



Voting Members: Bre Shanahan, Vin Kalim, Max Tran, Pauline Chiwawa, Jenny Chang

Non-voting/Co-opted Members: N/A

Staff: Antonia Taylor, Ayeesha Fredericksen, Jenny Ophel

1.0 WELCOME AND OPENING

Apologies: Max Tran, Pauline Chiwawa (previous meeting ran overtime), Elliott Wallace

Invitee's: Elliott Wallace (Immediate Past VACE Chair)

Acknowledgement of Country: The UWA Student Guild and Guild Volunteering recognise the Whadjuk Noongar people as the rightful and original owners of the land we are meeting on. The UWA Student Guild would like to acknowledge Indigenous leaders past present and emerging, and extend this to all First Nations people.

2.0 COMMITTEE BUSINESS

2.1 Project Updates

- Welcome to VACE and Intro to how Guild Volunteering works – Antonia
 - VACE sets the strategic motions and plans for Guild Volunteering.
 - Volunteering Ambassadors (VA) – provide support through referrals and championing the spirit of volunteering at stalls and events, 11 have been recruited and trained this year.
 - Program coordinators – students in charge of specific volunteer programs and take students on excursions to connect to local non-profits. Programs include:
 - Inter-Generation program
 - Social Media for Good
 - Event Volunteering
 - Perth Homeless Support Group
 - SERAG
 - Wellbeing Volunteers
 - Food Pantry Volunteers
 - Greenbatch
 - Breadrun Volunteers
 - Guild Gardens
 - Micro Volunteering
- Guild Volunteering's Top 3 – Summer Break Edition
 1. Social Impact Leadership Retreat – December 2020
GV Leadership Team engaged in personal development, team building, goal setting as well as volunteering as a team – success and positive feedback.
 2. ODAY 2020 – Friday 21st February
Lots of stall traffic and success of social impact passport supporting PROSH, Relay for Life UWA, social impact clubs.
 3. Possum Valley Animal Sanctuary Volunteer Excursion – 23rd February
Volunteers lent a hand with caring for native and on-site animals as well as working on the gardening project. Educational component on impact of reducing meat intake, linking cause to community, aligning values.
- Impact impact impact – adding value to students, non-profits, community
 - Value for students – giving back, socializing, employability, upskilling
 - Value for non-profits – utilise volunteers, create relationship, advocacy
 - Value for the future – fostering the next-generation changemakers with

- increased social awareness and drive for change through volunteering
- Highlighted in many aspects of GV Strategy Plan – will attach
- Transcript recognition update for student rep roles - Antonia to submit proposal to Student Experience team to propose getting student roles put on transcripts.
 - Bre suggested trialing this – work in progress, aim to finalise end of year

2.2 Marketing and Comms Update: Ayesha

- 800+ newsletter sign ups just last week
- Smoother set up during ODAy – online excel spreadsheet
- Posts engagement – top posts include social impact passport, PHSG thanking post (doing well in comms + reach out broader parties), Relay for Life post

2.3 Discussion/Feedback

- Maximising impact – employability
 - Graduate outcomes policy work in progress – Bre suggested link to this
 - Success of social impact passport means the model can be used again
 - Jenny suggested CareerHub workflow leading students from short-term event and excursions to long-term meaningful volunteering opportunities
 - Jenny suggested creation of transferable skills keyword package
 - So students can identify and articulate skills developed through volunteering and social impact involvement
 - So GV can more specifically advertise volunteering roles
 - Jenny suggested reflection postcard to hand out after each excursion highlighting skills developed and global citizenship
 - Ayesha emphasized tangible examples important for interviews
 - Will create this in time for volunteer coordinator training
 - Antonia highlighted importance of annual survey – next meeting agenda
- New project – degree-specific skills-based volunteering via faculty handbooks
 - A4 flyers, online PDFs – listing useful in GV personalized referrals
 - Aim for next semester, launch national student volunteer week
 - For now to gather content, then ask Elise to design template
 - Discussion on how to break it down – how many faculties?
 - Engaging 12 FACSOCs – career portfolios link GV, Bre suggested to email their career VPs or education VPs
 - ED council – can contact Emma to make ED council vol meeting
 - Have those flyers in the common rooms for students
 - Couple with NSVW (National Student Volunteering Week – Week 4) – workshops e.g. leveraging your volunteering
 - Course coordinators – Antonia highlighted that we can chat to faculties to see what non-profits are already being engaged
- Guild strategy – Climate Emergency, Enviro Festival (Week 3)
 - Climate March (13th March) – could create sign-making event beforehand as ‘craftivism’ and to create sense of community, alleviate climate anxiety
 - WA Forest Alliance Induction upcoming
 - Supporting Perth EcoFest upcoming
- Social Impact and Volunteering Fair (Week 3, March 12th) @ Careers Fair
 - Antonia reported paid FB advertisement will be circulating beforehand
 - GV Leadership team will help to plan this alongside VACE committee
- Vin – suggested another (more interactive) fair for Social Impact Week (Week 4)
 - Also relayed that SOC/PAC suggested development of cohesive volunteer cultural awareness training building on Student Leadership Training –

WASAC has something similar

3.0 NEXT MEETING

The next VACE Meeting will be held on Thursday 26th March at 1-2pm.
Please send apologies to Chair before Monday 23rd March.

4.0 ACTION POINTS

Attach VACE Intro PowerPoint to Minutes – [Jenny]

Attach GV Strategy Plan to Minutes – [Antonia]

Send Graduate Outcomes Policy to GV and Chair – [Bre]

Meet with Emma to attend Ed Council Meeting and discuss skills-based volunteering – [Jenny]

Create volunteer thankyou and reflection postcard for coordinator training – [Jenny]





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1.0 WELCOME AND OPENING

Apologies: Bre Shanahan, Vin Kalim

Invitee's: N/A

Acknowledgement of Country: The UWA Student Guild and Guild Volunteering recognise the Whadjuk Noongar people as the rightful and original owners of the land we are meeting on. The UWA Student Guild would like to acknowledge Indigenous leaders past present and emerging, and extend this to all First Nations people.

2.0 COMMITTEE BUSINESS

2.1 Project Updates

- Guild Volunteering's Top 3 Highlights - Jenny
 - GV Leadership Coordinator Training – Friday 28th February
 - Success, many productive take-aways thanks to GV team.
 - Social Impact Sundowner – Wednesday 4th March
 - Involving Students for Refugees, Amnesty UWA, Oxfam UWA, Engineers Without Borders UWA, LOVE Foundation, Oaktree UWA
 - Can sit under VACE portfolio as annual tradition.
 - Social Impact and Volunteering Fair – Thursday 12th March
 - 900 plus students for both all-degrees fair & Social Impact and Volunteering Fair– incredibly successful due to traffic flow through the social impact fair to access both areas
 - Over 23 stallholders in the end, 15 externals - All really happy with it and linked up with volunteers
 - Conducted it the day before event restrictions – carry through now proves a challenge → connecting students to community

2.2 GV Updates

- Updates on impact of COVID-19 for GV – Antonia
 - All face to face GV programs are currently on hold, except social media for good. Focus right now is developing virtual volunteering.
 - Working with Bethanie Aged Care on virtual visits for intergeneration program and leadership team on how to support the most vulnerable in our community.
 - All GV appointments via phone/ email.
- PROSH online – Antonia
 - Recent report highlighted good traction after launch, 700 downloads in 24 hours. Will be available for 2 weeks. Currently actively looking for ways to promote.
 - Ayeesha – suggested idea about promoting on FB pages active currently e.g. “Adopt a Healthcare Worker”.
 - Everyone on VACE to share. Jenny to share among club presidents and follow-up with departments (may be staggered posting to maximise reach).
- Virtual volunteering – Ayeesha
 - Looking at ways to expand skills based virtual volunteering. Important for non-profits to reach out to community and maintain presence currently.

- E.g. videographers/editors, web designers/developers, graphic designers, photo editors, social media students, content creators, newsletters like through MailChimp, photographers, journalists for non-profits to post articles.
 - Also promote helplines experiencing high traffic (e.g. psych/social work students) such as Red Cross, Lifeline
 - Pauline highlighted potential need for school tutoring e.g. Smith family – VACE committee to update if hear anything similar.
- **Currently in progress** – creating EOI for types of positions to feature in newsletter and contact students when non-profits reach out
 - **Antonia to follow up on volunteer hour verification with Careers**
- Virtual National Volunteer Week plan - Antonia
 - Strategy was going to be student-led with GV provide structure.
 - Week 12 – highly unlikely COVID-19 to be resolved.
 - Mainly surrounding communications campaigns, potentially launch some work around careers & employability.
 - Engage with student leaders virtually to plan for fully virtual week.
 - Ideas: TED talks worth your time, VACE committee spotlight on areas of interest, community outreach to partners
 - Next VACE – will have consulted leaders + planning session to report back.
- International Volunteering – Volun-tourism position
 - Based on meeting with Rethink Orphanages and research student, suggested GV create resources that students can access to research and make informed decisions about volunteering overseas
 - Can clarify ‘international volunteering’ in referrals
 - Key message: travel responsibly, create sustainable impact (aligns with GV)
 - GV message: making a difference in local community.
 - Hand out versus hand up
 - Creating a position will show leadership regarding a massive global issue – create tools for students to make informed decisions → put on next agenda
 - Ayeesha highlighted that this could tie into broader GV campaign focused on sustainable volunteering, sustainable outreach/impact. This can be one area in an ongoing campaign with information for students to get involved.
 - Jenny and Antonia – discussed potential panel discussion on this.

2.2 Marketing and Comms Update: Ayeesha

- Seeing increases in FB. Up 49 likes so far this month. Dramatic increase in followers (seeing content +222 people this month) likely due to social impact fair.
- Newsletter up 286 new subscribers this month so far. Sent out to students 3 emails regarding opportunities, initiatives and events such as the social impact fair.
 - Mid-20% take-up in terms of active engagement/clicking. Relatively good.
 - Relatively high 40% partner emails, fantastic since we updated mailing list.
 - Digital comms set to be even more important in coming weeks.

2.3 Discussion/Feedback

- Our stance on what students can do and what is safe to do for community support because of massive need (e.g. balancing stopping the spread with supporting the vulnerable) – Antonia
 - Supporting some initiatives of reputable organisations (they own risk). Can phrase as informal ‘ways to help’ (not transcript recognized), with disclaimer.
 - Local government council volunteer call outs? Foodbank drive. Fremantle neighbor-to-neighbor initiative allows self-select options.

- Feedback on shopping for older people or those self-isolation or students? Food handling given to vulnerable person? Are there guidelines we could create? How do we communicate this?
 - Agreed that physical volunteering has physical (public health) risk and developments are happening rapidly
 - Idea of virtual call-ins to help with loneliness during self-isolation. Creating program? Model off Vollie program?
 - Could create flow-chart infographic to clarify.
- Bre also suggested volunteer callers to assist Student Wellbeing Manager (Gina Evangelista) to provide comfort/referral to services.
 - Antonia to follow-up
- GV Leadership team – potential student-led initiatives and meetings
 - Jenny to set up meeting via Antonia’s ZOOM before next VACE
 - Discuss: social distancing self-care, transferable skills keyword package, faculty handbooks for degree-specific skills-based volunteering, NSWV
- Last meeting discussed cultural awareness training.
 - Could widen to be available to all students not just volunteer.
 - Jenny to follow-up with Vin, Ethnocultural, Equity & Diversity committee..
- Importance of an annual survey
 - More so need to plan to do one and establish timeline. All-students survey is inclusive of GV. Everything on hold at the moment as no students on campus.
 - Will figure it out eventually. Keep in mind for later meetings.

3.0 NEXT MEETING

The next VACE Meeting will be held on Thursday 23rd April at 11am.
Please send apologies to Chair before Monday 20th April.

4.0 ACTION POINTS

[ALL] – share PROSH online

[JENNY] – to follow up with club presidents & departments regarding PROSH.

Set up meeting with GV leadership team for discussion.

Contact Vin, Ethnocultural collective, Equity & Diversity – cultural awareness.

[ANTONIA] – follow up hours verification with Careers.

Contact Student Wellbeing manager – regarding volunteer callers.



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1.0 WELCOME AND OPENING

Apologies: N/A

Acknowledgement of Country: The UWA Student Guild and Guild Volunteering recognise the Whadjuk Noongar people as the rightful and original owners of the land we are meeting on. The UWA Student Guild would like to acknowledge Indigenous leaders past present and emerging, and extend this to all First Nations people.

2.0 COMMITTEE BUSINESS

2.1 Project Updates

- Guild Volunteering's Top 3 Highlights – Jenny
 - i. Virtual Micro Volunteering (transcript-recognised)
 - a. For Bethanie Seniors – 30 participants, 47 cards
 - i. Letters, quotes – all well received and a lovely surprise received.
 - b. For healthcare workers – 38 participants, over 100 cards.
 - i. Action: Ask Marcus & Teba to run a poll about interests, potential collaboration with WAMSS, more topics.
 - ii. Micro Volunteering playlist – publish on Spotify
 - iii. Feedback week – put on agenda for next time.
 - c. For people living with MND – pop-up session
 - i. At least 75 cards, maybe more (from 20 people)
 - ii. Student Welfare Volunteer Callout Success (UniMentor)
 - a. Guild Weekly, GV promotion – 47 applicants, 50 deliveries/day.
 - b. Highest engaged post! 7000 reach, 644 clicks – high take-up + interest.
 - c. Transcript recognition will be provided to student volunteers (via UniMentor).
 - iii. PROSH Online – Antonia
 - a. For the first time in history! Event restriction notified only a week before, were able to cancel printing in time. Directors did amazing.
 - b. Innovated to stitch to online quickly, ensuring newspaper remained relevant and published.
 - c. Final download and fundraising numbers will be reported next month, as well as post-debrief.
 - d. Question about PROSH moving forward: online to supplement physical edition – a massive benefit was that this was a great test case for future online option.

GV Updates – Antonia

- General COVID-19 update & progress
 - Face to face programs still suspended, but working on a number of different programs to adapt as outlined below:
 - Advocare – to supplement partner Bethanie accounts with Intergeneration program (Bethanie as with all aged care need more time to adapt to the massive changes posed by COVID-19).
 - For older people not as tech savvy – engage clients with dementia – students maybe videoing daily walk pointing out different things in the natural environment for example. Combating isolation together.

- Most organizations have lengthy induction process, but they are keen to work with us. Over 120 roles open at the moment.
 - Can convert back to face-to-face once safe to do so.
 - Social media for good – innovated + improved model for online engagement
 - Put out callouts for specific projects (e.g. a newsletter, fundraising campaign) rather than long-term non-profit organization commitments – more direction, clear duration, clearer roles, less intimidating. Transcript recognized.
 - Still promoting informal volunteering (not transcript recognized) – COVID-19 response in community that is harder to track hours for.
- East Maddington Primary School mentoring project (Kindy-Year 6)
 - Approached by school via ASeTTS (partner organization – refugee & CALD backgrounds) – 1 on 1 virtual mentoring sessions, support families in vulnerable situations.
 - In response to transition to switch by schools to distance learning and challenges accessing Connect (department of education portal), language support, address tech barriers, fostering meaningful connections in challenging times.
 - Project commitment times: suggested school term but would be good to continue through winter break.
 - Currently working through various issues and concerns around the project, still in development stage.
 - Aiming to start with a pilot phase, engaging around 15-20 students/families. Not entry level volunteer role, work with UWA students with experience.
 - WWCC + police clearances essential.
 - Teachers going through challenging times – school wants to make sure that program supports teachers rather than take resources away.
 - No specific end yet, aiming for ongoing event after COVID-19 restrictions.
 - Language matching for specific student & family support.
 - Noongar, Dari, Farsi, Tagalog, Karen, Chin, Malayalam, Punjabi, Tamil, Arabic and Hindi.
 - Can transition to face-to-face once safe to do so – ongoing support
 - School is keen for ongoing relationship + nurture this
 - Feedback:
 - In the future – Aspire UWA, trips to UWA great idea
 - Idea – mentors to make semi-Micro Volunteering ‘about-me’ booklet to go to mentees to establish connection prior to commencing program
 - Maybe mentees could send one back? Build bond + rapport
- Transcript Recognition for leadership roles update
 - Background – recognising student leader roles on the UWA Statement of Volunteering. Currently this volunteering is not recognized in GV’s hours based system.
 - Proposal to Student Experience suggesting recognise roles rather than hours
 - Includes: Organization + blurb, role, duration of role
 - Looks better, makes more sense, shows year’s commitment
 - Guild developed more rigor on which clubs are eligible for this.

- Criteria based on current service learning unit plus membership of at least 100, commitment to at least 5 medium events and demonstrates significant community contribution.
- Demonstrate the evidence – membership base, events, record of executive roles, meetings. Min 100 hours + 26 for training. 80% commitment rate for committee meetings.
- Invited to Student Experience (education subset) committee (26th May) to present this for consideration.

2.2 Marketing and Comms Update: Ayesha

- Overview – discussed student experience of lots of online stimulus
- Facebook – up 25 likes for the month, increased followers by 111 (a lot via Micro-Volunteering – spikes post-session).
 - Top 3 posts = UniMentor welfare drivers, Lifeline volunteering crisis support, Micro Volunteering healthcare workers thankyou post.
 - Evident of students wanting to help, not just online, socializing aspects.
- Micro Volunteering page – whole page engagement up 200%, up 90 likes, up 68 followers – incredible growth.
 - Top posts = all the thank you posts. Healthcare workers, then Bethanie aged care, then MND (also non-UWA student interest).
 - Greater engagement through collaboration with HSS + SU. Being noticed by broader community, big take up by students.
- Newsletter – volunteer opportunity newsletter slightly lower openings and engagement, may be attributed to assessments post-break.
 - Around 20% opens. Clicks on opportunities way up (21%) compared to others (7-15%). Also includes informal volunteering opportunities to get involved, personal development.
 - PROSH reminder email – similar opens, lower clicks as reminder.
- Other mediums
 - Now putting together features on program leaders profiles. e.g. Photographers for Good – photography tips). Maintain engagement and presence, vary the content, hope for smooth transition sem 2.
 - Higher engagement in cross promotion between leaders, departments, Facebook clubs/groups. Word of mouth too.
 - Ambassador role – sharing events to engage personal networks. Idea of first 50 participants to win prizes as motivation.
- Relay for Life campaign kicked off this week! Chair is keen to collaborate.

DISCUSSION/FEEDBACK

- Online engagement of students, strategy & collaborations
 - Assessments, gauging trends. Seeing a lot more engagement in collective groups, sometimes key information gets missed if not shared outside of the group.
 - Suggested marketing/branding for Micro Volunteering as break from study/crafting time
- Virtual National Volunteer Week (Week 11) (18th-22nd May).
 - Biggest week nationally, but bigger for National Student Volunteer Week (Sem 2).
 - VWA cancelled awards program & gala.
 - Meeting tomorrow with leaders for ideas:
 - Volunteer features for those offering support during COVID-19.
 - Campaign around TED Talks (social impact) – asking for submissions.
 - Special editions of Micro Volunteering to online engagement.
 - Workshop – how to leverage your volunteer experience (collab with Careers Centre), partner organisation speaking on topics.

- PAC Virtual Social Impact fairs as a GV collaboration this week?
 - Vision: approached clubs for interest, different days/times small Micro Volunteering events with that club. Vin to contact GV when ready.

3.0 NEXT MEETING

The next VACE Meeting will be held on Friday 15th May at 2pm.
Please send apologies to Chair before Wednesday 13th May.

4.0 ACTION POINTS

[Jenny] continue contact with micro-volunteering, gather feedback for next VACE.

Continue supporting GV leaders, redefining ambassador roles, gather input.

[Antonia] gather numbers, debrief notes and feedback from PROSH.

[Vin] contact GV & Chair when PAC is ready to start planning for virtual social impact fair.





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Non-voting/Co-opted Members: N/A

Staff: Antonia Taylor, Ayeesha Fredericksen, Jenny Ophel

1.0 WELCOME AND OPENING

Apologies: Pauline Chiwawa

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2.0 COMMITTEE BUSINESS

2.1 Project Updates

- Guild Volunteering's Top 3 Highlights – Jenny
 - i. NVW Organising Committee – 3 meetings to plan NVW!
 - ii. Virtual National Volunteer Week (Week 11) (18th-22nd May)
 - a. Monday 18th: National Volunteer Week: Micro Volunteering Special! in collaboration with Micro Volunteering UWA
 - b. Tuesday 19th: Online Q&A: Creating Local Impact During Covid-19 in collaboration with UWA Student Guild Public Affairs Council.
 - c. Wednesday 20th: Surprise wholesome content featuring UWA Guild Volunteering special mascot dog!
 - d. Thursday 21st: Workshop: Leveraging your Volunteering Experience in collaboration with UWA Careers and Employability
 - e. Friday 22nd: Social Impact Leadership Workshop in collaboration with UWA Student Guild Women's Department.
 - iii. Microvolunteering Card Making: Retail Workers (4th) & Students for Refugees collaboration (11th), NVW (18th) & Perth Homeless Support Group (PHSG) (25th)

2.2 GV Updates – Antonia

- East Maddington Primary School mentoring project
 - New program & partnership – mentoring support for CALD families and other families identified as vulnerable.
 - Support with school communication and home learning → long-term program (3-6 month vol)
 - Homework, communications from school, online access support
 - Not entry level volunteer role, recruited mainly from Masters of Social Work, 14 mentors of post-grad background and/or lived experience, high caliber & experience
 - Student leadership model of 4 coordinators with experience to co-create training & program → enable future scale-up & impactful outcomes
- Volunteering WA (VWA) Update
 - NVW – huge amount of media, ABC radio feature, 'wave for appreciation'
 - Over 3000 volunteers signed up to emergency response program
- GV program update
 - Planning phase for winter program – students will be available & keen!
 - Safe small group socially distanced opportunities (e.g. conservation), virtual volunteering, starting to reach out to partner organizations

- Semester 2 – hoping to open the office again & operate as best as possible within UWA Guild safety guidelines.

2.3 Marketing and Comms Update

- Student newsletters (2) – NVW prior coverage had slightly lower relative engagement but higher clicks. Newsletter during NVW had slightly lower relative open rate and things to click on. Caitlin advised that NVW Guild Weekly had significant (20%) total clicks in Guild Newsletter.
- GV Facebook page – significant jump in likes & followers (steady) that may be attributed to chocolate competition and students looking for opportunities. Significant number of posts on page, in events and in groups. Top performing posts were the initial NVW Video, followed by Fairtrade chocolate competition (without FB sponsorship), and Primary School virtual mentoring program specifically looking for Dari & Karen speakers with involvement from Ethnocultural Department and international student engagement.
- Microvolunteering – also significant increase in likes & followers, consistent posting throughout this month. 8 events, best performing reach, engagement & responses in NVW.
- Overall – slight slump in comms across the board, during debrief yesterday discussed & realized that usual ‘prime times’ have changed due to COVID-19. Instead of focusing on 5pm, activity spikes at 10am and 10pm. Will adapt comms strategy for NSVW and going forward.

DISCUSSION/FEEDBACK

- **NVW VACE Feedback**

- What went well:

- Online components, engagements despite this time of semester. More next sem!
- Comms - colourful graphics and video aspects of Facebook posts
- Coming together & sense of community, fully student-led, theme of individuals empowering themselves & each other to make change, spirit of volunteering
- Microvolunteering rainbow installation – aesthetics, meaning, tangible messages
- Variety, innovation, thinking outside the box, diversity and in vol areas, accessibility and easy to get involved.

- Improvements:

- More time for questions in Q&A, more interactive components, comms strategy

- **Winter volunteering: ideas & inputs of student preferences:**

- Key focuses will be safety, social distancing, transport (own arrangements)
- Conservation volunteering – always interest in enviro portfolio, safety measures can be put in place, tree-planting with partner organizations
 - Coastal care volunteering: if marketing for wellbeing can collaborate with Enviro & Welfare Departments, as well as clubs, to engage students during break.
 - Strategy – potentially connecting 2 students to each ‘Friends of’ conservation group – will potentially develop administration process for this
- Partner organizations awaiting reply - PHSG, Guild Garden, animal sanctuary farms
 - On My Feet – looking for Walking Group volunteers (Tuesday 7 am, Northbridge) to partner up with those experiencing homelessness to provide fitness & companionship. Regular volunteers.
 - Potential to brainstorm about building/volunteering with another walking group
- Virtual ideas as well
 - Friends of Mosman Park – request student-designed bird boxes, cards, potential reach out to school of architecture

- Microvol messages of hope – tailor to specific organizations (e.g. Friends of Mosman Park, Relay) which could be used to collaborate with Social Media For Good partners. May need additional coordinators for virtual environment.

3.0 NEXT MEETING

The next VACE Meeting will be held on Tuesday 23rd June at 10am.
Please send apologies to Chair before Monday 22nd June.

4.0 ACTION POINTS

- **Everyone – if you have ideas for winter volunteering, additional feedback/ideas for NVW or National Student Volunteer Week (NSVW) please get in touch with Chair**
- **Jenny – arrange meetings with departments to discuss winter & Sem 2 plans**
 - **Send April minutes confirmation to Chloe Keller.**
 - **Arrange GV Leadership catch up or some form of social.**
 - **Send out Semester 1 Feedback form to program coordinators.**



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Staff: Antonia Taylor, Jenny Ophel

1.0 WELCOME AND OPENING

Apologies: Pauline Chiwawa

Acknowledgement of Country: The UWA Student Guild and Guild Volunteering recognise the Whadjuk Noongar people as the rightful and original owners of the land we are meeting on. The UWA Student Guild would like to acknowledge Indigenous leaders past present and emerging, and extend this to all First Nations people.

2.0 COMMITTEE BUSINESS

2.1 Project Updates

- Guild Volunteering's Top 3 Highlights – Jenny
 - Microvolunteering for Perth Homeless Support Group (25/5)
 - Created 60 cards to be included in PHSG care packages.
 - The value of GV providing a UWA channel to inform students of important social justice observances.
 - Sorry Day (26/5), National Reconciliation Week (27/5-3/6), Mabo Day (3/6), National Refugee Week & World Refugee Day (14-20/6).
 - Winter volunteering opportunities
 - Guild Gardens, Wirambi Landcare, PHSG

2.2 GV Updates – Antonia

- COVID-19 Safety Plan – see attached
 - Will update as restriction ease. Verifying with non-profit organization and almost always matches.
- Recruitment of Hub Officer Role
 - Will update as recruitment happens, hopefully in time for Sem 2.
- Training for Inspiring Minds program completed
 - AKA East Maddington Primary School mentoring program
 - School matching up trained mentors with children – all on refugee visa holders (Burmese, Karen speakers, Afghanistan Dari speakers, Tagalog) and Indigenous families as well
 - Start date meet & greet: Term 3 Week 1
 - Move to zoom/virtual sessions proceeding from there
- Semester 2 leadership recruitment: Social Media for Good co-coordinator, Inter-Generation, Micro Volunteering (2 extra coordinators)
 - Bethanie now recommencing volunteering at aged care centres. Volunteers require flu vax according to government regulations. Need more volunteers to accommodate acquisition of 2 new centers.

2.3 Marketing and Comms Update

- Newsletters: winter volunteering opportunities (24%) lower clicks as less opportunities given the times. Reached out to community partners (29%) with great returns (10+ emails back) with opportunities, updates, feedback.
- FB 13 new likes and more followers. Top post transcript recognition deadlines & spotlight on SMFG volunteer. Student features get great response. SERAG too.

DISCUSSION/FEEDBACK

- **Semester 2 Engagement**

- NSVW (Week 3) – student-led theme week. Creating organizing committee again.
 - Looking for collaborations – please get in touch!
 - Locked in inter-university activity (Murdoch, Curtin, ECU) August 15th beach conservation experience with Perth NRM. Potentially need to sort transport.
 - Key change: would like to move Awards night to November to account for Sem 1 inactivity and combine with thankyou. Categories include volunteer of the year, coordinator of the year, volunteer involving club of the year.
- Microvolunteering ideas for Semester 2 collaboration
 - Will facilitate an organized approach to collecting ideas for this as microvolunteering expands its team.
- Wellbeing volunteers project
 - Daniel as coordinator will organize a committee meeting. Put out drive for volunteer applications out with Welfare Department.
- Projects include:
 - Volunteering keywords package sheet. Will require compiling, timeline of preparation, launch in NSVW, consolidate with careers center, marketing/design.

3.0 NEXT MEETING

The next VACE Meeting (July) will be held on Friday 17th July at 10 am.
Please send apologies to Chair before Monday 13th July.

4.0 ACTION POINTS

[Chair] Review GV Leadership Team feedback form and set a date for meeting/social with the team. Attend GV planning day. Set up NSVW Organizing Committee if numbers are sufficient.
[Max] Check in with Wellbeing Volunteers project and see if Dan can arrange a working group meeting during the break to prepare for upcoming Semester 2 events.
[OCM's] Next meeting bring a brainstorm of key skills developed through volunteering, potential examples and how to articulate this.
[Vin] See if PAC collaboration for NSVW (Week 3) is possible and get back to Chair.



Voting Members: Bre Shanahan, Vin Kalim, Max Tran, Pauline Chiwawa, Jenny Chang, Amy Walsh, Jamie Dehouck

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Staff: Antonia Taylor, Clare MacNish, Jenny Ophel

1.0 WELCOME AND OPENING

Apologies: Pauline Chiwawa, Max Tran (absent)

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2.0 COMMITTEE BUSINESS

2.1 Project Updates

- Guild Volunteering's Top 3 Highlights – Jenny
 - Congratulations to Amy, our new Social Media For Good (SMFG) program coordinator working alongside Jamie
 - Winter volunteering opportunities are currently mostly focused on conservation volunteering utilizing COVID-19 safety plan
 - Chair sent out a feedback form to GV Leadership Team to organize a social as well as recruited NSVW Organising Committee of 7 students for planning

2.2 GV Updates – Antonia

- Welcome to our new GV Hub Officer Clare MacNish, who has a background in Community Engagement and Campaigning, mainly in local conservation. Volunteered set up own soup kitchen in local community and passionate about volunteering in refugee and migrant sector. Very excited to work with students on all these amazing programs.
- Currently at stage of interviews for Microvolunteering recruitment of Logistics & Marketing coordinators to assist in both in-person and virtual volunteering next semester.

2.3 Marketing and Comms Update

No newsletter since last meeting but next newsletter scheduled for Friday 24th.

Facebook has mailing been used to promote winter volunteer opportunities and has been effective in getting sign ups.

DISCUSSION/FEEDBACK

- Intergeneration Program planning input
 - Recruited new coordinator Monique and there is a lot of scope for this program.
 - Discussed what are the barriers for students to aged-care volunteering?
 - COVID-19 restrictions.
 - Can be a stigma around volunteering in aged care sector – need to communicate with students about the benefits and 2 way relationship.
 - Organising as a group activity. Less responsibility than having to commit to 1 individual. E.g. Bring students to host events e.g. Bingo, music.
 - Flu vaccine, police clearance and often a minimum of 6-month commitment.

- Encourage element that adds to students' education rather than takes away. What would benefit is a framework for reflection, being able to reflect on skills and what they got out of it.
 - There can be a virtual aspect to the program – e.g. penpal schemes (letter writing), virtual visits via Zoom, volunteer videos. Anything face to face will be in line with the policies of the partner organisations. Group based volunteering may not be an option in the current COVID-19 situation.
- OCM's project: VACE keywords project update – Jamie & Amy
 - Key words students can use for resume writing to demonstrate the skills and experience they have gained through their volunteering.
 - Hard skills – relation to specific programs e.g. for SMfG IT literacy, marketing skills. For coordinators – project management, resource management etc.
 - Soft Skills – general and transferable skills.
 - Personal traits – what you innately have e.g. integrity, compassion.
 - Mode of presentation - ideas
 - Creating Facebook infographics, careers workshop, pamphlets for the GV office. Stories for frequent volunteers – promoting.
 - Facebook short video campaign. Visually drawn to the experience of volunteering.
 - GV app that connects students to volunteering.
 - End of year GV magazine, feature NVW, NSVW and end of year awards. Recognition of volunteering as a core part of campus life.
 - Develop reflections sheets.
- National Student Volunteer Week (NSVW) Week 3 engagement
 - Mix of online and in person.
 - Upskilling - leveraging volunteer experience workshop. Transfer to Linked in and job interviews.
 - Upskilling – transferring online volunteering to back to face to face. Interview series with virtual program coordinators.
 - Compassion fatigue in volunteering. A lot of Guild departments have discussed burnout in general due to the changes in the last semester. Reinforce benefits of volunteering.
 - Check in with organisations on how they are going now.
 - Focus on excursions and develop communications around this and tie in the skills developed into the communications around this.
 - Reach out to colleges on College Row – help them to arrange some volunteer opportunities. E.g. Micro volunteering, beach clean up etc.
 - Social media posts.- NSVW branding to be launched in next few days then Guild designers will tweak it individualise it.

3.0 NEXT MEETING

The next VACE Meeting (August) will be held on Monday 17th August at 12.30 pm.
Please send apologies to Chair before Wednesday 12th August.

4.0 ACTION POINTS

[Chair] to circulate NSVW planning document and OCM's keywords project link. Committee can feel free to add to these documents with any suggestions.



Voting Members: Bre Shanahan, Vin Kalim, Max Tran, Pauline Chiwawa, Jenny Chang, Amy Walsh, Jamie Dehouck

Non-voting/Co-opted Members: N/A

Staff: Antonia Taylor, Clare MacNish, Jenny Ophel

1.0 WELCOME AND OPENING

Apologies: N/A

Invitees: Geordie Heaperman

Acknowledgement of Country: The UWA Student Guild and Guild Volunteering recognise the Whadjuk Noongar people as the rightful and original owners of the land we are meeting on. The UWA Student Guild would like to acknowledge Indigenous leaders past present and emerging and extend this to all First Nations people.

2.0 COMMITTEE BUSINESS

2.1 Project Updates

Guild Volunteering's Top 3 Highlights – Jenny

- **National Student Volunteer Week 2020:** Collective Impact: Give.Grow.Connect.
 - Social media features were popular as well as excursions
 - AUSMAP microplastics survey update – fun, educational, partnership was enthusiastic about surveying Matilda Bay as unchartered territory.
 - Ronald McDonald – went well and booked out fast. Same with Friends of Mosman Park. Inter-Uni excursion to Leighton Beach with around 40 volunteers with Perth NRM (Natural Resource Management), educational. In line with degree-specific volunteering for both under/post-graduates.
- **NSVW Festival** – Monday 10th August
- **Professionalism Workshop & Panel** – Wednesday 12th August

2.2 GV Updates – Antonia & Clare

SPARK app – UWA co-creating app with alumni with sessions this week. Informal volunteering for students to support older alumni with acts of kindness. Please get in touch with volunteering if available on Thursday or Friday.

Foodbank on Friday – using Guild Car for first time, can fit 8 people socially distanced.

2.3 Marketing and Comms Update

Super intense NSVW – puppies did well, short videos features did well especially well-known students. Photos and clicking through and statistics are all high this month.

Mailchimp – NSVW email open rate 20% in line and click rate.

Note – organize a social media meeting/committee strategy session with student input.

DISCUSSION/FEEDBACK

- **NSVW Feedback for next year** – Jenny
 - Microvolunteering festival was exciting, reached capacity, novelty. Feedback for more visibility via Oak Lawn if better weather next year and access.
 - Atmosphere, energy, choice was good. Branding with cohesive colours was more resonant, attention to detail especially in marketing. General theme and colours.
 - Guild Volunteers asking people to get involved at the Festival was engaging.

- Vin suggested getting theme weeks up earlier to save the date, helps with traction. Antonia said this was a potential outlet if new spots pop up for excursions.
- Claire suggested next time to hand out flyers in earlier events of the week e.g. flyers for professionalism event during Festival.
- **McCusker Internship Project Structure – Geordie**
 - Skills-based volunteering project – match to students’ study areas. Categorising partner organizations for skills development, noticed that there is a lot of overlap between current classifications: health, enviro, education (edu), community, legal/advocacy, technology (including engineering).
 - Interested to know feedback for category – such as business volunteering for commerce students could encapsulate technology as well as social media marketing and community.
 - Structure for categories – by skills or areas. Name for ‘technology’ category that captures IT, data analysis, engineering. Jenny Ophel suggested ‘technical’. Community is quite broad and roles that span other area – Jamie suggested this might be confusing or overwhelming for students.
 - Bre mentioned that UWA is taking on micro-badging project for transcript skills.
 - Antonia highlights that outcome will be 6 types of physical handouts and online modes.
 - Therefore could maybe highlight ‘enviro’s’ science and conservation skills. Education with teaching skills. Community with sociology etc. Also, Geordie looked into politics and international relations that may come under advocacy or legal skills. Bre suggested community could be outreach or human services. Max suggested its people-oriented focus could relate to soft skills and entry-level volunteering, seconded by Antonia and Jenny.
 - Geordie suggested takeaway is to frame around skills rather than broad areas of interest for student benefit. Bre suggested disclaimer that these are not occupational but more about skills development.
 - Max suggests environment/site of volunteering could be helpful for expectations. Options could be either broad enough to not mislead, or specific. Antonia highlights that these are more of leads for students to start with. Jenny suggested environment category could include ‘natural sciences and conservation skills’ following faculty classification.
 - Question is do we zero in on skills or categories? Bre suggested categories may be easier. Online database will have crossovers, hardcopies will be static. Jenny suggest flyers could refer to other flyers as well.
 - Breakthrough: Bre suggested badging the skills under interest areas, Antonia and everyone is keen for icons representing that, such as for social media marketing spans across everything. Brainstormed this. Bre brought up Deakin Credentials as a guide and circulated to committee.
 - Badges consensus: Analysis, admin, citizenship, practical, marketing.
 - Antonia asked for advice for faculty engagement – Bre suggested student experience offices and staff. Or email Joshua Hayes for contacts. Hoping for deadline October 30th when internship ends.

3.0 NEXT MEETING

The next VACE Meeting (September) will be held on Friday 11th September at 2pm. Please send apologies to Chair before Wednesday 9th September.



Voting Members: Bre Shanahan, Vin Kalim, Max Tran, Pauline Chiwawa, Jenny Chang, Amy Walsh, Jamie Dehouck

Non-voting/Co-opted Members: N/A

Staff: Antonia Taylor, Clare MacNish, Jenny Ophel

1.0 WELCOME AND OPENING

Apologies: Bre Shanahan, Jenny Ophel.

Absent: Vin Kalim, Pauline Chiwawa, Max Tran.

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2.0 COMMITTEE BUSINESS

2.1 Project Updates

Guild Volunteering's Top 3 Highlights – Jenny

- **GV Strategy Meetings**

- **Social Media for GV** – next steps to action this. More definition of volunteering areas could be achieved on posts with banners and can match internship project. Instagram is a key strategy for engaging more domestic students via consistent posting for exposure, more active social media relationships with other entities. Information channel with cross-posting but be mindful of visual appeal; Clare can start to build on this as base.
- Amy highlighted style of post, tone, layout of content to engage students & recommends posting around 3pm and 6pm. Action for OCMs to critique GV posts ready for next meeting. Antonia suggested regular monthly GV meeting about this set up by Clare.
- **Marr Danju Week** – held a cultural competency briefing with microvolunteering team, plan to meet with WASAC Chair to see how we can make transcript recognition more accessible for First Nations students.
- **Convocation Story Content** – suggested Elliott to ask Relay Chair Medaavi.

- **Social Media For Good Workshop** – Jamie

- Lab coming up, plan to run more weekly to touch on upskilling volunteers.

- **Excursions are back** – Clare

- Clare to start leading Perth Homeless Support Group Wednesday excursions.

2.2 GV Updates – Antonia & Clare

Starting PROSH 2021 Director recruitment after Guild elections, in planning phase.

Lots of planning for Thankyou & Awards Night, GV Leaders Retreat, Inspiring Minds mentors on-campus tour – all coming up in late November/early December.

- As future intern Jamie can lead planning events such as GV Leaders Retreat.
- Currently in process of locking in dates and will action by planning.

Amy suggested looking into community farms that may need volunteer helpers.

2.3 Marketing and Comms Update

Spring newsletter had similar open rate at 23% which is pretty good, overall FB standing slightly down after NSVW and puppies. Few posts had high reach due to sharing. More post-event content has improved e.g. Foodbank, NRM photos, Tiny Tots – high click rates. Amy suggested volunteers can tag each other in the comments, Clare email out post links.

DISCUSSION/FEEDBACK

- **Microvolunteering collaboration guidelines** – Jenny
 - Will be outlining at next SOC meeting, with collaborative parties to ensure wellbeing of volunteers and professional boundaries going forward.
- **McCusker Internship Project Update** – Antonia
 - Skills areas could be split into applicable and those to be developed through volunteering. Originally was going to include list of organizations as leads for research. Realized that skills vary & depend on individual opportunities and so decided to develop generic flyer about communicating skills with list on the back.
 - Developed another draft flyer on what skills-based volunteering is, with list of organizations, steps to take to get involved, info on transcript recognition.
- **24 Days of Giving Project** – Jamie
 - Currently brainstorming ideas for this seasonal campaign spotlighting different areas of the non-profit sphere, will progress to planning the calendar. Research is implied in this process looking into fundraising, ethics, strategy.
 - Antonia & Jenny suggested focusing on local impact & initiatives. Can ask Hnin Ee to get in touch with organization in Burma where she is based as a volunteer.

3.0 NEXT MEETING

The next VACE Meeting (October) will be held on Friday 16th October at 1pm.
Please send apologies to Chair before Tuesday 13th October.

4.0 ACTION ITEMS:

OCMs to critique GV posts with short report ready for next meeting.

Clare to chair next monthly GV Social Media Strategy meeting with actionable outcomes, as well as consult with Caitlin about Instagram and tone/branding with invitation.

VACE Chair to meet with WASAC Chair to discuss how we can make volunteering and transcript recognition more accessible for First Nations students.

Antonia to send VACE Chair second draft of internship project before next meeting.

Jamie to ask Hnin to look into Burmese non-profits to spotlight for 24 Days of Giving project.



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Non-voting/Co-opted Members: N/A

Staff: Antonia Taylor, Clare MacNish, Jenny Ophel

1.0 WELCOME AND OPENING

Apologies: Jamie Dehouck, Vin Kalim, Bre Shanahan

Invitees: Marcus Lim, Medaavi Gopaul

Absent: Pauline Chiwawa

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2.0 COMMITTEE BUSINESS

2.1 Project Updates

Guild Volunteering's Top 3 Highlights

- **Intergeneration Project Progress – Antonia**
Started visits at Bethanie again, led by volunteer program coordinator Monique. Team of 6 students all ready to go, proceeding in format of storytelling project in connection to residents, including multimedia videos, gathering stories and recordings, family recipes, potentially putting together video for families at Christmas or books. Will be an ongoing program over summer.
- **Guild Ball MicroVolunteering, Event & Wellbeing Volunteers – Marcus & Max**
Guild ball ran smoothly in coordination between GV & Ball Committee. Minor miscommunication suggested clearer definition of volunteer and subcommittee roles for next year's event and collaboration.
Microvolunteering (Marcus) worked with Guild events to help with logistics and pop-up crafternoons sessions. Challenges included busy period of semester and low (5) no. student engagement. Organisation went smoothly with quick turnaround for decorations. Event set up went quite smoothly with 15 students, provided lunch.
Wellbeing volunteers (Max) – big credits to Dan Roden & Antonia as part of revival this semester, covered big events including EMAS, Guild Ball, Relay for Life UWA. Positive comments on professionalism, low-barrier approachability, comfortable. Update that Dan is keen to carry on alongside new co-coordinator next semester.
- **Relay for Life UWA - Medaavi**
This year had 720 participants, to date at \$111000 fundraised and counting as fundraising closes 23/11. One of biggest Relay's UWA has seen, definitely the only Relay that happened during COVID. Initial resistance in team sign ups but totaled to 52, one of biggest numbers in recent years, including Curtin & Notre Dame teams. No major hiccups logistically, Wellbeing volunteer collab went well. Congratulations to Relay Chair in an amazing start to finish, fostering of community. Testament of leadership in the fact that Relay committee members are keen to continue for next year.

2.2 GV Updates – Antonia & Clare

Key announcements:

- 2020 Volunteering award nominations now open until 1st November.
 - 4 categories: student volunteer of the year, volunteer-involving club/society/organization of the year, volunteering coordinator of the year, as well as a new volunteer innovation award, in response to COVID.
 - VACE committee to please share and nominate relevant parties.
 - Launched through newsletter, coming out through Guild Weekly on Sunday. Nominations close 1/11.
- GV leadership positions now open and advertised.
 - VACE Chair, GV ambassadors, program coordinators.
 - PDF of each position will be sent out with the minutes.
- Save the date: GV Awards Night – Thursday 19th November, 4-8pm. Venue will be announced when confirmed.

2.3 Marketing and Comms Update

- GV Instagram Revival – Clare & Amy
Welcome back video for Instagram did well, starring volunteer mascot Maui. A week since relaunch, resulting in 1020 followers, over 147 profile views within that time. Using stories tool across social media has reached new section of people, such as Instagram highlights with thanks to Jamie & Maui. Great management and uptake. VACE committee to please support, follow, share.
- 3 newsletters sent since last meeting, similar open rates except the release of awards nomination newsletter.
- Best Facebook posts were callouts for PROSH directors and AWESOME Arts Festival, helped by sharing by Guild & Micro-Volunteering pages & PROSH pages. Working on strategy for sharing not just callouts (applications, excursions) but also outcomes-based – using networks to further put these out there.
- Monthly social media meetings chaired by Clare have been productive, discussing goals for the future, currently working on strategy and structured plan of content creation going forward and to minimize stress.

DISCUSSION/FEEDBACK

- **McCusker Internship Project Update – Antonia**
 - Review of design. Elements include how GV supports students to leverage the skills they develop through volunteering – printed resource flyer and virtual version. Icons that Geordie & Xander have created distill specific takeaways. Careers & Employability Centre have supported this initiative. Useful for interviews, resumes, cover letters.
 - Another element is on skill-based volunteering, capturing broad categories of enviro, community, legal & advocacy, education, technical. Listing of organisations to assist students in stepping into volunteering. Reverse side of steps and key GV messages reinforce proactive student engagement.
 - Final design on Tuesday. Will roll out through Open Days in Nov-Dec to facilitate one-on-one referrals, meetings, discuss summer volunteering. Feedback suggested that the table could have bold organization names for readability and emphasis. Maybe left alignment. Aesthetic appeal alongside great content. Big congrats to Geordie.



- **24 Days of Giving – Summer Volunteering Campaign Update**
 - Based on 'advent calendar' theme of volunteering.
Progress update – looking in key organisations/events/excursions/acts of kindness. E.g. Dog Refuge, UniCare Christmas cards/gingerbread, PHSG, St Barts. Includes social media campaign working with Caitlin & Xander, e.g. GIFS.
 - Discussed social impact club collaborations, fundraising (notes on accessibility/SES – could be sub-theme for further support or positioned as an alternative), social events (more volunteering-based).
 - Jamie would like feedback about design (next VACE) & hashtag noting students who complete 4 or more days of giving for potential prizes. Potentially could be through stamp passport, depends on logistics, variety of actions to engage, photo competition. Working this out once calendar sorted.

- **VACE Preliminary Strategic Planning**
Focus for 2021 and beyond:
 - Domestic student engagement, following through with skills-based volunteering initiative.
 - Student leadership development such as through quarterly PD sessions.
 - Social media presence to reach remote students and engage more.
 Improvements:
 - Definition of supporting local organisations, grey area of those with international branches or fundraising.
 - Transcript recognition policy could be tightened and clarified.
 - More solid personal development planning and burnout prevention plans.
 Ideas:
 - Social impact collective on Facebook. Amnesty has raised this as an idea in the past in collaboration with other clubs, potentially grouping this under GV could provide more resources, community etc.
 - Microvolunteering will continue to grow – suggested further collaboration with social impact clubs based on this year, benefitting outreach, good working relationships. Improving communication channels (more professional rather than personal) will be helpful going forward.
 - VACE & Relay UWA may benefit with co-chair positions.

Further planning will take place in the future with a number of different activities capturing student input in strategy, hearing from as many stakeholders as possible.

3.0 NEXT MEETING

The last VACE Meeting (November) will be held on Monday 23rd November at 12pm. Please send apologies to Chair before Monday 16th November.

4.0 ACTION ITEMS:

VACE committee to nominate relevant parties for Volunteering Awards before 1/11 and save the date for Thursday 19th November 4-8pm.

Next VACE meeting will require preparation for further strategic planning and handover for next year's VACE committee members.





Voting Members: Bre Shanahan, Vin Kalim, Max Tran, Pauline Chiwawa, Jenny Chang, Amy Walsh, Jamie Dehouck

Non-voting/Co-opted Members: N/A

Staff: Antonia Taylor, Clare MacNish, Jenny Ophel

1.0 WELCOME AND OPENING

Apologies: Jamie Dehouck

Absent: Max Tran, Pauline Chiwawa

Acknowledgement of Country: The UWA Student Guild and Guild Volunteering recognise the Whadjuk Noongar people as the rightful and original owners of the land we are meeting on. The UWA Student Guild would like to acknowledge Indigenous leaders past present and emerging and extend this to all First Nations people.

2.0 COMMITTEE BUSINESS

2.1 Project Updates

Guild Volunteering's Top 3 Highlights

- **GV Awards Night 19/11 – Jenny & Antonia**
 - Congratulations to all finalists and winners, thank you to attendees to coming. Amazing feedback from everyone coming in. Bre passed on appreciation from David Sadler. Good balance formal proceedings and enjoyable night.
 - Jenny asked if it is possible to have it in November instead of August (NSW) going forward, Antonia affirmed it makes more sense to review a full year, bringing nomination process sooner in Semester 2 so as it doesn't fall near exams, also more time to review and for quality nominations.
 - Another question concerning invites – Antonia invited everyone that was nominated and emphasized this status. Jenny O suggested emphasising could communicate that winners are not known at time of invite.
 - Regarding overlap of finalists, numbers system could be accompanied by room for discussion to acknowledge context
- **IVMD Forum 5/11 – Antonia**

Antonia and Jenny were invited to present at the VWA International Volunteer Manager's Day forum regarding engaging youth volunteers, with lots of emails afterwards from organizations wanting to engage with UWA student volunteers, especially for virtual volunteering.
- **GV Leadership Team PDP Project**

Bre suggested reaching out to prospective Guild alumni mentoring project for support.

2.2 VACE Recommendations Document

2.3 GV Updates – Antonia & Clare

- GV Leadership Team Recruitment Update – almost all done for now. Team of 4 for MicroVolunteering, 12 ambassadors, and more. Yet to fill SERAG, Friends of Mosman Park, Little Things for Tiny Tots.
- GV will bring forward training next year, as well as their more involvement in ODAY.

DISCUSSION/FEEDBACK

- **McCusker Internship Project Update – Antonia**
 - Final flyers presented, will create CareerHub links over summer. Huge thanks to Geordie (McCusker Intern) for his efforts. Good feedback from Careers Centre and passed onto microbadging team as well.
- **24 Days of Giving Update – Antonia**
 - Based on ‘advent calendar’ theme of volunteering. Basically everything has been booked out since launch, huge thanks to Jamie and Claire for logistics and work. Future challenges include managing no shows and the waitlist (articulating impact), *action for Claire to set reminder emails earlier such as 5 days before.*
- **VACE Preliminary Strategic Planning**

Transcript recognition discussion – due to feasibility and committee around Callista.
Bre suggested certificates via MailMerge for formal recognition signed off by Bre and Jacob. Action for Bre to talk to Xander to see if design is possible.

3.0 Thankyou to the VACE committee for the all their work and encouragement this year.

