



## **1.0 WELCOME AND OPENING**

### **1.1 Attendance:**

Bradley Carter (BC)  
Geemal Jayawickrama (GJ)  
Amy Frederic (AF)  
Melani De Alwis (MS Teams) (MD)  
Georgia Masters (GM)  
Renee Nguyen (RN)  
Rhedyn Ingate (RI)  
Jasmine Koong (JK)  
Xander Sinclair (XS)  
Leigh Chalmers (LC)  
Jenny Ophel (JO)

### **1.2 Apologies**

Will Partridge  
Holly Mellor  
Alana Thomson

### **1.3 Proxies**

Amy Frederic for Will Partridge

### **1.4 Absent**

John Nguyen

## **2.0 CONFIRMATION OF PREVIOUS MINUTES**

N/A

## **3.0 BUSINESS COMPLETED VIA CIRCULAR**

N/A.

## **4.0 COMMITTEE BUSINESS**

### **4.1 Introduction**

BC provides an introduction outlining the purpose and role of the Student Services (SS) Committee. BC mentions how SS committee oversees the operations of all SS including memberships, volunteering, marketing and publications etc. which is used to increase the delivery of the Guild's Services focusing on making university enjoyable for every student.

## 4.2 Events Team Update:

LC updates SS committee on past and upcoming events.

### - Fever Pitch

- Last big event on campus
- Marketing content was very good.
- Debrief meeting occurring in the coming weeks to reflect and discuss ways to improve moving forward.

### - Guild Ball

- Friday 6<sup>th</sup> October.
- Winthrop Hall is the location.
- Ball Theme TBC at the next SS committee meeting.

### - Garden Party

- LC asks SS Committee if there should be a Garden Party at the Grove for Club Execs again this year.
- GJ mentions Will Partridge was already thinking of doing this.
- LC explains what the event is: a 'thank you' to club execs for the work they do. Inclusive ticket.
- LC will communicate with SOCPAC.

### - End of Sem Party

- LC explains there won't be party this semester however will host one end of next semester.
- GJ asks what time would be good for students, proposes week 12 or the last day of exams.
- BC mentions that college residents move out as soon as their last exams are completed. Suggested week 12 may work better.
- LC mentions that the Venue will be at the Tavern and theme is Halloween party.
- RI asks LC how he considers when students assignments when planning events. RN says that students will be able to plan their studies around the events.
- RI asks if there is more traction on weekdays compared to weekends. LC and JO reply explaining how staff costs do not allow for events to be held on the weekend.

### - RSD Ball

- LC is working to get finances and quotes ready for RSD so they can host their ball.

### - Student Leadership Training (SLT)

- 3 more SLT training coming up during the study break.
- GJ asks if events have organized wellness / stress events during study break. GJ gives the example of the Reptiles and Pet's from previous years.
- LC confirms the stress relief events have already been planned for this semester's exam period.

## 4.3 Marketing Team Update:

### 4.3.1 Tenancy Promotion

- 4.3.1.1 JK explains how marketing is looking at promoting our tenants on the screens. JK asks the committee for ideas on how to promote some staff. RN suggests TikTok's would be a good platform. GJ asks if marketing has

considered club tenants in this as well? RI replies saying it has been discussed but this might be more effective via other channels. LC asks if this would be promoting club events or signing up for clubs. RI replies saying it would be better to highlight all clubs in both respects with an emphasis on making it fair for all clubs.

#### **4.4 Student Assist Update:**

BC mentions that Student Assist was not able to make it to the meeting. BC provides a verbal update on the Food Pantry and Accommodation support has been increased for students.

- JO adds saying that we have seen a huge jump in the number of students using the food pantry. JO asks the committee for opinions for ways to fundraise to ensure the sustainability of the food pantry given the high increase in numbers.
- GM asks if we have donation boxes. RN replies saying there are in GSC and they are unsuccessful.
- JK asks if JO can provide any stats and numbers on how many students use the service. JO replies 119 students in March alone and this is without promotion.
- RN mentions she knows an organization which she can contact (Feed It Forward) to get food out to the community. They may be able to link up with another organization.
- GJ mentions the Cans for Change will be coming in soon. The original ideas were for the raised funds to go to Prosh, Relay for Life and other initiatives. GJ raises a suggestion that we can raise funds to go back to Student Assist.

#### **4.5 Guild Volunteering Update:**

##### **4.5.1 Welcome Georgia & Program Update**

- RN welcomes GM. RN provides an update on a rolling list of programs happening. Some mentioned include Guild Gardens, Relay for Life, Intergern and social media for good.

##### **4.5.2 National Volunteer Week (NVW)**

- RN waiting for a marketing promotion from XS but apart from that the NVW is all good to go. Promotion will begin next week.

##### **4.5.3 Committee Discussion:**

RN explains how Guild Volunteering has been in contact with an organization called Wheat Belt Beyond Youth Mentoring. RN raises concerns around the Child Protection Policy given the nature of the platform. RN explains that the concern was around the texting relationship between the High School student and the University Student. The texting can occur discreetly beyond the parents' awareness which limits monitoring.

- RN asks SS Committee for ideas on how to overcome this.
- JK suggests using parents' devices.
- LC suggests putting them in a 'group chat' with the parents. RN says the point of the platform is to not have parents keeping a constant eye on.

- LC suggests giving the university student a private phone which isn't their own so it can be investigated.
- RN explains that they don't want to remove the phone and texting but just want to ensure it is safe.
- GM asks if an app can be developed.
- BC suggests if a platform can be made available where both parties are spoken to one on one privately giving them opportunities to voice concerns with how the conversation is going.
- RN adds on to make more training available.

## **5.0 Student Representative Update:**

**5.1** GJ speaks on behalf of the student representatives. GJ mentions Worlds Greatest Shave is starting in week 10. Social impact week is happening in week 10. Cans for Change will be starting in the next few weeks. XS asks GJ if they require graphics for Cans for Change. BC mentions a new environmental officer will be appointed at the next Guild Council Meeting. GJ adds the Albany Student Association Representative will be on campus next month.

## **6.0 GENERAL BUSINESS**

**6.1** RN reminds committee that Pro-Chancellor will be coming to the Guild Precinct this week.

## **6.0 NEXT MEETING**

The next Student Services Committee Meeting will be held on 29<sup>th</sup> May at 11:00am. Please send apologies and agenda items to Bradley Carter (vp@guild.uwa.edu.au).

