

## **Minutes of the VACE Committee Meeting**

Wednesday 30<sup>th</sup> May 2018

Guild Volunteering

*Medaavi opened the meeting at 2:05pm*

### **1. Acknowledgement of Country**

Medaavi acknowledged the Whadjuk Noongar People as the original custodians of these lands and water, and paid our respects to Elders past, present and future.

### **2. Welcome, Apologies & Proxies**

- a. **Present:** Medaavi Gopaul (Chair), Lana Robinson, Candice Marsden, Sabrina Nur Binti Babe Azaman, Adhish Kasha, Zxeng-Lindt See
- b. **Apologies:** Megan Lee

### **3. Approval of Previous Minutes**

The minutes of the previous meeting were accepted as a true and accurate record of the meeting's proceedings.

### **4. Business Arising from Previous Minutes**

#### **4.1. Ideas to promote GV**

Lana mentioned that work is still progressing on the GV promotional video and that it should be finalised soon (as Guild Engagement is currently working on a script for the voiceover).

**ACTION:** Everyone to continue to submit marketing/ promotion ideas as and when they arise.  
**ACTION:** Lana to speak to Guild Engagement about the effectiveness and feasibility of using Snapchat as a marketing tool.

#### **4.2. Volunteer Peer Guides for O-Week**

Lana confirmed with VACE that UniMentor includes information about Guild and more specifically, Guild Volunteering, as part of their program and tours on campus.

#### **4.3. National Volunteer Week 2018 Debrief**

Lana and Candice provided a de-brief of National Volunteer Week and the events held throughout the week. Lana and Candice said they were happy with the events and the level of engagement, however they noted a few things for improvement:

- Different promotion of the Q&A Panel discussion to try and engage more students to attend (especially given that recent survey findings suggest these are the types of events that students want)
- Ensuring that future NVWs don't clash with themed weeks such as Welfare Week.

### **5. GV Semester Break Plans**

Lana and Candice discussed GV plans for the semester break and provided an overview of the six different day trips they have planned. Lana said there will also potentially be an overnight / regional volunteering opportunity as well. Lana asked for VACE opinions on whether many students stay in Perth during the break and if the day trips they have planned will be popular.

### **6. National Student Volunteer Week (NSVW)**

Lana informed VACE that National Student Volunteer Week is scheduled for Week 3 of Semester 2. Lana said GV will be advertising for students to apply to be part of NSWV Steering Committee. Lana and Candice also encouraged everyone to contribute any ideas they have for the week.

**ACTION:** Lana / Candice to advertise for National Student Volunteer Week Steering Committee

**ACTION:** Everyone to submit any ideas for NSVW to GV.

## 7. Other Business

### 7.1. Next Meeting

It is likely that the next meeting will be during Week 1 of Semester 2. However, the time is yet to be determined as a new doodle poll will be distributed (after timetables have been confirmed) to identify a suitable time for meetings during Semester 2.

### 7.2. Upcoming promotional events GV will be attending:

Semester 2 O-Week

UWA Open Day

**ACTION:** Medaavi to distribute new Doodle poll in Semester break to identify appropriate meeting times for Semester 2. Meedavi also to email VACE members to see if anyone can meet during university break. Once new meeting time has been established, Medaavi to schedule future meetings in everyone's calendars.