

Constitution of the UWA Origami Club

Last updated 15/3/18

Adopted by General Meeting 21/3/18

1. Preamble

- 1.1. The formal name of the club shall be 'UWA Origami Club'.
 - 1.1.1. The club may also choose to go by 'UWA Origami'.
- 1.2. The constitution shall be made available to all club members
- 1.3. Subject to any provisions enrolled upon the Guild Statutes book and to any resolution passed by Guild Council, or the Societies Council, the President shall have the power to interpret the meaning of any of the provisions contained in the constitution, but the determining decision in case of doubt shall rest with the committee in meeting.
- 1.4. Amendments to the Constitution
 - 1.4.1. Amendments to the constitution may be proposed by a member of the committee or at least three ordinary members
 - 1.4.2. Proposed amendments shall be considered by the club at the next general meeting, whereupon a majority of ordinary members must vote to adopt the amendments for the amendments to be made.
- 1.5. If upon the dissolution of the club, any property of the club remains after satisfaction of the debts and liabilities of the club that property shall be distributed to another association or club affiliated to the Societies Council which has similar objectives to those of the club, and which association shall be determined by resolution of the members

2. Objectives

- 2.1. The club's objectives are:
 - 2.1.1. To promote and facilitate the practice of origami at the University of Western Australia,
 - 2.1.2. To provide an environment where member's origami skills can be advanced, and
 - 2.1.3. To do all such things as would appear necessary and proper for the benefit or advancement of members of the club.
- 2.2. The property and income of the club shall be applied solely towards the promotion of the objectives of the club.
 - 2.2.1. Property or income may only be distributed to members in good faith towards the promotion of the objectives.

3. Membership

- 3.1. The types of Membership of the club include
 - 3.1.1. Unpaid membership
 - 3.1.2. Paid membership
 - 3.1.2.1. Paid members may also be referred to as Financial members
 - 3.1.2.2. Paid membership is paid for by members and has a minimum of \$4 for Guild members and \$6 for non-Guild members per year.

- 3.1.3. Honorary membership
 - 3.1.3.1. Honorary membership may be granted to non-members who have made a significant contribution towards the objectives of the club, as voted upon by the committee at a meeting
- 3.1.4. Honorary life membership
 - 3.1.4.1. Honorary life membership may be granted to members who have made an outstanding contribution to the operation, sustainability and/or success of the club far beyond their responsibilities, as determined the committee at a meeting
- 3.2. Persons not fulfilling any of the above forms of membership are non-members
- 3.3. Members may not be both unpaid and paid members simultaneously
- 3.4. Members may not hold honorary and honorary life membership simultaneously
 - 3.4.1. In the case where honorary life membership is awarded to an honorary member, they are considered only an honorary life member
- 3.5. Ordinary membership refers to paid, honorary and honorary life membership
- 3.6. Only ordinary members may:
 - 3.6.1. Vote for the election of new committee members
 - 3.6.2. Become or remain committee members
- 3.7. Non-committee members may be expelled for the club by agreement of the committee in meeting
- 4. General Meetings
 - 4.1. The club shall hold its Annual General Meeting in March of each academic year.
 - 4.1.1. The Annual General Meeting of the club must be supervised by at least one Returning Officer who shall:
 - 4.1.1.1. Not be contesting the election
 - 4.1.1.2. Be appointed by the committee
 - 4.1.1.3. Be confirmed by the members at the General Meeting before conducting the election
 - 4.1.2. At least 7 days before the Annual General Meeting, the Secretary shall call for nominations for the club executive and committee. Nominations shall close at the commencement of that meeting or earlier if stated in the notice.
 - 4.1.2.1. In the same notice shall be details of the Annual General Meeting
 - 4.2. The Secretary shall call a Special General Meeting upon receiving notice from at least 4 ordinary members of the club.
 - 4.2.1. Such a meeting shall be held no later than 14 days immediately following receipt of such a requisition
 - 4.2.2. If the Secretary fails to call the meeting within that time, any of the members which notified the Secretary may do so. Any business set out in the requisition shall have priority over all other business.
 - 4.3. The Secretary shall cause written notice of any General Meeting to be posted in Guild mailing services at least 7 days before the date appointed for that meeting.

- 4.4. No General Meeting may be held while a Guild General Meeting is in progress. This shall not apply where written notice of the meeting was given before written notice of the Guild General Meeting.
- 4.5. The quorum of General Meetings shall consist of 3 ordinary members
5. Club Executive and Committee I
 - 5.1. The executive committee members of the club shall be elected by the ordinary members of the club at the Annual General Meeting and shall consist of, in order of seniority:
 - 5.1.1. The President
 - 5.1.2. The Vice President
 - 5.1.3. The Secretary
 - 5.1.4. The Treasurer
 - 5.2. Only ordinary members of the club shall be eligible for election as executive members
 - 5.3. Elections for the executive shall be conducted by optional preferential ballot for each office in the order shown above
 - 5.4. A candidate defeated for one office may stand for any office lower on the list
 - 5.5. The committee in meeting may dismiss an elected executive member where that executive member has
 - 5.5.1. Consistently failed to adequately carry out the duties of that position, or
 - 5.5.2. Been found guilty of serious misconduct, as determined by the committee
 - 5.5.3. Been absent from three consecutive committee meetings without providing a reasonable explanation, or
 - 5.5.4. Been absent from five meetings since their most recent election or appointment, and
 - 5.5.5. Been given at least 7 days notice of that committee meeting, and
 - 5.5.6. Been given the opportunity to speak and present at that committee meeting
 - 5.6. The quorum for passing decisions as declared in this constitution at committee meetings is four committee members, or three committee members if both the President and Vice President are present
 - 5.7. The committee of the club shall consist of the executive members of the club, up to 8 general committee members, and the immediate past president.
 - 5.8. General committee members are appointed upon the agreement of the President and Vice President
 - 5.9. General committee members can be dismissed by the committee at a meeting when the general committee member in question has
 - 5.9.1. Consistently failed to adequately carry out the duties of that position, or
 - 5.9.2. Been found guilty of serious misconduct, as determined by the committee
 - 5.9.3. Been absent from three consecutive committee meetings without providing a reasonable explanation, or
 - 5.9.4. Been absent from five meetings since their most recent election or appointment, and
 - 5.9.5. Been given at least 7 days notice of that committee meeting, and

- 5.9.6. Been given the opportunity to speak and present at that committee meeting
- 5.10. If an executive or general committee role is unfilled, an ordinary member can be appointed to that role by agreement of the President and Vice President
- 6. Club Executive and Committee II
 - 6.1. President
 - 6.1.1. It shall be the duty of the President to
 - 6.1.1.1. Coordinate and supervise the work of the committee
 - 6.1.1.2. See that all committee members are conversant with the constitution and their respective duties
 - 6.1.1.3. Generally carry out the policy of the club
 - 6.1.1.4. Report on the status of the club at general meetings
 - 6.2. Vice President
 - 6.2.1. It shall be the duty of the Vice President to
 - 6.2.1.1. Assist the President wherever possible
 - 6.3. Secretary
 - 6.3.1. It shall be the duty of the Secretary to
 - 6.3.1.1. Record all proceedings of committee meetings for future reference by committee members
 - 6.3.1.2. Conduct and keep copies of correspondence of the club
 - 6.3.1.3. To adhere to policies of the Guild and the Societies Council which affect the club
 - 6.4. Treasurer
 - 6.4.1. It shall be the duty of the Treasurer to
 - 6.4.1.1. Keep proper records of account dealing with the property and finances to the club
 - 6.4.1.2. Report on the financial position of the club at general meetings
 - 6.4.1.3. Manage the collection and distribution of club funds
 - 6.4.1.4. Prepare and deliver necessary documents for grants and audits
 - 6.5. General Committee Members
 - 6.5.1. General committee members may be given titles and role descriptions as decided upon agreement of the President and Vice President