



1.0 WELCOME AND OPENING

Emma welcomed all Councillors, directors and proxies and acknowledged that UWA is situated on Nyoongar land. She paid her respects to Nyoongar elders past and present, and acknowledged the Nyoongar people remain the spiritual and cultural custodians of their land and that they continue to practice their beliefs, languages, values and knowledge.

1.1 Attendance

Lizzy O'Shea (Guild President), Lucy Moyle (Vice-President), Jesse Martino (Secretary), Ashleigh Kotula (Treasurer), Tom Beyer (Ed Council President), Charles Viska (PAC President), Nevin Jayawardena (SOC President), Emma Boogaardt (Women's Officer & Chair), Jessica Cockerill (Environment Officer), Sean Matjeraie (ISS & OGC), Cale Black (OGC), Liam Staltari (OGC), Olivia Jo (OGC), Sofie O'Mara (OGC), Ruby Blakeway (Queer Officer), Vikraman Selvaraja (PSA President), Maddie Mulholland (Senate Representative), Cassandra Greenwell (Sports Council President).

1.2 Apologies

Carlo Guaia (OGC), Dave Thomson (OGC), Ellen Cohen (Queer Officer), Emma Norton (OGC), Torey Rickerby (WASAC Chair), Rida Malik (Welfare Officer).

1.3 Proxies

Megan Lee (for Alex Hamilton), Michael Heydon (for Aiden Depiazzi), Rhys Tucker (for Cameron Payne), Maddie Mulholland (Kieran Natawala), Dennis Venning (for Rida Malik).

1.4 Observers

None.

2.0 DECLARATIONS OF POTENTIAL OR PERCEIVED CONFLICTS OF INTEREST

3.0 CONFIRMATION OF PREVIOUS MINUTES

3.1 Guild Council Meeting 29th April 2015

3.2 Guild Council Meeting 27th May 2015

3.3 Guild Council Meeting 24th June 2015

3.4 Strategic Resources Committee (SRC) Meeting

- January 13th 2015
- February 17th 2015
- March 18th 2015
- April 21st 2015
- May 19th 2015
- June 16th 2015

3.5 Executive Managements Committee (EMC) Minutes

- March 16th 2015

- April 30th 2015
- May 21st 2015

Approved via circular.

4.0 BUSINESS ARISING FROM PREVIOUS MINUTES

5.0 DIRECTORS' REPORTS

5.1 Managing Director's Report

The MD said that June was a quieter month with everyone going on break. The Part A project is underway now, and Tony is just waiting on the fortification of the steal. There has been minimal noise, however more work will begin next week. Subway and Boost will be underway next week, and the concrete drilling will also begin next week. Overall, all projects are progressing quite well, should be set towards opening date of second semester. The Solar Panel project has been given the green light, and they should be heading towards the business school very soon. Tony is just waiting on campus management to give the green light on when they're going to install it. Tony will be talking to Mutya in the coming weeks to work out a payment plan so the project doesn't collide with the other capital projects we have in place.

In addition, Tony has an election meeting on the 11th of August at 1pm to discuss the election regulations. Himself and the returning officer Mary will stage it. Nominations open on the 10th of August. Tony and the returning officer will be available for questions or discussions during this meeting. In addition, Chloe Keller will be helping with the administration of the election this year and will be operating the deadlines and receiving information.

Emma moved a procedural motion to go in-camera. Motion carried.

Emma moved a procedural motion to move out of camera. Motion carried.

Tony said that if there's any questions students want to ask please do so.

5.2 Finance Report

Mutya said that June has accrued a loss that is higher than what we budgeted, of around \$24k. She said that we have a higher than budgeted income of around \$150k to \$241k because of two items. However, these are mainly due to timing issues. These items were the awards given by the PSA and grants that were given by the societies council, which culminated in \$48.7k. These items were budgeted around May, but grants and awards were given around June, so that's why they were reflected in the June amounts.

However, it should be noted that the year to date numbers were actually better than planned by around \$82 800k. It also must be noted that starting this month we have a negative cash flow of \$353k, which is mainly due to the payments for capital projects, which is around \$256k. In addition to that there are very low operations in the catering division, which provided us with significant negative cash flow in June.

Mutya said that if anyone has any questions, please let her know.

5.3 Catering Director's Report

Ken said that his report has been circulated with the agenda papers. It has been reported in the Catering and Tavern Committee as well as the SRC Committee. He said that at the half-year point in catering, our financials are looking very encouraging and are currently standing at \$172k to a budget figure of \$68k. This is almost \$104k ahead of budget. With regard to the first half of the year projects and results, sales have been steady and ahead of budget, with the Guild recording a figure of \$105k ahead of budget in terms of sales. Ken said that cost control has been the cornerstone of our success, with the cost of goods sold being 44.5% against a budget of 45.5%. Thus the cost of goods being sold are 1% lower than

budgeted. This gain has not been due to expenses, instead, it has been due to payroll costs and operating expenses.

During the last six months and especially in the month of June, we have adjusted to student comforts. For example, we have extended trading hours in the library cafes, and during capital works at Hackett and Nedlands with limited services and fewer products. Catering has participated in a number of environmental initiatives with costs absorbed by catering, such as green waste bins. Ken has also addressed some special dietary requirements such as gluten free bread, breads at no cost and additional soymilk at no cost.

The Catering divisions have built up a good cushion to meet the challenges of the next six months, especially from Subway and Boost. We budgeted \$60k at a rate of \$10k per month of income from these outlets – this is very unlikely to be received. However Ken is confident that we will achieve \$350k, which has been budgeted for the year.

Catering have also completed all planned and budgeted capital expenditure at Hackett and Nedlands, but in the President and Treasurer report he has observed a lot of comments regarding that initiative already. Ken has introduced new products to the Refectory and Oak Lawn now has George's kebabs which functions as a mobile vending outlet. This van was of big repute at Curtin University and took us a lot of negotiating for them to come for us. At Nedlands, we are achieving more TLC with living plants around the café as well as the complete compliance upgrade. In June, the Tavern recorded a \$48k deficit, however this has been evident in various reports up until now. This is due to the Saga of sick leave paid to Garry Morris, a necessary evil of trading. Costs for the Tavern are up to between \$35k and \$40k. Indirectly from this aspect of Gary going on extended sick leave, we have excess staffing and were unable to react and start operations for some of the initiatives we have introduced in the Tavern. However, this saga has finished with Hayden coming on board. The Tavern looks physically appealing and has been very successful in the first two operating days of semester. Hayden has suggested new outdoor furniture, new ideas for making the place more inviting by opening up the gates and situating the security guards elsewhere to make it more welcome. Ken would like to acknowledge the support he has received from media and design for using social media, which has increased the sales of the Tavern. In the past two days, full sales seemed to have peaked and sales are now above expectation.

In terms of alcohol, students are being very responsible in their drinking, and sales for alcohol have not been huge.

Dennis said that the Tavern has been really good this semester, and congratulated Ken on his efforts.

Charlie said that given the line is pretty long, is there not enough staff working and are we looking at ways of getting operations a bit quicker?

Ken said that on the first day we had a till breakdown. However since then, the Tavern changed the positioning of the tills from behind the counter to the front of the counter so there will be customer interaction with staff. Unfortunately the Tavern has experienced some wiring and electronics issues. That is, Westpac have to align the EFTPOS machines for them to run faster. Inside the Tavern is a blackout for mobile phones. He promised that the service time would be reduced by next Monday.

5.4 Associate Director of Student Services' Report

Chloe acknowledged that the events team has been working really hard this year. Student Assist has had a significant increase in casework this month. She thinks this is due to a different approach to marketing, which is fantastic as it means we are able to offer additional support to students. Although she is hoping it is not indicative that there is more students in need of this support. In terms of volunteering, Claire has just logged 8000 Guild volunteering hours which have also been transcript recognized from student activities so far this year so that's very good.

Emma asked if there were any questions.

Michael said that that Kelly Dunn (RSD President) has a Tavern show on tonight and apparently they're not allowed to use the Guild speakers despite the fact that the Tavern speakers are broken, why is this? Chloe said that the Tavern ones aren't broken, they're in operation. From memory, Cameron contacted us 1.5 hours ago and asked to borrow them, however there is issues with logistics with those speakers. They cost the guild a lot of money and we don't usually hire them out because we need to create a bond system before we can do that. There is no place in the Tavern for them to go safely.

Michael said that it seems weird given RSD is a department of the Guild?

Chloe said that it's more the management of them. Because of the stand, there's nowhere to put them without them being unsafe. Unless people have worked out a different place to put them, that might be an option.

Lizzy said that if the Chloe were given more notice, would this have been something that could have been sorted out sooner?

Chloe said yes, even if we got someone in to operate the system for the night. We need to sort out a safe location for the speakers first. It was quite short notice. Siobhan was still in the office when Chloe left sorting out this issue after hours.

Emma asked how the online EMP's were going and whether they have been a success?

Chloe said we're finding all the issues associated with it, logging all the issues and sending them to Suchi so that they are fixed. She told councillors that if you have noticed any bugs, please email Chloe and let her know.

5.5 Associate Director of Corporate Services' Report

Mutya said that the financial controls review for KPMG had a meeting with them last week, and have decided that the audit will be in mid-August (2 weeks from now).

Mutya agreed with them that the university will not be retroactive as there is no point of going back because there will be a lot of new changes to our system. The auditors will be taking a look at the new system and try to find loopholes. They are also going to give recommendations and come back and audit the guild late, in order to review whether the Guild has done what they're meant to be doing. This will be in approximately one-year time.

In terms of the external auditor tender, we have received four tenders from auditing firms and we will be starting the interview process for four auditing firms next week. Mutya should be ready to present her recommendations by the next guild council meeting. In relation to the new accounting software – the NetSuite implementation has started, training has started, and configuration and design is now ongoing with Mutya and NetSuite people and rest of the finance team. The MyGuild project is also ready for launch for the start of semester two.

Emma moved to accept all Directors' reports. Motion carried.

6.0 REPORTS

6.1 Guild President

Lizzy apologized that her report was late. In terms of sports, we have Cassie present at council today, and Lizzy is happy that she'll be able to work on sports proposals with someone that has on the ground experience with sports clubs. She has tried hard to lock in a meeting with Chris Massie and Alec Cameron next week to get an idea of whether they are going to give us money or not for taking on Sports Council, however she has received no updates as of yet.

Lizzy is currently working on our new bid for SSAF capital. SSAF is divided into 30% blocks – 30% for Guild, 30% for sports and 30% for student services. 10% is ear marked for capital projects, which these three groups can bid for the funding. Historically the Guild has received the full bid. She is currently working with Hames Sharley who is the architect that worked on our middle floor renovations and are looking to make it a space for the Women’s Department, an International Student Lounge and a Queer Department – as this is the only floor that has a lift.

In terms of Guild Alumni, Sue Boyd, who is the chair of the UWA Community Engagement Committee on Senate and is responsible for giving us the funding to upgrade these tables and chairs came to visit the Guild. Lizzy has been engaging in discussions with Sue about launching our own Guild Alumni, which is a positive thing. Kim Beazley will be on campus in the following weeks, and the Guild will host a breakfast with some Guild alumni with him.

She asked councillors if they know any really interesting people who were on the Guild please let her know.

Lizzy also said that she has a university executive meeting next week where she will hopefully be able to present a full walk through of MyGuild and show how students will be able to find clubs that interest them, log events in their calendar and find their Guild transcript. Lizzy said she had a busy holiday and is glad everyone is back and ready for another semester of hard work.

6.2 Vice-President

Report as tabled.

6.3 Secretary

Report as tabled.

6.4 Treasurer

Report as tabled.

6.5 Education Council President

Report as tabled. Tom said he has had a few issues with Blackboard at the moment. The two main issues to be identified are that students not being able to log on unless they are physically at UWA. The second issue is that students’ units not appearing on the site. This happened over the weekend. In terms of timetabling issues, software for an alternative OLCR where students are going to be able to access a much better product are currently in the works.

Lizzy said that she sent out an email to Jilly who runs the Ed Futures and the Blackboard Transition Projects and said that everything that we have told you was going to go wrong has gone wrong and you said it wouldn’t. Jilly said that is was a ‘www’ issue affecting Australian domains, which is essentially an Internet problem.

Lizzy said that it was unfortunate that it corresponded with the weekend before university goes back. She also said that some students were trying to hack Blackboard. She has since sent out emails saying they’re resolving the lack of units showing up, and are advising people to double check student connect. Anecdotally Lizzy has heard that they have been referring people to unit coordinators but they cannot add people to Blackboard. Lizzy will continue to work to resolve this. She said that if anyone has any more issues, forward them straight to her or Tom.

6.6 Public Affairs Council President

Report as tabled.

6.7 Societies Council President

Report as tabled.

6.8 Women's Department

Report as tabled.

6.9 Welfare Department

Report as tabled.

6.10 Environment Department

Report as tabled.

6.11 International Student Services

Report as tabled.

6.12 Queer Department

Report as tabled.

6.13 Guild Sports Representative

No report submitted.

6.14 Postgraduate Students' Association

Report as tabled.

6.15 Residential Students' Department

No report submitted.

6.16 WASAC Chair Report

No report submitted.

6.17 UWA Sports Council

Lizzy will try to come to one of Cassie's meetings to brief people about what is going on, and to discuss the direction of inter-faculty sport for this semester.

7.0 QUESTION TIME

Liam said that the finances for the education council are 0, yet EAN have spent money on campaigns and advertising this year. If expenditures are 0, where and how is that material sources at no cost?

Tom said that at the start of the year David Cann had some ambitious plans that went beyond the scale of the budget, so he told him to source externally to get materials. He contacted a number of politicians and Senator Sue Lines has been very generous in donating materials from a portion of her budget that is allocated to materials for community groups. David contacted people from all major political parties, but Sue was the only politician that has taken that offer up. Sue did 20 posters in the recent poster run for the Guild, which was very kindly donated by her Senator's office. Tom also added that if you could encourage any other politicians from other political parties to help out, that would be greatly appreciated.

Emma moved to accept all reports. Motion carried.

8.0 MOTIONS ON NOTICE

- 8.1** That Council endorses the National Day of Action, organised by the National Union of Students (NUS) for August 19th, against the plans for deregulation of university in response to Christopher Pyne stating that he will "never give up" his fight for deregulation. Guild Council encourages all students to take a stand against this proposed change to the sector and urges UWA's Vice-Chancellor Paul Johnson to cease his support for this measure.

Moved: Lizzy O'Shea; Seconded: Tom Beyer.

Lizzy said that the reason why this motion is worded as such is because on of the things we talked about at Ed Con was how the group of 8 VC's are pretty much the only one's keeping fee deregulation on the table. We have added a part of the motion which states that lobbying Paul would actually be really effective on this issue, and calling on him to cease his support given he's a significant player in the group of 8 is really important. This motion formally endorses the Guild's stance on fee deregulation and the upcoming rally.

We are encouraging students to attend the rally if they feel comfortable doing so, however the Guild can't mandate this. It will have a huge impact if we can lobby Paul and get him to adjust his stance on this. It will also have a large impact in the national debate.

Tom said that Lizzy covered the contents of the motion during her speaking time and does not need to speak on the motion.

Emma moved a procedural motion to limit speaking time to two minutes. Motion carried.

Maddie asked how we encourage students to lobby the VC, are we emailing him or are we doing an active petition?

Lizzy said that it would be good to get people thinking about the on-campus aspect of it. Whether we do a photo campaign or email him. She thinks we'll get far more people involved if we say that our VC is in favour of fee deregulation and he holds significant influence on this issue. Lizzy said that the university Senate should have been able to make an informed decision about fee deregulation, as opposed to deciding as a board whether they support it or not. Maddie and Lizzie should be discussing this issue with members of Senate.

Jesse said that he attended the last rally against fee deregulation and there was quite a small turn out, what ways can you encourage university students to attend the rallies?

Tom said that there were couples of reasons the last rally wasn't successful. Firstly, not all students want to go to multiple rallies, and lots of students had already committed to a number of rallies during the semester. David Cann was also very busy with other initiatives in the lead up to the rally. He said that David has been focusing on making it more accessible and friendly to encourage more students to get involved.

The motion was put. **Motion 8.1 passed.**

- 8.2** That the UWA Student Guild:

- Stands in solidarity with Kahlani Pyrah, United Voice Victoria and the workers of Grill'd in their

campaign for fair wages and penalty rates

- Encourages all Student Guilds, Unions and Representative Councils to share this petition and encourage their members to sign on in support
- Ensures that the above statement of solidarity be published in the Guild weekly newsletter and on the Guild's Facebook page

Moved: Emma Norton.

Emma B said that as Emma N is not present at the meeting motion 8.2 would not be debated.

Charlie moved to amend the motion and propose that it reads:

“That the UWA Student Guild supports fair wages and penalty rates for workers, especially students, recognises the successful work of Kilarney Pirah and United Voice Victoria in raising these issues with regard to Grill'd Workers, and advertisers and informs students of their workplace rights.”

Moved: Charlie Viska; Seconded: Emma Boogaardt.

Jesse asked for the wording of the motion to be circulated to all councillors before it is debated.

Tom said that because Emma is not here, would it be better to disregard 8.2 and move an emergency motion on the basis that we didn't move this motion previously.

Emma said that council is able to debate the proposed motion.

Charlie said that it's important that as an organisation which represents students, and give that hospitality is heavily populated by students, it is important that we inform students of their rights at work. This is a good opportunity to do this.

Emma said that she empathizes with students who are unaware of their rights at work and what the law is. Whether or not you agree with the laws that are in place, there is an obligation for workplaces to uphold those laws, and the fact that Grill'd and other companies, particularly those that employ students don't uphold them is very disappointing, and not something the Guild should stand for. It is also important to ensure students know their workplace rights, and this is something we should definitely be doing.

Jessica asked whether the Guild offers advice or support on these issues already?

Lizzy said that some of this advice goes through Student Assist, however we do not have a centralized resource for workers rights. Lizzy also suggested that the Guild produce a 'your rights at work' lecture or resource campaign.

Lizzy said that this also applies to student as they study, such as the 16 weeks of un-paid work requirement for architecture students.

Vik said that this is a very important issue, both in the scale with regard to students who work in retail or hospitality, whereby the power relationship is heavily skewed towards the employer. In addition, there are many students who attend UWA who have very little idea of what their entitlements under both state and federal legislation are.

Lizzy moved an amendment to include a dot point that the Guild runs at least one event this semester relating to student rights in the workplace? The amendment was adopted.

Maddie wanted to say that she is in strong support of this motion.

Cale said that he is in strong support too. In his role as a national advocate for architecture students, a lot of issues arise whereby firms exploit architecture students.

Charlie said that it's great that you all agree with the motion.

The motion was put. Motion 8.3 was passed as amended.

“That the UWA Student Guild supports fair wages and penalty rates for workers, especially students, recognises the successful work of Kilarney Pirah and United Voice Victoria in raising these issues with regard to Grill’d Workers, and advertisers and informs students of their workplace rights. In addition, that the UWA Student Guild runs at least one event this semester relating to student rights in the workplace.”

- 8.3** That the UWA Student Guild opposes the proposed cuts of the Gender Studies, European Studies, and Medieval & Early Modern Studies Majors given the lack of student consultation during the decision-making process and absence of thorough justification provided by the Faculty of Arts for the decision, and calls on the Faculty and, University at large, to meaningfully engage with the student body regarding this proposal before it progresses any further.

Moved: Tom Beyer; Seconded: Emma Boogaerdt.

Emma handed the Chair to Lucy, in order for her to speak on the motion.

Tom said that the faculty of arts has taken plans to academic council to rescind the majors of Gender studies, European studies and Medieval and Early Modern Studies. They haven’t provided adequate reasoning behind it. They argue it is for cost cutting, but they aren’t cutting any staff involved. They have also said that they will keep some of the units involved in these majors, but not all of them. Tom also said that Emma has been the driving force for this campaign.

Emma said that the rationale the guild has had from faculty has been very weak and very varied. Initially the guild was told it was a money saving decision, but then the guild heard no staffs was being cut and some of the units were being saved – and the cost was purely in administering the major. This doesn’t seem like a very significant cost at all. The faculty hasn’t provided any explanation for how or where the money will be saved and why they’ve make this decision.

The faculty also justified its decision by suggesting the lack of enrolment in the majors was low. However, they haven’t completed a faculty wide review into all majors and their viability. Emma’s position is that the reason these majors have under-enrolments (if they are under enrolled) is because they have had a varied history in the past. Gender Studies was cut and brought back. In the period it was cut it was not promoted to students has been left out of numerous faculty handbooks.

This decision is one that does ignore the high academic value of these majors, it ignores the high satisfaction rating that these units often get. It was also made with very little student consultation. It seems unfair and random to pick on these three majors.

UWA is the only university in Western Australia that offers these three majors, and Emma believes that the university should be using this as a selling point, as opposed to taking them off the cards for UWA altogether.

If anyone has any questions about the issue, Emma and Tom are happy to answer them.

Ashleigh said that when you met with the dean of Arts, what did she say about the lack of student consultation, and did she provide any justification for this?

Lizzy said that Krishna that students had been consulted. Lizzy said that students weren’t on the review group and they weren’t on the drafting committee. There were students on TNL when the document was presented, but since talking to Harriet, they were essentially just presented with the document without being able to change the faculty’s mind on the proposal. Lizzy suggested the guild invites Krishna to a student forum to talk about the issue.

Some of the students feel that the review has been very targeted. If you look at three courses in isolation, it is very easy to suggest that it is expensive. Lizzy suggested to Krishna that she conduct a faculty to review before implementing this decision.

Liam asked that the lack of student consultation issues is also relevant to the faculties. Why wasn't this issue brought up at education council last night?

Tom said that the matter was discussed at length and everyone was encouraged to get involved. Tom saw that Guild council was the peak body of the guild and this motion was already on the agenda.

Lizzy said that given the timing it would have been useful to have moved it through education council too, however it was already tabled on the agenda for guild council weeks ago.

Rhys said that from a faculty society point of view, what steps have been made to collaborate with the Arts Union to run this campaign?

Lizzy said that when the issue came to curriculum committee. After the meeting, Lizzy had a chat to Harriet to ask whether the issue had been brought up with her. Harriet didn't feel like this was an issue that the Arts Union sought to put all their political capital into, particularly when faculty societies need to maintain friendly relationships with the faculty. Given that it wasn't something Harriet wanted to run herself, it has been run through EAN.

Emma said that Harriet was not in favour of the cuts, but was in a position whereby she felt uncomfortable taking a stance against the faculty because of other projects she had ongoing. Emma felt uncomfortable explaining her position any further than that. However, the Arts Union has been supportive of the campaign in a number of ways.

Lizzy said that the campaign is Guild run, however it has functioned as a campaign group run by ordinary students as well as Guild representatives. This means we are able to say that students at a grass roots level have been running this campaign.

Jesse asked that in terms of the progression of the decision, if it is deferred at academic council, what is the next step in the decision making process on this issue?

Lizzy said there would be a consensus decision on Wednesday. If enough signatures are collected from academic council, the decision can be pulled back to academic Board in September. This could save the major for another cohort. Lizzy hopes that the decision is deferred.

Ashleigh said that if the faculty changes their mind and a faculty-wide review is conducted however the majors are still rescinded, would the Guild continue with their campaign to save the majors?

Emma said she doesn't feel comfortable hypothesizing about this issue. Lizzy said that personally, if they did a faculty review and highlighted that this was the only appropriate decision to be made, she would argue that the university should provide the faculty with more money to run courses, which have a high academic worth. The educational value of these courses is paramount.

Emma said it would be nice if the faculty would try to promote these majors prior to them cutting courses.

Tom said that at present the faculty of arts keeps every 39c from every \$1 they receive from each arts student, and thus the faculty has very little money to work with. If something is unviable in this context, it is very different to suggesting something is unviable due to student enrolments. He noted that he couldn't speculate on that hypothetical at this stage.

The motion was put. **Motion 8.3 passed.**

The motion was put. **Motion 8.3 was passed.**

9.0 GENERAL BUSINESS

Emma said that the Guild would be reviewing the Guild Regulations in the coming weeks. If there are any discrepancies or issues relating to your council, role or department in the regulations, let Emma know and they will be addressed during this review. Emma also mentioned the ongoing process of reviewing the NUS KPS – and office bearers are required to write a report and submit it to the chair in the coming weeks. Emma will send around the KPIs that relate to each office bearer.

Lucy is planning the transition for next year's Guild Council. If anyone has any things they wish they knew this year, let her know.

Maddie asked whether they would find it useful to have a mid-year budget review.

Lizzy said that this would be included in the Mid-Year Planning day next month. This meeting will be important to review the processes and operations of the first half of the year.

Lizzy reminded all councillors to fill out the poll in the Facebook page.

10.0 CLOSE / NEXT MEETING

The next meeting is scheduled for Wednesday 26th August 2015 at 6.00pm. Please contact the Guild Secretary (secretary@guild.uwa.edu.au) with apologies or proxies. All office bearers will be available from 5.30pm. If unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.