



# MINUTES – WELFARE AND ADVOCACY COMMITTEE MEETING

## 9th December 2014: 10:30AM Guild Meeting Room 2

UWA Student Guild | M300, 35 Stirling Highway, Crawley WA 6009 [chair@guild.uwa.edu.au](mailto:chair@guild.uwa.edu.au) | [guild.uwa.edu.au](http://guild.uwa.edu.au)

### 1.0 Acknowledgement of Country

### 2.0 Welcome New Members

### 3.0 Attendance, Apologies and Proxies

#### Attendance

Rida Malik (RD)  
Jesse Martino (JM)  
Jessica Toon (JT)

Welfare Officer – UWA Student Guild – [welfare@guild.uwa.edu.au](mailto:welfare@guild.uwa.edu.au) (Chair)  
Secretary – UWA Student Guild - [secretary@guild.uwa.edu.au](mailto:secretary@guild.uwa.edu.au)  
Research Officer – UWA Student Guild – [jessica.toon@guild.uwa.edu.au](mailto:jessica.toon@guild.uwa.edu.au) (EO)

#### Apologies

Lizzy O'Shea (LO)  
Thomas Beyer (TB)  
Carlo Guaia (CG)  
Sofie O'Mara (SO)  
Danielle Fitzgerald (DF)

President – UWA Student Guild – [president@guild.uwa.edu.au](mailto:president@guild.uwa.edu.au)  
Ed Council President – UWA Student Guild – [ed@guild.uwa.edu.au](mailto:ed@guild.uwa.edu.au)  
OGC – UWA Student Guild - [carlo.guaia15@guild.uwa.edu.au](mailto:carlo.guaia15@guild.uwa.edu.au)  
OGC – UWA Student Guild - [sofie.omara15@guild.uwa.edu.au](mailto:sofie.omara15@guild.uwa.edu.au)  
Student Assist Manager – UWA Student Guild - [assist@guild.uwa.edu.au](mailto:assist@guild.uwa.edu.au)

### 4.0 Minutes of Previous Meeting.

The previous minutes were accepted as a true and accurate record.

### 5.0 Actions from Previous Minutes

- All actions completed.

### 6.0 Plans for 2015

Welfare Week Dates confirmed

- Semester 1 – Week 21 (Included Health, Money)
  - 18/05/2015 – Monday
  - 19/05/2015 – Tuesday (Well Fair – De-stress)
  - 20/05/2015 – Wednesday
  - 21/05/2015 - Thursday
- Semester 2 – Week 43
  - 19/10/2015 – Monday
  - 20/10/2015 – Tuesday
  - 21/10/2015 – Wednesday
  - 22/10/2015 – Thursday
- RM advised the following on the Welfare Department Programs for 2015;
  - Free Breakfasts – continuing
  - Yoga – continuing
  - Food Pantry – Unsure if continuing will look into sponsorship from external agencies.
- Well Fair – A fair type event that will be held in Semester 1 Welfare Week possibly on Tuesday the 19<sup>th</sup> of May 2015. RM will send out invitations to the Fac Soc's for 'Well Fair' involvement.
- Pilates – Will be run through the Welfare Department to compliment Guild Yoga. Tony Goodman has advised funding will be provided from elsewhere in the Guild.

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- Jogging – RM advised jogging will commence on the 23<sup>rd</sup> of February 2015
- Chill out Zone – RM advised that this will be part of Semester 2 Welfare Week and possibly include a Flower Crown making workshop.
- RD advised that Guild budgets will be finalised next week and this will provide more clarification for 2015 planning. Signs for Yoga and Pilates to be made up once budget finalised.
- *Action – RD & JM to let students know of confirmed dates for 2015 Welfare Weeks.*
- *Action – JT to let staff know of confirmed dates for 2015 Welfare Weeks.*
- *Action – RN to invite Fac Soc collaboration for 'Well Fair' day on Tuesday the 19<sup>th</sup> of May 2015.*

### 7.0 O Day

O day is on the 20<sup>th</sup> of February 2015 and RD mentioned having a Student Assist presence at O Day.

- *Action – DF to advise of Guild Student Assist presence at O Day for 2015.*

### 8.0 Academic Feedback Survey

JT explained the Academic Feedback survey question on the Guild website for students to submit is to support other Guild data. Current question is – ***'To prepare you for your exams, what facilities and services would you like to see on campus?'***

- JT asked if all W&A Committee members can please distribute to their student networks, like/share on Facebook pages to enable as much student feedback as possible - [http://www.uwastudentguild.com/academic\\_feedback/](http://www.uwastudentguild.com/academic_feedback/)
- *Action – JT to carry forward to next agenda when more committee members are present.*

### 9.0 Grants

- *Action – JT to carry forward to next agenda when more committee members are present.*

### 10.0 Dates for W&A Committee Meetings

See notes on 11.0 Next meeting.

### 11.0 Other Business

None.

### 12.0 Next Meeting

Scheduled for Tuesday the 13<sup>th</sup> of January 2015 at 10.30am - Guild Meeting Room 1 (The Fishbowl), however this is subject to committee member's availability. RM advised that members will be able to state availability once they receive their 2015 timetables.

- *Action – JT to put Zest for Life Project on Agenda for next meeting*



# MINUTES – WELFARE AND ADVOCACY COMMITTEE MEETING

## 12th January 2015: 10:30AM Guild Meeting Room 1

UWA Student Guild | M300, 35 Stirling Highway, Crawley WA 6009 chair@guild.uwa.edu.au | guild.uwa.edu.au

### 1.0 Acknowledgement of Country by Rida Malik

### 2.0 Welcome New Members by Rida Malik

### 3.0 Attendance, Apologies and Proxies

#### Attendance

Rida Malik (RM)

Lizzy O'Shea (LO)

Thomas Beyer (TB)

Carlo Guaia (CG)

Danielle Fitzgerald (DF)

Jessica Toon (JT)

Welfare Officer – UWA Student Guild – [welfare@guild.uwa.edu.au](mailto:welfare@guild.uwa.edu.au) (Chair)

President – UWA Student Guild – [president@guild.uwa.edu.au](mailto:president@guild.uwa.edu.au)

Ed Council President – UWA Student Guild – [ed@guild.uwa.edu.au](mailto:ed@guild.uwa.edu.au)

OGC – UWA Student Guild - [carlo.guaia15@guild.uwa.edu.au](mailto:carlo.guaia15@guild.uwa.edu.au)

Student Assist Manager – UWA Student Guild - [assist@guild.uwa.edu.au](mailto:assist@guild.uwa.edu.au)

Research Officer – UWA Student Guild – [jessica.toon@guild.uwa.edu.au](mailto:jessica.toon@guild.uwa.edu.au) (EO)

#### Apologies

Sofie O'Mara (SO)

Jesse Martino (JM)

OGC – UWA Student Guild - [sofie.omara15@guild.uwa.edu.au](mailto:sofie.omara15@guild.uwa.edu.au)

Secretary – UWA Student Guild - [secretary@guild.uwa.edu.au](mailto:secretary@guild.uwa.edu.au)

### 4.0 Minutes of Previous Meeting.

The previous minutes were accepted as a true and accurate record.

### 5.0 Actions from Previous Minutes

- All actions completed.

### 6.0 Welfare Weeks

#### 6.1 Confirmed Welfare Week Dates confirmed

- Semester 1 – Week 12 – 18/05/2015 to 21/05/2015
- Semester 2 – Week 43 - 19/10/2015 to 22/10/2015
- LO offered to send a meeting request to Council/Office bearers to inform them of dates and prevent other events happening on those dates.

#### 6.2 Fac Soc and Soc/Clubs Invitations

- RM advised that an email invitation has been sent to [facsocs@guild.uwa.edu.au](mailto:facsocs@guild.uwa.edu.au) inviting Welfare Week collaboration

#### 6.3 University/External Agency Invitations

- RM advised that the REACH project providing free health checks will have to be run separate from Welfare Week as they are not available on those dates.
- JT & DF will send through external agency and University contacts to RM who will send an email inviting expressions of interest for participation in Welfare Weeks.

- *Action – LO to send meeting request to Council/Office Bearers with Welfare Week dates.*
- *Action – JT to send list of contacts to RM.*
- *Action – DF to send list of contacts to RM*
- *Action – RM to send email to University and external agencies inviting expressions of interest for Welfare Weeks.*

# MINUTES – WELFARE AND ADVOCACY COMMITTEE MEETING

## 12th January 2015: 10:30AM Guild Meeting Room 1

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### 7.0 Academic Feedback Survey

JT explained the Academic Feedback survey question on the Guild website for students to submit is to support other Guild data. Current question is – *'To prepare you for your exams, what facilities and services would you like to see on campus?'*

- This initiative is driven by Ed Council.
- TB will raise this at the next Ed Council meeting to identify next question.
- DF said that Student Assist would also be willing to ask students questions at the end of appointments if that would be of assistance.
- *Action – ALL Committee members to send through ideas to TB for future questions.*

### 8.0 Zest for Life Project

LO, RM and JT gave committee members a brief outline of the project - A School of Psychology and UWA Health Promotion Unit project looking at reducing suicide and suicide ideation amongst student populations and increase a sense of belonging.

- The Guild involvement is at stakeholder level – Guild President, Welfare Officer, SOC President and Research Officer.
- The Guild has capacity with student's sense of belonging, particularly with Fac Soc's and Soc/Clubs.
- Stakeholder members will continue to update the committee on progress of the project.

### 9.0 Grants

LO said that the Guild has a grant target of \$25,000 for 2015. LO encouraged Guild departments to seek out grants or in kind support and mentioned that 'Hello Sunday Morning' has sponsored a poster run in the past.

JT raised the question that some grants only allow for one application per organisation such as Lottery West grants and suggested an email be sent to all staff/student reps to advise process of grant applications. This will ensure a register of grant applications can be kept re: targets etc.

- *Action – JT to send RM and LO Grant register.*
- *Action – JT to send LO Grant information re Lottery West.*
- *Action – LO to send email to staff/student re grant process*
- *Action LO to contact Hello Sunday Morning re grants for non –alcoholic events.*

### 10.0 STRIVE Grants

LO explained that the Guild will be applying for a \$3,000 STRIVE grant through UWA LDAG (Local Drug Action Group) for Chill Out Zone equipment– bean bags, fake grass etc. and the Grant will be applied for through the W&A Committee. This equipment will be used for the Welfare Department De-Stress Area at exam time and other Guild events and affiliated events.

- *Action – LO to obtain quotes from Guild Events for Chill out Zone Equipment.*
- *Action – LO to get Grant minuted at next LDAG meeting on the 22<sup>nd</sup> of January 2015.*
- *Action – ALL Committee members to send through ideas to LO for Chill Out Zone.*

### 11.0 Other Business

#### Cooking Class Workshops

CG mentioned "Cooking Class Workshops" as a Welfare initiative for students, assisting with cooking skills, meeting other students and healthy eating. This could be a stand-alone event or as part of welfare week and further discussions are to be had on this.

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### Emergency Loans

LO raised the idea of reducing the limit from \$200 to \$100 to be able to service more students. TB asked if there were any concerns regarding servicing students currently or cash flow concerns. DF will provide figures on Emergency loans for next meeting to ascertain if any policy changes are required.

- *Action – DF to provide current figures/situation on Emergency loans, budget, cash flow, repayment rates etc.*

### 12.0Next Meeting

- Scheduled for Tuesday the 10<sup>th</sup> of February 2015 at 10.30am - Guild Meeting Room 1 (The Fishbowl).

END



# MINUTES – WELFARE AND ADVOCACY COMMITTEE MEETING

## 12th February 2015: 10:30AM Guild Meeting Room 1

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### 1.0 Acknowledgement of Country by Rida Malik

### 2.0 Attendance, Apologies and Proxies

#### Attendance

Rida Malik (RM)  
Lizzy O'Shea (LO)  
Jesse Martino (JM)  
Danielle Fitzgerald (DF)  
Jessica Toon (JT)

Welfare Officer – UWA Student Guild – [welfare@guild.uwa.edu.au](mailto:welfare@guild.uwa.edu.au) (Chair)  
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Research Officer – UWA Student Guild – [jessica.toon@guild.uwa.edu.au](mailto:jessica.toon@guild.uwa.edu.au) (EO)

#### Apologies

Carlo Guaia (CG)  
Thomas Beyer (TB)  
Sofie O'Mara (SO)

OGC – UWA Student Guild - [carlo.guaia15@guild.uwa.edu.au](mailto:carlo.guaia15@guild.uwa.edu.au)  
Ed Council President – UWA Student Guild – [ed@guild.uwa.edu.au](mailto:ed@guild.uwa.edu.au)  
OGC – UWA Student Guild - [sofie.omara15@guild.uwa.edu.au](mailto:sofie.omara15@guild.uwa.edu.au)

### 3.0 Minutes of Previous Meeting.

The previous minutes were accepted as a true and accurate record.

### 4.0 Actions from Previous Minutes

Various actions completed and other carried forward as follows;

- *Welfare Week Action – DF to send list of contacts to RM for Welfare Week.*
- *Academic Feedback Survey Action – ALL Committee members to send through ideas to TB for future questions.*
- *Grants Action - LO to send email to staff/student re grant process*
- *Grants Action - LO to contact Hello Sunday Morning re grants for non –alcoholic events. Ongoing as LO liaising with GM of Hello Sunday Morning*
- *STRIVE Grant Action – LO to obtain quotes from Guild Events for Chill out Zone Equipment. Action transferred to JT.*
- *STRIVE Grant Action – ALL Committee members to send through ideas to LO for Chill Out Zone.*
- *Emergency Loans Action - DF to provide current figures/situation on Emergency loans, budget, cash flow, repayment rates etc.*

### 5.0 Mind Map for Mental Health Services

LO raised the initiative of having a map/list of all on campus mental health services that can be placed on the Guild website for students. Currently there is not central place for students to go to, to see all the on campus mental health services available to them. Discussion was had around which Guild Department/area would lead the initiative and it was decided that the information would be sent to JT and collated for presentation at the next W&A committee meeting

- *Action – ALL Committee members to send through information on on-campus Mental Health services to JT.*
- *Action – JT to collate information from members.*

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## 12th February 2015: 10:30AM Guild Meeting Room 1

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### 6.0 Living Smart

JT gave a brief overview of the Living Smart program and it was decided by the committee that it appeared to be cost prohibitive to students and that the concept was more aligned with the Guild Environment Department.

- *Action – JT to send information on Living Smart to Guild Environment Officer.*
- *Action – JT to respond to Living Smart advising that Committee feels the program is cost prohibitive and has been passed on to the Guild Environment Department as it appears to sit more in this area.*

### 7.0 Pilates & Yoga

RM advised that Pilates is due to commence in Week 2 for a trial period for Semester 1. Pilates will be held on the Oak loan, weekly on a Tuesday from 4-5pm.

RM advised that the regular Yoga teacher will commence around the beginning of April and a replacement yoga teacher is being arranged to cover from around Week 2. Yoga will be held on the Oak loan on Wednesdays from 4-5pm.

Promotion will commence once both Yoga and Pilates have been confirmed with RM. RM advised that once confirmation has been received she will arrange with Guild Marketing and Creative for signs, promotional material and social media promotion.

### 8.0 Grants

Actions carried forward.

- *Grants Action - LO to send email to staff/student re grant process*
- *Grants Action - LO to contact Hello Sunday Morning re grants for non –alcoholic events. Ongoing as LO liaising with GM of Hello Sunday Morning*

### 9.0 STRIVE Grants

Actions carried forward

- *STRIVE Grant Action – LO to obtain quotes from Guild Events for Chill out Zone Equipment. Action transferred to JT.*
- *STRIVE Grant Action – ALL Committee members to send through ideas to LO for Chill Out Zone.*

### 10.0 Academic Feedback Survey

JT advised that there were to date 109 responses as at the 09/02/15 for the current academic feedback question - *What would be your ideal exam timetable?*

LO advised she had met with the University's timetabling officer and that he advised the process. There is the possibility of contacting faculties and in particular unit coordinators to ascertain number of students doing major units back to back. This item will be carried forward to the next meeting for further discussion and progress updates.

- *Action – Item to be carried forward*

### 11.0 Other Business

#### Emergency Loans

Carried forward to be discussed at next meeting - LO raised the idea of reducing the limit from \$200 to \$100 to be able to service more students. TB asked if there were any concerns regarding servicing students currently or cash flow concerns. DF will provide figures on Emergency loans for next meeting to ascertain if any policy changes are required.

- *Emergency Loans Action - DF to provide current figures/situation on Emergency loans, budget, cash flow, repayment rates etc.*

# MINUTES – WELFARE AND ADVOCACY COMMITTEE MEETING

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LO advised she had met with the University's timetabling officer and that he advised the process. There is the possibility of contacting faculties and in particular unit coordinators to ascertain number of students doing major units back to back. This item will be carried forward to the next meeting for further discussion and progress updates.

- *Action – Item to be carried forward*

### 13.0 Next Meeting

- Scheduled for Wednesday the 11<sup>th</sup> of March 2015 at 10.30am - Guild Meeting Room 1 (The Fishbowl).

END





# MINUTES – WELFARE AND ADVOCACY COMMITTEE MEETING

## 11th March 2015: 10:30AM Guild Meeting Room 1

UWA Student Guild | M300, 35 Stirling Highway, Crawley WA 6009 [chair@guild.uwa.edu.au](mailto:chair@guild.uwa.edu.au) | [guild.uwa.edu.au](http://guild.uwa.edu.au)

### 1.0 Acknowledgement of Country by Rida Malik

### 2.0 Attendance, Apologies and Proxies

#### Attendance

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Research Officer – UWA Student Guild – [jessica.toon@guild.uwa.edu.au](mailto:jessica.toon@guild.uwa.edu.au) (EO)

#### Apologies

Lizzy O'Shea (LO)  
Thomas Beyer (TB)  
Danielle Fitzgerald (DF)

President – UWA Student Guild – [president@guild.uwa.edu.au](mailto:president@guild.uwa.edu.au)  
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### 3.0 Minutes of Previous Meeting.

The previous minutes were accepted as a true and accurate record.

### 4.0 Actions from Previous Minutes

Various actions completed and other carried forward as follows;

- *Grants Action - LO to send email to staff/student re grant process*
- *Emergency Loans Action - DF to provide current figures/situation on Emergency loans, budget, cash flow, repayment rates etc.*

### 5.0 Standing Item – information Blog (Guild President LO)

Carried forward to next meeting as LO an apology

### 6.0 Welfare Week

RM invited suggestions for Welfare Week ideas in Semester 1 – 18/05/2015 to 21/05/2015. RM will do google doc and circulate.

- *Action – Send through ideas to RM.*

### 7.0 Other Business

- **Mental Health Mind Map** – JT advised that information provided by committee members and welfare department member has been collated. Ideas around design such as hyperlink and Google map pin drops were discussed. JT and CG will work together on draft design. Aleks Miller from Guild Welfare Department will also be invited.

### 8.0 Next Meeting

- Scheduled for Wednesday the 8th of April 2015 at 10.30am - Guild Meeting Room 1 (The Fishbowl).

END



# MINUTES – WELFARE AND ADVOCACY COMMITTEE MEETING

## 15th April 2015: 10:30AM Guild Meeting Room 1

UWA Student Guild | M300, 35 Stirling Highway, Crawley WA 6009 chair@guild.uwa.edu.au | guild.uwa.edu.au

### 1.0 Acknowledgement of Country by Rida Malik

### 2.0 Attendance, Apologies and Proxies

#### Attendance

Rida Malik (RM)  
Lizzy O'Shea (LO)  
Jesse Martino (JM)  
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Welfare Officer – UWA Student Guild – [welfare@guild.uwa.edu.au](mailto:welfare@guild.uwa.edu.au) (Chair)  
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Student Assist Manager – UWA Student Guild - [assist@guild.uwa.edu.au](mailto:assist@guild.uwa.edu.au)

#### Proxies

Mel Lee (ML) for Thomas Beyer (TB) Ed VP Council President – UWA Student Guild [20945795@student.uwa.edu.au](mailto:20945795@student.uwa.edu.au)

#### Apologies

Lizzy Long (LL)  
Patrick Bendall (PB)

OCM – UWA Student Guild - [21512901@student.uwa.edu.au](mailto:21512901@student.uwa.edu.au)  
OCM – UWA Student Guild - [21129353@student.uwa.edu.au](mailto:21129353@student.uwa.edu.au)

### 3.0 Minutes of Previous Meeting.

The previous minutes were accepted as a true and accurate record.

### 4.0 Actions from Previous Minutes

All actions from the previous minutes have been actioned.

### 5.0 Mental Health Mind Map

- Sub Committee established for project, members include Rida Malik, Carlo Guaia, Aleksandra Miller and Jessica Toon.
- Content for on and off campus Mental Health Services has been collated.
- Guild Student Assist Department to manage online content to remain current and appropriate going forward. This will commence once the Mind Map has been launched online. Danielle Fitzgerald to be included on subcommittee.
- Guild Creative Department have done design mock-ups for initial online PDF.
- Launch date for Mental Health Mind Map on Guild Website is 21<sup>st</sup> May 2015 to coincide with Welfare Week.

### 6.0 Standing Item – Information for Blog (Guild President LO)

- Committee members were invited to send through information to Lizzy (LO) that may be useful for University staff to be included in the Blog.
- *Action – ALL Committee members to send through relevant information to LO.*

### 7.0 Welfare Week

- RM gave committee members information on confirmed activities and groups that will be attending Guild Welfare Week in Semester 1 – 18/05/2015 to 21/05/2015.

# MINUTES – WELFARE AND ADVOCACY COMMITTEE MEETING

## 15th April 2015: 10:30AM Guild Meeting Room 1

UWA Student Guild | M300, 35 Stirling Highway, Crawley WA 6009 chair@guild.uwa.edu.au | guild.uwa.edu.au

- CG advised that the Mental Health Minister (Helen Morton) was unable to accept the Guild's Welfare Week invitation. CG will draft an invitation for Semester 2 or another time and/or that the Minister can send a proxy etc.
- SO suggested doing the same invitation for the Human Rights Commissioner as above for the Mental Health Minister.
- LO suggested launch date for Mental Health Mind Map on Guild Website to be 21<sup>st</sup> May 2015 to coincide with Welfare Week.
- ML said she was happy to raise Welfare Week collaboration to Fac Socs and invited Rida to speak at the next meeting.
- *Action – CG to draft invitation to the Mental Health Minister.*
- *Action – SO to draft invitation to the Minister for Human Rights.*
- *Action ML and RM to arrange presentation to Fac Soc's about Welfare Week collaboration.*

### 8.0 Other Business

- **Student Assist** – JM said the students would like to see the Guild Student Assist website displayed like a dashboard. DF advised that the website has been redesigned and is live in this dashboard format.
- **Strive Grant** – JT advised that the Strive Grant is completed in draft format, still awaiting letters of support and quote info and then ready for review.

### 9.0 Next Meeting

- Scheduled for Wednesday the 13th of May 2015 at 10.30am - Guild Meeting Room 1 (The Fishbowl).

END



# MINUTES – WELFARE AND ADVOCACY COMMITTEE MEETING

## 14th May 2015: 10:30AM Guild Meeting Room 1

UWA Student Guild | M300, 35 Stirling Highway, Crawley WA 6009 chair@guild.uwa.edu.au | guild.uwa.edu.au

### 1.0 Acknowledgement of Country by Rida Malik

### 2.0 Attendance, Apologies and Proxies

#### Attendance

Rida Malik (RM)  
Lizzy O'Shea (LO)  
Jessica Toon (JT)  
Lizzy Long (LL)

Welfare Officer – UWA Student Guild – [welfare@guild.uwa.edu.au](mailto:welfare@guild.uwa.edu.au) (Chair)  
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OCM – UWA Student Guild - [21512901@student.uwa.edu.au](mailto:21512901@student.uwa.edu.au)

#### Proxies

Patrice Mitchell (PM) for Danielle Fitzgerald (DF) – UWA Student Guild [assist@guild.uwa.edu.au](mailto:assist@guild.uwa.edu.au)

#### Apologies

Jesse Martino (JM)  
Carlo Guaia (CG)  
Patrick Bendall (PB)  
Mel Lee (ML)  
Danielle Fitzgerald (DF)

Secretary – UWA Student Guild - [secretary@guild.uwa.edu.au](mailto:secretary@guild.uwa.edu.au)  
OGC – UWA Student Guild - [carlo.guaia15@guild.uwa.edu.au](mailto:carlo.guaia15@guild.uwa.edu.au)  
OCM – UWA Student Guild - [21129353@student.uwa.edu.au](mailto:21129353@student.uwa.edu.au)  
Ed VP Council President – UWA Student Guild [20945795@student.uwa.edu.au](mailto:20945795@student.uwa.edu.au)  
Student Assist Manager – UWA Student Guild - [assist@guild.uwa.edu.au](mailto:assist@guild.uwa.edu.au)

### 3.0 Minutes of Previous Meeting.

The previous minutes were accepted as a true and accurate record.

### 4.0 Actions from Previous Minutes

Actions from the previous minute's actioned apart from the following carried forward;

#### Welfare Week

- *Action – CG to draft invitation to the Mental Health Minister.*
- *Action – SO to draft invitation to the Minister for Human Rights.*

### 5.0 Standing Item – Information for Blog (Guild President LO)

- Committee members invited to send through information to Lizzy (LO) that may be useful for University staff to be included in the Blog.
  - LO suggested JT liaise with Chelsea Hayes re how the Guild's supporting students in the lead-up to exams, i.e. extending Reid hours, Student Assist, Welfare Week/De-Stress to be forwarded to LO for inclusion in blog.
  - RM & JT have worked on student exam legal drug, caffeine and sleep statistics and sent to Creative Department for mock ups of ideas. LO said these could also be included in the blog
- 
- *Action – ALL Committee members to send through relevant information to LO.*
  - *Action – JT to liaise with Chelsea Hayes re exam information to be forwarded to LO.*
  - *Action – RM & JT to finalise legal drug, caffeine and sleep statistics artwork with Creative Department and send link to LO.*
  - *Action – JT to obtain blog submission dates from Lisa Cluett in UWA Student Services and include in agendas going forward*

# MINUTES – WELFARE AND ADVOCACY COMMITTEE MEETING

## 14th May 2015: 10:30AM Guild Meeting Room 1

UWA Student Guild | M300, 35 Stirling Highway, Crawley WA 6009 chair@guild.uwa.edu.au | guild.uwa.edu.au

### 6.0 Mental Health Mind Map

- Guild Creative Department have done design mock up for Mental Health Mind Map.
- Launch date for PDF on Guild Website is 21<sup>st</sup> May 2015 to coincide with Welfare Week Mental Health Day. 70 copies will be printed (50 for handout on Welfare Week Mental Health Day and 20 copies for Student Assist).
- LO advised RM that funds for the mind map can also be taken from the president's budget if required.

### 7.0 Welfare Week

- RM gave committee members information on confirmed activities and groups that will be attending Guild Welfare Week in Semester 1 – 18/05/2015 to 21/05/2015. See attached Facebook event for further information – <https://www.facebook.com/events/378638055662079/>
- *Action – ALL Committee members to promote Welfare Week Facebook event.*

### 8.0 Other Business

- **Strive Grant** – JT advised that the Strive Grant was submitted on Thursday 7<sup>th</sup> June 2015.

### 9.0 Next Meeting

- Rescheduled to Wednesday the 27th of May 2015 at 10.30am - Guild Meeting Room 1 (The Fishbowl) due to exam period in June. There will be no committee meeting in June.

END



# MINUTES – WELFARE AND ADVOCACY COMMITTEE MEETING

## 27th May 2015: 10:30AM Guild Meeting Room 1

UWA Student Guild | M300, 35 Stirling Highway, Crawley WA 6009 chair@guild.uwa.edu.au | guild.uwa.edu.au

### 1.0 Acknowledgement of Country by Rida Malik

RM stated that this is the last meeting for the Semester.

### 2.0 Attendance, Apologies and Proxies

#### Attendance

Rida Malik (RM)  
Jesse Martino (JM)  
Mel Lee (ML)  
Sofie O'Mara (SO)  
Danielle Fitzgerald (DF)  
Jessica Toon (JT)

Welfare Officer – UWA Student Guild – [welfare@guild.uwa.edu.au](mailto:welfare@guild.uwa.edu.au) (Chair)  
Secretary – UWA Student Guild - [secretary@guild.uwa.edu.au](mailto:secretary@guild.uwa.edu.au)  
Ed VP Council President – UWA Student Guild [20945795@student.uwa.edu.au](mailto:20945795@student.uwa.edu.au)  
OGC – UWA Student Guild - [sofie.omara15@guild.uwa.edu.au](mailto:sofie.omara15@guild.uwa.edu.au)  
Student Assist Manager – UWA Student Guild - [assist@guild.uwa.edu.au](mailto:assist@guild.uwa.edu.au)  
Research Officer – UWA Student Guild – [jessica.toon@guild.uwa.edu.au](mailto:jessica.toon@guild.uwa.edu.au) (EO)

#### Apologies

Carlo Guaia (CG)  
Patrick Bendall (PB)  
Lizzy O'Shea (LO)  
Lizzy Long (LL)

OGC – UWA Student Guild - [carlo.guaia15@guild.uwa.edu.au](mailto:carlo.guaia15@guild.uwa.edu.au)  
OCM – UWA Student Guild - [21129353@student.uwa.edu.au](mailto:21129353@student.uwa.edu.au)  
President – UWA Student Guild – [president@guild.uwa.edu.au](mailto:president@guild.uwa.edu.au)  
OCM – UWA Student Guild - [21512901@student.uwa.edu.au](mailto:21512901@student.uwa.edu.au)

### 3.0 Minutes of Previous Meeting.

The previous minutes were accepted as a true and accurate record.

### 4.0 Actions from Previous Minutes

Actions from the previous minute's actioned apart from the following carried forward;

#### Welfare Week Semester 2

- *Action – CG to draft invitation to the Mental Health Minister.*
- *Action – SO to draft invitation to the Human Rights Commissioner – Tim Wilson for Semester 2.*

### 5.0 Standing Item – Information for Blog (Guild President LO)

- Committee members invited to send through information to Lizzy (LO) that may be useful for University staff to be included in the Blog.
- JT contacted Lisa Cluett/Rebecca Ray at UWA Student Services who advised – they don't have exact dates because the semester waxes and wanes in terms of activity for people to report on. In the past they have sent a call-out for blog posts in the third week of the month, with the deadline being the end of the month. So if anyone committee members have information for inclusion in Lizzy's (LO) blog then send through when it becomes available.
- DF asked who receives the blog – LO may know. The bottom of the blog states - *You are receiving this email because you are subscribed to the UWA Student Services mailing list. So it may be on a subscriber basis.*

### 6.0 Mental Health Mind Map

- Was launched on the Thursday the 21<sup>st</sup> May 2015 to coincide with Welfare Week Mental Health Day. There were a few changes made in regard to no cost and low cost services which have now been amended.
- RM advised to discard previously printed copies and a new print run will be done.
- Links for committee members to promote this resource as follows;
  - Facebook: <https://www.facebook.com/UWASStudentGuild/posts/10153227141535071>
  - Website: <http://www.uwastudentguild.com/introducing-the-mental-health-mind-map/>

# MINUTES – WELFARE AND ADVOCACY COMMITTEE MEETING

## 27th May 2015: 10:30AM Guild Meeting Room 1

UWA Student Guild | M300, 35 Stirling Highway, Crawley WA 6009 chair@guild.uwa.edu.au | guild.uwa.edu.au

- Website Permanent location - <http://www.uwastudentguild.com/assist/welfare/mental-health/>

### 7.0 Welfare Week Review (Rida Malik)

- RM said Semester 1 Welfare Week went very well.
- Welfare Week for Semester 2 will be held from Monday 19/10/2015 to Thursday the 22/10/2015.

### 8.0 Other Business

- **Strive Grant** – JT advised that the Strive Grant was submitted on Thursday 7<sup>th</sup> June 2015.

### 9.0 Next Meeting

- Scheduled for Wednesday the 29th of July 2015 at 10.30am – Guild Meeting Room 1. This will be the first Welfare & Advocacy Committee of Semester 2, 2015 and confirmed dates for the remainder of the year will be subject to student rep timetables.

END



# MINUTES – WELFARE AND ADVOCACY COMMITTEE MEETING

## Guild Meeting Room 2

UWA Student Guild | M300, 35 Stirling Highway, Crawley WA 6009 chair@guild.uwa.edu.au | guild.uwa.edu.au

### 1.0 Acknowledgement of Country

RM

### 2.0 Attendance, Apologies and Proxies

#### Attendance

Rida Malik (RM)	Welfare Officer – UWA Student Guild – welfare@guild.uwa.edu.au (Chair)
Lizzy O’Shea (LO)	President – UWA Student Guild – president@guild.uwa.edu.au
Jesse Martino (JM)	Secretary – UWA Student Guild - secretary@guild.uwa.edu.au
Danielle Fitzgerald (DF)	Student Assist Manager – UWA Student Guild - <a href="mailto:assist@guild.uwa.edu.au">assist@guild.uwa.edu.au</a> (EO)
Patrick Bendall (PB)	ALVA VP

#### Apologies

Carlo Guaia (CG) OGC – UWA Student Guild - [carlo.guaia15@guild.uwa.edu.au](mailto:carlo.guaia15@guild.uwa.edu.au)

#### Proxies

Melissa Lee (ML) Proxy for Education Council President - Thomas Beyer

### 3.0 Minutes of Previous Meeting.

The previous minutes were accepted as a true and accurate record.

### 4.0 Actions from Previous Minutes

Actions from the previous minute’s actioned and completed –

CG draft to Mental Health Minister  
SO draft letter to Human Rights Commissioner Tim Wilson

### 5.0 Standing Items – Information for blog

- Committee members invited to send through information to Lizzy (LO) that may be useful for University staff to be included in the Blog.
- LO added that information on welfare support that the guild offers and guild initiatives went in the blog.

### 6.0 Mental Health Mind Map

Was launched on the Thursday the 21st May 2015 to coincide with Welfare Week Mental Health Day. There were a few changes made in regard to no cost and low cost services which have now been amended.

- RM advised DF (SA) to discard previously printed copies and a new print run will be done.
- LO suggested larger copies printed for a staff resource.
- **Actions:**
- **RM advised to print out larger copies**
- **RM contact HPU re: advertising**
- **RM to contact Alex Pond re: putting a link in Guild Weekly**

### 7.0 Other Business



# MINUTES – WELFARE AND ADVOCACY COMMITTEE MEETING

## Guild Meeting Room 2

UWA Student Guild | M300, 35 Stirling Highway, Crawley WA 6009 chair@guild.uwa.edu.au | guild.uwa.edu.au

### Strive Grant –

- LO gave update, Strive grant approved \$3000 LO gave further update re: furniture, multiple use, event use, and dates needing to be finalised for launch.
- RM suggested Welfare week for launch
- LO advised its needs to be before that date to showcase that we are using it this semester
- *Action*
- *Discuss launch date in next meeting – decide which events*

### Free Breakfast Morning

- RM will be running a free breakfast morning – 9.00am – 11.30am on the 24<sup>th</sup> August.

### GV and Welfare

- RM and Guild Volunteering/Welfare Department running meditation sessions. (Clare Duffy from GV involved).

Welfare/Queer/Women's – RM/EB and Queer meeting with HPU to discuss sex week ideas.

### Next meeting agenda items:

- Strive progress
- Sexual Health Week
- Welfare week ideas

### 8.0 Next Meeting

Scheduled for Wednesday the 9th of September 2015 at 10.30am – Guild Meeting Room 1.

END



# MINUTES – WELFARE AND ADVOCACY COMMITTEE MEETING

## Guild Meeting Room 2 16.9.2015

UWA Student Guild | M300, 35 Stirling Highway, Crawley WA 6009 chair@guild.uwa.edu.au | guild.uwa.edu.au

### 1.0 Acknowledgement of Country

RM

### 2.0 Attendance, Apologies and Proxies

#### Attendance

Rida Malik (RM)	Welfare Officer – UWA Student Guild – welfare@guild.uwa.edu.au (Chair)
Danielle Fitzgerald (DF)	Student Assist Manager – UWA Student Guild - assist@guild.uwa.edu.au (EO)
Jesse Martino (JM)	Secretary – UWA Student Guild - secretary@guild.uwa.edu.au

#### Apologies

Carlo Guaia (CG)	OGC – UWA Student Guild - carlo.guaia15@guild.uwa.edu.au
Lizzy O'Shea (LO)	President – UWA Student Guild – president@guild.uwa.edu.au
Patrick Bendall (PB)	ALVA VP

#### Proxies

Melissa Lee (ML)	Proxy for Education Council President - Thomas Beyer
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### 3.0 Minutes of Previous Meeting.

The previous minutes were accepted as a true and accurate record.

### 4.0 Actions from Previous Minutes

Actions from the previous minute's actioned and completed – Some ongoing

RM larger copies of the MHM Map  
RM confirmed HPU MHM Map Advertising  
RM suggested using Strive grant Chill Out materials at EOSS and during Welfare Week

### 5.0 Standing Items – Strive Grant

Discussed what events the chill out zone should be used at.

- RM to discuss with PM (Patrice Mitchell) RE: \$250 Strive Grant
- DF stated that the items were used successfully at the Ibiza event
- **Actions:**
- **RM to get help from PM in applying for the \$250 strive grant for promotional materials for the MHM Map.**
- **RM to potentially launch the chill out zone at Welfare Week and check this with PM**
- **RM chill zone to be used at EOSS**

### 6.0 Mental Health Mind Map

Was launched on the Thursday the 21st May 2015 to coincide with Welfare Week Mental Health Day. There were a few changes made in regard to no cost and low cost services which have now been amended.

- RM advised DF (SA) to discard previously printed copies and a new print run will be done.
- LO suggested larger copies printed for a staff resource.
- RM discussed phase 1 of the map to be done on print and phase 2 to be the promotion of the map through our various networks. Promotion

# MINUTES – WELFARE AND ADVOCACY COMMITTEE MEETING

## Guild Meeting Room 2 16.9.2015

UWA Student Guild | M300, 35 Stirling Highway, Crawley WA 6009 chair@guild.uwa.edu.au | guild.uwa.edu.au

- *Actions:*
- RM advised to print out larger copies

### 7.0 Other Business

#### SA Financial Services

- DF discussed the need for students in dangerous situations/circumstances to be able to granted provisions when applying for a EL or Grant – such as providing no fixed address for the student – or not having to fill out a description section of a grant due to the sensitive nature of some cases and confidentiality. DF mentioned these cases come through 1-4 times per year and requested the committees support for such cases.
- Committee agreed to offer full support to SA to make these decisions.

#### Foodbank

- DF mentioned that SA have requested some funding in the SA budget for a Foodbank next year and will keep the committee updated on the possibility of setting this up next year.

Next meeting agenda items:

- Strive progress
- Sexual Health Week
- Welfare week ideas

### 8.0 Next Meeting

The next W&A meeting is scheduled for: Wednesday the 14th October 2015 at 10.30am – Guild Meeting Room 1.

END



# MINUTES – WELFARE AND ADVOCACY COMMITTEE MEETING

14 October, 10:30am  
Guild Meeting Room 1

UWA Student Guild | M300, 35 Stirling Highway, Crawley WA 6009 chair@guild.uwa.edu.au | guild.uwa.edu.au

## Attendance, Apologies and Proxies

### Attendance:

Jesse Martino, Lizzy O'Shea, Melissa Lee, Dean D'Angelo (NUS Welfare Officer)

### Apologies:

Carlo Guaia, Sophie O'Mara and Patrick Bendall

### Dean – NUS Welfare Officer

- Income support payments – social services bill
- Submission to senate committee – looking at the bill with the National President, received constructive feedback
- Bill was voted down in the Senate
- Student Wellbeing Survey – launched this semester, want to incorporate in welfare week. Worked with National Disabilities Officer
- Looking at getting a larger campaign with regard to penalty rates going

Have laptops for the Wellbeing Survey

Policy ideas or contributions to policies on the agenda, they can be incorporated

Penalty rates – submission to the Fair Work Commission, which hasn't been lodged yet. Collecting case studies and data first.

Will be contacting faculty societies and clubs about mental health mind map