

# MINUTES FOR VACE MEETING

Elliott Wallace

11th March 2019

Meeting started: 11:07 am

Attendee's: Elliott Wallace (VACE Chair) Nitin Narula (Public Affairs Council President) Bre Shanahan (Proxy for Conrad Hogg, UWA Women's Department officer) Ayesha Friedrickson (Guild Volunteering Student Officer) Antonia Taylor (Guild Volunteering Manager)

Elliott (VACE Chair): general introduction and welcome

Went through the composition of Guild Volunteering and the agenda for the first meeting (See the attached PowerPoint for the full rundown of what was said in relation to what I would like to achieve being VACE chair for 2019.)

### **1: Transcript Recognition for Clubs and Societies.**

Nitin (Public Affairs Council President): Believes it is important to have volunteer hours for executive positions on the guild council as well as executives in clubs and societies. Not only for the mass amount of work that they do, but as some clubs and societies are linked to fostering a positive community impact.

Elliott: pointed out the accountability issues involved with the clubs and societies wanting recognised transcript hours. If its organising events that are just "party focused" it is not fostering a great community impact. Also pointed out the fact that the guild council is political in nature. Meaning it has resources and its main focus is "representing students" unsure of whether it can be classed as volunteering.

Antonia: (Manager of Guild Volunteering): The definition of volunteering is:

'Volunteering is time willingly given for the common good and without financial gain.'

Concern raised about the ramifications of any changes both from a back-end perspective (admin required in collating and verifying hours) and also fielding a huge amount of queries of constitutes "volunteering" or not.

Bre Shanahan (Proxy for Conrad Hogg, UWA Women's Department officer): Volunteering should be output through the community, need to distinguish line between party like activities and "pure" volunteering.

Antonia: Key considerations are:

- How GV would manage extra administration
- Development of incredibly clear policy guidelines
- No backdating
- This is the academic transcript so essentially it's UWA that needs to make this call
- Consulting with other universities and see how they are approaching the issue, in relation to volunteering hours.

Chloe Jackson (Associate Director – Student Services): The reason for why the Student Guild has not previously recognised volunteer hours is that executive positions were privy to "kickbacks" such as discounts associated with their society. However, times have changed and we need to consider recognition of students work.

Possible solutions to this motion:

- Having a cap on the amount of volunteer hour's clubs and societies are able to be verified by the guild volunteering office.
- Including the role that student had obtained through their club and society on their academic transcript rather than the total hours (preferred by all)

Nitin: Agreed with this motion due to the importance students place on the role itself rather than on the actual hours recorded.

Antonia has since been contacted by SOC and they also agree that working with UWA to get roles and dates listed on transcripts would be the most preferable option for all.

## **2 – PROSH**

Antonia: Would like to research initiatives that enhance the ongoing relationship with the three charities that will be PROSH donation recipients for this year, Guide Dogs Australia, Red Frogs and Indigenous Literacy Foundation.

Elliott: PROSH Guild Volunteering team is organised to help set up the BBQ breakfast rave and marshalling the students onto the bus.

## **3. – Marketing and Commerce update**

- Due to our volunteering events through O-Week and Club Carnival we now have 3.5K signs ups to our monthly newsletter, around 600 of which came through O Week. The monthly newsletter is sent out to all students who subscribe and notifies them of new and exciting volunteer opportunities.
- Progressing with Careerhub to develop new Guild Volunteering website
- GV design meeting scheduled with graphic designer Elyse.
- GV Facebook page has been reinstated, we need support with content!
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Also trying to make volunteer events in relation to themes for social impact week. For example doing some mental health based volunteering or a seminar for mental health week.

Elliott: Concluding remarks, thank you for coming, and the next VACE meeting will be delivered by email and is still to be confirmed.

## **4. – International Volunteering**

Antonia: discussion of possible regional trips and will start to look into working on a larger project of raising awareness about ethical issues related to voluntourism and potentially looking at partnering with some screened and endorsed providers of international cultural/ eco-volunteering that do not negatively impact local communities. This project may be launched in Student Volunteer Week depending on the outcomes of rigorous research and consultation.

Meeting Concluded 12:02 PM.

**Next Meeting:**

# VACE Meeting Minutes – 29th April

**Elliott Wallace**

UNIVERSITY OF WESTERN AUSTRALIA Guild Volunteering

## Minutes for VACE Meeting

29<sup>th</sup> April

### **1. Welcome to Country, Elliott Wallace (VACE Chair):**

Elliott acknowledged the Whadjuk Noongar People as the original custodians of these lands and water, and paid respects to Elders past, present and future.

### **2. Confirmation of Previous Minutes and Apologies**

### **3. Acknowledgements**

Went through acknowledgements of the hard work and many programmes Guild Volunteering are doing, as seen in the VACE meeting handouts.

### **4. Transcript hours recognition for clubs and societies**

Explained to members the difficulties with logging hours both from a back end perspective and a verification from SOC perspective. Both SOC and GV agree having the role on their academic transcript rather than the hours is preferred option.

Saleem Alodeh Olivia Bartlett, (Ordinary Council Member), Riley Klugg (OCM): Fully approved this notion. Elliott Wallace: Highlighted possible alternatives such as having only “community based not for profits” such as TLG and Oaktree included in transcript recognition. Pointed out that some clubs and societies may be aggrieved that their SOC is not eligible for transcript hours.

Chloe Jackson: Elicited that even party affiliated clubs such as Sober? work very hard to bring a vibrant campus culture to UWA. Should not underestimate the volunteering aspect of these FAC SOC’s. Role of executive positions are on the Guild Transcript however this is rarely used and will not be a function of the new website. Noted the real world application of transcript hours that potential employers do not look at the hours it is more the position.

**Action:** Need Guild President to report on any updates and discuss actions to move forward on this. Most of the Committee is in favour of the role option. Potential motion for next meeting if high enough attendance.

### **5. Marketing and Communications updates**

#### **5.1 New Website**

Elliott and Antonia reported on the planning for the new website as per Guild website project. This will involve having two pages of information. Copy and content still being finalised. The new website will include more dynamic content such as links to social media, and news, featured roles etc.

Highlighted the need for a more student-based discussion on the formation of the website, to cater for student needs.

#### **5.2 Videography Needs**

Saleem Alodeh offered insight into cheaper alternatives of videography (for City I Belong To video) with either other guild members or himself volunteering to be part of the videography project for Guild Volunteering. Chloe Jackson outlined there are potential staff in the guild which could assist Guild Volunteering in video graphic matters.

### **5.3 GV Style Guidelines**

Antonia & Ayesha have met with Elyse the Graphic Designer to develop new style guidelines – colours, fonts, style that will consolidate the GV brand and bring it in line with Guild themes.

## **6. Project Update**

### **6.1 National Volunteer Week**

Collaboration with PAC on Volunteering and Social Impact Week. Flagship event is the Volunteering and Social Impact Fiesta, Tuesday May 21<sup>st</sup>, 12-2pm Bayliss Building. Mass micro volunteering session with over 6 stations. Aiming for 100 students to participate in the micro session. Plus up to 20 stall promoting volunteering opportunities. There will also be a volunteering day trip organised for Friday 24<sup>th</sup>.

### **6.2 PROSH cheque presentation**

Will be scheduled of the next week, planning is currently underway for a small event.

### **6.3 Greenbatch volunteers**

As part of strategy to increase student leg volunteer programs, a new student leg program has been developed led by Emilie Johnson who is developing a team of UWA Greenbatch Ambassadors to build awareness and education around plastics pollution on campus. Darren Lonman the CEO of green batch has contacts at UWA and is a regular speaker. Acknowledgement of Green Batch's continual environmental impact.

Elliott, would also like to highlight Coastal Clean-up Crew (volunteer task force sponsored by Darren Lonman), both Greenbatch and Coastal Clean-up Crew have stalls at the upcoming Volunteering and Social Impact Fiesta

### **6.4 Photographers for Good**

Antonia reported on the development of a new student led program Photographers for Good in conjunction with UWA Photography Club. The project aims to link up student volunteer photographers with non profit organisations to do pro bono photography work. Project still being developed but thanks to Felix King the UWA Photography Club President for recruiting 9 photography volunteers for PROSH

### **6.5 Wellbeing Volunteer Program**

Acknowledgement of the new co-ordinator Yasmin Kirkham.

## **7. Close and Next Meeting**

**Next meeting will be held on Monday 20<sup>th</sup> May – 3pm – Meeting Room 1**



**Voting Members:** Nitin Narula, Olivia Bartlett, Saleem Alodeh, Elliott Wallace, Chloe Jackson, Ayesha Frederickson, Antonia Taylor, Riley Klug, Jenny Chang

**Non-voting/Co-opted Members:** NA

**Staff:** Chloe Jackson, Ayesha Fredrickson, Antonia Taylor

Date: May 20<sup>th</sup> 3-4PM

1. **WELCOME AND OPENING**

**Apologies:** Saleem Alodeh Olivia Bartlett Jenny Chang

**Absent:** NA

Elliott Wallace (VACE Chair) Commenced meeting commenced at 3:10PM with an acknowledgment to country. The UWA student guild and

2. **CONFIRMATION OF PREVIOUS MINUTES**

Previous minutes for April the 29<sup>th</sup> meeting circulated by email on the 6<sup>th</sup> May 2019 with no objections.

3. **BUSINESS ARISING FROM PREVIOUS MINUTES**

**3.1** Previous Minutes focused on supplementary transcript recognised roles for clubs and societies – we will be working with Conrad Hogg and SOC president Hinkao Tirsahi and UWA to progress this forward.

4. **COMMITTEE BUSINESS**

**4.1 Update on National Volunteer Week**

- Monday 20<sup>th</sup> May – Instillation of Volunteering WA “V’s” on Oak Lawn, an acknowledgment of the 650,000 Volunteers in WA and the vital work they do in making a positive community impact.
- Tuesday 21<sup>st</sup> May - Flagship event the Volunteering and Social Impact Fiesta in collaboration with Public Affairs Committee, Tuesday May 21<sup>st</sup>, Bayliss Building. Thank you to Lotterywest for sponsoring this event. Mass Micro Volunteering activity and 18 volunteering involving stalls.
- Wednesday 22<sup>nd</sup> May – Day trip to Perth Homeless Support Group
- Thursday 23<sup>rd</sup> May – Day trip to 65 Rose Wrapping for Cystic Fibrosis
- Friday 24<sup>th</sup> May – Guild Volunteering Open Day.
- Throughout the week there will be a communications strategy to grow the GV brand on campus.

5. **ALL OTHER BUSINESS**

**5.1 Marketing and Communications update**

- GV reported on marketing and comms being vital aspect to National Volunteer Week and growing GV brand during this time.

- GV Facebook page was closed for over a year so engagement is currently low whilst community of current students is being developed. Ideas discussed:
- Chloe Jackson suggested having more of a personable approach to the Facebook page such as “Humans of Guild Volunteering” with more direct engagement in what students want from GV. Tapping into or addressing a key concern; make new friends, meet new people, career prep: recognised hours on your academic transcripts, skills based volunteering
- Photos and Videography an integral part to better social media engagement and GV need to build up a stronger library of images.
- GV working with Career Hub to create GV branded volunteer hub to improve brand recognition.

## 5.2 Project Updates

- Prosh Cheque presentation on Wednesday the 15th May – 42,000\$ the final number raised.
- Greenbatch Student Led Program – Updates on the project coordinator Emilee who has interviewed and recruited a team of students for a UWA Greenbatch ambassadors. Greenbatch is a local environmental organization developing a plastic recycling plant to turn plastic waste into 3D printer filament.
- Indigo Junction, Perth Homeless Support Group and Samaritan Crisis Line volunteers – expanding projects and volunteer day trips with these organisations.
- Social Media Volunteers: Ayesha reported that many non profit organisations (including GV!) are seeking support with social media. GV are looking at creating a project to link students with strong skills in social media to volunteer in skills-based roles.

## 5.3 Guild Volunteering Day Trips Discussion

- Discussion of how to make GV trips more student focused and curb the issue of non-attendance. Despite best efforts, each day trip has at least 2 or 3 participants not turn up on the day. Asked the committee for any ideas, suggestions included:
  - Ayesha noted the popularity of animal welfare projects such as Perth City Farm.
  - Nitin (OGC) mentioned the “On My Feet” program which entails bush walks with refugees and people from different cultures to accommodate them to Perth.
  - Antonia suggested the idea of creating a nominal fee (under \$10) as a commitment fee which would be donated back to the non profit as a way of curbing non- attendance. This will only be for Day trips when volunteers have lunch and drinks provided by GV. Joey suggested this would be problematic to administer.
  - Discussion of having a two week ban from volunteering – similar to what the Careers Centre currently initiates with Careerhub website.
  - Chloe suggested conducting a pre-event catch up/ briefing, so people feel more engaged.

Acknowledgement of these good policies by Elliott. Meeting Closes at 4:07PM.

## 6. NEXT MEETING

The next Committee Meeting will be held on Monday 24/06/19] at 11am. Please send apologies to Elliott Wallace by 17/06/19

## 7. ACTION POINTS

- Updates on transcript roles for Soc societies by next meeting



- Trial paid advertising on Facebook to increase likes.
- Further update on plans for semester two
- OCMS research into possible ideas day trips for GV.





**Voting Members:** Nitin Narula, Olivia Bartlett, Jenny Chang, Elliott Wallace (Chair), Conrad Hogg, Saleem Al Odeh

**Non-voting/Co-opted Members:** NA

**Staff:**[Antonia Taylor, Ayesha Fredericksen, Chloe Jackson

## 1.0 WELCOME AND OPENING

**Apologies:** Riley Klug

**Absent:** NA

The UWA Student Guild would like to acknowledge the traditional custodians of the lands and waters of which we are meeting, the Wadjuk Nyongar people. The UWA student Guild would like to acknowledge indigenous elders past, present and emerging, and extend this to all first nations people.

## 2.0 CONFIRMATION OF PREVIOUS MINUTES

Previous VACE meeting was held on the 20<sup>th</sup> May. Minutes were circulated by email with no objections.

## 3.0 BUSINESS COMPLETED VIA CIRCULAR

NA

## 4.0 COMMITTEE BUSINESS

- **Introductions** – VACE chair led introductions due to full attendance. Responses were tailored to how the VACE committee members wanted to make a difference to the volunteering space at UWA.
- **Review of Action Points**
  - **Volunteering transcript hours update:** Not ready to report on any updates, but mentioned for Jenny's and Olivia's benefit. Looking at how roles rather than hours can be recorded on academic transcript.

### 4.1 Item 1 - Discussion on volunteering day trips

- Saleem update committee on Herdsman Lake volunteers. Focused on animal protection and well being. Saleem had personal experience volunteering there in 2017.
- Jenny – Refugee based volunteering with the First Hike project. Jenny has contact details with CARAD food bank volunteers. CARAD has action networks that visit detention centres.
- Elliott researched into Mercy Support Group. Require a range of volunteers based around aged care to provide companionship.
- Olivia was in support of aged care volunteering especially with engaging elderly citizens with pets.
- Conrad updated committee on possible humanitarian based volunteering especially in regional areas.
- Rural volunteering is often framed around addressing gaps in education, health

care and other social issues. Guild Volunteering is currently in partnership with numerous volunteering agencies such as Cahoots which try and redress these issues.

#### **4.2 Item 3 - Guild Volunteering strategic planning for 2019/20**

- GV updated the committee that Guild Volunteering's strategic plan for 2019/20 is currently in progress.
- Key areas included building a community, with better student engagement both online and through referrals.
- Enhancing student leadership through volunteer coordinator roles.
- Improving efficiencies in the way Guild Volunteering is managed.

Conrad enquired whether program coordinators have input into strategies. Chloe suggested that program co-coordinators should focus on tactics on how to increase volunteering engagement, rather than focus on strategies.

#### **4.3 Item 4 - National Student Volunteer Week**

- Nitin confirmed that theme for the Public Affairs Council themed week in week two is undecided.
- Guild Welfare week theme is based around homelessness. GV theme for National Student Volunteer week may be on different issue.
- Chloe stated that data from referrals could inform the activities GV implements in this week.
- Antonia confirmed the inter-university activity of beach cleanup at O Connor beach on 17<sup>th</sup> August, 100 students from 5 universities.
- Conrad suggested a volunteer panel discussion on careers into volunteering or "life after volunteering". GV team will liaise with Careers Centre, and Centre for Social Impact on how students leverage volunteer experience.

### **5.0 ALL OTHER BUSINESS**

#### **AOB Item 1 – Interactive Activity**

- Chair instructed committee to write down what volunteer programs, regional trips students would find engaging for semester two. Activity revolved around increasing value for students.

#### **AOB Item 2 – Marketing and Comms update**

- GV newsletter to increase to twice a month.
- Increase social media presence with greater use of Guild Instagram. Chloe stated Instagram stories of volunteer excursions would be helpful to increase presence.
- More discussion needed if GV start using Instagram due to time and quality of content required vs reach.

#### **AOB Item 3 – Photographers for Good Program**

- Antonia and Elliott met with the UWA Photography Club to discuss the new Photographers for Good program which will link student photographers to volunteer as photographers with not for profits.

- No event photography, more capturing their everyday programs, transcript hours for photography work and editing time.
- Possible exhibition at the end of the semester showcasing photos. Conrad and Saleem both suggested venues which would host exhibition (UniHall and Awards Centre.)

## **5.0 NEXT MEETING**

The next Committee Meeting will be held on Friday 26<sup>th</sup> July at 12PM. Please send apologies to Elliott Wallace (VACE Chair) by Tuesday 22<sup>nd</sup> July 5pm.

## **6.0 ACTION POINTS**

- Suggestions on social media volunteers to help in promotion of GV activities.
- OCM's to send in photos of volunteering activities to GV team to add content to newsletter.





**Voting Members:** Nitin Narula, Elliott Wallace (Chair) Olivia Bartlett, Riley Klug, Saleem Alodeh, Conrad Hogg, Jenny Chang

**Non-voting/Co-opted Members:**

**Staff:** Jenny Ophel, Ayesha Frederickson, Antonia Taylor

## 1.0 WELCOME AND OPENING

**Apologies:** Nitin Narula, Olivia Bartlett

**Absent:** Saleem Alodeh

## 2.0 CONFIRMATION OF PREVIOUS MINUTES

Previous VACE minutes were circulated via email with no objections.

## 3.0 BUSINESS COMPLETED VIA CIRCULAR

NA

## 4.0 COMMITTEE BUSINESS

### • Review of Action Points

- **Action Point 1 – National Student Volunteer Week – Antonia Taylor**
- Activities to be held on National Student Volunteer Week include:
  - Monday 12<sup>th</sup> Micro Volunteering special
  - Tuesday 13<sup>th</sup> WA Aids Council special info session and safe sex packing
  - Wednesday 14<sup>th</sup> – excursion TBC
  - Thursday 15<sup>th</sup> – 2019 UWA Student Volunteer Awards Night 5:30-7:30pm, May Tannock Room
  - Friday 16<sup>th</sup> – Guild Volunteering Open Day
  - Saturday 17<sup>th</sup> - inter-university beach clean-up, 100 students from 5 UWA uni's.
  - Communications strategy throughout the week.
- 2019 UWA Student Volunteer Awards:
  - 2019 Student Volunteer of the Year Award – Presented by UWA Convocation
  - 2019 Student Volunteer Coordinator – Presented by Guild Volunteering Manager
  - 2019 Best Volunteer Involving UWA Club – Presented by Guild SOC
- GV to consult with College Row to assist with their Matilda Bay Clean-Up planned for semester two.

### • Item 2 – GV Strategic Plan – Antonia Taylor

- Strategic plan needs to be endorsed by VACE and open to feedback by Committee. This will be circulated to the VACE committee for feedback by 12<sup>th</sup> August 2019.
- Main strategic goals:
  - Increase Value
  - Engagement
  - Strengthening relationships



**Voting Members:** Riley Klug, Saleem Alodeh, Olivia Bartlett, Nitin Narula, Conrad Hogg, Jenny Chang, Elliott Wallace (Chair)

**Non-voting/Co-opted Members:** NA

**Staff:** Antonia Taylor (GV Manager) Ayeesha Frederickson, Jenny Ophel

## 1.0 WELCOME AND OPENING

**Apologies:** Jenny Ophel, Olivia Bartlett

## 2.0 CONFIRMATION OF PREVIOUS MINUTES

Previous VACE meeting was held on the 25<sup>th</sup> of August and Minutes circulated by email with no objections.

## 3.0 BUSINESS COMPLETED VIA CIRCULAR

NA

## 4.0 COMMITTEE BUSINESS

### 4.1 Review of Action Points

- Finalisation of strategic plan – additions were mentioned as per previous minutes.

### 4.2 Item 1

#### Project Updates – PROSH

- Director and editor recruitment process underway.
- **GV 2020 leadership recruitment** – reduce amount of GV ambassadors to five and expand role from promotion of GV at events to planning of key weeks such as NSVW.
- 10 new program coordinators with position descriptions to be sent with September newsletter, including nominations for VACE chair.

#### Relay For Life

- Ayeesha met with Well Being program coordinator Yasmin Kirkham to discuss organising a chill out zone for event.
- Volunteers will be in pairs running different activities such as mindfulness colouring in activities, providing coffee and tea for guests.
- Conrad and Ayeesha suggested increasing branding for event to increase student affinity with program as well as consulting with college row to assist with early morning volunteer shifts.

**Guild Ball** – Chair suggested increasing the amount of student representatives to assist with volunteering for Guild Ball.

- Antonia suggested a discount for next year's ball for students who volunteer a certain amount of hours.

#### Inter-generation Connections Project

- New pilot program introduced through partnership with Bethanie Group with a focus on increasing engagement between younger and older Australians.

- 15 people aged 75-101 years old were treated to a campus tour run by the UWA Student Ambassador program and linked with 10 Guild Volunteering volunteers. Afterwards, heading to Hackett where a Devonshire afternoon tea was provided.
- Olivia organised musicians from the UWA music school, including a string quartet and an acapella singing group for the afternoon tea.
- Feedback from Bethanie was incredibly positive and that the older people were comforted by the attention and caring nature of UWA student volunteers.
- Feedback from a student was 'It was the best volunteer experience ever done'.
- Next activity will be to organise a visit to the aged care centre to perform a festive carol concert.

#### **Social Media and Photographers for Good**

- Flyers completed, expression of interest sent out to small group of non-for-profits. Still need to recruit students for Social Media for Good program.
- Will be in full operation by 2020, with 2-3 projects operational this year such as Sailability, Pets of Older People.

#### **GV Leadership Retreat – 6<sup>th</sup> December**

- Excursion to Ern Halliday to capture ingoing and outgoing leaders.
- Conflicts over dates interfering with students holidays.
- GV able to bring own food and drinks to accommodate students.

#### **Welfare Week – Week 10**

- Excursion to Zonta Women refuge to create a women's crafting circle making lavender and wheat eye pillows and a relaxation session.
- In 2020, GV aims to have further collaboration between Women's Department and GV to increase the impact of volunteer excursions.

#### **Environment Week – Week 11**

- Screening of 2040 environmental documentary, can link to messaging with Guild's successful referendum on climate emergency.
- GV has partnered with Guild Enviro department and Greenbatch for a fundraiser and educational talk and networking after the screening.
- Conrad to look into documentary license for screening.

#### **Exam Stress Buster – Week 12 – through exams.**

- Crafting festive cards for people in need, to hand out to PHSG and aged care centres for festive carol concert.
- Micro-Volunteering based activity where volunteers drop into GV office. GV to create posters for this activity.

#### **Marketing and Comms Update**

- 25 new posts on GV Facebook, 14 having higher engagement than previous posts.
- 56% of posts had over 1000 people engage. 104 new likes on Facebook page with 122 new active followers.
- 156 new subscribers to GV newsletter, with consistent opens and clicks for the two newsletters which went out in September.
- Stock photoshoot for GV pull up banners, have a selection of GV volunteer programs showcased.

## 5.0 ALL OTHER BUSINESS

### 5.1 AOB Item 1 – Ration Challenge – Ethno-cultural Collective

- Saleem and Jenny introduced the Ethno-cultural collectives ration challenge.
- Aims to increase awareness and insecurity and fundraise for CARAD food drive. 11 total students participated.

### AOB Item 2 – Summer Volunteer Programs

- Discussion on the demand of summer volunteer programs with the possibility of having a summer series once per week volunteer excursion or activity.
- November and end of January considered to be holiday time for students.
- Jenny mentioned that Students For Refugee's are conducting their mentoring program in January.
- Nitin mentioned National Disability Surfers Association and Fringe Festival would be a possible partner organization to conduct low barrier, weekend based volunteer activities.

### AOB Item 3 – GV End of Year Celebration

- Best time would be after exams or beginning of study break.
- Could conjoin with Thank a Volunteer Day on 5<sup>th</sup> December.

### AOB Item 4 – Submission to National Volunteer Conference

- National Conference to be held in March 18<sup>th</sup> -20<sup>th</sup> 2020, with presentations on Generation Change Makers and the benefits of volunteering on future employability and soft skill development.
- Interactive session, with a panel discussion and invite two student leaders to be on panel.

## 6.0 NEXT MEETING

The next Committee Meeting will be held on Thursday 18<sup>th</sup> October at 10am. Please send apologies to Elliott Wallace by 16<sup>th</sup> October.

## 7.0 ACTION POINTS

- Chair to Rally support for Guild Ball volunteering and Relay for Life Fundraiser.
- Committee to promote GV ambassador and Program Coordinator programs in own networks.
- Consult with Committee and general GV volunteers on any improvements to intergenerational connections.





**Voting Members:** Riley Klug, Conrad Hogg, Nitin Narula, Olivia Bartlett, Jenny Chang, Elliott Wallace (Chair) Saleem Alodeh

**Non-voting/Co-opted Members:** NA

**Staff:** Ayesha Frederickson, Antonia Taylor, Jenny Ophel

## WELCOME AND OPENING

**Absent:** Saleem Alodeh, Nitin Narula

### 1.0 CONFIRMATION OF PREVIOUS MINUTES

Date of previous meeting was the 25<sup>th</sup> of September with minutes sent by email with no objections.

### 2.0 BUSINESS COMPLETED VIA CIRCULAR

NA

### 3.0 COMMITTEE BUSINESS

#### 3.1 Project Updates:

- **Relay For Life** – Volunteers helped in establishing a food and chill out zone at event. Event raised over \$50k and \$1 million over 10 years.
- **Enviro Week** –  
**Guild Volunteering excursion with Friends of Mosman Park:** Originally was going to be fairly large group of 20 students, but scaled back to 5 given time of year. Friends of Mosman Park interested in social media for good, program coordinator, regular excursion, help with regular busy bees, similar to how we operate SERAG

#### **Guild Gardens:**

Not too many people bought plants, but Thursday and Friday Friends of the Grounds plant sale is an opportunity for Cass to collaborate.

#### **2040 Screening Documentary**

Collaboration between Guild Enviro Department and Greenbatch. Event was a sell out, popcorn machine was present too, definitely consider doing it again.

#### **Guild Referendum: Climate Emergency**

Relevance to Guild declaring climate emergency - how to achieve enviro strategy?

Conrad- Guild has a sustainability plan completed in 2018, not yet completed action plan which is the plan for next year. Will ask them to engage in GV. Next meeting - how to further engage with enviro non-profits. Ideas to discuss include how food pantry could be more sustainable, less plastic packaging of bread - Elliott to consult with enviro department going into 2020.

- **TEDxUWA:**

TedXUWA New Frontiers held Saturday 19th. Jenny (Impact of Volunteering and Social Impact in Individual Lives) and Conrad (Mental Health Focus) presented. Broad theme focus on exploring the future and very student focused in terms of topics and speakers.  
5 Volunteers helping with the event set-up and running.  
Stalls held by Students for Refugees and others.

- **Wellbeing Volunteers 2020:**

Elliott and Ayesha met with program coordinator again to finalise plans for next year.

Coordinate with events team to have them in on EMP process.

Would be a great way for students to volunteer, should increase club/society awareness of this program.

Make this program more visible to the community.

- Antonia - suggested could be part of student leadership training. But also needs some foundational work in terms of processes and procedures which need to be developed with Student Assist.
- Conrad - suggested bringing together stakeholders to create working group. Yasmin to potentially chair after exams?

### **GV Leadership Recruitment Updates**

Total of 29 applicants, ambassador around 12 applications, other programs including Anglicare, Friends of Mosman Park, SERAG, food pantry, intergenerational, social media for good, micro-volunteering, events. Multiple for each one.

GV looking for demonstrated volunteering and previous engagement or understanding of GV programs.

- 3 applicants for VACE chair. PROSH interview tomorrow. Relay chair recruitment happening next.

### **Social Impact Retreat Plans**

Concept is to bring together this year's leaders with next year's leaders after recruitment.

Activities include (conservation, night time, aged care centre for Christmas cards), workshop morning for high-level thinking about creating change in the world, link to programs to be led. Aim for high-level thinking, save detailed planning for next year. More about developing a sense of community for next year. Starting to think about what individuals want to achieve and how we can bring about change together as a community.

Dates set for 6th and 7th of December.

## **4.0 ALL OTHER BUSINESS**

### **Reflection activity on VACE 2020 Vision**

- Riley - favourite activity as volunteering fiesta.
- Suggest could have it earlier rather than Week 12 but did coincide with national volunteer week.
- That kind of event would be good to do for national student volunteer week, opportunity to meet the organisations.
- Jenny Chang - greatest achievement as thriving volunteer culture and something for everyone. Something for everyone, 14 key areas.
- Olivia – VACE is great environment to share ideas.
- Being well informed - information session at the beginning for everyone in committee, on reach, what is happening going forward.
- Elliott - suggest minimising project updates, should be more of a focus on what to do next and improving volunteer experience rather than recounting what we have already done.
- Updates and report could table it as a paper report.
- This is a forum to share ideas, workshop things, get different peoples' perspectives, empowering new leaders in volunteering, better use of our time.
- Ayesha - could invite VACE OCMs to volunteer management training. General section at beginning then another section on processes such as CareerHub.
- OGCs are elected through Guild Council, pool of 25 members of council that have been elected. PAC president is member of this committee, then regular students elected next year also through Guild Council

## **5.0 NEXT MEETING**

**Next VACE Meeting will be held on Tuesday 19<sup>th</sup> of November 10am.**

## **6.0 ACTION POINTS**

- VACE Chair to make master slide document for next VACE meeting on how to allow for these improvements for 2020 committee.
- Update committee on meeting with events regarding well-being volunteers.