



1. Welcome and Opening

Meeting opens at 1:34pm.

Acknowledgement of Country given by OS.

1.1. Attendance

Ojaswi Shrestha (OS)
Jay Williams (JW)
Kassidy Anderson (KS)
Ethan Tan (ET)
Selina Al Ansari (SA)
Nikhi Talluri (NT)
Leigh Chalmers (LC)
Rhedyn Ingate (RI)
Dearbhla Kehir (DK)
Lizzie Moorhouse (LM)

1.2. Apologies

Tony Goodman (TG)

1.3. Proxies

N/A

1.4. Absent

N/A

2. DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

None declared.

3. CONFIRMATION OF PREVIOUS MINUTES

N/A

4. BUSINESS ARISING FROM PREVIOUS MINUTES

N/A

5. BUSINESS COMPLETED VIA CIRCULAR

N/A



6. COMMITTEE BUSINESS

6.1. Election of Executive Officer

Jay Williams – Nominated: Ojaswi Shrestha

Seconded: Kassidy Anderson

JW elected unanimously as Executive Officer of the Student Services Committee.

6.2. Student Services Committee Chair Update

OS acknowledges the major success of O-Day and thanks the marketing team for their promotion of both the Weekly What's On and for PROSH.

OS further mentions how successful the Sundowners were a great hit and the fully sold-out O-Day Afters event has been well-managed highly praised by the student body. OS thanks LC and Oliver Barrett (OB).

OS discusses the Food Pantry Working Group which was discussed last year but is going ahead this year. OS mentions that she's had conversations with DK about it and they will be having a meeting in the coming month after a conversation with NT.

6.3. Student Services Directorate Update

RI mentions that JW needs to reach out to Chloe Keller (CK) to ensure that everyone who sits on the committee is updated on the website.

6.4. Marketing and Public Relations Update

RI shoutouts Leah, the new marketing officer. RI mentions that marketing is trying to finalise PROSH communications and then will start preparing for the rest of the semester.

RI mentions that student council introductions are going out at the moment. Also updating the 'What's On' as well.

ET mentions that he is helping with the 'What's On' weekly by posting and emailing about it weekly and that comes out every Monday. RI mentions that today's one will be coming out imminently. ET sending out reminders to keep submitting events. RI mentions it's taking a long time as they're trying to set up Leah in her new role.

RI states they've achieved booking all the ads they need to book for the year from January and February, everything after that is a bonus. Taking it day by day now.

OS states, with the 'What's On' if each day can be a different side. RI states that will be happening from now on.



6.5. Student Assist Update – Dearbhla Khair

DK details the Student Assist Team. 5 team members including two Student Assist Officers, one Counsellor, and one Hybrid Counsellor-Student Assist Advisor, and DK does counselling additionally.

DK mentions that each week on Thursday they have weekly team meetings and one-to-one supervision with their team members. DK outlines the planning day the team had, including improving communication between the different Guild departments and externally, updating their services online and their leaflets, food pantry expansion, staff training and protocols, and setting important dates.

DK mentions that Student Assist has had meetings with CAPs, and the UWA Medical Centre. Hold bi-monthly meeting with their teams and the ways they can support one another. Also held a meeting with Uni Access and established bi-yearly meetings with their team. Also met with the Integrity and Standards Unit on how they can support them better. Collaborating with Volunteering Department on how they can collaborate on the Food Pantry. Also met with Student Guild's from other universities in February to see the different themes and services they are providing, will meet with them against just before Semester 2 starts.

DK and another team member completed a Suicide Prevention Training course the prior week, which was a strong and helpful course to help them assist the student population. Also hoping to engage in trauma counselling with students who experience PTSD. TG has approved this training which will occur in September. DK wants to put in place a protocol around students who disclose serious topics in their counselling sessions, to ensure that the team knows how to manage it and what services they refer these students too.

DK discusses the collaboration between Student Assist and UWA Staff around the Food Pantry. RI mentions that the Marketing Department did a campaign on the food pantry two years prior where they engaged all the student officers to get the word out. Lots of staff donated trollies of supplies. RI mentions that it might be worth doing another push with the University, including putting it in the newsletter to increase donations and visibility. NT mentions that Tim Colmer (SDVC) is willing to send an all-staff email regarding the food pantry. LM mentions that the head of Bread Run is also strong person to have on the committee.

NT asks DK how the essential product packages are tracking. DK can find the number but mentions that they are very popular, especially on O-Day but will give NT specific numbers. NT is trying to figure out with the Wellbeing Team if they can put them in the Wellbeing Pop-Ups or for security to give to people who are sleeping on campus. NT mentions that they made 7 boxes and almost all of them are gone.



DK asks if they can do emergency period packs including clothing for students and put them into the food pantry. NT mentions that it's something they can look at that and mentions that PSA is looking at funding nappies for the parent's room in libraries. NT also mentions that free pregnancy tests have been launched and this period pack could be a collaboration with the Women's Department. DK mentions that left behind period products from the bathrooms can also be used in these packs.

6.6. Volunteering Update – Lizzie Moorhouse

LM mentions the big success of volunteering for O-Day and the success of the pop-up op-shop which raised over \$3,000 with Good Sammie's on O-Day. Supplied over 60 volunteers in the lead up and on O-Day. LM mentions that engagement is up on social media and the waitlist to do volunteering activities is extensive.

LM discusses the need to advertise more opportunities and after PROSH plans to engage with other charity partners and plan more strategies for volunteering. Next Op-Shop is on the 9th of April in collaboration with Grand Challengers who has a grant to bring in a person to give sustainable fashion advice - utilising the new courtyard in collaboration with Solares Cancer Care.

LM outlines 10 student-led programs which has expanded to 14. Has appointed 15 people in the last 10 weeks to run those programs. LM highlights the support for PROSH including advice, volunteers, and printing. Will be vacating the Fishbowl on the 1st of April, which will then become the home for Relay for Life.

LM states that volunteering hasn't recruited a committee for Relay for Life yet but will do that soon. Cancer Council has been difficult to work with who haven't paid suppliers and outlets. Haven't been responding to calls and texts. LC mentions that this year we will have to make the charity pay suppliers beforehand to avoid this in the future.

LM shouts out the Environment Department for their support and collaboration over the past few months. LM also discusses the Strong and Resilient Communities Grant, which must be spent at the end of May. In the process of working with Women's Department and others to plan events and spend this grant. Potentially looking at doing a Student Conference Day, running sessions throughout the day so students don't have to sacrifice a whole day. Collaborating with Grand Challenges a lot as well.

LM also points out the new Volunteering Office and it's a great success so far.

KA asks if Relay for Life is in Semester 1 or 2. LC clarifies it's in October, the day after the Guild Ball. KA mentions that the last thing people want to do after a Ball is run laps or spend time in the sun. LM mentions that they've considered making Relay for Life a bi-annual event with every 'off-year' being a morning coffee van in May with Cancer Council instead.



ET asks if we will be doing Relay at James Oval or the one next to University Club. LC clarifies that James Oval is too big for Relay for Life. KA asks what the reception to the bans and DJs was. JW and ET mention that the Silent Disco was very popular. ET mentions that a lot of clubs did entertainment themselves. KA asks to consider interactive entertainment this year. ET states that a drag show and other fun entertainment gets people engaged and excited about the event.

DK asks if it's ever been themed. ET clarifies that it's never been themed, but teams do coordinate outfits. LM keen to get everyone's ideas to assist the new relay team.

6.7. Events Updates

LC calls out the major success of O-Day and O-Day Afters. Got 750 people through the door for O-Day Afters. LC mentions that next year we should make some tickets available on the door. RI states that a lot of students messaged the Guild Instagram for tickets. NT clarifies that students who showed up after 9pm got in without tickets which is a good strategy to encourage people with tickets to come on-time, so they didn't lose their spot.

LC mentions how SLT has been moved into one day which is a positive development for students. Lunch quizzes are going well each week as well and positive reception to DJs at the Tavern. LM mentions that the Tavern should have Bingo.

LC has got 600 hashbrowns to cook and handout at PROSH. Mentions that we need to brainstorm Guild Ball and End-of-Semester Party theme. *Discussion of themes ensued.* NT mentions that students, thanks to the success of Tav Wednesday, people will be very excited for End-of-Semester Party.

RI mentions that Guild Marketing can do a survey on the Guild Instagram for themes, narrow it down into categories and then hand it back the committee to decide. *More discussion of theme.* NT and ET mention that speeches at ball need to be cut down.

6.8. O-Day and O-Day Afters Review

Committee tabled OB's O-Day Afters Report (attachment 1 to minutes).

LC mentions that O-Day was bigger this year was an estimated 12,000+ students attending, with 230 stalls, an extra 10 then last year. RI mentions that crowd presence was much bigger this year. LC asks if O-Day 2 should have UWA Sport. NT and ET agree that UWA Sport should be invited back.

ET brings up that O-Day has lots of political parties this year, and some students expressed concern about their presence at O-Day. RI mentions that they aren't allowed to promote using Guild Marketing and other strategies, so this is their only opportunity to promote their club.



7. ANY OTHER BUSINESS

ET discusses Club Carnival and multiple clubs wanting power outlets. NT asks if we can move Club Carnival to the Oval near Reid, but LC clarifies that this is too difficult and technically University property and RI adds that this could lead to noise complaints as students are trying to study.

8. CLOSE AND NEXT MEETING

Next meeting will be held on the 28th of April 2025 at 1.30pm. Please contact the Executive Officer, Jay Williams (jay.williams25@guild.uwa.edu.au), with any apologies or proxies. If you are unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.

Action items:

- Brainstorm ideas for Relay for Life activities and entertainment to engage participants and make the event more fun and livelier.
- Brainstorm ideas for Guild Ball themes.
- Brainstorm ideas for End-of-Semester Party themes.



Attachment 1:

ODay Afters Overview

Oliver Barrett

Introduction

This year, ODay Afters were held on the 21st of February at the Tavern. It was a concert featuring some of the best local bands Perth has to offer, including some UWA alumni and notably, the previous Guild VP James Hodgman. The bands featured on the night were Sun After Dusk, Misticia, Hey So Hungry, and the headliner Dice. The event also featured EMAS DJs playing the silent disco outside, in an extension onto Oak Lawn. The main Tavern bar was in use, along with a very popular popup bar selling cans outside at low student prices. Overall, the event was a major success in terms of student satisfaction. The highly popular local Perth band Dice headlining was the main attraction, with their music catering to a young student population. More than 85% of the 760 tickets that were sold for the event were held by current UWA guild members, meaning ~100 tickets were sold at \$10 while the rest were free tickets. A major shoutout to Leigh Chalmers must be given, as he was the primary organiser of this successful event, with significant amounts of work on his end put into finding the bands, organising setup beforehand and on the day, and managing the financials of the event as well.

Areas of Improvement

While the night ran overall very smoothly, there were some areas that could be looked at to improve for future events of this nature. From the previous year, the number of tickets was increased from 500 up to 760, aiming for a capacity of 800 (as the ticket numbers don't include band members and other staff). The tickets sold out on the 18th of February, which was 3 days before the events itself. However, with the tickets being free for Guild members, it seems that some people may have acquired a ticket and then not used it, which is the risk of such a low barrier to getting a ticket. There may be some merit to expanding the ticket numbers beyond what could actually be held in capacity, assuming that some people won't use their tickets. On the day after 9pm, anyone without a ticket could be let in and people with tickets were at risk of losing their spot, which was both a good incentive to arrive on time and a good way to help increase attendance and counteract the absentees with tickets. However, it felt as though this information wasn't advertised as well as it could have been – I would recommend that there be more emphasis put on this for future events if that structure is stuck to.



Alternatively, increasing the ticket price from free to \$5 or some other low amount may increase retention and attendance as well – however, this would contradict the intention to provide a free event for a student population, and I would steer away from this avenue.

In a similar vein, I would recommend that a Facebook event be created next year for both promotion of the event and for easier dissemination of information. The primary promotion was on the UWA Student Guild Instagram page. While this has a very large audience with 17.8k followers at the time of writing this, the significant output of information pertaining to O Week and other non-ODay-After related events is theorised to have led to inconsistent engagement with the posts for ODay Afters. While this isn't an issue for selling tickets as they all went, having a dedicated Facebook event would allow all of the information to be easily accessible in one spot, hopefully leading to better engagement and a more cohesive event. Additionally, there were some students turned away at the door for not having valid IDs, particularly international students who didn't think to bring their passports, so making a dedicated post about IDs would have been beneficial.

Another shoutout to the student reps who worked on the door must be given – thank you to them for their time scanning tickets, as this helped the event run smoothly with security checking the IDs and student reps checking tickets. Feedback from Leigh was that it would be beneficial if the student reps working the door were locked in earlier, as there was some blurred communication lines on who was doing that and would be good to have it confirmed further in advance.

Bottlenecks to manage

The main and key bottleneck in an event involving bands is booking and finalising the bands. Leigh worked hard on this, locking in Dice and the other bands early and allowing for marketing to begin. It should also be noted that marketing is very busy during O Week with everything else going on, so it would be beneficial to have student rep support creating graphics or have them created ahead of time ready to go as needed across the week. To help in choosing bands, James Hodgman and other student reps suggested bands to Leigh, which was very beneficial in working out who would cater to a student crowd. As the success of the event is directly tied to the popularity of bands playing, this is important to have good recommendations, especially given the risk of cancellations or inability to perform meaning that we need more bands recommended than will actually play.



Conclusion

Overall, the night was a huge success, in no small part thanks to Leigh's amazing work on the event. The silent disco outside was a good chill out zone away from the louder environment inside with the bands, and the expanded capacity allowed for wider enjoyment of the evening. The student priced drinks were very popular, the bands went well and were major attraction points for the evening, and tickets selling out 3 days in advance is a strong indicator that it was a popular function. There were no major incidents on the night itself. Find a popular headlining band to attract people and get onto this early to start promoting the event ahead of time. Thank you to everyone who helped on the night and ahead of the event itself.



1. Welcome and Opening

Acknowledgement of Country given by OS.

Meeting opens at 1.33pm.

1.1. Attendance

Ojaswi Shrestha (OS)

Ethan Tan (ET)

Selina Al Ansari (SA)

Ollie Barrett (OB)

Leigh Chalmers (LC)

Rhedyn Ingate (RI)

Dearbhla Kehir (DK)

Tony Goodman (TG)

1.2. Apologies

Jay Williams (JW)

Kassidy Anderson (KS)

Lizzie Moorhouse (LM)

1.3. Proxies

N/A

1.4. Absent

N/A

2. DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

None declared

3. CONFIRMATION OF PREVIOUS MINUTES

3.1 Acceptance of March Student Services Meeting Minutes

Moved: Jay Williams

Seconded: Ojaswi Shrestha

Motion Passes.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 Theme ideas for Guild Ball and End-of-Semester Party.



LC states that Guild Ball theme was locked in. RI states that she thought from last meeting we would come with themes to this meeting and make a final decision.

LC articulates that End-of-Semester theme has been locked in and they are planning decorations and logistics for the party with marketing beginning to promote soon. ET confirms that EOS party has been finalised.

Committee ensues to discuss different ideas for ball themes. LC reminds them they need a broad theme that they can decorate across different areas.

4.2 Ideas for Relay for Life activities and entertainment.

LC believes volunteering is slowly starting to work on Relay for Life and in the beginning stages of planning. RI states that volunteering has put out applications and trying to start forming a committee. ET adds that interviews have started for a committee, but nothing is finalised or filled.

LC reckons to sit down with the committee once it's appointed to brainstorm ideas and activities. Good idea to retain Silent Disco as that's always popular. ET suggests a big team game like volleyball or capture the flag or something to get everyone involved and hype. LC suggests a fashion parade.

Student Services agrees to park it until committee is appointed.

5. BUSINESS COMPLETED VIA CIRCULAR

5.1 The Student Services Committee accepts Food Pantry Working Group TOR.

Moved: Jay Williams

Seconded: Ojaswi Shreshta

Motion passes.

6. COMMITTEE BUSINESS

6.1. The Student Services Committee appoints two Ordinary Committee Members to sit as members of the committee for the tenure of the 112th Guild Council.

Moved: Jay Williams

Seconded: Ojaswi Shreshta

Motion passes.

Isha and Darya are appointed OCMs of Student Services Committee.

6.2. Student Services Committee Chair Update



OS outlines her work on the Food Pantry Working Group and clarifies about the Exam RnR events.

LC confirms it is done by the Events team, not on Monday though due to the public holiday. Environment want to bring down endangered animals for the RnR. Events including free hot chocolate, free ice cream, free hashbrowns etc.

Asks committee for input on other ideas for the RnR.

OB confirms that student reps hand out the food and ice cream but don't manage other events like the endangered animals.

6.3. Marketing and Public Relations Update

RI just returned from leave. Lea and Fernanda are officially in the marketing office. Team is chugging along well. Fernanda is doing a lot of manual work for the tavern and is being trained up for the website.

RI still doing most things Student Services ways. Lea is keeping engaged on social media and assisting in tracking and getting things out. Weekly Quiz and Yoga still being promoted weekly. RI states that they might need a new instructor.

RI mentions that Council photos are happening Wednesday. Try to film some content and other marketing things during photos to be more time efficient. End-of-Sem Party and Exam RnR promo is getting prepared and then over the break the team will intensely plan for Semester 2 which is usually very hectic.

ET shoutouts Autumn Fest coming up.

RI asks for any other ideas for marketing – i.e. Club Guides, meet your student reps. OB mentions 'Guild for Dummies' to help students be directed to all the services in the Guild.

6.4. Student Assist Update

No business.

6.5. Volunteering Update

Report attached as Attachment 1.

6.6. Events Update

LC outlines O-Day 2 which is slowly moving ahead. Won't have a massive marquee so, weather permitting, everything will be on Oak Lawn or in the Guild area. Will happen



Tuesday, Week 2 of Semester 2. Idea is to have multiple events running throughout the day. Instead of being Club Carnival plus, it'll be a big Guild Carnival esq. Tav Quiz, Free Breakfast, Café Rave among other ideas throughout the day.

RI raises concerns around name as O-Day 2.0 isn't happening in O-Week from a branding perspective. Agree to just market it as O-Day instead of O-Day 2.0. Committee proceeds to discuss logistics and events of the day, including tables and marquees.

7. ANY OTHER BUSINESS

TG mentions that Cliff has mentioned that Kate Chaney is coming down to UWA next week and will be doing an interview with SBS. There will be cameras around the Guild areas so for student reps to be aware. RI mentions that Kate has her stall bookings that she's been doing on Tuesdays.

TG mentions the conversation with LC around SLT training and the need to include foreign interference discussions in SLT training. TG states that it occurs more than you'd think but need to brief club leaders about it to be aware.

8. CLOSE AND NEXT MEETING

Meeting closed at 2.23pm.

Next meeting will be held on the 19th of May 2025 at 1.30pm. Please contact the Executive Officer, Jay Williams (ed@guild.uwa.edu.au), with any apologies or proxies. If you are unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.



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Student Services Committee Minutes

112th Guild Council

May 19, 2025

Meeting Room 1 @ 1.30pm

Meeting opened at 1.30pm

OS opens with an Acknowledgment of Country.

1. Welcome and Opening

1.1. Attendance

Ojaswi Shrestha (OS)
Jay Williams (JW)
Kassidy Anderson (KS)
Ethan Tan (ET)
Selina Al Ansari (SA)
Leigh Chalmers (LC)
Dearbhla Kehir (DK)
Tony Goodman (TG)
Darya Rahimi (DR)
Isha Dani (ID)

1.2. Apologies

Nikhi Talluri (NT)
Rhedyn Ingate (RI)
Lizzie Moorhouse (LM)

1.3. Proxies

N/A

1.4. Absent

N/A

2. DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

None declared

3. CONFIRMATION OF PREVIOUS MINUTES

3.1 Acceptance of April Student Services Meeting Minutes

Moved: Jay Williams

Seconded: Ojaswi Shrestha

Motion passes.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 Confirmation of Ball Theme

Committee happy with set ball theme. No further discussion.



5. BUSINESS COMPLETED VIA CIRCULAR

N/A

6. COMMITTEE BUSINESS

6.1. Student Services Committee Chair Update

OS gives an update on the Food Pantry. Going to have a market day with Food Bank and Allianz, they did it once at Murdoch University and it was a major success. DK provides more context about the event. Thinking of doing it in August but more time is needed, so likely to be in September or October depending on the schedule.

Location TBC but potentially in Winthrop Hall or the underpass to not interrupt with the weather. \$10,000-\$12,000 worth of food items. LC clarifies who is doing the organising, including securing the venue with the University. DK clarifies that all that needs to be supplied is the trestle tables. Likely only need 12-15 trestle tables.

They will bring all supplies, trucks etc. LC outlines that Julia is trying to get Containers for Change to be brought into the Tavern or elsewhere with the money from that going directly to the Food Pantry. DK states that NT is reaching out to UWA Parking to see if instead of parking fines students can donate to the Food Pantry instead.

6.2. Marketing and Public Relations Update

None.

6.3. Student Assist Update

DK states that it's a busy time of the semester. Many students trying to get special consideration or other help. Currently a 2-week waitlist to see Student Assist Counsellors. Demand is busier than they've ever seen. Currently collaborating with Food Pantry and other services to meet the demand. All the appeals and reviews will come in soon.

Going to run an event where students will have hot tea or chocolate and chat with Student Assist. Probably will take place during RnR week.

6.4. Volunteering Update

None.

6.5. Events Update

LC emphasises that Exam RnR locked in. Will have hot chocolate and tea, reptiles, sausage sizzle, free pizza in the tavern and other events (crafting, free fruit etc). End



of Semester Party has 650 tickets reserved so far, with 25 being non-UWA students. LC will email ticket holders to be in at a certain time otherwise their tickets will be released. LC investigating getting the fire alarm isolated for the smoke machines.

LC states that Beer Fest was a success but might not have free alcohol next time. EMAs event was a success, only one noise complaint. Having trouble with the free yoga sessions trying to find an instructor willing to do it. KA asks how many people usually go – LC replies typically a handful but has been quite lacklustre, benefit is UWA Sport pay for it. OS asks for concrete numbers, LC clarifies typically 5-8 students a week, used to be busier but has died off.

OS asks about Relay for Life. LC clarifies it is left with volunteering. ET outlines that it is currently being organised, but they are just trying to sort the times of the Relay and the events that will be run throughout. Looking at potential live bands that will play throughout. ET clarifies it will be spearheaded by Relay for Life Co-Chairs.

LC mentions Spring Feast, has spoken to Aimee who will reach out to student representatives to help, trying to onboard events manager, logistics person and other crew to help run that event. TG asks if ISD is involved. LC states that they are helping with multicultural week, but unsure if they are helping with Spring Feast. LC calls out for anyone to get involved; it is very rewarding.

7. ANY OTHER BUSINESS

OS introduces the new OCMs to the committee. DR gives a bit of background about herself, including being an OCM on Relay for Life. LC mentions that Battle of the Bands, usually a UDub-led thing. Events are going to get more involved, helping with artwork, how to pick bands, what prize the winning bands get.

OS asks about whether the committee needs another meeting in June, committee agrees not to.

Meeting closes at 1.47pm.

8. CLOSE AND NEXT MEETING

Next meeting will be held on the 21st of July 2025 at 1.30pm. Please contact the Executive Officer, Jay Williams (ed@guild.uwa.edu.au), with any apologies or proxies. If you are unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.



Meeting opened at 1.34pm

OS opens with an Acknowledgement of Country.

1. Welcome and Opening

1.1. Attendance

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Isha Dani (ID)

1.2. Apologies

Dearbhla Kehir (DK)

1.3. Proxies

N/A

1.4. Absent

N/A

2. DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

None declared

3. CONFIRMATION OF PREVIOUS MINUTES

3.1 Acceptance of May Student Services Meeting Minutes

Moved: Jay Williams

Seconded: Ojaswi Shrestha

Motion passes.

4. BUSINESS ARISING FROM PREVIOUS MINUTES



N/A

5. BUSINESS COMPLETED VIA CIRCULAR

N/A

6. COMMITTEE BUSINESS

6.1. Student Services Chair and Food Pantry Working Group

OS mentions how Food Pantry donations, in collaboration with the Convocation Council, has been a massive success. A lot of non-perishable items have been donated. Drive ends on the 2nd of August. There's a desire to do it again but not quite sure on the timeline.

The UWA Market Day collaboration with the Food Bank is happening on either the 8th or 9th of September. Will happen at 10am. The idea is for students to buy fresh or non-perishable food items on campus.

NT mentions that Food for Fines is happening for the month of September to trial it out. Will occur at start of Semester each Semester from there afterward. Will be administered through GSC. UniPark will give a ledger of information needed to settle parking finds. Need to confirm with GSC. People will need to show a receipt of spending \$25~ equivalent on food – for both student and staff.

LM confirms they are bringing in food that will be donated to the Food Pantry. LM confirms the Food Pantry won't be reaching out to Volunteering.

6.2. Guild Ball

LC confirms that Alice is working hard on Guild Ball, with different events/decorations prepared for the theme. ET states that the food has been trialled and it is 'fantastic.' LC has no further update on Guild Ball.

OS when promotion starts. LC states that it'll happen a month before, likely during study week.

6.3. Marketing and Public Relations Update

No update from marketing.

6.4. Student Assist Update

No update from Student Assist.



6.5. Volunteering Update

LM talks about micro volunteering success and the work they are doing on restarting Wellbeans. Looking at parties and balls for Wellbeans to volunteer at. There's a request form for people to request Wellbeans volunteers at events.

Red Room has restarted, picking up Tuesday's and Wednesdays with deliveries on Wednesday's and Thursday's. Tax Help has also relaunched so students can book tax help. Only 1 volunteer this year.

Pop-Up Op Shop, next one will be on 9th of September focusing on dresses and suits for Ball Season. Going to do this in May Tannock. National Student Volunteer Week is next week: will have a micro amazing race, volunteering festival (with 15+ vendors), will take over Volunteering WA's Instagram for exposure, Wednesday will be Perth Homeless Support Group and pizza, Thursday an excursion depending on weather, and then Friday will be a sweet treat – investigating if they can secure donuts.

Relay is being planned now with committee working hard on this.

6.6. Events Update

LC outlines everything happening tomorrow. 10 corporates, Red Bull coming with their DJ truck. Will be a big fairy floss van. Still hoping to get volunteers locked in for Guild stall.

NT asks how many clubs. ET clarifies that there were 105 responses. Last terms Club Carnival was 89. LC confirms that 9-10 will be free breakfast and Cuppabeats.

Quiz and DJ in Tav in the afternoon. 19 people signed up for the talent show with all crowd voting. Battle of the Bands is all picked, sold 80 tickets, hoping to sell more. ET confirms that promotion with bands should be coming out soon. UDub Radio Manager is contacting them about promotion.

TG asks if the band is bringing their own crew down. LC states that a backline has been hired so drums etc doesn't have to continue changing. ET asks if a green room is being done.

7. ANY OTHER BUSINESS

8. CLOSE AND NEXT MEETING

Meeting closes at 1.47pm.

Next meeting will be held on the 26th of August 2025 at 2pm. Please contact the Executive Officer, Jay Williams (ed@guild.uwa.edu.au), with any apologies or proxies. If you are unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.



Meeting opened at 2.17pm.

OS starts with an Acknowledgement of Country

1. Welcome and Opening

1.1. Attendance

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Ethan Tan (ET)
Selina Al Ansari (SA)
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Lizzie Moorhouse (LM)
Tony Goodman (TG)
Darya Rahimi (DR)

1.2. Apologies

Kassidy Anderson (KS)
Isha Dani (ID)

1.3. Proxies

N/A

1.4. Absent

N/A

2. DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

None declared

3. CONFIRMATION OF PREVIOUS MINUTES

3.1 Acceptance of July Student Services Meeting Minutes

Moved: Jay Williams

Seconded: Ojaswi Shrestha

Motion passes.

4. BUSINESS ARISING FROM PREVIOUS MINUTES



N/A

5. BUSINESS COMPLETED VIA CIRCULAR

N/A

6. COMMITTEE BUSINESS

6.1. Student Services Committee Chair and Food Pantry Working Group Update

OS outlines how the Food Pantry has collaborated with convocation and raised 40 bags for donation. Food for Fines is starting in September and looks good

OS asks for an update on the Eftpos. TG clarifies that due to it not being a formal charity it can be quite difficult. NT clarifies how donations are taken for food pantry. LM clarifies that it's cash and not card. TG outlines system will likely involve going through the university and them giving the money.

OS discusses the UWA Market Day happening on the 9th of September. The logistics for this are done. DK clarifies that it was originally on 8th but moved to the 9th for engagement. NT also outlines the UWA Sport event happening that Tuesday.

6.2. Guild Ball

OS asks if there's anything needed to be started for Guild Ball. LC clarifies that Alice is organising volunteers for the ball. NT asks if we can do non-alcohol ticket for ball or is planning too late. LC clarifies that it can be a problem and hard to police. NT clarifies that there's a lot of demand for non-alcohol tickets. LC agrees to chat to Gus if there's a way, they can do it to not impact the bar. NT understands that it's difficult, but because it's a Guild event, we should try figure out a way to make a more comfortable space for people who don't drink. TG states that the only way to do it is put a band on everyone drinking. Agree to park conversation for later.

LC states that ball is going well otherwise.

6.3. Marketing and Public Relations Update

RI outlines that blog and assets for Food for Fines is done, poster will go out Sunday and reel will go out Monday. Reel is being filmed tomorrow.

Waiting for update from Fernanda for Food Market, which will then be sent to Food Bank and Allianz for approval.



RI states that Guild ball save the date will go out Friday with hints going out Monday, Tuesday and Wednesday. Theme will be announced Thursday and then tickets go on sale Friday.

NT asks if Volunteering Chair and PROSH Directors get access to the Guild Councillor pool. LM clarifies that PROSH will need to be there so they can give out awards. LC will triple check what happened last year. OS clarifies that it's only eligible for one person. TG states that Council can't purchase plus ones.

RI confirmed Christmas in July in August did quite well and daffodil day did well. Protest last week was small but mighty. NT states that 260~ overall attended today's SGM.

Relay for Life, Ball, Comedy Night, Pubs and Pints are the next few big events marketing are preparing.

6.4. Student Assist Update

DK reiterates market day. There is a food drive this week with people and culture for two weeks with donation bins being placed there.

DK outlines the trauma training that was done to better support students. Also provided support for students doing the Venture Hackathon as the topic was family and domestic violence.

DK promotes the bi-monthly meetings with Guilds and other universities, meeting them Thursday and then hosting an event – with Curtin and Murdoch, ECU can't make it. Student Assist will also provide support for survivor exhibition coming up in mid-September.

6.5. Volunteering Update

LM discusses National Student Volunteer Week, interacting with over 1,000. Relay for Life is underway, really struggling for sponsorships and partnerships so if there's any connections people have that would be good. Sitting at \$13,000 raised with a goal of \$90,000 in only 39 days left.

Op-Shop will be upstairs in Sue Boyd. Enviro will be decorating the stairs, so it stands out.

PROSH applications for Director and Deputy Director open Friday with coordinator applications opening in September.

6.6. Events Update



LC states that everything went well. Christmas in July in August went well. Comedy night at the Tav coming up September 11th with promotion coming up. 70 tickets sold for Quiz Night this Thursday.

Comedy Night tickets are \$5 with free pint or wine. Pints and pups is the week after on the Friday. Matsuri happening on the 17th and looking larger than Spring Feast. LC also meeting with ISD to discuss Diwali Festival.

Oktoberfest also coming up. End-of-Semester/Halloween Party is on the 17th of October. Events running swimmingly thus far. TG clarifies timing of Oktoberfest. From middle of September to middle of October all is well.

7. ANY OTHER BUSINESS

TG states that UWA has asked for ideas for O-Week next week. Monday, Wednesday and Thursday they are looking to come to the Guild to figure out how we can activate it more. Setting a budget of \$25,000 with Leigh and Alice coming up with ideas.

Potential ideas around Australasia theme or a big volunteering day. UWA is looking for a way to keep students on campus with activities for them to do. Any ideas send them through to Leigh and Alice. TG confirms UWA are going to pay for it, but staff are worried about bandwidth. RI clarifies whether hot chippy and other Guild events will stay.

LM requests if UWA can give parking for vendors as people don't want to come as they don't get parking. TG agrees that it's a good idea. UWA will also help pay for the shade stuff for the week as well.

RI states that USMU does great student activations, they believe that's a good place to start, USSU as well.

8. CLOSE AND NEXT MEETING

Meeting closed at 2.39pm.

Next meeting will be held on the 23rd of September 2025 at 2pm. Please contact the Executive Officer, Jay Williams (ed@guild.uwa.edu.au), with any apologies or proxies. If you are unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.

9. Action Items

- Come back with ideas for UWA to fund more O-Week activities.



Meeting opened at 2:32pm.

JW starts with an Acknowledgement of Country.

1. Welcome and Opening

1.1. Attendance

Ojaswi Shrestha (OS) (online)
Jay Williams (JW)
Ethan Tan (ET)
Selina Al Ansari (SA)
Nikhi Talluri (NT)
Leigh Chalmers (LC)
Rhedyn Ingate (RI)
Lizzie Moorhouse (LM)
Alison Cridge (AC)
Darya Rahimi (DR) (online)
Isha Dani (ID) (online)

1.2. Apologies

Dearbhla Kehir (DK)
Kassidy Anderson (KS)

1.3. Proxies

N/A

1.4. Absent

N/A

2. DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

None declared

3. CONFIRMATION OF PREVIOUS MINUTES

3.1 Acceptance of August Student Services Meeting Minutes

Moved: Jay Williams

Seconded: Ojaswi Shrestha

Motion passes.



4. BUSINESS ARISING FROM PREVIOUS MINUTES

N/A

5. BUSINESS COMPLETED VIA CIRCULAR

N/A

6. COMMITTEE BUSINESS

6.1. Food Pantry Working Group Update and Student Market Stall Review

JW (on behalf of OS) gives an update on the Student Market Stall. JW mentions that the student market stall was a great success with approximately 7,444kg of food being distributed among 1,292 students. JW states that OS is hoping to meet with the FP WG next month to make general layouts for next year and share ideas and improvements as well.

LC reiterates that the Student Market Stall was a major success, and the entire team were very proud of the turnout. NT echoes this sentiment saying that it was great to see an initiative such as this supporting student in tough times. LC states that food for fines also worked very well for the month.

6.2. Diwali

JW (on behalf of OS) gives an update on Diwali. JW states that it's happening on 16th October and is a collaboration between UWA, the Guild and a few clubs. JW mentions that it's festival of lights and symbolises the victory of light over darkness and good over evil. The event will have free food, cultural performances, activities like henna and DJs as well. If anyone has any more ideas or suggestions, please share.

LC asks if anyone from the Guild is overseeing it, was originally ISD but now unsure. NT states that it's mostly with ISD and Archit has been liaising with Viknash. Viknash came to Nikhi for funding which the Guild then provided as there is high numbers of registrations. NT confirms there is Guild oversight. ET states that 400 people have registered and there are 200 people on the waitlist. LC asks if Diwali and Student Services can come together and catch up just to discuss the event, details and any other important information.

Committee then proceeded to discuss the event, logistics and costings as well as the promotion for the event.



6.3. Guild Ball

LC reiterates if any student leaders are available for Guild Ball set up that would be appreciated as they are always under the pump. RI states that she's been asked to share seating chart online but there are privacy concerns, the committee agreed not to do that. Otherwise, no further updates, full steam ahead.

6.4. SpringFeast

JW introduces a discussion on SpringFeast. LC mentions that since the end of COVID it has effectively been run by himself and one or two student representatives which is difficult and isn't working any longer. Was a discussion among the committee of restarting or creating a Multicultural Celebration Working Group who would oversee planning and running SpringFeast, Autumn Feast and other multicultural holiday events throughout the year.

JW agreed to go away and speak to Aidan Kirby-Smith about the committee to see if it already exists in the PAC rules or if it can be created in the new regulation changes.

6.5. Marketing and Public Relations Update

AC introduced herself to the group and gave an update on the Guild website. The company which the Guild website operates on is shutting down on the 1st of January so the Guild will be getting a new website. Some stuff like EMPs will be moved off the website to hopefully make it less laggy and user-friendly. AC outlines that there will be consultation on what will and will not be on the Guild website to make it more efficient and user-friendly. NT states that all club stuff will be moving off the website onto a new platform which should hopefully make the club experience better.

AC also raises the all-student survey that the Guild do. It happened in 2023 and so they are going to be doing it toward the end of this year. NT mentions that UWA just did their all-student survey so want to ensure we don't ask the same questions. AC asks NT if she has access to those questions and NT said she'll have a look and send. RI also asks the student reps for ideas on what prizes they can give out to students for doing the survey, they've done Nintendo Switches in the past or maybe do a bigger bundle with a bunch of smaller prizes.

RI mentions the big campaigns marketing are working on at the moment including Department elections, Guild ball, Oktoberfest, Halloween Party and the Ordinary General Meeting. Shares and reposts would be greatly appreciated on those, especially for the OGM as we need 100 people to meet quorum. RI also asks student reps for ideas on promoting Halloween end-of-sem party, like Tiktok ideas or otherwise.



6.6. Student Assist Update

No update from the Student Assist team.

6.7. Volunteering Update

LM mentions that PROSH Director interviews are coming along, and they've had some good interviews thus far with a few more to come soon. Relay for Life is this weekend, and the committee have raised \$28,000 which is a solid effort but the event costs \$15,000-\$18,000 to run so would be ideal if we could get more before the end of the event. NT asks if the event has always costed that much, and LM confirms that it has. LM mentions there is no Guild team so would be good to see Guild councillors to come down and show their support at the event. Weather is not looking great but there are back-up plans.

LM mentions that Volunteering Chair and Coordinator applications are going out soon before she goes away on the 9th. So, she will review all the applications whilst she's away and then interview everyone when she gets back. Volunteering Presentation Evening is also on the 5th of November.

6.8. Events Update

No further events updates.

7. ANY OTHER BUSINESS

Action Items:

- ET to confirm runsheet with Viknash and then send thorough to RI.
- NT to bump a message to student representatives for Ball setup.
- Student reps to brainstorm ideas for prizes for survey giveaway.
- Student reps to bring Halloween marketing ideas.
- JW to talk to AKS about MCWG.

8. CLOSE AND NEXT MEETING

Next meeting will be held on the 21st of October 2025 at 2pm. Please contact the Executive Officer, Jay Williams (ed@guild.uwa.edu.au), with any apologies or proxies. If you are unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.



Meeting opened at 2:03pm.

OS starts with an Acknowledgement of Country.

1. Welcome and Opening

1.1. Attendance

Ojaswi Shrestha (OS)
Jay Williams (JW)
Ethan Tan (ET)
Selina Al Ansari (SA)
Nikhi Talluri (NT)
Leigh Chalmers (LC)
Kassidy Anderson (KS)
Rhedyn Ingate (RI)
Dearbhla Kehir (DK)
Alison Cridge (AC)
Darya Rahimi (DR) (online)
Isha Dani (ID) (online)

1.2. Apologies

Lizzie Moorhouse (LM)

1.3. Proxies

N/A

1.4. Absent

N/A

2. DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

None declared

3. CONFIRMATION OF PREVIOUS MINUTES

3.1 Acceptance of September Student Services Meeting Minutes

Moved: Jay Williams

Seconded: Ojaswi Shrestha

Motion passes.



4. BUSINESS ARISING FROM PREVIOUS MINUTES

4.1 Ideas for Guild Survey Prizes

ET suggests cash or vouchers of some kind. RI asks if vouchers would do better or if a basket with headphones or expensive prize. RI also asks if we should do multiple small packs would be better. ET states that he believes multiple small prizes would be better and would encourage more people to do it with more winners.

NT believes it would be good to have a big product and then smaller products on the side to encourage people to do the survey. AC states that Tony wants the survey to go out next week. RI states that the Sony noise cancelling ones would be a good option, NT agrees.

JW states that Visa Gift cards could be a good option for smaller prizes.

4.2 Update on Multicultural Working Group

JW states that he spoke to Aidan Kirby-Smith and the group doesn't exist currently, but it could be created. NT states that a working group doesn't need to be in the rules. JW agrees but believes establishing a more formal committee under the rules would be better to ensure the committee doesn't dissolve like last time.

RI asks when applications need to go out and that can be informed. Ultimately committee agreed that a formal committee was better than a working group.

5. BUSINESS COMPLETED VIA CIRCULAR

No business completed via circular.

6. COMMITTEE BUSINESS

6.1. Chair and Food Pantry Working Group Update

OS doesn't have much to update. OS states that Food for Fines went very well. There was \$6,900~ raised in food donations. RI states that they want to do it once per semester next year. RI believes April/May would be a good time to do it next year as the marketing team will have more capacity. LC also states that PROSH and O-Day will be done so April/May are good.

NT clarifies that Campus Management wanted it start of semester to show people grace with their parking and that's when most students make a mistake. LC asks if parking can give students a week's grace.



6.2. Guild Ball Recap

OS states that the event was awesome. NT shoutouts Alice and LC and thanks marketing for their great work on the ball.

RI asks if there's anything that needs to be noted as suggestions for next year. ET thinks having a run sheet of the speakers would be a good idea, so they knew who was next.

ET believes the volunteers and food for volunteers was good. NT asks if we think we can do a call out for volunteers for the ball like we did for Diwali as that had a lot of success. RI states that that's a possibility.

6.3. Diwali Recap

OS states that this was last week and went great, doesn't believe there was any major issues. LC has asked ISD and Viknash for a recap on what they thought of the events and how things can be more streamlined for next year and things to improve on.

LC states that there was a lot going on from mid-September to mid-October which can be difficult to organise and to market as well. ET states that because the food stalls weren't managed well a lot of the IGA staff had to stay behind to assist when they weren't supposed to. Committee discussed the hiccups and what can be improved for next year. RI states that she believed for the first Diwali it was very successful with 980 people attending.

NT states that it was an incredible event with such enthusiasm with at least 500-600 people dancing at any one time. NT states that she was quite concerned about the event heading into it as there was a lot of uncertainties as things were only being decided and organised at the last minute.

NT believes having more club stalls there and selling small stuff for next year would be better. RI asks about the logistics of having clubs selling food at these events. LC and ET clarify that there are some permits needed but not too much of an issue.

6.4. Marketing and Public Relations Update

AC states that herself, RI and Kelvin Lee had a meeting with the outgoing provider of the Guild website. They've come back with some options, including keeping on with the current site and with a complete restructure through the same company. AC states that KL is sorting some back-end stuff to launch the Club Portal, and they will then be able to go to market to find a new provider.

AC outlines that the Guild Diary is being prepared for next year and caught up with Ollie Barrett for suggestions about the new Guild Diary. Sourced some sponsors and different information from RI before she leaves.



JW congratulates RI on her service to the Guild as she leaves and starts a new job. RI invites people to her goodbye drinks at the Tavern.

RI discusses the collaborative effort between UWA and the Guild for the Instagram reels. They don't want the content to be seen as too UWA-focused. RI also asks for expectations to be scaled back for Lea as they haven't found a replacement for RI yet.

JW outlines what the videos will look like and who will be included.

6.5. Student Assist Update

DK states that Student Assist have been doing training with the GSC as some students had been presenting to GSC with some issues. Mental Health Training has begun for GSC to support these students when they present. Will be done by end of the week.

DK also mentions that Hot Tea and Chocolate will be happening for RnR week.

6.6. Volunteering Update

LC states that Relay for Life was good but very wet. ET states that more than \$65,000 has been raised for Relay and the Guild has raised \$115,000 for charity over the year. NT states that PROSH directors have been selected. JW states that Volunteering Chair and Coordinators are open now.

ET outlines a debrief has occurred with a Relay for Life committee and preparing a document for the next team. ET states that volunteering awards are on the 5th of November. RI confirms that a new Volunteering Club Award will be presented at SOCPAC tonight.

RI promotes the 24 Days of Giving initiatives. ET also states that Josef from Volunteering finishes next week and is moving to Melbourne.

6.7. Events Update

LC says the ExamRnR will be Tuesday-Thursday each week so its spread across both weeks. RI outlines that pizza, ice cream, animals, reptiles among others will be provided during the two weeks. LC will be giving away 2,000 cans of deodorant. RI asks if there are enough volunteers to hand out or if student representatives need to help.

LC states that the Guild Christmas Party will be Thursday the 4th of December with some investigation still ongoing for the venue.

RI asks for a small Halloween debrief. LC states that 250-290 through the door with 50 people turned away at the door due to ID issues. Only had 7-10 days to promote it but LC thought the event went alright. ET shoutouts RI for editing reels last minute.



NT asks if attendance for end-of-semester party is always this low or if its typically higher. LC and RI states that it was lower but there was nowhere near as much promotion as they usually do.

7. ANY OTHER BUSINESS

RI states that now that Robyn is the Creative Director it would be a good idea to invite her to the Student Services meeting next year.

8. CLOSE AND NEXT MEETING

OS states that this is the final meeting for the year. Good luck for exams and enjoy your holidays, it's been an honour and privilege to chair this committee and work with you all this year.

JW thanks RI for her service to the Guild all these years and wished her the best of luck in her new role.

Meeting closed at 2:45pm.

Action Items:

Email through suggestions to AC about the website or the diary layout.