



1.0 WELCOME AND OPENING

1.1 Attendance

Amy Hearder (AH), Bre Shanahan (BS), Jacob Roosendaal (JR), Tony Goodman (TG), Mike Anderson (MA), Lauren Mocke (LM)

1.2 Apologies

Chloe Keller (CK), Emma Mezger (EM), Viknash VM (VVM)

AH acknowledged the traditional owners of the land on which the Guild operates, the Whadjuk Noongar people in Perth, and the Menang Noongar people in Albany. She acknowledged that they continue to be the custodians of this land, and payed respects to elder's past, present, and emerging.

2.0 DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

None.

3.0 BUSINESS ARISING FROM MINUTES

None.

4.0 CLIMATE CHANGE ACTION NETWORK RULES

MA- Enviro Rules, they don't specify that there is a secretary, they only specify the Deputy Officers.

AH- Yes, the secretary is the most permanent position, we can edit that.

MA- Yes that is good as there is no reference to an actual secretary.

BS – Keep it as secretary, with the idea to put secretary in the rules. With number 6 about posting notices of meetings on the Guild notice board by 5 days before each meeting, apparently this is the Educational Action Network Rules are the same but is it necessary for the Guild to follow this?

TG – The committee can update this.

MA – The reason the notice of meetings is posted on the Notice boards 5 days before is because the whole of the UWA Community can attend.

TG – The Guild notice boards is a line of communication to the students.

BS – We should minimize the days to post the notice of meetings to 2 days before the meeting.

TG – The Guild should keep the notice boards for important events like elections, OGMS, etc.

MA – Agreed and stated that the Agenda should be posted 24hr before the meeting.

BS – Number 8 says that "CCAN motions shall be passed by simple majority, where each natural person listed in Rule 3 may hold a maximum of one vote, including expenditure from the



Campaigns line item of the Environment Department Budget". BS asked the committee how they felt about this point?

TG – The motions must be separate from the budget.

BS – Would prefer to change if number 8 could be changed to state that, the decision with expenditure rests with the Environmental Officer.

TG – Agreed

MA – With regards to the wording of number 9, where it states, "Decisions of the CCAN must be ratified by the Environment Department Officer". Does this mean to have force by ratified.

AH – Yes

TG – Yes this is a good idea.

MA – Also the wording on number 8 where it states, "where each natural person", what do they mean by natural?

JR – They state natural persons meaning that it must be a person and not a company.

AH – Asked the committee the word natural should be removed.

The Governance Committee approved to remove the word natural from number 8 in the Climate Change Action Network.

Moved: Amy Hearder Seconded: Bre Shanahan

Approved

The Governance Committee approved the Climate Change Action Network as edited.

Moved: Bre Shanahan Seconded: Mike Anderson

Approved

5.0 LYN BEAZLEY INSTITUTE TERMS OF REFERENCE

JR – What is the role of the Institute around the clubs, etc. The main thing does this become an affiliated club.

BS – No it will be a department like Pelican with more Governance around it.

MA – What is the difference between the Advisory Committee and the Beazley Executive?

BS – Originally it was called the board which was problematic. The idea is that the Advisory Committee would have a look over the way the organisation is running, the main reason for it is so that Lyn herself has a voice in it. It is more of a formal thing and embedding institutional knowledge. Where the Executive was day to day stuff.

MA- There is no mention of how the Executive are appointed.

AH – It is mentioned in 5 a) iii) "A maximum of five additional members who hold no other role in the organisation, to be determined by the Guild Executive."

MA – That's to regards to the Advisory Committee and not the Executive.

BS- That's a good point. There is no mention on how the Executive is appointed. It might be the role of the Advisory Committee to elect the Executives.

MA – Maybe there should be a separate policy for how Executives need to be appointed.



JR – 6) a) ii) “To offer input into the selection process of the incoming executive and management team.” Mentions how the Executives need to be appointed.

BS and MA – Agrees

MA – Its just a question of who makes the final decision of who is elected as an Executive. Which presumably would either be Guild Council or Beazley Executive.

BS – Lets look at amending 6 a) ii) To offer the input into the selection process of incoming executive and management team **and recommend to Guild Council.**

MA – Agreed cause if there are any questions on how an Executive is appointed this point will state how it is done.

AH- With regards to 5) a) i) “The patron” if the patron passes away do, we have another way or procedure in place.

BS – Maybe we can change that to patron or representative?

MA – Rather state patron or a representative of the Beazley family.

BS – Agrees

MA – With regards to 5) a) iii) “A maximum of five additional members who hold no other role in the organisation, to be determined by the Guild Executive.” Is this meant to be members of the Guild or just anyone?

AH - I was wondering the same thing.

BS – Leave 5) a) iii) as is because we don’t want to say just Guild members.

The Governance Committee approved the The Lyn Beazley Institute as edited.

Moved: Amy Hearder Seconded: Bre Shanahan

Approved

6.0 GENERAL BUSINESS

None.

7.0 CLOSE AND NEXT MEETING

Monday, 17 February 2020 1:00 PM-2:00 PM

1.0 WELCOME AND OPENING

- 1.1 Attendance
Amy Hearder (AH), Bre Shanahan (BS), Ahmad Hafizuddin (AHA)
- 1.2 Apologies
Tony Goodman (TG), Chloe Keller (CK)
- 1.3 Proxies
James Dow (JD) for Emma Mezger, Tharani Sivakumaran (TS) for Viknash VM
- 1.4 Absent
Jacob Roosendaal (JR)

AH acknowledged the traditional owners of the land on which the Guild operates, the Whadjuk Noongar people in Perth, and the Menang Noongar people in Albany. She acknowledged that they continue to be the custodians of this land, and payed respects to elder's past, present, and emerging.

2.0 DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

None

3.0 CONFIRMATION OF PREVIOUS MINUTES

17/02/20 Meeting Minutes – Approved

4.0 CLUBROOM TENANCY AGREEMENT

- AH notes that the only change is adding Section 4: Disclaimer as it may be necessary to close some club rooms so that construction work and feasibility assessments may begin.
- AH confirms that this will only takes place at Cameron Hall.
- TS asked for clarification regarding 'reasonable time' in s4.1 and if a time frame will be given to clubs in Cameron Hall. AH answers that if a set time frame was given, we may not always be able to abide by it if we are not told in enough time ourselves. Phrasing is kept broad so it can be interpreted as applicable.
- JD supported TS and asked who will have the final interpretation of the agreement.
- AH confirms that the Governance Committee will have the final interpretation.

The Governance Committee approved the Clubroom Tenancy Agreement.

Moved: Amy Hearder

Seconded: Ahmad Hafizuddin

Approved

5.0 GENERAL BUSINESS

AH informed the Governance Committee if anyone is keen to give a hand with governance work, do let her know.

6.0 CLOSE AND NEXT MEETING



UWA STUDENT GUILD
The University of Western Australia
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facebook.com/UWASStudentGuild | [@UWASStudentGuild](https://twitter.com/UWASStudentGuild)

107th Guild Council

17th March 2020

Governance Committee Meeting MINUTES

Next meeting date is yet to be decided. Please contact the Chair of Guild Council (chair@guild.uwa.edu.au) with any apologies or proxies. If unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.



1.0 WELCOME AND OPENING

1.1 Attendance

Amy Hearder (AH), Bre Shanahan (BS), Viknash VM (VVM), Emma Mezger (EM), Jacob Roosendaal (JR), Tony Goodman (TG), Chloe Keller (CK)

1.2 Apologies

Lauren Mocke, Ahmad Hafizuddin

1.3 Proxies

None

1.4 Absent

None

AH acknowledged the traditional owners of the land on which the Guild operates, the Whadjuk Noongar people in Perth, and the Menang Noongar people in Albany. She acknowledged they continue to be the custodians of this land, and payed respects to elder's past, present, and emerging. AH acknowledged this land was stolen and never ceded, and always was and always will be Aboriginal land.

2.0 DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

None

3.0 CONFIRMATION OF PREVIOUS MINUTES

3.1 Special Governance Committee Meeting Minutes – 23/03/2020 - Approved

3.2 Special Governance Committee Meeting Minutes – 31/03/2020 – Approved

3.3 Special Governance Committee Meeting Minutes – 16/04/2020 - To be amended by AH and approved at next meeting.

4.0 STUDENT GUILD REGULATIONS

- AH asked if everyone has had a chance to have a read through them? Yes. AH noticed a typo in the contents of two Chapter 3s which has thrown all the numbering off by one. JR said there were no issues from him. AH said the Regs have been changed but not since the copy she gave TG. TG said if there are any further changes, please forward to CK & LM to check formatting, numbering etc. CK said that's fine. TG said from a drafting perspective AH & the Committee need to draft the wording & decided what you want and decide where you want everything to go & CK can check.
- Referendum** - idea to include rules on what the topic/outcome of a Referendum can/cannot be (s15 Guild Referendum.) AH said there was nothing in the Guild Regs regarding this except when Referendum can be called. TG gave background for Governance Committee & said the concern was that there seems to be a growing idea that the Referendum can be used for a political tool

rather than for actually calling a Referenda eg the climate change thing was a political motivation not actually what you would use a Referendum to make a decision on. Need a formal concept around that. TG not sure of what the wording would be. Another option is taking it to Jackson Macdonald and see if they can provide something (they did the Guild Election Regs). Or option to not do it in the Guild Regs, you could do it in the Election Regs (Guild regs oversight Election Regs).

- TG asked about timing – the next Senate meetings at 18th May and 6th July, so could take the Regs to the May or June Guild Council. TG said once this Committee happy with the Regs might want to get oversight from Jackson MacDonald, TG happy to approach and we do have a bit of legal budget. TG said from an external perspective you don't want to spend the money on a referendum to get one a particular party up. BS said she's just had a look at USYD and ANU and neither of them put restrictions on Referendum. BS said she doesn't have a problem with it in principle but is worried it'll cause a kerfuffle, open us up to criticism if we put restrictions.
- AH said the context behind this is because the Climate Change referendum was for political purposes rather than having a specific outcome or decision that needed to be made. TG said it was a huge waste of money. EM asked about the NUS affiliation Referendum from 2017 – is that political? AH said that is different as a decision would have had to be made and to leave NUS you would have to have a Referendum anyway. EM asked is there an easily drawn line on what is / what isn't politically motivated? TG said what happened with the climate change thing was that it should have been a motion at Guild Council. It devalued the Referendum itself, because everyone agreed there is one (climate emergency). TG said referendums are usually decision based for changing an operating structure and shouldn't be hijacked for political purposes.
- TG said maybe we don't need to change the Regs but we could include some guidelines regarding Referendums. So change the Regs to say "follow the guidelines set out by the Guild. BS said a referendum put up by petition needs to be approved at Guild Council to make the progression, so ideally Guild Council would act as a block for any petition referendum that we think is politically motivated. AH said so Council would decide if it meets the Guidelines, which gives Council more direction. BS said her concern is given the type of political party that changing this would enrage, they would claim it's undermining free speech, or students' ability to drive the agenda of Guild Council. AH said she thinks guideline would be useful so if Guild Council decide not to approve a Referendum petition, its not seen as a political move itself, it can be based on the guidelines. TG said maybe you can refer the guidelines back to the ECWG – guidelines on what a referendum should be for, change the Guild Regs, then proposing amendments for the Statute (Senate have to approve that), and then any disaffiliation of any groups etc They are the basics, then go in and define what your guidelines are around that.
- **Club banking** - idea to have rules around external bank accounts for clubs & faculty societies especially when we are them giving grants/overdrafts (Chapter 4: Societies & Chapter 5: Finance). AH said it is worth looking at as a lot of clubs do have external bank account that we can't regulate. TG said this is where you would put something in, operational thing for the Guild to protect its reputation as well as money side. Would need put something in the finance area. TG will speak to MMJ this afternoon and get some wording, which he will then send to AH & BS. FTG said from a FacSoc perspective EM will need to check and make sure she is happy too. EM said pretty well every FacSoc has an external bank account. TG said FacSocs are less worrying, but clubs having their own bank accounts and then becoming body corporates in their right which is very dangerous, because they can get sued and directors can be put on line and the Guild wouldn't

be able to stump up any protection for them, from an insurance perspective. TG said you have to be somewhat controlling on where that funding goes, but it's up to the Committee to see how far you want that regulation to apply. Might be best to apply to clubs and societies but not to FacSocs (and FacSocs might need some extra oversight, eg receipting to show where money goes)

- JR said external bank accounts make him uncomfortable (audio cut out) ... something that operates outside of us, gives unnecessary unknowns. EM said the purpose of outside bank account was to be able to have bank cards and be able to more freely use money. For FacSocs it's a lot more important for the sheer number of events you're running and materials you need. EM said if you suggest to FacSocs can't have external bank accounts- they will hate it. TG said operationally it's exactly what you should do, but for FacSocs you could have an exemption (because of the size and amount of students they represent is significantly different) but with Clubs have to have a proper good look. MMJ & TG concerned. Only a matter of time before external auditors make some sort of recommendation. You're shifting cash from one place to another with no control over it. TG does agree with JR that most clubs do operate in good faith.
- EM asked is it possible for the Guild to run its own external bank account with little independent accounts under it, so we can keep it all in the one location? TG said we kind of do that already, you can do online banking through the Guild, but you can't withdraw cash. Do we know how many clubs have external accounts? JR said 15-20 maximum. Clubs come up with questions for JR, and it's extremely hard to track. They go off and do it off their own back on their own to circumvent Guild finance. TG said he will chat to MMJ about what she thinks should happen with Clubs. AH said we definitely do need to be careful with this.
- **Election Committee** - Establishing an Election Committee to replace the Election Culture Working Group. AH said she thinks this is a good idea but she's not sure where it would go. TG said it would go under all the other Committees under the Committee formation. Define what it would be, what its powers are, what it's supposed to do, wouldn't necessarily make it a disciplinary body – just to discuss election matters, talk about the culture, procedures, could make it as a Committee that operates through the Council or through Governance like a club would push something through to SRC. It reports to Governance. AH asked if any disagreed or had any questions.
- AH asked what the Committee thinks about should an election not be able to be held, the Guild needs an interim President and Council, potential to extend the incumbent Council's term/make them the interim Council? BS said she didn't think it was good governance for a Guild council to be able to extend their own term. In the event an election can't occur, the sitting Guild Council will continue. AH said she agrees. TG said you would need clarity in there to say all positions are remained. You might want to categorise if it goes beyond 3 or 6 months, then you might want to seek advice from Senate. And if people need to vacate positions eg SOC President eg if you vacate, or graduating, you would promote an OGC in to that position. TG said he thinks it would be dangerous to elect someone from the executive. Not good governance. JR asked if SOC was a vacancy, wouldn't it be better to elect from the SOC Exec rather than an OGC? They would have a better idea of how the portfolio would work. Jacob thinks vacancy should come from Executive of that office. TG said it is up to you to decide, but you definitely need an end date, needs to be reviewed at some point by Senate, in 3 or 6 months or till an election can be called. AH said maybe we could say preference goes to Exec, and then it goes to Guild Council if no one put their hand up. JR said that is reasonable. BS suggested we use what we already have in place for Semester 2 if someone steps down.

- **Election appeals processes** - not just for general Guild Elections, include PSA and sub-councils. BS asked is the first point of call that it should be appealed to an RO? TG said yes, your elections should always be appealed to RO, but then after that you still need a process if there's no resolution. In past decisions, we have said we've upheld up the advice of the RO. Should be a stepping up process. AH said it might be different process for FacSocs and club elections, where you can't appeal. TG said no we have had appeals. JR asked doesn't it goes to Governance? TG yes – a panel from governance is put together, eg governance puts together an appeals panel. Bipartisan, doesn't have to be written in, you call on it. AH asked for all elections, society elections, clubs as well? TG asked if it falls under JR? Conflict between elections – does Soc deal with them? JR said if there's issue with a clubs AGM, usually try chat them through a path forward. Doesn't happen often, but does happen. TG said could put an appeals process in place that runs under Governance, or other option is you create an appeals panel. JR said we would usually get the whole SOC Exec together and weigh up options and make a decision. But there isn't an official procedure in place, some codification might help. TG said and if people aren't happy with it, where can they appeal again? Appeals process where final ruling is made. BS said this sounds good. AH asked where this would go in the rules? Under societies? TR said it could go there or could create a new section called appeals. TG told AH to make a point of saying it's written process.
- **Notifications** - TG asked is there something in normal Regs about how the Guild displays notification? He knows it says Guild election board but he also wants to include Guild electronic media, eg Guild Weekly. Not restricting it to physically being on campus. AH said good idea because more people check Guild Weekly, electronic resources. JR said all Guild Committees need to be put on notice board. TG said we can always ask Caitlin to put a section on the website for Guild notices, although we might already have it. AH to look at the Regs.
- AH said she noticed in Societies it says to become an affiliated society need all members to comply with good regulations and everything Guild Council says – she doesn't know if it's superfluous. JR said it's covered in Soc rules, but it's not a new thing. It's AH's call whether to include.

5.0 STUDENT CONDUCT & DISCIPLINE REGULATIONS

Deferred to next meeting

6.0 DISCIPLINE POLICY

Deferred to next meeting

7.0 GENERAL BUSINESS

- TG said with Council next week have we got our heads around what we're going to do with proxies and in-camera. How are you going to deal with proxies and how are you going to go in Camera? AH said she will be sharing Council meeting link with Pelican etc. JR said you could



make another link for in-camera discussion. VVM said it depends if the Guild wants to pay for the Pro-version, but you can make a break-out room, so whoever is not on the in-camera can stay on the original link. TG said as Chair, AH will need to think about how you're going to set it out. AH said she would.

8.0 CLOSE AND NEXT MEETING

Next meeting date is 18 May at 1:00PM. Please contact the Chair of Guild Council (chair@guild.uwa.edu.au) with any apologies or proxies. If unable to attend, please advise which dates and/or times you are available to reschedule if a quorum cannot be met.



1.0 WELCOME AND OPENING

1.1 Attendance

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1.2 Apologies

Lauren Mocke, Ahmad Hafizuddin, Viknash VM.

1.3 Proxies

None

1.4 Absent

None

AH acknowledged the traditional owners of the land on which we are all meeting on, the Whadjuk Noongar people in Perth, and the Menang Noongar people in Albany. She acknowledged they continue to be the custodians of this land, and payed respects to elder's past, present, and emerging. AH acknowledged this land was stolen and never ceded, and always was and always will be Aboriginal land.

2.0 DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

None

3.0 CONFIRMATION OF PREVIOUS MINUTES

3.1 Governance Committee Meeting Minutes – 20/04/2020 - Approved

4.0 STUDENT GUILD REGULATIONS DISCUSSION

4.1 Chapter 6 – Misconduct

AH said it's been redone entirely; she wants to get everyone's thoughts. Changed the role of Guild President and the role of the Committee. Taken the investigative role and powers away from the Committee and given it to the Guild President and Gen Sec.

AH said her concern is the role of Guild President in Discipline and misconduct matters now. They have quite a big role, they basically decide if there's an issue or not & then it goes to the Committee. AH is referring to Chapter 6, 87.2B (page 75)

Where a report is made under (1) —

(b) the Guild President, after consulting the Managing Director of the Guild, must consider the report and the evidence and determine if —

(i) there are insufficient grounds to warrant further investigation or that the allegation is frivolous or vexatious and take no further action under these provisions;

TG asked where AH sees the problem? AH said it's just a big change. It was a lot of power put in the President's hands regarding misconduct issues & also the GP gets to decide on appeals as well (instead of Council).

TG said if he remembers correctly when this was first created (and there have been so many versions, adapted, change and some of this went back to Emma Bright) but the aim was to set the precedence that a discipline process was in place. The thinking behind it was to make a decision and then refer it on to the Committee to save time. BS said her reading of it is that it's not that the GP is making a determination, it's just directing (with the MD) where it needs to go, which is a consideration of risk to the organisation based on whether it's a police matter, University matter or something that the Guild needs to deal with internally. TG agreed it's a direction focus rather than workload or power focused.

Section 87 (2) - AH said also on that page they've changed who the disciplinary officers are. BS said this is confusing, the Gen Sec must notify the Guild president (a) – which doesn't make sense if it can be reported to any of those people. BS said it should be reworded to say the recipient of the report must notify the Guild President and Managing Director. AH said under Part 2 they have changed the Committee as well. TG said this all came about as the current discipline process doesn't work effectively, so disciplinary committee can act fast & direct where it needs to go. Historically the Guild has taken the view the Discipline committee would be bi-partisan (issues around elections), historically that's where things tend to be. TG said it's not looking too bad, just need to tweak the edges now.

AH said Patricia Paguio told her she was told not to include any restorative justice stuff in this policy. Do we want to continue on this path of not including it? That's why AH included that policy in the agenda pack. Opinions? TG asked where does this policy sit? Is it enshrined in new regulations? Or will it be a policy in the policy book. AH said she wasn't sure, it was just sitting in policy book (rather than changing Regs) however the policy was word-for-word written like Regs, so she was a bit confused. TG said he thinks it was probably to provide guidelines, when you've got complaints etc the Policy fleshes out a bit more about what you would do in the situation.

AH said in the past discipline procedures haven't worked that well, it's worth looking at changing them

BS asked should we stick to chatting about misconduct & Regulations for now then look at how it interacts with discipline policy? TG said just to go back it is important to have that policy. He would do them both at the same time. AH said we'll just focus on the Regs in this discussion & go back to it.

BS asked are we happy with 87? AH said reword 2A. Have less disciplinary officers, previously OGCs, sub-Councils Exec and members appointed by Guild Council. AH said she doesn't think those people knew last year. JR said he is happy with those changes. BS agreed.

89 - Temporary exclusion from Guild buildings? AH said it's probably ok – have some kind of check on this. BS said she thinks in practice if it ever happens the Guild President would need to talk to the MD and HR Director anyway. TG said you might want to put it into the policy we talked about earlier, add in 'in consultation with Guild President, Managing Director & HR Director'. That's how you deal with it.

BS asked does there need to be any provisions for temporarily excluding the Guild President or is that an HR matter considering it's a place of work? AH said it would fall under conflict of interest. TG said it would be both. TG said the kicker point can't be the MD or HR Director enforcing a ban on anyone, it would have to be the Executive or Council.

Penalties - AH is not a fan of fines, but she's not sure if we need to have it as an option or not. TG said a financial motivation can impact someone's decision. It's never been taken as any form of money-making process. It's just a disciplinary measure. He's pretty sure University disciplinary process can administer fines up to \$5k. He could be wrong, but he's pretty sure the Uni can administer fines in their own right. BS said she thinks we should keep it in case someone damages property - appropriate penalty. AH said she supposes we can leave it in then.

JR asked -could that ban in 90, section 1 (outlining penalties) could that also extend to suspension from a Club or Society as well? AH said yes - (h) where the matter relates to a Student Society, de-registration of the Student Society for a period up to one year. TG asked if there's any form in there if you're a councillor and you need to be suspended for Council. BS said you could be suspended from your position in the Guild, so she presumes it would extend to coming to Guild Council. AH to check what Guild Officer is. AH said she thinks its people that elected. TG said he thinks you need to make it clear the Council has to suspend the Guild Councillor for whatever reason, then that's what happens. You might need something more like two thirds of the Council not just a 50% vote. Might need an absolute majority. Pretty serious to happen. BS asked instead of Misconduct Committee doing it? Would Misconduct Committee recommend to Guild Council the person be removed for 6 months. TG said make a note, if councillor runs rogue - if they've done a serious misconduct, biggest line is to say well Council will suspend (rather than remove from Council). JR asked if it reaches that level of seriousness, wouldn't it go to the University? TG said most likely a chance that the University would say the person can't come to campus for 6 months eg so we marry up & suspend this position for 6 months. Then decide if you want to co-opt someone on or extinguish the position for 6 months. AH said what if they were an OB? TG said might need regulation that Guild Council reserves the right to appoint someone in acting role in that position. Make sure it doesn't hit the election side of Regulations. Eg If someone is suspended on Council - what happens? Next person on ballot goes up? Should not be ordering a recount or redistribution of votes. If someone suspended from council for misconduct reason, then GC has the option to place an acting person in the role for a period of 6 months. TG will let legal members come up with better wording, but you get the idea. AH said that all makes sense.

91 - Conflicts of interest - AH asked if we are happy with that definition? All agreed.

109 - Notices - *Student Conduct & Discipline Regulations and will be deemed to be received as prescribed in those regulations.* BS said she thinks that's fine, just to keep up to date, if email become the main way for contact. AH happy.

JR asked in 109 in last part 'by way of the Secretary', would it be worthwhile extending to President? AH said should we make it Executive? JR agreed. AH will make a note.

93 - BS said in terms of the AA that gender requirements should be in the rules or policies as it might change over time? AH said she can't imagine us getting rid of AA anytime. BS said she thinks it easier keeping it in policy. AH also said change it from 3 Guild Councillors to just 2. Opportunities for bipartisanship? She's not sure. BS said she agrees with what Emma has said there as the Chair is more

familiar with misconduct procedures, it's probably a good thing. She doesn't have an issue with it being 2 members of Guild Council. AH said that's fine with her.

94 - Notice of allegations and opportunity to respond. BS said she thinks it would be worthwhile making the SOC rules & Governance policy for dealing appeals similar to this in terms of how it lays out specifically how you give notice and how they have the opportunity to provide a written response. eg thinking back to the PSA Appeal that could have been beneficial. JR said he thinks that's a great idea. TG agrees.

JR said another thing with the SOC rules, the path forward for issues that arise isn't fleshed out too well so he thinks it's worth doing. AH asked so including something similar to this is SOC/Governance rules? BS said you could just make a Guild policy that sets guidelines of appeals & that applies to all appeals (Soc, PAC, Ed etc). Then this goes into some detail, then might have Governance Committee rules on interpretation of things. AH said that makes sense.

Any other things on 94? JR said where investigations happen that arise club stuff, would it be worthwhile keeping it as the Gen Sec that receives that? Or Soc President? TG said Soc President. JR said it might be worth having 2 branches then? BS said because it's about misconduct. AH said it's different level of seriousness. JR said fair enough.

95 Investigation report – AH said she is happy with it. BS agreed. JR said the confidentiality bit that Emma pointed out pretty well, (e.g. appeals and reporting to Guild Council), p96. AH said it's a good idea to have it as confidential as possible. BS said we can still work within the rules, but outside of that it needs to be confidential.

98 – BS said Emma said it's not appropriate to submit a report to Guild Council. BS said the intention of these Regulations are to keep all of the decisions on whether someone has done misconduct on the Misconduct Committee. Inappropriate for GC to rule on a decision. JR asked if there is room for that kind of stuff to be done In-Camera. BS said it's more that people unconnected are going to find out the information. Eg How the PSA stuff demonstrated people won't always listen to whether the rules are broken, it'll always be politicised in Guild Council. The Majority will always win. AH agreed it will not always be fair although you would hope that if the Discipline Committee is as Bipartisan as possible, hopefully Council wouldn't politicise it – but I guess it's possible.

4.2 Other Items

AH went through the OCM member for this committee. Would you prefer someone that has been on Governance before or hasn't been on? AH said she thinks Council approves them? BS said the Chair of the committee recommends who they would like to appoint. AH said Levon Johnson has applied and he was on Governance last year. He is in her top 3. BS said he did a really good job last year. JR doesn't know him, but he doesn't have any issue.

5.0 GENERAL BUSINESS

Nothing from JR or BS



6.0 CLOSE AND NEXT MEETING

Next meeting date is to be determined. Please contact the Chair of Guild Council (chair@guild.uwa.edu.au) with any apologies or proxies. If unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.

Meeting closed at 12.58pm



1.0 WELCOME AND OPENING

1.1 Attendance

Amy Hearder (AH), Shelby Robinson (SR), Levon Johnson (LJ), Anushka Mukherjee (AM), Meena Landage (ML), Lauren Mocke (LM)

1.2 Apologies

Brehanny Shanahan, Tony Goodman, Jacob Roosendaal, Chloe Keller, Emma Mezger.

1.3 Proxies

Anushka Mukherjee -Proxy for Ahmad Hafizuddin
Meena Landage - Proxy for Viknash VM

1.4 Absent

None

AH acknowledged the traditional owners of the land on which we are all meeting on, the Whadjuk Noongar people in Perth, and the Menang Noongar people in Albany. She acknowledged they continue to be the custodians of this land, and payed respects to elder's past, present, and emerging. AH acknowledged this land was stolen and never ceded, and always was and always will be Aboriginal land.

2.0 DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

None

3.0 CONFIRMATION OF PREVIOUS MINUTES

3.1 Governance Committee Meeting Minutes – 19/05/2020 – Will be approved at the next meeting.

4.0 PHOTOGRAPHY POLICY

AH explained to the committee that Caitlin MacPhail (C.M), who is the Guild Engagement Officer redid the Photography Policy. AH asked the committee if they had any thoughts on the policy.

LJ responded with regards to the talent release forms, section 4.1 in the policy, in an individual photoshoot where is a consent box on the form which needs to be ticked but in groups photoshoots it doesn't have this box.

AH asked LJ if he wants both types of photoshoots to have consent boxes on the forms.

LJ – Yes

The Governance Committee pass the Photography Policy, after the one change is made to the consent form.

Moved: Amy Hearder

Seconded: Levon Johnson

Passes Unanimously

5.0 STUDENT GUILD REGULATIONS

AH explained to the committee that the Student Guild Regulations are the rules and regulations for the Guild and the regulations have been under review for the past few years. The regulations will be discussed in this meeting, but all changes will be passed in the next Special Governance Meeting which will be held on Monday the 22nd of June. AH also informed the committee that Emma Bright (EB) from UWA made a few changes to the regulations and these are the changes that will need to be approved by the committee.

AH with regards to 18(3)(a) "the Guild Council's resolution must be published on the Guild's official website and posted on the Guild's official noticeboard;" AH suggested the committee changes "Guild's official noticeboard" to Guild website and Guild weekly and add to be emailed to all Guild members. AH asked the committee if they are happy with the wording.

LJ said what is the differences between Guild members and ordinary members.

AH answered ordinary members are students

AH said one thing that was itemised with regards to Corona virus was what if the Guild could not have the Elections, as the elections are done through the Western Australia Electoral Commission and the elections need to do be done in person and what would happen if the year comes to an end and there was no election so there will be no Guild Council. AH said the Guild cannot have this so the committee might need to look at having the option to extend the terms of office. AH also added that not just anyone can extend their term, and for this reason she added the following into the Student Guild regulations "Where the timetable for an Annual General Election has been extended past the last Teaching Day of Second Semester, in accordance with the Guild Election Regulations, Guild Council, on advice from the Managing Director and the Returning Officer, may temporarily extend the term of office for all Officers of the Guild for no longer than six months." AH asked the committee if the wording makes sense.

Committee -Yes

ML asked when the Guild Elections is

AH responded that the Guild Elections must be held in September

LJ asked will they need to change the Election regulations if an extension happens

AH- Yes

AH said the only concern would be if a person in the Guild council isn't a student anymore or if they don't want to extend their time in office so the committee will need to think a rule around vacancies which will need to be added to the regulations for this type of situation.

LJ just use the standard vacancy procedures

AH informed the committee needs to discuss the in-camera discussions for Guild Council meetings. AH explained that in-camera is where participants in the meeting who are not on Guild council need to leave the meeting, but will be able to return, once the council has discussed the confidential information. AH would like to add a section into the regulations that addresses this.

SR advised that the guidelines of what needs to be confidential needs to be very strict, otherwise what happens when you get a Guild council that wants to keep everything confidential so to avoid this the guidelines need to be very specific.

AH agrees

LJ are the in-camera discussions minuted

AH I do not think so

LJ maybe these discussions should be minuted, or state why the discussion had to be in-camera

AH said the in the regulations under chapter 4 Societies 71(2)(a) *"A Student Society may only be granted or retain status as an Affiliated Society where its constitution or rules — requires its members to comply with these Regulations [and the Student Guild Election Regulations], the Guild By-Laws, Guild and Guild Council resolutions and the rules and resolutions of the Subsidiary Council to which it seeks to be affiliated;"*

AH added that in the regulations it states that the regulations cannot apply to members of the public and only for students which means that staff and members of the public could not be members of a club. AH stated that some clubs would be upset about this rule. AH suggested that the committee discusses this at the next meeting.

AH said in the regulations 75(1) *"Each [Student / Faculty / Affiliated Society] must prepare an annual budget for the current Guild Year which must detail the society's expected income and expenses for the year"* and this budget needs to be approved by the Guild's SRC committee but this does not happen in practice. AH added that there will be over 200 budgets to be approved so AH suggested the committee looks at removing this point.

M.L asked how the budgets would be allocated if they are not approved cause are the clubs given an allocated budget every year.

AH no clubs use their own money. AH added if clubs get a grant there are rules for what the grant needs to be used for, regulation 76(4). AH said with regards to regulation 76(7)

"Each Student Society which has received a grant must, at the end of each semester, submit to the relevant Subsidiary Council a report detailing grant expenditure." AH suggests that the committee leaves this regulation as is.

Committee- Not sure

AH said that regulation 77 is where clubs who do not follow the regulations can be deregistered or disaffiliated. Regulation 77(5) states

"(5) A Faculty Society will be deregistered as a Faculty Society by the Guild Council where the deregistration is —

(c) approved by two successive general meetings of the Affiliated Society with such meetings being held at least one month apart

(d) and approved by Guild Council."

AH said that two meetings a month apart is unrealistic as most club's struggle to meet quorum for just one meeting per year and then to have two per month is a bit too much, plus if a club is asking to be affiliated the club properly doesn't have good attendance for meetings.

The Governance Committee amends the regulation 77(5)(c) to *"approved by a general meeting of the Faculty Society"*

Moved: Amy Hearder

Seconded: Levon Johnson

Passes Unanimously

AH explained that with chapter 6 – misconduct there has been a few changes that have been made to this section over the years, which has made this section more streamline as the Guild president decides if it is a misconduct or not. AH suggested to the committee to add a section in the regulations with steps of what to do if the Guild president needs to be temporally removed.

SR asked if there is an appeal process to remove a Guild president cause if you need to report misconduct to the Guild president and it is about them will they not be biased.

AH yes there is an appeal process in the regulations under part 3 Appeals

AH stated that regulation 90(1)(c) *" Where a Member or Guild Officer is found, on the balance of probabilities, to have committed Guild Misconduct, then the Guild Misconduct Committee (or Guild President in determining an appeal) may impose one or more of the following penalties:*

(c)suspension from a position within the Guild for up to one month;

AH informed the committee she added "on recommendation the Guild council can suspend that person from their position if the council has elected someone eligible prior to hold that position before the person leaves.



The Governance Committee amends the regulation 90(1)(c) to *“suspension from a position within the Guild for up to one month; on recommendation the Guild council can suspend that person from their position if the council has elected someone eligible prior to hold that position before the person leaves”*

Moved: Amy Hearder

Seconded: Levon Johnson

Passes Unanimously

AH added that this process is a formal penalty and only happens once the Guild misconduct committee has gone through the whole process.

LJ suggested the committee look at adding an extra point under (c) of a more severe punishment than just a suspension.

AH agrees and added that all serious violations would go to the University

AH explained to the committee that in regulations under part 7- Guild Committees the information of all the committees and each role within each committee was removed and this information will now be in each committees' individual rules.

LJ strongly supports this.

AH informed the committee that with regulation 46(2), AH added *“Unless otherwise specified in a committee's constitution”*

LJ asked that does removing all this information mean that the committee does not need to take every change to Senate.

AH yes it can go through Governance and then Guild council.

6.0 GENERAL BUSINESS

N/A

7.0 CLOSE AND NEXT MEETING

Next meeting will be held on Monday 22nd June at 13:30.

Meeting closed at 15:24



1.0 WELCOME AND OPENING

- 1.1 Attendance: Tony Goodman, Bre Shanahan, Amy Hearder, Viknash VM, Shelby Robinson, Tharani Sivakumaran
- 1.2 Apologies: Jacob Roosendaal, Emma Mezger, Ahmad Haffizudin, Levon Johnson
- 1.3 Proxies
- 1.4 Absent

Amy acknowledges the traditional custodians of the land, the Whadjuk Noongar people, and pays respects to elders past, present and emerging. No lives matter until Black lives matter.

2.0 DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

Nil

3.0 CONFIRMATION OF PREVIOUS MINUTES

- 3.1 Governance Committee Meeting Minutes – 19/06/2020
- 3.2 Special Governance Committee Meeting Minutes – 22/06/2020

Accepted unanimously

4.0 STUDENT GUILD REGULATIONS

AH: Regulations are mostly done. A few references to the Statute, commencement date, and document formatting to be fixed up by UWA legal. These are marked in yellow.

AH: Some changes were sent through via email. These changes have been incorporated into the document.

Committee approve of new changes.

TG explains regulations can go to Guild Council this month. This will go to Senate in August. Regulations will be sent to UWA Legal this week.

The Governance Committee approves the Student Guild regulations.

Moved: Amy Hearder

Seconded: Bre Shanahan

Passes unanimously.

5.0 GENERAL BUSINESS

5.1 Next steps following passing regulations

AH explains she has put together a plan for moving the content removed from the regulations into policy. There will also be a communications plan to communicate changes to students.

TS agrees to take on the communication campaign. TG advises Lauren Mocke can help with this. Need to put together the content for the graphics, but Engagement can make the graphics themselves.



Another action item will be amending the committee constitutions to include the information removed from the regulations.

Department rules will also need to be updated with information removed from the regulations.

5.2 Other projects

Referenda guidelines to be taken on as a project.

In camera guidelines taken on by TS. This may be inserted into the Standing Orders.

AH notes the Discipline policy is ongoing. AH assumes responsibility for this policy.

AH notes the transparency project is ongoing. Hafiz has responsibility for this project.

AH notes the Statute Book (By-Laws) have introductory pages. AH will be looking into redoing these to update them.

BS notes that we have a schedule with time intervals to follow for updating Department rules. This needs to be followed or future Governance Committees will be swamped with updating all Department rules at the same time. BS suggests we focus this year on updating the content that is essential to transfer from the regulations to the rules to simplify the process.

SR and BS agree to taken on the Department rules and committee constitutions as well. SR and BS to identify what is missing from rules and constitutions and liaise with Office Bearers to transition the rules. In doing so, make clear this is not an opportunity to revise rules in totality.

AH to create a list of open projects to be circulated with Committee for allocation.

6.0 CLOSE AND NEXT MEETING

Next meeting date is to be determined. Please contact the Chair of Guild Council (chair@guild.uwa.edu.au) with any apologies or proxies. If unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.



1.0 WELCOME AND OPENING

1.1 Attendance

Amy Hearder (AH), Shelby Robinson (SR), Emma Mezger (EM), Tony Goodman (TG), Tharani Sivakumaran (TS), Bre Shanahan (BS), Levon Johnson (LJ), Jacob Roosendaal (JR)

1.2 Apologies

1.3 Proxies

1.4 Absent

Ahmad Hafizuddin, Viknash VM, Chloe Keller, Lauren Mocke

AH acknowledged the traditional owners of the land on which we met, the Whadjuk-Noongar people, and payed respect to elders past, present, and emerging. She extended this respect to all First Nations people and acknowledged that this land always was, and always will be Aboriginal land.

2.0 DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

Amy is a National Executive member of the National Union of Students.

3.0 CONFIRMATION OF PREVIOUS MINUTES

3.1 Governance Committee Meeting Minutes – 22/07/2020: Approved

4.0 NATIONAL UNION OF STUDENTS KEY PERFORMANCE INDICATORS 2020

BS explained that the we have a set of KPIs for the NUS Office Bearers that we use each year to assess how much money we're willing to pay in accreditation fees. The NUS is asking for roughly \$150 000 which BS says she is not willing to pay. We have budgeted a maximum of \$18 500 and will pay a portion of that based on the KPI assessments.

BS says that the fee was set that high as it is based on UWA's Equivalent Full Time Students Load (EFTSL) as per the NUS Constitution. AH expands by saying accreditation fees are supposed to be \$7 per EFTSL but most campuses use fee waivers to bring the cost down. TG notes that some campuses pay more or less, based on who is running their student union.

BS suggests giving the NUS a B grade based on the KPI assessments from our Office Bearers. There is consensus on this. BS suggests that a B grade translates into roughly 80% of \$18 500 which is \$14 800. There is consensus on rounding up to \$15 000.

The Governance Committee approves the NUS accreditation fee of \$15 000 based on the KPI assessments.

Moved: Bre Shanahan

Seconded: Jacob Roosendaal

Passed unanimously.

5.0 MATURE AGE STUDENTS' ASSOCIATION INTERPRETATION

Regarding s7.8.2.1(b) and s7.8.2.3 - how to elect a new MASA committee without an incumbent committee.

BS notes that the MASA Regulations are not in the Statute Book, which suggests they were not ever passed officially.

TG suggests putting up a motion at the next Guild Council to essentially re-establish MASA endorse opening applications so Council can appoint a new committee. The Governance Committee can then review the MASA Regulations.

AH asks how Council would appoint a new committee. Would we open applications? TG says yes and to run it through Caitlin McPhail.

6.0 STUDENT COMPLAINTS RESOLUTION PROCESS

TG explains that the University wants us to have more of our own internal processes we can go through before misconduct issues go to the University. The UWA Complaints Division are happy with the misconduct penalties and processes in the new Student Guild Regulations but we are now looking for the Guild to create another internal body which can deal with more serious breaches of the Code of Conduct (and leave the Guild Misconduct Committee to deal with less serious misconduct issues) as the University can only really use harsh penalties (i.e. expulsion) which they are very hesitant to use and we need a middle ground.

Model previously used with Arts Union misconduct issues in 2017. The Guild Misconduct Tribunal will be chaired by the HR Director as it needs to be an independent person – cannot be Managing Director as the MD is responsible to Council whereas HR is responsible to the MD. TG wants to include people totally independent to the Guild, like members of faculty, etc.. TG says this will be much faster than the University processes.

TG says we will need to take a new document to Council which will go into the Student Guild Regulations, and we should do this before they're passed by Senate. We can send to Paul Shanahan next week but we have until the September Guild Council Meeting to write it up and we can pass the Regulations at the October Senate meeting.

AH asks if it needs to be completely finished by next week. TG says we are just adding in an extra few clauses which will refer to the Misconduct Tribunal Guidelines which Jenny can draft up.

7.0 GENERAL BUSINESS

AH says that as the Regulations will not go through Senate until October, we have longer to do the committee constitutions and rules updates.

TG asks what the meeting on Monday is for. AH says it is for Tenancy matters as the Tenancy Reallocation process will hopefully have been un-suspended by then, as well as passing the Environment Department Rules and hopefully some SOC documents.

8.0 CLOSE AND NEXT MEETING



UWA STUDENT GUILD
The University of Western Australia
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(08) 6488 2295 | hello@guild.uwa.edu.au
facebook.com/UWASStudentGuild | [@UWASStudentGuild](https://twitter.com/UWASStudentGuild)

107th Guild Council
August 19th, 2020
Governance Committee Meeting Minutes

Next meeting date is August 24th. Please contact the Chair of Guild Council (chair@guild.uwa.edu.au) with any apologies or proxies. If unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.



1.0 WELCOME AND OPENING

1.1 Attendance

Amy Header (Chair), Bre Shanahan, Emma Mezger, Shelby Robinson, Jacob Roosendaal, Viknash VM, Tharani Sivakumaran, Tony Goodman

1.2 Apologies

Ahmad Hafizuddin, Levon Johnson

1.3 Proxies

1.4 Absent

Amy provided an Acknowledgement of Country

2.0 DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

3.0 CONFIRMATION OF PREVIOUS MINUTES

3.1 Governance Committee Meeting Minutes – 24/08/2020

AH to follow up minutes

4.0 MOTIONS COMPLETED VIA CIRCULAR

4.1 Storage Space Lease Agreement 2020

5.0 ETHNOCULTURAL DEPARTMENT RULES

AH explain they are very standard.

AH explains addition: If two Co-Officers are elected and one resigns, the remaining Co-Officer may stay on alone unless the Committee decides another Co-Officer is necessary.

Rules pass unanimously.

6.0 KEY POLICY

Kelvin would like to introduce a key policy for the Guild Council room.

EM expresses concern for punishing committees for losing the key. TG explains we have to change all the locks if the key is lost.

EM suggests signing out key with student cards. AH explains this process hasn't worked previously as students often don't need their student cards.

EM asks if the ban will extend to the club as a whole or to individual students. AH explains this is a question the policy will need to answer.

Committee decides for AH to talk to KL about the draft key policy.

7.0 GUILD COMMITTEE REGULATIONS

See Bre's email.

BS asks if we need separate rules for each committee or whether committee would prefer one Committee rule document. Committee agrees one document. This will need general regulations



at the beginning.

BS explains some of the previous regulations are now not practice. TG explains this is due to the historical context in the time in which they were originally drafted.

Committee agrees to add in general regulation – EO to be elected at first meeting of committee.

Governance to pass regulations at next Governance Committee meeting. BS to present finalised documents next month.

Guild Department rules to be completed by next month. These rules were allocated to Committee members a few months ago. This is a priority as Department committee selections and elections are approaching.

8.0 GENERAL BUSINESS

TG notes that Jackson MacDonald will be focusing on Guild Misconduct regulations for now. The PSA election regulations will be tightened up afterwards as it doesn't need to go to Senate. The new rules will be circulated as quickly as possible for Senate approval.

TG explains a variety of discipline action will be incorporated into this policy. The penalty will be recommended to Guild Council who will either uphold or disagree with the recommendation.

UWA has made clear in future they will deal with items that fall under police matters.

TG met with WAEC Commissioner. Commission was concerned with OGC quantities. This will be a matter for the Election Culture Working Group.

9.0 CLOSE AND NEXT MEETING

Next meeting date is to be determined. Please contact the Chair of Guild Council (chair@guild.uwa.edu.au) with any apologies or proxies. If unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.



1.0 WELCOME AND OPENING

- 1.1 Attendance
Amy Hearder (AH), Bre Shanahan (BS), Emma Mezger (EM), Shelby Robinson (SR), Jacob Roosendaal (JR), Viknash VM (VVM), Tharani Sivakumaran (TS), Tony Goodman (TG)
- 1.2 Apologies
Ahmad Hafizuddin, Levon Johnson
- 1.3 Proxies
- 1.4 Absent

Amy provided an Acknowledgement of Country

2.0 DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

- 2.1 Bre declared that she is a member of all Guild Committees in discussion
- 2.2 Jacob declared being part of the Tenancy Committee and the Guild Student Services Committee
- 2.3 Viknash declared being part of International Students' Department and the Guild Equity & Diversity Committee
- 2.4 Tharani declared being part of International Students' Department and Guild Welfare & Advocacy
- 2.5 Amy declared being part of Guild Student Services Committee, and the Tenancy Committee
- 2.6 Everyone present is part of the Governance Committee

3.0 CONFIRMATION OF PREVIOUS MINUTES

- 3.1 Special Governance Committee Meeting Minutes – 24/08/2020
- 3.2 Governance Committee Meeting Minutes – 23/09/2020
Accepted unanimously

4.0 MOTIONS COMPLETED VIA CIRCULAR

- 4.1 NIL

5.0 GUILD COMMITTEE CONSTITUTIONS

- 5.1 Executive Management Committee Constitution
AH noted that only this committee allows the chair of the meeting to have a vote. AH also mentioned that Executive Assistant to the Managing Director should be removed from the table of standing invitees as they are the Executive Officer. BS asked if Associate Director of Innovation should be included in the table of standing invitees. TG confirmed that it is not a permanent official position and hence should not be included.
- 5.2 Strategic Resources Committee Constitution
AH noted that unlike most committees SRC does not have to report to the EMC. BS clarified that the committee was not even numbered, but odd, because Office

Bearers now included OGCs. AH proposed changing it to Guild Councillors instead so that it is clear who holds a vote.

5.3 Catering & Tavern Committee Constitution

TG mentioned that catering is commercialised. BS brought up that the associate director, Commercial isn't the Executive Officer of the committee. AH mentioned that Luke Thomas said there is no EO as of now, and he is still figuring it out. BS asked if it should be in the constitution that the Executive Assistant should be the EO. Tony said it would be more flexible otherwise since it is a functional need rather than a representative one. BS suggested looking into EO trainings since it would be better to get more students involved.

5.4 Student Services Committee Constitution

BS mentioned that the Student Assist manager is not usually there and suggested that the Associate Director, Human Resources and Student or the person occupying the nearest relevant position is made nominee.

5.5 Corporate Services Committee Constitution

TG mentioned that usually Mutiah, the finance director and Jack are on the committee but sometimes they are both not there. He suggested leaving both of them on the committee but making Mutiah responsible as the Senior Officer. TG also mentioned that the Bookshop Manager should sit in the commercial division. BS asked if we still have a Business Manager and TG clarified that we no longer do.

5.6 Governance Committee Constitution

AH brought up that there were initially no staff on, and it had to be added and that the role of deputy chair had been formalised outside of standing orders.

5.7 Welfare & Advocacy Committee Constitution

TG suggested leaving standing invitees as Student Services and Student Assist Team Leaders/ Managers. AH confirmed that Research officer role does not exist anymore.

5.8 Equity & Diversity Committee Constitution

AH added the Access and Ethnocultural Collective Officers to the committee's composition. Pride has requested that we change it to 1 Pride officer rather than 2. AH mentioned that there were changes to the EO.

5.9 Election Culture Committee Constitution

AH mentioned that "working group" was rephrased into "committee" throughout the document and that EA was removed. BS asked if PAC is still a standing invitee. AH clarified that they are not. The Guild President was removed from the committee so as to ensure fairness. Ordinary non-OB members need to not have run in recent elections. BS asked if we still need a section on disbandment. AH said yes we do.

6.0 INTERNATIONAL STUDENTS' DEPARTMENT RULES 2020

BS mentioned that the Interpretations section can be removed if redundant. AH asked if we need another OGM or AGM after the regulations are passed at council. Viknash clarified that any reference to Guild Regulations had been removed. BS brought up that 4.3.4 may need to be

changed since FABLE does not exist anymore. Viknash went through changes made to ISC. Governance committee is agreeable to pass updated regulations at the next council.

7.0 CLUBROOM LEASE AGREEMENT & STORAGE SPACE LEASE AGREEMENT

AH mentioned that tenants are upset that Omar did not consult with them properly and are confused about what happens to them if they have to be moved. EM asked if it is necessary to include what happens if they have to vacate. TG said it needs to be clear that the University and Guild has the right to remove clubs with notice, and without explanation since they are only borrowing the space for use and the guild is responsible for the space. Any concerns can go through governance or discipline committees and the Tenancy Chair consults the Guild Executive, not SOC should clubs need to be removed. AH suggested rewording “terminate the contract” to “if it finished before the contract ends”. BS suggested that we should not include any information on providing space for storage if they has to vacate Cameron Hall.

8.0 GUILD VENTURE RULES

Get clarification from Luke Thomas about whether he wants out of it. TG said that ideally a Councillor should be elected and a committee should be set up, to ensure that it is student lead though there are staff dedicated to the project. Representatives from the Guild Executive can take charge of appointing the Venture Chair. BS asked why it is considered a board and not a committee since it is part of the Guild which is a board by itself.

9.0 PRIDE DEPARTMENT RULES

AH highlighted that the main change is amending 2 Pride Officers to 1. Governance committee is agreeable to pass updated regulations at the next council.

10.0 GENERAL BUSINESS

Viknash suggested standardising that the RO for Guild Department elections should be a guild staff. TG agreed that it is currently very messy and conflict prone right now. A process on how guild departments operate and a review process if something goes wrong needs to be drafted. AH suggested RO training for students. TG suggested that Jackson can draft a set of rules that can be applied over all Guild Department. He also mentioned that many club constitutions are unclear. EM suggested doing RO training at SL Training but AH said it was too early in the year and that clubs may not be happy if we re-do their constitutions. TG suggested reviewing club constitutions and giving them an idea of what is allowed and what is not.

11.0 CLOSE AND NEXT MEETING

Next meeting date is to be determined. Please contact the Chair of Guild Council (chair@guild.uwa.edu.au) with any apologies or proxies. If unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.