD) Luke Alderslade (LA) Melani De Alwis (MDA)

Melani De Alwis (MDA)
Robert Whitehurst (RW)
Rutvi Timbadia (RT)
Taleah Ugle (TU)
Taniya Shrimali (TS)
Tony Goodman (TG)
Viknash VM (VV)
Will Partridge (WP)

# 1.2 Apologies

Ashley Lui John Nguyen Liam Tubby Meghana Maganti Sofie Gilmartin

## 1.3 Proxies

Akshata Jois (for John Nguyen) (AJ) Gwendolyn Row (for Ashley Lui) (GR)

### 1.4 Observers

Holly Carter-Turner Angela Aris

## 1.5 Absent

Anushka Mukherjee Sean Cheung

VV moved a procedural motion to accept the online attendees and the proxies. This motion passed unanimously.

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# 2.0 DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

None

# 3.0 CONFIRMATION OF PREVIOUS MINUTES

Not Applicable

## 4.0 BUSINESS ARISING FROM PREVIOUS MINUTES

None

## 5.0 BUSINESS COMPLETED VIA CIRCULAR

None

## 6.0 BUSINESS FROM THE EXECUTIVE

None

## 7.0 ELECTIONS

# 7.1 Returning Officer

Nominated Member: Tony Goodman

Nominated by: Geemal Jayawickrama

Seconded by: Lara Dale

Tony was elected unopposed as RO of the Guild Council.

### 7.2 Chair

a) To be a member of Guild Council.

Nominated Guild Council Member: Robert Whitehurst

Nominated by: Geemal Jayawickrama

Seconded by: Lara Dale

Robert was elected unopposed as Chair of the Guild Council.

# 7.3 Vice President

a) To be an Ordinary Guild Councillor.



Nominated Guild Council Member: Robert Whitehurst

Nominated by: Geemal Jayawickrama

Seconded by: Lara Dale

Bradley was elected unopposed as VP of the Guild Council.

# 7.4 Deputy Chair

a) To be a member of Guild Council.

Nominated Guild Council Member: Ashley Lui

Nominated by: Geemal Jayawickrama

Seconded by: Lara Dale

Ashley was elected unopposed as Deputy VP of the Guild Council.

# 7.5 Academic Board

- a) Appoints the Guild President (Geemal Jayawickrama), PSA President (Viknash VM) and ISD President (Rutvi Timbadia) as ex-officio members of the Academic Board.
- b) Appoints the PSA Research VP (Agyeya Pratap) as a member of the Academic Board.
- c) Elects the remaining 2 members from council.

Nominated Guild Council Members: Holly Mellor, Robert Whitehurst

Nominated by: Geemal Jayawickrama

Seconded by: Lara Dale

Holly and Robert were elected unopposed to the Academic Board.

# 7.6 Strategic Resources Committee

a) Two (2) Members of Guild Council, one of whom must be female.

Nominated Guild Council Members: Taleah Ugle, Indi Creed

Nominated by: Geemal Jayawickrama

Seconded by: Lara Dale

Taleah and Indi were elected unopposed to the Strategic Resources Committee.

b) The Guild President is the Chair of the Strategic Resources Committee

## 7.7 Catering & Tavern Committee



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a) Three (3) Members of Guild Council, one of whom must be female.

Nominated Guild Council Members: John Nguyen, Joe Pietrzak, Drishti Kripalani

Nominated by: Geemal Jayawickrama

Seconded by: Lara Dale

John, Joe and Drishti were elected unopposed to the Catering & Tavern Committee.

b) Election of Chair of Catering & Tavern Committee.

Nominated Guild Council Member: Lara Dale

Nominated by: Geemal Jayawickrama

Seconded by: Bradley Carter

Lara was elected unopposed as Chair of the Catering & Tavern Committee.

#### 7.8 **Student Services Committee**

a) Two (2) Members of Guild Council, one of whom must be female.

Nominated Guild Council Members: Melani De Alwis, John Nguyen

Nominated by: Geemal Jayawickrama

Seconded by: Lara Dale

Melani and John were elected unopposed to the Student Services Committee.

b) Election of Chair of Student Services Committee

Nominated Guild Council Member: Bradley Carter

Nominated by: Geemal Jayawickrama

Seconded by: Lara Dale

<u>Bradley</u> was elected unopposed as Chair of the Student Services Committee.

#### 7.9 **Corporate Services Committee**

a) Three (3) Members of Guild Council, one of whom must be female.

Nominated Guild Council Members: Anushka Mukherjee, Alex Knowles, Ashley Lui

Nominated by: Geemal Jayawickrama

Seconded by: Lara Dale

Anushka, Alex and Ashley were elected unopposed to the Corporate Services Committee.



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b) Election of Chair of Corporate Services Committee

Nominated Guild Council Member: Anushka Mukherjee

Nominated by: Geemal Jayawickrama

Seconded by: Lara Dale

Anushka was elected unopposed as Chair of the Corporate Services Committee.

## 7.10 Governance Committee

a) Three (3) Members of Guild Council, one of whom must be female.

Nominated Guild Council Members: Lara Dale, Will Partridge, Cooper Mason

Nominated by: Geemal Jayawickrama

Seconded by: Bradley Carter

<u>Lara, Will and Cooper</u> were elected unopposed to the Governance Committee.

b) The Chair of Guild Council is the Chair of Governance Committee.

# 7.11 Welfare & Advocacy Committee

a) Three (3) Members of Guild Council, one of whom must be female.

Nominated Guild Council Members: Aishya Abdul Raman, Drishti Kripalani, Melani De Alwis

Nominated by: Geemal Jayawickrama

Seconded by: Lara Dale

<u>Aishya, Drishti and Melani</u> were elected unopposed to the Welfare & Advocacy Committee.

b) Election of Chair of Welfare & Advocacy Committee.

Nominated Guild Council Member: Kaelin Abrahams

Nominated by: Geemal Jayawickrama

Seconded by: Holly Mellor

<u>Kaelin</u> was elected unopposed as Chair of the Welfare & Advocacy Committee.

# 7.12 Equity & Diversity Committee

a) One (1) Member of Guild Council.

Nominated Guild Council Member: Claudia Bruce



Nominated by: Geemal Jayawickrama

Seconded by: Lara Dale

Claudia was elected unopposed to the Equity & Diversity Committee.

b) Election of Chair of Equity & Diversity Committee.

Nominated Guild Council Member: Anushka Mukherjee

Nominated by: Geemal Jayawickrama

Seconded by: Lara Dale

Anushka was elected unopposed as Chair of the Equity & Diversity Committee.

### 7.13 Personnel Board

a) One (1) Member of Guild Council.

Nominated Guild Council Member: Bradley Carter

Nominated by: Geemal Jayawickrama

Seconded by: Will Partridge

<u>Bradley</u> was elected unopposed to the Personnel Board.

# 7.14 Enterprise Bargaining Agreement Committee

a) Two (2) Members of Guild Council, one of whom must be female.

Nominated Guild Council Members: Lara Dale, Kaelin Abrahams

Nominated by: Geemal Jayawickrama

Seconded by: Bradley Carter

<u>Lara and Kaelin</u> were elected unopposed to the Enterprise Bargaining Agreement Committee.

## 7.15 Joint Consultative Committee

a) Two (2) Members of Guild Council as per the Enterprise Bargaining Agreement.

Nominated Guild Council Members: Cooper Mason, Kajol Sharma

Nominated by: Geemal Jayawickrama

Seconded by: Lara Dale

Cooper and Kajol were elected unopposed to the Joint Consultative Committee.

# 7.16 Election Culture Committee



a) Five (5) Members of Guild Council, at least two of which must be female or nonbinary.

Nominated Guild Council Members: Cooper Mason, Geemal Jayawickrama, Alex Villa Gomez, Holly Mellor, Claudia Bruce

Nominated by: Lara Dale Seconded by: Bradley Carter

<u>Cooper, Geemal, Alex VG, Holly and Claudia</u> were elected unopposed to the Election Culture Committee.

# 7.17 Tenancy Committee Chair

a) One (1) Member of Guild Council.

Nominated Guild Council Member: Claudia Bruce

Nominated by: Geemal Jayawickrama

Seconded by: Lara Dale

Claudia was elected unopposed as Chair of the Tenancy Committee.

### 7.18 Publications Committee

a) Two (2) Members of Guild Council, one of whom must be female.

Nominated Guild Council Members: Kaelin Abrahams, Meghana Maganti

Nominated by: Geemal Jayawickrama

Seconded by: Lara Dale

Kaelin and Meghana were elected unopposed to the Publications Committee.

# 7.19 Volunteering Committee

a) Two (2) Members of Guild Council, one of whom must be female.

Nominated Guild Council Members: Luke Alderslade, Lara Dale

Nominated by: Geemal Jayawickrama

Seconded by: Bradley Carter

<u>Luke and Lara</u> were elected unopposed to the Volunteering Committee.

# 7.20 Young Leaders Council

a) Election of Chair of Young Leaders Council Committee to be an Ordinary Guild Councillor.

Nominated Guild Council Member: Luke Alderslade



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Nominated by: Geemal Jayawickrama

Seconded by: Lara Dale

Luke was elected unopposed as Chair of the Young Leaders Council.

b) Two (2) Members of Guild Council.

Nominated Guild Council Members: Meghana Maganti, Indi Creed

Nominated by: Geemal Jayawickrama

Seconded by: Lara Dale

Meghana and Indi were elected unopposed to the Young Leaders' Council.

# 7.21 Workplace Health and Safety Committee

a) One (1) Member of Guild Council.

Nominated Guild Council Member: Kajol Sharma

Nominated by: Geemal Jayawickrama

Seconded by: Lara Dale

Kajol was elected unopposed to the Workplace Health and Safety Committee.

b) The Guild President is the Chair of the Workplace Health and Safety Committee.

# 7.22 Alumni Engagement Committee

c) Three (3) Members of Guild Council.

Nominated Guild Council Member: Bradley Carter, Lara Dale, Robert Whitehurst

Nominated by: Geemal Jayawickrama

Seconded by: Holly Mellor

<u>Bradley, Lara and Robert</u> were elected unopposed to the Alumni Engagement Committee.

d) The Immediate Past President is the Chair of the Alumni Engagement Committee.

# 8.0 MOTIONS ON NOTICE (OPERATIONS)

**8.1** The 110<sup>th</sup> Guild Council thanks Amitabh Jeganathan for his contributions and efforts as Guild President

Moved: Geemal Jayawickrama

Seconded: Lara Dale

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GJ mentions that it must be acknowledged by us that good work was done by Ami and his team last year, especially if you look at the financial side. GJ mentions that in 2021 there was a sizeable, predicted deficit of over \$300k, which is now forecasted to be \$60k.

GJ mentions that a lot of internal structural changes took place which must be appreciated.

No questions for the motion.

## Debate of motion 8.1

 FOR: CK mentions that in Ami's short time as Guild President he has changed the culture of the Guild in a way that has been unseen in a very long time.

The motion passed unanimously.

**8.2** The 110<sup>th</sup> Guild Council accepts the dates as attached to be the tentative dates for all Guild Council Meetings for the upcoming year.

Moved: Lara Dale

Seconded: Geemal Jayawickrama

No questions for the motion. No speakers for or against the motion.

The motion passed unanimously.

**8.3** The 110<sup>th</sup> Guild Council approves the 2023 Preliminary Budget Deficit-Surplus figure of \$493,901 (deficit), as recommended by the Strategic Resources Committee.

Moved: Geemal Jayawickrama

Seconded: Lara Dale

GJ acknowledges that a Guild budget has never been passed on December 1<sup>st</sup>, normally being passed in the second or third week of December. GJ commends LD for her work on getting this ready meaning that projects can start straight away.

GJ mentions that the focus of this budget is to increase campus engagement. GJ poses the best way to do this is through clubs & societies. GJ highlights that club grants have increase by 25k, which is aligned with the focus of the budget.

LD mentions that the predicted deficit has been created by taking quite a conservative view of profits. LD mentions the Guild is hopeful this decreases over the year.

LD highlights that most department budgets have been reduced, but this is primarily due to IT & Maintenance costs decreasing this year. LD notes that these budgets a still set higher than the actual spend of each department in 2021.

### **Questions for motion 8.3**

- CM highlights that the budget says that the SSAF income is 3.2 million. CM asks if that is guided on University predictions of enrolment.
  - TG replies yes. TG highlights there was an increase from the budget this year to the actual SSAF revenue received. TG mentions that an increase from the budget is also expected for 2022.
- AVG asks if it is possible to increase the current ethnocultural department printing budget, which is currently \$50, as this does not cover the cost of purchasing committee shirts.
  - O GJ mentions that this year there will be one universal Guild Council shirt instead of individual departmental shirts as it is more financially viable. GJ mentions that this shirt will have an indigenous design and will give the Guild a more holistic image. GJ mentions that the Guild Design Department has created an alternative distinguisher for each department.

#### Debate of motion 8.3

 FOR: GJ mentions that a lot of effort and thought has been put into this budget, especially by Tony, Mutya and Lara. GJ firmly believes that the Guild can achieve what they want to achieve with this budget. GJ acknowledges that a conservative view has been taken for this budget and is hopeful for the year to come.

The motion passed unanimously.

8.4 The 110<sup>th</sup> Guild Council approves the line items in the 2023 Preliminary Budget pack, as recommended by the Strategic Resources Committee.

Moved: Lara Dale

Seconded: Geemal Jayawickrama

LD mentions that much of this was discussed during the previous motion.

No questions for the motion. No speakers for or against the motion.

The motion passed unanimously.

The 110<sup>th</sup> Guild Council approves the Budgeted 2023 Capital Expenditure of \$180,000, as recommended by Strategic Resources Committee.

CAPEX for the 110<sup>th</sup> Guild Council approval:

Guild Village Lighting \$100,000
Tavern Refresh \$60,000
Guild Village Beautification \$20,000

Total = \$180,000

Moved: Geemal Jayawickrama

Seconded: Lara Dale



GJ explains the reasoning behind each line item of the budgeted capital expenditure. GJ mentions that lighting in the Guild Village during the night is very bad, and highlights that even though 100k seems like a lot, the lighting instalment is very expensive. GJ mentions that for the Tavern Refresh, a few interior design items will be changed, including the murals, so it becomes more of an interesting place for students next year. GJ mentions that for the Guild Village, the plan is to put new signage up and make the area look newer.

TG explains that capital expenditure is separate to the Guild budget. TG explains that the Guild budget is what the Guild is working towards on an operational level. TG explains that the capital expenditure budget is taken from savings and preclude other capital expenditure items that may come up in the future.

#### **Questions for motion 8.5**

- LA asks if there could be further clarification on how the money will be allocated for the Guild Village Beautification.
  - LD mentions that even minor changes to an area cost a lot more than would be expected. LD mentions that the focus will be on signage and minor infrastructure changes as the Guild Masterplan will cover the planned major changes.
  - GJ mentions that the budget for this item may be higher than required, but we do not need to use the entire budget.
  - TG emphasises that the total budget for each item does not need to be used and anything leftover can be put back into savings.
  - TG also mentions that just basic changes can add up.
- CM asks if there is an estimated timeline for these items.
  - GJ replies that the Tavern Refresh and the Guild Village Beautification is planned to be done by February.
  - TG mentions that the lighting installation will connect up to the Guild Masterplan and will hopefully be done by mid-year.
  - TG mentions that the aim for the other items is to get as much done as possible before O-Day.
- CM asks for clarification of what is being done for the Tavern Refresh.
  - TG replies they are looking into deep cleaning, re-painting, making the interior feel more like a Tavern & more inviting, a nature wall and new furniture.
- LA asks if the lighting is just for the courtyard or throughout the whole Guild Village.
  - TG replies that they are going to try and do as much as they can.
  - TG mentions that there has been pushback due to discussions with the University, but he is now optimistic that the University will contribute funds for the installation.
- CB asks if there is any plan to donate any unneeded furniture from the Tavern, rather than throwing away.
  - GJ replies can do.



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 LD mentions that the plan is to replace the low tables and the high bar chairs in the Tavern. LD explains that the low tables are broken so will not be able to be donated but the high bar chairs can be donated.

No speakers for debate of the motion.

The motion passed unanimously.

# 9.0 MOTIONS WITHOUT NOTICE (OPERATIONS)

GJ moved a procedural motion to move into camera. This motion passed.

GJ moved a procedural motion to move out of camera. This motion passed.

# 10.0 MOTIONS ON NOTICE (REPRESENTATION)

# 11.0 MOTION WITHOUT NOTICE (REPRESENTATION)

# 12.0 GENERAL BUSINESS

- 11.1 Emphasis on Campus Engagement for the 2023 Guild Council GJ
  - The main vision for the Guild for 2023 is trying to increase campus engagement as this important to the continuation of the Guild, Guild cafes, outlets, and the University as a whole
  - It is important that the whole council works together to achieve this
  - As departments and as OGCs, try to keep campus engagement as a thought when pursuing initiatives
- 11.2 Guild related communication to be conducted using Microsoft Teams GJ, LD
  - A Microsoft Teams group has already been made for Guild Councillors
  - Please use this Microsoft Teams group or private Teams chats for any Guild related matters
  - All Guild Council meeting information will be available in the Microsoft Teams Group files, including an agenda pack, minutes from the previous council meeting, minutes from previous committee meetings, staff reports and student reports
  - The messenger group chat will be used on a casual basis

# 11.3 Guild common t-shirt for 2023 – GJ

- Each t-shirt design adds an extra cost
- Spending extra money on t-shirts is not the best use of student money
- There will be one t-shirt design for all Guild departments (for councillors and committee members) which will incorporate indigenous designs
- There will also be a t-shirt only available for Guild Councillors
- Each department will also be given an identifying badge



- 11.4 Reminder for the 110<sup>th</sup> Guild Council and its Tenancy Chair that per the agreed tenancy cycle, the Ethnocultural Department has the highest priority to ensure a clubroom for the department by the end of 2023 AVG
  - For a growing autonomous department that represents many students, it is important that there is a place that they can congregate and plan events so that the department can reach their mission

# 13.0 CLOSE AND NEXT MEETING

Next meeting will be held Wednesday 25<sup>th</sup> January 2022 at 6:00 PM. Please contact the Guild General Secretary (secretary@guild.uwa.edu.au) with any apologies or proxies. If unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.