



UWA STUDENT GUILD
The University of Western Australia
M300, 35 Stirling Highway | Crawley, WA 6009
(08) 6488 2295 | hello@guild.uwa.edu.au
facebook.com/UWAStudentGuild | @UWAStudentGuild

Volunteering Committee |
27/03/2025
Minutes

Voting Members: Nikhi Talluri (NT), Laurel Chow (LC), Casey Taylor (CT)

Non-voting/Co-opted Members: N/A

Staff: Lizzie Moorhouse (LM), Josef Rojas (JR)

1. WELCOME AND OPENING

Apologies: Aimee Chan (AC), Tabarel Alhaffar (TA), Ruby Membry (WO)

Invitees: Nil.

2. ACKNOWLEDGEMENT OF COUNTRY

The UWA student Guild and Guild Volunteering recognise the Whadjuk Noongar people as the rightful and original owners of the land we are meeting on. The UWA Student Guild would like to acknowledge Indigenous leaders past present and future and extend this to all First Nations people.

3. CONFIRMATION OF PREVIOUS MINUTES

No previous minutes.

4. COMMITTEE BUSINESS

Meeting started 2:36pm

O-Day Update from GV Staff (LM, JR)

- LM engaged with lots of students, guild on the green, student expo. Engagement on forms. Op shop as part of outreach. 60 volunteers for O day
- JR Marketing campaign for OD.

Grand Challenges

- LM Op shop 9th of April
- JR grateful to grand challenges for producing grant money
- LM sustainable gardening and sustainable composting
- NT off the record – JS says easy to work with but claims credits

National Volunteer Week

- 2.41 LM Events intern – last week of semester 19th to 25th of May (week 12)
- JR – wellbeing of volunteers and give students/volunteers a break





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Repair Lab

- **JR first session this year went well. Lots of exposure. 29 items brought**
- **Silverwear repaired and requested to do donations for repair lab to continue running**
- **1st April, 7th May**
- **3 for semester 2**
- **CT \$1,500 for grant funding**

Relay for Life

- **LM invoices paid**
- **CT Lunch and dates for relay for life**
- **30th August**
- **4th October (Guild Ball)**
- **13th October (Lizzie not in state); NT away**
- **Riley is free**
- **Avoids elections and other things**
- **CT creating digital assets**
- **CT struggling will present socpac**
- **ET to email club**
- **LM colleges requesting dates**

Open Day

- **CT**
- **NT radio silence from O day coordinator**
- **No information about the guild running Oday**
- **NT to follow up**
- **JR to push out to coordinators**
- **NT will message head of future students**
- **Sunday 30th 10am to 3pm**
- **Guild to put banners, photos, activation**
- **Guild to man photo booth**

Marketing and Comms Update

- **LM get out what we can, marketing team for guild going through period of adjustment. Engagement up on social media post. O-Day drive.**

Discussion/Feedback

- **TA Guild open day stall times**
- **NT Guild photobooth update to come**





- **ET is tav open**
- **GD reaching out about events that GD want.**
- **V regarding interfac sausage sizzle, sports to run (1x week)**

Grant

- First aid training and mental health training
- 3rd and 4th of May 20 people per session. 2 sessions to train 40 people
- Provider on campus can only do one batch end of may hybrid online + 4 hour in person training
- \$50 deposit taken and returned once all training is completed.
- Add clause for financial hardship
- CT incentivised to complete training
- JR incentive
- NT extenuating circumstances, work around/offer alternative
- LM will only bill for amount that show up for training
- NT approves
- LM offer so many places to womens department and access department
- LM reached out to Aleisha Curtis on campus conference for students – drop-in workshops
- NT Training quiz night – free food
- CT to reach out to sponsors, JR and LM transcript training

Albany

- Contact to email
- 3.09 pm NT emailed head of Albany
- Show up at Albany
- LM to contact family member
- NT contacting Tim Martin
- LM volunteering opportunities in Albany
- NT go down Thursday/Friday be there for Friday and come back on the weekend.

5.

6. ALL OTHER BUSINESS

Introduction of each member.

Decide on regular meeting schedule.

5. OTHER BUSINESS





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7. NEXT Volunteering Committee MEETING

The next Volunteering Committee Meeting will be held on the 24th of April at 2.30pm. Please send apologies to Casey Taylor prior to the meeting.

Next meeting start of May, 2025





Voting Members:), Ethan Tan (ET), Oliver Barrett (OB), Steve Borinaga (SB), Casey Taylor (CT)

Non-voting/Co-opted Members: N/A

Staff: Lizzie Moorhouse (LM), Josef Rojas (JR)

1. WELCOME AND OPENING

Apologies: Ruby Membry (RM), Aimee Chan (AC), Tabarel Albaffar (TA), Nikhi Taluri (NT)

Invitees: Nil.

This meeting was held via at Microsoft Teams at the request of the committee.

2. ACKNOWLEDGEMENT OF COUNTRY

The UWA student Guild and Guild Volunteering recognise the Whadjuk Noongar people as the rightful and original owners of the land we are meeting on. The UWA Student Guild would like to acknowledge Indigenous leaders past present and future and extend this to all First Nations people.

3. CONFIRMATION OF PREVIOUS MINUTES

Minutes confirmed via circular.

4. COMMITTEE BUSINESS

Meeting started 11:05am

Semester 2 Update from GV Staff (LM, JR)

Guild on the Green

- **LM 15th July 12 to 2pm**
- **LM Use this to run a sausage sizzle for Relay for Life**

O-Day

- **LM Relay for Life launch with reduced entry fee. They are planning to hand out juice but tbc.**
- **LM Volunteering tent is confirmed, working on an activity.**
- **LM Op-Shop will be at the old barber shop from 11am to 3pm.**
- **JR to manage Volunteering tent, CT Relay for Life, CC on Op-Shop, LM as needed.**





National Student Volunteer Week

- **CT** A lot of barriers as large organisations have been asking us to pay them since they no longer run sessions for free. Tough, since we've been wanting to run workshops and an expo during National Volunteering Week and we're finding it hard to find organisations that are willing to come down for a few hours for free. Wanting to be paid between \$400 to \$800 for their time.
- **SB** has reached out to smaller organisations, and a few are interested.
- **CT** Workshop Themes - 1-2 Excursions, Repair lab
- **JR** Launching bike hire programme for students to use around campus. Going to be using old, abandoned bikes but they need a health check before they can be used.
- **JR** To run workshops to learn how to do health check for the old bikes. To roll into an activity for volunteering week.
- **CT** Expo on Friday

Inter-Uni Beach Comp

- **LM** Let JS (Environment Officer) and SERAG know
- **LM** 12th of July
- **LM** People who register must attend, healthy competition, entry fee is paid.

Ball Boutique in September

- **LM** Second week of September, which is the week after Study Break.
- **LM** Booked the Sue Boyd room for that week to convert it into easy changing rooms.
- **LM** Have both suits and dresses!
- **LM** Going to try to give it a ball shop vibe. Bring in chairs so friends can come and see their friends try on things.
- **JR** Concerns with Guild Elections, but voting will not start then so there shouldn't be any interruptions from Guild Elections.
- **Partnering** with Solaris, and Cancer Council so need to touch base with them to keep adding to the collection of clothes





Relay for Life Progress

- **LM The Relay for Life committee seem to be very active now**
- **Riley Oval confirmed from 2pm to 8 am. Looking for some fun pun on 18 hours for the event name.**
- **We should begin to see everything such as marketing ramp up soon!**
- **To attach most recent Relay for Life committee minutes so we can all see how the committee is going.**

Program Logos

- **LM New logo designs! Attached to meeting minutes.**
- **LM This is just so that across all our social media, printing and digital advertising, there is a consistent branding.**
- **LM Everyone likes them! Logos are approved**

Recruitment for next year

- **LM Going to campaign for recruitment of the new PROSH directors and Co-ordinators in September.**
- **LM To post on Guild platforms and social media.**
- **LM Wanted to do this in October but LM will be on leave for majority of October, and October is saturated with Guild Elections, Ball and Relay for Life.**
- **LM Chair and committee will all need to be accepted by the new Guild Council.**

Volunteering Awards

-
- **LM To be held on the 5th of November, which is week 2 of exams.**
- **LM To be at the Tav from 5-7pm**
- **LM Also on the same day as Volunteering Manager Day.**
- **LM Will organise canapes and a drink token for attendees.**
- **LM Previously invited convocation, Guild Council and previous volunteering manager.**

Recap of Semester 2 Programs

- **Micro**
 1. **LM Successful Sem 1**
 - **LM Feedback was there was a lot of the same activities, so going to try to get different types of activities.**
 - **LM Saw 20 students every time.**





- **SMGF social media for good**
 - **LM Want to relaunch, but still figuring this out.**
- **Repair Lab**
 - **LM, JR ran a few sessions.**
 - **JR More repair labs planned for this semester!**
- **PHSG perth homeless support group**
 - **LM Perth Homeless Support Group always have volunteers in this programme but need to organise committee transport.**
- **Bread Run**
 - **LM Successful as always.**
 - **LM Changed the days a few times last semester to try to figure out when is the best time to do them.**
 - **LM Looking at putting bins in Reid, Barry and colleges to collect things from people's cupboards to donate in Sem 2.**
- **Wellbeans**
 - **LM As discussed above**
- **Tax Help**
 - **Nil.**
- **Gardens**
 - **LM Tidied up all the gardens at a session on Monday.**
 - **LM Added lavenders at the upstairs part of Guild Village and di general maintenance.**
 - **LM After all the construction is done at the anatomy building, we will investigate relocating the garden again since they're not getting any sunlight**
- **SERAG**
 - **LM First Saturday meeting last week.**
 - **CT Always full of positivity, but nothing else to report.**
- **Popup OpShop**
 - **Next one at O-Day**





- **25th July - Coordinators Sem 2 Update and Lunch**
 - **LM Bit of a Christmas in July kind of get together and just reflect on what's to come in Sem 2.**

5. ALL OTHER BUSINESS

Food bank event on the 8th of September to give away food and have a market thing for students, run by students. Going to send volunteers but that is all the involvement we will have.

To check if any departments wanted to pass anything to the Volunteering department.

5. OTHER BUSINESS

6. NEXT VOLUNTEERING COMMITTEE MEETING

Next meeting will be held on the TBC (Time TBC). Please contact the Volunteering Committee's Executive Officer; Ethan Tan (ethan.tan25@guild.uwa.edu.au) with any apologies or proxies for the next meeting. If unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.





Voting Members:), Ethan Tan (ET), Casey Taylor (CT), Aimee Chan (AC)

Non-voting/Co-opted Members: N/A

Staff: Lizzie Moorhouse (LM), Christina Chartelis (CC)

1. WELCOME AND OPENING

Apologies: Ruby Membry (RM), Nikhi Taluri (NT), Josef Rojas (JR)

Invitees: Nil.

This meeting was held in the Volunteering Office.

2. ACKNOWLEDGEMENT OF COUNTRY

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3. CONFIRMATION OF PREVIOUS MINUTES

Confirmation of July Minutes

Motion has passed

4. COMMITTEE BUSINESS

Meeting started 2:03pm

Semester 2 progress and look forward

- **LM National Student Volunteer Week Review**
 1. **Successful and engaged with roughly 1000 students.**
 2. **We had some charity partners come, which is great. However, the biggest challenge is parking (as always).**
 3. **Some people couldn't get parking and didn't show up because of it...**
 4. **Resulted in stuff not happening**
- **CT Inter Uni Beach Comp Review**
 1. **Needs another lead from Guild Volunteering to be at beach and guide our volunteers, whilst other drives bus. Thought other volunteers were going to be there to coordinate but there wasn't.**





2. **Cost: \$200 for entry, \$180 for catering, \$28.50 per a shirt = \$456, Total = \$836**
- **LM Ball Boutique in September**
 1. **Was this week! Successful but have not received the final figure.**
 2. **Will make a formal announcement on how much we made until next meeting.**
 3. **Best place for op shop so far has been downstairs of Guild Village. Next time, we should have clothes just outside of the old Barber shop and the fitting rooms inside the barber shop.**
 4. **Next year we can do that plus move furniture to make it more boujee.**
 5. **Need to think of how we can do it with other departments since they had wanted to do the same thing. To be discussed when we're not restricted on time.**
 6. **Having it run on occasion has been doing better than when it was always open.**
- **LM Relay status progress**
 1. **Program confirmed and posted on Instagram.**
 2. **Waiting on Cancer Council to send out the program to everyone via email.**
 3. **310 Participants 34 teams, \$18k raised (only just breakeven)**
 4. **Last 25% discount code coming around 22nd September.**
 5. **Largest donor gets a VIP tent. Redbulls, tent, bean bags, etc.**
 6. **Pray for no rain before or on the day. Could investigate gym near business school as an alternative or outside oak lawn and use ref as indoor space.**
- **6.2 Recruitment for next year (Lizzie)**
- **Volunteering Chair**
- **Micro**
- **Repair Lab**
- **PHSG**
- **Bread Run**
- **Wellbeans**
- **Guild Gardens**
- **SERAG**
- **Popup Op-Shop**
- **Tax Help**
- **PROSH (own campaign)**





- **Relay (own campaign)**
- **LM How would we feel about having Volunteering Event/Activation coordinators?**
 - 1. **A person looking after activation events (e.g. sausage sizzle, Reid micro volunteering, Curtin Uni collab)**
- **LM Volunteering awards will be on Wednesday 5th November around 5pm**
 - 1. **Nomination forms created, will be published at end of month**
 - 2. **Judging 31st October**
- **LM, CC, CT, JR State Conference 6th/7th November (Lizzie)**
 - 1. **Will be there attending to represent the UWA Guild**
- **LM on leave on the 10th to the 30th of October**
 - 1. **Interviews will be happening after Lizzie returns from leave**

5. ALL OTHER BUSINESS

AC Wellbeans at Spring Feast - good promotion opportunity.

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Confirmation of August Minutes

Motion has passed

4. COMMITTEE BUSINESS

Meeting started 12:01pm

Semester 2 progress and look forward

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