



**UWA  
TAVERN**

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# **2020 FUNCTIONS PACK**

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# ABOUT THE UWA TAVERN

Housed in the historic Cameron Hall building (formerly the engineering building) The UWA Tavern was lovingly refurbished in 2016. Fitted out with modern amenities and tastefully decorated, The UWA Tavern is a truly warm and inviting space.

It's one of the largest venues available for private hire in Perth and offers everything you could want for a function of any size – food, drinks and entertainment facilities are all on site. Create the perfect menu for your event or choose from our wide range of platters to share – the choice is yours. We also offer craft beers on tap, international wines and custom cocktails!

Allow us to help you create the perfect event for celebrating an occasion. Engagement parties, wedding receptions, birthdays, or even reunions and fundraisers – we do them all. Our state-of-the-art audio-visual setup and versatile space make the ideal canvas to add that little something extra to your event.





# WHAT WE DO

We understand that setting up functions and events can be stressful. Our mission is to take the stress off you so you can enjoy your time with your guests. We can cater for small intimate gatherings, cocktail parties, formal dinners, or the loudest dance party you have ever had. The choice is yours - we pride ourselves on being creative and versatile.

The Tavern's functions team can help you to create and execute an event for every occasion:

- Parties of all kinds
- Fundraisers
- Quiz nights
- Movie nights
- Breakfasts
- Band nights
- Wedding receptions

... and much more!

We strive to create functions that are as unique as they are memorable.



## WHAT WE OFFER

**Large capacity** - The newly refurbished venue can comfortably fit up to 500 people, making it one of the largest venues available for private hire in Perth.

**In-house catering** - Using WA fresh produce and a passion for good food, our talented chefs can arrange catering for any event and accommodate for all dietary requirements.

**Premium drinks** - With 13 beers on tap, fine wines, spirits, cocktails, and flexible catering options, The UWA Tavern can turn your next event into something truly special.

**Prime location** - Located just off Matilda Bay, close to the freeway and just a few short kilometres from the Perth CBD, The UWA Tavern is central to all and easy to reach by both car and public transport.

**Audio-visual technology** - A state-of-the-art sound system along with three TV monitors, a retractable presentation screen, and an overhead projector provide seamless sound, visuals and entertainment.

**Free parking** - Free parking at The UWA Tavern and around the UWA campus on weekends and weeknights (with no time limit!) make access a breeze.

# DRINKS

The UWA Tavern offers standard open bar in which guests can purchase their own drinks from our menu.

## TOKEN SYSTEM

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On a budget? We have a token system in which you can give your guest a few freebies at the start of your event. Then guests can buy their own for the rest of the event. You simply let us know what guest can get on their tokens and we keep track and charge at the end of the night.

## BAR TAB

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Select what you would like for you guests on the bar tab, let us know your limit and we won't let it go over. This can range from a few tap beers to our entire drinks menu. The choice is yours.

## DRINKS PACKAGES

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Choose from one of our drinks packages below. Charged at a per person rate starting at a minimum 40 guest

### Basic Package

House red and white wine; Swan Draught, Coors, Furphy and 5 Seeds Cider on tap; all Postmix soft drinks and juices.

**\$37 per head for three hours (min. 40 guests) – additional hours \$6.50 per head**

### Medium Package

House red, white and sparkling wine. All tap beer and cider including craft and guest taps. All Postmix soft drinks and juices. Coffee and Tea.

**\$45 per head for three hours (min. 40 guests) - additional hours \$9.50 per head**

### Premium Package

Premium red, white and sparkling wine (1st 2nd 3rd tire wine). All tap beer and cider including craft and guest taps. House spirits (vodka, gin, scotch, bourbon, rum) and mixers. All postmix soft drinks and juices. Tea and coffee.

**\$55 per head for three hours(min. 40 guests) - additional hours \$12 per head**

### Platinum Package

Premium red, white and sparkling wine (1st-4th tire wine). All tap beer and cider including craft and guest taps. Full house and back shelf spirits and mixers. Full Cocktail list. All postmix soft drinks and juices. Tea and coffee.

**\$80 per head for 3 hours (min. 40 guests) - additional hours \$16.50 per head**

For a full list of our drinks menu see: [uwastudentguild.com/tavdrinksmenu](http://uwastudentguild.com/tavdrinksmenu)



# FOOD

## HOT PLATTERS

(all platters serve 10-15pax)

### It's a Party (40 pieces) \$85

Beef pie (8), Chicken pie (8), Lamb pie (8),  
Sausage roll (8), Mac n cheese croquettes (V) (8) \$85

### Vegetarian (20 pieces) \$85

Assorted Arancini (10),  
Assorted Tempura vegetables (10),  
BBQ pulled Jackfruit quesadillas (10)

### Vegan platter (20 pieces) \$65

Pulled BBQ jackfruit sliders (10),  
Mixed party pastries (GF) (10)

### Gluten Free (20 pieces) \$65

Mixed party pastries (VG) (10),  
Arancini Bolognese (10)

### Pizza paddles \$65

1 large each - Pepperoni, Peri Peri chicken and  
Margherita (cut into 12 slices)

### Trio of Spuds \$35

Chips, wedges and sweet potato fries and a  
selection of sauces

### Nachos to share \$30

Cheese and avocado, with sour cream  
and salsa (V/GF)

### Deep fried platter \$75

Prawns & squid tentacles  
Mac n cheese croquettes (10)  
Onion rings

### Italian platter \$85

Truffle Mushroom Mozzarella arancini (GF) (10)  
4-cheese pizza (cut into 12 slices)  
Parmesan polenta chips with aioli (10)

### South American platter \$95

Tomato and cheese empanadas (10)  
Crispy garlic chicken with lime aioli  
Fried cassava chips with chimichurri & mayo

### Asian Mixed platter \$80

Assorted steamed and fried dumplings  
Veg spring rolls (10)  
Served with chilli oil and soy sauce

### Tex-Mex platter \$95

Pulled pork quesadillas (10)  
Buffalo chicken loaded potato with blue cheese  
sauce (10)  
Cheeseburger sliders (10)

## INDIVIDUAL PLATTERS

(20pcs each)

### Pulled pork quesadillas \$95

### Buffalo chicken loaded potato \$100

### Cheeseburger sliders \$110

### BBQ pulled jackfruit sliders (VG) \$95

### Truffle Mushroom Mozzarella arancini (GF) \$90

### Mac n cheese croquettes (V) \$85

### Tempura Prawn \$85

## COLD PLATTERS

(Serves 10pax)

### Vegetable & hummus (V/GF) \$35.00

Hummus, mixed crude vegetables, olives,  
nuts and crackers

### Breads & dips \$40.00

Selection of dips (3) and our stone baked garlic  
and herb focaccia (VG option available)

### Fruit Platter (V/GF) \$50.00

Selection of seasonal fruits served with natural  
greek yoghurt and granola

### Cheese & salumi \$70.00

Brie, Blue and Cheddar cheeses with mixed  
salumi, dried fruit and crackers (GFO)

### Japanese (50 pieces) \$70

Medley of sushi, wakame and condiments

## DESSERT PLATTER

### Homemade gourmet sweets (20 pieces) \$75

Chefs selection of tartlets, mousse cups, profiteroles and  
the like (VGO, GFO)





## STATIONS

### BUILD YOUR OWN MEXICAN STATION

*\$15.00 per person*

*(available for a minimum of 20 guests)*

Corn chips (GF), hard shell tacos (GF), tortillas

Choice of: Chille con carne, BBQ pulled pork or Pulled Jack fruit (VG)

Lettuce, diced tomatoes, Tasty cheese, sour cream, jalapenos, guacamole, salsa roja

### BBQ STATION

*\$25.00 per person*

*(available for a minimum of 20 guests)*

Selection of condiments and brioche rolls

Marinated BBQ chicken wings (GF)

Selection of sausages (GF) – mix of Lamb, Chicken and Beef

Vegetarian patties (V) (GF)

Caramelised onions

Potato salad (V)

Pickled eggplant (V) (DF)

Assorted donuts





# HIRE PRICING

## FUNCTIONS WITHIN NORMAL OPERATING HOURS

The Tavern's standard operating hours are Monday to Friday from 11am to 8pm. Function hire and catering requirements outside standard operating times are by prior arrangement.

If your function is going to occur during normal trading hours, and the Tavern can remain open to the public within the other areas, there will be no cost to hire a section of the Tavern.

## FUNCTIONS OUTSIDE NORMAL OPERATING HOURS

If you wish to hire The Tavern outside normal trading hours, the cost is:

	Bar/catering spend under \$2500	Bar/catering spend between \$2500-\$4000	Bar/catering spend over \$4000
<b>Weeknights Mon-Thurs 7pm-12am</b>	\$880	\$550	Free
<b>Friday/Saturday nights 7pm-12am</b>	\$1200	\$700	Free
<b>Saturday day 11am-5pm</b>	\$880	\$550	Free
<b>Sunday day/night 11am-5pm/7pm-12am</b>	\$1500	\$880	\$500

*Hire includes use of Tavern sound system, Crowd DJ, House microphone/s, projector and TV screens.*

*Please note: A \$500 deposit is required on all bookings.*





## SECURITY

Event Type	Cost	Minimum Ratio <i>Guards: Guest numbers</i>
18th birthdays <i>(Compulsory, ID Scanner Required)</i>	\$55 per hour per guard <i>(min. 4hr/guard)</i>	1:50 <i>(1 guard to every 50 guests)</i>
21st Birthdays <i>(Compulsory)</i>	\$55 per hour per guard <i>(min. 4hr/guard)</i>	1:75 <i>(1 guard to every 75 guests)</i>
Weddings/ engagements	\$55 per hour per guard <i>(min. 4hr/guard)</i>	1:100 <i>(1 guard to every 100 guests)</i>
Other	\$55 per hour per guard <i>(min. 4hr/guard)</i>	On assessment



## OTHER SERVICES:

DJ Decks and Lighting hire	\$300
5hr DJ set and Lighting	\$700
5hr DJ Set, Lighting and 4m x 4m dance floor	POA
Professional Photographer <i>(includes editing)</i>	\$110 per hour <i>(min. 2hr)</i>





# TERMS AND CONDITIONS OF HIRE

## VENUE ACCESS

Access to the venue can be made available two hours before the function. Should you require access to the venue before this time it will be charged at an hourly rate of \$45 per hour.

## HIRE INCLUSIONS

Venue hire includes use of house speaker system including microphone, projector and screen, and TVs.

## BOOKINGS, ADJUSTMENTS AND CONFIRMATIONS

You can make your function booking by emailing [tavern@guild.uwa.edu.au](mailto:tavern@guild.uwa.edu.au). The Tavern office is open 8am to 4pm Monday to Friday. Please include the following information:

- Date of the function
- Time of the function (start to finish)
- Name of the function
- How many people you expect to attend
- Catering requirements
- Your contact details
- Any other details that are relevant to the event

We require a minimum of 7 working days notification to process your booking and issue confirmation notes.

## CONFIRMATION & ADJUSTMENTS

A non-refundable deposit of \$500 is required to guarantee the booking and will be deducted from the final account.

Any amendments to numbers, time, location, specific dietary requirements must be advised at least two full working days before the event (48 hours). No amendments will be accepted thereafter.

Payment in full must be made by cash or credit card at the conclusion of the event. Any payment that is required to be invoiced must be arranged & approved by the UWA Student Guild prior to the event. Full payment must be received within 7 days after the event to avoid further penalties.

## PAYMENT

Payment in full must be made by cash or credit card prior to the event. Any payment that is required to be invoiced must be arranged & approved by the UWA Guild of Undergraduates prior to the event. Full payment must be received within 7 days after the event to avoid further penalties.

## CANCELLATION POLICY

Cancellations more than 3 working days before the function will incur no cost.

Cancellations 2 working days before the function will incur 50% of the costs associated with the confirmed function.

Cancellations 1 working day prior the function will incur full charge.

## SECURITY

The Tavern Manager may require you to hire security from the UWA Tavern's security contractor ACE Security Services. This will be at an extra cost and will be charged accordingly to the function organiser. Costs and ratios are as quoted under 'Security' in the Function information.

## 18TH BIRTHDAY PARTIES:

We do accept booking for 18th birthday parties based on the following conditions:

1. Security is required and this at a ratio of 1:50, so 1 security guard for every 50 guests. Security is charged at \$55 per hour per guard. Min 4 hours.
2. ID scanners will be used at a cost to the client (\$0.75 per scan). All attendees including parents and relatives must have valid ID. No ID, no entry.
3. NO minors will be allowed. 17-year-old friends will not be able to attend. The only minors allowed are immediate family of the birthday boy or girl (i.e. siblings), and they would have to remain under supervision of a responsible adult.
4. Anyone found to be pre-drinking, or pre-drinking in the immediate area including carparks, university grounds or Matilda Bay will be refused entry and asked to leave the area.
5. Catering for 18th birthday parties is compulsory.

## FOOD & BEVERAGE

Your food choices are to be provided no later than one week prior to your event to avoid additional costs. Minimum spend of \$500 for food ordering on evenings or weekends.

*Please note: no BYO drinks are to be consumed in the venue.*

The UWA Student Guild (the Guild) reserves the exclusive right to provide food services to the venue. In the exceptional circumstances of express permission being given to waive this condition, you undertake to comply with all Food & Health Regulations required and indemnify the Guild from any losses/damages.

## DECORATIONS

Nothing is to be stapled, screwed, nailed or adhered to any wall, door, surface or part of the building. The use of bubble machines, dry ice or smoke machines must have written approval of the Tavern Manager before being organised. No gaffer tape, confetti, or glitter are permitted.

## ID CHECKS & UNDER-AGED GUESTS

The Tavern is a fully licensed venue; photo ID is required at all times. The only accepted forms of ID are: Passport, Driver's License, Proof of Age Card, or Australian Post proof of age key card.

Juveniles are welcome to attend private functions at the venue provided a legal guardian is with them at all times and they do not order or consume alcohol.

## ALCOHOL SERVICE

The UWA Tavern has a strict Responsible Service of Alcohol policy. The UWA Tavern does not encourage excessive or rapid consumption of alcohol. We ask that all liquor be consumed in a responsible way to not cause harm to the person or other persons visiting the UWA Tavern. Anyone deemed intoxicated by management shall not be allowed to remain on the premises.

Under the Liquor Control Act of 1988, any acts of violent, disorderly, indecent or argumentative behaviour will not be tolerated. Any guest/visitor found in breach of this Policy will be asked to leave by management. This may result in the event being shut down by the Approved Manager at the cost to the client.

When alcohol is supplied at an event by us, it is mandatory under the terms and conditions of our liquor license that it is served by our staff.

It is an offence under the Liquor Control Act 1988, to sell or supply liquor to a person under the age of 18 years old on licensed or regulated premises or for a person under the age of 18 years to purchase, or attempt to purchase, liquor on licensed or regulated premises.

The Approved Manager reserves the right to shut down the event at the cost of the client should the client not comply with liquor control act 1988.



# CONDITIONS OF ENTRY

All guests are subject to the UWA Taverns conditions of entry, These are listed below.

## GENERAL

- Valid ID is required to gain entry to the UWA Tavern. Acceptable forms of ID are: Australian passport, international passport, Australian driver's licence, or WA 18+ card. Any other forms of ID are at the discretion of management.
- The UWA Tavern will not tolerate any anti-social, violent, abusive, disruptive, offensive, inappropriate or illegal behaviour. Such behaviour will result in immediate eviction from the venue. Additional action may include police involvement and/or a venue ban.
- Any person suspected to be in possession or under the influence of illegal drugs will be immediately evicted from the venue. Additional action may include police involvement and/or a venue ban.
- No weapons of any kind, real or replica, can be brought into the UWA Tavern.
- The UWA Tavern reserves the right to inspect any bag and/or articles of clothing for prohibited items which cannot be brought into the venue.

## RESPONSIBLE SERVICE OF ALCOHOL

- The UWA Tavern practises the responsible service of alcohol. As such we ask patrons that all liquor is consumed in a responsible way so as not to cause harm to themselves or other patrons.
- The UWA Tavern does not encourage the excessive or rapid consumption of alcohol.
- The UWA Tavern abides by the Liquor Control Act 1998 and intoxicated persons will not be allowed to enter or remain on the premises at any time.
- Persons under the age of 18 will not be permitted to enter to the UWA Tavern unless accompanied by a responsible adult (defined as a parent, grandparent or other legal guardian). Juveniles will not be permitted to consume liquor at any time.
- No outside liquor can be brought into the UWA Tavern. Any such liquor should be surrendered to management for safekeeping. Such liquor will be returned upon departure.
- All UWA Tavern employees are trained and certified in the responsible service of alcohol.

## DRESS CODE

- Minimum dress standards apply.
- Footwear must be worn at all times.
- Persons wearing clothing with offensive, racist, homophobic or otherwise discriminatory logos, text or images will be refused entry to the UWA Tavern.
- Persons with tattoos that are offensive, racist, homophobic or otherwise discriminatory will be refused entry to the UWA Tavern.
- Persons wearing gang patches, with gang tattoos or who are known gang associates will be refused entry to the UWA Tavern.
- Persons wearing clothing with the words "Police" or "Security" will be refused entry to the UWA Tavern unless they are a sworn West Australian or Federal police officer or rostered Ace Security or UWA Security Personnel.

## AV FACILITIES & ENTERTAINMENT

It is the organiser's responsibility to ensure that any external AV equipment or devices (such as iPods, DVDs, laptops, etc.) are compatible with Tavern's in-house equipment. You may test any of this equipment at a mutually convenient time prior to the function.

Approval by the Tavern Manager is required should you wish to hire a band, DJ or any other form of entertainment.

## RESPONSIBILITY

The Tavern does not accept responsibility for damage to, or loss of, items left on the premises before, during or after a function. Organisers are financially responsible for any damage sustained to fittings, property or equipment by the client, guests or outside contractors.

All prices shown throughout this brochure are inclusive of GST. We reserve the right to increase prices in line with rising costs and the CPI without prior notice to clients, but will endeavour to honour quoted prices.

TO ENJOY YOUR FUNCTION AT THE TAVERN, YOU MUST AGREE TO THESE TERMS AND CONDITIONS AND SIGN THE FUNCTION AND EVENT ENQUIRY FORM ATTACHED.

# FUNCTIONS ENQUIRY FORM

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

EMAIL \_\_\_\_\_

MOBILE \_\_\_\_\_

DATE OF EVENT:     /     /     TIME OF EVENT:

ESTIMATED NUMBER OF GUESTS: \_\_\_\_\_

FUNCTION / EVENT TYPE: \_\_\_\_\_

## REQUIREMENTS

DO YOU REQUIRE ENTERTAINMENT?     YES ☐     NO ☐

IF YES, WHAT DO YOU REQUIRE?

PROJECTOR AND SCREEN ☐

PA SYSTEM ☐

MICROPHONE/S ☐

DJ EQUIPMENT ☐

SOUND SYSTEM ☐

I HAVE READ AND AGREE TO THE TAVERN'S TERMS AND CONDITIONS ☐

SIGNED \_\_\_\_\_

DATE:     /     /





## CONTACT US

We're passionate about all things events and look forward to hearing from you soon.

To find out more or to discuss your next function contact us at:

**[tavern@guild.uwa.edu.au](mailto:tavern@guild.uwa.edu.au) | 6488 2318 | [universityfunctioncaterers.com](http://universityfunctioncaterers.com)**

You can also follow us on: [fb.com/uwatavern](https://fb.com/uwatavern) | [@uwatavern](https://twitter.com/uwatavern)