



# Governance Committee

Meeting 09/01/2018 Minutes

## 1. Welcoming and Opening

I would like to acknowledge that UWA is situated on Nyoongar land the Nyoongar people remain the spiritual and cultural custodians of their land and that they practice their beliefs, languages, values and knowledge.

### 1.1 Attendance

Molly Goldacre (Chair), Megan Lee, Benjamin Perry and Yerim Won

### 1.2 Apologies

Tony Goodman, Chloe Keller, Danielle Wegman and Kate Fletcher

## 2. Tasks for 2018 Governance Committee

### 2,1 Guild Regulations

- Full review of the guild regulations needs to be completed
- As of yesterday have now received full access to last committee's consultation documents to be used in conjunction with own consultations of current Office Bearers and Committee Chairs
- Guild Regulations have been collated into a working document

Committee Members to present their reviews on

#### **Benjamin**

Student Loan scheme

- Benjamin recommends to add in the Student Assist's involvement in order to align the regulations with real life practice

Guild Meetings

- Move the ordinary general meeting regulations into an annual meeting regulation, all agree

Guild Departments

- More consultations suggested, mainly to review last year's consultation documents recently given to see if any recommendations are worthwhile

Guild personnel board

- Benjamin recommends to inquire into 21.2.3 and the duration of this prohibition

#### **Yerim**

Employees of the guild

- 20.1.8 who is the determining body when the award is not clear, suggestion to clarify this more

Registration of university societies

- Yerim suggests that there needs to be more clarification here between registration differences and affiliation differences

Affiliation of university societies



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- Yerim notes that there is no mention of a university society in the definitions, is this being assumed the same as student society

## Affiliated societies membership

- 12.2.2 Yerim suggests that perhaps this section is not relevant anymore

## Molly

Adds that there are a lot of minor inconsistencies in wording and grammatical errors that will be amended into the document by the 19<sup>th</sup> of January

### 3.1 General Regulations

- Molly suggests that we should move Treasurer and Secretary into one General Secretary position. It will still remain as an elected position through Guild Elections. Secretary receives more support now through student administration and the treasurer is most busy during particular times in the year so moving them together makes logical sense

### 4.1 Current Office bearers

- Remove Student Parents on campus Officer as it has been a vacant position for a long time and removal does not limit future involvement
- Include the Access department Officer

### 7.4 Guild department Ordinary general meetings

- There is a suggestion from Molly to make this into an annual general meeting, all agree

- Molly advises all to add their recommendations and changes to the working document by Friday the 19<sup>th</sup> of January 2018
- Any further consultation any member feels needed to also be added into the document and organised through Molly Goldacre

## 2.2 Guild Election regulations

- 614(3)(b)(ii)
  - Molly recommends changing the signing of nomination forms to have to be signed at the nomination desk which means they must be witnessed by someone in staff administration
  - This is to make sure we are encouraging legitimate nominations and protect students from being coerced and forced into signing a nomination form
  - Will ideally prevent the ballot from being of the same large size as the 2017 election
- 614(3)(b)(iii)
  - Molly recommends the inclusion of a deceleration about attending handover
  - Setting out clearer expectations of the importance of taking on this role and nomination
  - Outlining a clearer process if nominee is successfully elected and the timeline about their transition onto council
- 614(9)



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- Molly Recommends changing the lodgement of the deposit so that the individual nomination and deposit is paid at the same time
- Fee to stay the same at \$10 but coinciding the two gives a monetary importance to the individual signing the form and gives it more gravity than simply signing
- 622(3)(a)
  - Molly recommends a reduction in the printing cap by a minimum of 50%, to at least 6,300 in total
  - Further consultation needed on how that 12,600 was selected

## 2.3 RSD Rules

- Previous committee passed new RSD rules however some minor concerns surrounding the removal of the role of VP
- Further consultation required with RSD Director Maddie once she returns from over East

## 2.4 Education Council Rules

- Education Council president Conrad Hogg has reached out to Molly for recommendations on Education Council Rules
- A further meeting has been scheduled and all issues will be brought to next meeting by Molly

## 2.5 Publications Committee

- A review of the publication Committee's rules has been given to Molly which will be done in consultation with the Pelican Editors
- Benjamin also expresses interest in assisting with this review and process

## 3.0 Next Meeting

Date of next Governance meeting TBA, please email all apologies to [chair@guild.uwa.edu.au](mailto:chair@guild.uwa.edu.au) before the meeting



## **1. WELCOME AND OPENING**

### **1. Attendance**

Molly Goldacre (Chair; MG), Megan Lee (ML), Kate Fletcher (KF), Tony Goodman (TG), Danielle Wegman (DW), Ben Perry (BP)

### **2. Apologies**

Chloe Keller (CK)

### **3. Proxies**

Joseph Chan (Proxy for Yerim Won; JC)

### **4. Observers**

N/A

### **5. Absent**

## **2. DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST**

N/A

## **3. CONFIRMATION OF PREVIOUS MINUTES**

Minutes of 21<sup>st</sup> November 2017 (are there any more recent?)

## **4. ITEMS FOR COMMUNICATION**

None

## **5. Guild Regulations Made Under Statute 20**

### **5.1**

First draft to approve. Just secretary, not treasurer as well. Non-voting council to become standing invitees. If allocated budget, same reporting requirements. AGM, working with lawyers & UWA, to be approved by Senate. Want updated Statute 20 Review for 2019.

CK/ TG/ Mary Petrou, made recommendations for election regulation changes. TG working on, table for March Senate meeting on the 12<sup>th</sup>.

To liaise with Jackson McDonald to fine tune recommendations. MG and TG to organize by the end of this week (16/2/18). ML needs to submit to Deirdre De Souza by end of February.

### **5.2**

Emma at UWA suggested sort election regulations first.

Further discussion required around the increase of the \$10-\$20 fee and allowed number of printed pages.



A query regarding what is to be done with a recount. State Electoral Act can confirm, or TG will check with Jacksons.

#### **5.2.1**

Transition Policy- It was suggested first committee meetings to be held in early December so there can be a handover process between old and new Chairs. They could occur end of second semester. Need to decide on a first meeting, agree to attendance, provide Governance training before the 1<sup>st</sup> December.

#### **5.2.2**

Tiered Membership- A discussion took place around a reward scheme option. New POS (point of sale) system means you can track birthdays. The more you use, the more rewards you could earn. ML thought the tiered system might be too costly for students, they already pay SSAF.

#### **5.2.3**

Yerim is looking into the regulations and affiliations of student societies.

#### **5.2.4**

KF will take discussions away. Practices they do are not captured in writing. Regulations? For example, the time period for investigations. ML suggests looking at Jacob Fowlers document from last year.

#### **5.2.5**

ML has been in discussions with Gina Barron from the Complaint and Resolution Department (C&R) regarding the changes to their regulations and trying to unify them with the Guild. Any complaint that could receive a criminal conviction is to be handed to C&R. Need to formalize a report back process so that the Guild can action it. For example, exclusion, suspension or expulsion. To reflect in our disciplinary proceedings. Need a meeting organized to review/ update our disciplinary process. TG queried if a budget would be needed for drafting and legal review.

- MG to arrange a fortnightly working group to create a draft copy.
- ML to send a table format to MG to identify the justification of changes.

#### **5.2.6**

TG highlighted that changes to Guild roles need updating. He will forward to CK/DW to assist with track changes.

#### **5.2.7**

BP queried why our committees don't just say 'one member of each gender required'.

ML explained UWA requires that one member can't be a Cis-man, an individual who has only ever identified as a man. Currently one member is female. It was a stance of affirmative action to help women into committees.

### **6. Residential Students' Department (RSD) Rules**

Consultation between MG and Maddie Hedderwick. Finding the election process problematic. She would like someone she can delegate to as she has no Vice President. They can create their own standing orders and should run as all other Guild Committees. There have been issues with voting



and the election processes previously, particularly regarding college numbers (ratio of different universities) and voting.

- **Motion:** RSD is a department of the Guild which means the VP position must be a UWA student. Motion Accepted by voting members.

#### **7. Promotions and Publication Policy**

Review meeting completed with Danielle Browne, will meet with a preliminary revision document post o-day. MG requires clarification for approving documents and posters.

#### **8. Education Council Regulations**

Minor structure changes. Rule 7. Start updating name changes.

- **Motion:** Proposed changes to WASAC Chair, Pride Officer, President to Residential Officer. Motion accepted by voting members.

#### **9. OTHER BUSINESS**

N/A

#### **10. CLOSE AND NEXT MEETING**

To be confirmed.



## **1.0 WELCOME AND OPENING**

### **1. Attendance**

Molly Goldacre (Chair; MG), Megan Lee (ML), Tony Goodman (TG), Danielle Wegman (DW), Ben Perry (BP), Mike Anderson (MA), Sharon Ndjibu (SN), Lachlan Waller (LW), Yerim Won (YW).

### **2. Apologies**

Chloe Keller (CK), Kate Fletcher (KF)

### **3. Proxies**

### **4. Observers**

N/A

### **5. Absent**

MG acknowledges that we are situated on Noongar Land and pays respect to Elders past and present.

## **2.0 DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST**

None.

## **3.0 CONFIRMATION OF PREVIOUS MINUTES**

Minutes of 14<sup>th</sup> February 2018- Approved.

## **4.0 BUSINESS ARISING FROM MINUTES**

None

## **5.0 GUILD REGULATIONS MADE UNDER STATUTE 20**

### **5.1 Table of Changes Document**

MG- if there have been no responses received by tomorrow from posting the changes on the noticeboard then they will have passed. Want to send to June Senate. Changes were started in January, document can be drafted once approved by committee. Registration of societies and clubs doesn't reflect the current vote process. This will be included in the table once clarification received.

BP queried whether the Personnel Committee was still needed as they haven't met in 3-4 years. ML confirmed this was required especially when they meet regarding the EBA (due in 2018).

MA- is The General Secretary elected?

MG confirmed this, and that the role will be moved out of the Guild Executive.

ML has been approached by Jenny Ophel (Associate Director- HR) in regard to restructuring the Welfare and Equity & Advocacy Committees. Can we spread load as they find it hard to juggle?

Rework those two committees, as it can be hard to take on the work load.



MA- Expanding the membership or merging the two committees?

ML suggested considering both. They could either have an internal and an external focus or have more students added. Projects do overlap.

ML raised that WASAC is a separate body. It is good practice for The Aboriginal and Torres Strait Islander Students' Officer to have their own representation. Make similar role to Sports Councillor who sits on Council. More difficult change than first thought. The role supports the WASAC Chair, who have an entirely separate, independent organization but has a vote.

MG will follow-up.

- Vote to approve the SOC, Welfare and WASAC changes: Passed.

## 6.0 POSTGRADUATE STUDENTS ASSOCIATION

MG- PSA have added a few positions. The Election rules have stayed the same. The yellow highlighted sections just need the cross referencing worked out.

### 6.1 Vote on Updated Rules

ML- 11.9b) in the Rules. Responsibility of a Media Officer. No student rep is entirely responsible for social media. It needs to reflect current Guild staff involvement. Staff find images, check for good engagement.

BP- does this affect 11.9c) as well?

ML- That's broader, so fine. Advertising.

MG- suggested amending 11.9b) to "Liaise with relevant Guild staff members for updating, moderating and maintaining...".

ML- 13.1 is the Guild President's honorarium.

TG- are you sure it's an honorarium?

ML confirmed it is and that annual leave received is a courtesy, Fair Work doesn't apply to the role and there is no requirement to complete timesheets.

Discussion regarding need for ballot papers. Considered an option if electronic voting not available.

- Vote to approve the updates to the PSA Rules: Passed.

### 6.2 Vote on Updated Election Rules

- Determined there was no requirement to vote as there were no changes (administrative).

## 7.0 ENVIRONMENT DEPARTMENT

### 7.1 Vote on Updated Rules

MG- changes made as things weren't working. Any questions?

MA- Section 3, Deputy Environment Officers. Failing to come to a consensus. Is this redundant?

ML- The current officers can give insight, but the Officer Elect has the casting vote.

MG- 3.1.3 to be deleted. Will take the feedback away as we can't pass comments.

## 8.0 PUBLIC AFFAIRS COUNCIL

### 8.1 Vote on Updated Public Affairs Council Rules





BP wanted to confirm if standing orders were the same as Guild Council. ML confirmed this.  
MA- highlighted that 4.2 and 5.6 has redundant phrasing.  
MG has worked on the phrasing previously.  
YW-enquired about 6.2 regarding subcommittee collaborations. Fringe advertising subcommittees. How are these different to the regulations?  
ML- PAC and VP can create subcommittees such as the Social Justice subcommittee.  
MG- will pass feedback to Joey, 'collaboration' may not be the same as used in the regulations.  
YW- Appointment of Directors 6.8? Feel it needs more clarity about what they are running. Gives a lot of leniency.  
ML- could be anything such as a one-off project. There has been a previous Director for the Social Justice Club, when the VP needed assistance. Function as a co-chair. Role is to be defined by PAC and must publish a job description at time of nominations. It is an ADHOC position. Needs to define if PAC or PAC committee.  
MG- will take to Joey to work out detail.

## **9.0 GENERAL BUSINESS**

### **9.1 Assignment of key tasks and projects**

MG- more regulation changes ahead. Will draft positions we know.

### **9.2 Upcoming review:**

#### **9.2.1 ISS constitution review**

MG- they have now voted people in. ML will send draft document from December 2017 to MG.

#### **9.2.2 Protest Policy**

KF is not in attendance so no update. MG will send out updates as they come about.

#### **9.2.3 Residential Student's Department (RSD)**

BP- Does Albany Department have departmental rules?  
ML will try to find. Also recommends asking Melissa the Archivist.  
RSD is aiming to get a vote on council. BP working on KPIs over a two year period to see if they are functioning. Writing why there is a case. Would like to confirm if this will be approved?  
MG- Push to streamline council, no excess votes. Students living on campus are exposed to a few more issues. Make sure not just handing out a vote. Want to know they are supporting students on campus.  
ML- Similar process for moving collectives into departments. RSD is an established department. Needs KPI's as haven't consistently performed. Need Guild Council behind them to make it easier to achieve changes with College Administration.  
TG- will these go into the regulation changes.  
MG confirmed this won't be the case for this year due to the two year period.  
ML- need to show achieved 2 year KPIs first.  
TG- RSD representation, get a vote as opposed to just a policy.



ML- Uni regulated apartments. Maybe RSD should have involvement with student tenants? Advocate for rent etc. Curtin are looking at privatizing residential living so we need a strong, sustainable RSD.

MA- has the RSD President been elected in the past?

ML- recently changed process. AGM so committee votes, only UWA students elected.

MG- will send past and present process out to the committee.

ML- Guild has let slide in past. KPIs allow active engagement/ checks.

BP- is two years a good time frame?

MG- sustainable, representation to be updated as soon as possible.

ML- 2 years from end of this year. See consistency with new office bearers.

BP- Albany wants a handover guide. Confirmed there is a SOC guide that can be used. Once the rules are found it should be easy to write.

MA- Guild regulations. Access rules. 2 co-chairs. Technicality.

ML- no minutes, no verification the change happened. Might try and change to a single position.

MG- will follow up.

## **10. CLOSE AND NEXT MEETING**

To be confirmed.



## **1.0 Acknowledgement of Country and Welcome**

### **1.1 Attendance**

Molly Goldacre (Chair; MG), Megan Lee (ML), Tony Goodman (TG), Ben Perry (BP), Mike Sharon Ndjibu (SN), Lachlan Waller (LW).

### **1.2 Apologies**

Chloe Keller, Yerim Won

### **1.3 Proxies**

### **1.4 Observers**

### **1.5 Absent**

## **2.0 DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST**

2.1 None

## **3.0 CONFIRMATION OF PREVIOUS MINUTES**

3.1 Error: NOT moving the general secretary out of Exec

3.2 Passed as amended unanimously

## **4.0 BUSINESS ARISING FROM MINUTES**

4.1 None

## **5.0 EDUCATION COUNCIL REGULATIONS**

5.1 Discrepancies:

5.1.1 RSD 'Director' should be 'President'

5.1.2 Rule 6(v) is subject to itself.

5.1.3 Discussion was had to include the Modus Operandi for selected the winners for those awards as well as the criterion to be assessed.

5.1.4 BS emailed regarding a discrepancy between Rule 1(i)(e) members and invitees and Rule 3 Faculty society representatives. No actual discrepancies here **but** need to change 'AGM' to 'Annual General Election'.

5.1.5 MG to take back to Ed Council to clarify and make clearer the issues raised above in 5.1.4.

5.2 REFERED BACK TO CONRAD.

## **6.0 PUBLIC AFFAIRS COUNCIL RULES**

6.1 ML: No issue with Part 3 Club Finance being in there but it doesn't need to be there as it is required by being an affiliated club to SOC.

6.2 MG: If not a substantive issue, fine to have that in there for consistency sake.

6.3 PASSED UNANIMOUSLY

## **7.0 ENVIRONMENT DEPARTMENT RULES**

7.1 MG: Changed to reflect the way the Enviro department works and brings it in line with other departments that appoint their committee members.

7.2 PASSED UNANIMOUSLY



## 8.0 WOMEN'S DEPARTMENT RULES

- 8.1 Roshni notified Molly that there were a few more changes that needed to be made, to make the department rules language more inclusive.
- 8.2 MG asked the committee if there were any further changes the committee had to notify Roshni about. The committee had none.

## 9.0 RSD KPIs

- 9.1 Number 7 on the Fail KPIs to be removed.
- 9.2 Discussion around Number 5, addition of ICC minutes as those meetings are very frequent. Further discussion needs to be had around whether it is appropriate for Guild Council approving the ICC minutes.
- 9.3 Number 1 in the assessable KPIs need to include the 'set' OBs and then add 'any other OBs collaborated with'.
- 9.4 Include Guild Events Manager as well as the ICC for the Assessable KPIs on engagement.

## 10.0 PROTEST POLICY

- 10.1 TG raised that this is a procedural guideline, not a policy.
- 10.2 MG said that this is a double up, or re-iteration of the EMP policy. The aim of Governance this year was to stream line and this is unnecessary.
- 10.3 TG said it may limit the culture of student activity on campus. He raised that it does point out the issue of when a protest is a 'Guild Endorsed' protest. 'Bureaucracy kills creativity'.
- 10.4 KF raises that this policy is required because it has the additional element of reputational damage to the Guild. She raised that the additional reporting requirements are important.
- 10.5 ML says that we should be requiring that for all OB events. She adds that this could stifle clubs actions on campus because they would need further endorsement from the Guild. She adds that post-event reporting is a good idea, but would be better suited to being applied to all Guild events in the EMP policy for all office bearers.
- 10.6 KF will send extracts from the Protest Policy to Molly for inclusion in the EMP Policy. MG will send to ML who will add further with Chloe Jackson based off of the recommendation from the EY Audit.

## 11.0 GENERAL BUSINESS

- 11.1 None
- 12.0 Meet Closed at 10:11AM.

**MINUTES**  
**Equity & Diversity Committee**  
12:00pm 26 June 2018



**Attendance**

Present

Megan Lee (ML) (Chair)  
Basundhara Dutta (BD)  
Roshni Kaila (RK)  
Tim Hebbard (TH) (OCM)  
Dylan Perkins (DP)  
Peter Watson (PK)  
Sharon Ndj (SN)  
Pheobe Ho (PH) (by invitation)  
Maddie Hedderwick (MH) (by invitation)  
Tony Goodman (TG)  
Jenny Ophel (JO)

Apologies

**1. Welcome and Opening**

ML acknowledged that UWA is situated on Nyoongar land. ML paid her respects to Nyoongar elders past, present and future.

ML welcomed all attendees and accepted apologies.

**2. Confirmation of Previous Minutes**

Confirmed

**3. Business Completed Via Circular**

Nil

**4. Committee Business**

4.1. Inclusion and Diversity Committee (update on SWAN) – ML advised it has been completed. ML had raised with the I&D Committee the issue around lack of student engagement during the process and requested more student involvement next time.

4.2. Ethno Convener – RK has not had an opportunity to meet with Chloe as yet. Suggested waiting until Semester starts before advertising for Convener.

4.3. International Students Study Smarter Assistance – deferred until next meeting

4.4. Student Parents on Campus – ML is working with Libraries directly. The Reid Library space will be used for group study whilst the Science Library will primarily be for individual study. Libraries will grant access to students who register to use the space. Libraries advised they cannot release the student information but are happy to send communications to this group on the Guild's behalf.

PH would like the results from the SPoC survey published. RK to discuss with Chelsea.

Various discussions have been held with University but it is not feasible to have

**MINUTES**  
**Equity & Diversity Committee**  
12:00pm 26 June 2018



another child care centre on campus.

Action: DP to canvass local child care centres around the possibility of offering discounts to UWA students.

Action: PH to send all previous information to NB to progress

- 4.5. Certificate Name Changes – ML raised the issue with UWA E&D and UWA have agreed to waive the fee to have certificates re-issued due to name changes. UWA E&D are working with UWA IT to have preferred name as default in Calista.

DP meeting with Di Regan-Roots to try and change the policy on acceptance of name change for current students (to eliminate fees).

**5. Other Business**

- 5.1. Safety/Wellbeing on Campus – ML and TG meeting with Chris Masey and Tim Martin (Murdoch). TM is trying to get Headspace onto Murdoch Campus. UWA may be able to link in with the arrangements. PH/DP would like UWA to consider a 24 hour hotline on Campus.
- 5.2. Ethno Committee – RK advised Committee rules are being reviewed to determine the scope.
- 5.3. College Row Audit – looking at culture in Colleges and response to reports of misconduct. Steering Committee meeting on Monday 2 July.

**6. Next Meeting**

2:00pm, 26 July 2018

Meeting closed at 12.51pm



## **1.0 WELCOME AND OPENING**

### **1.1 Attendance**

**1.1.1 Molly Goldacre, Yerim Won, Megan Lee, Lachlan Waller, Kate Fletcher, Sharon Ndj, Mike Anderson**

### **1.2 Apologies**

**1.2.1 Ben Perry, Chloe Keller**

### **1.3 Absent**

**1.3.1 Tony Goodman**

## **2.0 DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST**

### **2.1 NONE.**

## **3.0 CONFIRMATION OF PREVIOUS MINUTES**

### **3.1 APPROVED.**

## **4.0 BUSINESS ARISING FROM MINUTES**

### **4.1 NONE.**

## **5.0 GUILD REGULATIONS MADE UNDER STATUTE 20**

### **5.1 Table of changes document**

**5.1.1** MG notes that changes to regulations take some time as the Senate requests a number of documents and versions for presentation at Senate.

**5.1.2** Consulted with Volunteering, Joseph Chan and last years PAC Consultation regarding VACE Chair and the decision was to make it part of the PAC portfolio. Have included that it can be the PAC President on Nominee to ensure that there is still someone from that portfolio who can fully dedicate themselves to the committee.

**5.1.3** MG and ML couldn't find an ABN for WASAC so ML and TG will reach out to the School of Indigenous Studies to find out how WASAC is structured and what their legal company status might be.



5.1.4 MG asked for feedback. MA asked about the removal of SPOC and Access. MG clarified that it should say remove SPOC and **add** Access. **Action: MG to rectify.**

5.1.5 MG asked to vote and accept the changes.

5.1.6 PASSED UNANIMOUSLY

## 6.0 WOMEN'S DEPARTMENT RULES

6.1 MG said that Roshni Kaila's concerns were solved in a discussion with MG and Roshni no longer wishes to change the rules from when they were first tabled last Governance meeting.

6.2 MA notes that 3.6 refers to 2.4 which should refer to 3.4. **Action: MG to rectify.**

6.3 PASSED UNANIMOUSLY.

## 7.0 RSD KPIs

7.1 Tabled for when Ben Perry is back and can speak to them.

## 8.0 EMP POLICY

8.1 MG notes that this is a very thorough policy that has been made in consultation with the Guild Events Manager and the AD Student Services, considering the EY Audit of our events earlier in the year.

8.2 TG said that he thinks this is extremely comprehensive and Chloe Jackson has taken everything from the EY Audit and actioned it in this policy.

8.3 ML said that she spoke with Chloe Jackson regarding last months discussion regarding the protest policy, and she said it would not be appropriate to have such specific requirements in the overarching EMP Policy and it would be better in the events procedures document that the Guild Event Manager follows.

8.4 KF notes that on page four reference to 'Event Manager' should be 'Guild Event Manager' to make clear that the Guild Staff Member is the one who requests extra information or compliance.





- 8.5 KF asked if there was anywhere in this policy that we could keep information or request clubs to give post-event debrief information to the Guild to get them to show the value of their event to the Guild. ML said that that seems overly onerous and more red tape for clubs than is necessary. MG suggested we limit that to Guild Office Bearer events and put that in the Events Management Procedure document that the Guild Events Manager has.
- 8.6 MA suggests if KF's goal is to ensure protest are valuable and run better each year, then shouldn't that be a guide or handbook as opposed to a set of rules.
- 8.7 KF suggested that there needs to be a set of rules for events that risk the Guild's reputation. ML notes that 'piss ups' are more likely to risk our reputation, and events such as PROSH are the ones that get the most attention as opposed to protests.
- 8.8 MG suggested that we should again, stick to keeping this in the procedure document to ensure that we're creating a culture of robust and valuable events and we can take a deeper dive into discussion about what reporting requirements we would like at a later time.
- 8.9 MG moves to a vote.
- 8.10 PASSED UNANIMOUSLY.

## 9.0 EDUCATION COUNCIL RULES

- 9.1 MG notes that there were some discrepancies with these. 6(v) referenced itself, which has been fixed. Removed any reference to AGMs and changed to Annual Elections.
- 9.2 MG spoke to Conrad Hogg about a question that KF raised about award criteria. MG said that Conrad informed her that the FACSOCs vote on the criteria. ML noted that the criteria voting happens two Ed Council meetings before the Guild Ball. KF said it would be better if FACSOCs knew the criteria earlier.
- 9.3 ML suggested we take it back to Conrad the suggestion that we require in the rules that the criteria be passed in the January Education Council meeting. MG said that the rationale for



passing it later was to allow for any later criteria items that weren't anticipated. KF suggested a base criteria be passed and then additional criteria can be added later.

- 9.4 SN asked about the difference between society representatives and society delegates. ML clarified that society representatives are the presidents and delegates are either their Education VP or nearest equivalent. ML said this is to allow for flexibility where FACSOCs have different structures.

#### 9.5 **Deferred**

### 10.0 **GENERAL BUSINESS**

- 10.1 SN raised the Guild Policy Book and noted some admin errors.  
**Action: ML to rectify.**

### 11.0 **CLOSE AND NEXT MEETING**



## 1.0 WELCOME AND OPENING

### 1.1 Attendance

Chair- Molly Goldacre (MG), Megan Lee (ML), Ben Perry (BP) Mike Anderson (MA), Kate Fletcher (KF), Lachlan Waller (LW), Sharon Ndjibu (SN) & Patricia Paguio (PP) – proxying for Yerim Won

### 1.2 Apologies

Tony Goodman

## 2.0 DECLARATION OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

None

## 3.0 BUSINESS ARISING FROM MINUTES

None

## 4.0 GUILD REGULATIONS MADE UNDER STATUTE 20

MG and ML update on the table of changes document previously approved that requires a few additional inclusions:

- MG – need to add in a version of a “Rep Elect” training in the general regulations to ensure that councillors have the smoothest transition onto their committees. Want to maximise as an organisation the transfer of knowledge between each year. Typically, these meetings would be in November so that they then have a month in that committee and can shadow for a month.
- MG – MCW has now been moved out of the ISD constitution and now needs to have their own set of rules. ML – met with Jacque this year’s MCW director and Suchi the interim ISD president, their preference for moving MCW out of ISD to PAC. But when ML raised to them that they could function like Relay for Life or PROSH they all agreed that that is the best way to move forward. A panel would meet and select a Director and then a selection process for their committee. This is currently what they are running now anyway, and the rules should be brought to current practice. ML raises that MCW has also grown now and has a large amount of external engagement and funding and their first preference is to have a separate structure like Relay for Life and report directly to Guild Council. BP asked if there are any downsides to them not being under PAC, MG highlighted that it doesn’t limit them asking PAC for help but gives them legitimacy to make their own decision to how they want to run. ML also said that if they fall under a department or sub council they have to go sit through those meetings that don’t relate to them. KF asked about other themed weeks moving out from a sub council like Fringe festival moving out of PAC. ML outlined how this would not happen as those weeks are heavily tied to that sub council and are an initiative



of that specific sub council, or department, where as MCW has grown so much that it exists own its own.

- Eligibility requirements for Pelican editors need to be removed out of our general regulations, ML explains she has had advice from the University that certain things should be in by laws. It is not just the eligibility requirements for Pelican Editors it is also things like the membership of committees. ML uses the example of adding the Access Department increased membership on certain committees and that has to be taken to an OGM whereas that should operationally by in a by law that Guild Council has control over. BP asks how by laws would be amended. ML they would have to have a special majority something like a 75% majority but is something that we can decide and discuss later.
- MG raises that the WASAC issues about what we can regulate. MG and ML are still looking into the issue of the unsure nature of whether they are an incorporated body. ML this would change would be the funding, if they are we would have to give them a grant not an active account.

## 5.0 PROMOTIONS AND PUBLICATIONS POLICY

MG this has been approved by Student Services now coming to us. KF raises that it should read 9.0, PP and MA also raised minor grammar issues.

MA – potentially for the impairment or disability discrimination there should may be some inclusion about wording around these areas. Also, direction to the access for advice on this, just something to think about.

LW – for 5.3 it doesn't cover a large scope of warnings for other sensitive topics. We should change that to be wider?

BP – How would this be publicised, how is this actually put into effect?

MG - It is for what they are trying to get publicised through the Guild channels. Whether it is a poster for an event and it is approved then this needs to be included on that approved publication.

ML – The issue with 5.3 we shouldn't make it too restrictive and in the policy itself we don't need a schedule of all the disclaimers. That should be a working document that the Engagement Guild staff have.

MG – Amend 5.3 to read "To the best of the creator's knowledge, the content displayed in a promotion or publication must accurately reflect the activity or event in question. If lewd, possibly offensive or distressing material is expected to be featured in the activity or event, an appropriate disclaimer must be present. Consultation with the Engagement Manager is advised."

KF – 5.2 should read "not limited too" – accepted by everyone. KF also queried who approves this. ML explained that it is the Engagement Manager that does this but we do not want to specifically write in job titles in case it changes and it allows for the whole organisation of the Guild can raise this issues.



## Vote on the PROMOTION AND PUBLICATION POLICY

- Unanimously approved

## 6.0 EDUCATION COUNCIL RULES

MG – There were issues with the awards and when the criteria for the awards would vote on by the Faculty Societies. Conrad Hogg took it to the Faculty Societies and they reached a consensus that the awards criteria will be voted on before the end of Semester One teaching period but not earlier. They do not want it set sooner, so Faculty Societies aren't tailoring their events and "check boxing" for awards.

PP – minor changes: ISD President, add sport representative to standing invitees, Podiatric Medicine Student Society.

SN – Under Rule 7 and the EAN, who would a councillor send their objection too?

MG – Like any other objection to a motion or decision they would send it formally to the Guild Secretary.

BP – Why has the change to Rule 7 been made to just Education Council Executive?

ML – It is more proactive set up, and more time sensitive. It has to be approved by the people directly representing those issues, The Education Council Executive, who have to report to Guild Council.

## Vote on the EDUCATION COUNCIL RULES

- Unanimously approved

## 7.0 EMP POLICY

MG – still waiting to be sent the approved document for Student Services. Policy Tabled.

## 8.0 PRIDE DEPARTMENT RULES

MG did not receive back communication from Reece Gheradi on small edits that needed to be made. Tabled for later discussion.

## 9.0 ETHNOCULTURAL COLLECTIVE RULES

MG – Worked in consultation with Basundhara, Roshni and Saleem on developing the Ethnocultural Collective Rules. There were a few language choices that needed to be made and editing of the old rules. The collective themselves decided on the term "Culturally and Linguistically Diverse" as the term of reference for the members. All the other rules are the same as formal rules as departments.

PP – How do they become members of the collective?

MA – It is automatic for Guild members.

LW – Why does it say "all students that identify", could that not raise issues for the collective?



ML – There are still people who experience some sort of discrimination even if they are not a person of colour because they are from a culturally and linguistically diverse background. The collective has made a decision to make it not a person of colour collective and it being for anyone that experience discrimination due to being culturally and linguistically diverse.

MG – That is why we have included membership suspension so that if people are trying to manipulate and find loop holes there is scope for any behaviour that goes against the objectives of the behaviour.

SN – How are they getting funded?

ML – Collectives are funded out of the President's special project. They need to prove longevity over 2 years before they can become a department and have their own budget line.

### **Vote on the ETHNOCULTURAL COLLECTIVE RULES**

- **Unanimously approved**

### **10.0 RSD CONSTITUTION**

MG – Passed a version in March, two adjustments:

- Move to General Secretary
- Need to change the wording due to Trinity Residential College not have a Residential Club and therefore no president any more. Just have added in a clause so that if they do not have a residential club they can still have representatives from that college on the RSD and IC.

BP – Just wanted to flag the issue of having paid people in these residential club position and the need to define what a residential club is.

ML – they are still elected but they are also required to be an RA. The main issues is that across College Row the residential clubs are not the same and the only independent one left is the St Thomas Moore one. Is the issue that they are employees of the college?

BP – If you are not elected that is an issue and also if you receive a wage not a stipend.

MG – Need to be very careful, being a President of a college is a large task. Just like other student representatives at other Universities are paid just because you are paid does not inhibit your ability to fulfil your elected duties and responsibilities. MG stressed the importance of the issue being when the College administration just picks someone to be that college's "representative".

ML – We should only be filling that void with our own election when there is not already a student mandate.

PP – Has the RSD election regulations been made?

MG – Not yet, Maddie and MG will meet to draft and they will be handed on to the next governance committee. Their elections will be moved to an AGM like an autonomous department.



## Vote on the RSD CONSITUTION

- Unanimously approved

## 11.0 RSD KPIS

BP – this is just a clean document of the previous versions that have been brought to governance. There are a few less of the KPIs so they are not so stringent but still provide adequate scope for the assessment of the RSD over the next 2 years.

MG – we did not want to specify who they need to be collaborating with as it would be limiting for them to set their own goals and aims for the RSD.

BP – noted that more Guild staff members have been included in the assessment of certain KPIs where the ICC were assessing so that the highest level of accountability.

## Vote on the RSD KPIS

- Unanimously approved

## 12.0 GENERAL BUSINESS

**12.1 Access Department Rules** – have had repeated issues with meeting quorum requirement at the AGM (MA). Given the nature of the department we need to make it more flexible for the department to function. ML suggests going back to quorum of 10 when the department was a collective and allowing absentee votes. If that is a recommendation from the collective, then Guild Council can amend it without taking it to a SGM of the Access Department. MA agrees with ML's suggestions.

**12.2 Governance handover** – MG is looking at devising a way to get a share drive to the incoming chair with all the documents and review dates for those documents and a space where this committee's advice and comments.

**12.3 Appeals of Faculty Society Appeals** – BP raised the issue surrounding the recent Faculty Society election appeals and what the structures surrounding those are. ML is in the process of formalising all the previous precedents set by previous appeals to the Guild. ML explains that the Statute gives the Guild to act in an Appeals Panel manner as they are affiliated societies and have to act in a way that abides by our regulations and this includes issues that could bring the Guild into any issues.

## 13.0 CLOSE AND NEXT MEETING