



1.0 WELCOME AND OPENING

1.1 Attendance

Conrad Hogg (CH), Patricia Paguio (PP), Bre Shanahan (BS), Bradan Sonnendecker (BrS), Levon Johnson (LJ), Esther Nixon (EN), Katrina Revy (KR).

1.2 Apologies

Tony Goodman

2.0 DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

- Nil.

3.0 CONFIRMATION OF PREVIOUS MINUTES

- Accepted

4.0 BUSINESS ARISING FROM MINUTES

- Nil.

5.0 CAPA KPIs

- CAPA KPIs are the same as the NUS KPIs. Use these metrics to measure CAPAs performance and determine the funding the Guild provides them.
- Amended 3rd Exit KPI (required) from RO 2018 to RO 2019. There are also qualitative KPIs. The Guild notifies them of these and when any changes occur.
 - RO changes endorsed by the Governance Committee.
 - CAPA KPIs were unanimously endorsed by the Governance Committee with the amendment.
- CAPA has a similar Governance structure to PSA. It is not very factional as the Presidents of the different associations are the delegates.

6.0 DISCIPLINE POLICY



- PP included section about Alternative Resolution Process. Michael Wood provided PP with an outline, which has been included as the new Section 8.
- Discussion held about the difference between Restorative Justice Principles and Mediation Principles. Mediation, finding a way to resolve a situation with more of a third party focus. Whereas Restorative Justice can be implemented by an individual involved, with an aim to restore relationships. Requirements to undertake both processes are similar.
- Discussed training Student Assist staff to be Mediators/ Case Managers, or possibly reaching out to the Mediation unit in the Law School.
- On item 4.7, the word vexatious was replaced with an explanation for clarity.
- Consider re-wording 8.6 regarding Restorative Justice. Points 8.6.1-4 need to be true.
- The Victorian descriptions of Restorative Justice and Mediation made the process clearer, recommend using this example.
- BS suggested changing the term “defendant” to “respondent” or something similar. ‘Defendant’ has strong connotations. Discipline Committee is there to make a decision on a breach, not a ‘judge and jury’ situation.
- Be more consistent with the use of wording of “harmed party” or “complainant”. Can use it as a definition at the beginning of the document.
- Query regarding historical context and outcomes. CH mentioned it hasn't been used a lot from a Guild perspective, but possible outcomes have been Clubs banned from rooms.
- 8.5 BS highlighted the need to change the wording to rank complaints, otherwise it suggests it needs to go through the process. When presenting a case they decide first, before going through the process.
- CH suggested change 5.7 to “subject to further disciplinary action” instead of a fine (previously \$50, no standard figure). Opportunity for the committee to re-refer back to the committee to review as a



breach/ for providing false information. Difficulty enforcing payment of a fine. Restricting access is more practical.

- PP to meet with Tony to discuss the policy.
- Process is capped at 30 university days. Goal is to restore relationships. If it's not met in that time then it would proceed down the normal disciplinary process. Outlined in 8.12.
- Recommendations for considering the provision of a translator, as well as a support person.

7.0 GENERAL BUSINESS

7.1 Bachelor of Philosophy Union (BPhil Union)

- Governance Committee endorses BPhil Union becoming affiliated as a Faculty Society. These societies are created under the Guild Regulations.
 - Governance Committee unanimously endorsed the association of BPhil Union to the Education Council as a Faculty Society.
 - CH recommends putting a motion to Council to approve BPhil Union becoming a Faculty Society then seek clarification from the UWA Secretararys office regarding any regulation changes required.
- Regulations are due to be updated later this year. Currently with UWA, Emma Bright, legal representative and the UWA Secretary. They are reviewing multiple regulations at present.

7.2 Tenancy Policy

- Tenancy policy needs to be reviewed and multiple documents/ information compiled as one. Project allocated to Levon Johnson.

7.3 Alumni Development: Terms of Reference (TOR)

- The TOR needs to be developed, to help improve contact with Alumni. Project allocated to Esther Nixon.

7.4 Renaming the Statute Book and Policy Book



UWA STUDENT GUILD

The University of Western Australia
M300, 35 Stirling Highway, Crawley, WA 6009
(08)64882295, hello@guild.uwa.edu.au
facebook.com/UWASStudentGuild

106th Guild Council

Governance Committee Meeting Agenda

27th May 2019

- Suggestions for renaming the Policy Book, which lists all the stances the Guild has taken in the past:
 - o Book of Policy Stances
 - o Official Stances
 - o Representational Policy
- Suggestions for renaming the Statute Book, which contains the policies and regulations:
 - o Governance Book

8.0 CLOSE AND NEXT MEETING

- Next meeting on Tuesday June 25th, 12pm.