

CONSTITUTION
OF THE
UWA ANIME CLUB
22 August 2023

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CONSTITUTION OF THE UWA ANIME CLUB

1. Name

- 1.1. The formal name of the club shall be the "UWA Anime Club".
- 1.2. The club may also be known as "UWAnime".
- 1.3. The club shall henceforth be referred to as "UWAnime" or "the Club".

2. Definitions

- 2.1. Anime means Japanese animation.
- 2.2. By-Law means a by-law of UWAnime.
- 2.3. Committee means the committee of UWAnime, including the Office Bearers and the Ordinary Committee.
- 2.4. Guild means the University of Western Australia Student Guild.
- 2.5. Office Bearer means an office bearer of UWAnime.
- 2.6. Ordinary Committee means the Ordinary Committee of UWAnime.
- 2.7. Regulation means a written regulation of UWAnime.
- 2.8. Societies Council means the University of Western Australia Guild Societies Council.
- 2.9. Public Affairs Council means the University of Western Australia Guild Public Affairs Council.
- 2.10. University means the University of Western Australia.
- 2.11. If a capitalised term is used in this Constitution but not defined, the definition shall be taken from the Societies Council Rules. If no such definition is available or such a definition is inconsistent with or repugnant to this Constitution, the interpretation of the term shall be determined in accordance with section 16.

3. Objectives

- 3.1. To bring people together who love and appreciate Anime at the University.
- 3.2. To promote Anime and the enjoyment of Anime at the University.
- 3.3. To provide the opportunity for people to talk and make friends. UWAnime should be a club that makes people feel safe and happy on campus.
- 3.4. To become and remain affiliated to the Societies Council.
- 3.5. To become and remain affiliated to the Public Affairs Council.
- 3.6. To encourage and promote cooperation between UWAnime and other Affiliated Societies, the Guild and the Guild's departments and sub-councils.
- 3.7. To operate for the benefit of Financial Members generally and to do all such things necessary and proper for the benefit or advancement of Financial Members.
- 3.8. To communicate and cooperate with other organisations, groups or individuals who share some or all of the objectives of UWAnime.
- 3.9. To comply with this Constitution, and all the By-Laws and Regulations.

4. Membership

- 4.1. Membership of UWAnime shall be confined to Financial Members, Honorary Life Members, Associate Members and Corporate Members.
 - 4.1.1. Staff members of the University may not hold any class of membership.
- 4.2. The annual fee for Financial Membership shall be 7 Australian dollars.
 - 4.2.1. Guild Members shall receive a discount of 2 Australian dollars.
- 4.3. Financial Membership shall last for 365 days.
- 4.4. Financial Membership may be purchased or renewed at any time.
- 4.5. The Committee may, by Regulation, afford a class of membership rights, benefits and privileges that are not extended to other classes of

membership or to non-members. Such rights, benefits and privileges must be extended to a whole class of membership and not to any member individually.

Financial Member

4.6. A Financial Member is any person who is an Ordinary Financial Member or a Non-Student Financial Member.

4.6.1. An Ordinary Financial Member is any person who has paid the full membership fee, is a currently enrolled student at the University with full rights and privileges and whose Financial Membership has not expired or been revoked.

4.6.2. A Non-Student Financial Member is any person who has paid the full membership fee, is not a currently enrolled student at the University with full rights and privileges and whose Financial Membership has not expired or been revoked.

4.7. Financial Members must comply with this Constitution and the By-Laws and Regulations.

4.8. Ordinary Financial Members shall have the following rights:

4.8.1. Voting at General Meetings.

4.8.2. Proposing and seconding motions to be considered at General Meetings.

4.8.3. Nominating a candidate in an election for the Committee.

4.8.4. Running as a candidate in an election for the Committee.

4.8.5. Becoming and remaining a member of the Committee.

4.9. All other classes of members, including Non-Student Financial Members do not and must never have any of the rights outlined in 6.8.

4.10. All Financial Members shall have the following rights:

4.10.1. Attending and speaking at General Meetings.

Honorary Life Member

4.11. An Honorary Life Member is any person who has been conferred Honorary Life Membership in accordance with this section and whose Honorary Life Membership has not been revoked.

4.11.1. UWAnime in General Meeting may by a two-thirds majority vote, confer Honorary Life Membership upon an eligible person.

4.11.2. An eligible person is someone who —

4.11.2.1. has performed outstanding service for UWAnime;
and

4.11.2.2. has been nominated by an Officer Bearer of
UWAnime.

4.12. UWAnime in General Meeting may by a three-quarters majority vote, revoke the Honorary Life Membership of a person.

4.13. A list of all Honorary Life Members must be maintained in the By-Laws.

4.14. There shall be no fee for Honorary Life Membership.

4.15. Honorary Life Members shall have the rights of an Ordinary Financial Member whenever they are a currently enrolled student at the University with full rights and privileges, and at all other times the rights of a Non-Student Financial Member.

Associate Member

4.16. An Associate Member is any person who has current membership in a club or organisation which is a Corporate Member of UWAnime.

4.17. Associate Members shall have the rights afforded to them by the By-Laws and Regulations.

Corporate Member

4.18. A Corporate Member is any club or organisation which has been formally recognised by a two-thirds majority of the Committee as being closely allied with the objectives of UWAnime and whose membership has not been revoked.

4.19. The Committee, may by a two-thirds majority vote, revoke the Corporate Membership of a club or organisation.

4.20. A list of Corporate Members of UWAnime must be maintained in the By-Laws.

4.21. Corporate Members shall have the rights afforded to them by the By-Laws and Regulations.

5. Revocation of Membership and Restriction of Rights

5.1. The Committee may, in consultation with the Societies Council and the Guild as appropriate, revoke the Financial Membership of any person, by a three-quarters majority vote, for any of the following reasons:

5.1.1. The member has acted in a manner contrary to the best interest of UWAnime.

5.1.2. The member is no longer eligible to be a member of UWAnime.

5.1.3. The member is subject to suspension, expulsion or other disciplinary action by the University.

5.2. If a person's membership is revoked by the Committee in accordance with section 5.1, the Committee must deliver, as soon as practicable, a written notice of revocation to that member, that outlines the reasons for the membership being revoked and the period for which the member may not re-apply for membership. The revocation of membership shall only come into effect upon delivery of a notice of revocation consistent with this section.

5.3. A person whose membership is revoked may appeal to UWAnime in General Meeting for one or both of —

5.3.1. the reinstatement of their membership, except if their membership has been revoked more than once; and

5.3.2. the reduction of the period they may not re-apply for membership.

5.4. An appeal in 5.3 requires a three-quarters majority vote to be upheld. Otherwise, the appeal shall be dismissed, and the member may not re-appeal for six months.

5.5. The Committee, in consultation with the Societies Council and Guild as appropriate, may indefinitely or temporarily restrict a person who has had their membership revoked from any of the following:

5.5.1. Accessing UWAnime's physical spaces or assets, including the clubroom and library.

5.5.2. Attending events run by or in collaboration with UWAnime.

5.5.3. Engaging with UWAnime's digital spaces including social media groups.

5.5.4. Other rights, benefits and privileges afforded to members by this Constitution or the By-Laws or Regulations.

5.6. The Committee, in consultation with the Societies Council and Guild as appropriate, may temporarily restrict any rights, benefits and privileges afforded to a member by this Constitution or the By-Laws or Regulations for any of the reasons listed in section 5.1 or any of the following reasons:

5.6.1. The member has breached any condition or requirement associated with the right, benefit or privilege being restricted.

5.7. If a person is restricted by the Committee in accordance with section 5.5 or 5.6, the Committee must deliver a written notice of restriction that outlines all restrictions, the reasons for all restrictions and the duration of all restrictions. The restriction(s) shall only come into effect upon delivery of a notice of restriction consistent with this section.

5.8. The Committee may do any of the following at any time:

5.8.1. Lift a person's revocation of membership.

5.8.2. Reduce the period for which a person may not re-apply for membership.

5.8.3. Lift a restriction made under section 5.5 or 5.6.

5.8.4. Reduce the period of a restriction made under section 5.5 or 5.6.

5.9. If the Committee reasonably suspects a Financial Member, including a member of the Committee may have engaged in Guild Misconduct or a criminal act, the Committee must report the suspected Guild Misconduct, in accordance with applicable Guild policies and the Student Guild Regulations, and must not take disciplinary action against a Financial Member on its own accord.

5.9.1. The Committee must immediately refer —

5.9.1.1. criminal matters to the police; and

5.9.1.2. Guild misconduct matters to the Guild and the University.

6. Meetings of UWAnime

6.1. UWAnime must hold an Annual General Meeting within three months of the end of each academic year at a time and venue determined by the Committee.

6.2. There must be at least one General Meeting of UWAnime in each academic semester.

6.3. The President shall have the right to chair at any General Meeting. If the President is absent or does not wish to exercise their right at any meeting, that right shall go to the Vice-President. If both the President and the Vice-President are absent or do not wish to exercise their right, that meeting shall elect its own chair from among the Ordinary Financial Members present.

6.4. The Secretary must distribute written notice of any General Meeting together with the meeting's agenda to Financial Members via all reasonable means at least seven days before the date appointed for that meeting.

6.5. No General Meeting may be held while a Guild General Meeting is in progress, provided that this shall not apply if the written notice of the meeting was given before the written notice of the Guild General Meeting. Any meeting being conducted in contravention of this section must disband immediately on the order of a disciplinary officer of the Guild.

6.6. The Committee may at any time call a Special General Meeting of UWAnime.

6.7. The Secretary must without delay call a Special General Meeting upon receiving a written requisition from at least ten Ordinary Financial Members, and such meeting must be held no later than ten days immediately following receipt of such requisition.

6.8. If the Secretary fails to call the meeting within that time, any of the signatories of the requisition may do so. Any business set out in the requisition shall have priority over all other business.

6.9. The quorum of a General Meeting shall be Ordinary Financial Members equalling twice the number of members on the Committee plus one or 20% of the Ordinary Financial Membership, whichever is lower.

6.10. Only persons who have been Ordinary Financial Members for longer than 21 days shall have the right to vote at General Meetings or count towards the quorum of a General Meeting.

6.11. Any member entitled to vote at a General Meeting may submit a written absentee vote to the Secretary in accordance with this section. All absentee votes submitted accordingly shall be valid votes at the General Meeting but not count towards quorum.

6.11.1. For an election:

6.11.1.1. The absentee vote must be submitted after nominations have closed and before the General Meeting has started and be consistent with full preferential voting.

6.11.1.2. The Secretary must give all absentee votes to the Returning Officer at the start of the meeting.

6.11.1.3. The absentee vote shall only be valid if the intent of the vote is clear and unambiguous to the Returning Officer.

6.11.2 For a motion:

6.11.2.1. The absentee vote must be submitted before the General Meeting has started.

6.11.2.2. The Secretary must give all absentee votes to the Chair at the start of the meeting.

6.11.2.3. The absentee vote shall only be valid if the intent of the vote is clear and unambiguous to the Chair. If the motion is amended during the meeting, the vote shall only be valid if the intent of the vote remains clear and unambiguous to the Chair.

6.11.3. An absentee vote may be submitted after a General Meeting has started if the member's attendance at the General Meeting has been recorded.

6.12. All General Meetings must be conducted in accordance with the procedure prescribed in the Guild Standing Orders.

6.13. All Ordinary Financial Members entitled to vote shall have an equal vote in all elections at and all motions presented to UWA Anime in General Meeting.

6.14. Any person may be made to leave a General Meeting if a simple majority of Ordinary Financial Members present and voting deem, in good faith, that the person is disrupting the meeting.

7. Elections

7.1. Elections must be conducted at a General Meeting.

7.2. Before a General Meeting at which elections will take place, the Secretary must call for nominations and must include the same in the notice of the General Meeting. Nominations shall close at 5 pm the day before the General Meeting.

7.3. Only persons who have been an Ordinary Financial Member for longer than 21 days shall be eligible for nomination.

7.4. Only Ordinary Financial Members who are members of the Guild and intend to be enrolled for the entire upcoming academic year on the University Crawley campus shall be eligible for election as Office Bearers.

7.5. The Committee shall be elected at the Annual General Meeting and the elections shall be conducted in the following order:

7.5.1. The President.

7.5.2. The Vice-President.

7.5.3. The Secretary.

7.5.4. The Treasurer.

7.5.5. The Media Officer.

7.5.6. The Audit Officer.

7.5.7. The Ordinary Committee Members.

7.6. Before an election, the Committee must appoint at least one willing person to be the Returning Officer.

7.6.1. The Returning Officer must not have a perceived or actual conflict of interest that could reasonably give rise to bias for or against any candidate standing for election.

7.6.2. The Returning Officer is responsible for ensuring the fair conduct and administration of the election, counting the ballots and declaring the winner.

7.6.3. If a Returning Officer contravenes any applicable rule or regulation, they may be dismissed by a two-thirds majority vote of —

7.6.3.1. outside a General Meeting, the Committee; and

7.6.3.2. during a General Meeting, UWAnime in General Meeting.

7.7. All elections shall be conducted by optional preferential ballot.

7.8. The candidate who receives the most votes shall be elected to the relevant position.

7.9. If a candidate is unopposed, they shall be elected by a simple majority.

7.10. If no candidate receives a simple majority and there is no tie, a subsequent election shall be held at the meeting, unless a two-thirds

majority vote against holding a subsequent election. Any Ordinary Financial Member present, except a person who failed to be elected in the initial election may run in the subsequent election. If no subsequent election is held or if the subsequent election also fails to elect a candidate, a General Meeting must be held within 21 days for the purpose of electing a candidate to fill the vacant position.

7.11. If there is a tie between two or more candidates for the most votes, a revote between those candidates shall be taken and the result of that revote shall determine the outcome of the election. If, after the revote, there is still a tie, the persons comprising the Committee immediately before the General Meeting shall decide which candidate shall be elected. If those persons are evenly split on which candidate shall be elected, the person who was President immediately before the General Meeting shall make the decision. If neither the Committee nor the President can make a decision, the election shall be determined by lot.

7.12. A person may nominate for more than one position but once elected to a position shall no longer be eligible for any subsequent positions.

7.13. Up to three days after an election, any Ordinary Financial Member who ran for a position on the Committee at that election may appeal the outcome of the election to the Guild Governance Committee on the grounds that there was an error in the procedure when a vote was conducted or there was a contravention of any applicable rule, regulation, or standing order in respect of the election. If the Governance Committee rules that the election was not conducted in accordance with the applicable rules, regulations, or standing orders, another election must be called. The outcome of an election may only be appealed once.

7.14. A person may not hold more than one position on the Committee simultaneously.

7.15. A person may not hold the position of President in consecutive years.

7.15.1. Notwithstanding 7.15, a person may hold the position of President in two consecutive years if in the first year they held the position of President for less than six months.

7.15.2. Nothing in this Constitution prevents any person from holding any position on the Committee other than President in consecutive years.

7.16. The Committee shall enter office immediately upon election and remain in office until the next Annual General Meeting.

8. The Committee

8.1. The Committee shall consist of:

8.1.1. The Office Bearers, which shall consist of:

8.1.2. The President.

8.1.3. The Vice-President.

8.1.4. The Secretary.

8.1.5. The Treasurer.

8.1.2. The Ordinary Committee, which shall consist of:

8.1.2.1. The Media Officer.

8.1.2.2. The Audit Officer.

8.1.2.3. Four Ordinary Committee Members.

8.1.2.4. The Immediate Past President.

8.2. Only the person who was President immediately preceding the commencement of the current President's term shall be eligible to take the position of Immediate Past President. That person may take the position only at the Annual General Meeting. If that person declines to take the position or is elected to any other position on the Committee, an extra Ordinary Committee Member shall be elected alongside the other four Ordinary Committee Members.

8.3. If the Immediate Past President resigns or otherwise vacates their office, they shall be replaced by an Ordinary Committee Member in accordance with section 9.

8.4. The Committee may dismiss any member of the Committee at a Committee Meeting, by a three-quarters majority vote in any of the following cases:

8.4.1. The member has consistently failed to perform the duties of their position.

8.4.2. The member has been absent from three consecutive Committee Meetings without providing a reasonable explanation.

8.4.3. The member has committed an act or omission which constitutes Guild Misconduct.

8.5. The Committee must give the member at least seven days' notice of the Committee Meeting at which they intend to consider the member's dismissal and must give the member the opportunity to be present and speak at that Committee Meeting.

8.5. UWA Anime in General Meeting may dismiss a member of the Committee by a two-thirds majority vote in any of the cases listed in 8.4, if —

8.5.1. at least ten Ordinary Financial Members have, at least seven days before the General Meeting, given a written requisition to the Secretary calling for the dismissal of the member in question; and

8.5.1. the member in question has been given seven days' notice of the General Meeting; and

8.5.3. the member in question has been given the opportunity to speak at the General Meeting.

9. Vacancies

9.1. If any position on the Committee becomes vacant, then the Committee may either call a Special General Meeting for the election of a member to that position, in accordance with section 7, or appoint someone to fill that position in accordance with this section.

9.1.1. If the vacant position is an Office Bearer, the Committee may appoint a willing member of the Committee to fill that position, subject to review at the next General Meeting. When reviewing, a simple majority vote of the General Meeting shall confirm the appointment. If such a vote fails, the position must be immediately filled by election.

9.1.2. If the vacant position is not an Officer Bearer, the Committee may appoint a willing Ordinary Financial Member to fill that position, subject to review at the General Meeting. When reviewing, a simple majority vote of the General Meeting shall confirm the appointment. If such a vote fails, the position must be immediately filled by election.

9.1.3. If an appointment is being reviewed at an Annual General Meeting, no additional elections to those ordinarily taking place at the Annual General Meeting shall take place.

9.2. If the Committee decides to call a Special General Meeting for the election of a member to fill the vacant position, the Committee may appoint someone in accordance with section 9.1 to temporarily fill the vacant position until such an election can be held.

10. Meetings of the Committee and Office Bearers

10.1. The Committee shall meet at such times and places, as the President determines.

10.2. The President shall have the right to chair at any meeting of the Committee or the Office Bearers. If the President is absent or does not wish to exercise their right at any meeting, that right shall go to the Vice-President. If both the President and the Vice-President are absent or do not wish to exercise their right, that meeting shall elect its own chair from among the members of the Committee present.

10.3. The Secretary must give all members of the Committee written notice of the meeting seven days before the meeting is to be held, together with a list of the business to be discussed.

10.4. The Secretary must without delay call a Special Meeting of the Committee upon receiving a written requisition from at least two members of the Committee, and such a Special Meeting must be held not later than seven days immediately following receipt of such requisition.

10.4.1. If the Secretary fails to call the meeting within that time, any one of the members signing the requisition may do so. Any business set out in the requisition shall have priority over all other business.

10.5. The Office Bearers shall meet at such times and places, as the President determines.

10.6. The Secretary must give all Office Bearers written notice of the meeting seven days before the meeting is to be held, together with a list of the business to be discussed.

10.7. The Secretary must without delay call a Special Meeting of the Officer Bearers upon receiving a written requisition from at least two Office Bearers, and such Special Meeting must be held not later than seven days immediately following receipt of such requisition.

10.7.1. If the Secretary fails to call the meeting within that time, any one of the members signing the requisition may do so. Any business set out in the requisition shall have priority over all other business.

10.8. The quorum of a meeting of the Committee shall be half the Committee plus one, including at least two Office Bearers.

10.8.1. If there are less than two Office Bearers in office, the quorum of a meeting of the Committee shall be half the Committee plus one.

10.9. The quorum of a meeting of the Office Bearers shall be three.

10.10. All meetings of the Committee shall be conducted in accordance with the procedure prescribed in the Standing Rules and Orders of the Guild Council.

11. Powers and Duties of the Committee

General Powers and Duties of the Committee

11.1. Subject to this Constitution, the Committee shall be responsible to UWAnime in General Meeting for giving effect to the objects of UWAnime as set out in section 3 and elsewhere in this Constitution, and for carrying on its everyday business. Subject to the foregoing, the Committee shall have the power to:

11.1.1. Acquire and dispose of property; dispose of monies; open banking accounts; and enter into contracts. Unless permissible under the prior enabling resolution of a General Meeting, the Committee must not borrow or raise money or incur debts or liabilities on behalf of or in the name of UWAnime to a greater amount than five Australian dollars for each Financial Member.

11.1.2. Make Regulations for the orderly and proper management of the affairs of UWAnime, but so that no Regulation is inconsistent with or repugnant to this Constitution.

11.1.3. Make, alter and repeal By-Laws, but so that no By-Law is inconsistent with or repugnant to this Constitution.

11.1.4. Impose fines, up to five Australian dollars, for the breach of the By-Laws or Regulations.

The President

11.2. In addition to any provisions set out elsewhere in this Constitution or any By-Laws or Regulations, it shall be the duty of the President to:

11.2.1. Co-ordinate and supervise the work of the Committee, subject to the authority of UWAnime in General Meeting.

11.2.2. Generally carry out the policy of UWAnime.

The Vice-President

11.3. In addition to any provisions set out elsewhere in this Constitution or any By-Laws or Regulations, it shall be the duty of the Vice-President to assist the President wherever possible.

The Secretary

11.4. In addition to any provisions set out elsewhere in this Constitution or any By-Laws or Regulations, it shall be the duty of the Secretary to:

11.4.1. Manage administrative tasks related to UWAnime's operation.

11.4.2. Take the minutes at all General Meetings, meetings of the Committee and meetings of the Office Bearers; store such minutes in a suitable manner; and, except in camera sections, make them available to Financial Members.

11.4.3. Keep a record of all Financial Members, their contact information and any other information provided by Financial Members and ensure the privacy of such information and that such information is used only for purposes relating to UWAnime and its activities.

11.4.4. Lodge with the President of the Societies Council a copy of the Constitution and any By-Laws made under its authority.

11.4.5. Provide any information required by any regulations made by the Societies Council or Guild to the appropriate party, upon request. Including, but not limited to:

11.4.5.1. Any alterations to this Constitution or any By-Laws to the President of the Societies Council within fourteen days of the alterations being made.

11.4.5.2. All required paperwork whenever there is a change to UWAnime's Officer Bearers within fourteen days of the change.

11.4.6. In the event of UWAnime's dissolution, present to the Societies Council Secretary, within thirty days of the dissolution, a duly audited statement of the financial position of UWAnime, together with a copy of all resolutions which were passed by UWAnime as to the disposition of its funds.

11.5. Wherever in this Constitution something, including a requisition or notice, must be given, submitted or otherwise sent to the Secretary and there is no Secretary in office, that thing may instead be sent to any Officer Bearer and that Office Bearer must fulfil all duties of the Secretary arising from that thing.

The Treasurer

11.6. In addition to any provisions set out elsewhere in this Constitution or any By-Laws or Regulations, it shall be the duty of the Treasurer to:

11.6.1. Direct UWAnime's financial affairs.

11.6.2. Keep proper books of account dealing with the property and finances of UWAnime, including all income and expenditure, and give the Committee such accounts and information relating to the finances and property of UWAnime as the Committee requires.

11.6.3. Arrange and be responsible for the handling of petty cash and give the Committee an account of all petty cash as the Committee requires.

11.6.4. Lodge monies in the Central Banking Account of the Guild Council for the credit of UWAnime, as necessary or as required by the Committee.

11.6.5. Prepare a financial statement showing all income and expenditure during their term in office, for presentation to the Annual General Meeting.

11.6.6. Produce and deliver all necessary books, vouchers and other documents to the persons appointed by the Guild for the purpose of conducting an audit, in so far as such persons require.

11.6.7. Produce and deliver all necessary books, receipts and other documents to the persons appointed by the Guild for the purpose of obtaining grants, in so far as such persons require.

11.6.8. Ensure that the expenditure of funds received via a grant complies with the conditions attached to that grant and all applicable regulations.

The Media Officer

11.7. In addition to any provisions set out elsewhere in this Constitution or any By-Laws or Regulations, it shall be the duty of the Media Officer to create graphics for UWAnime.

The Audit Officer

11.8. In addition to any provisions set out elsewhere in this Constitution or any By-Laws or Regulations, it shall be the duty of the Audit Officer to record and audit UWAnime's physical assets, inventory and petty cash; and to assist the Treasurer in keeping account of UWAnime's finances.

12. Finances

12.1. All monies due and payable to UWAnime must be received by the Treasurer. If the Treasurer is unable to receive the payment, any member of the Committee may do so on their behalf.

12.2. Any two of the President, Vice-President, Secretary and Treasurer may act jointly to sign cheques or forms of authority for the withdrawal of any money standing to the credit of UWAnime in the Central Banking Account of the Guild Council.

12.3. Notwithstanding anything contained in the Constitution, no person or persons may deposit or withdraw any monies into any account which the Guild Council has by resolution closed.

12.4. No payment may be made on behalf or in the name of UWAnime unless it has been authorised by the Treasurer, the President or a simple majority vote of the Committee.

12.5. No monies or grants may be transferred to any person by way of gift.

12.6. The income and property of UWAnime, however derived, must be applied solely towards the promotion of the objectives and purposes of UWAnime and no portion thereof may be paid or transferred, directly, by dividend, bonus or otherwise by way of pecuniary profit to any member of UWAnime. Provided that the remuneration may be paid in good faith to officers and employees of and contractors to or of UWAnime, or other persons in return for services rendered or material supplied to UWAnime.

13. Dispute Resolution

13.1. This section applies to —

13.1.1. disputes between UWAnime and a Financial Member; and

13.1.2. disputes between Financial Members if those Financial Members have requested the Committee to act as a mediator and —

13.1.2.1. the dispute is closely related to UWAnime; or

13.1.2.2. the dispute is causing or is likely to cause ongoing disruption to UWAnime or members of UWAnime.

13.2. The parties to a dispute must attempt to resolve the dispute between themselves within ten University Working Days of the dispute coming to the attention of each party.

13.3. If the parties to a dispute are unable to resolve the dispute between themselves within the time required, any party to the dispute may start the dispute resolution procedure by giving written notice of the parties to the dispute and the matters that are the subject of the dispute to the Secretary.

13.4. Within twenty University Working Days from the time at which notice is given, the Committee must meet with the parties to the dispute to consider the dispute as a mediator.

13.5. Each member of the Committee must act fairly and impartially and not —

13.5.1. have an actual or perceived personal interest in the matter that is the subject of the dispute; or

13.5.2. be biased in favour of or against any party to the dispute.

13.6. The parties to the mediation must attempt in good faith to settle the matter that is the subject of the mediation.

13.7. Each party to the mediation must give the Committee a written statement of the issues that need to be considered at the mediation at least 5 University Working Days before the mediation takes place.

13.8. In conducting the mediation, the Committee must —

13.8.1. give each party to the mediation every opportunity to be heard;

13.8.2. allow each party to the mediation to give due consideration to any statement given by another party; and

13.8.3. ensure that natural justice is given to the parties to the mediation throughout the mediation process.

13.9. The mediation must be confidential, and any information given at the mediation may only be recorded for the purpose of record keeping, should the subject of the mediation be raised again at a later date.

14. Obligations to the Guild

14.1. UWAnime must comply with the regulations of the Guild, the rules of the Societies Council, and all other provisions enrolled in the Guild Statutes book.

14.2. The Committee shall be jointly and severally responsible for such compliance and shall be deemed liable in the event of non-compliance.

14.3. Members of the Committee must attend training as required by the Guild or Societies Council Committee, including but not limited to Guild Student Leadership Training.

14.4. UWAnime and persons thereunder must take no action which represses any student's implied right to academic freedom and freedom of speech.

15. Availability of this Constitution

15.1. The Committee must make this Constitution freely available upon request to any Financial Member.

16. Interpretation of this Constitution

16.1. The President, subject to any resolution by the Committee, shall have the power to interpret the meaning of any of the provisions contained in this Constitution, but the determining decision, in case of doubt, shall rest with UWAnime in General Meeting.

17. Alteration to this Constitution

17.1. This Constitution may only be altered by the following steps:

17.1. Any two Ordinary Financial Members may not less than three days before the date appointed for the next General Meeting submit to the Secretary a notice of motion signed by them proposing an alteration to this Constitution. The Secretary must distribute this to Financial Members as soon as practicable.

17.2. The motion may then be considered by UWAnime at its next General Meeting and amendments which are relevant to the subject matter thereof may be moved without notice.

17.3. Any alteration to this Constitution shall only be adopted if it receives a two-thirds majority vote.

17.4. The motion as adopted with any amendments shall come into effect upon ratification by the Societies Council President.

18. Dissolution Clause

18.1. If upon the dissolution of UWAnime there remains, after satisfaction of all its debts and liabilities, any property whatsoever, the same must not be paid to, transferred or distributed amongst the members of UWAnime. It must be given to some other body having objectives similar wholly or in part to the objectives of UWAnime, provided that the body prohibits the

distribution of its income and property among its members, or it must be paid to or transferred to some charitable body which shall be determined by the members of UWAnime at or before the time of dissolution.

18.2. In default of any such resolution, such payment, transfer or distribution shall be determined by the Societies Council Committee.

This Constitution was adopted by UWAnime at its General Meeting on 16 May 2023, based on the previous constitution, which was revised throughout the history of UWAnime with the earliest known version having been adopted on 11 May 1999.

Amendments adopted at a General Meeting on 28 August 2023.