



Voting Members: Indi Creed (IC), Jelena Kovacevic (JK), Sammie Smith (SS), Luke Alderslade (LA), Juan Lakonawa (JL)

Non-voting/Co-opted Members:

Staff: Michael Farmer (MF), Georgia Masters (GM), Josef Rojas (JR), Jenny Ophel (JO)

1.0 WELCOME AND OPENING

Meeting begins at 10:04AM

Attendance: IC, JK (online), SS (online), LA, JL, MF.

Apologies: JO, GM, JR

Absent: -

2.0 ACKNOWLEDGEMENT OF COUNTRY

The UWA student Guild and Guild Volunteering recognise the Whadjuk Noongar people as the rightful and original owners of the land we are meeting on. The UWA Student Guild would like to acknowledge Indigenous leaders past present and future and extend this to all First Nations people.

3.0 CONFIRMATION OF PREVIOUS MINUTES

5.0 COMMITTEE BUSINESS

- **World's Greatest Shave (WGS)**

- **LA:**

- Finding the right time to do the WGS for the best outcome
 - MF asks about the timing of WGS last year. LA replies in April. This year, LA wants to do it earlier in March.
- LA asks JK about the possibility to do it in the first theme week. JK suggests consulting with relevant OB(s).
- Consult with SS about the possibility to do during Fringe Week. SS supports the idea.

- **JL**

- JL asks LA how the timeframe was of last year's WGS. LA replies in February. LA says no budget allocated in 2023, had a working group consists of 5 people.

- **Guild Volunteering Updates**

- **MF:**

- MF mentions leadership retreat planned on 14 February and 15 February. MF invites member of the committee to attend.

- MF mentions the preparation of O-Day. GV will locate in Social Impact Village. MF says GV will make it fun and engaging, have giveaway for students.
- MF mentions the collaboration with Anthony Sims (RSD President) to have more engagement with the Residential College Students. MF says he has plans to do some volunteer events. MF specifically mentions about Micro Volunteering session to happen. MF expects to engage with more domestic students this year by doing this.
 - IC mentions each Residential College currently doing their own volunteering program. MF has discussed with Jenny Ophel about the idea to make those programs under GV umbrella. MF wants to have a chat with IC about this opportunity.

6.0 ALL OTHER BUSINESS

- **Introduction of each member**
- **Deciding on regular meeting schedule**
 - **JL:**
 - JL asks the attendees about their availability during the semester.

Tentatively decided for every last Wednesday of the month at 2pm at the Guild Meeting Room 1.

- **Executive Officer (EO)**
 - **IC:**
 - IC asks if Volunteering Committee has an EO. JL, MF say not yet.
 - **JL:**
 - JL says he has personally asked ST, ST interested to take the role. JL says cannot appoint ST now as he is not present.

7.0 CLOSE AND NEXT MEETING

The next Volunteering Committee Meeting will be held on 28 February at 2pm. Please send apologies to Juan Lakonawa prior to the meeting.

Meeting finishes at 2:40pm



Voting Members: Indi Creed (IC), Jelena Kovacevic (JK), Sammie Smith (SS), Luke Alderslade (LA), Juan Lakonawa (JL)

Non-voting/Co-opted Members: Shogo Toriyama (ST)

Staff: Michael Farmer (MF), Georgia Masters (GM), Josef Rojas (JR), Jenny Ophel (JO)

1.0 WELCOME AND OPENING

Meeting begins at 2:03PM

Attendance: IC, LA, JL, MF, JR, ST

Apologies: JK, SS, GM, JO

Absent: -

2.0 ACKNOWLEDGEMENT OF COUNTRY

The UWA student Guild and Guild Volunteering recognise the Whadjuk Noongar people as the rightful and original owners of the land we are meeting on. The UWA Student Guild would like to acknowledge Indigenous leaders past present and extend this to all First Nations people.

3.0 CONFIRMATION OF PREVIOUS MINUTES

January Minutes – Yet to upload

5.0 COMMITTEE BUSINESS

- **Executive Officer Appointment – Shogo Toriyama (JL)**

- Shogo's Introduction – ST
- The Volunteering Committee proposes the motion to appoint Shogo Toriyama as the 2024 Executive Officer of the Volunteering Committee

Moved: JL

Seconded: LA

No questions for the motion. No speakers for or against the motion.

The motion passed unanimously.

- The Volunteering Committee appoints Shogo Toriyama as the 2024 Executive

Officer of the Committee

Moved: JL

Seconded: IC

*JL highlights the experience and valuable contribution of ST for the past year.
Seconded by LA and IC.*

No question for the motion.

The motion passed unanimously.

- **Volunteering Update Post O-Day from GV Staff (MF, JR, JL)**

- Massive success in O-day to make connections
 - about 400 referrals recorded
 - Micro-Volunteering competition effectively enhanced the visibility of GV
- 2 new ambassadors assigned
- First ambassador meeting coming next month
 - Will plan the upcoming event in GV
- GV programs will start up this week

6.0 ALL OTHER BUSINESS

- **Grand Challenges (JR, MF)**

- Be held in University Hall in Week 3 during 4-7 pm
- Discussing sustainability and humanity
- Supposed to change the format (timetable and contents)
- Marketing preparation for this event will be needed

- **World's Greatest Shave - Funding (LA, JL)**

- Considering methods of getting people involved
- Aim to obtain at least 30 (currently 7)
- Will establish the marketing plan and schedule regarding offering prize next month
- Will share this event to GV leadership team

7.0 CLOSE AND NEXT MEETING

The next Volunteering Committee Meeting will be held on 27 March at 2pm. Please send apologies to Juan Lakonawa before the meeting.

Meeting finishes at 2:30pm



Voting Members: Indi Creed (IC), Jelena Kovacevic (JK), Sammie Smith (SS), Luke Alderslade (LA), Juan Lakonawa (JL)

Non-voting/Co-opted Members:

Staff: Michael Farmer (MF), Georgia Masters (GM), Josef Rojas (JR), Jenny Ophel (JO)

1.0 WELCOME AND OPENING

Meeting begins at 2:10PM

Attendance: JK, MF, GM, SS (Online)

Apologies: IC, LA, JO, JR

Absent: -

2.0 ACKNOWLEDGEMENT OF COUNTRY

The UWA student Guild and Guild Volunteering recognise the Whadjuk Noongar people as the rightful and original owners of the land we are meeting on. The UWA Student Guild would like to acknowledge Indigenous leaders past present and extend this to all First Nations people.

3.0 CONFIRMATION OF PREVIOUS MINUTES

- March Minutes

Moved: JL

Seconded: JK

No questions raised. This motion passes.

4.0 BUSINESS COMPLETED VIA CIRCULAR

- The Volunteering Committee appoints Pragati Nath and Shogo Toriyama as Ordinary Committee Members

5.0 COMMITTEE BUSINESS

- **GV Staff Reports (MF)**
 - Reports will be made available on Teams folder starting next month.
 - Update on WellBeans Initiative. Conversation in underway. Spoken to IC and most likely will be managed by Guild Council (Student Services).
- **Chair's Visit: Micro Volunteering (JL)**

- Micro is still happening every Monday 1-3PM regularly during semester
- Bookings still always fully booked in Unihub.
- Although there is a concern raised by the coordinator about the reduction of the number, overall Micro is still alive and attracting volunteers.
- Advice to staff to help coordinators find activities. Perhaps in comms with organisations to promote micro volunteering.
- Questioned by JK regarding the registration for Micro Volunteering, whether volunteers can simply join without registering through Unihub.
 - GM mentions if students really keen, they can come, and most likely would not be an issue.
 - JL also mentions that registration is not necessary a must in the past, but encouraged to prevent over-crowding.
- **National Volunteer Week: Amazing Race Event**
 - **MF:**
 - Ambassadors will join the SOCPAC meeting next week to promote the event.
 - Ambassadors will meet next week to finalise the plan.
 - Money raised will be donated to Relay for Life.
 - The event's promotion will not be using any VolunteeringWA logo/resources.
 - The event will be on Tuesday, 21st May 2024. It would run for 3 hours.
 - **JL:**
 - Promoting the event to Guild Council in the meeting and group chat.

6.0 ALL OTHER BUSINESS

- **Social Impact Week (SS):**
 - SS invites GV to have a stall during the Social Impact week on Tuesday next week.
 - JL has discussed with MF and GV willing to participate.
- **Food Pantry (JK):**
 - JK asks if GV has any idea/suggestions to Food Pantry, can be passed on to Max.
 - GM mentions that in the past this has been done but Student Assist team were not quite supportive.
 - MF highlights that GV can help a lot if they are given a chance.

7.0 NEXT MEETING

The next Volunteering Committee Meeting will be confirmed closer to the date. Please send apologies to Juan Lakonawa before the meeting.

Meeting adjourned at 2:26pm



Voting Members: Indi Creed (IC), Jelena Kovacevic (JK), Sammie Smith (SS), Luke Alderslade (LA), Juan Lakonawa (JL), Shogo Toriyama (ST), Pragati Nath (PN)

Non-voting/Co-opted Members:

Staff: Michael Farmer (MF), Georgia Masters (GM), Josef Rojas (JR), Jenny Ophel (JO)

1.0 WELCOME AND OPENING

Meeting begins at 11:08AM

Attendance: LA, Rachel Yeo for JK (RY), MF, GM, PN, SS (Online), JO (Online), ST (Online)

Apologies: IC, JR

Absent: -

2.0 ACKNOWLEDGEMENT OF COUNTRY

The UWA student Guild and Guild Volunteering recognise the Whadjuk Noongar people as the rightful and original owners of the land we are meeting on. The UWA Student Guild would like to acknowledge Indigenous leaders past present and extend this to all First Nations people.

2.0 CONFIRMATION OF PREVIOUS MINUTES

- April Minutes

Moved by: JL

Seconded by: LA

No questions raised. This motion passes.

4.0 BUSINESS COMPLETED VIA CIRCULAR

- The Volunteering Committee appoints Pragati Nath and Shogo Toriyama as Ordinary Committee Members

5.0 COMMITTEE BUSINESS

- **GV Staff Reports (MF)**
 - In preparation.
- **National Volunteer Week: Amazing Race Event (MF, JL)**
 - Successful interactions with UWA students (4 teams) and NPOs (Bottle Top Hill, West Australian AIDS Council, Thread Together).
 - Tyla, Thread Together program coordinator, ran the session.
 - Little lower participations than expected but reasonable considering close to

- exam periods.
 - Good example for future endeavours.
- **GV Committee organised event**
 - MF
 - MF and LA participated in the 2024 WA Volunteer of the Year Awards and good opportunity to think about what to do from a committee perspective for Semester 2.
 - Currently considering the GV Committee organising an education/panel type event during National Student Volunteer Week in August.
 - Proper date to be confirmed.
 - LA
 - Would like to get more involvement from NPOs and UWA clubs in any way such as fundraising or participation.
 - JL
 - Will have a meeting with the GV leadership group during the winter break.
- **Relay for Life (MF)**
 - Had the first meeting, including 13 members on board, last week.
 - Announcement about the details (date, expression of interest, etc.) coming next week.
- **Volunteering Committee Constitution Review – Governance Committee (by end of June)**
 - In 5(2) regarding the absence of the chair, executive officers or OCMs who has the experiences should be alternatives instead of the Guild President (JL).
 - In 3, in terms of the role of the GV Committee, a couple of things to be filled in is still in the confirmation (MF).
 - Would like to confirm the reason why “except January” is written in 8 regarding Frequency (JL).
 - Because most students go away in January. However, it is not a requirement. It depends on the preference of each committee (JO).
 - Might be better to have a meeting in January as it is a good time to start preparing and planning for the upcoming event such as the Oday (LA).
 - In 4(1)(d) regarding the timing of OCM appointment, it should be moving forward to February as allows them to spend more time on the upcoming events (JL).
 - Cause problems if looking for first years (GM).
 - Might avoid this problem by setting a new position for the first years in addition to the OCM positions open in February (LA).

6.0 ALL OTHER BUSINESS

- **Welcoming OCM: Pragati Nath and Shogo Toriyama**
 - PN: First-year student studying the Bachelor of Commerce.
 - ST: Second-year student pursuing the Master of Professional Accounting; GV Ambassador.
- **Duke of Edinburgh (LA)**

- 12 participants so far, mainly domestic participants.
- Preparing for launching the event providing information at the beginning of the next semester. The announcement will be coming during the winter vacation.
 - Might be better to give ambassadors the training day if would like to cooperate with them as they are not likely to recognise this program well, and talk with the staff in the career employability centre for additional help (JL).

7.0 NEXT MEETING

The next Volunteering Committee Meeting will be confirmed closer to the date. Please send apologies to Juan Lakonawa and cc Shogo Toriyama (23619592@student.uwa.edu.au) before the meeting.

Meeting adjourned at 11:34AM



Voting Members: Indi Creed (IC), Jelena Kovacevic (JK), Sammie Smith (SS), Luke Alderslade (LA), Juan Lakonawa (JL), Shogo Toriyama (ST), Pragati Nath (PN)

Non-voting/Co-opted Members:

Staff: Michael Farmer (MF), Georgia Masters (GM), Josef Rojas (JR), Jenny Ophel (JO)

1.0 WELCOME AND OPENING

Meeting started at 12:36PM

Attendance: IC, JK, LA (Online), PN, MF, GM

Absent: -

Apologies: SS, ST, JR, JO

2.0 ACKNOWLEDGEMENT OF COUNTRY

The UWA student Guild and Guild Volunteering recognise the Whadjuk Noongar people as the rightful and original owners of the land we are meeting on. The UWA Student Guild would like to acknowledge Indigenous leaders past present and extend this to all First Nations people.

3.0 CONFIRMATION OF PREVIOUS MINUTES

- May Minutes

Moved by: JL

Seconded by: IC

No questions raised. This motion passes.

4.0 BUSINESS COMPLETED VIA CIRCULAR

5.0 COMMITTEE BUSINESS

- **GV Staff Reports – In the Teams folder**
 - Winter Volidays (WV)
 - MF: Good turnout. 16 events, 141 Volunteers and 385 hours, reels uploaded in socials. Some new partnerships and new organisations.
 - JL asks GV Staff about the demography of attendees of WV. MF & GM reply that it is a bit of both. GM adds that a bit more new students than she expected, especially international students.
 - NSVW Updates
 - MF: Main focus at the moment, happening in Week 3. Marketing has been

released. Venues are still due to be finalized. Some events are collaborations with Grand Challenges (Sustainable August).

- Tuesday: Education Information Sessions. Venue is not yet confirmed. Panellists are confirmed, including WAAC, Alumni (Jamie), Juan, Antonia from VWA, Ignite Mentoring. Transcript hours event.
- Wednesday:
 - Guild Village Expo. Invited some new partner organization to come along and promote to students.
 - Josef is running Adopt-A-Bike event. Talked to UWA Security and been able to obtain some left-over bikes (around 27 bikes). Student will be able to adopt a bike and fix it, then take home. This relates nicely with Sustainable August.
 - Clothes Drive Initiative: Still looking for more donations. Micro Volunteering will do a sorting on their Monday's session. Money raised will go to Good Sammy.
 - Thursday & Friday: Instead of running events, we will be focusing on the excursions.
- Update on GV programs:
 - There's some stuff around PROSH. Revitalise PROSH. Quite discrete project. It will be a Social Media for Good project, in collaboration with the Council.
 - Between GV Staff, the main focus will be on the excursion for the rest of the semester.
- **Update on Volunteering Committee Constitution Review – Governance Committee**
 - JL asks JK if there was any update on the Constitution Review.
 - JK replies that no one has emailed her regarding additional changes to the proposed changes. JK will pass it on to the Gov. Committee if there are no further changes. JK encourages members to email her if any more changes to be proposed.
 - IC mentions that the Gov. Committee will be doing the changes in one loop. JL acknowledged.
 - JL mentions that no one has reached him back since the email was sent about the changes on the Constitution, thus JL is expecting no further proposal.

6.0 ALL OTHER BUSINESS

- **Meeting Time Review: SEM2**
 - JL asks the members, whom are current students regarding their availability given that the SEM2 timetable had been released.
 - Tuesday mid-day is seen as the day where primarily chosen/most members are available.
- **Relay for Life (R4L)**
 - MF: R4L is ready to roll out. Had committed meeting last Wednesday, and one more tomorrow. IC asks if she can be invited to the next meeting. MF is happy to invite IC. End of this week hopefully will be advertised. R4L will have their stall in the NSVW Expo next week.
- **Ambassador and Leadership Roles Review**
 - MF would like to get inputs from the committee regarding this review. Some things are going well, and some are not.

7.0 NEXT MEETING

The next Volunteering Committee Meeting will be confirmed closer to the date. Please send

apologies to Juan Lakonawa and cc Shogo Toriyama (23619592@student.uwa.edu.au) before the meeting.

Meeting Adjourned at 12:43PM





Voting Members: Indi Creed (IC), Jelena Kovacevic (JK), Sammie Smith (SS), Luke Alderslade (LA), Juan Lakonawa (JL), Shogo Toriyama (ST), Pragati Nath (PN)

Non-voting/Co-opted Members:

Staff: Michael Farmer (MF), Georgia Masters (GM), Josef Rojas (JR), Jenny Ophel (JO)

1.0 WELCOME AND OPENING

Meeting started at 11:05AM

Attendance: JO, JK, LA (Online), MF (Online), GM

Absent: -

Apologies: SS, ST, JR, IC, PN

2.0 ACKNOWLEDGEMENT OF COUNTRY

The UWA student Guild and Guild Volunteering recognise the Whadjuk Noongar people as the rightful and original owners of the land we are meeting on. The UWA Student Guild would like to acknowledge Indigenous leaders past present and extend this to all First Nations people.

3.0 CONFIRMATION OF PREVIOUS MINUTES

- July Minutes

Moved by: JL

Seconded by: JK

No questions raised. This motion passes.

4.0 BUSINESS COMPLETED VIA CIRCULAR

5.0 COMMITTEE BUSINESS

- **GV Staff Reports – In the Teams folder**
 - NSVW Recap
 - MF: A bit of success.
 - Monday: Micro Volunteering, there was 20 students doing clothes sorting.
 - Tuesday: Hit and miss in the attendance (12 out of 50 registration), but students found it inspiring, good speaker balance, real life (volunteering) experience. Need to engage more next time.

- Wednesday: Expo, positive feedback from organisations. Some organisations had students signed up for their programs. Location was better than anticipated. Thanking LA for the advice for the location as well as participating on Tuesday's event. Interested for feedback from Committee. Disappointment was expressed due to lack of engagement from GV Ambassadors and some of the Committee members.
 - Participation from Relay for Life team, and 50% off registration fee.
- GF: Socials engagement was working well, driving volunteers to the events held on NSVW.
- MF extends his appreciation to Rhedyn (Guild Marketing team) to JO.
 - JO: Thanking MF for the acknowledgement and will pass this to Rhedyn.
- JO asks MF whether there had been some feedbacks from the organisations from their socials.
 - MF mentions that GV shared Friends with Dignity post in their socials, thanking GV for support. Some organisation also put some stories and post on socials to thank GV for support as well.
- JO mentions that she sent an email thanking everyone involved in NSVW and extends her appreciation.
- JL extends his appreciation to MF, GM, JR, and LA for organising NSVW.
- JL reports on the Saturday's event: Inter University Beach Cleanup. The event was great, great attendance (20 students).
- Feedback:
 - JL asks GV staff whether students get notified for Tuesday's event?
 - MF replies that students received an email from GV 3 days prior (reminder).
 - LA gives a suggestion to place a registration fee for future events to prevent students from signing up but not going to the event.
 - GM also mentions that the money may then be donated to charity organisations.
 - JO also supports the idea and they money may also be returned on the door when the students attend.
- JL asks if the clothes still will be donated to Good Sammy.
 - MF: Yes, the stuff will be donated.
- GM mentions that some students asking if there's a way to donate clothes nearby (on regular basis).
 - MF mentions that there has been some conversation with

between Guild and Good Sammy. JO replies it is still in conversation.

- LA mentions that the nearby Good Sammy drop-off point will be at Subiaco.
- Bike Repair Lab on Thursday (ran by Josef)
 - MF:
 - It was a big success, more than anticipated
 - The bikes were fixed and adopted, some dismantled.
 - Adopt a bike program is something GV wants to continue
 - GM:
 - Had a friend who joined the event and mentions that they learned valuable skills and impressed with the program.
 - Relay for Life
 - MF mentions that Relay for Life participated on the Expo held on Wednesday. With 50% registration fee on that day, they successfully attracted 200 individuals registered and 26 teams.
 - MF asks GM about the numbers
 - GM was not sure, but GM mentions that the week before was 250 individuals registered.

6.0 ALL OTHER BUSINESS

- **Thank you, Georgia Masters.**
 - JL thanking GM for her contribution to student services, especially in Volunteering. Wishing her best on the journey ahead.

7.0 NEXT MEETING

The next Volunteering Committee Meeting will be confirmed closer to the date. Please send apologies to Juan Lakonawa and cc Shogo Toriyama (23619592@student.uwa.edu.au) before the meeting.

Meeting adjourned at 11:21AM



Voting Members: Indi Creed (IC), Jelena Kovacevic (JK), Sammie Smith (SS), Luke Alderslade (LA), Juan Lakonawa (JL), Shogo Toriyama (ST), Pragati Nath (PN)

Non-voting/Co-opted Members:

Staff: Michael Farmer (MF), Josef Rojas (JR), Jenny Ophel (JO)

1.0 WELCOME AND OPENING

Meeting started at 1PM

Attendance: JO, LA, MF, JK(Online), SS(Online).

Absent: -

Apologies: ST, PN, IC

2.0 ACKNOWLEDGEMENT OF COUNTRY

The UWA student Guild and Guild Volunteering recognise the Whadjuk Noongar people as the rightful and original owners of the land we are meeting on. The UWA Student Guild would like to acknowledge Indigenous leaders past present and extend this to all First Nations people.

3.0 CONFIRMATION OF PREVIOUS MINUTES

- August Minutes

JL sends an apology. Minutes has not been finalised. Once finalised, it will either be circulated or confirmed in the next meeting

4.0 BUSINESS COMPLETED VIA CIRCULAR

5.0 COMMITTEE BUSINESS

- **GV Staff Reports**

- **Guild Volunteering Recruitment**

- MF:

- GV will start the recruitment process within next month. Monday next week, will start PROSH Directors recruitment, which is scheduled earlier than last year.
- PROSH have had some posts on Instagram, hopefully will be able to generate some positive engagement, fun and enjoyable event.
- GV has also started looking to recruit the next Volunteering Chair

as well as the Committee members.

- JL:
 - Asks for feedbacks or advice on the Ambassador Recruitment.
 - MF mentions that this will be confirmed in the next meeting. Whether Ambassador program is still viable or not.
- GV Awards Night
 - MF:
 - GV will announce the date of the event, which will be held on the Thursday 7 November.
 - Scheduled earlier than last year, hoping to get more engagement from the volunteers and partner organisations.
 - Venue will be the refurbished Tav Courtyard.
 - JL asks if the constructions would be done by the time the event starts.
 - MF and JO believe so.
 - Nominations will be released on Monday next week.
- Relay for Life
 - MF:
 - Relay is in 9 days' time. MF will catch up with the Cancer Council, Casey, Committee tomorrow.
 - There will be another flash sale, more directed to RSA, colleges.
 - 7 days count down will start on Friday.
 - JR:
 - Daffodil team has been set up. If you know anyone wants to join Relay but does not have a team, they can join the team.
- Guild Ball Decoration
 - JR:
 - Invites the OGC to help Alice for the Guild Ball decoration.
 - JR mentions there will be some student volunteers to help out as well.
 - Any help would be appreciated.
 - JO:
 - Alice would need help on the day.
 - MF mentions that Alice has not reached out yet for volunteers.
 - JF affirms that the advert is up for the Ball Day. 2 people for the morning and 5 people for the afternoon.

6.0 ALL OTHER BUSINESS

- **Invitation to Attend Beach Cleanup Event**
 - **JL:**
 - There will be a beach clean up session in Week 12, run by myself.
 - If anyone is interested, please book on Unihub. It is currently fully booked, but you may join the waiting list if keen.
- WellBeans Program Update
 - **MF:**
 - Decision has been made to postpone the program until 2025, purely based on the reasons that it will be cost ineffective. As students will need to do First Aid and Mental Health training.
 - The program will come under Guild Volunteering banner, where there will be a coordinator for the program.

7.0 NEXT MEETING

The next Volunteering Committee Meeting will be confirmed closer to the date. Please send apologies to Juan Lakonawa and cc Shogo Toriyama (23619592@student.uwa.edu.au) before the meeting.

Meeting adjourned at 1:10PM