

Student Services Minutes – June 17th 2019

1.0 Welcoming and Opening

2.0 Attendance, Apologies and Proxies

Attendance	Role
Tony Goodman (TG)	Managing Director
Conrad Hogg (CH)	Guild President
Chloe Jackson (CJ)	Associate Director – Student Services
Adhish Kastha (AK)	Guild Secretary
Antonia Taylor (AT)	Guild Volunteering Manager
Colleen Kirby (CK)	Student Assist Manager
Fin Brooke (FB)	OGC
Leigh Chalmers (LC)	Events Manager
Proxy	Role
Apologies	Role
Callum Lindsay (CL)	OGC
Fang Ke (FK)	OGC
Lincoln Aspinall (LA)	Education Council President
Hinako Shiraishi (Taco)	Societies Council President
Joseph Chan (JC)	Guild Vice President

3.0 Business arising from Previous minutes:

- **None**

4.0 Confirmation of Previous minutes:

- **Not applicable**

5.0 Committee Business

- **Social media**
 - Student Profile
- **Events**
 - **Crap music Rave:** Over 400 in attendance
 - **O-day semester 2:**
 - Guild O-week festival
 - Welfare bike blender
 - Pat the alpacas
 - Aussie reptile
 - Fairy floss
 - Mini golf
 - ISD taste of Australia
 - Live music
 - Club activations

- Spin the wheel with prizes
- Open Day
 - UWA have provided us with \$4000 to activate Oak Lawn
 - Mini Golf
 - Working with clubs and societies – prizes for clubs who are most active
 - Rock climbing?
 - Band and DJ
 - Students to man Guild stall
- Ultimate Uno – week 2 on Wednesdays
- Guild Ball – Harry Potter
 - Sub committee created
- **Volunteering**
 - Strategic planning day happened last week incorporated action plan for Sem 2
 - Week 3: national student Volunteer week
 - August 17th – interuniversity clean up
 - Activities each day
 - Working on increasing engagement – targeting social media specifically, requesting student support. Win a kilo of chocolate competition was very successful. Uplift in Newsletter sign ups and increasing frequency to fortnightly. Congratulations on new newsletter from Conrad.
- **Student Assist**
 - Welcome Colleen
 - Busy time at SA with the team stepping up to help
 - 328 cases in May, many special consideration and academic misconduct
 - Working on developing our approach to enhance support available to students and increasing operational efficiencies such as improvement to case notes system.
 - Developing strategic plan, to cover the move to STA and utilising digital case management system.
 - Walk in roster 9:30 – 2:30 working well
 - Front desk support for emergency loans very helpful.

6.0 General Business