



1. WELCOME AND OPENING

1.1 Attendance

Narendra Gammanpila (NG)
Amitabh Jeganathan (AJ)
Leigh Chalmers (LC)
Caitlin MacPhail (CM)

1.2 Apologies

Julia Aguinot
Jenny Ophel

1.3 Proxies

1.4 Absent

Antonia Taylor
Alana Thompson
Clare MacNish
Jak Beard
Aidan Mansfield

2. DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

None

3. CONFIRMATION OF PREVIOUS MINUTES

None

4. BUSINESS ARISING FROM PREVIOUS MINUTES

None

5. BUSINESS COMPLETED VIA CIRCULAR

None

6. COMMITTEE BUSINESS

6.1 Introduction to the committee

NG provides brief introduction into the purpose behind the Student Services (SS) committee. NG mentions that the SS committee is responsible for the front-line services of the Guild and works to make university as enjoyable as possible for students. LC adds that the SS committee also works on matters such as balls, major Guild run events.

LC & CM also mentions that previously this committee has been very staff focused and moving forward it would be better to be more student lead. This sentiment is agreed upon by NG, AJ & CM.

6.2 Events team update

LC begins to provide a breakdown of upcoming events:

- **Banana social x Guild (at Tav) = Friday 18th March**
 - o LC mentions that theme is still not finalised so if anyone has a theme, do let him know.
 - o LC mentions that the fee will be \$5-10 and \$15-20 for external non UWA students
 - o Tav will provide drinks
- **Guild on the Green – Tues (22nd) / Wed (23rd) of O-Week (1-3pm)**
 - o AJ asks how club engagement has been. LC replies by stating that the following clubs / departments have already engaged:
 - Ed Council
 - PAC – speed friending
 - Volunteering
 - Access
 - ISD
 - Science Union
 - ECOMS
 - ALWA
 - UEC
 - UWA Sport
 - o LC mentions that it would be good if we can get the following clubs / departments to come:
 - Enviro
 - Pride
 - Women's
 - o LC also mentions that it would be good if some of the executive Guild members can come down too to help facilitate some of the free Guild activities on the day (basketball, free coffee e.c.t)
- **O-Day (25th February)**
 - o LC mentions that 210 stalls will be present, despite slightly less corporate sponsorships
- **Tav Olympics – ~March**
 - o LC mentions that this will be an event with teams of 4 people that participate in a wide variety of games (pool, ping pong) that will compete
- **Pints & Pups**
 - o LC asks how this event last year. LC replies that it went well with ~300-person turnout.
 - o LC mentions that the cost of running this event is low as beer companies will bring their beer, and a small cost goes into décor.
- **Outdoor movie nights**
 - o LC mentions that this was run last year and a high probability of running again this year
 - o LC says the estimated cost will be ~\$500.
- **Screw Week – Week 6 of semester**
 - o CM mentions that this will be a week similar to sexual health week but more general that will include workshops, activities, quiz nights, movie nights, give always.
 - o CM also mentions that the theme will be 70's

6.3 Guild Ball Review

AJ asks whether Guild makes a profit after Guild Ball. LC mentions that it normally incurs a \$10k to make it an affordable ball.



NG asks whether there has ever been a year where ticket prices were raised. LC mentions that the lower price point to make the ball more accessible.

LC mentions that all the food, drinks is done at cost & in house where possible. LC also mentions that the bar is provided by the tav. NG incurs about the cost of the venue. LC states that the venue is \$~7k and is provided at a discount.

AJ mentions that the balls that clubs run a profit, and instead of raising prices why not run the ball twice during the year: one at end of sem 1 and one at end of sem 2. LC mentions that he isn't against this idea and perhaps there is enough demand there. CM adds that we might not have the capacity to deliver 2 balls at that scale.

NG asks whether Guild has ever done a cocktail night. LC mentions that this idea has always been shut down in the past.

AJ mentions that the OGC's will be keen to get involved and can help reduce the workload.

LC mentions that he typically waits for clubs to release events and fills in the gaps after.

NG mentions that changing the student's perception of the Guild to be seen as 'the students next favourite club'

6.4 New Guild Cocktail Event

NG brings up having an exclusive ticketed cocktail event for Guild Exec's + Committee towards the end of Sem 1, as a means of thanking clubs for contributing towards campus culture at uwa. AJ states that this sounds like a cool idea.

AJ mentions that Guild will have to break even on this.

LC mentions to proceed with this idea, we need just a document with some rough concepts of what we would want at the event. From there, he will make a budget and see whether the venues will be available. AJ mentions that OGC's will be keen to get involved in this.

7. ALL OVER BUSINESS

7.1 O-Day Plans for 2022

NG asks what the O-DAY plans are. CM replies by:

- Guild has a big tent at O-DAY. Aidan Mansfield will be coordinating this. Spinning wheel, basketball will be running and giving away tote bags.
- Blue metal straws in tote bags
- Temporary tattoos (1000 smiley faces)
- Zooper Doopers (will be bought closer to the date)

CM is hoping that the students will be able to man the tent during O-Day.

AJ asks whether one club can DJ on O-DAY. LC mentions that the music clubs opposed this idea and want to provide their own sound.

CM also mentions that the same merch pop up store will happen again this year. CM also mentions that 70% of the previous year's merch was sold which equated to about \$~70k profit. NG suggests having a give-away with the previous year's merch at the O-DAY stall.



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8. CLOSE AND NEXT MEETING

Next meeting will be held TBD. Please contact the Guild General Secretary (secretary@guild.uwa.edu.au) with any apologies or proxies. If unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.



1. WELCOME AND OPENING

1.1 Attendance

Jenny Ophel (JO)
Alana Thomson (AT)
Narendra Gammanpila (NG)
Leigh Chalmers (LC)
Amitabh Jeganathan (AJ)

1.2 Apologies

Aidan Mansfield (AM)
Jak Beard (JB)
Julia Aguinot (JA)

1.3 Proxies

1.4 Absent

Clare MacNish
Caitlin MacPhail

2. DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

None

3. CONFIRMATION OF PREVIOUS MINUTES

NG passed a motion to accept the previous Student Services Minutes. This passed unanimously.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

None

5. BUSINESS COMPLETED VIA CIRCULAR

None

6. COMMITTEE BUSINESS

6.1 Guild Ball Theme (7th October)

LC mentions that the date is locked in for 7th October and that the theme needs to be finalised. LC mentions that within a month from this meeting, the theme needs to be finalised. NG mentions that alternatively, we can bring this up in Guild Council the following week and gather suggestions and consolidate them and present them back to LC the following week.



LC mentions that repeating a theme is undesirable.

6.2 End of Semester 2 Banana Social – Setting Date

LC provides context for the rest of the committee, by explaining what Banana Social is. LC mentions that they are an event planning company that regularly sets up big, exciting events for the public.

AT asks whether Banana Social is a UWA Club. LC replies that they're not and their an external event agency.

LC mentions that we can do either the end of semester or end of exams. AJ brings up that many clubs such as EMAS and balls are end of semester 2, and thus whether it's possible to move this to the start of semester 2 instead. LC mentions that this is possible, but the weather may be a bit of a concern.

AJ mentions that events before exam period tend to not do as well in terms of ticket sales. AM mentions that it is worth setting up a meeting between SOC president, LC and AJ to discuss further.

6.3. Cocktail Event Discussion / Proposal Review

NG describes the event proposal that he submitted. NG provides a quick rundown of the event, stating that this was an event for the clubs and committee members and a way for the Guild to say thank you for contributing to the campus culture. NG opens the floor to questions.

LC mentions that to draft up a budget, he will need to know the duration. NG replies 7:30 to 12pm event.

LC asks NG how many people he is expecting. NG replies by saying a 150+ person event.

NG adds that it might be good to get different clubs to perform and do little shows and this event can be a celebration of the clubs' different abilities.

NG adds that students that would be involved in the performances, will get free or discounted tickets to this event.

LC mentions that the light show is out of budget. LC mentions that the venue will need further looking at, to get a venue that isn't out of our budget. LC also mentions that he will contact the Tav for a food and drinks package.

NG asks a rough estimate of ticket cost to LC. LC says that while he is not entirely sure, it could be \$40-50 per head. NG mentions that he had prior experience running a cocktail night and managed to do so on a budget.

JO asks NG when he was thinking of running this. NG replies perhaps the middle of semester 2. AJ mentions that it might be good to do it after the Guild elections. LC mentions that the ball is right after elections, and perhaps start of semester 2 is a better date.



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Student Services Committee |
Minutes
24 March 2022
Teams @ 9am

7. ANY OTHER BUSINESS

None

8. CLOSE AND NEXT MEETING

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