



## **1.0 WELCOME AND OPENING**

Lucy welcomed everyone and acknowledged that UWA is situated on Noongar land. She paid her respects to Noongar elders past and present, and acknowledged the Noongar people remain the spiritual and cultural custodians of their land and that they continue to practice their beliefs, languages, values and knowledge.

### **1.1 Attendance**

Maddie Mulholland (Guild President), Tom Burke (Treasurer), Michael Kabondo (Secretary), Charlie Viska (Vice President) Peter Derbyshire (PSA President), Lucy Moyle (Chair), Jack Looby (SOC President), Megan Lee (PAC President), Emily Law (Welfare Officer), Ben Martin (OGC), Brad Forbes(OGC), Jesse Martino (OGC), Steph Munro (OGC), Tyson McEwan (WASAC Chair), Kenneth Foo (ISS), Joanne Lim (OGC), Reece Gherardi (Queer Officer), Laura Mwiragua (Women's Officer), Emma Boogaerdt (Education Council President), Jacky Chiang (OGC), Nick Brown (OGC), Chad Bensky (OGC), Fraser Windsor (Queer Officer), Shyaam Patel (RSD President).

### **1.2 Apologies**

Denisse Fierro Arcos (VACE Chair), Emilie Fitzgerald (PROSH & Relay For Life Director), Matt Clarke-Massera (PROSH Director), Torey Rickerby (Sports Representative), Kate Prendergast (Pelican Editor).

### **1.3 Proxies**

Hannah Matthews (for Jess Porter-Langson), Rhys Hunter (for Dennis Venning), Lina El Rakhawy (for Julian Coleman).

### **1.4 Observers**

Kate Gray, Laura Clappinson.

### **Accepted**

## **2.0 DECLARATIONS OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST**

## **3.0 CONFIRMATION OF PREVIOUS MINUTES**

**3.1** Guild Council Meeting 30<sup>th</sup> March 2016.

**Approved via circular.**

## **4.0 APPROVAL OF COMMITTEE MINUTES**

**4.1** Catering and Tavern

**4.2** Corporate Services

- 4.3 Equity and Diversity
- 4.4 Governance
- 4.5 Student Services
- 4.6 Volunteering and Community Engagement
- 4.7 Welfare and Advocacy
- 4.8 Workplace Health & safety
- 4.9 Tenancy

**Accepted**

## **5.0 BUSINESS ARISING FROM PREVIOUS MINUTES**

None.

## **6.0 DIRECTORS' REPORTS**

### **6.1 Managing Director's Report**

Tony said he'd be giving Mutya and Chloe's reports as they were unable to attend the meeting. Operationally there's been quite a lot of actions going on and we are starting to launch new strategy and project plans, mainly around the Alumni project and we've also launched a pricing project to see where we sit in pricing structure between ourselves and other Guilds. Other areas are looking at the precinct plan and strategy; we are reviewing the catering sector, and reallocating Westpac.

Report as Tabled.

Jesse asked about the cleaning contract, tenants wanted to know what days each specific rooms going to be cleaned. Is he allowed to circulate the contract to tenants or is it confidential?

Tony said not to circulate it, because anything that is of a commercial nature stays within Council, we could put out a timetable and circulate that so we can make sure that everyone knows when things are getting cleaned.

### **6.2 Associate Director of Corporate Services Report**

Jack said 23 days into the role, the initial part has been to review what's going on. Part of what he has brought to Council are a few specific things that he has already noticed in terms of what we need to do with Nedlands café, and dissecting all the products we sell at some of the other cafes. He will try and have a review of Nedlands café by mid-year alongside reviews of all the other spaces we have on campus. He is also hoping to have one outlet that is Halal certified.

Report as Tabled.

Charlie asked if the new international food vending machines were going to be replacing some of the Coca-Cola ones or an addition to them?

Jack responded by saying they will be in addition, and tried in 5 different locations.

Lucy asked what stage we were at with mobile vendors moving to the Business School?

Jack said we only have them on Oak Lawn, looking at other sites it's a bit of a battle with the University.

### **6.3 Finance Director Report**

Mutya asked Tony to let Council note that the reporting has now changed, we used to have a 5-4-4 situation on our reporting structures and now we have a month to month, so that's why we'll see a bit of a negative feel first up but hopefully by mid-year we'll start to see an even plane.

Report as Tabled.

Nick Brown asked how we've approached saving labour costs?

Tony replied. Labour costs are reviewed on an ongoing basis – given we have a down turn in demand the services, we are reviewing labour to make sure we are not overstaffing. So it's just adjusting how many hours' people are doing.

### **6.4 Associate Director of Student Services Report**

Report as Tabled.

### **Accepted**

## **7.0 ELECTIONS**

Tony Goodman was appointed as Returning Officer.

### **7.1 Governance Committee (One Position)**

**Jordan Basso duly elected.**

### **7.2 Academic Board**

Maddie said we have a fourth position on Academic Board to fill, she nominated Jesse Martino.

No other nominations were made.

**Jesse Martino duly elected.**

## **8.0 REPORTS**

### **8.1 Guild President**



Maddie had an addition to make, which was that we'll be inviting MASA, Access collective, Ethno-cultural and Albany to report to Charlie every month and then to bring all their activities through to us through his report.

Report as Tabled.

## **8.2 Vice-President**

Charlie had a couple of things to add. Firstly, the Malaysian Union of Students were meant to be coming in Friday but have postponed to the 15th of May which is a Saturday so he is looking for anyone available to do a bit of a presentation. The other thing was that he is progressing on following up induction training.

Report as Tabled.

## **8.3 Secretary**

Michael added that End of Semester Show is coming up soon, and we are looking for Event Directors or students to join the event committee. If anyone is keen message him.

Report as Tabled.

## **8.4 Treasurer**

Tom said there was one concern, which was consideration of putting CCTV in the Tavern. It isn't necessarily a bad thing, but it is the Student Tavern and we have to keep it that way, and CCTV may be making it too commercial. He sought feedback from the Council.

Report as Tabled.

## **8.5 Education Council President**

Emma had a few things to add, because a lot of things have happened in Ed since she wrote the report.

The first is the TLDR policy guide which has gone online, each individual post got reach of about 5,000-10,000 students which she is excited about, and on Monday morning we had about 300-400 students click on the link in Maddie's Guild Weekly.

In terms of meetings, she had a meeting about the digital classroom, from someone from Sociology and Anthropology and he's been working on Flipped Classrooms taking into account student feedback. She also had a meeting about the review of courses this morning, we are looking at the Diplomas and there are a surprising amount of students doing a Diploma, which is essentially a Bachelor but you only do one major, so it was quite interesting.

The other thing she wanted to bring up was in relation to the NDA; Lina and Emma had come to the decision with the President and Education Officer at Curtin and the NUS West state branch, that at this stage we are not endorsing that NDA. This is because that NDA is planned as a budget response, and as of yet the budget hasn't been published, and we thought in terms of trying to

engage ordinary students it would be a bit silly to pre-empt a budget and try to get them to engage. So it might be good to wait for the budget and then decide where to go from there.

From Last night's Ed Council, there has been a resignation of the Education Vice President. Something to note was that last night's Ed council was technology free and the meeting ran smoother, and she thinks it might be something we should try for Guild Council.

Report as Tabled.

#### **8.6 Public Affairs Council President**

Megan had one amendment for Language festival, and that is the movie screening is not the 'Untouchables', but it is 'Amelie' and the French Club will pay for the screening rights, so the whole spend for that week is nil.

Report as Tabled.

#### **8.7 Societies Council President**

Jack wanted to note something of interest for the Council, we are now offering clubs half price senior first aid courses and depending on uptake this semester we will be running two sessions. The offer is also applicable to Guild Council. Another thing was please not the introduction to his report, which he will touch on later.

Report as Tabled.

#### **8.8 Women's Department**

Report as Tabled.

#### **8.9 Welfare Department**

Report as Tabled.

#### **8.10 Environment Department**

Report as Tabled.

#### **8.11 International Student Services**

Kenneth noted, if members of Council have any international student friends the ISB survey is out, please tell them to check their student email and fill it out.

Report as Tabled.

#### **8.12 Queer Department**

Reece had a few things to add. Firstly, Hannah Matthews was the Returning Officer for their special general meeting and not Jesse. The purpose of the meeting was to get the opinion and

what name they preferred, the name that was decided upon was “The Pride Department” and that’s what they will be going for in future.

Report as Tabled.

### **8.13 Guild Sports Representative**

No report submitted.

### **8.14 WASAC Chair**

Report as Tabled.

### **8.15 Postgraduate Student’s Association President**

Report as Tabled.

### **8.16 Residential Student’s Department President**

Report as Tabled.

### **8.17 Pelican Editors**

Report as Tabled.

### **8.18 PROSH Directors**

Report as Tabled.

### **8.19 Relay For Life Chair**

Report as Tabled.

### **8.20 Volunteering & Community Engagement Committee Chair**

No report submitted.

### **8.21 Councillor Reports**

Report as Tabled.

### **Reports Accepted**

## **9.0 QUESTION TIME**

Emma asked Tyson to give an update of how Marnda week was going?

Tyson said last night there was an opening, with a few performers and a Welcome to Country. They also had students give their perspective for the Marnda week and cutting of the cake. Maddie came

up and received a piece of art work which they thought it'll be very appropriate to give the Guild to show appreciation as we have supported WASAC. Today they had pancakes outside Law, and that's because the Law Faculty want to increase the amount of indigenous Law Students. There are also a couple of other activities happening throughout the rest of the week.

Michael asked Reece and Fraser, in regards to the meeting outcome if the name change of the department is immediate, or would need to go through Governance?

Fraser said they will need to put it through Council first.

Maddie said the Pride Department discussions have nicely coincided with the review of the Guild Regulations, and will need to go through that formal process.

Reece asked Maddie or Tyson, why the name Mandalup wasn't deemed suitable for the Café?

Tyson responded, Mandalup has different meanings between two tribes; one definition means a particular part of a human, and the other means coming together and socialising. That's why we need to finalise the name with the other elders.

Jesse had two questions to Maddie or Emma. Firstly, with the scheduled power outages for Reid is that going to be publicised by us and or Student Services?

Maddie said the Library will be publicising it and Emma has been working on comms with Lisa Cluett.

Jesse said the Arts Union have an issue with the fact that sessional staff are not written as the Unit Coordinator on the outline, which means when students try to contact their unit coordinator, they are contacting the wrong person and the sessional staff has left by the time they want to contact them. So he wanted to know if that was going to the University Executive?

Maddie said she spoke to Izzy last night and Izzy said it had to come as a recommendation from the Faculty. Maddie and Izzy will take the issue offline.

Steph asked Charlie, with the situation with the sanitary bins, did we have to organise a separate contract for them?

Charlie responded that at the moment the sanitary bin cleaning is not done by the University's cleaners, but by an external contractor. We are looking at if we were to do it how much would it cost, or what would it look like.

Steph asked Meg, in regards to the Winter Sleep out, how is it sitting with the regulations preventing sleeping on campus?

Hannah said she's running that one. She effectively went to a stakeholders meeting and they were told that it would be fine as long as they did a few extra forms. Essentially the same checkpoints as Relay For Life does.

Nick expressed his discontent with the Guild not supporting the NDA. He said it has been made clear by the Education Minister that the Liberals are going to introduce deregulation and cut

government funding for university by 20%. So he thinks holding off on it, and waiting until the Budget is released is limiting ourselves in a lot of ways. So there's a whole bunch of reasons to why the Guild should support the rally. He was wondering what Emma thought, if she thought waiting for a while will limit our success, and what her opinions were towards supporting the rally?

Emma said her thoughts and opinions were in her report as circulated. But she reiterated that the first thing is the idea that protests haven't been a success in the past because they haven't been built properly. She thinks the reason the last NDA wasn't a success was because it wasn't in response to a particular theme - the NDA was called at national conference for April 13<sup>th</sup> which was decided in December. She thinks when we have seen strong student protests is when there has been a solid action and a tangible real change the Federal Government has proposed and then students respond. If you go to students and use "maybe", to her that's not a compelling reason to protest, what's more appropriate is to wait until the budget is released, see what it says and if students are angry then students will come to the rally. What harms us now, is promoting an NDA that is in response to something that actually doesn't exist in the public sphere. She also wanted to add in WA it is harder to build protests because universities are well spread out.

Jack congratulated Meg on Fringe Festival, and was wondering how the numbers ended up, and any recommendations coming out of it?

Meg said she's still following up numbers with Guild Finance, because they had an issue where we paid someone the minimum spend on food vendors as part of our liquor licence, but they could not get approval from the City of Subiaco and so she had to at the last minute pay a minimum spend to another vendor, and asked them to reimburse her and they haven't done that yet. She did go over the budget slightly but that was about \$500, the line item is still under budget, but Fringe went slightly over. But considering PAC have done a lot of collaborations for the next few PAC initiatives we should be fine.

Ben said for the Shh music festival, Megan initially budgeted for tickets to make an income of \$10,000 then dropped it to \$7,000 and then made a total of \$1,918. He asked her if it she doesn't see that as impacting her overall budget at the end of the year?

Meg said, no because she is still within her line item.

Ben replied. There's a \$5,000 difference but PAC are still within budget?

Meg said, it is because they didn't spend much as they anticipated to.

Ben asked how much they were planning to spend?

Meg responded: \$10,000.

Ben said, so essentially PAC budgeted \$10,000 that wasn't spent?

Meg said yes.

Jack asked Peter how Albany PROSH went?

Peter said it went well. He is fairly sure maybe around \$600-\$700 may have been made.

## 10.0 MOTIONS ON NOTICE

### 10.1 That Guild Council approves the attached Tenancy Allocation Policy as prepared by the Tenancy Committee and approved by the Governance Committee.

*Moved: Jesse Martino; Seconded: Jack Looby.*

Lucy wanted to note that during the approval process Governance reached the quorum for approvals needed, but after that they received a few structural changes. She added that after Jesse and Jack had spoken, Maddie was going to go through the changes so they could be amended from the floor.

Jesse gave a bit of background on the policy. It needs to be changed to reflect current processes of the Tenancy Committee, including the reallocation of clubrooms and storage spaces. The relevant clause isn't operational and so there is a new clause on this in the new policy.

The major change is to Clause 50 onwards, entitled "Full Reallocation of Tenancies", which means at the end of this year, the newly appointed 104<sup>th</sup> Guild Council Tenancy Committee will reallocate all tenancies. They have included a number of clauses to make sure the reallocation comes about in a fair way and all tenants are treated fairly. In that sense he has assured tenants that if they already have existing spaces, they are pretty much guaranteed long term certainty over it as long as they continue to follow all of the procedures in the current agreement and the newly approved Tenancy Agreement Policy. In terms of the timeline of approval, they workshopped the change of this policy with the Tenancy Executive and consulted tenants before it was approved by the Governance Committee. Now they are seeking Council's approval.

Jack said following on from Jesse, to the changes through the Governance Committee are mainly to do with numbering and capitalisation. Nothing substantive, so the document that has been circulated is essentially the substantive document.

Maddie run through the amendments:

- Use of the "Tenancy Committee" and "Tenancy Executive" phrasing throughout. The SOC rules uses the terminology "Tenancy Committee", so we have gone through and changed that.
- Amending referencing to numbers to be the number in letters, and then the number in brackets, this was to ensure no confusion.
- Section 17: "consensus" on her understanding means 100%, so she proposes the wording be changed to "*decisions on club room allocations be made with consensus, in the event that the committee is evenly split, the Tenancy Chair shall have the deciding vote.*" Which she believes is the intention of the section.
- There's a variety of grammatical changes like capitalisation throughout.
- Section 41: "*The minimum standard of compliance is listed in section 44*", has been added also to minimise confusion.
- Section 64: we've made an amendment that the committee member that comes in as a proxy to participate in voting, will be through the particular part of the meeting that the bias exists, so it may just be one deliberation and not necessarily the whole meeting. It's just that level of clarity that the previous section didn't provide.

Jesse was amendable to the amendments.

The motion was put. **Passed**

**For:** Maddie Mulholland, Tom Burke, Michael Kabondo, Charlie Viska, Peter Derbyshire, Lucy Moyle, Jack Looby, Megan Lee, Brad Forbes, Jesse Martino, Steph Munro, Tyson McEwan, Kenneth Foo, Joanne Lim, Laura Mwiragua, Emma Boogaardt, Jacky Chiang, Nick Brown, Chad Bensky, Hannah Matthews, Lina El Rakhawy

**Against:** None

**Abstain:** Ben Martin

## **10.2 That Guild Council approve the attached 2016 Election Timetable.**

**Moved: Lucy Moyle; Seconded: Maddie Mulholland**

Lucy differed her speaking rights to Tony. Tony explained the timetable and process.

Maddie added that the Commentary document is to be read alongside the election timetable, which contains the recommendations by the R.O and whether we accepted or rejected them, and some reasons. In Italics are the recommendations we plan to put to the R.O.

Maddie explained the commentary.

The motion was put. **Passed**

**For:** Maddie Mulholland, Tom Burke, Michael Kabondo, Charlie Viska, Peter Derbyshire, Lucy Moyle, Jack Looby, Megan Lee, Brad Forbes, Jesse Martino, Steph Munro, Tyson McEwan, Kenneth Foo, Joanne Lim, Laura Mwiragua, Emma Boogaardt, Jacky Chiang, Chad Bensky, Hannah Matthews, Lina El Rakhawy, Ben Martin.

**Against:** Nick Brown.

**Abstain:** None.

## **10.3 That Guild Council approve the attached 2016 Election Code of Conduct.**

**Moved: Lucy Moyle; Seconded: Maddie Mulholland**

Lucy differed her speaking rights to Tony.

Tony said the Code of Conduct is making sure everyone understands that when you're running in an election for Council that you are adhering to the code and understand what your rights and responsibilities are. The codes are to protect the people who are running in the elections, and the people who aren't. One of the key elements is we are asking everyone to carry a valid student card, on the basis that the Returning Officer can identify who is a student and who isn't a student during the election.

Maddie added, the only change was to the breeches which is not carrying a campus card. This is giving effect to Mary's recommendations to move to a closed campus.

Peter asked if there was something we could do for people working in campaigns for particular candidates, so they aren't breaching the code of conduct?

Maddie, said there isn't because they operate under the University's general student charter, and we really can't make them.

Emma added, that most of the Code of Conduct is based off the Charter of Student Rights and Responsibilities. So essentially if there's a breach by someone who was not running in the elections but is a student, they would be taken in front of UWA discipline and it would be handled by them, that usually is the RO's decision to make.

The motion was put. **Passed**

**For:** Maddie Mulholland, Tom Burke, Michael Kabondo, Charlie Viska, Peter Derbyshire, Lucy Moyle, Jack Looby, Megan Lee, Brad Forbes, Jesse Martino, Steph Munro, Tyson McEwan, Kenneth Foo, Joanne Lim, Laura Mwiragua, Emma Boogaardt, Jacky Chiang, Chad Bensky, Hannah Matthews, Lina El Rakhawy, Ben Martin.

**Against:** Nick Brown.

**Abstain:** None.

**10.4 That Guild Council consents to 180 Degrees Consulting UWA becoming incorporated on the condition their constitution be approved by the Governance Committee.**

***Moved: Jack Looby; Seconded: Charles Viska***

Jack said '180 degrees' are a successfully affiliated club, and they meet all the criteria. The Guild Regulations require we give consent that they become incorporated, which they aren't currently and they are going for incorporation they just need to confirm the brand issue with having UWA in their name. He attached the condition that the constitution be approved by Governance because it is good governance. He added, that the club is designed for consulting work with Charities and Non-for-profits.

The motion was put. **Passed unanimously**

**10.5 That Guild Council approves the 2015 SSAF Acquittal Document as attached.**

***Moved: Maddie Mulholland; Seconded: Tom Burke***

Maddie said when we receive the SSAF, it's on a Service Level Agreement basis and at the end of the year we have to provide an acquittal document to show that we have complied with the Service Level Agreement and we have correctly spent the SSAF funds that we have received. It has been developed with consultation between Tony and Chris Massey, and it's now with Alec Cameron for noting and it is with Council today also for noting.

The motion was put. **Passed**

**For:** Maddie Mulholland, Tom Burke, Michael Kabondo, Charlie Viska, Peter Derbyshire, Lucy Moyle, Jack Looby, Megan Lee, Brad Forbes, Jesse Martino, Tyson McEwan, Kenneth Foo, Joanne Lim, Laura Mwiragua, Emma Boogaardt, Jacky Chiang, Chad Bensky, Hannah Matthews, Lina El Rakhawy, Nick Brown.

**Against:** None.

**Abstain:** Ben Martin, Steph Munro.

## **11.0 GENERAL BUSINESS**

### 11.1 Noting of Managing Director's KPI's.

A motion was moved to go in camera. Motion carried.

### 11.2 Cameron Hall & Club Tenancies.

Jack said the reason he put this on the agenda, was at the last SOC meeting this motion was moved.

**“That the Societies Council requests of Guild Council and the Governance Committee that any changes made to the Tenancy sub-committee be done in full consultation with clubs and societies, and that clubs and societies continue to have a proportionate vote in any revised committee.”**

This is important for Guild Council to note with the change of regulations coming out of the Governance Committee, he would like each councillor to bear in mind the strong investment clubs and societies have in ensuring the Tenancy Committee reflects their voice and their interests. It also is a good way for him to give us feedback on what's going on with clubs. With the last Tenancy survey we had some really nice things said, including that the clubs are really appreciative of the fact that we are having a look at tenancies and we are engaging. Essentially, they are valuing the fact that we as a Council are engaging at a such a level and it's really good to see that flow through. This was one of the things said about it:

*“Basically, I'm just glad to see such interest being taken in Cameron Hall. Not only is our common room a real place of pride and value for the society, Cameron Hall is itself an incredible building - seemingly no matter the hour, you can seemingly always count on it being occupied by some group of people pursuing some sort of niche interest.”*

He added that we should make sure we keep up this level of engagement. Some of the feedback we've had about the importance of club rooms has been; *“it's the biggest draw for their club”, “it's an essential feature for our committee structure”, “it's a common space for our club's members”*. It has enormous utility in terms of practical value but simultaneously as symbolic significance. So as you can see the decisions we make about Tenancy and about clubs engaging in Tenancy is really important.

### 11.3 Tavern Tender Assessment.

A motion was moved to discuss this in camera. Motion carried.

## 12.0 CLOSE / NEXT MEETING

The next meeting is scheduled for Wednesday 26<sup>th</sup> May 2016 at 6.00pm. Please contact the Guild Secretary ([secretary@guild.uwa.edu.au](mailto:secretary@guild.uwa.edu.au)) with apologies or proxies. All office bearers will be available from 5.30pm. If unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.