



1.0 WELCOME AND OPENING

Lucas welcomed all councillors, directors, observers and proxies and acknowledged that UWA is situated on Nyoongar land and the Nyoongar people remain the spiritual and cultural custodians of their land and that they continue to practice their beliefs, languages, values and knowledge.

1.1 Attendance

Annie Lei, Lucas Tan, Rida Ahmed, Maddie Mulholland, Cameron Payne, Georgina Carr, Josh Bamford, Lizzy O'Shea, Judith Carr, Cameron Barnes, Rob Purdew, Laura Smith, Valentina Barron, Cameron Fitzgerald, Felix Lim, Gemma Bothe, Kate Gray, Avory Allen and Richard O'Halloran.

1.2 Apologies

Simon Thuijs, Rhys Tucker (proxy for Dumi Mashinini).

1.3 Proxies

Tom Beyer for Rajdeep Singh, Max Riley for Luke Rodman, Rebecca Lawrence for Julian Rapattoni, Alex Bennet for Tom Henderson, Jis-soo Kweon for Sophie Liley, Jessica Cockerill for Daniel Stone, Daniel Searson for Matthew Mckenzie.

Proxies and apologies accepted.

Lucas formally welcomed Tony Goodman, the new Director of Student and Corporate Services.

Tony thanked everyone for making him feel welcome. He said he was a member of the Student Guild about 20 years ago and has a good idea of the complexities and enjoyment of the position. He said he is looking forward to working with all members of the Guild. He said he has some ideas and points starting to come together but would like the input of other members as to the way they want to go. His background is that he has been living in Europe for 15 years and has been back in Perth for 3 years. He was head of Australia's Chamber of Commerce in the UK and prior to that he owned his own media company and has been in a number of marketing roles.

2.0 CONFIRMATION OF PREVIOUS MINUTES

2.1 Guild Council Meeting - 29 May 2013

Maddie said that Motion 7.4 has been amended and has now passed. The reports now have to be accepted with the change in result.

2.2 Guild Council Meeting - 3 July 2013 ("June meeting")

Barnes moved to confirm both previous minutes. Minutes confirmed unanimously.

3.0 BUSINESS ARISING FROM PREVIOUS MINUTES

Barnes said there was a motion concerning the release of individual marks. He has raised this with the Vice Chancellor who has now taken this matter into consideration. He said he will also be raising the matter alongside Tom Henderson with the Deputy Vice Chancellor of Education. This will be integrated within our Best Practice Campaign.

4.0 DIRECTORS' REPORTS

4.1 Managing Director's Report

Wayne apologised for not being very prepared but he has just spent 9 days on a jury panel and hasn't had much time to spend on his report.

Regarding the Guild consolidation project he referred to the notes saying that we have had some "challenges" to move it along the previously circulated programme schedule to meet a targeted construction start date of 8 October 2013. We have got over that main hurdle and the tenders have gone out to the market. It has gone out to a good selection of builders who vary between either having done work in this precinct, or having done work in similar scale projects for the university, or a builder who is already engaged in the One-Stop-Shop project, even though that hasn't started. He said they are very comfortable they have a good selection of builders who are on the University Preferred Builders list but also have experience of this scale, type and familiarity with our precinct.

He said it is a good time to build so they are hopeful that the tenders will be quite competitive as there is not quite enough work out there in the market for all the builders. The tenders are due back and to be wrapped up and analysed around 12 August 2013. We are assuming the work we need to do by the time we get those will be done and do expect to be delivering recommendations at the August Council meeting.

He re-emphasised the point about improving our performance on safety. It has been mentioned before that we performed poorly in assessment, which was a self-assessment, when compared to other sections around the university. He thanked the student representatives who have made the effort and came along to the safety meetings. They have now set up a good Terms of Reference which he is sure will go well for the future. We now have to submit our next six monthly report. We didn't do so well in the last one but we have improved quite substantially in this one, however there is still a long way to go. There are significant obligations for himself, the Executive and the Council to improve our performance on safety.

Barnes said that regarding workplace health and safety, the Australian Company Directors training that he went to was quite interesting because they highlighted that a lot of Boards in the workplace are increasingly becoming concerned about workplace health and safety. This is because Boards have certain legal responsibilities to ensure the safety of employees.

He said everyone on the council should be reading those committee reports with interest and it is something the Executive is quite eager to do as much as they can on.

Payne asked about the Dentistry Kiosk – it was targeted to open on Monday 29 July, did this happen?

Ken said yes it did open on Monday 29 July. Almost all items are now operating and it will be fully launched next Monday.

Payne asked how Subway is proceeding?

Wayne said it is proceeding slowly. We do have a preliminary offer from Subway so we have something we can work on.

Payne asked about the kitchen staff reduction?

Wayne said this has been activated and implemented. It included a redundancy.

Payne asked about mobile catering – when are we expecting to hear back from the University? Wayne said there has been a lot of work going on with the University to ensure that we will get their support to continue for all the trials in the first semester. It hasn't been an easy process. We are very committed to pushing this but we can't dictate what the university is going to allow us to do. We are getting there bit by bit. We have had the request in for quite some time.

Ken said at the moment there have been some staff changes in Facilities Management, so the matter has been shelved a bit - confirm today by Facilities Management asking for more detail which he has drafted and provided for discussion with Wayne. They will circulate it, rather than call another meeting because they don't have enough staff but all of them have been informed of the changes. It might be another 2 weeks before we can proceed. In the meantime there could be one or two vendors coming on if they give us some of the work in the next fortnight.

Barnes asked in terms of the idea of the pods/pads which they have experienced success at Curtin, is the intention to try to get those happening? He said that the Facilities Management director who recently resigned was in support. Are we going to get that support with the new people coming through or is it too early to tell?

Ken said that he thinks the basic support will be continued. It is the type of vendor, particularly the smoke issue with the pizza. Other vendors may be allowed. A fence will be put up as requested. There will be four vans.

4.2 Finance Director's Report

Wayne said that we had quite a lot of discussion about finances at the last council meeting and we have categorised June as somewhat of a recovery

month and also July as well.

He said there were some very encouraging preliminary results coming through from July. In this month we are favourable on income and there has also been quite a consistent favourable trend on operating expenditure. He said on a year to date basis we are looking at the operating variance and we are within \$30,000 of the budget. Regarding the Finance Report there is a column inserted which will be in future reports for Mid-Year Budget Reports, but the version that is on there is actually a little out of date. An update of Mid-Year Budget Review is in Agenda Item 7.1.

4.3 Catering Director's Report

Ken said for the month of June we had a turn around of about \$45,000 and managed at the end of the six-month period to make a small profit of about \$3,000 against a budget of \$95,000 on a deviation of about \$95,000. The main item is in the cost of goods sold and in relation to the adjustments that we did or did not do with the discounts, which is becoming clearer and clearer as one of the major problems that we are facing now and which should be corrected at the next budget setting in November.

Apart from that, the month of July looks good and we are hoping to narrow this gap of \$95,000 deviation to about \$65,000 or \$70,000 deviation after July. Also in the month of June we would have performed even better had we not had been charged by Facilities Management for services provided, especially to our Science cafe of about \$15,000. If not, the June profit would have been close to \$20,000. He said these are unavoidable things. The cash flow is okay but the profit line could have looked better for the month.

He said the Dentistry Kiosk is working well and hopefully will lead to better things shortly. He said they were going to adjust some of the catering lines in the tavern and there will be some new items on the menu for semester two.

Reports accepted.

Barnes moved a procedural that Item 7.1 be moved up the agenda to be discussed before Item 5 so the directors could be here to discuss. The usual order of the meeting then resumed.

5.0 REPORTS

5.1 Guild President

Report as tabled. Cameron said he has highlighted a few things. In his meetings, activities and achievements section he has made references to "G100" and "FD" and then put a # No. He said this is a habit he has started getting into mid-year to be referring to Guild 100 goals that we are making progress on and Future Directions proposals that we are making progress on so we can track our activities and our progress in each of those areas. If any office bearers feel like contributing please feel free.

He said he has been away for a week - Lizzy was Acting President and did a fantastic job. There were a range of issues which she resolved very well and he received compliments not only from our staff and student reps but also the Director of Student Services. He thanked Lizzy for her contribution. He also thanked the councillors who came in and did extra work to shoulder some of the burden whilst he was away.

He said this is once again a very jam-packed semester. We have a lot going on, particularly new initiatives in terms of Paint Party, Annual General Meeting, and continuing our College and Campus Engagement Strategy. As always he would appreciate councillors doing their best to attend all of these things. He said the most important thing is probably next week - we have the University Hall Grill the Guild on 7th August 2013. This is the 5th Grill the Guild and University Hall is the largest with 750 residents. He said he would love to have all councillors at that barbeque. It has been scheduled from 3.30pm to 5.00pm so if you have a class please try to come before or after. He said it is advantageous having it at this time as staff members can come along and we can bring along our Student Assist Officers, the Volunteer Hub Manager and some Memberships people with us.

He said he has been continuing his regular meetings with the Vice Chancellor and various members of the University Executive. Our relationship with the university is now extraordinarily positive. At the start of the year he had to go to them and push things at them. It is now very much the other way around and they are coming to him. He said a lot of this is due to communication - with our Strategic Directions Paper, with our 100 Goals and with our Catering Strategy - all of this is being communicated to administrators throughout the university and people are starting to see us as an organisation with a very clear vision and they can see what things we might be able to help with. Everyone from the Cultural Precinct to Sustainable Development has identified the areas where they can collaborate with the Guild and that is to the credit of every Guild member.

5.2 Vice President

Report as tabled. Annie said with the International Students Council she had said that the next meeting was scheduled for the first week of Semester Two but this will now be in the second week of Semester Two.

5.3 Treasurer

Report as tabled.

5.4 Secretary

Report as tabled. Maddie said the Guild 100 posters are now up downstairs. We also now have some posters up directing people how to get into Cameron Hall. Judith and herself have been working on getting a bit more happening in the Tav so there should be some exciting news to report back to the next Council meeting.

She said she is getting together all the Annual General Reports for the Annual General Meeting. The deadline is Friday.

Lizzie said regarding the Bookshop, she had spoken to Henry and he said that Monday was one of the biggest days they have had in a very long time. She and Maddie had cleaned up the bookshop. They have spent a lot of time in there and re-organised the entire bookshop.

5.5 Societies Council President

Report as tabled. Laura encouraged everyone to come to the Club Carnival. There will be a lot going on. She thanked Julian for organizing for the Red Bull van to come down with a DJ.

She said they have had a lot of new club enquiries over the winter, far more than at the beginning of the year, which is very good.

5.6 Education Council President

Report as tabled.

5.7 Public Affairs Council President

Report as tabled.

5.8 Environment Department

Report as tabled.

5.9 Women's Department

Report as tabled. Ji-soo said Sophie wanted to add that the Bare Truth is about to go to print and it would be great for everyone to get involved and buy a copy. It will be \$15.

5.10 Queer Department

Report as tabled. Kate introduced her new co-officer, Avory Allen, and said that Kate will be officer until Semester 1 next year.

5.11 International Student Services

Report as tabled. Felix said their committee are going to have a Krispy Kreme fundraiser - like the Facebook page to learn more.

5.12 Postgraduate Students' Association

Report as tabled. Gemma said CAPA (Council of Australian Post-Graduates Associations) is doing a road show and they are coming here on the 17th and 18th October and will be spending half a day at UWA. They were going to go

to ECU but now it is UWA.

She said with the Family Fun Day they are organizing, they have received \$1,500 from the university so they can expand it and include mature aged students.

5.13 Welfare Department

Report as tabled. Fitzgerald said this morning they had distributed an extra attachment which is a draft Alcohol in Moderation Campaign which he and Josh have been working on. Please have a read through and send him any comments you have.

Josh said Alex is in the process of designing posters for it and we are looking at getting sponsorship from Hello Sunday Morning.

5.14 Sports Council

Report as tabled. Richard said regarding ground hire at UWA Sports, apart from anybody that is involved in a club, that is something that is being reviewed in the coming weeks along with preparations for Uni Games.

Kelly said her report was similar to last month's.

5.15 RSD

No report provided.

5.16 ATSID

No report provided.

Barnes introduced Jade Tyrell, the National Union of Students (NUS) President.

Jade said that the NUS is the under-grad representative body for all students in Australia. They represent a significant number of students. Post-grad students are represented by CAPA, but NUS represents post-grad students a lot of the time given that the cuts that are happening do affect all students and international students as well.

She said that one of the big things that happened in the first semester of 2013 is the \$2.3 billion cuts by the government that were announced on 13 April, and were the worst they have seen in almost 20 years. This was very devastating for the whole sector and will affect every single student, especially the \$900 million efficiency dividend and the \$1.3 billion cut for conversion of Start-Up Scholarships from grants to loans. She said they have been fighting hard and have been out in the media very strongly. They have also been running National Days of Action. The last one involved around 5,000 students from around the country, and Jade thanked those involved. She said they have another one coming up on 20th August 2013. She has been going around campuses in WA to promote that.

She said she has also been promoting their Federal Election campaign which is called “My Future Our Voice – Unlock Your Vote”. What this is essentially aiming to do is to allow young people and students to set the agenda in a way that they haven’t before. The cuts are just an example of how they have been locked out of conversations and how they feel that their elective representatives don’t represent them anymore. They have created a campaign that firstly asks people whether they are enrolled to vote because half a million 18-24 year olds are not even on the roles, which could quite easily change the result of an election, let alone seats that are marginal. If not, they are assisting them across the country to enroll because now the AUC has created an online ap where you can prove your identity and sign online to enroll - it is very easy.

The second element of the campaign is to have students and young people log onto the website – myfutureourvoice.com.au – and they are asking for people to tell them their top 5 issues that they care about. This will be closing on 12th August and they will be coming out with the results very strongly and asking election representatives and candidates in the election what they are going to do to show leadership on issues that young people clearly care about.

She said they will be putting up the major parties’ policies on the 5 key issues once they know what they are. There are other things they are working on such as SSAF. SSAF Round 3 is starting now.

Barnes said that one of the Guild’s 100 Goals is working with NUS to report on some issues we have found with SSAF and something we could call a win has been much tighter government regulations on how SSAF funds are distributed. He said we had a real problem last year where the university suddenly turned around, cut our funding, put us on a Service Level Agreement, and there was very poor student consultation. This was a real deficiency in the piece of legislation. NUS campaigned very strongly on that. They commissioned a report and they have now put in place regulations. Acts of Parliament marry with regulations which are much more specific than a piece of legislation to ensure that the Act is actually carried out properly, so they passed a set of regulations to ensure that SSAF was distributed with much better student consultation, which has improved the Guild’s position and standing with the university in the next round of SSAF negotiations.

Jade said one of her key goals this year at NUS was making SSAF more fair, more accountable and more transparent for student so they actually know where their money is going. Once parliament has sat again after the election those regulations or guidelines will hopefully be accepted. They have about 14 days left where people can raise issues with them.

Searson asked how did they come up with these particular issues for students?

Jade said they employed a communications company, ENC, and they assessed what has been happening in the media for the past month or two. Disability was a huge issue, marital equality has been a huge issue, also price on carbon, and access to high speed internet.

Payne said he thought the issue is that we have lost our voice, but surely if these issues are being talked about then there are lots of voices behind them. Shouldn’t

we be focusing on issues that aren't talked about so much in the media?

Jade said she felt that feedback could be provided via the website if you have a problem with the campaign or if you have some feedback. She said they have actually changed the issues that matter as a result of feedback directly from people.

Barnes thanked Jade for her third visit in 7 months.

Lucas moved to accept all reports under Item 5. Motion carried.

6.0 QUESTION TIME

No questions.

7. MOTIONS ON NOTICE

7.1 That Guild Council endorse the 2013 Mid-Year Budget Review recommended by Finance & Planning Committee.

***Moved: Cameron Barnes
Seconded: Robert Purdew***

Barnes said that our budget process is a provisional one and we are not locked into any budget at any time. Over the course of the year we have had various motions approving increases. Sometimes we budget too ambitiously and sometimes we don't budget ambitiously enough. One area where we have obviously budgeted too ambitiously has been Catering. As you can see the bi-year actual was \$111,000 whereas we have budgeted \$204,000. He said this was a deliberate decision and doesn't mean that we have lost money in Catering – it means that we are under budget in Catering.

However we have stuck true with our resolve to try to improve the profitability of catering and he has been very happy with the hard work that Ken has done along with other various senior staff members to try to up that trend in catering. Recent figures have been quite optimistic. There are a couple of other minor adjustments particularly in areas such as women's but as a whole most areas and departments are generally on track. He said he would like to thank all student reps for being very prudent in the management of finances.

There are also particular areas that have been very successful and even coming under budget. One of these areas is Finance which has done very well.

Wayne said there are some uncontrollable factors in the Budget Adjustment which you feel you don't have much control over. Looking at the figure of the net deficit/surplus on operations, Operating Income versus Operating Expenses – we have a figure of -\$78,000 which is the change between the

Net Operating result between the Original Budget and our Revised Budget. The uncontrollable factors in here are \$20,000 for SSAF, \$14,000 for election costs which have spilled over from 2012 and are much higher than we had expected and approved. There is \$13,000 net movement in the result for bookshop. This is because of Texchange which is a good product but has had a commercial impact.

There is \$22,000 in the Mid-Year Budget Review which is a redundancy figure which he links largely back to decisions made in 2012 – the removal of the Business School Café which had an effect of us losing 22% of our functions turnover and we therefore had to reduce staff in the kitchen. This is not the only factor at play but it is a big one.

There is also a \$45,000 budget error, which was a mix-up in the budget preparation in October/November where Rocket Fuel income was in Catering and also in Catering Property.

These figures altogether add up to \$109,000 so if you reverse those from the \$78,000 it gives a more favourable result of about \$30,000.

He said regarding Non-Operating Income, it is nice to have a positive but he is not putting a lot on it. It is a comfort factor only and investment markets can be all over the place. The other cash impact is the change in the capital budget. The capital budget movement is very limited, about \$5,000. He said we have still got quite a few things in the Mid-Year Budget Review still to come home to roost in that capital budget. So there is a lot of unspent money at this time of the year in that capital budget.

Lizzy said while Barnes was away herself and Maddie met with Sophie to talk about the Women's Department budget. It hasn't been filled in as yet but that will be revised in the final copy from \$1,500 extra to \$300 as Sophie didn't have any other major projects and didn't require the funds.

Payne asked for clarification on the Rocket Fuel error. Was it counted twice in the original budget?

Wayne said that is correct. The error shouldn't have happened and at the time of changeover we did have a new Management Accountant who had only been there a short time, and because the amount had been switched between the two areas, that is how the error had occurred.

Payne asked about the additional legal costs.

Wayne said that is a forecast. It is an uncontrollable factor and if you look back at his Managing Director's report there is a section about leases and about negotiations we are having with the University about what the future terms and wording of the leases are. That is rebounding on us a little bit to put some pressure on the legal fees associated and it is also the reality that there has been a change in the Commercial Tenancies Act whereas many times in the past you have been able to push that extension of a lease fee or such to the tenant, it now has to be held by the landlord. That has thrown

that obligation back to us. The legal fees haven't been paid as yet and they may well be negotiated or possibly disputed with the University and we will seek to minimise them but we have made an allowance for them.

Payne asked about the Pelican. He referred to the attachment which says that the wages and design fees are higher, and advertisement revenue are lower than anticipated.

Wayne said the higher design cost is the internal charge from the design line so it is a net. He said Design has got quite a favourable budget. There is a \$10,000 variance shown in the Mid-Year Budget Review – let's put about \$3,000 to Design.

Barnes said that Vishal has sat down with the Pelican editors and they have had a conversation about why the budget is coming out in discrepancy. They have readjusted the way they are managing the number of prints and so forth. Finance anticipates that there won't be any further issues in Semester 2 with respect to Pelican.

Motion 7.1 put. **Motion 7.1 passed unanimously.**

Barnes said he wanted to express his appreciation for Tony who came into the job with Wayne on jury duty and himself on annual leave. He jumped in at the deep end and has done extraordinarily well and we look forward to all the great work that he is going to do.

The previous Motion 7.2 has been deferred until the next Council meeting.

Barnes said we were hoping to pass the key performance indicators but they were distributed relatively late and we haven't had a lot of time to fully let Council drive the process. He said key performances indicators for our Managing Director shouldn't be driven by himself or Executive, they should be driven by the Board. He thinks a better process is for Council to have a more open discussion tonight about what sort of key performance indicators they would like to see and Executive will then take that into consideration, consult with Human Resources and Wayne, and then propose set key performance indicators for the next Council meeting. That just gives us a bit more of a chronological process to work through.

We have already got KPI's that we would like to propose and he is happy to discuss that in general business.

7.2 That the 100th Guild Council, in support of the Women's Department, lobby the University of Western Australia for improvements of toilet facilities, especially in the Art's/Guild vicinity, including, but not limited to, cleaner and refurbished facilities with access to sanitary product vending machines.

Moved: Sophie Liley

Seconded: Maddie Mulholland

Maddie said Sophie, as the Women's Officer, and herself, as the Tenancy Committee Chair, are in agreement that the toilet facilities do need attention in particular the graffiti, the access to sanitary items and the overall cleanliness, such as having locks on doors, etc.

She said they have been talking to Henry in Finance who is the Facilities Management liaison person between the Guild and the University about giving some attention to the toilet facilities. He has suggested to them that they would have a lot more strength with the University if it comes through a Council motion. They have looked mainly at the women's toilets but are keen to hear feedback on whether the men's toilets also need attention. They had intended to have both looked at.

Barnes said if this is a motion to provide us with more strength in terms of going to the University, is it worth inserting some stronger language to say something like: *"That the 100th Guild Council believes many toilet facilities around UWA to be unacceptable or inadequate and therefore in support of the Women's Department*". He said that if a statement to the effect that Council on behalf of students says this is unacceptable, it might just be worth putting in.

Lucas asked if everyone was in favour of the motion in principle before we change the wording. Everyone was in favour.

Maddie suggested the words *"campus-wide"* be inserted after the words *"toilet facilities"* - then it applies to all of the toilets on campus and men's and women's.

Judith said the actual Guild Village toilets are very bad – should attention be drawn to these in the motion? Barnes said it is the university's responsibility to maintain the Guild toilets but this is not happening.

The motion was amended to now read:

"That the 100th Guild Council believes many toilet facilities at UWA to be inadequate therefore, in support of the Women's Department, lobby the University of Western Australia for improvements of toilet facilities campus-wide prioritising the toilets in the Guild vicinity including, but not limited to, cleaner and refurbished facilities with access to sanitary product vending machines".

Amended motion put. **Motion 7.2 passed unanimously.**

- 7.3 That this Council endorse the attached Guild Sustainability Plan as policy and encourage the executive and the Environment Officer to implement it.**

Moved: Cameron Barnes
Seconded: Daniel Stone

Barnes said he didn't want to take credit for the hard work of others. This was developed from a lot of hard work from Dan and Bryn and the Environment Collective. There are also a few councillors who attended that planning day. He said that one of the things the Guild needs to do more of is long-term planning. You can't run an organisation on a one-year cycle and this very much accords with that overall philosophy. Guild Goal 100 #56 is about reducing our environmental footprint. We all made a commitment to that back in December 2013. This allows us to execute that commitment and execute it very strongly over a sustained period of time.

He said many of the measures in the Sustainability Plan are not only cost effective but will actually deliver an improved bottom line outcome over a 3 to 5 year period, particularly when we are looking at using our resources more efficiently, e.g. installing solar panels that attract an initial upfront fixed cost but provide significant savings in our power bill over time. That is going to save us a significant amount of money. This plan is geared at the idea of triple bottom line accounting. It is about environmental responsibility and it is also about doing it in a responsible way that won't affect our front line services. This is directly the result of some excellent leadership from our Environment Officer.

Jessica said on Daniel's behalf that they are hoping to set up something that can be long-term and effective.

Josh said he has talked to Dan extensively about this issue and there needs to be that long-term vision in terms of things like solar panels. He totally supports the plan.

Motion 7.3 put. **Motion 7.3 passed unanimously.**

- 7.4 That Guild Council direct that all documents produced by the UWA Student Guild shall only use the "UWA Student Guild" name for this organisation, unless legally required to refer to itself as the "Guild of Undergraduates".**

Moved: Joshua Bamford

Seconded: Cameron Barnes

Josh said this is a reminder motion and he believes this is already normally practiced. It is however a reminder as there have been some inconsistencies in publications and documents produced and the motion is moved on behalf of the PSA. It is very important that we make sure the Guild represents all students. We do have the post-grad department and we are not just a "Guild of Undergraduates" and when more and more of our students will be becoming post-grad under the new course structure. It is very important that we position ourselves as such.

He said the advice he has got is that there are legal requirements in that Statute 20 still refers to the Guild as the "Guild of Undergraduates". Changing the name is an act of Parliament and the University is not willing to open up that Act at this time. This is just a reminder that we do business

under the name of the UWA Student Guild using Guild of Undergraduates only in Statute 20 and when required in our financial documents as he believes the account name is still under the name of Guild of Undergraduates.

Josh said that ultimately long-term we should look at changing Statute 20 to reflect this.

Barnes said we can't change Statute 20. He said in a number of states with conservative governments, acts of parliament governing universities have been reviewed. Under the Constitution, tertiary education is technically a state power but for various financial reasons it has predominantly become the realm of the Commonwealth because they fund it. However at the end of the day we are still an act of State Parliament. He said what has happened in a lot of states is that where their university acts have been reviewed, they actually lost student representative positions on the University Senate. He said our university is unwilling to have our active Enabling Act reviewed because there is a concern that parliament won't just make the little changes that the University wants, they will actually subject it to further scrutiny and potentially make the same position that has been made in other states to remove student representation from the University Board of Directors. That is a significant issue and is one that we have made the strategic decision that we are not willing to take the risk on and neither is the University. In terms of why we are sticking with that name, under that statute it is an unfortunate reality.

Motion 7.4 put. **Motion 7.4 passed unanimously.**

7.5 That Guild Council approve the production of a bi-monthly ISS newsletter in accordance with the attached proposal.

Moved: Felix Lim

Seconded: Annie Lei

Felix said they have been working on this since the start of last semester, but the International Student Centre were originally hesitant. They have agreed on two aims with the International Student Centre. The first aim is to better promote events organised by all international clubs on campus. The second aim is to achieve better social interaction with students from different backgrounds. All the events coming up will be in this newsletter. The newsletter is about informing international students about upcoming events catering to international students. The second part will include local and international news which may affect them. The newsletter must not have a political agenda.

He said production will be done by the ISS and information will be provided by the clubs affiliated to the ISC, then the International Student Centre will approve it and distribute it.

Annie said one of the initiatives that she and Felix have worked on is setting up this International Students Council, which they envisage to be a really

good platform for all the international clubs on campus to collaborate. They had their first meeting towards the end of the first semester and that went really well. Surprisingly all the clubs and the executives were really willing to meet each other and collaborate, so they see a great potential there for it to be a quorum to discuss international student issues as well as create events where it is more welcoming to both international students and domestic students to get mingling.

She said that with the newsletter, it is going to be very easy for all the international clubs to use a calendar that they are going to set up as well so that there is no clash in events, for better planning purposes as well as for their advertising. This will be a great way of advertising up and coming events. She said she thinks it will be better for students as well to know bi-monthly all the events coming up for international students.

Motion 7.5 put. **Motion 7.5 passed unanimously.**

8.0 GENERAL BUSINESS

8.1 Student Representative Training

Maddie said Karen is starting to put together the Student Rep Training that we did in November and she was hoping to get some feedback about what everyone liked, didn't like, what was missing, what there was too much of, etc. For example she said one thing for her was knowing the staff structure.

Laura said it would be useful to know how people use their budget as an Office Bearer. She said she didn't realise that particular parts of the budget are charged by particular sections of the Guild.

Barnes said that given that Council needs to approve budgets, financial proposals, business cases, etc, he would like to see an accounting-for-non-accountants course or workshop for everyone.

Lucas said they had an ordinary Guild Council informal meeting today and that was a key point they got from the discussion about the need for some kind of financial literacy training especially at the start of the year, so people are more aware of the decisions that are being made and can make more informed decisions as to whether to approve motions or not.

Maddie said it would be very good for everyone to have a better idea of each staff member's portfolio and what they do.

Barnes said they have now produced a Guide to Student Assist which he recommends every councillor reads if they haven't already. We are time limited in terms of how long the training can run for. If we had briefing packs provided to us that can be used year upon year that actually have a substantial amount of information on them they could maybe just amended as required. Then presentations can be much more efficient in terms of information delivery because you have written information being

complimented with oral presentation. He said he feels part of the problem is that we have very limited written information and we just have a lot of information given to us verbally.

Gemma said information on what the Guild councillors do and the different departments' roles would be very useful.

8.2 KPI's

Cameron Barnes moved a procedural motion that this be discussed in camera. Motion passed.

9.0 CLOSE / NEXT MEETING

Next meeting will be held on Wednesday 28th August 2013 at 6pm. Please contact the Guild Secretary (secretary@guild.uwa.edu.au) with any apologies or proxies.

All office bearers and department officers will be available at 5.30pm immediately prior to the meeting.

If unable to attend, please advise which dates you are available to reschedule if a quorum cannot be met.